

**Community Circles  
Project 2020**

Norwich Historical Society  
Norwich, Vermont

**Norwich  
Responds to  
COVID 19**

**SPONSORS**  
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norwichlibrary.org or contact: info@norwichlibrary.org



**Town Report of Norwich, Vermont**

Fiscal Year 2020

July 1, 2019 – June 30, 2020



*Norwich has not been idle during this pandemic year. Many of our annual events have gone virtual and others have changed their nature somewhat. Here are just a few of them, there were so many others. The imagination and enthusiasm involved have been boundless and the participation overwhelming. This Town Report is dedicated to Norwich's great positive spirit.*

### **Norwich Christmas Pageant**

Each year the high school seniors from Norwich participate in a live re-enactment of the nativity story in a procession down Main Street with Mary on a donkey, led by Joseph, to the stable. Ann Marie Smith coordinated this year's virtual pageant. High school seniors recorded their parts, the Hanover High School Footnotes sang the carols and readings from past years were used. Sarah Rooker stitched together the audio recordings, and Tracey Koehler created a video from photos of pageants past. The result was amazingly successful and especially meaningful.

### **The Marauder Motorcade**

After watching their students lose most of their senior year traditions and milestones to the pandemic, a determined group of Norwich moms set out to make their graduation from high school unforgettable. Hanover HS seniors from both sides of the river were feted with a parade through downtown Norwich, thanks to the support of our tireless Chief Frank, countless volunteers, the incomparable Dan Fraser, the Norwich Lions Club and hundreds of community members who came out to safely celebrate our seniors in style. Even Mother Nature helped by providing a crystal clear day. It was a day they will never forget!

### **Norwich Circles Mural Project**

In a project devised by Sarah Rooker, over 200 residents painted 172 canvas circles reflecting on what helped them through the months of Covid. The town was invited to participate and painting workshops were held. Tracy Smith was the "artistic director." The circles were sealed against the weather and mounted into a final mural displayed on a wall at Dan & Whit's in October. It will remain there as an inspiration until spring. The circles grace the cover of this Town Report.

### **Halloween Celebration**

Instead of our usual large gathering of costumed youngsters at the Norwich Inn, the Recreation Department ran a highly organized trail walk through the Milton Frye Nature Area. Properly masked and sanitized, costumed groups of 10 traveled at safe distancing to visit and receive goodies from wonderfully decorated welcoming sites set up by different town organizations along the trail. In all, 227 residents attended over 3 hours.

### **Other Virtual Events**

The Norwich Women's Club moved their annual Spring Gala online in March, with a virtual auction, possible through the generosity of many donors and supporters. Over \$30,000 was raised for community project grants. Linda Cook was named Citizen of the Year. The Lions Club also replaced its main fundraiser, the Norwich Fair, with an online auction and, partnered with the Byrne Foundation, raised significant funds for local needs.



*Linda Cook – Norwich  
Women's Club 2020  
Citizen of the Year*

*Cover photo by Douglas Lufkin/Lufkin Graphic Designs*

*Our thanks to all those who contributed photographs for the interior and back cover of this report.*

**Town Report**  
of  
Norwich, Vermont

*Fiscal Year 2020*  
*July 1, 2019 – June 30, 2020*

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**Town of Norwich, Vermont And  
Norwich Town School District  
Warning of Annual Meeting, March 2, 2021**

The legal voters of the Town of Norwich, Vermont are hereby notified and warned to meet in remote fashion, due to the special circumstances surrounding Covid-19, via a ZOOM™ meeting link: <https://us02web.zoom.us/j/82741134596>, or telephonically (US toll-free 1-888-475-4499) using meeting ID: 82741134596 at 7:00 pm on Monday, March 1, 2021, to transact business not requiring a vote by Australian ballot. Voting for Town Officers and for all articles on the Warning will be by Australian ballot. The polls will be open Tuesday, March 2, 2021 from 7:00 am to 7:00 pm.

**NOTE: given the extenuating circumstances surrounding Covid-19, voters are strongly encouraged to vote by early/absentee ballot. To obtain a ballot, contact the Town Clerk's office (802-649-1419).**

This meeting is called to determine if the Town will:

**Article 1.** Elect a Moderator of the Town and School District meeting for one year.

**Article 2.** Elect Town and School District Officers for terms starting in 2021.

**Article 3.** Hear and act on the reports of the Officers of the Town and Town School District.

**Article 4.** To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA §562(9).

**Article 5.** Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA §562(5)?

**Article 6.** Shall the voters of the Norwich Town School District approve the School Board to expend \$6,206,043, which is the amount the School Board has determined to be necessary for the ensuing 2021-22 fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$19,049 per equalized pupil. (This includes the Dresden assessment for 7-12th grade). This projected spending per equalized pupil is 1.15% higher than spending for the current year.

**Article 7.** Shall general obligation bonds or notes of the Norwich Town School District in an amount not to exceed \$216,224, subject to reduction from available state and federal grants-in-aid and other financial assistance, be issued for the purpose of financing the cost of making school building improvements, namely, the acquisition and installation of technology infrastructure at the Marion Cross Elementary School, the estimated cost of such improvements being \$216,224?

**Article 8.** To transact any other business that may legally come before the annual meeting of the Norwich Town School District.

**Article 9.** Shall the voters of the Town of Norwich approve a gross spending General Town Budget of \$4,780,866 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2021 through June 30, 2022?

- Article 10.** Shall the voters of the Town of Norwich authorize extension of the time period of the already appropriated \$30,669.51 for Norwich's share of a Regional Energy Coordinator position based at the Two Rivers Ottauquechee Regional Commission (TRORC) through June 30, 2022?
- Article 11.** Shall the voters of the Town of Norwich authorize the Selectboard, pursuant to 24 VSA § 2741, to enter into contracts, as application is made, for alternate energy generating plants: by fixing and maintaining the rate of tax applicable to such property, with the intent to ensure, among other things and as applicable, that the municipal tax treatment of off-site solar installations is equal to the municipal tax treatment of on-site solar installations?
- Article 12.** Shall the voters of the Town of Norwich appropriate \$13,514 to Advance Transit to be used to help cover operating costs and providing matching funds for grants for the support of providing public transportation services?
- Article 13.** Shall the voters of the Town of Norwich appropriate \$3,000 to Community Access Television, Inc. (CATV) for video recordings of meetings for local government transparency?
- Article 14.** Shall the voters of the Town of Norwich appropriate \$3,000 to Good Beginnings to be used for the support of programs?
- Article 15.** Shall the voters of the Town of Norwich appropriate \$1,659 to the Green Mountain Economic Development Corporation to be used to offer support for new, growing and relocating businesses?
- Article 16.** Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for the operation of a crisis 24/7 hotline?
- Article 17.** Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance?
- Article 18.** Shall the voters of the Town of Norwich appropriate \$20,000 to the Cemetery Commission under 18 VSA §5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?
- Article 19.** Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children?
- Article 20.** Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to support those programs that support the celebration of historic events?
- Article 21.** Shall the voters of the Town of Norwich appropriate \$3,500 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair in celebration of the 260th year of the Town's Charter?
- Article 22.** Shall the voters of the Town of Norwich appropriate \$288,660 to the Norwich Public Library Association, to be used for the operating expenses of the Library?
- Article 23.** Shall the voters of the Town of Norwich appropriate \$337 to Public Health Council of the Upper Valley to be used for continuing public health education for Norwich residents particularly in the areas of substance abuse, elder care, oral health, emergency preparedness, and healthy living?
- Article 24.** Shall the voters of the Town of Norwich appropriate \$1,200 to Senior Solutions (an Area Agency on Aging) to provide social services benefitting Norwich residents aged 60 and older?

- Article 25.** Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education?
- Article 26.** Shall the voters of the Town of Norwich appropriate \$2,000 to the Special Needs Support Center of the Upper Valley to help children and adults with special needs, and their families, meet their unique challenges through advocacy and program support?
- Article 27.** Shall the voters of the Town of Norwich appropriate \$6,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services?
- Article 28.** Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work?
- Article 29.** Shall the voters of the Town of Norwich appropriate \$18,500 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings?
- Article 30.** Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services?
- Article 31.** Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Mentors to be used for mentoring youth?
- Article 32.** Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education?
- Article 33.** Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for operating expenses that support our community service efforts?
- Article 34.** Shall the voters of the Town of Norwich authorize a five-year extension of the exemption from property taxes previously granted to The University Grange under the provisions of 32 VSA § 3840?
- Article 35.** Shall the voters of the Town of Norwich authorize a five-year extension of the exemption from property taxes previously granted to the Root District Game Club under the provisions of 32 VSA § 3840?
- Article 36.** Shall the voters of the Town of Norwich authorize a five-year extension of the exemption from property taxes previously granted to the Beaver Meadow Union Chapel under the provisions of 32 VSA § 3840?
- Article 37.** Shall the voters of the Town of Norwich authorize, pursuant to 24 VSA §§ 2741(a) & (c) and 32 VSA § 3832(7), the renewal and extension for five years the property tax exemption agreements between the Town of Norwich and the Norwich Fire District for two parcels of land owned by the Norwich Fire District, parcel #1 being approximately 350 acres lying southwest of Beaver Meadow Road and adjacent to Charles Brown Brook and parcel #2 being approximately 567 acres lying along Beaver Meadow Road and Tucker Hill Road; to exempt these lands from property tax and to keep in place the deeds conveying the development of recreation rights on said lands to the Town of Norwich, under which deeds the Norwich Fire District retained



forestry and water rights. These development and recreation rights will revert to the Norwich Fire District if the tax exemptions are revoked, or if they are not extended by renewal when required.

