

NORWICH PLANNING COMMISSION
Meeting Minutes

Thursday, October 26, 2017, Tracy Hall

Regular Meeting

Members Present: Goodrich, Horwitz, Allen, Lubell, Brink, Brien

Members Absent: Thoms **Clerk:** Phil Dechert

Others: Marcia Calloway, Colin Calloway, Linda Cook

Jeff Goodrich, Chair, called the meeting to order at 7:03 PM.

1. **Approve Agenda** – Approved
2. **Meeting Topics and Goals**
Move Town Plan to next step
3. **Comments from the Public**
 - a. None
4. **Minutes** – 9-28-17 – Approved without changes.
5. **Announcements, Reports, Updates & Correspondence**
 - a. Enhanced Energy Planning Committee – Dechert attended an organizational meeting with the TRORC Coordinator, three members of Norwich Energy Committee, and representatives of the three other participating towns. Norwich monthly meetings will be scheduled with some Energy Committee and Planning Commission members, possibly others.
 - b. A Request for Public Records related to town plan drafting was received October 6th. The large number of requested emails and documents were provided by October 13th.
 - c. Verizon Wireless- Proposal for Small Cell Utility pole installation adjacent to green. Members supported the plan. Dechert will determine what role the Planning Commission will have in the CPG Review process.
 - d. Cancellation of Meetings – Goodrich reported that VLCT advised the town there is no Open Meeting Law requirement for posting cancellation of meetings although it is good practice to give notice as soon as possible when feasible.
6. **Town Plan Draft Revisions**
 - a. Reviewed Town Plan Draft Changes on 10-25-17 Draft and Change Tracking Notes from consultant
 - i. Tables & Charts – Revisions, updates. Most have been updated, some cannot be updated due to lack of new data, and a few others will be updated as soon as possible by Lubell and the consultant.
 - ii. Allen will review the revised Implementation section for compatibility with revised plan objectives and actions. The Primary Action Summary has been added to the end of the Implementation section.
 - iii. The proposed Future Land Use map was compared to the current and future regional plan land use maps. The remainder of the River Road land will be added to the Future Land Use “Route 5 South/River Road” area.
 - b. Town Plan Update Schedule
 - i. TRORC had offered a “Formal Review” of the Draft Town Plan to verify compliance with statutory requirements for a town plan. It would take “a few weeks”. They had

suggested forwarding a final draft to the Selectboard while they were doing the “Formal Review”. The Commission requested the Clerk to request an informal review as quickly as possible before sending the PC approved draft to the Selectboard.

7. Future Meeting Schedule & Agendas

- a. Next Meeting – November 9th or 16th – Approve Final Draft to be forwarded to Selectboard.
- b. Continue Affordable Housing process discussion
- c. Zoning Updates

8. Public Comment - None

Adjournment – 8:05 PM

Phil Dechert, Clerk

APPROVED 11-9-17

Future Meetings:

Thursday, November 9, 2017 – Regular Meeting **OR**

Thursday, November 16, 2017 – Special Meeting

Planning Commission Agendas & Minutes available at: <http://norwich.vt.us/planning-commission/>