

Norwich Selectboard  
Regular Meeting – January 24, 2024 – 6:30 p.m.

**Participation: Hybrid In Person & ZOOM & JAM**

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939  
US Toll-free: 888-475-4499 (Press \*9 to raise hand; Press \*6 to unmute after recognized by Chair)

Welcome

1. Agenda..... Motion required.

**Public Comments for Items not on the Agenda.**

**Correspondence, AP Warrant, Minutes** – SB considers each category. Public comment possible.

2. Minutes of January 10 & 17, 2024.....Motion(s) anticipated.
3. AP Warrant(s).....Motion(s) anticipated.
4. Correspondence .....Motion(s) anticipated.

**Action Items for motions** – Introduction by the chair on items being decided, any related correspondence, public comment, SB discussion, SB action.

5. DPW Request for approval to expend funds to DWP tractor .....Motion(s) possible.
6. Update AHSC proposed grant application.....Motion(s) possible.
7. FY25 Warrant Articles.....Motion(s) anticipated.

**Informational Items** – Important information for which there will be no immediate action.

- Town Manager Report
- Financial Report

**Reports Submitted** -- Reports from appointed committees, departments, or other town-related entities submitted without comment or request for agenda time. The chair will identify such reports for the record, and the SB may or may not determine action is necessary.

- Fire, IREC, Police

**Discussion Items** – Issues being framed for future action.

- None

**Future Meeting Dates and Potential Topics**

Day	Date	Meeting Type	Time & Content	Other Notes
Wednesday	2/14/2024	Regular	6:30 p.m.	
Wednesday	2/28/2024	Regular	6:30 p.m.	

**Adjournment**

Ongoing and future work

**• Town Manager’s Office**

- Personnel Policies – work in progress
- H.R. structure, ID nature of assistance, scope/purpose – work in progress
- Compensation Study – in progress
- Tracy Hall Study – in progress
- Energy Study – expected to begin December 2023, expected imminently
- On-going hiring for open positions
- Budget preparation for FY 25 – complete

**• Selectboard**

- Handbook for Committees, Boards, Commissions – in progress
- Committees: coordination with overall town priorities – beginning soon
- Norwich/Sharon Town Line – to begin when landowners request assistance
- Financial Policies & Procedures – on-going reviews

**DRAFT Minutes of the Selectboard Meeting of**  
**Wednesday, January 10, at 6:30 pm**

This hybrid meeting was held in the Multipurpose Room in Tracy Hall.

Members present: Marcia Calloway, Chair; Mary Layton, Vice Chair; Roger Arnold; Pamela Smith; Priscilla Vincent

Also participating: Brennan Duffy, Town Manager; Bob Harnish; Miriam Trajman; Alex Northern, Fire Chief; Matt Swett, Deputy Fire Chief; Jeff Lubell; Jaan Laaspere; Peter Orner; Barrie Rosalinda, Finance Director.

**Welcome.** Meeting was called to order by Calloway at 6:35 PM.

**1. Agenda.** Vincent moved (Layton seconded) to approve the Agenda. **Motion passed unanimously.**

**Public Comment.** Pam Smith thanked Town Manager Brennan Duffy for helping to get the meeting posted for the Trustees of Public Funds when other staff members were on vacation. Smith said her takeaway from that is that we need to have fallback plans when staff are absent. Bob Harnish said he hopes to have a future Selectboard (SB) agenda item regarding the Vermont Inclusion Initiative, which asks VT towns to embrace diversity in their population. This initiative aims to show that Vermont welcomes newcomers. Harnish asked to make a 5-6 minute presentation to the SB regarding the statement of inclusion at a future meeting. Calloway said that the Town Manager's (TM) office would be in touch with Harnish. Miriam Trajman said she goes to school at MCS and is concerned about the sidewalks not being plowed when she needs to walk to school. Vincent expressed sympathy for the problem and for the challenges to the Dept. of Public Works in completing the work.

**2. Minutes of December 13 and 20, 2023.** Layton moved (Vincent seconded) to approve the minutes of December 13, 2023. **Motion passed unanimously.**

Layton moved (Vincent seconded) to approve the minutes of December 20, 2023. **Motion passed unanimously.**

**3. AP Warrants.** Smith asked a question about the off-cycle AP Warrant for the purchase of police equipment. Duffy explained that the expense was approved by the SB during FY2023, but due to supply chain delays, the equipment and invoice did not arrive until FY2024. The Finance Office and TM recommend paying the invoice from the FY2023 surplus. The alternative would be overspend the FY2024 police equipment budget. Layton moved (Vincent seconded) to approve AP Warrant #1089 in the amount of \$70,608.26 paid from the general fund. **Motion passed unanimously.**

Layton moved (Vincent seconded) to approve AP Warrant #1090 in the amount of \$547.34 paid from Kids' Bridge Fund #53. **Motion passed unanimously.**

Layton moved (Vincent seconded) to approve AP Warrant #1092 in the amount of \$16,639.98 paid from Town Reappraisal Fund #12. **Motion passed unanimously.**

**4. Correspondence.** Calloway addressed the question from Chris Katucki in correspondence. Duffy said the TM Office is working with the consultant on the compensation study and hopes to present the results in February. Calloway summarized other items of correspondence. Vincent moved (Layton seconded) to approve the correspondence as submitted. **Motion passed unanimously.**

**5. Fire Department Request to approve three (3) expenditures from Fire designated funds #25 and #26.** Alex Northern summarized the requests for the Fire Department's overhead door repair and said the other two requests are to finish outfitting the new fire engine. Layton moved (Vincent seconded) to approve funds not to exceed \$515.00 from Fire Station Fund #25 for costs to repair a damaged overhead door. **Motion passed unanimously.** Layton moved (Vincent seconded) to approve funds not to exceed \$3,937.20 from Fire Equipment Fund #26 for tool mounting on new Engine 3. **Motion passed unanimously.** Layton moved (Vincent seconded) to approve funds not to exceed \$1,179.85 from Fire Equipment Fund #26 for installation of radio equipment on Engine 3. **Motion passed unanimously.**

**6. Affordable Housing VCDP grant application.** Calloway said the Affordable Housing Subcommittee (AHS) is returning to the SB to report answers requested by the SB. Jeff Lubell, member of the AHS, spoke and said the last item on the grant application – a landowner letter – is not needed; the AHS has amended the application to make clear that the letter requirement is not applicable. Calloway said the Town's lawyers raised some concerns, such as the likely legal costs of approximately \$10,000 to the town if the development proceeds. Calloway raised other questions, including the Town's in-kind match, the Town's staff capacity to oversee the grant, the level of TRORC's commitment to providing the necessary support to administer the grant, and how the Affordable Housing Fund will be used and replenished. Lubell said that TRORC has orally committed to providing necessary work on the grant and he will ask for a commitment in writing. Lubell said the Town can charge for volunteers' time, whether or not those volunteers are appointed by the SB, and that time will count towards the Town's in-kind grant match. Lubell said the Affordable Housing Fund doesn't need to be depleted, because the grant is most probably a reimbursement grant. Layton expressed concern about additional expenditures beyond the planning stage. Arnold said he thinks we need to wait to embark on an Affordable Housing grant process until we have a Planning Director in place. Arnold also expressed concern about what might be found on the site in question; he asked what would happen if we find environmental problems on the site. Lubell said there is a state law that would shield and assist a developer/purchaser regarding liability. Vincent expressed concern that the project could stall if environmental problems are found. Duffy said he shares concerns about doing this project without having a Planning Director and hopes we will have a director in place soon. Lubell said the grant wouldn't be awarded until June 2024. Smith asked about the grant submission deadline; Lubell said it is due in April 2024. Jaan Laaspere said that the Planning Commission's (PC) opinion about subcommittees is that the subcommittees are non-voting bodies that make recommendations to the PC, which then votes. Laaspere said that any public hearing on the grant would be a joint meeting with the PC and the subcommittee. Calloway expressed concerns about the powers of subcommittees. Arnold expressed concerns about the Town staff's capacity to supervise an affordable housing project. Lubell said there are very qualified volunteers and also TRORC available to help, so we're not going it alone. Calloway suggested the SB table the grant issue for now and get TRORC's written commitment and explanation of their services. Layton said

she'd like more specificity regarding TRORC's work and she supports moving forward with the project. Lubell said he will get specifics in writing from TRORC and work with the TM to finalize the project budget. SB members agreed that the TM should work with Jeff Lubell to develop a budget and discuss specifics with TRORC. No motion was made.

**7. Selectboard Handbook.** Calloway introduced the topic, including an Open Meeting Law (OML) statement and the role and composition of subcommittees – in particular, whether subcommittees should be comprised of committee members. Vincent agreed that subcommittees need to be comprised of committee members, but this is a problem, given the current composition of some of the Town's subcommittees. Layton said she found Laaspere's earlier reasoning about subcommittees interesting, where subcommittees serve to report back to the appointed committee. Layton said she thinks there could be an appointed liaison between the appointed committee and the non-appointed subcommittee. Layton said there is a need to educate all participants about the requirements of OML. Arnold suggested making the Affordable Housing Committee one that is appointed by the Selectboard, rather than it being a subcommittee. After some discussion, SB members agreed that all committees (and former subcommittees) should be appointed by the SB. Layton suggested that all the new committees have liaisons to related already-existing committees/commissions. SB members agreed to have the TM office advertise for open positions on various committees, commissions, etc. Laaspere suggested that the SB wait to make decisions on subcommittees until a later time. Laaspere gave the example of the Solar Siting Subcommittee as working well in its current configuration. Peter Orner expressed concern about the tone of the SB's discussion of this topic and said that it is undemocratic and discourages participation.

Calloway brought up the draft SB handbook as it addresses the OML. Layton said she thought Smith has a valid concern about how to ensure public bodies' compliance with OML. Duffy said that the Town will be getting directive from Town counsel regarding OML compliance and we will be distributing that information to all body chairs. Smith asked who will monitor to ensure compliance with OML and said it's essential that someone from a committee needs to follow up to see that materials are posted timely. Arnold said that committees can't do their work without Town staff to do the work of posting and meeting other OML requirements. Laaspere asked about a timeline for the SB handbook. Calloway said she will share the handbook with the SB when ready, then once the SB is comfortable with it, they will send it out to other committees/boards/commissions.

**8. Preparation for Public Meetings Regarding Use of Surplus Funds Not Previously Budgeted.** Calloway introduced this topic by walking through the draft Jan 17<sup>th</sup> SB Special Meeting Agenda, as contained in the meeting packet. Duffy said that, on January 17<sup>th</sup>, the Tracy Hall consulting architects will be present to solicit input from the public regarding the use of Tracy Hall and ideas for work on Tracy Hall. SB members discussed the draft agenda for Jan. 17<sup>th</sup> and what topics should be covered, including how to solicit input on existing ideas for using the FY2023 surplus. SB members agreed that they will present very brief summaries on each idea for spending before opening the floor to public reactions and input. SB members reviewed all of the ideas listed in the meeting packet to decide whether to put them before the public on the 17<sup>th</sup>. SB members agreed to present four ideas: Tracy Hall improvements; Fire Department Apparatus; DPW Garage; and Generators. SB members agreed on up to 5-minute presentations on each idea. No motion was made.

**9. Preparation for Warrant Articles.** Calloway introduced this topic. Duffy said he and the Finance Director will look into whether it's advisable to zero out or close an unused designated fund. SB members agreed that all four of the articles on page 91 in the meeting packet need to go into the warning, although Duffy and Rosalinda will research the question of whether to close an unused fund before the SB finalizes the article language. The four articles as shown in the meeting packet are:

Fund 10- Police Station Fund: Shall the voters approve the movement of all remaining money in Fund 10-Police Station Fund to Fund 47- Public Safety Facility Fund and the closure of Fund 10?

Fund 16- Recreation Fund-Dam: Shall the voters approve the movement of all remaining money in Fund 16-Recreation Fund -Dam to Fund 05-Recreation Facility & Improvements and the closure of Fund 16?

Fund 25- Fire Department Apparatus Bay: Shall the voters approve the change in the title and purpose of fund 25 to be "Fire Department Apparatus Bay" with the purpose "to be used for the repairs, replacement and maintenance of the Apparatus Bay and its mechanical equipment?"

Fund 47 – Public Safety Facility Fund: Shall the voters approve the change in the purpose of fund 47- Public Safety Facility to be "to be used for the repairs, replacement and maintenance of the Public Safety Facility and its mechanical equipment?"

SB members agreed to hear from the DPW Director about the intent of establishing a DPW Roadway and Pedestrian Safety Fund. A majority of SB members agreed to include in the warning an article to establish a Culverts Fund. A majority of SB members agreed to include an article to allocate \$30,000 to replenish the Operational Performance Fund, and also agreed to include an article to allocate \$150,000 to a Culverts Fund.

No motion was made.

**Informational Items:** Calloway said the FY2023 Audit Report is available and posted on the Town's website.

**Adjournment.** Layton moved (Vincent seconded) to adjourn. **Motion passed unanimously.**

**Meeting Adjourned:** 10:00 PM.

Respectfully submitted,  
Miranda Bergmeier, Assistant Town Manager

Approved by the Selectboard on \_\_\_\_\_, 2024

\_\_\_\_\_  
Marcia Calloway, Selectboard Chair

PLEASE NOTE: JUNCTION ARTS & MEDIA (formerly CATV) POSTS RECORDINGS OF ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

**DRAFT Minutes of the Norwich Selectboard Meeting of  
Wednesday, January 17, 2024**

This special meeting was held in hybrid format in Tracy Hall meeting room with by Zoom and Jam broadcasting by You-Tube.

Members of the public body in Tracy Hall<sup>1</sup>: Marcia Calloway, Chair; Pamela Smith; and Priscilla Vincent.

Members of the public body present by Zoom: Mary Layton, Vice Chair; and, Roger Arnold.

Other active participants in the meeting<sup>2</sup>: Brennan Duffy, Town Manager; Studio Nexus Architects Doug Sonsall and Brianna Gillam.

Members of the public present in Tracy Hall:

- From Norwich: Jack Cushman, Charlene Gates, Peter W. Griggs, Matt Swett, Stephen Foltz, Kathleen Foltz, Conrad Koehler, Matt Herbert, Jeff Swenson, Peter Orner, Alex Northern, Cheryl A. Lindberg, David G. Krimmel
- From Hanover: Francesco Dembirski
- From Green Valley, AZ: Dill Harrington

Members of the public appearing on Zoom: Chad Morig, Judy & Jim Bernat, Colleen Fox, Vincent Crow, Jaci Allen, Barrie Rosalinda, Linda Gray, Lynwood Andrews, Demo Sofronas, Rob Gere, Jaan Laaspere, Carolynne Frye, Nancy Osgood, Christie James, Shoshana Hort, Pam Mullen, Tomm Griggs, Brie Swenson, Stacy Morig, Matt Swett, Lily Trajman, Emily Scherer, Katie Crouch, Sue Kaufman, Richard Neugass, Todd Thompson, Elliot Harik, Alberto Paniagur, Jeff Lubell, Oona Gardner, Brian Loeb

**Welcome.** Meeting was called to order by Calloway at 6:35 p.m.. Calloway reminded everyone that full names are required for admission to the Zoom platform to eliminate “Zoom bomb” interruptions and delays in the meetings; and, people trying to get admitted to meetings may contact Selectboard members to be identified for admission. Calloway reiterated that the primary purpose of the meeting was to listen to the voting public of Norwich as to how we should use surplus monies which were budgeted but not spent.

**1. Agenda.** Motion to approve the agenda by Vincent; seconded by Layton. Layton, Arnold, Smith, Vincent, Calloway: Yes. **Motion Passed.**

**Public Comments for items not on the agenda:** None.

**First Listening Session – Tracy Hall.** Architects Sonsall and Gillam gave an overview of their work to date and work to be completed. Reports, when prepared, will be shared with the Town Manager, Selectboard, and available to the public. To date the architects have reviewed drawings, investigated systems, and talked with staff who work in the building. No design work or cost estimates have been done yet. They are trying to gather information to meet the needs of the town. Preliminarily, they are focusing on:

- Limited improvements to function in the short term;
- Updates to meet energy code;
- Achieving net zero energy.

The architects cited a number of deficiencies including but not limited to: mechanical heating, cooling and fresh air systems, poor drainage in the basement, septic issues, lighting and insulation. The architects also noted issues with parking, office and meeting space privacy and acoustics, vault access and humidity, sprinkler system questions, sprawling of concrete on window ledges and steps, storage limitations, bricks falling from the building, lack of snow guards on the roof, rafter and roof slate issues.

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<sup>1</sup> 1 V.S.A. § 312(b)(1)(A)

<sup>2</sup> 1 V.S.A. § 312(b)(1)(B)

Summary: Phase I, deficiencies, is complete. The architects would like to have the benefit of the separate energy assessment, which Norwich has arranged and is waiting for. Then the architects will look at programmatic requirements for the building. Finally, the architects will develop a schematic plan.

**Public comments concerning Tracy Hall:**

Person	Concern
Pam Smith	Gym floor
Marcia Calloway	Triage recommendations needed & multi-purpose spaces
Roger Arnold	Public outreach & opinion of children; maximize use of the stage
Priscilla Vincent	Additional meeting options in other town buildings
Jack Cushman	Request for reports when they are available & cooling and loads given projections of climate change
Cheryl Lindberg	Insulation
Linda Gray	Energy assessment is coming up soon
Nancy Osgood	Commending the attention to historical preservation
Brie Swenson	Will coordinate child focus groups; explained how the Recreation Department actively uses the stage for Drama Club and productions as well as musicians at community pot luck dinners.
Mary Layton	Will coordinate high school groups/contact Jeannie Cornfeld re climate work
Lynwood Andrews	Agrees children should be involved & questions how Tracy Hall could be used for community emergency shelter space
Alex Northern	Explained why Tracy Hall is not and cannot be a designated shelter; Hartford High School working with the Red Cross is the closest as they possess the required components for a "shelter."

**Second Listening Session – Use of Surplus Funds.** Calloway referred to the five sheets of paper posted on the board and explained the genesis of the surplus funds under discussion, specifically:

- \$1,800,000.00 previously budgets monies which were not spent
- - 100,000.00 previously budgeted for police equipment which is not yet received/paid for
- \$1,700,000.00 uncommitted surplus
- - 700,000.00 voted by Selectboard as part of the next budget to buy down the amount of tax to be collected
- **\$1,000,000.00 surplus under discussion**

The other four sheets of paper identified ideas the Selectboard had discussed as possible uses for the surplus. Specifically, Tracy Hall Fund #13, Fire Apparatus Fund #6, Highway Garage Fund #8, Generator Fund #46.

In support of funding for Fire Apparatus, Chief Alex Northern and Deputy Chief Matt Swett provided a handout for everyone present and showed excerpts of that document the Zoom screen. Chief Northern pointed out the expectation of service, that the town is growing and demand for service will grow as well. The chiefs explained that funding for apparatus had dipped as a consequence of the 2017 storm event, and funding levels had never recovered. Comparing Thetford, a neighbor of similar size, the chiefs noted they had a 16 year replacement schedule. Nationally, the recommendation is 20 years. In Norwich, the replacement is 26 years. The chiefs explained how the lack of funding impacts safety, planning for apparatus replacements, and forces longer use and maintenance of existing apparatus.

In support of funding for the Highway Garage Fund, and on behalf of the DPW, Brennan Duffy explained the needs of repairs and renovation to the existing garage.

Peter Orner also provided a handout in support of using \$80,000 to \$90,000 for pedestrian corridors from Heritage Lane to Barrett Memorial Park, and Huntley Street to Moore lane.

Public comments concerning use of surplus monies:

Person	Climate	Tracy Hall	Sidewalks and/or pedestrian corridors	Fire Dept	Police/ Public Safety	Affordable Housing	Highway Dept
Jack Cushman	X						
Cheryl Lindberg		X \$1,700,000					
Peter Orner			X \$80-90,000				
Conrad Fuller			X				
Shoshana Hart			X				
Demo Sofronas		X \$500,000	X	X	X		
Jeff Lubell						X \$10,000	
Amy Stringer				X			
Tom Griggs			X	X			X
Andy Scherer			X	X		X	
Elliott Harik			X (& use \$100,000 from the existing sidewalk fund)	X			
Brian Loeb			X			X	
Lynwood Andrews		X					

N.B. Selectboard took a five minute break from 8:30 p.m. to 8:35 p.m. Due to problems with internet connection throughout the evening, and the remaining agenda, JAM concluded their You-Tube broadcast at that time. They will post the Zoom recording on the JAM website.

**2. Update on collective bargaining, Executive Session.** Vincent moved to find that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage pursuant to 1 V.S.A. § 313(a)(1). Seconded by Smith. Layton, Arnold, Smith, Vincent, Calloway: Yes. **Motion Passed.**

- Vincent moved to enter Executive Session under 1 V.S.A. § 313(a)(1)(B) to discuss labor relations agreements with employees, and to invite Town Counsel and the Town Manager. Seconded by Smith. Layton, Arnold, Smith, Vincent, Calloway: Yes. **Motion Passed.** Selectboard entered Executive Session at 8:41 p.m.
- Vincent moved to enter public session. Seconded by Smith. Layton, Arnold, Smith, Vincent, Calloway: Yes. **Motion Passed.** Selectboard entered Public Session at 10:02 p.m.

**Adjournment:** Smith moved to adjourn. Seconded by Vincent. Layton, Arnold, Smith, Vincent, Calloway: Yes. **Motion Passed.** Selectboard adjourned at 10:03 p.m.