**Article 38.** Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments? The first installment will be due and accepted at the Town of Norwich Finance Office on or before 6:00 pm August 13, 2021 and the balance will be due at the same location on or before 6:00 pm February 11, 2022. A legible, official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 11, 2022.

**Article 39.** To transact any other business that may legally come before the annual Norwich Town Meeting.

**Norwich Selectboard**  
Claudette Brochu, Chair  
Roger Arnold, Vice-Chair  
Robert Gere  
John Langhus  
Mary Layton

**Norwich School Board**  
Thomas Candon, Chair  
Kelley Hersey, Vice-Chair  
Lisa Christie, Secretary  
Neil Odell  
Garrett Palm

### **Candidates for Office — March 2, 2021**

For MODERATOR

For one year

Vote for not more than ONE

- CARROLL, JOHN

For SELECTMAN

For two years

Vote for not more than ONE

- CALLOWAY, MARCIA S.

For Dresden-Norwich SCHOOL  
DIRECTOR

For three years

Vote for not more than ONE

- ODELL, NEIL

For AGENT TO PROSECUTE  
& DEFEND SUITS

For one year

Vote for not more than ONE

For LISTER

For three years

Vote for not more than ONE

- WILBERDING, DOUG

For CEMETERY COMMISSIONER

For five years

Vote for not more than ONE

- MYERS, EMILY

For SELECTMAN

For three years

Vote for not more than ONE

- LAYTON, MARY D.
- SMITH, PAMELA T.

For TRUSTEE OF PUBLIC FUNDS

For three years

Vote for not more than ONE

- WILBERDING, DOUG

## **NOTICE TO VOTERS**

### **For Local Elections**

#### **BEFORE ELECTION DAY:**

**CHECKLIST POSTED** at Clerks Office by January 31, 2021. If your name is not on the checklist, then you must register to vote. **SAMPLE BALLOTS** will be posted by February 20, 2021.

**HOW TO REGISTER TO VOTE:** There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to [olvr.sec.state.vt.us](http://olvr.sec.state.vt.us).

**REQUEST EARLY or ABSENTEE BALLOTS:** You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at [mvp.sec.state.vt.us](http://mvp.sec.state.vt.us). The latest you can request ballots for the Annual Town and School District Meeting Election is the close of the Town Clerk's office on Monday March 2, 2021 by 12:00 PM. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you.)

#### **WAYS TO VOTE YOUR EARLY BALLOT:**

- You may vote in the town clerk's office before the deadline.
- Voter may take his or her ballot(s) out of the clerks office and return in same manner as if the ballots were received by mail.
- Have ballot mailed to you, and mail or deliver it back to the clerk's office before Election Day or to the polling place before 7:00 p.m. on Election Day.
- If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

#### **ON ELECTION DAY:**

If your name was dropped from the checklist in error, or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

- If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

If you are a first time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

**If you have any questions or need assistance while voting,  
ask your town clerk or any election official for help.**

## **NO PERSON SHALL:**

- Vote more than once per election, either in the same town or in different towns.
- Mislead the board of civil authority about your own or another person's true residency or other eligibility to vote.
- Hinder or impede a voter going into or from the polling place.
- Socialize in a manner that could disturb other voters in the polling place.
- Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

**FOR HELP OR INFORMATION:** Call the Secretary of State's Office at 1-800-439-VOTE (439-8683). (Accessible by TDD)

If you believe that any of your voting rights have been violated, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

## **INSTRUCTIONS FOR VOTERS using Australian Ballots**

### **CHECK-IN AND RECEIVE BALLOTS:**

- Go to the entrance checklist table.
- Give name and, if asked, street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- An election official will give you a ballot.
- Enter within the guardrail and go to a vacant voting booth.

**MARK YOUR BALLOT:** For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc."

- To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for.
- **WRITE-IN** candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

### **CHECK OUT:**

- Go to the exit checklist table and state your name in an audible voice.
- Wait until your name is repeated and checked off by the official.

**CAST YOUR VOTE** by depositing your voted ballot in "Voted Ballots" box.

**LEAVE** the voting area immediately by passing outside the guardrail.





# Part I

Town of Norwich

# Norwich Town Officers & Committees

## Elected Officials

### Selectboard

John Langhus . . . . . 2021  
Mary Layton . . . . . 2021  
Claudette Brochu, Chair . . . . . 2022  
Roger Arnold, Vice Chair . . . . . 2022  
Robert Gere . . . . . 2023

### Town Clerk

Bonnie Munday . . . . . 2023  
Judy Trussell, Assistant

### Town Treasurer

Cheryl A. Lindberg . . . . . 2023  
Henry Scheier, Assistant  
Elaine Waterman, Assistant

### Agent to Prosecute & Defend Suits

Vacant . . . . . 2021

### Cemetery Commission

Emily Myers . . . . . 2021  
Bonnie Munday . . . . . 2022  
Fred Smith, Jr., Chair . . . . . 2023  
Dan Goulet . . . . . 2024  
Robert Parker . . . . . 2025

### Justices of the Peace

John Carroll . . . . . 2023  
Ernie Ciccotelli . . . . . 2023  
Carolyn Clinton . . . . . 2023  
Fran DeGasta . . . . . 2023  
Linda Gray . . . . . 2023  
Corlan Johnson . . . . . 2023  
Suzanne Leiter . . . . . 2023  
Stuart Richards . . . . . 2023  
Arline Rotman . . . . . 2023  
Emily Scherer . . . . . 2023  
Fred Smith, Jr. . . . . 2023  
Jonathan Teller-Elsberg . . . . . 2023

### Listers

Douglas Wilberding . . . . . 2021  
Cheryl A. Lindberg, Chair . . . . . 2022  
Pamela T. Smith . . . . . 2023

### Moderator

John Carroll . . . . . 2021

## Norwich School Board

Neil Odell, Dresden Vice Chair . . . . . 2021  
Kelley Hersey, Vice Chair . . . . . 2022  
Garrett Palm, Dresden Secretary . . . . . 2022  
Tom Candon, Chair . . . . . 2023  
Lisa Christie, Secretary . . . . . 2023

## Trustees of Public Funds

Douglas Wilberding . . . . . 2021  
Cheryl A. Lindberg . . . . . 2022  
Pamela Smith . . . . . 2023

## Appointed Officials

### Town Manager

*(serves also as Collector of Delinquent Taxes and  
Emergency Management Director)*  
Herbert A. Durfee  
Miranda Bergmeier, Assistant

### Assessor

Spencer Potter

### Childcare Committee

Bob Haynes . . . . . 2021  
Rebecca Holcombe, Chair . . . . . 2021  
Mary Layton, Secretary . . . . . 2021  
Brian Loeb . . . . . 2021  
Neil Odell . . . . . 2021  
Jamie Rosenfeld . . . . . 2021

### Conservation Commission

Lynnwood Andrews . . . . . 2021  
Craig Layne . . . . . 2022  
Norman Miller . . . . . 2022  
Cheryl Asa . . . . . 2023  
Sage McGinley-Smith . . . . . 2023  
Chris Rimmer . . . . . 2023  
Cody Williams . . . . . 2023  
Courtney Dragiff . . . . . 2024  
David Hubbard . . . . . 2024

### Development Review Board

John Lawe . . . . . 2021  
Sue Pitiger . . . . . 2021  
John Carroll . . . . . 2022  
Don McCabe . . . . . 2022

Stanley Teeter . . . . . 2022  
 Arline Rotman, Chair . . . . . 2023  
 Richard Stucker, Vice Chair . . . . . 2023  
 Matthew Stuart . . . . . 2023

**Emergency Management**

Alexander Northern, Deputy Director

**Energy Committee**

Linda Gray, Chair . . . . . 2021  
 Aaron Lamperti . . . . . 2021  
 Norman Levy . . . . . 2021  
 Suzanne Leiter . . . . . 2022  
 Charles Lindner . . . . . 2022  
 Susan Hardy . . . . . 2023  
 Erich Rentz . . . . . 2023

**Fence Viewer**

Watt Alexander  
 Liz Russell

**Finance Director**

Vacant

**Finance Committee**

Linda Cook . . . . . 2023

**Fire Chief**

Alexander Northern

**Fire Warden**

Linda Cook . . . . . 2023  
 Alexander Northern, Deputy . . . . . 2023

**GUV Solid Waste Man. District**

Neil Fulton, Representative . . . . . 2021  
 Herbert A. Durfee, III, Alternate . . . . . 2021

**Health Officer**

John Lawe, MD . . . . . 2021  
 Bonnie Munday, Deputy . . . . . 2022

**Historic Preservation Commission**

Bill Aldrich . . . . . 2021  
 Nancy Osgood, Chair . . . . . 2021  
 Anne Silberfarb . . . . . 2022  
 Phil Zea, Vice Chair . . . . . 2022  
 Deborah Brien . . . . . 2023  
 Jess Phelps . . . . . 2023  
 Folger Tuggle . . . . . 2023

**Planning Commission**

Jacqueline Allen . . . . . 2021  
 Ernie Ciccotelli, Vice Chair . . . . . 2022

Brian Loeb . . . . . 2022  
 Jeffrey Lubell . . . . . 2022  
 Melissa Horwitz, Chair . . . . . 2023  
 Leah Romano . . . . . 2023  
 Jeff Goodrich . . . . . 2024

**Planning Director**

Rod Francis  
 Pam Mullen, Assistant

**Police Chief**

Jennifer Frank

**Public Works Director**

Larry Wiggins

**Recreation Council**

Sarah Martin . . . . . 2021  
 David Bartlett . . . . . 2022  
 Kristin Fauci, Vice President . . . . . 2022  
 Ryan Gardner, President . . . . . 2022  
 Steve Gaughan . . . . . 2022  
 Cathy Girard . . . . . 2022  
 Bill Tine . . . . . 2022  
 Rob Johnson . . . . . 2023  
 Nina Sablan, Youth Member

**Recreation Director**

Brie Berry Swenson

**Solid Waste Committee**

Andrew Scherer  
 Alex Thorngren

**Surveyor of Wood and Lumber**

David Hubbard

**Town Service Officer**

John Farrell . . . . . 2021

**Tree Warden**

Thad Goodwin . . . . . 2021

**Two Rivers-Ottawaquechee RC Rep.**

Rod Francis . . . . . 2021

**Upper Valley River Subcommittee CRJC**

Melissa Horwitz

**Watershed Land Management Council**

Will Haslett . . . . . 2022  
 Byron Haynes . . . . . 2022  
 David Hubbard, Chair . . . . . 2022

**Town of Norwich, Vermont and  
Norwich Town School District  
Report of Annual Meeting, March 3, 2020**

Moderator Warren Thayer opened the meeting at 7:05 PM. Thayer went over the rules of the meeting and, to determine how long people would have at the microphone, asked for a voice vote on two or three minutes. It was decided that people would have two minutes to present themselves.

