

NORWICH PLANNING COMMISSION
Thursday, June 24, 2020 6:30pm

MINUTES

Zoom Meeting: <https://us02web.zoom.us/j/86340389705>

Meeting ID: 863 4038 9705

Members Present: Brian Loeb, Jaci Allen, Jeff Goodrich, Melissa Horwitz, Ernie Ciccotelli, Jeff Lubell, Leah Romano

Public Present: Stuart Richards

Staff: Rod Francis

Meeting Opened: 6:36pm

1. Approve Agenda
Allen moved and Loeb seconded a motion to approve the Agenda. Motion carried: 5 — 0
2. Meeting Objectives:
 - Discuss draft of scoping document for update of town wastewater study
 - Review draft of Town Plan action item assignments and next steps
 - Elect officers
3. Comments from the Public. None
4. Review and approve Minutes 4-23-20 and 5-28-20
Allen moved and Ciccotelli seconded a motion to approve the minutes of 4-23-20. Motion carried 5 - 0.
Allen moved and Ciccotelli seconded a motion to approve the minutes of 5-28-20. Motion carried 5 - 0.
5. Announcements, Reports, Updates & Correspondence
 - Correspondence: (None)
 - Updates
 - i. TRORC: Francis reported that the regional plan approval will be voted on July 1, 2020.
 - ii. AHSC: Loeb reported that three working groups have been formed
 - Reports (None)
6. Review draft of Town Plan action item assignments and next steps
Horwitz asked Francis to clarify the situation regarding action item #19 currently assigned to the Trails Committee:
Develop a master plan for future trails, paths, sidewalks, and bikeways. Use the master plan as a basis for pursuing grants and other funding for design, right-of-way acquisition, and construction of planned improvements

Francis informed Commissioners that this action item is more correctly assigned to the Conservation Commission (of which the Trails Committee is a sub-committee). If there is

no objection, he will make the text changes to the plan and inform the Chair of the Conservation Commission (who sought the correction)

7. Discuss draft of scoping document for town wastewater study update
Francis informed Commissioners that he had a brief meeting with Tom Candon of the MCS School Board and School district staff on the topic of the MCS wastewater problem. Candon said he would discuss with the MCS school board the idea of working with the PC and Selectboard on the medium to longer term solutions to the failing leach field on the town green/schoolyard. In the short-term the school has decided to pump wastewater from MCS while exploring other solutions.
8. Discuss next steps on town wastewater study (originally item 9 moved after discussion)
Commissioners discussed their ideas for the scope and charge of the working group formed at the last meeting (May 2020).

Lubell moved and Loeb seconded a motion to form a wastewater working group (WWWG) to study wastewater options available and report back to the Planning Commission. This motion supersedes the motion moved by Lubell at the May meeting to form a wastewater subcommittee. Motion carried 5 – 2.

Commissioners agreed that the wastewater working group (WWWG) will review the draft wastewater study scoping statement (circulated previously) and bring it back to the Commission for further discussion.

9. Discuss Affordable Housing Subcommittee Recruitment
Commissioners reviewed the materials presented by Lubell.

Commissioners agreed that any applicant will have to show:

- i) A commitment to affordable housing in Norwich
- ii) A commitment to effectively implement the Norwich Housing Strategy

10. Other Business. (None)

11. Future Meeting Schedule & Agendas
 - Wastewater Working Group: work scope
 - AHSC appointment recommendations
 - 2020 Town Plan: Review of work process

12. Comments from the Public (None)

Meeting Adjourned 8:23pm

Future Meetings:

Thursday, July 23, 6:30pm Regular Meeting

Thursday August 27, 6:30pm Regular Meeting

Thursday September 24, 6:30pm Regular Meeting

APPROVED 7-23-2020