Respectfully submitted,

Marcia S. Calloway, Chair  
Norwich Selectboard



01/19/24  
01:51 pm

Town of Norwich Accounts Payable  
Check Warrant Report # 1093 Current Prior Next FY Invoices For Fund (General)  
For Check Acct 03(General) All check #s 01/24/24 To 01/24/24 & Fund 01

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ashleyw

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
ADVANCE	ADVANCE AUTO PARTS	11/01/23	DPW-LAMP 084330500178	01-5-703403.00 PARTS & SUPPLIES	8.70	14192	01/24/24
ADVANCE	ADVANCE AUTO PARTS	11/01/23	DPW-LUBE 084330568258	01-5-703403.00 PARTS & SUPPLIES	32.54	14192	01/24/24
ADVANCE	ADVANCE AUTO PARTS	11/03/23	DPW-ASSRTD SUPPLIES 084330779073	01-5-703403.00 PARTS & SUPPLIES	105.33	14192	01/24/24
ADVANCE	ADVANCE AUTO PARTS	11/16/23	DPW-GREASE & FUEL 084332068693	01-5-703403.00 PARTS & SUPPLIES	131.52	14192	01/24/24
ADVANCE	ADVANCE AUTO PARTS	11/16/23	DPW-U JOINT 084332079569	01-5-703403.00 PARTS & SUPPLIES	78.38	14192	01/24/24
ADVANCE	ADVANCE AUTO PARTS	11/17/23	DPW-FUEL 084332100507	01-5-703403.00 PARTS & SUPPLIES	179.76	14192	01/24/24
ADVANCE	ADVANCE AUTO PARTS	11/28/23	DPW-HYDRAULIC FLUID 084333279845	01-5-703403.00 PARTS & SUPPLIES	272.28	14192	01/24/24
ADVANCE	ADVANCE AUTO PARTS	11/30/23	DPW-WIRE TIE & COMPOUND 084333469046	01-5-703403.00 PARTS & SUPPLIES	39.90	14192	01/24/24
ANYTIME	ANYTIME CARPET CARE & CLE	01/06/24	PD-STATION CLEANING 963706	01-5-485304.00 CLEANING	410.00	14193	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-005123.00 HEALTH INSUR	5274.60	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-100123.00 HEALTH INS	4072.41	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-200123.00 HEALTH INS	2038.31	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-500123.00 HEALTH INS	2565.42	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-555123.00 HEALTH INSURANCE	2140.71	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-703123.00 HEALTH INSUR	7115.71	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-704123.00 HEALTH INSURANCE	2276.66	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-704123.00 HEALTH INSURANCE	-1318.26	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-704123.00 HEALTH INSURANCE	1338.12	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-200123.00 HEALTH INS	905.72	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-200123.00 HEALTH INS	-938.54	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-500123.00 HEALTH INS	-2185.90	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-500123.00 HEALTH INS	141.03	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-005123.00 HEALTH INSUR	-994.55	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-005123.00 HEALTH INSUR	577.48	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-005123.00 HEALTH INSUR	-1132.59	14194	01/24/24

01/19/24  
01:51 pm

Town of Norwich Accounts Payable  
Check Warrant Report # 1093 Current Prior Next FY Invoices For Fund (General)  
For Check Acct 03(General) All check #s 01/24/24 To 01/24/24 & Fund 01

Page 2 of 4  
ashleyw

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-703123.00 HEALTH INSUR	749.21	14194	01/24/24
BCBS	BLUE CROSS/BLUE SHIELD OF	01/03/24	TH-FEB '24 HEALTH INS 175181790	01-5-703123.00 HEALTH INSUR	-938.54	14194	01/24/24
BOUDREAU	BOUDREAU TIRE SERVICE OF	12/08/23	DPW-ROAD SERVICE 14940	01-5-703401.00 OUTSIDE REPAIRS	319.00	14195	01/24/24
SWENBR	BRIE SWENSON	01/03/24	P&R-CAMP SIGNAGE REIMBURS 103EMPREIMB	01-5-425211.00 EQUIPMENT	25.00	14196	01/24/24
BUSINESS	BUSINESS CARD	12/12/23	TH-VASE OF FLOWERS 1212FLWRS	01-5-005900.00 MISCELLANEOUS	75.00	14197	01/24/24
BUSINESS	BUSINESS CARD	12/13/23	TH-CHRISTMAS PARTY FOOD 1213DECPARTY	01-5-005900.00 MISCELLANEOUS	17.98	14197	01/24/24
BUSINESS	BUSINESS CARD	12/14/23	TH-CHRISTMAS PARTY FOOD 1214DECPARTY	01-5-005900.00 MISCELLANEOUS	197.30	14197	01/24/24
BUSINESS	BUSINESS CARD	12/11/23	TH-TONER 4307437	01-5-275610.00 OFFICE SUPPLIES	53.04	14197	01/24/24
BUSINESS	BUSINESS CARD	12/11/23	TH-TONER 7702607	01-5-275610.00 OFFICE SUPPLIES	82.37	14197	01/24/24
BUSINESS	BUSINESS CARD	12/18/23	TH-MATS 8321807	01-5-005610.00 OFFICE SUPPLIES	47.98	14197	01/24/24
BUSINESS	BUSINESS CARD	12/05/23	TH-NOTEBOOK & CALENDAR 9609837	01-5-005610.00 OFFICE SUPPLIES	38.47	14197	01/24/24
BUSINESS	BUSINESS CARD	12/20/23	TH-DEC '23 ZOOM INV232356650	01-5-275627.00 Remote Meeting Services	537.81	14197	01/24/24
CANON	CANON SOLUTIONS AMERICA,	12/29/23	TH-COPIER MAINTENANCE 6006610363	01-5-275620.00 PHOTOCOPIER	431.53	14198	01/24/24
CCI	CCI MANAGED SERVICES	01/01/24	TH-JAN '24 TECH SUPPORT CW-58237	01-5-275632.00 SERVER MAINTENANCE	2906.79	14199	01/24/24
LINDBERG	CHERYL A LINDBERG	01/02/24	LISTERS-POSTAGE 0102EMPREIMB	01-5-275538.00 POSTAGE	1.98	14200	01/24/24
LINDBERG	CHERYL A LINDBERG	01/02/24	LISTERS-POSTAGE 0102EMPREIMB	01-5-300538.00 POSTAGE	5.85	14200	01/24/24
COMCAST	COMCAST	01/01/24	PD-JAN '24 INTERNET 0101PDINT	01-5-485238.00 PHONE & INTERNET	446.67	14201	01/24/24
COMCAST	COMCAST	01/06/24	TH-FEB '24 INTERNET 106THINT	01-5-275632.00 SERVER MAINTENANCE	24.95	14201	01/24/24
COTT	COTT SYSTEMS INC	01/18/24	TC-MONTHLY RESOLUTION 157596	01-5-100613.00 SOFTWARE	290.00	14202	01/24/24
DEADRIVER	DEAD RIVER COMPANY	01/03/24	TH-HEATING OIL 350.2 GALS 15372	01-5-706103.00 HEATING	1165.09	14203	01/24/24
DEADRIVER	DEAD RIVER COMPANY	12/19/23	TH-HEATING OIL 339.7 GALS 59776	01-5-706103.00 HEATING	1144.73	14203	01/24/24
GMPC	GREEN MOUNTAIN POWER CORP	12/29/23	26 NW BSTN RD 04695000002 122926NWBSTN	01-5-703501.00 ELECTRICITY	339.90	14205	01/24/24
GMPC	GREEN MOUNTAIN POWER CORP	12/29/23	300 MN ST 34966000001 1229300MNST	01-5-706101.00 ELECTRICITY	829.85	14205	01/24/24
GMPC	GREEN MOUNTAIN POWER CORP	12/29/23	319 MN ST SLR 48815990790 1229319MNST	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	23.67	14205	01/24/24
GMPC	GREEN MOUNTAIN POWER CORP	12/29/23	111 TRNPK RD 38951919299 1229TRNPKRD	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	99.36	14205	01/24/24

01/19/24  
01:51 pm

Town of Norwich Accounts Payable  
Check Warrant Report # 1093 Current Prior Next FY Invoices For Fund (General)  
For Check Acct 03(General) All check #s 01/24/24 To 01/24/24 & Fund 01

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ashleyw

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
IACP	INTERNATIONAL ASSOCIATION	12/20/23	PD-ANNUAL DUES 0313124	01-5-500581.00 DUES/MTGS/EDUC	190.00	14206	01/24/24
LEAF	LEAF CAPITAL FUNDING, LLC	12/31/23	PD-COPIER LEASE 15853897	01-5-500501.00 ADMINISTRATION	82.00	14207	01/24/24
MAYER	MAYER & MAYER	01/12/24	Payroll Transfer PR-01/12/24	01-2-001120.00 EMPLOYEE JUDGEMENT ORDER	25.00	14208	01/24/24
MOTOROLA	MOTOROLA SOLUTIONS, INC.	12/16/23	PD-RADIOS 8281784152	01-5-500301.00 RADIO MAINTENANCE	30873.50	14209	01/24/24
MUSSON	MUSSON BROTHERS TREE SURG	01/05/24	DPW-TREE REMOVAL 1269	01-5-703309.00 TREE CUTTING & REMOVAL	900.00	14210	01/24/24
NORFIREDI	NFD-WATER DEPT	01/05/24	PD-QUARTERLY WATER USAGE 105HZNWTR	01-5-485232.00 WATER USAGE	210.06	14211	01/24/24
NORFIREDI	NFD-WATER DEPT	01/05/24	TH-QUARTERLY WATER USAGE 105THWATER	01-5-706100.00 WATER USAGE	171.14	14211	01/24/24
OTIS	OTIS ELEVATOR COMPANY	01/16/24	TH-FEB '24 ELEVATOR MAINT 100401444850	01-5-706107.00 ELEVATOR MAINTENANCE	322.22	14212	01/24/24
RIDGELINE	RIDGELINE DEFENSE LLC	01/09/24	PD-STUART PISTOL COURSE 1025	01-5-500538.00 TRAINING	650.00	14213	01/24/24
SOLAFLECT	SOLAFLECT SOLAR PARK I, L	01/16/24	TH-JAN '24 SOLAR JAN 24	01-5-705501.00 ELECTRICITY	239.04	14214	01/24/24
SOLAFLECT	SOLAFLECT SOLAR PARK I, L	01/16/24	TH-JAN '24 SOLAR JAN 24	01-5-706101.00 ELECTRICITY	609.09	14214	01/24/24
SOLAIV	SOLAFLECT SOLAR PARK IV,	01/16/24	TH-JAN '24 SOLAR 2401_01	01-5-575233.00 TOWER POWER	22.36	14215	01/24/24
SOLAIV	SOLAFLECT SOLAR PARK IV,	01/16/24	TH-JAN '24 SOLAR 2401_01	01-5-500204.00 SPEED SIGNS	84.41	14215	01/24/24
SOLAIV	SOLAFLECT SOLAR PARK IV,	01/16/24	TH-JAN '24 SOLAR 2401_01	01-5-485233.00 ELECTRICITY	698.87	14215	01/24/24
SOLAIV	SOLAFLECT SOLAR PARK IV,	01/16/24	TH-JAN '24 SOLAR 2401_01	01-5-705501.00 ELECTRICITY	76.77	14215	01/24/24
SOLAIV	SOLAFLECT SOLAR PARK IV,	01/16/24	TH-JAN '24 SOLAR 2401_01	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	17.59	14215	01/24/24
STITZEL	STITZEL PAGE & FLETCHER P	01/03/24	TH-NOV '23 LEGAL 80040	01-5-005305.00 LEGAL	9158.55	14216	01/24/24
SULLIVAN	SULLIVAN, POWERS & COMPAN	12/31/23	FIN-FY23 AUDIT 133292	01-5-200322.00 INDEPENDENT AUDIT	2721.00	14218	01/24/24
TWORIVERS	TWO RIVERS - OTTAUQUECHEE	01/08/24	P&Z-DEC '23 KYLE KATZ 24-106	01-5-350110.00 PLAN ADMIN WAGE	2321.15	14219	01/24/24
TWORIVERS	TWO RIVERS - OTTAUQUECHEE	01/08/24	P&Z-DEC '23 KYLE KATZ 24-106	01-5-350580.00 MILEAGE REIMB	20.96	14219	01/24/24
TWORIVERS	TWO RIVERS - OTTAUQUECHEE	01/01/24	TH-FY 24 ENRGY COORD PMT2 24-91	01-5-005300.00 PROFESS SERV	15335.00	14219	01/24/24
VERIZWIRE	VERIZON WIRELESS	01/04/24	TH-JAN '24 TOWN CELL PHON 9953402257	01-5-555625.00 TELEPHONE & INTERNET	80.41	14220	01/24/24
VERIZWIRE	VERIZON WIRELESS	01/04/24	TH-JAN '24 TOWN CELL PHON 9953402257	01-5-500501.00 ADMINISTRATION	161.60	14220	01/24/24
VERIZWIRE	VERIZON WIRELESS	01/04/24	TH-JAN '24 TOWN CELL PHON 9953402257	01-5-425127.00 TELEPHONE	40.40	14220	01/24/24
VERIZWIRE	VERIZON WIRELESS	01/04/24	TH-JAN '24 TOWN CELL PHON 9953402257	01-5-005532.00 T MNGR CELL PHONE	40.40	14220	01/24/24

01/19/24  
01:51 pm

Town of Norwich Accounts Payable  
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For Check Acct 03(General) All check #s 01/24/24 To 01/24/24 & Fund 01

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ashleyw

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
VIHEALTH	VITAL RECORDS	01/05/24	TC-ENGRAVED PAPER 1280	01-5-100610.00 OFFICE SUPPLIES	38.00	14221	01/24/24
WBMASON	W.B. MASON CO., INC.	01/04/24	TH-TONER & CALENDAR 243632757	01-5-005610.00 OFFICE SUPPLIES	121.68	14222	01/24/24
WBMASON	W.B. MASON CO., INC.	01/04/24	PD-ASSRDT SUPPLIES 243633101	01-5-500501.00 ADMINISTRATION	113.98	14222	01/24/24
WBMASON	W.B. MASON CO., INC.	01/04/24	PD-ASSRDT SUPPLIES 243633101	01-5-485301.00 BUILDING SUPPLIES	28.11	14222	01/24/24
HEALTHEQ	WAGWORKS, INC	01/01/24	TH-DEC '23 COBRA ADMIN 1223TR112178	01-5-005123.00 HEALTH INSUR	40.00	14223	01/24/24
EARTHLINK	WINDSTREAM	01/01/24	TH-JAN '24 PHONE 76143919	01-5-005531.00 ADMIN TELEPHONE	41.15	14224	01/24/24
EARTHLINK	WINDSTREAM	01/01/24	TH-JAN '24 PHONE 76143919	01-5-100531.00 TELEPHONE	41.15	14224	01/24/24
EARTHLINK	WINDSTREAM	01/01/24	TH-JAN '24 PHONE 76143919	01-5-200531.00 TELEPHONE	41.15	14224	01/24/24
EARTHLINK	WINDSTREAM	01/01/24	TH-JAN '24 PHONE 76143919	01-5-275531.00 TELEPHONE	41.15	14224	01/24/24
EARTHLINK	WINDSTREAM	01/01/24	TH-JAN '24 PHONE 76143919	01-5-300531.00 TELEPHONE	41.15	14224	01/24/24
EARTHLINK	WINDSTREAM	01/01/24	TH-JAN '24 PHONE 76143919	01-5-350531.00 TELEPHONE	41.15	14224	01/24/24
EARTHLINK	WINDSTREAM	01/01/24	TH-JAN '24 PHONE 76143919	01-5-425127.00 TELEPHONE	41.15	14224	01/24/24
EARTHLINK	WINDSTREAM	01/01/24	TH-JAN '24 PHONE 76143919	01-5-705505.00 TELEPHONE	35.55	14224	01/24/24
Report Total					97766.62		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*97,766.62  
Let this be your order for the payments of these amounts.

Staff Accountant:

*Ashley Wohler*  
Ashley Wohler

Town Manager:

DocuSigned by:  
*Brennan Duffy*  
D4520EG72DA7484...  
Brennan Duffy

SELECTBOARD:

Marcia Calloway  
Chair

Mary Layton  
Vice Chair

Priscilla Vincent

Roger Arnold

Pam Smith

01/19/24

Town of Norwich Accounts Payable

01:52 pm

Check Warrant Report # 1094 Current Prior Next FY Invoices For Fund (Operational Perf & Develo)  
For Check Acct 03(General) All check #s 01/24/24 To 01/24/24 & Fund 51

ashleyw

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
STUDIO	01/12/24	TH-IMPROVEMENT STUDY 2330.02	51-5-000300.20 Fund 51 Exp Long Range st	2873.75	14217	01/24/24
Report Total				2873.75		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*2,873.75

Let this be your order for the payments of these amounts.

Staff Accountant: Ashley Wohler  
Ashley Wohler

DocuSigned by:  
Brennan Duffy  
D4520EG72DA7484...  
Brennan Duffy

SELECTBOARD:

Marcia Calloway  
Chair

Mary Layton  
Vice Chair

Priscilla Vincent

Roger Arnold

Pam Smith

01/19/24

Town of Norwich Accounts Payable

01:52 pm

Check Warrant Report # 1095 Current Prior Next FY Invoices For Fund (Kids Bridge-Huntley Mdw)  
For Check Acct 03(General) All check #s 01/24/24 To 01/24/24 & Fund 53

ashleyw

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
MISC	01/04/24	KIDS BRIDGE SUPPLIES 104EMPREIMB	53-5-425322.00 Kids Bridge Expenditures	450.87	14204	01/24/24
Report Total				450.87		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*\*\*450.87  
Let this be your order for the payments of these amounts.

Staff Accountant: Ashley Wohler  
Ashley Wohler

DocuSigned by:  
Brennan Duffy  
D4520EC72DA7484...  
Brennan Duffy

SELECTBOARD:

- Marcia Calloway  
Chair
- Mary Layton  
Vice Chair
- Priscilla Vincent
- Roger Arnold
- Pam Smith

**DECLARATION OF INCLUSION**  
**A VERMONT DIVERSITY, EQUITY, AND INCLUSION INITIATIVE**

**\*\* PREPARED FOR GOVERNMENT LEADERS \*\***

**Vermont's Declaration of Inclusion is a grassroots effort working with community leaders to reinforce the message that Vermont is a welcoming and safe place for all.**

The following information is intended for use by those who are interested in learning more about this initiative as well as providing thoughts for Selectboard members, Town Managers and Administrators, and Legislators who wish to lead this initiative in their respective communities.

**Our Partners**

- Vermont Chamber of Commerce
- Vermont Interfaith Action
- Vermont League of Cities and Towns
- Vermont Social Equity Caucus
- National Association for the Advancement of Colored People – Vermont

Visit Our Website: [www.vtdeclarationofinclusion.org](http://www.vtdeclarationofinclusion.org)

<b>INTRODUCTION</b>
---------------------

It is our vision that Vermont will become known as the most inclusive state in our nation for all people, regardless of how they identify.

With that vision in mind, a small group of Rutland County residents organized in January of 2021 to develop strategies to assist the cities, and towns in the planning, adoption, and implementation of a Declaration of Inclusion.

**Goal Statement**

To have each Vermont municipality adopt and implement a Declaration of Inclusion.

ADOPT means formal approval by the municipality's governing body.

IMPLEMENT means the development of plans, programs and the initiation of actions which support and advance both the intent and the spirit of the Declaration. Some ideas are found in the Resources Section of: [www.vtdeclarationofinclusion.org](http://www.vtdeclarationofinclusion.org).

For more specific information, guidance and assistance please consult the following: Vermont Office of Racial Equity and the Vermont League of Cities and Towns.

Bob Harnish, Pittsford

Al Wakefield, Mendon

Norman Cohen, Rutland City

## **BACKGROUND**

Distressed by recent catastrophic events unfolding across the country relating to human rights, justice, and equality, Bob Harnish, a long-time resident of Pittsford, decided to do something. His concern led him to Al Wakefield, a former businessman in the Rutland area, who shared similar distress and felt a need to do something “hands-on.”

Together, the pair began crafting an overarching statement that would build on Vermont’s agreed upon uniqueness, its long-standing reputation for being a leader in addressing injustices, and ensure that events occurring in Wisconsin, Minnesota, New York, and other states do not happen here. They realized that, at the same time, such a statement could attract people with myriad skills and traditions to Vermont to live, work, and raise families.

They found that statement in the Declaration of Inclusion first adopted by the Town of Franklin in 2020.

### **Intent of the Declaration of Inclusion**

The intent of the Declaration of Inclusion is to promote and reinforce the message to all visitors, residents, and those thinking about or planning to come and stay, that:

- Vermont is a welcoming community
- Vermont invites all to bring their families and friends, as well as their talents and skills
- Vermont is a community of people who will treat them fairly, provide encouragement and support for their interests, and
- Vermont will bring the full resources of the State, its cities, and towns to ensure their well-being and security.

## **REASONS TO ADOPT THE DECLARATION**

A Declaration such as this would mark the town and its leaders as a forward-thinking community of people, stepping out in front for what we know is right and deeply rooted in the values that America and Vermont say they champion.

We all learned early in our schooling that America assimilates people from all over the world. America has always welcomed diverse people and embraced their cultures, languages, foods, customs, and religions. This is nothing new. The Statue of Liberty is our monument to this sacred tradition. Let's take this small but affirmative step to continue this most meaningful piece of our heritage.

## **THOUGHTS ON SELECTBOARD LEADERSHIP**

Selectboard members are recognized by their towns for their leadership skills and are respected for their good judgment.



Acting on a Declaration of Inclusion is the type of Selectboard action that is expected by the voters.

The role of the Selectboard is changing. It is no longer limited to budgets, law enforcement, and maintaining infrastructure.

Selectboards are now called upon to affirmatively and aggressively institute and promote policies and programs which support economic growth

By adopting a Declaration of Inclusion, a Selectboard sends a powerful, positive, forward-thinking message for the town and aligns it with other towns that are seeking healthy growth.

By adopting the Declaration of Inclusion the Selectboard joins the statewide effort to encourage businesses, talented individuals, and investors to come to Vermont and specifically to your town. By adopting the Declaration of Inclusion the Town signals its agreement with the Governor's Proclamation of Inclusion.

<b>DECLARATION OF INCLUSION</b>
---------------------------------

*The Town of \_\_\_\_\_ condemns racism and welcomes all persons regardless of race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age or disability and wants everyone to feel safe and welcome in our community.*

*As a town, we formally condemn discrimination in all its forms, commit to fair and equal treatment of everyone in our community, and will strive to ensure all our actions, policies and operating procedures reflect this commitment.*

*The Town of \_\_\_\_\_ is and will continue to be a place where individuals can live freely and express their opinions.*

*Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_*

*Town/City of \_\_\_\_\_, Vermont*

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## PROJECT INCLUSION

The objective of the Declaration of Inclusion is to increase diversity, abolish racism, and have our Towns, their employees, and policies manifest respect for the dignity of all people. This is the obligation of our largely white population and we will benefit and grow from it.

Municipal leaders and law enforcement officials must engage effectively with community members on the subject of systemic racism, racial justice, public safety, and law enforcement. They must lead the public in conversation on these and other issues important to an increasingly diverse population.

### Contact Us

Al Wakefield • [al@wakefield-global.com](mailto:al@wakefield-global.com)

Bob Harnish • [rharnish24@gmail.com](mailto:rharnish24@gmail.com)

Norman Cohen • [norcoh26@gmail.com](mailto:norcoh26@gmail.com)

## DOI -- FREQUENTLY ASKED QUESTIONS

If the Governor has issued a Proclamation for the State why does each town have to do it?

Discussion by citizens of each town is important and each town should decide on what form implementation should take. Each town can craft a statement of declaration, within our guidelines, to reflect the wishes of town leadership and citizenry.

If we like our town the way it is why should we want to adopt your statement?

To make Vermont a popular and desirable destination, every town should be respectful and welcoming to all residents. Ideally every resident should feel a sense of belonging. Most towns are struggling to maintain population and therefore maintain tax base; new residents bring vitality.

I have never seen any racism in our town so why would we want to adopt your statement?

Racism is rarely seen or felt by those who are not a target of it. We want to create a statewide culture of tolerance and welcoming for moral reasons but also for economic reasons: Vermont needs people and it needs younger people.

Does adopting this statement open the town to increased liability?

The legal team at Vermont League of Cities and Towns has looked at our recommended statement and determined that towns do not increase their liability in any way by adopting.

If our town adopts a declaration, is some form of implementation expected?

Yes, we have a Guide to Implementation on our website:

[vtdeclarationofinclusion.org](http://vtdeclarationofinclusion.org). In addition, VLCT has created an implementation toolkit. Making the citizens aware of the Declaration,

If our town adopts your declaration will implementation be an additional expense?

Implementation is important and most steps can be done at little or no cost.

The Vermont Community Foundation has established a fund of \$200,000 for which towns can apply up to \$10,000. Some towns have engaged consultants to administer implicit bias training and to examine town ordinances for implicit bias.

Why do we need to sign a piece of paper?

The Declaration of Inclusion is really a pledge by town leadership to urge the citizens to be more respectful and accepting of all people. In addition, this is a statewide effort with far reaching implications for Vermont and for each town.

To make this happen we need to state our intentions clearly and then our citizens must really live it. For this to happen, a signed statement by the Select Board will be important as a visible example to follow.



**From:** [Sandra Dell, Realtor](#)  
**To:** [Select Board](#)  
**Subject:** Crosswalks  
**Date:** Wednesday, January 10, 2024 11:36:36 AM

---

Dear Selectboard,

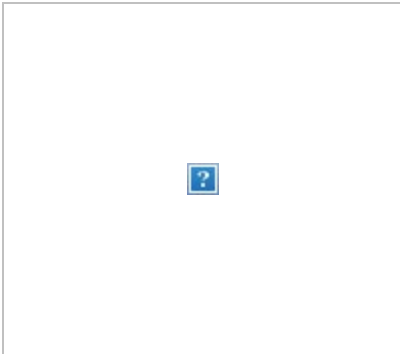
Is there a way to spend some of our excess funds on the Department of Public Works so our sidewalks and crosswalks can be plowed or shoveled before school opening?

Thank you.

**Sandra Dell - 249 Chapel Hill Rd, Norwich, VT 05055**

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WIRE FRAUD: During your representation by Keller Williams Realty, you will never be asked, via email, to wire or send funds to anyone, including a title company. DO NOT COMPLY WITH EMAIL INSTRUCTIONS TO WIRE FUNDS! Any request to wire funds should be confirmed via telephone.

