

NORWICH PLANNING COMMISSION

Meeting Minutes

Thursday, February 28, 2019, Tracy Hall

Members Present: Jaci Allen (Chair), Jeff Goodrich, Melissa Horwitz (Clerk), Leah Romano, Ernie Ciccotelli, Brian Loeb

Members Not Present: Steve Thoms, Jeff Lubell, Susan Brink

Public: Linda Cook, John Pepper

Staff: Rod Francis

Jaci Allen, Chair, called the meeting to order at 7:02 PM.

1. Approve Agenda
Goodrich moved and Ciccotelli seconded to approve 5-1
2. Announcements, Reports, Updates & Correspondence
 - a. Letter from S Richards/NAHI
 - b. Town of Hartford Draft Town Plan
 - c. Affordable Housing Subcommittee (AHSC) update regarding Affordable Housing Fund Policy (Loeb)
3. Comments from the Public – Stuart Richards (NAHI) announcing that the asking price for Goodrich Four Corners land that has been the subject of feasibility studies for affordable housing has dropped. And, that an article has appeared in the Valley News regarding a small scale affordable housing project
4. Meeting Objectives:
 - a. Overview of Town Plan process, including template and approach
 - b. Town Plan work groups (functions, roles, and March game plan)
 - c. Process for the Q1 Selectboard Report due March 30th
5. Review Minutes 2-14-18
Goodrich moved Ciccotelli seconded to have Goodrich circulate a 'track changes' version with his suggested edits for consideration at the next meeting
6. Overview of Town Plan process, including template and approach
Goodrich asked if there would be a working group with the task of engaging the Selectboard throughout the process of preparing the 2019 Town Plan
Goodrich moved and Ciccotelli seconded that the Commission embrace the outline and content
7. Town Plan work groups (functions, roles, and March game plan)
Francis discussed with Commissioners the provisional work group assignments and expected focus on public outreach.

8. Process for the Q1 Selectboard Report due March 30th
Loeb moved and Horwitz seconded: That the Chair will draft a Quarterly Report of Commission Activity to be made available at the last meeting of the quarter. Such report shall be based on approved minutes and reference such minutes as needed. 5 – 1
9. Other Business - None
10. Future Meeting Schedule & Agendas
March 28, 2019

Meeting Adjourned at 8:57 PM.

APPROVED 3/28/19

Respectfully submitted,

Rod Francis

Future Meetings:

Thursday, March 28, 7pm Regular Meeting

Planning Commission Agendas & Minutes available at: <http://norwich.vt.us/planning-commission/>