Linda Cook thanked Moderator Thayer for his years of service as Moderator. Thayer has decided to step down this year as Moderator. There was a lengthy round of applause showing our thanks.

This meeting is called to determine if the Town will:

**Article 1.** *Elect a Moderator of the Town and School District meeting for one year.*

**Article 2.** *Elect Town and School District Officers for terms starting in 2020.*

**Article 3.** *Hear and act on the reports of the Officers of the Town and Town School District.*

**Article 4.** *Shall the voters of the Town of Norwich approve a gross spending General Town Budget of \$4,441,173 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2020 through June 30, 2021?*

Roger Arnold gave a Power Point Presentation going over the budget. Arnold noted that to maintain or improve town-wide services, they propose to increase the Public Works department by adding a part-time Administrative Assistant to help the Public Works Director with paperwork, and a General Laborer Position. The previous director's wife did most of the general paperwork pertaining to the office.

For the Recreation Department there will be an increase in programs offered, which will also increase revenues.

Arnold went on to explain that the largest part of our budget expense is in winter road maintenance and the rising cost of salt and sand.

To continue the stabilization of the tax rate, the board will continue to work with the Town Manager, Department Heads, and the Finance Committee. The impacts of the tax rate include the town rates, articles and local agreements.

Arnold noted that overall, the increase in this year's budget is 3.97%, which is most similar to the 2017 increase. (Yes 1,242; No 251)

**Article 5.** *Shall the voters of the Town of Norwich increase the gross spending general Town budget for FY21, July 1, 2020 to June 30, 2021, by \$80,000 for the replacement of a bridge for the Brown Schoolhouse Road trail extension over the Charles Brown Brook that collapsed in July, 2018 with a requested reimbursement up to \$50,000 from a Recreational Trails Program Grant, and authorize a loan to be paid over a term not to exceed five (5) years?*

Arnold explained that this would replace a bridge for the Brown Schoolhouse Road Trail extension which collapsed in July of 2018. We can seek up to \$50,000 from a Recreational Trails Program Grant, and authorize a loan to be paid over a term not to exceed five years. Steve Flanders from the Trails Committee spoke to this article, saying that people are missing this bridge and this grant would help to replace the bridge. Flanders gave a brief Power Point presentation showing the condition of the bridge now and what it should look like after the replacement. As far as the width of the trail and bridge, Flanders noted that this would allow



emergency vehicle access to the trail in the case of an emergency. The grant will be announced in April. The Committee is also asking for donations to offset the cost of this replacement. The Trails Committee helps people discover our trails. Flanders thanked the Town for their continued support. (Yes 1,049; No 465)

**Article 6.** *Shall the voters of the Town of Norwich increase the gross spending general Town budget for FY21, July 1, 2020 to June 30, 2021, by \$11,000 for the purchase and installation of two Rectangular Rapid Flashing Beacons (RRFBs)?*

Claudette Brochu asked for this article to be placed on the ballot, giving the Town a chance to vote on the lights. They would be located by the Norwich Congregational Church and also by the Inn at Norwich. (Yes 609; No 1,020)

**Article 7.** *Shall the voters of the Town of Norwich increase the gross spending general Town budget for FY21, July 1, 2020 to June 30, 2021, by \$40,000 in order to establish a Climate Emergency Designated Fund?*

This article would proactively start a designated fund to help with the cost of repairs from storms. This is meant to be a one-time fund and people can contribute to this fund if it passes. (Yes 1,033; No 618)

**Article 8.** *Shall the voters of the Town of Norwich authorize the issuance of not more than \$2,055,000 (with possible reduction through receipt of federal, state and/or other grant funds) of general obligation bonds or notes to be amortized over a period of not more than twenty years, to be used for capital improvements to implement the first phase of the elimination of fossil fuel use in town operations as directed by the voters in Article 36 of the 2019 ballot, including, without limitation, the renovation and upgrading of HVAC, control, and lighting systems in Tracy Hall and upgrades of the lighting and controls systems in the Public Safety apparatus bay and in the Public Works Garage?*

This article would authorize the issuance of not more than \$2,055,000 over a period of twenty years to improve/upgrade the HVAC systems, lighting, and controls and upgrade the lighting and control systems in Tracy Hall and the Public Safety Apparatus Bay as well as in the Public Works Department.

For Tracy Hall, it would provide central ventilation with heat recovery, ground source heating and air conditioning, LED lighting and digital control. It would also provide for weatherization improvements in the attic and removal of the existing oil tank and boilers.

Aaron Lamperti gave a Power Point Presentation showing the information that was presented to the committee by EEI Services. Lamperti noted that although this is slightly more expensive, it is a sound standard grade system. The system has a performance contract, so it is guaranteed by the company the estimated cost of \$2,055,000, \$1,754,833 is attributed to Tracy Hall with most of it being for the heat and ventilation. This should reduce the carbon footprint by 15% for Tracy Hall, 10% for the Town Garage and Bay, and 5% for the Fire House Apparatus Bay.

There was general discussion surrounding this article from people who support this expense to reduce our carbon footprint, as well as from people who question why this did not go out with an RFP to look at additional methods. It was suggested that we hold off for at least one more year so that we can gather more information and alternative ideas to reduce our carbon footprint.

Arnold presented an updated FEMA report that noted the Town is eligible for up to 75% from FEMA and 12.5% of expenses from the State resulting from the July 1, 2019 storm. The Town

borrowed \$1,400,000 to begin making the repairs and has paid that amount back with funds reimbursed to us.

Arnold spoke of the BEC scam which occurred last summer when a Town employee fell victim to a cyber security scam. The Town was able to recoup the money that was lost. Since then, the Town has updated their Financial Policies, and the Selectboard is working on a draft for a cyber security policy. They have also instituted a Credit Origination Protection Service with Mascoma Bank. Employees are participating in a VLCT-PACIF program that provides cyber security training and webinars.

Looking ahead to the coming year, the Selectboard plans to work on the Animal Control Ordinance, a joint Finance Committee for both the Town and School, the impact of the emerging state cannabis laws and the continuation of policy reviews. (Yes 849; No 801)

**Article 9.** *Shall the voters of the Town of Norwich appropriate \$30,669.51 for Norwich's share of a Regional Energy Coordinator position serving 7 municipalities and based at the Two Rivers Ottauquechee Regional Commission (TRORC) for a period of one year beginning July 1, 2020?*

No Discussion. (Yes 954; No 623)

**Article 10.** *Shall the voters of the Town of Norwich appropriate \$13,514 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services?*

Van Chesnut spoke to this article, stating that a section of VT Route 132 has been added to the route. They are requesting the same amount of funds as last year. Their fleet is all diesel and they have added new vehicles. They have been awarded a grant for four electric buses and upgrades to their facilities. (Yes 1,548; No 111)

**Article 11.** *Shall the voters of the Town of Norwich appropriate \$3,000 to Community Access Television, Inc. (CATV) for video recordings of meetings for local government transparency?*

Sharon Racusin spoke in favor of this article, noting that CATV is a treasure. (Yes 1,273; No 361)

**Article 12.** *Shall the voters of the Town of Norwich appropriate \$3,000 to Good Beginnings to be used for those operating expenses that are reasonably necessary for the support of programs?*

No Discussion. (Yes 1,354; No 254)

**Article 13.** *Shall the voters of the Town of Norwich appropriate \$1,659 to the Green Mountain Economic Development Corporation to be used to offer support for new, growing and relocating businesses?*

No Discussion. (Yes 1,148; No 448)

**Article 14.** *Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for the operation of a crisis 24/7 hotline?*

No Discussion. (Yes 1,446; No 191)

**Article 15.** *Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance?*

Robert Parker spoke to this article, explaining that this covers two large expenses for the Legion: the Memorial Day Parade and the replacement of flags on veterans' graves. (Yes 1,222; No 384)

**Article 16.** *Shall the voters of the Town of Norwich appropriate \$20,000 to the Cemetery Commission under 18 VSA §5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?*

Robert Parker gave a brief history of the Meeting House Hill Cemetery on Union Village Road and went over the Cemetery Expenses. (Yes 1,268; No 337)

**Article 17.** *Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children?*

No Discussion. (Yes 1,443; No 112)

**Article 18.** *Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to support those programs that support the celebration of historic events?*

Sarah Rooker thanked the community for past support and let people know that the podcast of the Driving Tour is now available. (Yes 1,188; No 438)

**Article 19.** *Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair in celebration of the 257th year of the Town's Charter?*

Demo Sofronas spoke for the Lions Club, thanking the community for their past support. The Lions are looking forward to the next fireworks display. (Yes 1,077; No 543)

