

Town of Norwich | Agenda for Special Selectboard Meeting | October 13, 2021, 6:30 pm | Remote Meeting and Tracy Hall Multipurpose Rm.  
 ZOOM access information: <https://us02web.zoom.us/j/89519813737> Meeting ID: 895 1981 3737 US Toll-free: 888 475 4499  
 Telephone number to call if unable to access meeting: 802-698-3000

Agenda Item	Action	Packet Materials	Estimated Start/End
[1] Approval of the agenda	Chair will ask Board to add/remove/reorder agenda items.		6:30 - 6:35 (5 minutes)
[2] Public & Selectboard comment	Public invited to speak to any item not on the agenda		6:35 - 6:45 (to completion)
[3] Consent agenda	Approve consent agenda. Motion required	Correspondence, A/P warrants, meeting minutes for Sept. 22 and Sept. 29, 2021	6:45 – 7:00 (15 minutes)
[4] Update on recruitment of permanent town manager	Chair and Board will provide brief update on VLCT recruitment services for town manager	n/a	7:00 – 7:05 (5 minutes)
[5] Appointments to Town Manager Screening Cmtee, Finance Cmtee, and Tree Warden	Board will hear from applicants and make appointments. Motion required	Applications	7:05 – 7:35 (30 minutes)
[6] Interim Town Manager report	Update on significant happenings	Report	7:35 – 7:50 (15 minutes)
[7] Status/Announcement on Interim Town Manager Candidate	Chair will make announcement regarding the status of the interim town manager candidate	n/a	7:50 – 7:55 (5 minutes)
BREAK			7:55 – 8:00 (5 minutes)
[8] Finance Office Update	Finance Director to provide an update on status of Finance Office	n/a	8:00 – 8:15 (15 minutes)
[9] Operating Budget for FY23: Projected and anticipated increases	Interim Town Manager and Finance Director to offer anticipated increases due to COLA and inflation	CPI / Inflation Projections	8:15 – 8:40 (25 minutes)
[10] Capital Budgeting: Summary of prioritized capital budget items	Board will review updated document provided by Finance Director	n/a	8:40 – 9:05 (25 minutes)
[11] Board expectation of tax rate impact	Discussion	n/a	9:05 – 9:20 (15 minutes)

Agenda Item	Action	Packet Materials	Estimated Start/End
[12] Requests for outside appropriations / monetary articles	Discussion of 2014 policy for FY23 budget	Policy	9:20 – 9:30 (10 minutes)
[13] Adjourn	Motion required	n/a	9:30

**List of correspondence received before 3:00 pm on Thursday, October 7, 2021:** Chris Katucki re: SB meeting on 9-22-2021; SEVCA re: thank-you for funding; Geoff Martin re: IREC Progress Report; Advance Transit re: Fall 2021 newsletter; Windsor County Mentors re: thank you for funding; Jack Cushman re: Hartford's climate plan; Roger Arnold re: correspondence with Chris Katucki