

Norwich Selectboard
Regular Meeting – October 25, 2023 – 6:30 p.m.

Participation: Hybrid Physical Location: Tracy Hall meeting room

ZOOM access information: <https://us02web.zoom.us/j/89116638939> Meeting ID: 891 1663 8939

US Toll-free: 888-475-4499 (Press *9 to raise hand; Press *6 to unmute after recognized by Chair)

Welcome

1. Agenda..... Motion required.

Correspondence, AP Warrant, Minutes – SB considers each category. Public comment possible.

2. Minutes – October 11,2023 meeting minutes.....Motion(s) required.

3. Correspondence..... Motion required.

4. AP Warrant(s)..... Motion(s) possible.

Public Comments for Items not on the Agenda.

Informational Items – Important information for which there will be no immediate action.

- Town Manager Report
- 4.1 Financial Report

Action Items for motions – Introduction by the chair on items being decided, any related correspondence, public comment, SB discussion, SB action.

5. Culvert Upgrade FEMA Opportunity.....Motion(s) possible.

6. Committee appointment for Recreation Council: youth member.....Motion possible.

7. Request to expend Records Restoration Fund monies.....Motion(s)possible.

8. Request to expend Fire Equipment Fund monies for Fire Equipment.....Motion(s) possible.

9. Family Place Alcohol Waiver.....Motion(s) possible.

10. Sullivan & Powers Amended Engagement Letter.....Motion(s) Possible.

Reports Submitted -- Reports from appointed committees, departments, or other town-related entities submitted without comment or request for agenda time. The chair will identify such reports for the record, and the SB may or may not determine action is necessary.

- Police; Fire; Recreation Department; and IREC.

Discussion Items – Issues being framed for future action.

- Continued work on Selectboard guidance for appointed groups and development of oversight protocols
- Draft Handbook and Brief Position Descriptions

Future Meeting Dates and Potential Topics

- Budget focused meetings: 11/08/2023 (Wed.) Reg. Mtg.; 11/15/2023 (Wed.) Spec. Mtg.; 11/21/2023 (Tues.) Spec. Mtg.; 11/29/2023 (Wed.) Reg. Mtg.; 12/06/2023 (Wed.) Reg. Mtg.; 12/13/2023 (Wed.) Spec. Mtg.
- Ongoing and future work
- **Interim Town Manager’s Office**
 - Personnel Policies – work in progress
 - H.R. structure, ID nature of assistance, scope/purpose – work in progress
 - Budget preparation for FY 24 – in progress
- **Selectboard**
 - Handbook for Committees, Boards, Commissions – in progress
 - Committees: coordination with overall town priorities – beginning soon
 - Norwich/Sharon Town Line – to begin
 - Public Safety – on-going hiring
 - Financial Policies & Procedures – on-going reviews

Adjournment