**Article 20.** *Shall the voters of the Town of Norwich appropriate \$288,600 to the Norwich Public Library Association, to be used for the operating expenses of the Library?*

Lucinda Walker spoke to this, thanking the community for their ongoing support. The library has taken new initiatives removing barriers to access. The library now has a self-checkout station as well as other initiatives. Walker said to remember to visit the library and pick up a library card. (Yes 1,527; No 150)

**Article 21.** *Shall the voters of the Town of Norwich appropriate \$337 to Public Health Council of the Upper Valley to be used for continuing public health education for Norwich residents particularly in the areas of substance abuse, elder care, oral health, emergency preparedness, and healthy living?*

Lori Davis spoke, explaining that their organization gathers information on the local area non-profits to evaluate community health needs in an effort to use these resources wisely. (Yes 1,450; No 208)

**Article 22.** *Shall the voters of the Town of Norwich appropriate \$1,200 to Senior Solutions (an area Agency on Aging) to provide social services benefitting Norwich residents aged 60 and older?*

Joann Erenhouse spoke for Senior Solutions, explaining that they receive 33% of their income from federal money and 33% income from State money. They have served over 50 families. (Yes 1,449; No 205)

**Article 23.** *Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education?*

SEVCA was created in 1965 to help in the war against poverty. They help people with a variety of services, including assistance with weatherization, tax preparation, food, and heating. They have served 37 people in Norwich, for a total of \$27,400 in assistance. (Yes 1,394; No 243)

**Article 24.** *Shall the voters of the Town of Norwich appropriate \$2,000 to the Special Needs Support Center of the Upper Valley to help children and adults with special needs, and their families, meet their unique challenges through advocacy and program support?*

No Discussion. (Yes 1,465; No 185)

**Article 25.** *Shall the voters of the Town of Norwich appropriate \$6,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services?*

No Discussion. (Yes 1,440; No 209)

**Article 26.** *Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work?*

No Discussion. (Yes 1,384; No 287)

**Article 27.** *Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings?*

Hillary Davis spoke on behalf of the VNA, which served 77 people for a total of 1,837 visits and \$50,000 in charitable care. They have not asked for any changes this year and thanked the Town for their continued support. (Yes 1,470; No 191)

**Article 28.** *Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services?*

Nick Krembs spoke, saying that the Council offers Meals on Wheels and he knows of many recipients in town who receive this service. (Yes 1,483; No 177)

**Article 29.** *Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Mentors to be used for mentoring youth?*

Nancy Dean said that she has been a part of this program for 29 years. Dean said that they have assisted 48 families, matching children with adult mentors. All mentors are volunteers. (Yes 1,295; No 330)

**Article 30.** *Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education?*

No Discussion. (Yes 1,452; No 208)

**Article 31.** *Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for operating expenses that support our community service efforts?*

No Discussion. (Yes 1,243; No 376)

**Article 32.** *Shall the voters of Norwich approve an enhanced state model Fair and Impartial Policing Policy as it is written which will limit collaboration with federal immigration officials and welcome and protect the rights of all people living in and passing through Norwich?*

Sharon Racusin spoke to this article, noting that the petition held over 300 names. Racusin noted that this was an advisory petition and that it is not meant to be a commentary on our



Police Department. Racusin noted that 90% of dairy workers are undocumented employees who fear deportation.

Police Chief Frank noted that the Town of Norwich and the Police Department have policies on record that clearly define how to handle interactions between the Police Department and the public, including the relationship between local and federal police agencies. (Yes 1,346; No 296)

**Article 33.** *Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments?*

The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 14, 2020 and the balance will be due at the same location on or before 4:30 pm February 12, 2021. A legible, official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 12, 2021.

No Discussion. (Yes 1,461; No 131)

**Article 34.** *To transact any other business that may legally come before the annual Norwich Town Meeting.*

Thanks were given to John Currier for his service to the Trustees of Public Funds.

Marsha Biggs spoke of the need for a Community Nurse and said they are hoping to hire someone this spring. A primary function of the Community Nurse will be to help people navigate the health care system.

Irv Thomae spoke of EC Fiber, noting that they have not requested any funds on the ballot and that Norwich is one of the originating Towns. They are waiting for approval so that they can cross the interstate, which will help the North and South ends of town build out.

Representative Masland updated us on what is happening at the State House, as he is on the Ways and Means Committee. Masland noted that they worked on the Renter Rebate program and the Tax Department has made changes, making it easier for people to file. They have been looking for ways to get more corporations to Vermont. Masland noted that the Paid Family Leave Act, which would have guaranteed up to 12 weeks of paid leave post-childbirth and up to 8 weeks of paid leave to care for a sick family member, had been vetoed by the Governor. Masland said the Senate was able to override the veto, although the House did not have enough votes to support this override. A bill was passed to raise the minimum wage from \$10.96 to \$12.55 an hour over the next two years. This bill was vetoed by the Governor but both chambers were able to override this veto.

Briglin spoke of democracy in the Vermont legislature and noted that he believes that Vermont has respectful debates.

Briglin spoke of the Cyber Security Bill, and said that the State will work with local towns to help learn how to protect ourselves. With the Global Warming Solution Act, Briglin hopes that the needle will move on this issue and that they hope to work with local communities.

**Article 35.** *To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA §562(9).*

No Discussion. (Yes 1,261; No 269)

**Article 36.** *Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA §562(5)?*  
No Discussion. (Yes 1,395; No 152)

**Article 37.** *Shall the voters of the Norwich Town School District approve the School Board to expend \$6,215,808, which is the amount the School Board has determined to be necessary for the ensuing 2020-21 fiscal year?*

It is estimated that this proposed budget, if approved, will result in education spending of \$19,584 per equalized pupil (This includes the Dresden assessment for 7-12th grade). This projected spending per equalized pupil is 3.77% higher than spending for the current year. Tom Candon introduced fellow School Board members Kelley Hersey, James MacKall, Neil Odell and Loren Rhim. Candon thanked both MacKall and Rhim, who are stepping down this year for their services.

Neil Odell presented a Power Point explaining the budget for the Norwich School District. The proposed budget for this year is \$6,215,808, up by 5.99% or \$351,163. This is the result of per pupil spending of \$19,584 or an increase of 3.77% along with the Dresden Assessment.

Odell noted that there still is no settlement with the teachers or support staff regarding their Health Care; they are anticipating an increase in Health Care of 13%. They have added two additional regular education teachers and one additional teacher for Special Education. Enrollment is up by 24 students. To date, they have not addressed the septic system in this year's budget.

Odell took us through a series of slides showing how the tax rate is calculated using equalized student ratios, the Common Level of Appraisal, income sensitivity, the Norwich Budget, Dresden Assessment, and total expenditures less the revenue, which gives you the net education spending. This amount is then divided by the equalized pupils, which gives you the net education spending per equalized pupil. The tax rate calculation for property tax is to take the per pupil figure from the equalized tax rate, the property tax yield (which is \$1.00) and the Common Level of Appraisal (which is down this year) and you will arrive at a rate of \$1.91. The Tax Rate Calculation – Income Tax by using the per pupil figure for calculating the equalized tax rate, the income yield per 2.0% of household income, which gives you an income tax rate of \$2.89% (income sensitivity).

Odell noted that the largest part of the budget is the salary and benefits. Health care is now negotiated at the state level and is based on a calendar year. The negotiations began in April of 2019 and arbitration began in November. Negotiations concluded on December 10, 2019. The negotiated contract covers all teachers and support staff who work a minimum of 17.5 hours per week. The coverage begins on January 1, 2021 and ends on December 31, 2022. The cost of premiums for teachers is split between the school and the teachers, with the school paying 80% and the teachers paying 20%. For support staff there is a 2% annual increase up to an 80/20 split. For a single plan, the monthly premium is \$2,100; a family plan is \$4,200 per month. There is also a school-funded HRA offering with an 80/20 split between the school and the employee.

Vermont has created a study which calls for major changes in education funding. They are looking at changes to the equalized pupil count formula as well as poverty, diversity and English language learners. This could have a significant impact on Norwich.

Last year the Board projected that we would have 284 students and we actually had a total of 309 students. Staffing was at 59.1. Class sizes for next year are planned as follows: Kindergarten will have two classes, with 18 students per class. First Grade will have two classes of 16 and 17 students; Second Grade will have two classes of 20 and 21; Third Grade will have three classes of 13, 13 and 14; Fourth Grade will have three classes of 15 in each; Fifth Grade will have three classes of 15 in each; and Sixth Grade will have two classes of 19 each.

Odell went through the large revenue sources. Tuition \$15,796, Transportation income \$121,498, Special Education Block Grant \$264, 721, Special Education Reimbursement \$472,471, and Transfer from Construction Aid \$330,452. Other revenues amount to \$166,682, for total revenues of \$1,371,620.

Odell went through 2019's top 20 tax ratings in Vermont, where Norwich ranks number 9 on the list at a rate of \$1.8171 per 100. Odell also noted that in the top 19 towns for per pupil spending, Norwich is at number 12 at \$18,571.11 per student.

Odell concluded that for public schools, Norwich is rated #1 out of 142 Vermont Schools with School Digger, #1 out of 290 in Public School Review, #2 in NICHE for best public Elementary School in Vermont and #6 of the 10 best elementary schools by The Best Schools publication. (Yes 1,152; No 449)

**Article 39.** *To transact any other business that may legally come before the annual meeting of the Norwich Town School District.*

No Discussion.

The meeting adjourned at 10:05 PM.