**From:** [Chris Rimmer](#)  
**To:** [Miranda Bergmeier](#)  
**Cc:** [Norwich Conservation Commission](#)  
**Subject:** Proposal to Norwich Selectboard from Conservation Commission  
**Date:** Friday, January 12, 2024 4:49:13 PM  
**Attachments:** [Nature Area Official Name Proposal NCC.docx](#)

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Dear Norwich Selectboard -- I am writing to inform you that I plan to attend your next regularly scheduled meeting on January 24 and speak on behalf of the Norwich Conservation Commission (NCC) during the Public Comments period. Specifically, I would like to bring up a proposal to officially name the nature area adjacent to Marion Cross School as the Milton Frye Nature Area. You may recall that NCC submitted a letter to you on 28 April 2023, requesting that this topic be incorporated as an agenda item during a future Selectboard meeting. To our knowledge, the Selectboard never advanced this topic as one of its meeting agendas.

I have attached the original proposal that we submitted last April. Unless I hear otherwise, I look forward to attending your January 24 meeting and speaking to this topic during the Public Comments period, on behalf of my fellow Commissioners. I will bring a hard copy of the proposal with me. and I will be glad to read it at that time -- it is less than one page in length. Otherwise, I will simply summarize the proposal and ask that the Selectboard consider this name change.

Thank you.

Chris Rimmer  
91 Spring Pond Road  
Norwich Conservation Commission

## **A Proposal to Officially Name the Norwich Nature Area**

There exists some confusion and debate as to whether an “official” name exists for the Town of Norwich-owned nature area of ~36 acres immediately adjacent to the Marion Cross School. No name was identified in the conservation easement that was placed on the parcel when it was acquired from private landowners, and its ownership transferred to the Town of Norwich. The Upper Valley Land Trust holds this conservation easement.

Before enactment of the conservation easement, the nature area was known by several names, including Norwich Nature Center. The recollection of several Norwich townspeople is that the name Milton Frye Nature Area began to be used during the parcel’s initial consideration for a conservation easement. As a longtime Principal of the Marion Cross School, Milton Frye was and remains extremely popular in the community, such that an advisory committee established to oversee the nature area agreed that it would be an appropriate honor to name the nature area after Milton Frye, much as the school is named after its earlier principal, Marion Cross. This committee then called itself the Milton Frye Nature Area Committee.

This committee name was used by town government, even though the parcel itself had no official name. Minutes of the Milton Frye Nature Area Committee were placed on file with the Town Clerk. The committee disbanded several years ago, and the Norwich Conservation Commission was then asked to take over management of the nature area, a role that it has continued to the present time. In December of 2022, a subcommittee of Norwich Conservation Commission formed to take on an advisory role in managing the nature area.

With unanimous agreement, and the consent of Milton Frye himself, the Norwich Conservation Commission proposes to the Selectboard that the name “Milton Frye Nature Area” be formally adopted for the nature area. This is the name by which nearly all townspeople recognize the nature area, and it appropriately honors a respected long-time town resident, who has made significant, enduring contributions to Norwich’s quality of life, the conservation of its special places, and the experiential outdoor learning of its youth.

Respectfully submitted,  
Norwich Conservation Committee  
28 April 2023

To the Norwich Selectboard and Planning Commission

I believe our highest priority in planning and governance is to do everything we can to ensure the future for today's children. The biggest threat they face is the climate crisis. Whereas, in the past, the decisions of small village, town, or provincial officials did not have much impact on a global scale, that does not hold true today. Everyone needs to reduce their carbon emissions to zero very quickly to avoid the worst of the effects of the warming climate for the whole earth. No one is so small, or important, or picturesque, or wealthy as to be exempt.

Meeting the challenge of the climate crisis no longer means simply acknowledging that climate change is real and we must do something about it. We have frittered away so much time not reducing emissions sufficiently that meeting the challenge now means understanding that we have less than 10 years to dramatically reduce our use of carbon emitting energy sources to zero. The speed of transition is of the essence.

I urge the members of the Selectboard Board and the Planning Commission to change course and work to encourage the transition to a zero carbon-emitting energy system in Norwich as fast as possible. Here is a brief list of some actions, but many more are needed:

- Smooth the way to use of solar and heat pumps. Aesthetics should not be allowed to jeopardize the future for our children.
- Install non-polluting, zero-carbon heating and cooling systems in town facilities, such as ground source heat pumps. To install wood burning systems contributes to air pollution, requires the cutting of trees, and has a higher lifetime operating cost than ground source heat pumps. It does not also provide air conditioning.
- Prioritize smart growth development plans to concentrate growth close to the town center in order to preserve Norwich's woods. Adopt zoning regulations that support smart growth and protect outer forested tracts.
- Prioritize Norwich's resilience by protecting food production capability and adapting town facilities to act as community emergency shelters.

In conclusion, I ask you to imagine Norwich 50 years from now when today's children are adults. Will they be thanking you for addressing the climate crisis as quickly and effectively as possible? The best way to leave our children as much of Vermont as we know and love it today is to act immediately and decisively to stop the climate crisis. Nothing will alter and destroy the beautiful forests and farms of Vermont more profoundly than the heat, intense storms, intense wind, invasive pests and diseases and floods, some of which we have already seen, unleashed by climate change.

Lynnwood Andrews  
69 Meetinghouse Rd

The views expressed are my personal opinions only and do not reflect those of the Conservation Commission on which I serve.



**From:** [charles tufankjian](#)  
**To:** [Select Board](#)  
**Subject:** Selectboard Packet Items  
**Date:** Thursday, January 18, 2024 5:15:20 PM

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Hi there, my name is Charles Tufankjian I am a norwich resident. I have some thoughts and concerns regarding the union municipal employee contract negotiations as well as the health benefit implications that now affect union and union tracked employees. I would appreciate it tremendously if you would add this to the packet for this upcoming Wendsday as I would like to address the selectboard in-person.

Thank you very much,  
Chuck

**Norwich Sidewalks  
Existing**

Line	Owner	Street	From	To	Length (ft.)	Width	Sidewalk Material	Curb Material	Condition		Total Cost	Estimated Remaining Life	EUL	2012 Cost to Replace	Year Built	Annualized	Notes
1	Town	Main Street	Montshire Drive	Ledyard Bridge	1,302	5	Concrete	Granite	Fair		\$ 20,181	3	50	\$ 20,181	1970	\$404	
2	Town	Main Street	Under Ledyard Bridge	Foley Park	805	5	Concrete	Granite	Excellent			36	50	\$ 12,478	2003	\$250	
3	Town	Main Street	Ledyard Bridge	Gateway Condos	3,626	5	Asphalt	Granite	Fair to Poor	Replace with 5' asphalt	\$ 56,203	-22	25	\$ 56,203	1970	\$2,248	
4	Town	Main Street	Gateway Condos	Church Street	909	5	Concrete	Granite	Excellent			42	50	\$ 14,090	2009	\$282	
5	Town	Church Street	Main Street	Marion Cross	277	5	Concrete	Granite	Excellent			42	50	\$ 4,294	2009	\$86	
6	Town	Main Street	Koch Road	Turnpike Road	530	5	Asphalt	Granite	Excellent			18	25	\$ 8,215	2010	\$329	
7	Town	Turnpike Road	Main Street	Huntley Rec. Entrance	2,100	4	Asphalt	Granite	Poor	Replace with 5' asphalt	\$ 74,235	-12	25	\$ 74,235	1980	\$2,969	
8	Town	Turnpike Road	Huntley Street	Moore Lane	740	5	Asphalt	Granite	Excellent			17	25	\$ 11,470	2009	\$459	
9	Town	Elm Street	Holland	Holland	200		Asphalt	Granite	Good		\$ 3,418	-2	25	\$ 3,418	1990	\$137	
10	Town	Main Street	Library Bus Stop	Library Bus Stop	40		Concrete	Granite	Excellent			37	50	\$ 1,257	2004	\$25	
11	Town	Beaver Meadow Road	Vitt Offices	Crosswalk	225						\$ 4,916	8	25	\$ 4,916	2000	\$197	
12	Town	Beaver Meadow Road	Bridge	Huntley Street	90						\$ 3,680	33	50	\$ 3,680	2000	\$74	
13	Town	Hazen Street	Main Street	Library entrance	100	5	Asphalt	Granite	Poor	5'w/o crbng	\$ 1,869	7	25	\$ 3,853	1999	\$154	
	<b>Town</b>			<b>Totals:</b>	<b>10,529</b>						<b>\$ 154,037</b>			<b>\$ 218,288</b>		<b>7,612</b>	
				<b>Medians:</b>								17					
				<b>Total Concrete:</b>	<b>3,333</b>												
14	Fire District	Main Street	Gateway Project	Elm Street	750	5	Asphalt	Granite	Excellent	5'w\grsstrp	\$ 11,625	17	25	\$ 11,625	2009	\$465	
15	Fire District	Main Street	Elm Street	Dan & Whit's	480	5	Asphalt	Granite	Good to Fair	5'w\grsstrp	\$ 10,062	1	25	\$ 10,062	1993	\$402	
16	Fire District	Main Street	Norwich Inn	Beaver Meadow Road	150	5	Asphalt	Granite	Fair to Poor	5' w\crbng,4.6w\grsstrp	\$ 4,914	3	25	\$ 4,914	1995	\$197	
17	Fire District	Beaver Meadow Road	Norwich Inn	Norwich InnService Drivew	121	4	Asphalt	Granite	Poor	5' w\crbng	\$ 4,596	3	25	\$ 5,332	1995	\$213	
18	Fire District	Beaver Meadow Road	Norwich InnService Driveway	Crosswalk	212	5	Asphalt	None	Good	5'w/o crbng	\$ 16,640	14	25	\$ 8,237	2006	\$329	
19	Fire District	Beaver Meadow Road	Cemetery	Bridge	800	4	Asphalt	Asphalt	Poor	4.6w\grsstrp	\$ 30,198	8	25	\$ 30,198	2000	\$1,208	
20	Fire District	Church Street	Main Street	Congregational Church	150	5	Asphalt	Granite	Good	5' w\crbng	\$ 2,325	15	25	\$ 2,325	2007	\$93	
21	Fire District	Main Street	Tracy Hall	Tracy Hall	150	5	Asphalt	Granite	Good	5' w\crbng	\$ 2,634	15	25	\$ 2,643	2007	\$106	
22	Fire District	Main Street	Tracy Hall	Carpenter Street	300	5	Asphalt	Granite	Good	5' w\crbng	\$ 4,698	15	25	\$ 4,968	2007	\$199	
23	Fire District	Main Street	Carpenter Street	Stone Planter	180	5	Asphalt	Granite	Excellent	5'w\grsstrp	\$ 3,108	9	25	\$ 3,108	2001	\$124	
24	Fire District	Main Street	Stone Planter	Hazen Street South	550	5	Asphalt	None	Excellent	5'w\grsstrp	\$ 21,179	9	25	\$ 21,179	2001	\$847	
25	Fire District	Main Street	Hazen Street South	Hazen Street North	725	5	Asphalt	None	Excellent	5'w\grsstrp	\$ 24,924	10	25	\$ 27,716	2002	\$1,109	
26	Fire District	Main Street	Hazen Street North	Koch Road	750	5	Asphalt	Asphalt	Good	5'w\grsstrp	\$ 28,649	11	25	\$ 28,649	2003	\$1,146	
	<b>Fire District</b>			<b>Totals:</b>	<b>5,318</b>						<b>\$ 165,555</b>			<b>\$ 160,957</b>		<b>6,438</b>	

**Norwich Sidewalks  
Existing**

Priority	FY	Owner	Street	From	To	Length	Width	Sidewalk Material	Curb Material	Condition	Proposal	Total Cost	Current Cost to Replace	Cost to Upgrade for Town	Town Cost	Fire District Cost	Year Built	Remaining Life	Annualized	Notes
1	2013	Fire District	Main Street	Stone Planter	Hazen Street South	550	5	Asphalt	None	Excellent	5'w\grsstrp	21,179	\$21,179				2001	17 yrs.	\$1,059	
2	2013	Town (New)	Main Street	Beaver Meadow	Trumbell Lane	550	5	Asphalt	Granite	Proposed	5' w\crbng	20,543	\$20,543						\$1,027	
												<b>41,722</b>	<b>\$41,722</b>							
3	2014	Fire District	Main Street	Hazen Street South	Hazen Street North	725	5	Asphalt	None	Excellent	5'w\grsstrp	24,924	\$27,716				2002	17 yrs.	\$1,386	
4	2014	Fire District	Beaver Meadow Road	Norwich Inn	Norwich Inn	150	4	Asphalt	Granite	Poor	5' w\crbng	4,596	\$4,596				1995	None	\$230	
												<b>29,520</b>	<b>\$32,311</b>							
5	2015	Fire District	Beaver Meadow Road	Cross House	Crosswalk	300	5	Asphalt	None	Good	5'w\o crbng	16,640	\$8,237				2006	10 yrs	\$412	
6	2015	Fire District	Beaver Meadow Road	Vitt Offices	Crosswalk/possibly curbing only	225			Granite			4,916	\$4,916						\$246	
												<b>21,557</b>	<b>\$13,153</b>							
7	2016	Fire District	Beaver Meadow Road	Cemetery	Bridge	800	4	Asphalt	Asphalt	Poor	5'w\crbng	30,198	\$30,198				2000	5 yrs.	\$1,510	
8	2016	Fire District	Beaver Meadow Road	Bridge	Huntley Street	90		Asphalt	Granite	New		3,680	\$3,680						\$184	
9	2016	Fire District	Main Street	Norwich Inn	Beaver Meadow Road	150	5	Asphalt	Granite	Fair to Poor	5' w\crbng,4.6w\grsstrp	4,914	\$4,914				1995	5 yrs.-	\$246	
												<b>38,792</b>	<b>\$38,793</b>							
10	2017	Town	Turnpike Road	Main Street	Huntley Rec. Entrance	2,100	4	Asphalt	Granite	Poor	Replace with 5' asphalt	74,235	\$74,235				? 1980's	None	\$3,712	
												<b>74,235</b>	<b>\$74,235</b>							
11	2018	Fire District	Hazen Street	Main Street	Library entrance	100	5	Asphalt	Granite	Poor	5'w\o crbng	1,869	\$1,868				1999	5 yrs.-	\$93	
12	2018	Fire District	Main Street	Elm Street	Dan & Whit's	480	5	Asphalt	Granite	Good to Fair	5' w\crbng	10,062	\$10,062				1993	7 yrs.	\$503	
												<b>11,931</b>	<b>\$11,930</b>							
13	2019	Town	Main Street	Ledyard Bridge	Gateway Condos	3,626	5	Asphalt	Granite	Fair to Poor	Replace with 5' asphalt	56,203	\$56,203				1970	5 yrs. -	\$2,810	
												<b>56,203</b>	<b>\$56,203</b>							
14	2020	Town	Main Street	Montshire Drive	Ledyard Bridge	1,302	5	Concrete	Granite	Fair		20,181	\$20,181				1970	5yrs.-	\$1,009	
15	2020	Fire District	Church Street	Main Street	Congregational Church	150	5	Asphalt	Granite	Good	5' w\crbng	2,325	\$2,325				2007	10 yrs.	\$116	
16	2020	Town	Elm Street	Holland	Holland	200		Asphalt	Granite	Good		3,418	\$3,418				?	10 yrs.	\$171	
												<b>25,924</b>	<b>\$25,924</b>							
17	2021	Fire District	Main Street	Tracy Hall	Tracy Hall	150	5	Asphalt	Granite	Good	5' w\crbng	2,634	\$2,643				2007	10 yrs.	\$132	

**Norwich Sidewalks  
Existing**

Priority	FY	Owner	Street	From	To	Length	Width	Sidewalk Material	Curb Material	Condition	Proposal	Total Cost	Current Cost to Replace	Cost to Upgrade for Town	Town Cost	Fire District Cost	Year Built	Remaining Life	Annualized	Notes
18	2021	Fire District	Main Street	Tracy Hall	Carpenter Street	300	5	Asphalt	Granite	Good	5' w/crbng	4,698	\$4,968				2007	10 yrs.	\$248	
												<b>7,333</b>	<b>\$7,612</b>							
19	2022	Fire District	Main Street	Hazen Street North	Koch Road	750	5	Asphalt	Asphalt	Good	5'w\grsstrp	28,649	\$28,649				2003	10 yrs.	\$1,432	
												<b>28,649</b>	<b>\$28,649</b>							
20	2023	Fire District	Main Street	Carpenter Street	Stone Planter	180	5	Asphalt	Granite	Excellent	5'w\grsstrp	3,108	\$3,108				2001	17 yrs.	\$155	
21	2024	Fire District	Main Street	Gateway Project	Elm Street	750	5	Asphalt	Granite	Excellent	5' w/crbng	11,625	\$11,625				2009	17 yrs.	\$581	
22	2025	Town	Main Street	Library Bus Stop	Library Bus Stop	40		Concrete	Granite	Excellent			\$1,257				2004	12 yrs. +	\$63	
23	2026	Town	Turnpike Road	Huntley Street	Moore Lane	740	5	Asphalt	Granite	Excellent			\$11,470				2009	17 yrs. +	\$574	
24	2027	Town	Main Street	Koch Road	Turnpike Road	530	5	Asphalt	Granite	Excellent			\$8,215				2010	18 yrs. -	\$411	
25	2028	Town	Main Street	Gateway Condos	Church Street	909	5	Concrete	Granite	Excellent			\$14,090				2009	17 yrs. +	\$704	
26	2029	Town	Church Street	Main Street	Marion Cross	277	5	Concrete	Granite	Excellent			\$4,294				2009	17 yrs. +	\$215	
27	2030	Town	Main Street	Under Ledyard Bridge	Foley Park	805	5	Concrete	Granite	Excellent			\$12,478				2003	11 yrs. +	\$624	

1946 to 1955 concrete walks - Elm Street to Inn and Tracy Hall to Library

1960's concrete walk from Elm Street south to across from Peiche House

By 1990's concrete walks were deteriorating from salt and use of loader to remove snow

300'	1991	around Tracy Hall	300'	macadam w\granite curbing
300'	1992	Tracy Hall to Carpenter Street	300'	macadam w\granite curbing
650'	1993	Dan & Wits to Elm St.		macadam w\granite curbing
720'	1994	Elm St. to across from Peiche House		macadam state curbing
300'	1995	Norwich Inn		macadam w\granite curbing
1000'	1997	Turnpike Rd to Wolff' with Town		macadam w\granite curbing
400'	1998	Turnpike Rd from Wolff's to Rec Park with Town	400"	macadam w\granite curbing
150'	1999	Library on Hazen St		macadam w\granite c
800'	2000	Beaver Meadow Rd cemetery to bridge		macadam skim coat
750'	2001	Main St from Carpenter to Library		macacam no curbing
725'	2002	Main St from Library to Upper Hazen		macadam no curbing
750'	2003	Upper Hazen to Koch Rd		macadam with macac
40'	2004	Bus stop on Hazen St		concrete w\granite curbing
300'	2006	Beaver Meadow to Stadler's		macadam no curbing
600'	2007	Tracy Hall to Carpenter Street		replaced macadam
750'	2009	Elm Street to Simpson Development		replaced macadam
630'	2010	Koch Rd to Turnpike		macadam w\granite curbing gave to Town w\Turnpike

**Norwich Sidewalks  
Existing**

Year	Street	From	To	Length	Width	Sidewalk Material	Curb Material	Condition	Proposal	Town Cost	Fire District Cost	Current Cost to Replace	Year Built	Remaining Life	Annualized	Notes
2013	Main Street	Gateway Project	Elm Street	750	5	Asphalt	Granite	Excellent	5'w\grsstrp			\$11,625	2009	17 yrs.	\$581	Rated as excellent. Why \$\$?
2013	Main Street	Elm Street	Dan & Whit's	480	5	Asphalt	Granite	Good to Fair	5'w\grsstrp			\$10,062	1993	7 yrs.	\$503	
2013	Church Street	Main Street	Congregational Church	150	5	Asphalt	Granite	Good	5' w\crbng			\$2,325	2007	10 yrs.	\$116	
2013	Main Street	Tracy Hall	Tracy Hall	150	5	Asphalt	Granite	Good	5' w\crbng			\$2,643	2007	10 yrs.	\$132	
2013	Main Street	Tracy Hall	Carpenter Street	300	5	Asphalt	Granite	Good	5' w\crbng			\$4,968	2007	10 yrs.	\$248	
2013	Main Street	Carpenter Street	Stone Planter	180	5	Asphalt	Granite	Excellent	5'w\grsstrp			\$3,108	2001	17 yrs.	\$155	
2013	Main Street	Stone Planter	Hazen Street South	550	5	Asphalt	None	Excellent	5'w\grsstrp	8,525	12,654	\$21,179	2001	17 yrs.	\$1,059	
2013	Main Street	Hazen Street South	Hazen Street North	725	5	Asphalt	None	Excellent	5'w\grsstrp	11,274	16,442	\$27,716	2002	17 yrs.	\$1,386	
2013	Main Street	Hazen Street North	Koch Road	750	5	Asphalt	Asphalt	Good	5'w\grsstrp	11,625	17,024	\$28,649	2003	10 yrs.	\$1,432	
2014-2015	Beaver Meadow Road	Cemetery	Bridge	800	4	Asphalt	Asphalt	Poor	4.6w\grsstrp		30,198	\$30,198	2000	5 yrs.	\$1,510	
2016	Main Street	Norwich Inn	Beaver Meadow Road	150	5	Asphalt	Granite	Fair to Poor	5' w\crbng,4.6w\grsstrp		4,914	\$4,914	1995	5 yrs.-	\$246	
2016	Beaver Meadow Road	Norwich Inn	Norwich Inn Service Driveway	121	4	Asphalt	Granite	Poor	5' w\crbng		5,332	\$5,332	1995	None	\$267	
2016	Beaver Meadow Road	Cross House/ Inn Service Driveway	Crosswalk	212	5	Asphalt	None	Good	5'w\o crbng		8,237	\$8,237	2006	10 yrs	\$412	
			<b>Total</b>	<b>5,318</b>							<b>94,802</b>	<b>160,957</b>			<b>8,048</b>	

**Fire District Sidewalks  
Proposal for Transfer to Town**

<b>Calendar Year</b>	<b>Street</b>	<b>From</b>	<b>To</b>	<b>Notes</b>
2013	Main Street	Gateway Project	Elm Street	No upgrade needed
2013	Main Street	Elm Street	Dan & Whit's	No upgrade needed
2013	Church Street	Main Street	Congregational Church	No upgrade needed
2013	Main Street	Tracy Hall	Tracy Hall	No upgrade needed
2013	Main Street	Tracy Hall	Carpenter Street	No upgrade needed
2013	Main Street	Carpenter Street	Stone Planter	No upgrade needed
2013	Main Street	Stone Planter	Hazen Street South	FD - Install granite curb Town - Paves
2013	Main Street	Hazen Street South	Hazen Street North	FD - Install granite curb Town - Paves
2013	Main Street	Hazen Street North	Koch Road	FD - Replaces asphalt curb with granite
2014-2015	Beaver Meadow Road	Cemetery	Bridge	FD - Replaces asphalt curb with granite and paves
2016	Main Street	Norwich Inn	Beaver Meadow Road	FD - Resets granite curb and paves
2016	Beaver Meadow Road	Norwich Inn	Norwich Inn Service Driveway	FD - Resets granite curb and paves
2016	Beaver Meadow Road	Cross House/Inn Service Driveway	Crosswalk	FD - Installs granite curb and paves

