

Norwich Selectboard
Regular Meeting – January 10, 2024 – 6:30 p.m.

Participation: Hybrid In Person & ZOOM & JAM

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939
US Toll-free: 888-475-4499 (Press *9 to raise hand; Press *6 to unmute after recognized by Chair)

Welcome

1. Agenda..... Motion required.

Public Comments for Items not on the Agenda.

Correspondence, AP Warrant, Minutes – SB considers each category. Public comment possible.

2. Minutes of December 13 and 20, 2023.....Motion(s) anticipated.
3. AP Warrants.....Motion(s) anticipated.
4. CorrespondenceMotion(s) anticipated.

Action Items for motions – Introduction by the chair on items being decided, any related correspondence, public comment, SB discussion, SB action.

5. Fire Dept. Request to approve 3 expenditures from designated funds #25 & #26Motion(s) anticipated.
6. Affordable Housing VCDP grant application.....Motion(s) anticipated.
7. Selectboard Handbook discussion including.....Motion(s) possible.
 - a. Open Meeting Law requirements for appointed/elected officials
 - b. Subcommittee appointments
8. Preparation for public meetings regarding use of surplus funds not previously budgetedMotion(s) possible.
9. Preparation for Warrant Articles, deadline January 25, 2024.....Motion(s) possible.

Informational Items – Important information for which there will be no immediate action.

- Audit FY23 Report
- November Financial Reports

Reports Submitted -- Reports from appointed committees, departments, or other town-related entities submitted without comment or request for agenda time. The chair will identify such reports for the record, and the SB may or may not determine action is necessary.

- Fire Department, IREC, Recreation Department

Discussion Items – Issues being framed for future action.

- None

Future Meeting Dates and Potential Topics

Day	Date	Meeting Type	Time & Content	Other Notes
Wednesday	1/17/2024	Special: in Tracy Hall & Zoom & JAM	6:30 p.m. Public meeting for the purpose of discussion suggestions for use of surplus funds not previously budgeted.	Architects' presentation on Tracy Hall
Saturday	1/20/2024	Special: in Tracy Hall & Zoom & JAM	2:00 p.m. Public meeting for the purpose of discussion suggestions for use of surplus funds not previously budgeted.	
Wednesday	1/24/2024	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Regular meeting with emphasis on finalizing warrant articles	January 25: warrant articles deadline
Wednesday	2/14/2024 (NOTE: this is 3 weeks beyond 1/24/2024)	Regular: in Tracy Hall & Zoom & JAM	6:30 p.m. Regular meeting with emphasis on finalizing warrant articles	

Ongoing and future work

- **Town Manager's Office**
 - Personnel Policies – work in progress
 - H.R. structure, ID nature of assistance, scope/purpose – work in progress
 - Compensation Study – in progress
 - Tracy Hall Study – in progress
 - Energy Study – expected imminently
 - On-going hiring and interviews for open positions
 - Budget preparation for FY 25 – complete
 - Town Report
 - Personnel Policies
 - HR Structure
- **Selectboard**
 - Public Meetings re surplus and proposed uses
 - Town Warrant Preparation
 - Handbook for Committees, Boards, Commissions – in progress
 - Committees: coordination with overall town priorities – beginning soon
 - Norwich/Sharon Town Line – to begin when landowners request assistance
 - Financial Policies & Procedures – on-going reviews

Adjournment