*Respectfully submitted, Bonnie J. Munday, Norwich Town Clerk*

### **Ballot Results**

#### **Articles 1 & 2, March 3, 2020**

Moderator (1 year) . . . . .	John Carroll (write-in) . . . . .	68
Town Clerk (3 years) . . . . .	Bonnie J. Munday . . . . .	1,501
Treasurer (3 years) . . . . .	Cheryl A. Lindberg . . . . .	1,393
Dresden-Norwich School Director (3 years). . . . .	Jacqueline L. Christie. . . . .	1,324
Dresden-Norwich School Director (3 years). . . . .	Tom Candon . . . . .	1,381
Norwich School Director (2 years). . . . .	Garrett Palm. . . . .	1,258
Lister (3 years) . . . . .	Pamela T. Smith. . . . .	1,227
Selectman (3 years). . . . .	Robert Gere . . . . .	997
	Douglas Wilberding. . . . .	514
Selectman (2 years). . . . .	Claudette Brochu. . . . .	1,225
Cemetery Commissioner (5 years) . . . . .	Robert Parker. . . . .	1,342
Trustee of Public Funds (3 years) . . . . .	Pamela T. Smith (write-in) . . . . .	51

## **Report of the Special Town Meeting, August 10, 2020 Town of Norwich, Vermont**

*\*Note: although this meeting occurred outside of FY20 and would not normally be included in the FY20 Annual Report, this meeting directly involved a vote taken at the March 2020 Town Meeting.*

Moderator John Carroll called the meeting to order at 7:10 PM.

Due to the Covid-19 Pandemic and the ban on public gatherings per the Governor's order, this meeting was held remotely and could be joined via Zoom, either by computer or by phone. CATV also broadcast this meeting simultaneously on YouTube.

**Article 1.** *To elect Town Officers for the balance of the terms according to the vacated offices.*

Carroll pointed out that the three positions that are up for consideration are for Lister, for Cemetery Commissioner and Trustee of Public Funds. Carroll offered the candidates the opportunity to speak. There was no discussion from the candidates.

**Article 2.** *Shall the voters of the Town of Norwich authorize the issuance of not more than \$2,055,000 (with possible reduction through receipt of federal, state and/or other grant funds) of general obligation bonds or notes to be amortized over a period of not more than twenty years, to be used for capital improvements to implement the first phase of the elimination of fossil fuel use in town operations as directed by the voters in Article 36 of the 2019 ballot, including, without limitation, the renovation and upgrading of HVAC, control, and lighting systems in Tracy Hall and upgrades of the lighting and controls systems in the Public Safety apparatus bay and in the Public Works Garage.*

Carroll asked if the Selectboard would like to speak to this article. Brochu, Chair of the Selectboard, said that the Selectboard would not be presenting anything regarding this article and that the Selectboard will be available to answer questions.

Jim Antal, Sarah Reeves, Jack Cushman, Pam Piper, Lynwood Andrews, Irv Thomae, and Cindy Shannon all spoke in support of this article. All expressed concerns pertaining to climate change and the proper ventilation of Tracy Hall. According to the speakers, this article would give Norwich the opportunity to be the first town in the state to help combat climate change at this level. They stated that over the next couple of decades, it is important for us to end our dependency on fossil fuels and to understand that this article will be a substantial financial investment to start that change. With the proposed system, it will be possible to eliminate 50 tons of CO<sub>2</sub> from the atmosphere per year. In the long run, the cost of this bond will be cheaper than the continued use of fossil fuels. It is important to support this article for all of the reasons stated; this is a paramount crisis facing us, our children and grandchildren. The science is clear and we must act now. This project would be a major accomplishment toward meeting our goals. The speakers thanked the Energy Committee for all the work they did for this project. They said that the time to act was when it was voted on this past March and urged against further delay on this project.

Sharon Racusin spoke about her concerns regarding a radio spot she heard. She said that a mailing sent by the Concerned Citizens of Norwich was misleading and contained false information. Racusin said that the article on the ballot for tomorrow states an amount of \$2,055,000 with the possibility of reduction through state and federal grants and not the \$3,000,000 that was stated in the radio spot and the letter. Racusin asked that we vote this article on its merit and not on the misinformation that has been used against this article.



Doug Wilberding, who petitioned for this reconsideration vote spoke, urging voters to please vote “no.” Wilberding noted that it has been six months since the vote and since then, the world has been impacted by Covid-19; businesses have closed and people are losing their jobs. This is a time when states’ and towns’ budgets have been negatively affected and they are trying to keep their budgets down. Wilberding pointed out that the land where this project is being placed is not even owned by the Town. He said that bond interest rates have risen, unlike mortgage rates, which have dropped. Wilberding said that he and Steve Flanders researched other communities that have installed geothermal and found an elementary school in Huntington, Vermont where it has been installed. Not only did they install geothermal, they also installed solar panels, which offset the cost of the electricity required to run geothermal. This system was installed for \$1,000,000 less than what is currently being offered to Norwich. When this information was presented to the Selectboard, along with names of other contractors who install geothermal systems, it was rejected. Wilberding noted that the Town also has a net metering agreement with a local solar company. As part of that agreement, the Town had an option to purchase the 39 solar panels after 8 years and for some reason this part of the agreement was voided. We are now in our seventh year of the agreement and no one has noticed this part of the agreement. Wilberding said he agrees that this is the time to fight climate change, but we need to do this with fiscal prudence and good governance. We need to work together with a strategic plan to fight this change.

Paul Manganiello asked the board what would happen if the heating system failed at Tracy Hall and, if it did, would they close Tracy Hall until it was remedied without the use of fossil fuels.

Roger Arnold, Selectboard member, pointed out that parts of the effort for this project are considered by the Town Manager as a first-generation effort to establish a capital budget and program. Arnold said that it is the Selectboard’s responsibility to respond and to adopt a capital plan; Tracy Hall and other facilities owned by the Town would be viewed through this lens.

Stuart Richards spoke and said he feels that this is a piecemeal plan. Instead of looking at just one or two buildings, we should be looking at the entire Town. Richards said he agrees that climate change is a big issue, but feels that it is important for people to keep in mind that in addition to this bond vote, we are looking at a possible expense in the neighborhood of two million dollars to replace the septic system at the Cross School. He said that at some point in the future, we could be looking at a municipal wastewater system, which has been studied and continues to be studied. (Yes 608; No 1,041)

**Article 3.** *To transact any other business that may legally come before the Town of Norwich special meeting.*

Town Clerk Munday thanked Judy Trussell, the Board of Civil Authority, the Selectboard, and many other volunteers who offered their assistance to help with the polling place and the mailing of ballots. Due to Covid-19, the polling place will be at the Norwich Transfer Station where there will be drive through voting. Tremendous efforts have been made by all to have a safe, socially distant polling place.

A motion was made by Brochu, seconded by Thomae, to adjourn. Motion passed.

The meeting adjourned at 8:10 PM.

*Respectfully submitted, Bonnie J Munday, Norwich Town Clerk*

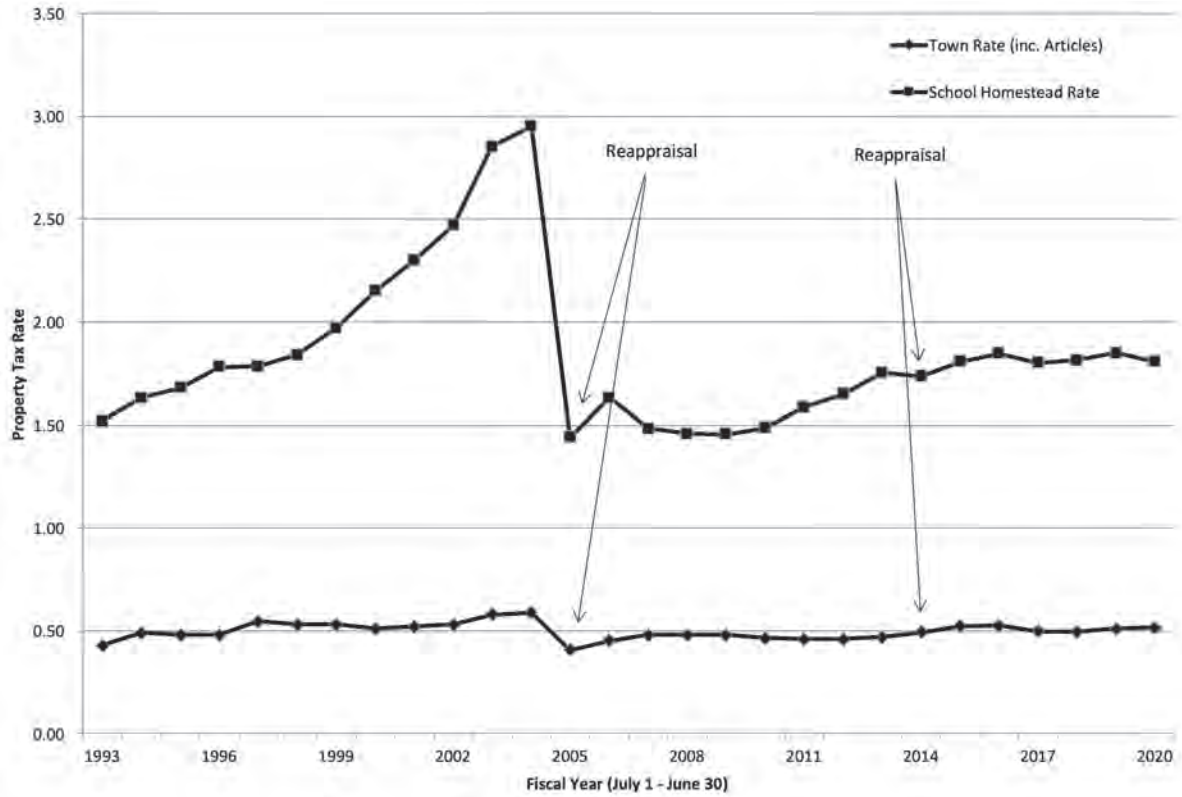
## Ballot Results – Special Town Meeting