FD - Fire District  
Town - Town of Norwich

Existing Norwich Sidewalks

Street	From	To	Length	Width	Sidewalk Material	Curb Material	Condition	Proposal	Total Cost	Current Cost to Replace	Year Built	Remaining Life (Years)	Annualized
Main Street	Montshire Drive	Ledyard Bridge	1,302	5	Concrete	Granite	Fair		20,181	\$20,181	1970	5	\$1,009
Main Street	Under Ledyard Bridge	Foley Park	805	5	Concrete	Granite	Excellent			\$12,478	2003	11	\$624
Main Street	Ledyard Bridge	Gateway Condos	3,626	5	Asphalt	Granite	Fair to Poor	Replace with 5' asphalt	56,203	\$56,203	1970	5	\$2,810
Main Street	Gateway Condos	Church Street	909	5	Concrete	Granite	Excellent			\$14,090	2009	17	\$704
Church Street	Main Street	Marion Cross	277	5	Concrete	Granite	Excellent			\$4,294	2009	17	\$215
Main Street	Koch Road	Turnpike Road	530	5	Asphalt	Granite	Excellent			\$8,215	2010	18	\$411
Turnpike Road	Main Street	Huntley Rec. Entrance	2,100	4	Asphalt	Granite	Poor	Replace with 5' asphalt	74,235	\$74,235	1999	7	\$3,712
Turnpike Road	Huntley Rec. Entrance	Moore Lane	740	5	Asphalt	Granite	Excellent			\$11,470	2009	17	\$574
Elm Street	Holland	Holland	200	5	Asphalt	Granite	Good		3,418	\$3,418	1994	10	\$171
Main Street	Library Bus Stop	Library Bus Stop	40	5	Concrete	Granite	Excellent			\$1,257	2004	12	\$63
Beaver Meadow Road	Bridge	Huntley Street	90	5	Asphalt	None	Poor		3,680	\$3,680	1982	0	\$184
Hazen Street	Main Street	Library entrance	100	5	Asphalt	Granite	Poor	5'w/o crbng	1,869	\$3,853	1999	5	\$193
			<b>Total</b>	<b>10,529</b>					<b>154,037</b>	<b>\$213,372</b>			<b>\$10,669</b>



Town of Norwich

Departmental Request for Spending

Date: 1/19/24 Department: DPW

Request by: Chris Kaufman (Name) Public Works Director (Title)

Town Manager Approval Date: \_\_\_\_\_ For Selectboard Meeting Date: 1/24/24

What is being requested: Purchase of a new Tractor Mower

Has this request been budgeted by the Selectboard: X (No) \_\_\_\_\_ (Yes) \_\_\_\_\_ (Fiscal Year)

How much will the request cost, including any additional expenses such as set-up, decals, customization, etc., explain : Approximately \$167,000 with trade-in

Which fund will be used to pay for this request: Fund No. 7 (Number of Fund)

Equipment Fund (Name of Fund)

How much is in the above-named fund on this date: Approximately \$216,000

List other items/costs that are expected to be paid from the above-named fund in 2024 (Fiscal Year)

none anticipated

Request for Quotes required: X (Yes) \_\_\_\_\_ (No) To be sent out by Town Manager: \_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

Expected Date of purchase, if known: February 2024

Other information: Purchase from John Deere using Sourcewell bidding process

Signature of Requestor: Chris Kaufman Date: 1/19/24

Signature of Town Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Action by Selectboard: \_\_\_\_\_ (Approved) \_\_\_\_\_ (Denied) \_\_\_\_\_ (Tabled) Date: \_\_\_\_\_

Concerns of Selectboard: \_\_\_\_\_

Quotes: Date sent out \_\_\_\_\_ Due date \_\_\_\_\_ Date selection made \_\_\_\_\_

Date quotes given to selectboard \_\_\_\_\_

Purchase: Date purchased \_\_\_\_\_ Date Received \_\_\_\_\_

**TO:** Brennan Duffy, Town Manager  
**FROM:** Chris Kaufman  
**RE:** Purchase of New John Deere Roadside Tractor Mower  
**DATE:** December 21, 2023

The Norwich Department of Public Works (DPW) is looking to replace one of its John Deere roadside tractor mowers in FY24 due to age and significant repairs needed to repair the mower. The existing roadside tractor mower to be replaced is a 1998 John Deere 5410 tractor. Based on a repair estimate from John Deere on July 26, 2023 (see attached), the repairs to the tractor include replacement of the park pawl, linkage replacement, and other potential issues such as electronic re-wiring and repairs that may not be known until the work is started. The worst-case scenario cost is approximately \$33,600 (not including freight and unknown repairs). Although the tractor has only 4,308 hours, the tractor is over 25 years old with after-market modifications which resulted in poor (unsafe) wiring connections, difficult battery access, and a damaged cab attachment. The mower attachment is a drop-down mower and can only function as a low ground mower with no extended reach. The tractor is currently non-operational.

The Norwich DPW is seeking to replace the JD 5410 tractor with another John Deere tractor. The department has two additional John Deere tractors (a 2009 JD 6415 with an extended boom mower attachment and a 1986 JD 2350 used to support building and grounds work). The department recommends continuing to utilize John Deere tractor products due to the interchangeability of parts, ease of servicing a single tractor brand, cost savings from utilizing one tractor company, overall product reliability, and a trade-in credit for the JD 5410.

Based on a review of available John Deere products and recommendations provided by John Deere, the department evaluated both the 6110M and the 6105E tractors. On March 30, 2023, my foreman and I visited the John Deere dealer (United Ag and Turf) in Rutland, Vermont to demo a 6015E and on April 11, 2023, my and foreman and I went to Moultonborough, NH to demo a 6110M. The following is a comparison of the two tractors:

6110M	6105E
<ul style="list-style-type: none"> <li>Rated Engine Power = 110 - 130 hp</li> </ul>	<ul style="list-style-type: none"> <li>Rated Engine Power = 105 hp</li> </ul>
<ul style="list-style-type: none"> <li>Base Machine Weight – 12,552 lbs.</li> </ul>	<ul style="list-style-type: none"> <li>Base Machine Weight = 10,240 lbs.</li> </ul>
<ul style="list-style-type: none"> <li>24 Speed PowrQuad Powershift has 6 ranges x 4 gears each. Push button hand controller to power shift between power ranges in full sync. This avoids using a foot clutch. Safety Feature.</li> </ul>	<ul style="list-style-type: none"> <li>Standard 12F/12R Gear Power Reverser. Optional 24F/12R for additional \$.</li> </ul>
<ul style="list-style-type: none"> <li>Rear Hitch – Heavy gauge lift cylinders, higher lift capacity, center link bolted to the frame, maximum lift is 11,023 lbs.</li> </ul>	<ul style="list-style-type: none"> <li>Rear hitch – standard lift at 7,300 lbs.</li> </ul>
<ul style="list-style-type: none"> <li>Premium cab features with ergonomic controls and separate electronic instrument panel with performance features</li> </ul>	<ul style="list-style-type: none"> <li>Standard LCD instrument cluster</li> </ul>
<ul style="list-style-type: none"> <li>Cost is approximately \$203,000 with trade-in allowance for JD 5410, PowerGard Protection Plan, 22 ft rear cradle boom, and 60-inch rotary mower.</li> </ul>	<ul style="list-style-type: none"> <li>Cost is approximately \$167,000 with trade-in allowance for JD 5410, PowerGard Protection Plan, 22 ft rear cradle boom, and 60-inch rotary mower.</li> </ul>

**NOTE: During the demo of the 6105E, it was noted that the operation of mower rotary boom was a little less stable with the mower boom fully extended. This is likely due to the lesser weight of the 6105E.**

The pricing received from United Ag and Turf (John Deere Dealership) is based on a national competitive bid process from Sourcewell, which is a cooperative purchasing program that streamlines the procurement process by developing RFPs for national, competitive solicitations that meet or exceed local requirements. This is a rigorous process that is continually refined to offer the best products from nationally acclaimed suppliers. Sourcewell serves government, education & nonprofit organizations with a cooperative purchasing program that manages solicitation requirements & offers a network of awarded contracts. The Town of Norwich is a member of Sourcewell.

Based on a review of these options, it is recommended the SB approve the purchase of the John Deere 6105E Series tractor based on the more affordable pricing, reasonable engine power, and not needing premium features. The estimated cost of the 6105E is approximately \$167,000.00 (see attached United Ag and Turf Sourcewell quote). This price includes an approximate \$4,500 trade-in allowance for JD 5410, PowerGard Protection Plan (60 month or 2,500-hour extended warranty), Diamond 22-ft rear cradle boom, and Diamond 60-inch rotary mower.

The monies used for purchase of this tractor mower are proposed to be used from Fund 07 – Highway Equipment Fund, which has approximately \$216,000 in the fund. Based on approval of this request, the tractor would be ordered in January 2024 with delivery expected in late winter or early spring of 2024.

# Estimate of Repair to 1998 John Deere Tractor Mower JD 5410

United Ag & Turf NE  
 2924 Dartmouth College Hwy  
 No Haverhill, NH 03774  
 Phone: (603) 787-6311  
 Fax: (603) 787-6954  
 info@uatne.com



JOHN DEERE

www.unitedagandturf.com

\*\*\* PROFORMA INVOICE \*\*\*

Invoice To Account No: 460604

Deliver To: **Quote Expires: 08/25/2023**

**SERVICE QUOTATION**

TOWN OF NORWICH  
 ASHLEY  
 300 MAIN STREET  
 PO BOX 376  
 NORWICH VT 05055  
  
 Bus Phone: (802)649-1419  
 Prv Phone:

TOWN OF NORWICH  
 300 MAIN STREET  
 PO BOX 376  
 NORWICH VT 05055  
  
 Bus Phone: (802)649-1419  
 Prv Phone:

Invoice Number:  
 Invoice Date: 07/26/2023  
 Location: 13  
 Work Order Number: 1358776  
 Payment Type: Account  
  
 Page: 1 of 2

Make/Model:	Meter	Serial Number:	EQ Id:	Fleet No:
JOHN DEERE 5410	4308	LV5410S142722	BME20954	

**GEN1 Retail**

**COMPLAINT:**

**01 ESTIMATE:**

Going have to remove the belly mower which will be around 25 hrs to do, this is removal and install of this unit  
**THE FOLLOWING THINGS ARE WHAT GOES INTO THIS JOB:**

- Remove both rear tires
- Recover a/c
- Disconnect shifting linkage
- Disconnect steering lines
- There may be more to disconnect before the next step
- Unbolt cab remove cab
- Take shifting tower off remove both shifting forks
- Remove hydraulic filter housing and lines
- Drain fluid
- Separate the rear end form transmission
- Remove park pawl and gear (guessing there is missing teeth on park gear)
- Check all shifting rails and forks for damage
- Check transmission case for damage and the rear end housing as belly mower is bolted to both
- Inspect transmission gear and linkage
- Reinstall in reverse order

Set up park pawl with the correct shims  
 Once all this is done the shifting linkage in the cab will need to be fixed also

\*The linkage in the cab is worn as it stays in gear and not shifting to neutral  
 Told Chris that this quote is going to be the worst case scenario

Going to be 120 hrs total of labor to do this job  
 There also will be some misc stuff like fluid and filters and lines for the mower that could be damaged. Again the 120 hours is just an estimate and could change if the are issues that we are unable to see until the disassemble stage

**CAUSE:**

**CORRECTION:**

**THIS ESTIMATE DOES NOT INCLUDE FREIGHT CHARGES AS WELL AS ANY FLUIDS THAT MAY BE NEEDED.**

**FREIGHT CHARGES VARY DEPENDING ON THE PART & WEIGHT SO THERE IS NO WAY TO KNOW THE COST OF FREIGHT UNTIL IT COMES TIME TO ORDER PARTS**

SEE ATTACHED PAGES OF PARTS WE HAVE DETERMINED ARE NEEDED SO FAR

CONTINUED ON NEXT PAGE->

United Ag & Turf NE  
 2924 Dartmouth College Hwy  
 No Haverhill, NH 03774  
 Phone: (603) 787-6311  
 Fax: (603) 787-6954  
 info@uatne.com



www.unitedagandturf.com

\*\*\* PROFORMA INVOICE \*\*\*

**SERVICE QUOTATION**

Invoice To Account No: 460604

Deliver To:

**Quote Expires: 08/25/2023**

TOWN OF NORWICH  
 ASHLEY  
 300 MAIN STREET  
 PO BOX 376  
 NORWICH VT 05055  
 Bus Phone: (802)649-1419  
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TOWN OF NORWICH  
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 Page: 2 of 2

Make/Model:	Meter	Serial Number:	EQ Id:	Fleet No:
JOHN DEERE 5410	4308	LV5410S142722	BME20954	

THE ESTIMATE ON PARTS ALONE IS \$15,000. THIS ESTIMATE ON PARTS COST SHOULD COVER FREIGHT, ADDITIONAL NEEDED FLUIDS & SOME PARTS THAT COULD BE NEEDED LATER ON THAT WE CANNOT SEE YET.

THE \$15,000 IN PARTS WOULD NEED TO BE ADDED TO THE \$18,600 IN LABOR TOTALING AN ESTIMATE OF \$33,600.

THIS IS AN ESTIMATE BASED OFF OF WHAT WE CAN SEE WITHOUT TEARING ANYTHING APART & THIS ESTIMATE IS SUBJECT TO CHANGE

\*\*CURRENT ESTIMATE TOTAL IS \$33,750\*\*

**Miscellaneous Charges:**

Environmental Services & Supplies \$150.00

Labor: \$18,600.00	Parts: \$0.00	OL&M: \$0.00	Misc: \$150.00	Sub-Total: \$18,750.00
--------------------	---------------	--------------	----------------	------------------------

Customer PO No:  
 Tax Exempt No:  
 Advisor: COURTNI FISK

Labor:	\$18,600.00
Parts:	\$0.00
OL&M:	\$0.00
Misc:	\$150.00
<b>Total:</b>	<b>\$18,750.00</b>

**TERMS AND CONDITIONS**

Received by: .....

Date: .....

Quote for 2023 John Deere Tractor Mower JD 6105E

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

 United Ag & Turf  
 2924 Dartmouth College Hwy  
 No Haverhill, NH 03774  
 US

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

 United Ag & Turf  
 2924 Dartmouth College Hwy  
 No Haverhill, NH 03774  
 603-787-6311  
 northhaverhill@uatne.com

**Quote Summary**
**Prepared For:**

 TOWN OF NORWICH  
 300 MAIN ST  
 NORWICH, VT 05055  
 Home : 802-649-1419  
 Business: 802-649-1419

**Delivering Dealer:**
**United Ag & Turf**  
 Robert Taylor  
 2924 Dartmouth College Hwy  
 No Haverhill, NH 03774  
 Phone: 603-787-6311  
 robert.taylor@uatne.com

**DEALER SETTLED SOURCEWELL  
 SOURCEWELL MEMBER # 219896**
**Quote ID:** 30095795  
**Created On:** 13 December 2023  
**Last Modified On:** 13 December 2023  
**Expiration Date:** 12 January 2024

Equipment Summary	Suggested List	Selling Price	Qty	Extended
2022 JOHN DEERE 6105E Cab Tractor (87 PTO hp) - 1P06105EPN6251013	\$ 210,350.00	\$ 164,747.52 X	1 =	\$ 164,747.52
PowerGard Protection Plan		\$ 5,836.00 X	1 =	\$ 5,836.00
<b>Contract:</b> Sourcewell Ag 082923-DAC (PG BA CG 76)				
<b>Price Effective Date:</b>				
<b>Sub Total</b>				<b>\$ 170,583.52</b>
<b>Equipment Total</b>				<b>\$ 170,583.52</b>

Trade In Summary	Qty	Each	Extended
1998 JOHN DEERE 5410 - LV5410S142722	1	\$ 4,447.52	\$ 4,447.52
PayOff			\$ 0.00
Total Trade Allowance			\$ 4,447.52
<b>Trade In Total</b>			<b>\$ 4,447.52</b>

\* Includes Fees and Non-contract items

**Quote Summary**

Equipment Total	\$ 170,583.52
Trade In	\$ (4,447.52)
<b>SubTotal</b>	<b>\$ 166,136.00</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



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**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

United Ag & Turf  
2924 Dartmouth College Hwy  
No Haverhill, NH 03774  
US

---

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

United Ag & Turf  
2924 Dartmouth College Hwy  
No Haverhill, NH 03774  
603-787-6311  
northhaverhill@uatne.com

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Est. Service	\$ 0.00
Agreement Tax	
Total	\$ 166,136.00
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 166,136.00</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

# Selling Equipment

Quote Id: 30095795      Customer Name: TOWN OF NORWICH

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**  
 United Ag & Turf  
 2924 Dartmouth College Hwy  
 No Haverhill, NH 03774  
 US

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**  
 United Ag & Turf  
 2924 Dartmouth College Hwy  
 No Haverhill, NH 03774  
 603-787-6311  
 northhaverhill@uatne.com

## 2022 JOHN DEERE 6105E Cab Tractor (87 PTO hp) - 1P06105EPN6251013

Hours: 6 Suggested List \*  
 Stock Number: 316364 \$ 210,350.00  
 Contract: Sourcewell Ag 082923-DAC (PG BA CG 76) Selling Price \*  
 Price Effective Date: \$ 164,747.52

\* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
332FP	JOHN DEERE 6105E TRACTOR CAB	1	\$ 96,559.00	24.00	\$ 23,174.16	\$ 73,384.84	\$ 73,384.84
<b>Standard Options - Per Unit</b>							
182B	ISOBUS/GREENSTAR READY	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
183E	JDLINK HARDWARE ONLY	1	\$ 600.00	24.00	\$ 144.00	\$ 456.00	\$ 456.00
185A	LESS SUBSCRIPTION	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
0202	USA MARKET	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
0409	ENGLISH OPERATOR'S MANUAL	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
0500	NO PACKAGE	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
1385	24F/12R PR TRANS EH PTO 40K	1	\$ 1,626.00	24.00	\$ 390.24	\$ 1,235.76	\$ 1,235.76
1950	LESS APPLICATION	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
2050	STANDARD CAB	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
2130	AIR SUSPENSION SEAT	1	\$ 1,155.00	24.00	\$ 277.20	\$ 877.80	\$ 877.80
3320	DUAL SCV STANDARD	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
4015	STANDARD DUTY HITCH	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
4120	TELESCOPIC DRAFT LINKS	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
4315	STANDAR DRAWBAR	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
4420	SWAY CHAIN RETAINERS&	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
5234	460/85R38 IN. 8PR R1W RADIA	1	\$ 924.00	24.00	\$ 221.76	\$ 702.24	\$ 702.24
6045	MFWD (4WD) FRONT AXLE EH	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
6220	380/85R24 IN. 8PR R1W RADIA	1	\$ 178.00	24.00	\$ 42.72	\$ 135.28	\$ 135.28

# Selling Equipment

Quote Id: 30095795      Customer Name: TOWN OF NORWICH

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

United Ag & Turf  
2924 Dartmouth College Hwy  
No Haverhill, NH 03774  
US

**ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:**

United Ag & Turf  
2924 Dartmouth College Hwy  
No Haverhill, NH 03774  
603-787-6311  
northaverhill@uatne.com

7700	SHIPPING PREP FOR TRUCK	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
8002	TOOLBOX&	1	\$ 67.00	24.00	\$ 16.08	\$ 50.92	\$ 50.92
8726	BEACON LIGHT	1	\$ 295.00	24.00	\$ 70.80	\$ 224.20	\$ 224.20
8910	LOADER READY PACKAGE 2 SCV	1	\$ 5,341.00	24.00	\$ 1,281.84	\$ 4,059.16	\$ 4,059.16
8995	FRONT WEIGHT SUPPORT	1	\$ 317.00	24.00	\$ 76.08	\$ 240.92	\$ 240.92
<b>Standard Options Total</b>			<b>\$ 10,503.00</b>		<b>\$ 2,520.72</b>	<b>\$ 7,982.28</b>	<b>\$ 7,982.28</b>
<b>Technology Options/Non-Contract/Open Market</b>							
1880	LESS RECEIVER	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
1900	LESS DISPLAY	1	\$ 0.00	24.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Technology Options Total</b>			<b>\$ 0.00</b>		<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Dealer Attachments/Non-Contract/Open Market</b>							
OPEN MARKET	DEALER INSTALLED OPTIONS	1	\$ 2,500.00	0.00	\$ 0.00	\$ 2,500.00	\$ 2,500.00
OPEN MARKET	DELIVERY	1	\$ 1,250.00	0.00	\$ 0.00	\$ 1,250.00	\$ 1,250.00
OPEN MARKET	DBM-C-N 22 FT CRADLE BOOM INSTALLED INCLUDES FREIGHT	1	\$ 83,786.00	20.00	\$ 16,757.20	\$ 67,028.80	\$ 67,028.80
OPEN MARKET	DBR050-H 50" ROTARY HEAD	1	\$ 15,752.00	20.00	\$ 3,150.40	\$ 12,601.60	\$ 12,601.60
<b>Dealer Attachments Total</b>			<b>\$ 103,288.00</b>		<b>\$ 19,907.60</b>	<b>\$ 83,380.40</b>	<b>\$ 83,380.40</b>
<b>Value Added Services</b>							
	PowerGard Protection Plan	1	\$ 5,836.00			\$ 5,836.00	\$ 5,836.00
<b>Value Added Services Total</b>			<b>\$ 5,836.00</b>			<b>\$ 5,836.00</b>	<b>\$ 5,836.00</b>
<b>Total Selling Price</b>			<b>\$ 210,350.00</b>		<b>\$ 45,602.48</b>	<b>\$ 164,747.52</b>	<b>\$ 170,583.52</b>

# Trade-in

**Quote Id:** 30095795

**Customer Name:** TOWN OF NORWICH

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

United Ag & Turf  
 2924 Dartmouth College Hwy  
 No Haverhill, NH 03774  
 US

<b>1998 JOHN DEERE 5410</b>	
<b>SN# LV5410S142722</b>	
<b>Machine Details</b>	
<b>Description</b>	<b>Net Trade Value</b>
1998 JOHN DEERE 5410	\$ 4,447.52
SN# LV5410S142722	
Your Trade In Description	
<b>Additional Options</b>	
Hour Meter Reading	4787
<b>Total</b>	<b>\$ 4,447.52</b>

**Extended Warranty Proposal**
**PowerGard™ Protection Plan**
**Tractors - Utility**
**Date :** December 13, 2023

Machine/Use Information		Plan Description		Price	
Manufacturer	<b>JOHN DEERE</b>	Plan Type:	New	Deductible:	\$ 250
Equipment Type	Tractors - Utility	Coverage:	Comprehensive	Quoted Price	\$ 5,836.00
Model	6105E	Total Months:	60		
Country	US	Total Hours:	2500	Date Quoted	December 13, 2023
MFWD/Tracks	N				

**Scraper Use**

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also pass fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles). "Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.

**PowerGard Protection Proposal Prepared for:**
*I have been offered this extended warranty and*

 -----  
 Customer Name - Please Print

 **I ACCEPT** the PowerGard Protection

 **I DECLINE** the PowerGard Protection

 -----  
 Customer Signature

*If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.*

**Note :** This is **not** a contract. For specific PowerGard Protection coverage terms and conditions, please refer to the actual PowerGard Protection Plan contract for more information and the terms, conditions and limitations of the agreement.

**What PowerGard Protection is :**

The PowerGard Protection Plan is an **extended warranty** program for reimbursement on parts and labour for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Commercial and Agricultural equipment, who purchase the PowerGard Plans for the desired coverage as indicated in this proposal.

**What PowerGard Protection is not :**

PowerGard Protection is **not insurance**. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income or loss of value of crops during or after an equipment failure. See the actual product-specific PowerGard Protection Plan agreement for a complete listing of covered components, and limitations and conditions under the program.



## Features/Benefits:

PowerGard protection include the following features and benefits under the program :

- Pays for parts and labour costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.
- PowerGard Protection agreements ensure that only Genuine John Deere Parts are used in all repairs,
- PowerGard coverage is fully transferable to future owners, with no transfer fees when coverage remains,
- PowerGard ensures higher resale value and makes equipment more marketable during the sale or trade-in,
- PowerGard allows you to budget your total cost of ownership, with financing available through John Deere Credit or other sources,
- PowerGard helps prevent large,unexpected repair bills during later years of equipment ownership,in exchange for a smaller protection fee up front.

**DRAFT**  
**Town of Norwich, Vermont**  
**and**  
**Norwich Town School District**  
**Warning of Annual Meeting, March 5, 2024**

The legal voters of the Town of Norwich, Vermont are hereby notified and warned to meet in Tracy Memorial Hall, Norwich, Vermont at 7:00 pm on Monday, March 4, 2024, to transact business not requiring a vote by Australian ballot.

Voting for Town Officers and for all articles on the Warning will be by Australian ballot. The polls will be open **Tuesday, March 5, 2024 from 7:00 am to 7:00 pm** in Tracy Memorial Hall.

This meeting is called to determine if the Town will:

**Article 1.** Elect a Moderator of the Town and School District meeting for one year.

**Article 2.** Elect Town and School District Officers for terms starting in 2024.

**Article 3.** Hear and act on the reports of the Officers of the Town and Town School District.

**Article 4.** Shall the voters approve a gross spending General Town Budget of \$6,221,233 plus State and Federal grants and gifts consistent with budgeted programs for the period July 1, 2024 through June 30, 2025?

---Insert SB-approved Articles here---

**Article xx.** Shall the voters appropriate \$15,947 to Advance Transit to be used to help cover operating costs and providing matching funds for grants for the support of providing public transportation services?

**Article xx.** Shall the voters appropriate \$20,000 to the Cemetery Commission under 18 VSA § 5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?

**Article xx.** Shall the voters appropriate \$4,348 to The Child Care Center in Norwich to be used for income sensitive scholarships to Norwich children?

**Article xx.** Shall the voters appropriate \$3,000 to Community Access Television, Inc. (CATV) for video recordings of meetings for local government transparency?

**Article xx.** Shall the voters appropriate \$6,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services?

**Article xx.** Shall the voters appropriate \$3,000 to Good Beginnings of the Upper Valley to be used for the support of programs?

**Article xx.** Shall the voters appropriate \$1,704.50 to the Green Mountain Economic Development Corporation to be used to offer support for new, growing and relocating businesses?

**Article xx.** Shall the voters appropriate \$2,500 to Headrest to be used for the operation of a crisis 24/7 hotline?

**Article xx.** Shall the voters appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance?

**Article xx.** Shall the voters appropriate \$10,000 to Norwich Community Nurse, Inc. to be used for partial financial support of the Norwich Community Nurse, Inc. project?

**Article xx.** Shall the voters appropriate \$8,000 to the Norwich Historical Society and Community Center to support those programs that support the celebration of historic events?

**Article xx.** Shall the voters appropriate \$3,500 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair in celebration of the 260<sup>th</sup> year of the Town's Charter?

**Article xx.** Shall the voters appropriate \$365,000 to the Norwich Public Library Association, to be used for the operating expenses of the Library?

**Article xx.** Shall the voters appropriate \$1822 to the Public Health Council of the Upper Valley to be used for continuing public health education for Norwich residents particularly in the areas of substance abuse, elder care, oral health, emergency preparedness, and healthy living?

**Article xx.** Shall the voters appropriate \$1,200 to Senior Solutions (an Area Agency on Aging) to provide social services benefiting Norwich residents aged 60 and older?



**Article xx.** Shall the voters appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education?

**Article xx.** Shall the voters appropriate \$2,000 to the Special Needs Support Center of the Upper Valley to help children and adults with special needs, and their families, meet their unique challenges through advocacy and program support?

**Article xx.** Shall the voters appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work?

**Article xx.** Shall the voters appropriate \$18,500 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings?

**Article xx.** Shall the voters appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport, and social services?

**Article xx.** Shall the voters appropriate \$2,500 to Windsor County Mentors to be used for mentoring youth?

**Article xx.** Shall the voters appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education?

**Article xx.** Shall the voters appropriate \$3,000 to Youth-In-Action to be used for operating expenses that support our community service efforts?

**Article xx.** Shall the voters require that taxes be paid in U.S. funds in two installments? The first installment will be due and accepted at the Town of Norwich Finance Office on or before 6:00 pm August 30, 2024 and the balance will be due at the same location on or before 6:00 pm February 10, 2025. A legible, official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 4% collection fee in accordance with Vermont Statutes after February 10, 2025.

**Article xx.** To transact any other business that may legally come before the annual Norwich Town Meeting.

**Article xx.** To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA § 562(9).

**Article xx.** Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year for a total of \$2,500 in accordance with the provisions of 16 VSA § 562(5)?

**Article xx.** Shall the voters of the Norwich Town School District approve the School Board to expend \$9,264,873 which is the amount the School Board has determined to be necessary for the ensuing 2024-25 fiscal year?

- It is estimated that this proposed budget, if approved, will result in education spending of \$xxxxxx per equalized pupil (this includes the current proposed Dresden assessment and articles for 7-12<sup>th</sup> grade).

**Article xx.** To transact any other business that may legally come before the annual meeting of the Norwich Town School District

**Norwich Selectboard**

Marcia Calloway, Chair  
Mary Layton, Vice-Chair  
Roger Arnold  
Pamela Smith  
Priscilla Vincent

**Norwich School Board**

Garrett Palm, Chair  
Lisa Christie, Vice-Chair  
Michael Costa  
Neil Odell  
Lily Trajman

**Norwich Selectboard**

\_\_\_\_\_  
Marcia Calloway, Chair

\_\_\_\_\_  
Mary Layton, Vice-Chair

\_\_\_\_\_  
Roger Arnold

\_\_\_\_\_

**Norwich School Board**

\_\_\_\_\_  
Garrett Palm, Chair

\_\_\_\_\_  
Lisa Christie, Vice-Chair

\_\_\_\_\_  
Michael Costa

\_\_\_\_\_

Pamela Smith

Neil Odell

---

Priscilla Vincent

---

Lily Trajman

	A	B	C	D	E
1	<b>Subject</b>	<b>Potential Article Language</b>	<b>Public Support voiced at Public Meetings</b>	<b>Selectboard member will indicate support by initialing</b>	(For each article supported by a Selectboard member) <b>Enter the Amount of Surplus supported</b>
2		<b>PREVIOUSLY DISCUSSED HOUSEKEEPING ARTICLES suggested by Joyce Hasbrouck</b>			
3	Fund 10 <i>Police Station Fund</i> Fund 47 <i>Public Safety Facility Fund</i>	Shall the voters approve the movement of all monies in Fund 10, the Police Station Fund, to Fund 47, the Public Safety Fund?			
4	Fund 16 <i>Recreation Fund - Dam</i> Fund 05 <i>Recreation Facility &amp; Improvements</i>	Shall the voters approve the movement of all monies in Fund 16, Recreation Fund – Dam, to Fund 05, Recreation Facility and Improvements?			
5	Fund 25 <i>Fire Department Apparatus Bay</i>	Shall the voters approve a change in title for Fund 25 from “Fire Station Fund” to “Fire Department Apparatus Bay” with a new purpose “to be used for the repairs, replacement and maintenance of the Apparatus Bay and its mechanical equipment”?			
6	Fund 47 <i>Public Safety Facility Fund</i>	Shall the voters approve a change in the purpose of Fund 47, Public Safety Facility, “to be used for the repairs, replacement and maintenance of the Public Safety Facility and its mechanical equipment”?			
7		<b>PREVIOUSLY DISCUSSED NEW FUND ARTICLES suggested by DPW (Joyce)</b>			
8	Fund TBD <i>Roadway and Pedestrian Safety</i>	Shall the voters approve the creation of a Roadway and Pedestrian Safety Fund with the purpose of purchasing materials and/or services to maintain safety on the roadways with an initial funding of <b>\$10,000</b> ?			
9	Fund TBD <i>Culverts Fund</i>	Shall the voters approve the creation of a "Culverts Fund" with the purpose of installing and replacing culverts within the town's responsibility with an initial amount of <b>\$150,000.00</b> ?			
10		<b>SELECTBOARD suggested use of surplus</b>			
11	Fund 6 <i>Fire Apparatus</i>	Shall the voters approve the use of <b>\$300,000</b> of the current surplus to fund the Fire Apparatus Fund #6?	5 people		
12	Fund 8 <i>Highway Garage</i>	Shal the voters approve the use of <b>\$200,000</b> of the current surplus to fund the Highway Garage Fund #8 for the DPW garage?	1 person		
13	Fund 13 <i>Tracy Hall Fund</i>	Shall the voters approve the use of <b>\$500,000</b> of the current surplus to fund the Tracy Hall Fund #13 for future improvements to Tracy Hall?	3 people		
14	Fund 46 <i>Generators</i>	Shall the voters approve the use of \$_____of the current surplus to fund the Generator Fund #46?			
15		<b>PUBLICLY SUGGESTED ARTICLES from 1/17/24 meeting</b>			

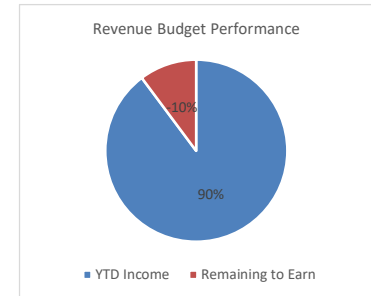
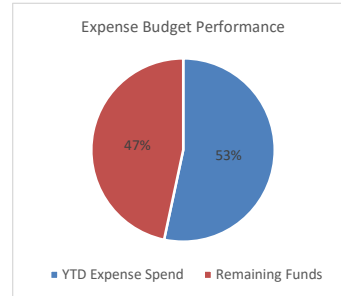
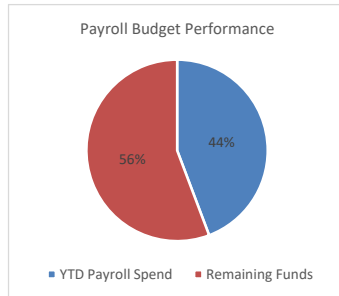
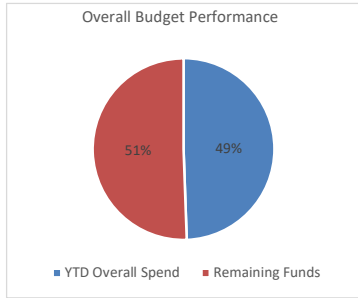
	A	B	C	D	E
1	<b>Subject</b>	<b>Potential Article Language</b>	<b>Public Support voiced at Public Meetings</b>	<b>Selectboard member will indicate support by initialing</b>	(For each article supported by a Selectboard member) <b>Enter the Amount of Surplus supported</b>
16	Climate	Shall the voters approve the use of \$_____ of the current surplus to fund climate remediation initiatives?	2 people		
17	Fund 27 <i>Sidewalk Fund</i>	Shall the voters approve the use of <b>\$90,000</b> of the current surplus to fund Sidewalk Fund #27 for use toward the creation of a pedestrian corridor from Heritage Lane to The Barrett Memorial Park, and from Huntley Street to Moore Lane?	13 total [12 on 1/17 and 1 on 1/20]		
18	Fund 23 <i>Affordable Housing Fund</i>	Shall the voters approve the use of <b>\$100,000</b> of the current surplus for the Affordable Housing Fund?	3 people		
19		<b>PUBLICLY SUGGESTED ARTICLES from 1/20/24 meeting</b>			
20	Hemlock Road	Shall the voters approve the use of \$_____ of the current surplus for Hemlock Road.	1 person		

Town of Norwich, Vermont



CHARTERED 1761

**TOWN OF NORWICH FINANCIAL DASHBOARD**  
As of December 31, 2023  
Unaudited

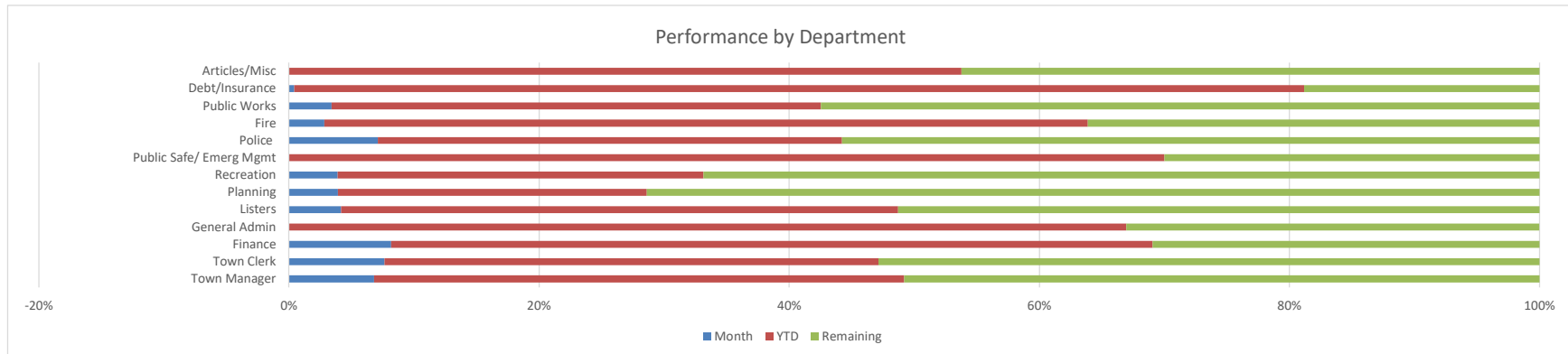


**FY24 Overall Budget** \$ 5,972,683  
**YTD Overall Spend** \$ 2,952,897  
**Remaining Funds** \$ 3,019,786  
**FY 24 Performance** 49.44%

**FY24 Payroll Budget** \$ 2,552,823  
**YTD Payroll Spend** \$ 1,129,733  
**Remaining Funds** \$ 1,423,090  
**FY24 Performance** 44.25%

**FY24 Expense Budget** \$ 3,419,860  
**YTD Expense Spend** \$ 1,823,163  
**Remaining Funds** \$ 1,596,696  
**FY24 Performance** 53.31%

**FY24 Revenue Projection** \$ 5,375,482  
**YTD Income** \$ 6,069,446  
**Remaining to Earn** \$ (693,964)  
**FY 24 Performance** 112.91%



**Town of Norwich Revenue Report**  
**December 31, 2023**  
**Unaudited**

	FY 23 Projection	FY 23 YTD	FY24 Projection	FY 24 YTD	FY 24 31-Dec	FY 24 YTD PER%
<b>PROPERTY TAX REVENUES</b>						
TOWN PROPERTY TAX	\$ 4,098,806	\$ 4,202,296	\$ 4,621,999	\$ 4,766,168.98	\$ 5,170	103.12%
WINDSOR COUNTY TAX		\$ 58,829	\$ -	\$ 61,444	\$ -	0.00%
PROPERTY TAX FOR OTHER MONETARY ARTICLES	\$ 425,938	\$ 406,654	\$ 450,560	\$ 450,560	\$ -	100.00%
VT LAND USE TAX (HOLD HARMLESS PAYMENT)	\$ 187,863	\$ 219,466	\$ 205,000	\$ 220,946	\$ 22	107.78%
PROPERTY TAX INTEREST	\$ 30,000	\$ 10,305	\$ 30,000	\$ 30,731	\$ 2,631	102.44%
PROPERTY TAX COLLECTION FEE	\$ 20,000	\$ 27,410	\$ 20,000	\$ 5,798	\$ -	28.99%
<b>TOTAL PROPERTY TAX REVENUE</b>	<b>\$ 4,762,607</b>	<b>\$ 4,924,959</b>	<b>\$ 5,327,559</b>	<b>\$ 5,535,647</b>	<b>\$ 7,823</b>	<b>103.91%</b>
<b>LICENSE &amp; PERMIT REVENUE</b>						
LIQUOR LICENSE	\$ 600	\$ 600	\$ 600	\$ 70	\$ -	11.67%
DOG LICENSE	\$ 1,750	\$ 2,593	\$ 1,750	\$ 87	\$ -	4.97%
HUNTING & FISHING LICENSES	\$ 200	\$ 84	\$ 200	\$ 30	\$ -	15.00%
PEDDLER LICENSE	\$ -	\$ 25	\$ -	\$ 25	\$ -	0.00%
BUILDING/DEVELOPMENT PERMITS	\$ 8,000	\$ 7,880	\$ 9,000	\$ 3,863	\$ 254	42.93%
LAND POSTING PERMIT	\$ 200	\$ 215	\$ 200	\$ 250	\$ -	125.00%
<b>TOTAL LICENSE &amp; PERMIT REVENUE</b>	<b>\$ 10,750</b>	<b>\$ 11,397</b>	<b>\$ 11,750</b>	<b>\$ 4,325</b>	<b>\$ 254</b>	<b>36.81%</b>
<b>INTERGOVERNMENTAL REVENUE</b>						
VT HIWAY GAS TAX	\$ 160,000	\$ 163,688	\$ 160,000	\$ 168,134	\$ -	105.08%
VT ACT 60	\$ 13,750	\$ 15,495	\$ 15,000	\$ -	\$ -	0.00%
PILOT PAYMENTS	\$ 10,000	\$ 13,930	\$ 10,000	\$ 2,427	\$ -	24.27%
VT NATURAL RESRCS	\$ 2,500	\$ -	\$ 2,500	\$ 78	\$ -	3.12%
LATE FEES-REVISED TAX BILLS		\$ -	\$ -	\$ -	\$ -	0.00%
EDUCATION TAX RETAINER	\$ 27,000	\$ -	\$ 27,000	\$ -	\$ -	0.00%
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ 213,250</b>	<b>\$ 193,112</b>	<b>\$ 214,500</b>	<b>\$ 170,639</b>	<b>\$ -</b>	<b>79.55%</b>
<b>SERVICE FEE REVENUE</b>						
RECORDING FEE & RESTORATION	\$ 25,000	\$ 23,909	\$ 25,000	\$ 9,994	\$ 978	39.98%
RESTORATION		\$ -	\$ -	\$ -	\$ -	0.00%
DOCUMENT COPY FEE	\$ 2,100	\$ 3,696	\$ 2,100	\$ 850	\$ 151	40.48%
USE OF RECRDS FEE	\$ 250	\$ 589	\$ 250	\$ 164	\$ 20	65.60%
VITAL STATISTIC FEE	\$ 800	\$ 1,610	\$ 800	\$ 590	\$ 55	73.75%
MOTOR VEHICLE RENEWAL FEE	\$ 50	\$ 30	\$ 50	\$ 9	\$ -	18.00%
PHOTOCOPYING FEE	\$ 50	\$ 2	\$ 50	\$ -	\$ -	0.00%
EV CHARGING FEES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TRACY HALL RENTAL FEE	\$ 3,500	\$ 4,910	\$ 3,500	\$ 1,448	\$ 490	41.36%
POLICE REPORT FEE	\$ 500	\$ 236	\$ 500	\$ 150	\$ 36	30.00%
POLICE ALARM RESPONSE FEE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
SPECIAL POLICE DUTY FEES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PLANNING DOC COPY FEE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PLANNING MAPS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
RECREATION PROGRAM FEES	\$ 125,000	\$ 73,478	\$ 155,000	\$ 78,803	\$ 785	50.84%
TRANSFER STATION STICKERS	\$ 40,000	\$ 46,255	\$ 40,000	\$ 34,730	\$ 735	86.83%
RECYCLING SOLID WASTE FEES	\$ 3,500	\$ -	\$ 3,500	\$ -	\$ -	0.00%
E-WASTE REVENUE	\$ 3,500	\$ 3,456	\$ 3,500	\$ 2,081	\$ 361	59.45%
RECYCLING REBATES	\$ 6,500	\$ 15,005	\$ 6,500	\$ 8,008	\$ 1,411	123.20%
C & D WASTE REVENUE	\$ 10,000	\$ 13,458	\$ 10,000	\$ 9,955	\$ 954	99.55%
TRASH COUPON	\$ 105,000	\$ 100,970	\$ 105,000	\$ 52,645	\$ 6,945	50.14%
<b>TOTAL SERVICE FEE REVENUE</b>	<b>\$ 325,750</b>	<b>\$ 287,604</b>	<b>\$ 355,750</b>	<b>\$ 199,426</b>	<b>\$ 12,921</b>	<b>56.06%</b>
<b>GRANT REVENUE</b>						
BETTER BACK ROADS GRANT	\$ -	\$ -	\$ -	\$ 19,300	\$ -	0.00%
HIWAY PAVING GRANT		\$ 210,302	\$ -	\$ -	\$ -	0.00%
HIWAYBRIDGE GRANT		\$ -	\$ -	\$ -	\$ -	0.00%
FEMA	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
HISTORIC PRESERVATION GRANT	\$ -	\$ 9,000	\$ -	\$ -	\$ -	0.00%
DRY HYDRANT GRANT	\$ -	\$ 7,991	\$ -	\$ 7,766	\$ -	0.00%
ENERGY GRANT		\$ -	\$ -	\$ 4,000	\$ -	0.00%
VLCT GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
GRANTS IN AID PROJECT	\$ -	\$ -	\$ -	\$ 39,500	\$ -	0.00%
BEAVER MEADOW SIDEWALK SCOPING GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
HIWAY CULVERT GRANT	\$ -	\$ -	\$ -	\$ 7,613	\$ -	0.00%
VLCT PACIF GRANT		\$ -	\$ -	\$ -	\$ -	0.00%
GOVERNORS HIGHWAY SAFETY GRANT	\$ -	\$ 8,171	\$ -	\$ 1,334	\$ -	0.00%
PLANNING GRANT	\$ -	\$ 7,835	\$ -	\$ -	\$ -	0.00%
RECREATION DEPT GRANT		\$ -	\$ -	\$ -	\$ -	0.00%

**Town of Norwich Revenue Report**  
**December 31, 2023**  
**Unaudited**

	FY 23 Projection	FY 23 YTD	FY24 Projection	FY 24 YTD	FY 24 31-Dec	FY 24 YTD PERF
<b>MAHHC GRANT</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>NORWICH WOMEN'S CLUB GRANTS</b>	\$ -	\$ 800	\$ -	\$ -	\$ -	0.00%
<b>RECREATION RESTART GRANT</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>VTRANS TAP GRANT</b>		\$ 219,638	\$ -	\$ -	\$ -	0.00%
<b>CONSERV COMM GRANT</b>		\$ -	\$ -	\$ -	\$ -	0.00%
<b>ENERGY COMMITTEE GRANT</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>COVID 19 GRANT</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>VTRANS BIKE &amp; PED GRANT</b>		\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL GRANT REVENUE</b>	\$ -	\$ 463,736	\$ -	\$ 79,513	\$ -	0.00%
<b>OTHER TOWN REVENUES</b>						
<b>TOWN REPORT</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>BANK INTEREST</b>	\$ 20,000	\$ 26,170	\$ 20,000	\$ 50,319	\$ 7,733	251.60%
<b>TRX FROM SCHOLARSHIP FUND</b>		\$ 2,330	\$ -	\$ 330	\$ 330	0.00%
<b>INSURANCE CLAIMS</b>	\$ -	\$ 4,158	\$ -	\$ 3,128	\$ 2,117	0.00%
<b>ATHLETIC FIELD RENTAL</b>	\$ 32,000	\$ 25,125	\$ 32,000	\$ 11,450	\$ -	35.78%
<b>LINE OF CREDIT (FEMA)</b>		\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL OTHER TOWN REVENUES</b>	\$ 52,000	\$ 57,783	\$ 52,000	\$ 65,228	\$ 10,179	125.44%
<b>PUBLIC SAFETY REVENUES</b>						
<b>POLICE FINE</b>	\$ 10,000	\$ 2,402	\$ 10,000	\$ 2,361	\$ 66	23.61%
<b>PARKING FINE</b>	\$ 500	\$ -	\$ 500	\$ 30	\$ -	6.00%
<b>DOG FINE</b>	\$ 125	\$ -	\$ 125	\$ -	\$ -	0.00%
<b>TOTAL PUBLIC SAFETY REVENUES</b>	\$ 10,625	\$ 2,402	\$ 10,625	\$ 2,391	\$ 66	22.51%
<b>MISCELLANEOUS REVENUE</b>						
<b>AMBULANCE BILLS PAID</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>COBRA REIMBURSEMENTS</b>		\$ 775	\$ -	\$ 71	\$ 71.04	0.00%
<b>TOWN CLERK</b>	\$ -	\$ 38	\$ -	\$ 8	\$ -	0.00%
<b>VTGFOA SCHOLARSHIP</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>PLANNING DEPT</b>		\$ -	\$ -	\$ -	\$ -	0.00%
<b>POLICE DEPT</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>RECREATION DEPT</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>FIRE DEPT</b>	\$ -	\$ 1,014	\$ -	\$ -	\$ -	0.00%
<b>HIGHWAY DEPT</b>	\$ -	\$ 276	\$ -	\$ -	\$ -	0.00%
<b>CONSERVATION COMM.</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>ARPA REVENUE</b>	\$ -	\$ 1,019,279	\$ -	\$ -	\$ -	0.00%
<b>OPIOID SETTLEMENT REVENUE</b>	\$ -	\$ -	\$ -	\$ 11,765	\$ -	0.00%
<b>FIN DEPT MISCEL</b>	\$ -	\$ 210	\$ -	\$ 105	\$ -	0.00%
<b>MISCELLANEOUS</b>	\$ 500	\$ 707	\$ 500	\$ 327	\$ -	65.38%
<b>TOTAL MISCELLANEOUS REVENUE</b>	\$ 500	\$ 1,022,298	\$ 500	\$ 12,276	\$ 71	2455.28%
<b>TOTAL FEES &amp; SERVICES</b>	\$ 612,875	\$ 2,038,333	\$ 645,125	\$ 533,799	\$ 23,490	82.74%
<b>ALLOWANCE FOR TAX ADJUSTMENTS*</b>	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>TOTAL TOWN REVENUES</b>	\$ 5,375,482	\$ 6,963,292	\$ 5,972,684	\$ 6,069,446	\$ 31,313	101.62%