Article 1, August 11, 2020, unexpired terms

Lister .....	Douglas Wilberding.....	1,123
Cemetery Commissioner .....	Dan Goulet .....	1,392
Trustee of Public Funds .....	Douglas Wilberding.....	1,097

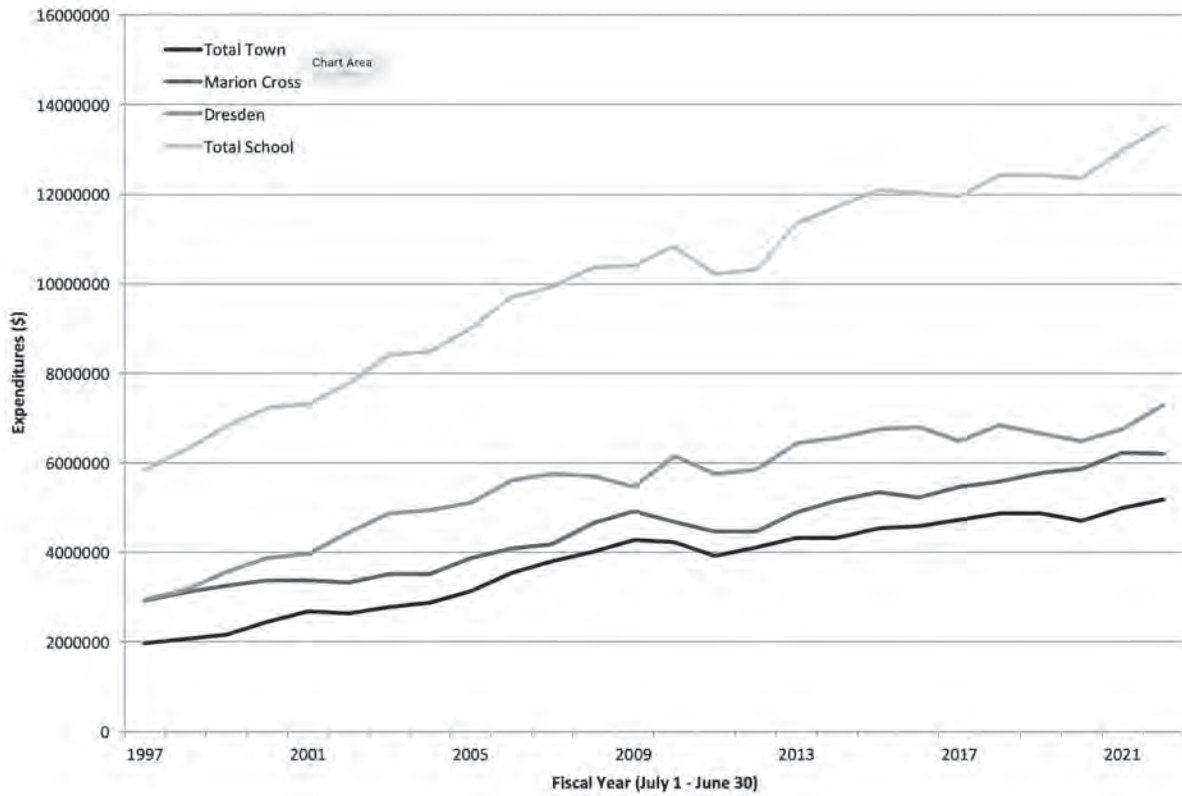


## Town and School Homestead Tax Rate

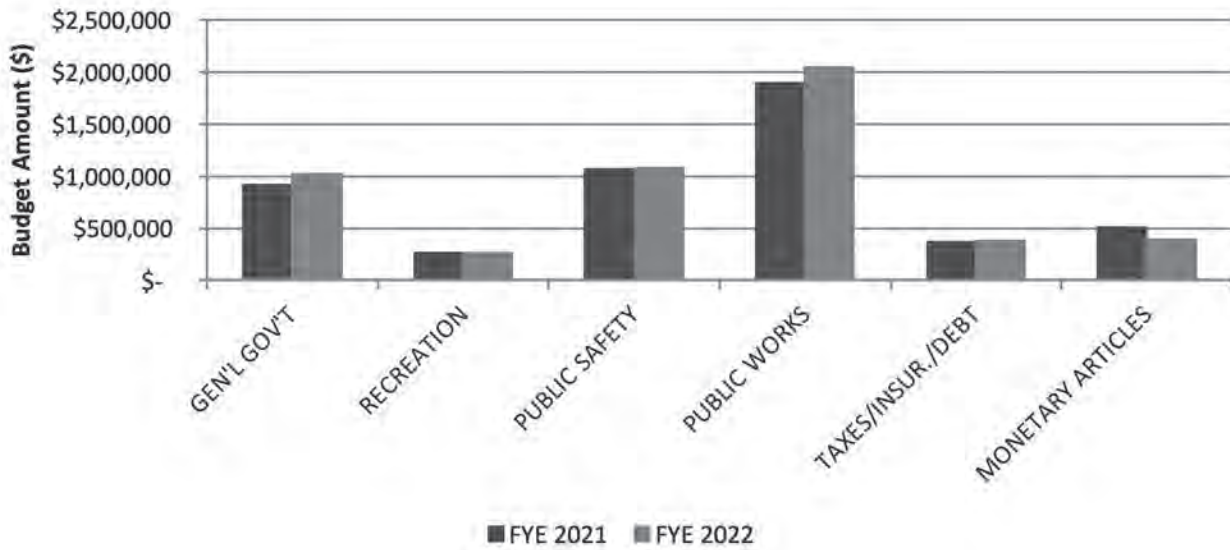


## Norwich Town and School Expenditures

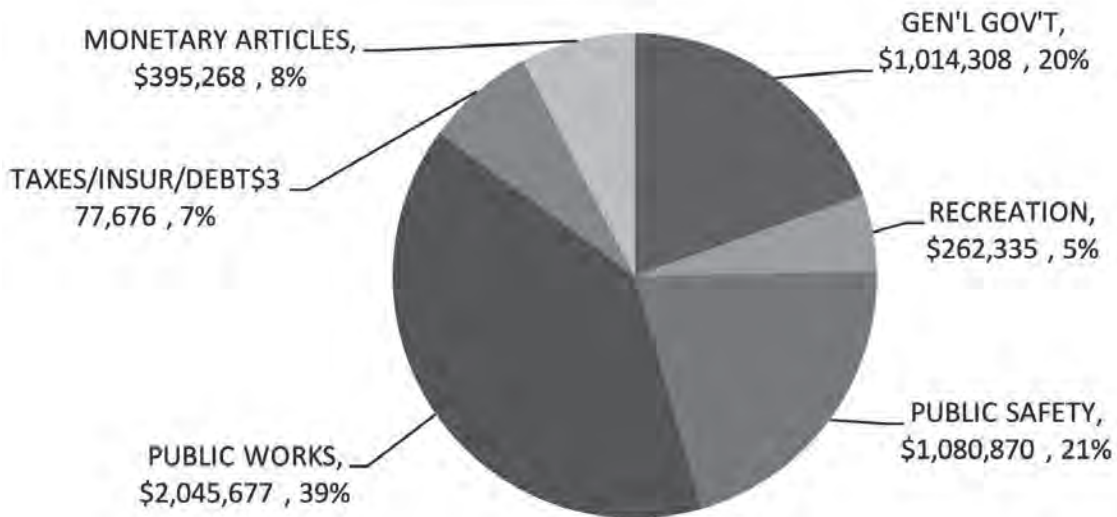
Total Budgeted Expenditures as Proposed to Voters



## Town Budget Comparison, FYE 2021 / FYE 2022



## FYE 2022 Proposed Town Budget, by Major Category



## Town of Norwich and Norwich School District Summary

### LOCAL GROSS EXPENDITURES SUMMARY

	FY20 Budget	FY21 Estimated	FY22 Projected*	FY22/FY21 % Change
Town without Articles (not inc FEMA)	\$ 4,271,793	\$ 4,493,503	\$ 4,780,866	6.40%
Articles	\$ 436,226	\$ 502,537	\$ 395,268	-21.35%
<b>Total Town</b>	<b>\$ 4,708,019</b>	<b>\$ 4,996,040</b>	<b>\$ 5,176,134</b>	<b>3.60%</b>
Marion Cross School	\$ 5,867,145	\$ 6,218,308	\$ 6,208,543	-0.16%
Dresden Assessment	\$ 6,486,961	\$ 6,757,272	\$ 7,306,447	8.13%
<b>Total School</b>	<b>\$ 12,354,106</b>	<b>\$ 12,975,580</b>	<b>\$ 13,514,990</b>	<b>4.16%</b>
<b>Total Expenditures</b>	<b>\$ 17,062,125</b>	<b>\$ 17,971,620</b>	<b>\$ 18,691,124</b>	<b>4.00%</b>

### TOTAL TAX RATE (Per \$100 of Assessed Value)

	FY20 Actual	FY21 Actual	FY22 Projected*	FY22/FY21 % Change
Town Rate without Articles	0.4482	0.4690	0.5147	9.74%
Town Rate for Articles	0.0583	0.0613	0.0523	-14.68%
Local Agreement Rate (est. for FY22)	0.0024	0.0024	0.0025	4.17%
<b>Total Town Rate</b>	<b>0.5090</b>	<b>0.5328</b>	<b>0.5695</b>	<b>6.89%</b>
Windsor County	0.0075	0.0079	0.0076	-3.80%
School Homestead** (est. for FY22)	1.8068	1.8185	1.9604	7.80%
School Non-residential** (est. for FY22)	1.6250	1.7290	1.9163	10.83%
<b>Total Tax Rate</b>				
Homestead (est. for FY22)	2.3233	2.3233	2.5375	9.22%
Non-residential (est. for FY22)	2.1415	2.1415	2.4934	16.43%

### AMOUNTS TO BE RAISED BY TAXES

	FY20 Actual ***	FY21 Actual ***	FY22 Projected*	FY22/FY21 % Change
<b>Town (inc. Local Agreement)</b>	<b>\$ 3,851,751</b>	<b>\$ 4,017,237</b>	<b>\$ 4,302,195</b>	<b>7.09%</b>
Windsor County (est. for FY22)	\$ 56,329	\$ 59,283	\$ 57,505	-3.00%
Combined School	\$ 10,949,091	\$ 11,362,174	\$ 12,041,251	5.98%
<b>Total taxes to be raised</b>	<b>\$ 14,857,171</b>	<b>\$ 15,438,694</b>	<b>\$ 16,400,951</b>	<b>6.23%</b>

\* Assumes estimated Town Grand List on April 1, 2021 of \$755,434,845. (But, combined school taxes from SU.)