**Town of Norwich**  
**Department Expense Summary**  
**December 31, 2023 Unaudited**

	FY 23 Budget	FY 24 Budget	FY 24 YTD	FY 24 Dec	FY 24 Performance
TOWN ADMINISTRATION	\$ 383,197	\$ 469,631	\$ 231,084	\$ 31,971	49.21%
BCA/BOA	\$ 975	\$ 985	\$ 8	\$ 1	0.76%
STATUTORY MEETINGS	\$ 14,025	\$ 9,575	\$ 85	\$ 4	0.88%
TOWN CLERK	\$ 183,230	\$ 196,728	\$ 97,648	\$ 15,828	49.64%
FINANCE	\$ 215,646	\$ 235,584	\$ 162,689	\$ 19,260	69.06%
GENERAL ADMINISTRATION	\$ 64,822	\$ 65,800	\$ 44,066	\$ (10)	66.97%
LISTER	\$ 121,767	\$ 112,890	\$ 55,002	\$ 4,708	48.72%
PLANNING	\$ 185,801	\$ 160,330	\$ 45,860	\$ 6,286	28.60%
RECREATION	\$ 260,412	\$ 335,865	\$ 111,326	\$ 13,125	33.15%
PUBLIC SAFETY FACILITY	\$ 30,680	\$ 36,062	\$ 13,057	\$ -	36.21%
POLICE	\$ 642,802	\$ 746,344	\$ 330,015	\$ 53,119	44.22%
FIRE/FAST	\$ 473,816	\$ 526,236	\$ 336,135	\$ 14,879	63.88%
EMERGENCY MGMT.	\$ 47,875	\$ 47,910	\$ 45,719	\$ -	95.43%
CONSERVATION COMMISSION	\$ 9,300	\$ 8,500	\$ 578	\$ -	6.80%
PUBLIC WORKS	\$ 1,970,385	\$ 2,206,983	\$ 939,025	\$ 75,306	42.55%
LONG TERM DEBT	\$ 162,881	\$ 167,400	\$ 196,450	\$ -	117.35%
TAXES	\$ 3,000	\$ 3,000	\$ 1,564	\$ 1,564	52.14%
INSURANCES	\$ 188,250	\$ 192,300	\$ 96,389	\$ -	50.12%
<b>TOWN TOTAL</b>	<b>\$ 4,958,866</b>	<b>\$ 5,522,124</b>	<b>\$ 2,706,697</b>	<b>\$ 236,041</b>	<b>49.02%</b>
OUTSIDE APPROPRIATIONS	\$ 416,608	\$ 450,560	\$ 246,200	\$ -	54.64%
<b>TOTAL</b>	<b>\$ 5,375,474</b>	<b>\$ 5,972,683</b>	<b>\$ 2,952,897</b>	<b>\$ 236,041</b>	<b>49.44%</b>

**Town of Norwich**  
**Expenditures Detail**  
**December 31, 2023 Unaudited**

DESCRIPTION	FY 23 Budget	FY 23 Actual	FY 24 APPROVED	FY 24 YTD	Current Month Dec. 31, 2023	FY 24 PERF
<b>TOWN ADMINISTRATION</b>						
SELECTBOARD STIPEND	\$ 2,500	\$ 2,500	\$ 2,500	\$ 1,250	\$ 1,250	50.00%
TOWN MANAGER WAGE	\$ 96,877	\$ 197,368	\$ 103,997	\$ 74,676	\$ 16,705	71.81%
TREASURER STIPEND	\$ 1,750	\$ 1,750	\$ 1,750	\$ 875	\$ 875	50.00%
ADMIN ASSIST WAGE	\$ 58,458	\$ 63,780	\$ 89,284	\$ 43,052	\$ 9,892	48.22%
ADMIN ASSIST OT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
FICA TAX	\$ 9,631	\$ 16,241	\$ 12,247	\$ 7,013	\$ 1,534	57.27%
MEDI TAX	\$ 2,175	\$ 3,798	\$ 2,864	\$ 1,699	\$ 417	59.31%
HEALTH INSUR	\$ 43,929	\$ 37,611	\$ 43,087	\$ 27,128	\$ (922)	62.96%
DISABILITY/LIFE INSURANCE	\$ 1,541	\$ 892	\$ 1,857	\$ 623	\$ -	33.56%
DENTAL INSURANCE	\$ 884	\$ 579	\$ 1,105	\$ 198	\$ (168)	17.95%
VT RETIREMENT	\$ 10,485	\$ 17,150	\$ 13,046	\$ 9,394	\$ 2,387	72.01%
VT RETIREMENT ADJUSTMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PROFESSIONAL SERVICES	\$ 17,500	\$ 8,568	\$ 18,000	\$ 1,384	\$ -	7.69%
CONTRACTED SERVICES	\$ 30,670	\$ 30,670	\$ -	\$ 300	\$ -	0.00%
LEGAL	\$ 90,000	\$ 183,467	\$ 95,000	\$ 37,822	\$ -	39.81%
VLCT MEMBERSHIP	\$ 5,657	\$ 5,657	\$ 5,863	\$ 5,863	\$ -	100.00%
TOWN REPORT	\$ 3,750	\$ 4,046	\$ 4,000	\$ -	\$ -	0.00%
TELEPHONE	\$ 800	\$ 561	\$ 800	\$ 221	\$ -	27.68%
T MNGR CELL PHONE	\$ 480	\$ 944	\$ 1,500	\$ 163	\$ -	10.85%
T MNGR RECRUITMENT	\$ -	\$ -	\$ 30,000	\$ -	\$ -	0.00%
T MNGR RELOCATION EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
POSTAGE	\$ 100	\$ 56	\$ 100	\$ 1	\$ -	0.63%
ADVERTISING	\$ 1,000	\$ 2,149	\$ 3,000	\$ 984	\$ -	32.79%
PRINTING	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
MILEAGE	\$ 200	\$ 182	\$ 200	\$ -	\$ -	0.00%
OFFICE SUPPLIES	\$ 1,500	\$ 1,768	\$ 2,000	\$ 1,026	\$ -	51.28%
OFFICE EQUIP	\$ 300	\$ 290	\$ 1,000	\$ 56	\$ -	5.60%
DUES/MTS/EDUC	\$ 750	\$ 1,105	\$ 3,000	\$ 1,952	\$ -	65.08%
SB COMMITTEE EXPENSES	\$ -	\$ 118	\$ 500	\$ -	\$ -	0.00%
ENERGY COMMITTEE GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
ENERGY COMMITTEE	\$ 1,760	\$ 722	\$ 1,760	\$ -	\$ -	0.00%
EVCS GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
NEGRASS GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DES FUND-FACILITIES STUDY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DES FUND-CITIZEN ASSISTANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DES FUND - CLIMATE EMERGENCY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
REGIONAL ENERGY COORDINATOR	\$ -	\$ -	\$ 30,670	\$ 15,335	\$ -	50.00%
MISCELLANEOUS	\$ 500	\$ 19,185	\$ 500	\$ 69	\$ -	13.70%
BUSINESS E-MAIL COMPROMISES (BEC'S)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 383,197</b>	<b>\$ 601,159</b>	<b>\$ 469,631</b>	<b>\$ 231,084</b>	<b>\$ 31,971</b>	<b>49.21%</b>
<b>BOARD OF CIVIL AUTHORITY/ABATEMENT</b>						
JUSTICES WAGE	\$ 500	\$ -	\$ 500	\$ -	\$ -	0.00%
FICA TAX	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
MEDI TAX	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
CONTRACTED SERVICES	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
POSTAGE	\$ 150	\$ -	\$ 160	\$ 8	\$ 1	4.69%
OFFICE SUPPLIES	\$ 25	\$ -	\$ 25	\$ -	\$ -	0.00%
DUES/MTS/EDUC	\$ 300	\$ -	\$ 300	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 975</b>	<b>\$ -</b>	<b>\$ 985</b>	<b>\$ 8</b>	<b>\$ 1</b>	<b>0.76%</b>
<b>STATUTORY MEETINGS</b>						
POLLWORKERS WAGE	\$ 700	\$ -	\$ 500	\$ -	\$ -	0.00%
FICA TAX	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
MEDI TAX	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
CONTRACTED SERVICES	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ -	0.00%
POSTAGE	\$ 2,500	\$ 575	\$ 400	\$ 85	\$ 4	21.13%
ADVERTISING	\$ 200	\$ 290	\$ 225	\$ -	\$ -	0.00%
PRINTING	\$ 5,000	\$ 2,298	\$ 3,000	\$ -	\$ -	0.00%
OFFICE SUPPLIES	\$ 400	\$ 97	\$ 450	\$ -	\$ -	0.00%
VOTING MACH EXPENSE	\$ 75	\$ -	\$ 100	\$ -	\$ -	0.00%
VOTING MACH MAINT AGRMT	\$ 650	\$ -	\$ 400	\$ -	\$ -	0.00%
VTG MCHN PROGRAMING	\$ 3,500	\$ 1,589	\$ 3,500	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 14,025</b>	<b>\$ 4,848</b>	<b>\$ 9,575</b>	<b>\$ 85</b>	<b>\$ 4</b>	<b>0.88%</b>
<b>TOWN CLERK</b>						
TOWN CLERK WAGE	\$ 75,848	\$ 91,523	\$ 78,472	\$ 34,148	\$ 8,201	43.52%
ASST CLK WAGE	\$ 49,982	\$ 54,656	\$ 52,316	\$ 25,816	\$ 6,096	49.35%
FICA TAX	\$ 7,787	\$ 8,479	\$ 8,109	\$ 3,518	\$ 845	43.38%
MEDI TAX	\$ 1,758	\$ 2,005	\$ 1,896	\$ 823	\$ 198	43.38%
HEALTH INS	\$ 30,633	\$ 29,892	\$ 33,113	\$ 19,557	\$ (362)	59.06%
DISABILITY/LIFE INS	\$ 1,340	\$ 1,264	\$ 1,340	\$ 571	\$ -	42.64%
DENTAL INSURANCE	\$ 884	\$ (236)	\$ 884	\$ 109	\$ (116)	12.30%
VT RETIREMENT	\$ 8,478	\$ 9,545	\$ 8,828	\$ 4,071	\$ 965	46.12%
DOG/CAT LICENSE	\$ 275	\$ -	\$ 300	\$ 302	\$ -	100.81%
VITAL STATISTICS	\$ 20	\$ 38	\$ 50	\$ -	\$ -	0.00%
RECORD RESTORATION	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
ADVERTISING	\$ 200	\$ -	\$ 200	\$ -	\$ -	0.00%
TELEPHONE	\$ 550	\$ 599	\$ 600	\$ 226	\$ -	37.75%
POSTAGE	\$ -	\$ 31	\$ -	\$ 90	\$ -	0.00%
OFFICE SUPPLIES	\$ 1,200	\$ 682	\$ 1,290	\$ 285	\$ -	22.08%
OFFICE EQUIPMENT	\$ 500	\$ 33	\$ 500	\$ 404	\$ -	80.77%
SOFTWARE	\$ 3,600	\$ 3,900	\$ 3,480	\$ 1,160	\$ -	33.33%
DUES/MTGS/EDUC	\$ 175	\$ 125	\$ 350	\$ 1,568	\$ -	447.91%
WOMEN'S CLUB GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DES FUND-RECORD RESTORATION	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	100.00%
<b>TOTAL</b>	<b>\$ 183,230</b>	<b>\$ 202,537</b>	<b>\$ 196,728</b>	<b>\$ 97,648</b>	<b>\$ 15,828</b>	<b>49.64%</b>
<b>FINANCE DEPARTMENT</b>						
FINANCE ASSISTANT WAGE	\$ 49,982	\$ 57,471	\$ 55,389	\$ 27,249	\$ 6,470	49.19%
FINANCE OFFICER WAGE	\$ 83,428	\$ 164,769	\$ 91,054	\$ 93,750	\$ 10,604	102.96%
FICA TAX	\$ 8,508	\$ 9,160	\$ 9,079	\$ 4,125	\$ 1,042	45.44%

**Town of Norwich**  
**Expenditures Detail**  
**December 31, 2023 Unaudited**

DESCRIPTION	FY 23 Budget	FY 23 Actual	FY 24 APPROVED	FY 24 YTD	Current Month Dec. 31, 2023	FY 24 PERF
MEDI TAX	\$ 1,921	\$ 2,142	\$ 2,123	\$ 965	\$ 244	45.44%
HEALTH INS	\$ 37,522	\$ 15,388	\$ 27,400	\$ 8,011	\$ (253)	29.24%
DISABILITY/LIFE INS	\$ 1,445	\$ 836	\$ 1,445	\$ 484	\$ -	33.50%
DENTAL INSURANCE	\$ 884	\$ 902	\$ 884	\$ 288	\$ -	32.57%
VT RETIREMENT	\$ 9,005	\$ 5,908	\$ 9,885	\$ 3,867	\$ 1,152	39.12%
PROFESSIONAL SERVICES	\$ 3,000	\$ 2,627	\$ 3,000	\$ 103	\$ -	3.42%
INDEPENDENT AUDIT	\$ 14,250	\$ 29,430	\$ 28,600	\$ 20,530	\$ -	71.78%
TELEPHONE	\$ 1,000	\$ 894	\$ 1,000	\$ 224	\$ -	22.40%
POSTAGE	\$ -	\$ 2	\$ -	\$ -	\$ -	0.00%
ADVERTISING	\$ 175	\$ -	\$ 175	\$ -	\$ -	0.00%
PRINTING	\$ 75	\$ 119	\$ 100	\$ -	\$ -	0.00%
OFFICE SUPPLIES	\$ 1,750	\$ 1,067	\$ 1,750	\$ 506	\$ -	28.91%
OFFICE EQUIPMENT	\$ 750	\$ -	\$ 750	\$ 1,587	\$ -	211.60%
SOFTWARE	\$ 1,425	\$ 4,586	\$ 1,425	\$ 300	\$ -	21.05%
DUES/MTGS/EDUC	\$ 525	\$ 20	\$ 525	\$ 560	\$ -	106.63%
BANK CHARGE	\$ -	\$ 278	\$ 1,000	\$ 141	\$ -	14.14%
<b>TOTAL</b>	<b>\$ 215,646</b>	<b>\$ 295,598</b>	<b>\$ 235,584</b>	<b>\$ 162,689</b>	<b>\$ 19,260</b>	<b>69.06%</b>
<b>GENERAL ADMINISTRATION</b>						
TELEPHONE	\$ 600	\$ 496	\$ 650	\$ 209	\$ -	32.20%
POSTAGE METER RENTAL	\$ 700	\$ 638	\$ 750	\$ 160	\$ -	21.28%
POSTAGE	\$ 4,000	\$ 3,973	\$ 4,300	\$ 2,434	\$ (10)	56.61%
OFFICE SUPPLIES	\$ 1,250	\$ 755	\$ 1,300	\$ 53	\$ -	4.11%
PHOTOCOPIER	\$ 1,600	\$ 1,695	\$ 1,700	\$ 528	\$ -	31.07%
Remote Meeting Services	\$ -	\$ 6,550	\$ -	\$ 2,015	\$ -	0.00%
COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ 240	\$ -	0.00%
COMPUTER EQUIPMENT	\$ 1,400	\$ 4,363	\$ 1,500	\$ 1,100	\$ -	73.30%
WEB SITE SUPPORT	\$ 600	\$ 541	\$ 600	\$ -	\$ -	0.00%
SERVER MAINTENANCE	\$ 39,672	\$ 44,150	\$ 40,000	\$ 22,327	\$ -	55.82%
DESIGNATED FUND EQUIPMENT	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	100.00%
<b>TOTAL</b>	<b>\$ 64,822</b>	<b>\$ 78,160</b>	<b>\$ 65,800</b>	<b>\$ 44,066</b>	<b>\$ (10)</b>	<b>66.97%</b>
<b>BOARD OF LISTERS</b>						
LISTER WAGE	\$ 4,500	\$ 3,000	\$ 4,500	\$ 2,740	\$ 2,740	60.90%
ASSESSING CLERK WAGE	\$ 22,547	\$ -	\$ 27,000	\$ 4,430	\$ 1,631	16.41%
FICA TAX	\$ 1,677	\$ 186	\$ 1,953	\$ 445	\$ 271	22.76%
MEDI TAX	\$ 663	\$ 44	\$ 457	\$ 104	\$ 63	22.76%
HEALTH INS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DISABILITY/LIFE INS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DENTAL INSURANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
VT RETIREMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PROFESSIONAL ASSESSOR SERVICES	\$ 35,000	\$ 34,834	\$ 36,000	\$ 6,550	\$ -	18.19%
TAX MAPPING	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
SOFTWARE MAINT/UPDATE	\$ 6,000	\$ 5,680	\$ 6,000	\$ 5,300	\$ -	88.33%
TELEPHONE	\$ 530	\$ 530	\$ 600	\$ 215	\$ -	35.84%
POSTAGE	\$ 150	\$ 442	\$ 180	\$ 15	\$ 2	8.25%
ADVERTISING	\$ 150	\$ -	\$ 180	\$ -	\$ -	0.00%
PRINTING	\$ 100	\$ 66	\$ 180	\$ 24	\$ -	13.33%
MILEAGE REIMB	\$ 100	\$ 11	\$ 180	\$ 55	\$ -	30.57%
OFFICE SUPPLIES	\$ 125	\$ 168	\$ 180	\$ -	\$ -	0.00%
OFFICE EQUIPMENT	\$ 125	\$ 1,393	\$ 180	\$ -	\$ -	0.00%
DUES/MTGS/EDUC	\$ 100	\$ 20	\$ 300	\$ 125	\$ -	41.67%
DESIGNATED FUND REAPPRAISAL	\$ 50,000	\$ 50,000	\$ 35,000	\$ 35,000	\$ -	100.00%
<b>TOTAL</b>	<b>\$ 121,767</b>	<b>\$ 96,373</b>	<b>\$ 112,890</b>	<b>\$ 55,002</b>	<b>\$ 4,708</b>	<b>48.72%</b>
<b>PLANNING/DRB DEPARTMENT</b>						
PLAN ADMIN WAGE	\$ 78,874	\$ 28,612	\$ 88,803	\$ 11,799	\$ -	13.29%
PLANNING DEPT. WAGES	\$ 58,357	\$ 31,779	\$ 28,601	\$ 20,802	\$ 5,837	72.73%
FICA TAX	\$ 8,508	\$ 2,801	\$ 7,279	\$ 1,303	\$ 362	17.90%
MEDI TAX	\$ 1,921	\$ 655	\$ 1,702	\$ 305	\$ 85	17.90%
HEALTH INS	\$ 15,408	\$ 2,058	\$ 9,671	\$ -	\$ -	0.00%
DISABILITY/LIFE INS	\$ 779	\$ 113	\$ 779	\$ -	\$ -	0.00%
DENTAL INSURANCE	\$ 442	\$ 72	\$ 442	\$ -	\$ -	0.00%
VT RETIREMENT	\$ 5,324	\$ 882	\$ 5,994	\$ -	\$ -	0.00%
TOWN PLAN	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
PLANNING SERVICES	\$ 3,000	\$ 604	\$ 3,000	\$ 50	\$ -	1.67%
TWO RIVER PLANNING COMM.	\$ 5,223	\$ 5,707	\$ 5,600	\$ 5,888	\$ -	105.14%
U.V. TRANSPORTATION MGMT	\$ 1,134	\$ -	\$ 1,225	\$ -	\$ -	0.00%
MAPPING	\$ 2,000	\$ 822	\$ 2,144	\$ -	\$ -	0.00%
HISTORIC PRES CLG GRANT	\$ 1,000	\$ -	\$ 1,000	\$ 2,960	\$ -	296.00%
RURAL SETTLEMENT GRANT	\$ -	\$ 4,340	\$ -	\$ -	\$ -	0.00%
PLANNING GRANT	\$ -	\$ -	\$ -	\$ 1,840	\$ -	0.00%
TELEPHONE	\$ 930	\$ 652	\$ 1,000	\$ 228	\$ -	22.77%
POSTAGE	\$ 450	\$ 130	\$ 500	\$ 77	\$ 3	15.35%
ADVERTISING	\$ 500	\$ 1,061	\$ 540	\$ 81	\$ -	15.00%
PRINTING	\$ 200	\$ -	\$ 200	\$ -	\$ -	0.00%
MILEAGE REIMB	\$ 400	\$ 52	\$ 400	\$ 89	\$ -	22.27%
OFFICE SUPPLIES	\$ 350	\$ 254	\$ 375	\$ 357	\$ (81)	95.11%
OFFICE EQUIPMENT	\$ 250	\$ -	\$ 275	\$ 81	\$ 81	29.63%
DUES/MTGS/EDUC	\$ 750	\$ 169	\$ 800	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 185,801</b>	<b>\$ 80,764</b>	<b>\$ 160,330</b>	<b>\$ 45,860</b>	<b>\$ 6,286</b>	<b>28.60%</b>
<b>RECREATION DEPARTMENT</b>						
<b>RECREATION ADMINISTRATION</b>						
RECREATION DIR WAGE	\$ 71,796	\$ 77,712	\$ 74,280	\$ 37,478	\$ 8,873	50.45%
RECREATION ADMIN ASST	\$ -	\$ -	\$ 41,714	\$ -	\$ -	0.00%
FICA TAX	\$ 4,451	\$ 5,219	\$ 7,192	\$ 2,746	\$ 550	38.19%
MEDI TAX	\$ 1,005	\$ 1,220	\$ 1,682	\$ 642	\$ 129	38.18%
HEALTH INS	\$ 23,046	\$ 400	\$ 17,729	\$ -	\$ -	0.00%
DISABILITY/LIFE INSUR	\$ 756	\$ 738	\$ 1,511	\$ 340	\$ -	22.48%
DENTAL INSURANCE	\$ 442	\$ 84	\$ 884	\$ -	\$ -	0.00%
VT RETIREMENT	\$ 4,846	\$ 5,092	\$ 7,830	\$ 2,566	\$ 599	32.77%
TELEPHONE	\$ 1,005	\$ 956	\$ 1,075	\$ 421	\$ -	39.13%