\*\* Under the school funding system there are two different tax rates: one for homestead property and one for non-residential property. A homestead is the principal dwelling owned and occupied by a resident individual as the individual's domicile. All non-homestead property is classified as non-residential.

\*\*\* These numbers are based on the amounts initially billed to the property tax owners.

Amounts raised by Taxes for Schools, funds the assessment for the Marion Cross School, Norwich's allocation to the Dresden School District and an amount that goes back to the State Education Fund



**Proposed Town of Norwich Budget:  
Town of Norwich Summary**

	FY19 Budget	FY 19 Actual	FY 20 Budget	FY 21 Budget	Proposed FY22 Budget	FY22/FY21 % Change
TOWN ADMINISTRATION	\$ 264,927	\$ 257,650	\$ 279,745	\$ 289,708	\$ 293,625	1.35%
BCA/BOA	900	964	925	975	803	-17.64%
STATUTORY MEETINGS	6,060	6,147	5,745	6,975	4,791	-31.31%
TOWN CLERK	170,814	168,341	164,753	175,410	182,219	3.88%
FINANCE	135,808	135,733	174,235	143,535	190,494	32.72%
GENERAL ADMINISTRATION	19,000	17,229	15,500	21,500	78,266	264.03%
LISTER	90,357	69,340	99,490	111,103	109,674	-1.29%
PLANNING	135,612	142,643	145,878	148,051	150,747	1.82%
RECREATION	253,351	211,597	251,387	256,836	262,335	2.14%
PUBLIC SAFETY FACILITY	21,820	31,479	27,620	32,210	29,980	-6.92%
POLICE	581,101	564,656	574,145	611,819	597,288	-2.38%
FIRE/FAST	408,652	413,660	411,270	392,241	440,497	12.30%
EMERGENCY MGMT.	43,857	26,946	64,828	63,488	42,999	-32.27%
CONSERVATION COMMISSION	7,550	2,331	7,950	10,950	3,689	-66.31%
PUBLIC WORKS	2,796,303	2,768,534	1,711,552	1,891,837	2,045,677	8.13%
LONG TERM DEBT	96,037	106,040	113,269	146,746	159,844	8.93%
TAXES	5,000	2,798	3,500	3,500	3,000	-14.29%
INSURANCES	223,300	227,522	220,000	186,619	184,938	-0.90%
TOWN TOTAL	<u>\$ 5,260,449</u>	<u>\$ 5,153,611</u>	<u>\$ 4,271,793</u>	<u>\$ 4,493,503</u>	<u>\$ 4,780,866</u>	<u>6.40%</u>
OUTSIDE APPROPRIATIONS	<u>\$ 366,648</u>	<u>\$ 366,655</u>	<u>\$ 436,226</u>	<u>\$ 502,537</u>	<u>\$ 395,268</u>	<u>-21.35%</u>
TOTAL	<u>\$ 5,627,097</u>	<u>\$ 5,520,266</u>	<u>\$ 4,708,018</u>	<u>\$ 4,996,040</u>	<u>\$ 5,176,134</u>	<u>3.60%</u>

## Town of Norwich Revenue Report

	FY 20 ESTIMATE*	FY 20 ACTUAL	FY 21 ESTIMATE*	FY 22 ESTIMATE*	FY22/FY21 % CHANGE
REVENUES-PAYMENT FROM REDUCTION IN FUND BALANCE	\$ -	\$ -	\$ -	\$ -	
<b>PROPERTY TAX REVENUES</b>					
TOWN PROPERTY TAX	\$ 3,397,291	\$ 3,363,121	\$ 3,538,516	\$ 3,888,583	9.89%
PROPERTY TAX FOR OTHER MONETARY ARTICLES	436,226	436,226	552,868	395,268	-28.51%
VT LAND USE TAX (HOLD HARMLESS PAYMENT)	180,196	187,863	187,117	187,863	0.40%
PROPERTY TAX INTEREST	25,000	39,080	30,000	30,000	0.00%
PROPERTY TAX COLLECTION FEE	17,000	25,298	20,000	20,000	0.00%
<b>TOTAL PROPERTY TAX REVENUE</b>	<b>\$ 4,055,713</b>	<b>\$ 4,051,588</b>	<b>\$ 4,328,501</b>	<b>\$ 4,521,714</b>	<b>4.46%</b>
<b>LICENSE &amp; PERMIT REVENUE</b>					
LIQUOR LICENSE	\$ 670	\$ 670	\$ 600	\$ 670	11.67%
DOG LICENSE	2,750	1,421	2,750	2,000	-27.27%
HUNTING & FISHING LICENSES	220	(60)	200	200	0.00%
PEDDLER LICENSE	100	-	25	-	
BUILDING/DEVELOPMENT PERMITS	8,000	4,812	3,500	4,000	14.29%
LAND POSTING PERMIT	350	195	175	200	14.29%
<b>TOTAL LICENSE &amp; PERMIT REVENUE</b>	<b>\$ 12,090</b>	<b>\$ 7,038</b>	<b>\$ 7,250</b>	<b>\$ 7,070</b>	<b>-2.48%</b>
<b>INTERGOVERNMENTAL REVENUE</b>					
VT HIWAY GAS TAX	\$ 153,000	\$ 156,798	\$ 153,000	\$ 156,000	1.96%
VT ACT 60	15,300	15,343	15,300	15,300	0.00%
PILOT PAYMENTS	12,500	9,900	12,500	10,000	-20.00%
VT NATURAL RESRCS	3,200	2,474	2,800	2,500	-10.71%
LATE FEES-REVISED TAX BILLS	-	-	-	-	
EDUCATION TAX RETAINER	25,000	27,298	27,000	27,000	0.00%
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>\$ 209,000</b>	<b>\$ 211,813</b>	<b>\$ 210,600</b>	<b>\$ 210,800</b>	<b>0.09%</b>
<b>SERVICE FEE REVENUE</b>					
RECORDING FEE & RESTORATION	\$ 23,000	\$ 29,988	\$ 23,000	\$ 25,000	8.70%
RESTORATION	\$ -	\$ 15	\$ -	\$ -	
DOCUMENT COPY FEE	2,200	3,298	2,100	3,000	42.86%
USE OF RECRDS FEE	225	422	225	300	33.33%
VITAL STATISTIC FEE	800	830	1,000	800	-20.00%
MOTOR VEHICLE RENEWAL FEE	80	42	80	50	-37.50%
PHOTOCOPYING FEE	10	109	10	50	400.00%
EV CHARGING FEES	600	918	800	800	0.00%
TRACY HALL RENTAL FEE	7,000	5,240	7,100	3,500	-50.70%
POLICE REPORT FEE	500	728	400	500	25.00%
POLICE ALARM RESPONSE FEE	150	-	150	-	-100.00%
SPECIAL POLICE DUTY FEES	-	160	-	-	
PLANNING DOC COPY FEE	-	803	-	-	
PLANNING MAPS	-	-	-	-	
RECREATION PROGRAM FEES	171,300	192,195	200,000	190,000	-5.00%
TRANSFER STATION STICKERS	28,000	39,183	28,000	40,000	42.86%
RECYCLING SOLID WASTE FEES	2,500	2,849	3,500	3,000	-14.29%
E-WASTE REVENUE	2,400	2,738	3,000	2,500	-16.67%
RECYCLING REBATES	5,000	1,317	6,500	1,500	-76.92%
C & D WASTE REVENUE	9,000	8,658	7,500	8,000	6.67%
TRASH COUPON	110,000	94,051	100,000	100,000	0.00%
<b>TOTAL SERVICE FEE REVENUE</b>	<b>\$ 362,765</b>	<b>\$ 383,544</b>	<b>\$ 383,365</b>	<b>\$ 379,000</b>	<b>-1.14%</b>