**Town of Norwich**  
**Expenditures Detail**  
**December 31, 2023 Unaudited**

DESCRIPTION	FY 23 Budget	FY 23 Actual	FY 24 APPROVED	FY 24 YTD	Current Month Dec. 31, 2023	FY 24 PERF
<b>SUPPORT</b>						
ADMINISTRATION	\$ 4,000	\$ 4,457	\$ 4,250	\$ 3,023	\$ -	71.13%
VIBRS	\$ 3,000	\$ 3,615	\$ 3,000	\$ 1,447	\$ -	48.25%
DISPATCH SERVICES	\$ 73,000	\$ 72,911	\$ 95,800	\$ 32,040	\$ -	33.44%
TRAINING	\$ 2,500	\$ 2,299	\$ 3,500	\$ 1,159	\$ -	33.11%
TRAINING SUPPLIES	\$ 2,000	\$ 2,697	\$ 4,500	\$ 3,416	\$ -	75.90%
MILEAGE REIMB	\$ 200	\$ 304	\$ 250	\$ 165	\$ -	66.02%
DUES/MTGS/EDUC	\$ 1,000	\$ 682	\$ 1,000	\$ 220	\$ -	22.00%
UNIFORM	\$ 2,500	\$ 4,246	\$ 3,000	\$ 2,174	\$ -	72.48%
UNIFORMS CLEANING	\$ 1,500	\$ 919	\$ 1,608	\$ 272	\$ -	16.92%
BULLET PROOF VESTS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 89,700</b>	<b>\$ 92,130</b>	<b>\$ 116,908</b>	<b>\$ 43,916</b>	<b>\$ -</b>	<b>37.56%</b>
<b>DESIGNATED FUNDS</b>						
DESIGNATED FUND-SPECIAL EQUIP	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	100.00%
DESIGNATED FUND-CRUISER	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ -	100.00%
<b>TOTAL</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>100.00%</b>
<b>TOTAL POLICE DEPARTMENT</b>						
	<b>\$ 642,802</b>	<b>\$ 548,387</b>	<b>\$ 746,344</b>	<b>\$ 330,015</b>	<b>\$ 53,119</b>	<b>44.22%</b>
<b>FIRE/FAST DEPT.</b>						
FIRE CHIEF WAGES	\$ 70,761	\$ 77,183	\$ 73,168	\$ 36,520	\$ 8,608	49.91%
FIRE OFFICER STIPEND	\$ 2,100	\$ 2,100	\$ 2,100	\$ -	\$ -	0.00%
FIREFIGHTERS WAGE	\$ 30,000	\$ 30,478	\$ 31,125	\$ 14,039	\$ 4,126	45.11%
FF DRILLS/MTGS WAGE	\$ 2,500	\$ 1,512	\$ 2,500	\$ 940	\$ 180	37.60%
C-19 GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
C-19 MILEAGE REIUMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
FICA TAX	\$ 6,532	\$ 6,739	\$ 6,751	\$ 3,094	\$ 775	45.83%
MEDI TAX	\$ 1,528	\$ 1,576	\$ 1,579	\$ 724	\$ 181	45.84%
HEALTH INSURANCE	\$ 21,141	\$ 14,688	\$ 15,102	\$ 8,280	\$ (495)	54.83%
DISABILITY/LIFE INSURANCE	\$ 736	\$ 719	\$ 736	\$ 348	\$ -	47.29%
VT RETIREMENT	\$ 4,770	\$ 5,051	\$ 5,081	\$ 2,502	\$ 581	49.25%
DENTAL INSURANCE	\$ 442	\$ 448	\$ 442	\$ 148	\$ (32)	33.52%
<b>TOTAL</b>	<b>\$ 140,510</b>	<b>\$ 140,494</b>	<b>\$ 138,583</b>	<b>\$ 66,595</b>	<b>\$ 13,925</b>	<b>48.05%</b>
<b>EMS WAGES</b>						
EMS WAGE	\$ 5,000	\$ 7,722	\$ 5,000	\$ 4,463	\$ 505	89.26%
EMS DRILL WAGE	\$ 1,900	\$ 1,200	\$ 1,900	\$ 580	\$ 160	30.53%
EMS FICA TAX	\$ 428	\$ 420	\$ 444	\$ 252	\$ 34	56.81%
EMS MEDI TAX	\$ 100	\$ 98	\$ 104	\$ 59	\$ 8	56.72%
<b>TOTAL</b>	<b>\$ 7,428</b>	<b>\$ 9,440</b>	<b>\$ 7,448</b>	<b>\$ 5,354</b>	<b>\$ 707</b>	<b>71.89%</b>
<b>EDUCATION &amp; TRAINING</b>						
FIRE EDUC/TRNING	\$ 750	\$ 909	\$ 750	\$ -	\$ -	0.00%
EMS EDUC/TRNG	\$ 1,200	\$ 775	\$ 1,200	\$ 180	\$ -	15.00%
FIRE DUES/MTGS/EDUC	\$ 500	\$ 480	\$ 500	\$ 280	\$ -	56.00%
<b>TOTAL</b>	<b>\$ 2,450</b>	<b>\$ 2,164</b>	<b>\$ 2,450</b>	<b>\$ 460</b>	<b>\$ -</b>	<b>18.78%</b>
<b>TOOLS &amp; EQUIPMENT</b>						
FIRE TOOLS & EQUIPMENT	\$ 4,000	\$ 4,304	\$ 4,200	\$ 1,341	\$ -	31.92%
EMS TOOLS/ EQUIP	\$ 1,900	\$ 2,171	\$ 2,000	\$ 142	\$ -	7.08%
RADIO PURCH/REPAIR	\$ 750	\$ 1,785	\$ 800	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 6,650</b>	<b>\$ 8,260</b>	<b>\$ 7,000</b>	<b>\$ 1,482</b>	<b>\$ -</b>	<b>21.18%</b>
<b>MAINTENANCE</b>						
FIRE TRK R & M	\$ 13,000	\$ 21,169	\$ 14,500	\$ 7,243	\$ -	49.95%
EQUIPMENT MAINTENANCE & SAFETY TESTING	\$ 4,000	\$ 1,106	\$ 4,000	\$ 800	\$ -	20.00%
RADIO MAINTENANCE	\$ 500	\$ -	\$ 500	\$ -	\$ -	0.00%
SOFTWARE MAINTENANCE	\$ -	\$ 120	\$ -	\$ -	\$ -	0.00%
COMPUTER MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
VEHICLE FUEL	\$ 3,500	\$ 3,137	\$ 4,500	\$ 2,725	\$ 247	60.55%
<b>TOTAL</b>	<b>\$ 21,000</b>	<b>\$ 25,531</b>	<b>\$ 23,500</b>	<b>\$ 10,768</b>	<b>\$ 247</b>	<b>45.82%</b>
<b>SUPPORT</b>						
RECRUITMENT	\$ 100	\$ 179	\$ 100	\$ -	\$ -	0.00%
POSTAGE	\$ 25	\$ 10	\$ 25	\$ -	\$ -	0.00%
FIRE PREVENTION BOOKS & MATERIALS	\$ 100	\$ -	\$ 100	\$ -	\$ -	0.00%
FIREFIGHTERS CASUL INS	\$ 5,800	\$ 3,610	\$ 5,800	\$ -	\$ -	0.00%
TELEPHONE & INTERNET	\$ -	\$ 1,226	\$ -	\$ 1,924	\$ -	0.00%
OFFICE SUPPLIES	\$ 600	\$ 724	\$ 650	\$ 881	\$ -	135.52%
DISPATCH SERVICE	\$ 25,004	\$ 24,698	\$ 28,755	\$ 13,634	\$ -	47.41%
UNIFORM	\$ 225	\$ -	\$ 250	\$ 370	\$ -	147.98%
HYDRANT RENTAL	\$ 34,000	\$ 34,000	\$ 34,000	\$ 30,000	\$ -	88.24%
DRY HYDRANT	\$ 500	\$ 670	\$ 500	\$ 590	\$ -	118.00%
OSHA COMPLIANCE	\$ 1,000	\$ 665	\$ 1,000	\$ -	\$ -	0.00%
WATER LINE REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 67,354</b>	<b>\$ 65,783</b>	<b>\$ 71,180</b>	<b>\$ 47,399</b>	<b>\$ -</b>	<b>66.59%</b>
<b>DESIGNATED FUNDS</b>						
DESIGNATED FUND-APPARATUS	\$ 60,000	\$ 60,000	\$ 80,000	\$ 80,000	\$ -	100.00%
DESIGNATED FUND-EQUIPMENT	\$ 10,000	\$ 10,000	\$ 30,000	\$ 30,000	\$ -	100.00%
<b>TOTAL</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ -</b>	<b>100.00%</b>
<b>GRANT</b>						
VLCT PACIF GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
FEMA GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
COVID-19 Grant Transfer	\$ -	\$ 21,138	\$ -	\$ -	\$ -	0.00%
DRY HYDRANT GRANT	\$ -	\$ 2,940	\$ -	\$ 9,300	\$ -	0.00%
FY 17 HOMELAND SECURITY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 24,078</b>	<b>\$ -</b>	<b>\$ 9,300</b>	<b>\$ -</b>	<b>0.00%</b>
<b>AMBULANCE EXPENDITURES</b>						

**Town of Norwich  
Expenditures Detail  
December 31, 2023 Unaudited**

DESCRIPTION	FY 23 Budget	FY 23 Actual	FY 24 APPROVED	FY 24 YTD	Current Month Dec. 31, 2023	FY 24 PERF
AMBULANCE CONTRACT	\$ 152,925	\$ 149,212	\$ 160,575	\$ 78,344	\$ -	48.79%
AMBULANCE LIAB	\$ 5,500	\$ 8,667	\$ 5,500	\$ 6,432	\$ -	116.95%
<b>TOTAL</b>	<b>\$ 158,425</b>	<b>\$ 157,878</b>	<b>\$ 166,075</b>	<b>\$ 84,777</b>	<b>\$ -</b>	<b>51.05%</b>
<b>TOTAL FIRE DEPT.</b>	<b>\$ 473,816</b>	<b>\$ 503,628</b>	<b>\$ 526,236</b>	<b>\$ 336,135</b>	<b>\$ 14,879</b>	<b>63.88%</b>
<b>EMERGENCY MANAGEMENT</b>						
DEBT SERVICE ON TOWER BOND PRINCIPAL	\$ 26,775	\$ 27,500	\$ 26,775	\$ 27,500	\$ -	102.71%
DEBT SERVICE ON TOWER BOND INTEREST	\$ 3,025	\$ 1,422	\$ 3,025	\$ 470	\$ -	15.53%
TOWER POWER	\$ 400	\$ 1,253	\$ 430	\$ 604	\$ -	140.56%
EMERG MAN ADMIN	\$ 25	\$ -	\$ 30	\$ -	\$ -	0.00%
EMERG MNGMT SUPPLIES	\$ 50	\$ 24	\$ 50	\$ 177	\$ -	354.00%
GENERATOR FUEL	\$ 100	\$ 248	\$ 100	\$ 248	\$ -	247.95%
EMERG GEN MAINT	\$ 2,500	\$ -	\$ 2,500	\$ 1,720	\$ -	68.80%
EMERG GENERATOR REPAIR	\$ -	\$ 436	\$ -	\$ -	\$ -	-
BASE RADIO MAINTENANCE PD & DPW	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
HAZARD MITIGATION PLAN (FEMA Grant) - Consultant	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
DESIGNATED FUND- GENERATORS	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	100.00%
<b>TOTAL</b>	<b>\$ 47,875</b>	<b>\$ 45,883</b>	<b>\$ 47,910</b>	<b>\$ 45,719</b>	<b>\$ -</b>	<b>95.43%</b>
<b>GRANTS</b>						
LOCAL HAZARD MITIGATION GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>CONSERVATION COMM.</b>						
PRINTING	\$ -	\$ -	\$ -	\$ 57	\$ -	-
OFFICE SUPPLIES & EMAIL	\$ -	\$ -	\$ -	\$ -	\$ -	-
DUES/MTGS/EDUC	\$ 300	\$ -	\$ 200	\$ 32	\$ -	16.17%
SPKRS/PUBLIC INFO / GEN'L PUBLIC EDUCATION	\$ 500	\$ 250	\$ 1,250	\$ -	\$ -	0.00%
PUBLICITY / OUTDOOR STUDENT PROGRAMS - LEEEP	\$ 1,750	\$ 2,100	\$ 750	\$ -	\$ -	0.00%
TRAILS	\$ 2,750	\$ 2,390	\$ 1,800	\$ 181	\$ -	10.04%
WATER QUAL MONIT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
MILT FRYE NATURE AREA	\$ 1,500	\$ 924	\$ 1,500	\$ 150	\$ -	9.99%
NATRL RESRCS INVEN	\$ 1,000	\$ 490	\$ 1,000	\$ -	\$ -	0.00%
PROJECT RESTORATION / NATURAL RES. PROJS.	\$ 1,500	\$ 1,449	\$ 2,000	\$ 158	\$ -	7.91%
WOMAN'S CLUB GRANT	\$ -	\$ 799	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 9,300</b>	<b>\$ 8,402</b>	<b>\$ 8,500</b>	<b>\$ 578</b>	<b>\$ -</b>	<b>6.80%</b>
<b>PUBLIC WORKS DEPARTMENT HIGHWAY DIVISION</b>						
DIRECTOR OF PUBLIC WORKS	\$ 87,664	\$ 95,647	\$ 96,520	\$ 46,535	\$ 11,027	48.21%
ADMINISTRATIVE ASSISTANT, PART-TIME	\$ 22,385	\$ 1,221	\$ 22,823	\$ 10,784	\$ 2,866	47.25%
ROAD CREW WAGES	\$ 271,472	\$ 187,537	\$ 316,182	\$ 118,704	\$ 33,167	37.54%
ROAD CREW OVERTIME	\$ 46,150	\$ 39,813	\$ 47,881	\$ 9,050	\$ 5,031	18.90%
PAGER COMPENSATION	\$ 4,650	\$ 4,482	\$ 4,650	\$ 820	\$ 41	17.63%
FICA	\$ 26,884	\$ 19,842	\$ 30,259	\$ 11,068	\$ 3,093	36.58%
MEDICARE	\$ 6,071	\$ 4,641	\$ 7,077	\$ 2,588	\$ 723	36.58%
HEALTH INSURANCE	\$ 90,929	\$ 45,419	\$ 76,438	\$ 34,046	\$ (944)	44.54%
DISABILITY & LIFE INSURANCE	\$ 3,859	\$ 2,685	\$ 4,176	\$ 1,626	\$ -	38.94%
DENTAL INSURANCE	\$ 2,651	\$ 1,902	\$ 2,872	\$ 890	\$ (64)	30.99%
RETIREMENT	\$ 27,761	\$ 21,463	\$ 31,403	\$ 11,862	\$ 3,325	37.77%
<b>TOTAL</b>	<b>\$ 590,476</b>	<b>\$ 424,653</b>	<b>\$ 640,281</b>	<b>\$ 247,973</b>	<b>\$ 58,265</b>	<b>38.73%</b>
<b>MATERIALS</b>						
SALT & CHEMICALS	\$ 115,000	\$ 116,830	\$ 119,626	\$ 8,151	\$ -	6.81%
SAND	\$ 115,000	\$ 97,094	\$ 125,511	\$ -	\$ -	0.00%
DUST CONTROL	\$ 22,500	\$ 10,115	\$ 24,120	\$ -	\$ -	0.00%
GRAVEL & STONE	\$ 55,000	\$ 54,097	\$ 58,960	\$ 1,640	\$ -	2.78%
CULVERTS & OTHER ROAD SUPPLIES	\$ 12,000	\$ 13,132	\$ 20,000	\$ -	\$ -	0.00%
ASPHALT PRODUCTS	\$ 3,000	\$ 1,118	\$ 3,100	\$ -	\$ -	0.00%
BRIDGE REPAIR & MAINTENANCE	\$ 2,000	\$ 1,865	\$ 2,000	\$ -	\$ -	0.00%
OTHER PROJECTS	\$ 1,785	\$ 6,426	\$ 1,900	\$ 871	\$ -	45.85%
SIGNS	\$ 2,250	\$ 2,360	\$ 2,400	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 328,535</b>	<b>\$ 303,038</b>	<b>\$ 357,617</b>	<b>\$ 10,662</b>	<b>\$ -</b>	<b>2.98%</b>
<b>CONTRACTED SERVICES</b>						
PLOWING & SANDING	\$ 25,000	\$ 78,560	\$ 25,683	\$ 19,115	\$ -	74.43%
ROAD SWEEPING	\$ -	\$ 2,480	\$ 2,325	\$ -	\$ -	0.00%
LEAF REMOVAL	\$ 3,000	\$ -	\$ 3,220	\$ -	\$ -	0.00%
STREETLIGHTS	\$ 13,000	\$ 14,109	\$ 13,900	\$ 4,883	\$ -	35.13%
TREE CUTTING & REMOVAL	\$ 10,000	\$ 8,650	\$ 10,275	\$ -	\$ -	0.00%
UNIFORMS	\$ 12,000	\$ 13,000	\$ 12,325	\$ 5,255	\$ -	42.64%
PAVING	\$ 7,500	\$ 4,648	\$ 30,000	\$ 30,000	\$ -	100.00%
OTHER PROJECTS	\$ 15,500	\$ 13,014	\$ 16,000	\$ 12,452	\$ -	77.82%
CRACK SEALING	\$ 15,000	\$ 18,000	\$ 18,000	\$ 315	\$ -	1.75%
PAVEMENT MARKING	\$ 38,000	\$ 20,105	\$ 39,000	\$ 21,824	\$ -	55.96%
BRIDGES	\$ 50,000	\$ 77,909	\$ 51,375	\$ (34,300)	\$ -	-66.76%
<b>TOTAL</b>	<b>\$ 189,000</b>	<b>\$ 250,475</b>	<b>\$ 222,103</b>	<b>\$ 59,544</b>	<b>\$ -</b>	<b>26.81%</b>
<b>EQUIPMENT</b>						
OUTSIDE REPAIRS	\$ 35,000	\$ 36,921	\$ 45,000	\$ 11,992	\$ -	26.65%
PARTS & SUPPLIES	\$ 50,000	\$ 53,007	\$ 55,000	\$ 23,087	\$ -	41.98%
PETROLEUM PRODUCTS	\$ 70,000	\$ 32,626	\$ 77,070	\$ 18,794	\$ 1,686	24.39%
<b>TOTAL</b>	<b>\$ 155,000</b>	<b>\$ 122,554</b>	<b>\$ 177,070</b>	<b>\$ 53,873</b>	<b>\$ 1,686</b>	<b>30.42%</b>
<b>HIGHWAY GARAGE</b>						
ELECTRICITY	\$ 4,000	\$ 7,517	\$ 6,000	\$ -	\$ -	0.00%
PROPANE	\$ 9,000	\$ 4,915	\$ 10,395	\$ -	\$ -	0.00%

**Town of Norwich**  
**Expenditures Detail**  
**December 31, 2023 Unaudited**

DESCRIPTION	FY 23 Budget	FY 23 Actual	FY 24 APPROVED	FY 24 YTD	Current Month Dec. 31, 2023	FY 24 PERF
TELEPHONE (Inc. Internet)	\$ 6,500	\$ 4,507	\$ 6,950	\$ 1,400	\$ 40	20.14%
SUPPLIES	\$ 8,250	\$ 5,604	\$ 8,800	\$ 4,268	\$ -	48.50%
ALARM MONITORING	\$ 900	\$ 119	\$ 1,000	\$ 335	\$ -	33.50%
REPAIRS & MAINTENANCE	\$ 7,750	\$ 11,811	\$ 8,300	\$ 2,989	\$ -	36.01%
TOOLS	\$ 7,250	\$ 635	\$ 7,775	\$ 2,123	\$ -	27.30%
ADMINISTRATION	\$ 5,000	\$ 10,547	\$ 5,300	\$ 270	\$ -	5.09%
<b>TOTAL</b>	<b>\$ 48,650</b>	<b>\$ 45,656</b>	<b>\$ 54,520</b>	<b>\$ 11,384</b>	<b>\$ 40</b>	<b>20.88%</b>
<b>CAPITAL EXPENDITURES</b>						
DESIGNATED FUND-EQUIPMENT	\$ 40,000	\$ 40,000	\$ 75,000	\$ 75,000	\$ -	100.00%
DESIGNATED FUND-SIDEWALK	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	100.00%
DESIGNATED FUND-PAVING	\$ 45,000	\$ 45,000	\$ 75,000	\$ 75,000	\$ -	100.00%
DESIGNATED FUND-BRIDGES	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ -	100.00%
DESIGNATED FUND-GARAGE	\$ 25,000	\$ 25,000	\$ 27,000	\$ 27,000	\$ -	100.00%
<b>TOTAL</b>	<b>\$ 220,000</b>	<b>\$ 220,000</b>	<b>\$ 287,000</b>	<b>\$ 287,000</b>	<b>\$ -</b>	<b>100.00%</b>
<b>GRANTS</b>						
VTRANS - PAVING GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Culvert Grant	\$ -	\$ -	\$ -	\$ 1,622	\$ -	-
FEMA GRANT	\$ -	\$ -	\$ -	\$ 20,091	\$ -	0.00%
Two Rivers-Betr Back Road	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
BETTER ROADS / GRANTS IN AID	\$ -	\$ 4,310	\$ -	\$ 40,174	\$ -	0.00%
VTRANS - BIKE & PED	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
VTRANS - TAP GRANT (Tigertown Culverts - 20%)	\$ -	\$ 647,806	\$ -	\$ -	\$ -	0.00%
VTRANS - STRUCTURES GRANT (10% Local)	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 652,116</b>	<b>\$ -</b>	<b>\$ 61,887</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL-HIGHWAY DIVISION</b>	<b>\$ 1,531,661</b>	<b>\$ 2,018,492</b>	<b>\$ 1,738,591</b>	<b>\$ 732,322</b>	<b>\$ 59,991</b>	<b>42.12%</b>
<b>BUILDINGS &amp; GROUNDS DIVISION</b>						
BUILDING & GROUND WAGES	\$ 96,545	\$ 71,513	\$ 105,475	\$ 44,355	\$ 8,037	42.05%
OVERTIME WAGES	\$ 5,793	\$ 1,522	\$ 6,000	\$ 442	\$ -	7.37%
PAGER COMPENSATION	\$ 750	\$ 1,034	\$ 750	\$ -	\$ -	0.00%
FICA	\$ 6,478	\$ 4,749	\$ 6,958	\$ 2,745	\$ 496	39.45%
MEDICARE	\$ 1,463	\$ 1,111	\$ 1,627	\$ 642	\$ 116	39.46%
HEALTH INSURANCE	\$ 29,180	\$ 16,960	\$ 24,570	\$ 13,626	\$ 53	55.46%
DISABILITY & LIFE INSURANCE	\$ 1,089	\$ 694	\$ 1,088	\$ 483	\$ -	44.36%
DENTAL INSURANCE	\$ 884	\$ 735	\$ 884	\$ 328	\$ (32)	37.12%
RETIREMENT	\$ 7,052	\$ 4,919	\$ 7,525	\$ 3,031	\$ 542	40.28%
<b>TOTAL</b>	<b>\$ 149,233</b>	<b>\$ 103,238</b>	<b>\$ 154,877</b>	<b>\$ 65,651</b>	<b>\$ 9,213</b>	<b>42.39%</b>
<b>MATERIALS</b>						
GARDEN SUPPLIES & PLANTS	\$ 1,575	\$ 418	\$ 1,575	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 1,575</b>	<b>\$ 418</b>	<b>\$ 1,575</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>CONTRACTED SERVICES</b>						
FOLEY PARK & MEDIANS	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
UNIFORMS	\$ 4,800	\$ 2,550	\$ 5,100	\$ 1,200	\$ -	23.53%
<b>TOTAL</b>	<b>\$ 4,800</b>	<b>\$ 2,550</b>	<b>\$ 5,100</b>	<b>\$ 1,200</b>	<b>\$ -</b>	<b>23.53%</b>
<b>EQUIPMENT</b>						
OUTSIDE REPAIRS	\$ 2,000	\$ 106	\$ 2,100	\$ -	\$ -	0.00%
PARTS & SUPPLIES	\$ 2,500	\$ 2,682	\$ 2,600	\$ 1,115	\$ -	42.88%
PETROLEUM PRODUCTS	\$ 2,800	\$ 616	\$ 3,083	\$ 1,036	\$ -	33.59%
TOOLS	\$ 500	\$ 136	\$ 550	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 7,800</b>	<b>\$ 3,539</b>	<b>\$ 8,333</b>	<b>\$ 2,151</b>	<b>\$ -</b>	<b>25.81%</b>
<b>CAPITAL EXPENDITURES</b>						
DESIGNATED FUND-EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
<b>TOTAL-BUILDING AND GROUNDS DIVISION</b>	<b>\$ 163,408</b>	<b>\$ 109,745</b>	<b>\$ 169,885</b>	<b>\$ 69,002</b>	<b>\$ 9,213</b>	<b>40.62%</b>
<b>SOLID WASTE DIVISION</b>						
TRANSFER STATION WAGES	\$ 43,097	\$ 45,877	\$ 45,482	\$ 23,025	\$ 5,669	50.62%
FICA	\$ 2,672	\$ 2,872	\$ 2,820	\$ 1,446	\$ 351	51.29%
MEDICARE	\$ 603	\$ 672	\$ 659	\$ 338	\$ 82	51.29%
<b>TOTAL</b>	<b>\$ 46,372</b>	<b>\$ 49,420</b>	<b>\$ 48,961</b>	<b>\$ 24,810</b>	<b>\$ 6,102</b>	<b>50.67%</b>
<b>CONTRACTED SERVICES</b>						
GUVSWMD ASSESSMENT	\$ 36,120	\$ 36,120	\$ 32,508	\$ 32,508	\$ -	100.00%
MUNICIPAL SOLID WASTE	\$ 51,250	\$ 45,393	\$ 52,650	\$ 20,637	\$ -	39.20%
RECYCLING	\$ 42,250	\$ 43,865	\$ 45,300	\$ 11,776	\$ -	26.00%
C & D WASTE DISPOSAL	\$ 10,250	\$ 14,362	\$ 15,600	\$ 5,130	\$ -	32.89%
FOOD WASTE DISPOSAL	\$ 21,250	\$ 24,654	\$ 22,780	\$ 9,702	\$ -	42.59%
UNIFORMS	\$ 500	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 161,620</b>	<b>\$ 164,394</b>	<b>\$ 168,838</b>	<b>\$ 79,753</b>	<b>\$ -</b>	<b>47.24%</b>
<b>EQUIPMENT</b>						
PARTS & SUPPLIES	\$ 1,000	\$ 1,384	\$ 1,075	\$ 470	\$ -	43.70%
REPAIRS & MAINTENANCE	\$ 3,000	\$ 6,390	\$ 3,000	\$ 1,995	\$ -	66.49%
SMALL EQUIPMENT	\$ 500	\$ -	\$ 500	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 4,500</b>	<b>\$ 7,774</b>	<b>\$ 4,575</b>	<b>\$ 2,464</b>	<b>\$ -</b>	<b>53.87%</b>
<b>TRANSFER STATION</b>						
PURCHASED SERVICES	\$ 2,500	\$ 825	\$ 4,000	\$ 1,500	\$ -	37.50%
ELECTRICITY	\$ 2,250	\$ 2,360	\$ 2,300	\$ 1,966	\$ -	85.48%
PROPANE	\$ 750	\$ 608	\$ 866	\$ -	\$ -	0.00%
TELEPHONE	\$ 500	\$ 448	\$ 525	\$ 182	\$ -	34.75%
ADMINISTRATION	\$ 1,000	\$ 1,960	\$ 1,000	\$ 200	\$ -	20.00%
FRANCHISE TAX TO VERMONT	\$ 2,000	\$ 715	\$ 2,150	\$ 776	\$ -	36.08%
<b>TOTAL</b>	<b>\$ 9,000</b>	<b>\$ 6,915</b>	<b>\$ 10,841</b>	<b>\$ 4,624</b>	<b>\$ -</b>	<b>42.66%</b>

**Town of Norwich  
Expenditures Detail  
December 31, 2023 Unaudited**

DESCRIPTION	FY 23 Budget	FY 23 Actual	FY 24 APPROVED	FY 24 YTD	Current Month Dec. 31, 2023	FY 24 PERF
<b>CAPITAL EXPENDITURES</b>						
DESIGNATED FUND-EQUIPMENT	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	100.00%
	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	
<b>TOTAL-TRANSFER STATION DIVISION</b>	<b>\$ 221,492</b>	<b>\$ 228,503</b>	<b>\$ 238,215</b>	<b>\$ 116,652</b>	<b>\$ 6,102</b>	<b>48.97%</b>
<b>TRACY HALL</b>						
WATER USAGE	\$ 875	\$ 714	\$ 900	\$ 160	\$ -	17.78%
ELECTRICITY	\$ 16,000	\$ 13,127	\$ 18,192	\$ 3,083	\$ -	16.95%
HEATING	\$ 15,000	\$ 15,869	\$ 18,750	\$ 1,876	\$ -	10.00%
ALARM MONITORING	\$ 1,250	\$ 119	\$ 1,300	\$ 642	\$ -	49.38%
ELEVATOR MAINT	\$ 3,250	\$ 4,307	\$ 3,300	\$ 1,969	\$ -	59.66%
CUSTODIAN PAGER	\$ 750	\$ -	\$ 750	\$ -	\$ -	0.00%
BUILDING SUPPLIES	\$ 4,200	\$ 2,801	\$ 4,300	\$ 2,371	\$ -	55.14%
REPAIRS & MAINT	\$ 10,000	\$ 13,982	\$ 10,300	\$ 10,278	\$ -	99.79%
BANDSTAND & SIGN ELECTR (Inc Huntley EV Charge)	\$ 2,500	\$ 1,020	\$ 2,500	\$ 670	\$ -	26.81%
DESIGNATED FUND-TRACY HALL	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL TRACY HALL</b>	<b>\$ 53,825</b>	<b>\$ 51,938</b>	<b>\$ 60,292</b>	<b>\$ 21,049</b>	<b>\$ -</b>	<b>34.91%</b>
<b>TOTAL PUBLIC WORKS DEPARTMENT</b>	<b>\$ 1,970,385</b>	<b>\$ 2,408,678</b>	<b>\$ 2,206,983</b>	<b>\$ 939,025</b>	<b>\$ 75,306</b>	<b>42.55%</b>
<b>DEBT SERVICE EXPENDITURES</b>						
PUBLIC SAFETY FACILITY BOND - PRINCIPAL	\$ 47,000	\$ 47,000	\$ 47,000	\$ 47,000	\$ -	100.00%
Windsor County Bond	\$ -	\$ 18,433	\$ -	\$ 18,095	\$ -	0.00%
Windsor County Equalization	\$ -	\$ 40,397	\$ -	\$ 43,975	\$ -	0.00%
PUBLIC SAFETY FACILITY - INTEREST	\$ 46,381	\$ 45,437	\$ 49,500	\$ 22,447	\$ -	45.35%
BROWNS SCHOOLHOUSE RD PED. BRIDGE - PRIN/INT	\$ 14,000	\$ -	\$ 14,400	\$ 13,140	\$ -	91.25%
Browns SH Rd Bridge Inter	\$ -	\$ -	\$ -	\$ 903	\$ -	
PUBLIC SAFE BLDG / HIGH. GARAGE ADD. - "OVER."	\$ 48,000	\$ 48,000	\$ 49,000	\$ 48,000	\$ -	97.96%
PUBLIC SAFE BLDG / HIGH. GARAGE ADD. - INTEREST	\$ 7,500	\$ 4,236	\$ 7,500	\$ 2,890	\$ -	38.54%
FEMA LTR OF CREDIT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
FEMA LTR OF CREDIT - INTEREST PAID TO CLOSEOUT	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 162,881</b>	<b>\$ 203,503</b>	<b>\$ 167,400</b>	<b>\$ 196,450</b>	<b>\$ -</b>	<b>117.35%</b>
<b>TAX EXPENDITURES</b>						
TAX ADJUSTMENTS & ABATEMENT	\$ 3,000	\$ 18,019	\$ 3,000	\$ 1,564	\$ 1,564	52.14%
INTEREST EXPENSE	\$ -	\$ 7	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 3,000</b>	<b>\$ 18,026</b>	<b>\$ 3,000</b>	<b>\$ 1,564</b>	<b>\$ 1,564</b>	<b>52.14%</b>
<b>INSURANCES</b>						
SOCIAL SECURITY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
COBRA (Inc. an HRA adjust. In FY20 Actual)	\$ -	\$ 34	\$ -	\$ -	\$ -	0.00%
UNEMP INS RATE ASSMT	\$ 3,250	\$ 4,181	\$ 3,300	\$ 1,067	\$ -	32.33%
PROP & CAS INSURANCE	\$ 90,000	\$ 92,230	\$ 92,000	\$ 57,705	\$ -	62.72%
WORKER'S COMP INS	\$ 95,000	\$ 51,146	\$ 97,000	\$ 37,617	\$ -	38.78%
<b>TOTAL</b>	<b>\$ 188,250</b>	<b>\$ 147,590</b>	<b>\$ 192,300</b>	<b>\$ 96,389</b>	<b>\$ -</b>	<b>50.12%</b>
<b>TOTAL TOWN EXPENDITURES</b>	<b>\$ 4,958,866</b>	<b>\$ 5,478,018</b>	<b>\$ 5,522,124</b>	<b>\$ 2,706,697</b>	<b>\$ 236,041</b>	<b>49.02%</b>
<b>OTHER MONETARY ARTICLES</b>						
ADVANCE TRANSIT	\$ 13,514	\$ 13,514	\$ 13,920	\$ 6,960	\$ -	50.00%
CATV	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	100.00%
CLIMATE EMERGENCY FUND	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
ASH BORER REMEDIATION FUND	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	0.00%
POLICING STUDY	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
GOOD BEGINNINGS	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	100.00%
GREEN MOUNTAIN ECONOMIC DEVELOPMENT CORP	\$ 1,659	\$ 1,705	\$ 1,705	\$ 1,705	\$ -	100.00%
HEADREST	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	100.00%
NORWICH AMERICAN LEGION	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	100.00%
NORWICH CEMETERY ASSOCATN	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ -	50.00%
NORWICH CHILD CARE SCHOLARSHIP	\$ 4,348	\$ 4,348	\$ 4,348	\$ 4,348	\$ -	100.00%
NORWICH COMMUNITY NURSE	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	100.00%
NORWICH HISTORICAL SOCIETY	\$ 8,000	\$ 8,000	\$ 8,000	\$ 4,000	\$ -	50.00%
NORWICH LIONS CLUB FIREWORKS	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ -	100.00%
NORWICH PUBLIC LIBRARY - OPERATING	\$ 300,000	\$ 300,000	\$ 337,000	\$ 168,500	\$ -	50.00%
PUBLIC HEALTH COUNCIL OF THE UPPER VALLEY	\$ 337	\$ 337	\$ 337	\$ 337	\$ -	100.00%
SENIOR SOLUTIONS	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -	100.00%
SEVCA	\$ 3,750	\$ 3,750	\$ 3,750	\$ 3,750	\$ -	100.00%
SPECIAL NEEDS SUPPORT CENTER	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	100.00%
THE FAMILY PLACE	\$ 6,000	\$ 6,000	\$ 6,000	\$ 3,000	\$ -	50.00%
UPPER VALLEY TRAILS ALLIANCE	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	100.00%
VISITING NURSE ASSOC. & HOSPICE	\$ 18,500	\$ 18,500	\$ 18,500	\$ 9,250	\$ -	50.00%
WHITE RIVER COUNCIL ON AGING	\$ 5,300	\$ 5,300	\$ 5,300	\$ 2,650	\$ -	50.00%
WINDSOR COUNTY MENTORS	\$ 1,000	\$ 1,000	\$ 2,500	\$ 2,500	\$ -	100.00%
WISE	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	100.00%
YOUTH-IN-ACTION	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -	100.00%
<b>TOTAL VOTED MONETARY ARTICLES</b>	<b>\$ 416,608</b>	<b>\$ 416,654</b>	<b>\$ 450,560</b>	<b>\$ 246,200</b>	<b>\$ -</b>	<b>54.64%</b>
<b>TOTAL TOWN EXPENDITURES IF ALL</b>	<b>\$ 5,375,474</b>	<b>\$ 5,894,671</b>	<b>\$ 5,972,683</b>	<b>\$ 2,952,897</b>	<b>\$ 236,041</b>	<b>49.44%</b>



Account	Curr Yr Pd 6 Dec Encumbrances	Curr Yr Pd 6 Dec Actual
<b>ASSET</b>		
01-1-001 CASH	0.00	2,660,411.38
01-1-002 INVESTMENTS	0.00	2,054,729.30
01-1-003 RECEIVABLES		
01-1-0030 ACCOUNTS RECEIVABLE	0.00	0.78
01-1-0031 GRANT RECEIVABLE	0.00	0.00
01-1-0032 NOTES RECEIVABLE	0.00	0.00
01-1-0034 TAXES RECEIVABLE	0.00	9,195,689.87
<b>Total RECEIVABLES</b>	<b>0.00</b>	<b>9,195,690.65</b>
01-1-004 OTHER ASSETS	0.00	69,600.14
01-1-090000.00 DUE FROM/TO OTHER FUND	0.00	-3,266,200.93
<b>Total Asset</b>	<b>0.00</b>	<b>10,714,230.54</b>
<b>LIABILITY</b>		
01-2-001 ACCOUNTS PAYABLE	0.00	5,790,772.61
01-2-002 GRANT LIABILITY	0.00	0.00
01-2-003 OTHER LIABILITIES	0.00	0.00
01-2-004 DEFERRED REVENUES	0.00	0.00
<b>Total Liability</b>	<b>0.00</b>	<b>5,790,772.61</b>
<b>FUND BALANCE</b>		
01-3-0011 RESERVE-FUND BALANCE	0.00	0.00
01-3-0013 UNRESTRICTED FUNDS	0.00	1,806,908.64
<b>Total Prior Years Fund Balance</b>	<b>0.00</b>	<b>1,806,908.64</b>
Fund Balance Current Year	0.00	3,116,549.29
<b>Total Fund Balance</b>	<b>0.00</b>	<b>4,923,457.93</b>
<b>Total Liability, Reserves, Fund Balance</b>	<b>0.00</b>	<b>10,714,230.54</b>

## Detail as of December 31, 2023

Fund Group	Fund Type	Fund Number & Name	Balances
Committed	Capital Projects	05-Recreation Facility & Impr	\$ 47,672
		06-Fire Apparatus Fund	\$ 203,838
		07-Highway Equipment Fund	\$ 215,735
		08-Highway Garage Fund	\$ 105,659
		09-Solid Waste Equip Fund	\$ 39,954
		10-Police Station Fund	\$ 14,527
		11-Police Cruiser	\$ 44,794
		13-Tracy Hall Fund	\$ 66,365
		14-General Admin. Equipment Fun	\$ 121,933
		16-Recreation Fund-Dam	\$ 5
		17-Recreation Fund-Tennis Co	\$ 44,095
		19-Town Clerk Equip Fund	\$ -
		21-Police Spec Equip Fund	\$ 5,275
		25-Fire Station Fund	\$ 5,134
		26-Fire Equipment Fund	\$ 69,843
		27-Sidewalk Fund	\$ 117,567
		28-Long Term Facility Study	\$ 2
		41-DPW-Bridge Fund	\$ 613,700
		42-DPW-Paving Fund	\$ 266,334
		43-Buildings & Grounds	\$ 34,574
46-Generator Fund	\$ 16,862		
47-Public Safety Facility	\$ -		
<b>Capital Projects Total</b>			<b>\$ 2,033,867</b>
	General Fund	12-Town Reappraisal Fund	\$ 168,768
		23-Affordable Housing Fund	\$ 47,472
		48-Climate Emergency	\$ 41,014
		51-Operational Perf & Develo	\$ 112,330
<b>General Fund Total</b>			<b>\$ 369,583</b>
	Special Revenue	45-Records Restoration-Voters	\$ 46,784
		52-Emerald Ash Borer Respons	\$ 12,095
<b>Special Revenue Total</b>			<b>\$ 58,879</b>
<b>Committed Total</b>			<b>\$ 2,462,330</b>
Restricted	Special Revenue	04-Conservation Comm Fund	\$ 4,755
		15-Granite Bench With Crysta	\$ 10
		24-Land Management Council F	\$ 12,577
		40-Recreation Scholarships	\$ 339
		45R-Records Restoration- Statute	\$ 8,615
		53-Kids Bridge at Huntley Meadow	\$ 8,295
<b>Special Revenue Total</b>			<b>\$ 34,591</b>
<b>Restricted Total</b>			<b>\$ 34,591</b>

Unassigned	General Fund	50-Expense/Emergency Reserve	\$	762,015
<b>General Fund Total</b>			<b>\$</b>	<b>762,015</b>
	Special Revenue	49-ARPA (American Rescue Plan)	\$	-
<b>Special Revenue Total</b>			<b>\$</b>	<b>-</b>
<b>Unassigned Total</b>			<b>\$</b>	<b>762,015</b>
Private Purpose	Special Revenue	33-Citizen Assistance Fund	\$	7,265
<b>Special Revenue Total</b>			<b>\$</b>	<b>7,265</b>
Private Purpose Total				
Zero Balance				
		22-Kids & Cops Fund	\$	-
		29-Town Manager Vehicle Fund	\$	-
		30-Bandstand Renovation Fund	\$	-
		31-Communications Study Fund	\$	-
		34-Wctu Fountain	\$	-
		35-Corridor Tree	\$	-
		36-Alura Grant	\$	-
		37-Main Street Flags	\$	-
		38-School Leaseland	\$	-
		39-Gospel Leaseland	\$	-
		44-Communications Constructi	\$	-
<b>Zero Balance Total</b>			<b>\$</b>	<b>-</b>
<b>Grand Total</b>			<b>\$</b>	<b>3,266,201</b>

# NORWICH FIRE DEPARTMENT JANUARY SB REPORT



**PREPARED BY:** FIRE CHIEF ALEX NORTHERN

**DATE:** 1/15/24

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Dear town residents, one thing we can agree on, Norwich is certainly pet friendly! Unfortunately, planning fire safety for our pets is something that you may not have thought about. Please read the pet fire safety flyer attached to this report. Happy New Year!

Sincerely,

*Alexander Northern*

Town of Norwich Fire Chief

**We are looking for new volunteer members.** For those considering joining the NFD, please visit <http://norwichfire.com/recruiting-q-a/> for further information. Or, for more information about the Department, including recruiting, contact Norwich Fire Chief Alex Northern: [anorthern@norwich.vt.us](mailto:anorthern@norwich.vt.us); 802/649/1133.

In December:

FIRE CALLS	25
EMS CALLS	14
FIRE MUTUAL AID	4



# PET FIRE SAFETY

KNOW THE FACTS • BE PREPARED • PROTECT YOUR PETS

## THE SCARY TRUTH ABOUT FIRES

**40,000** pets die each year in house fires

**1,000** fires are started by pets each year

## MAKE AN EMERGENCY KIT

Assemble a portable emergency kit with enough supplies to last 7 days.

It should include:

- Medications and medical records
- Leashes, harnesses or carriers for safe transport
- Current photos in case they are lost
- Bowls, cat litter and pan, can opener
- Plastic bags and paper towels to clean up waste
- Toys and pet beds
- Emergency contact numbers
- Food and bottled water

## TIPS FOR PREVENTING HOUSE FIRES

### Remove or lock the knobs on your stove

your pet may nudge the stove knobs just enough to ignite a burner. Knob covers are an inexpensive and effective way to prevent this from happening.

### Do not leave candles unattended

extinguish all open flames when you leave a room so they aren't tipped over with a paw or tail. Consider using flameless candles.

### Pet-Proof your home

go through your home as if you're baby-proofing and eliminate any loose wires or other potential hazards.

### Beware of water bowls on wooden decks

the hot rays of the sun, when filtered through a glass water bowl can actually ignite the wooden deck below. Use ceramic or stainless steel instead.

## BE PREPARED FOR AN EMERGENCY



### GET A RESCUE ALERT STICKER

These stickers, placed on a front-facing window, will alert rescue workers of the presence of pets inside your home.



### ARRANGE A SAFE HAVEN

Arrange a place for pets to stay if you evacuate. Do not leave your pets at home. If it isn't safe for you, it isn't safe for them!



### MAKE AN EMERGENCY KIT

Have your kit made and keep it in a safe location near your front door for easy access.



### KEEP IDENTIFICATION ON YOUR PET

Keep up-to-date license and contact info on your pet at all times. Consider having pets microchipped.

**IREC Progress Report  
Town of Norwich VT  
December 2023**

- The MERP Level 2 energy assessment at Tracy Hall has been awarded but not yet scheduled. The assessment date has not yet been announced, but it can be expected during the first quarter of 2024.
- The EV charging station at Dan & Whit's went off-line a few times in December and ChargePoint has still not issued credit for the days it was down in 2023. The IREC will continue this project through resolution.
- I have accepted a position with the town of Randolph Vermont and my last day as the TRORC IREC will be January 12, 2024. TRORC Planner Harry Falconer will be acting as the interim IREC. Harry is very familiar with this role as he has assisted on a number of IREC energy projects and is the TRORC Municipal Energy Resiliency Program (MERP) coordinator. Harry will be supported by other TRORC staff as required to carry the IREC projects forward and to continue to meet the goals of the program.
- I am very grateful to have served the Town of Norwich as the Intermunicipal Regional Energy Coordinator and would like to personally thank the town administration, selectboard, town manager and voters that continue to make this innovative position possible.

Respectfully submitted,

Jeffrey Grout

William B Emmons III, Chair ~ Peter G. Gregory, AICP, Executive Director  
**128 King Farm Rd. Woodstock, VT 05091 ~ 802-457-3188 ~ [trorc.org](http://trorc.org)**

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Barnard ~ Bethel ~ Bradford ~ Braintree ~ Bridgewater ~ Brookfield ~ Chelsea ~ Corinth ~ Fairlee ~ Granville ~ Hancock ~ Hartford  
Hartland ~ Newbury ~ Norwich ~ Pittsfield ~ Plymouth ~ Pomfret ~ Randolph ~ Rochester ~ Royalton ~ Sharon ~ Stockbridge ~ Strafford  
Theftord ~ Topsham ~ Tunbridge ~ Vershire ~ West Fairlee ~ Woodstock



# NORWICH POLICE DEPARTMENT



CHIEF OF POLICE

**MATTHEW S. ROMEI**

P.O. Box 311 ~ 10 Hazen Street ~ Norwich VT 05055 ~ 802-649-1460 ~ FAX 802-649-1775  
email: [matthew.s.romei@vermont.gov](mailto:matthew.s.romei@vermont.gov)

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## MONTHLY REPORT

## DECEMBER 2023

**PREPARED BY:** Matthew Romei  
Chief of Police

**DATE:** January 16, 2024

### **Activity:**

The Norwich Police Department received 78 calls for service during the month of December, 24 calls were received when no Norwich officer was on duty. VSP responded to five of those calls, nine were held until the next time a Norwich officer was on duty. Officers did not issue any motor vehicle citations during the month of December.

A significant portion of department time was taken in the budget process and end of the year reporting, and personnel took some well-deserved time off with their families around the holidays.

### **Crime:**

Scams remain the most common victimization reported by Norwich residents. Please think twice before you answer that solicitation!

### **Training:**

Chief Romei completed the annual Use of Force requirement. Sgt. Rogers instructed several firearms classes for area agencies. When the January report comes out, we will have some training data for 2023 for you.

### **Items of Note:**

Chief Romei and Sgt. Rogers assisted with traffic control for the Christmas pageant on December 14.

Officer Anna Ingraham has left the department. She will be missed. We are actively looking to fill two patrol officer positions.

~Chief~

	August	September	October	November	December
911 Hangup	1	0	2	1	2
Agency Assist	7	9	4	4	4
Animal Problem	4	4	3	0	0
Assault				1	1
Burglary	2	0	0	1	0
Burglary Alarm	6	4	2	4	3
Citizen Assist	8	7	4	3	5
Citizen Dispute	1	0	1	1	0
Directed Patrol	10	14	15	3	6
Crash - Damage	3	6	2	8	3
Crash - Injury	1	1	0	2	0
Death Investigation	1	1	0	0	1
Foot Patrol	3	8	4	1	0
Misc	6	9	5	0	8
Found Property	1	0	1	2	2
Fraud	6	0	2	2	1
Intoxication	2	0	0	0	0
Juvenile Issue	1	0	0	0	3
Lockout	1	0	1	1	0
Mental Health				1	3
Missing Person	0	0	1	0	0
MV Complaint	10	3	6	3	10
Noise	1	0	2	0	1
Overdose	0	1	0	0	0
Panic Alarm	0	1	0	0	0
Parking Problem	0	0	2	0	0
Suspicious	7	3	4	6	13
Special Detail/Public Speaking			7	1	1
Theft	2	0	3	2	3
Threats	1	0	0	2	0
Traffic Hazard	1	4	1	1	0
Trespassing	4	2	0	1	0
Vandalism	2	1	1	0	0
Welfare Check	1	5	2	1	4
<b>Total Calls</b>	<b>97</b>	<b>83</b>	<b>80</b>	<b>53</b>	<b>78</b>