## Town of Norwich Revenue Report

	FY 20 ESTIMATE*	FY 20 ACTUAL	FY 21 ESTIMATE*	FY 22 ESTIMATE*	FY22/FY21 % CHANGE
<b>GRANT REVENUE</b>					
BETTER BACK ROADS GRANT	\$ -		\$ -	\$ -	
FEMA	-	\$ 2,426,059	-	-	
HISTORIC PRESERVATION GRANT	-	7,500	-	-	
DRY HYDRANT GRANT	-	2,818	-	-	
VLCT GRANT	-	2,850	-	-	
GOVERNORS HIGHWAY SAFETY GRANT	-	47	-	-	
MAHHC GRANT	-	11,512	-	-	
NORWICH WOMEN'S CLUB GRANTS	-	2,179	-	-	
RECREATION RESTART GRANT	-	2,781	-	-	
VTRANS TAP GRANT	-	18,123	-	-	
2017 VTRANS BIKE & PED GRANT	-		-	-	
<b>TOTAL GRANT REVENUE</b>	<b>\$ -</b>	<b>\$ 2,473,869</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>OTHER TOWN REVENUES</b>					
TOWN REPORT	\$ 2,000	\$ -	\$ 1,350	\$ 1,350	0.00%
BANK INTEREST	20,000	44,357	20,000	20,000	0.00%
INSURANCE CLAIMS (BEC's in FY 20)	-	248,720	-	-	
ATHLETIC FIELD RENTAL	32,000	26,710	32,000	25,000	-21.88%
LINE OF CREDIT (FEMA - JULY 1, 2017 STORM EVENT)	-		-	-	
<b>TOTAL OTHER TOWN REVENUES</b>	<b>\$ 54,000</b>	<b>\$ 319,787</b>	<b>\$ 53,350</b>	<b>\$ 46,350</b>	<b>-13.12%</b>
<b>PUBLIC SAFETY REVENUES</b>					
POLICE FINE	\$ 10,000	\$ 9,693	\$ 10,000	\$ 10,000	0.00%
PARKING FINE	300	530	350	500	42.86%
DOG FINE	150	350	125	200	60.00%
<b>TOTAL PUBLIC SAFETY REVENUES</b>	<b>\$ 10,450</b>	<b>\$ 10,573</b>	<b>\$ 10,475</b>	<b>\$ 10,700</b>	<b>2.15%</b>
<b>MISCELLANEOUS REVENUE</b>					
DAILY OVER/SHORT	\$ -	\$ (60)	\$ -	\$ -	
DONATIONS	-	50	-	-	
AMBULANCE BILLS PAID	-	-	-	-	
BROWNS SCHOOLHOUS RD BRIDGE DONATIONS	-	12,401	-	-	
COBRA REIMBURSEMENTS	-	492	-	-	
TOWN CLERK	-	126	-	-	
FINANCE DEPT	-	1	-	-	
PLANNING DEPT	-	-	-	-	
POLICE DEPT	-	70	-	-	
RECREATION DEPT	-	457	-	-	
FIRE DEPT	-	482	-	-	
HIGHWAY DEPT	-	(1,957)	-	-	
CONSERVATION COMM.	-	117	-	-	
MISCELLANEOUS	4,000	12,314	500	500	0.00%
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>\$ 4,000</b>	<b>\$ 24,492</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>0.00%</b>
<b>TOTAL FEES &amp; SERVICES</b>	<b>\$ 652,305</b>	<b>\$ 3,431,117</b>	<b>\$ 665,540</b>	<b>\$ 654,420</b>	<b>-1.67%</b>
ALLOWANCE FOR TAX ADJUSTMENTS*	-	-	-	-	
<b>TOTAL TOWN REVENUES</b>	<b>\$ 4,708,018</b>	<b>\$ 7,482,705</b>	<b>\$ 4,994,041</b>	<b>\$ 5,176,134</b>	<b>3.65%</b>

\* Adjusted at time of Town Report and setting tax rate.

## Town of Norwich Expenditure Budget Report

	FY20 Final Budget	FY20 Actual	FY21 Final Budget	FY22 Final Budget	FY22/FY21 % Change
<b>TOWN ADMINISTRATION</b>					
SELECTBOARD STIPEND	2,500	1,500	2,500	2,500	0.00%
TOWN MANAGER WAGE	89,076	91,262	94,010	95,971	2.09%
TREASURER STIPEND	1,750	1,750	1,750	1,750	0.00%
ADMIN ASSIST WAGE	52,456	52,095	53,015	55,886	5.42%
ADMIN ASSIST OT	500	-	500	500	0.00%
FICA TAX	9,069	8,836	9,410	9,415	0.05%
MEDI TAX	2,121	2,090	2,201	2,202	0.06%
HEALTH INSUR	42,971	43,334	46,701	45,623	-2.31%
DISABILITY/LIFE INSURANCE	1,721	1,484	1,721	1,036	-39.80%
DENTAL INSURANCE	432	404	446	462	3.59%
VT RETIREMENT	7,989	8,567	8,483	8,975	5.80%
VT RETIREMENT ADJUSTMENT	-	(6,421)	-	-	
PROFESS SERVICES (Inc. Dam litigation in FY20 Actual)	51,667	70,615	51,667	51,667	0.00%
TELEPHONE	625	841	625	850	36.00%
T MNGR CELL PHONE	650	578	650	600	-7.69%
T MNGR RELOCATION EXPENSE	-	-	-	-	
POSTAGE	100	234	100	100	0.00%
ADVERTISING	1,000	826	1,500	900	-40.00%
PRINTING	-	-	100	-	
MILEAGE	350	202	300	200	-33.33%
OFFICE SUPPLIES	500	1,508	500	900	80.00%
OFFICE EQUIP	300	370	300	300	0.00%
DUES/MTS/EDUC	1,800	778	1,800	1,000	-44.44%
COMMITTEE	50	-	-	3,000	
ENERGY COMMITTEE	1,500	18,347	1,460	1,460	0.00%
ENERGY COMMITTEE GRANT	-	-	-	-	
EVCS GRANT	-	-	-	-	
NEGRASS GRANT	-	-	-	-	
VLCT MEMBERSHIP	5,117	5,117	5,270	5,328	1.10%
TOWN REPORT	5,000	2,204	4,200	2,500	-40.48%
DES FUND-FACILITIES STUDY	-	-	-	-	
DES FUND-CITIZEN ASSISTANCE	-	-	-	-	
MISCELLANEOUS	500	1,995	500	500	0.00%
BUSINESS E-MAIL COMPROMISES (BEC'S)	-	249,720	-	-	
<b>TOTAL</b>	<b>279,745</b>	<b>558,238</b>	<b>289,708</b>	<b>293,625</b>	<b>1.35%</b>
<b>BOARD OF CIVIL AUTHORITY/ABATEMENT</b>					
JUSTICES WAGE	\$ 450	\$ 341	\$ 500	\$ 500	0.00%
FICA TAX	-	-	-	-	
MEDI TAX	-	-	-	-	
OFFICE SUPPLIES	25	-	25	25	0.00%
DUES/MTS/EDUC	300	-	300	140	-53.33%
POSTAGE	150	7	150	138	-8.00%
<b>TOTAL</b>	<b>925</b>	<b>348</b>	<b>975</b>	<b>803</b>	<b>-17.64%</b>
<b>STATUTORY MEETINGS</b>					
POLLWORKERS WAGE	\$ 400	\$ 214	\$ 1,200	\$ 600	-50.00%
FICA TAX	-	-	-	-	
MEDI TAX	-	-	-	-	
POSTAGE	125	-	125	99	-20.80%
ADVERTISING	180	208	180	195	8.33%
PRINTING	2,000	2,054	1,900	2,068	8.84%
OFFICE SUPPLIES	120	40	100	73	-27.00%
VOTING MACH EXPENSE	70	-	70	56	-20.00%
VOTING MACH MAINT AGRMT	350	-	-	-	
VTG MCHN PROGRAMG	2,500	1,198	3,400	1,700	-50.00%
<b>TOTAL</b>	<b>5,745</b>	<b>3,713</b>	<b>6,975</b>	<b>4,791</b>	<b>-31.31%</b>

## Town of Norwich Expenditure Budget Report

	FY20 Final		FY21 Final		FY22 Final	FY22/FY21
	Budget	FY20 Actual	Budget	Budget	Budget	% Change
<b>TOWN CLERK</b>						
TOWN CLERK WAGE	\$ 68,068	\$ 67,631	\$ 69,935	\$ 72,490		3.65%
ASST CLK WAGE	43,646	45,109	45,270	48,381		6.87%
FICA TAX	6,926	6,811	7,143	7,494		4.92%
MEDI TAX	1,620	1,593	1,670	1,753		4.94%
HEALTH INS	29,998	25,706	30,686	31,904		3.97%
DISABILITY/LIFE INS	1,412	1,205	1,412	1,036		-26.63%
DENTAL INSURANCE	864	861	864	924		6.94%
VT RETIREMENT	6,284	7,406	6,624	7,554		14.03%
DOG/CAT LICENSE	300	253	300	236		-21.33%
VITAL STATISTICS	25	-	15	15		0.00%
RECORD RESTORATION	-	5,886	-	-		
PERMIT/LICENSE REFUND	-	30	-	-		
ADVERTISING	150	-	-	-		
TELEPHONE	515	520	515	500		-2.91%
OFFICE SUPPLIES	1,500	618	1,500	1,200		-20.00%
OFFICE EQUIPMENT	175	130	500	500		0.00%
SOFTWARE	3,120	3,010	3,720	3,114		-16.29%
DUES/MTGS/EDUC	150	210	255	118		-53.73%
WOMEN'S CLUB GRANT	-	-	-	-		
DES FUND-RECORD RESTORATION	-	-	5,000	5,000		0.00%
<b>TOTAL</b>	<b>164,753</b>	<b>166,977</b>	<b>175,410</b>	<b>182,219</b>		<b>3.88%</b>
<b>FINANCE DEPARTMENT</b>						
FINANCE OFFICER WAGE	71,651	41,462	65,870	81,660		23.97%
FINANCE ASSISTANT WAGE	28,259	76,018	22,186	48,599		119.05%
FICA TAX	6,194	2,625	5,459	8,076		47.93%
MEDI TAX	1,449	570	1,277	1,889		47.95%
HEALTH INS	45,000	1,555	23,350	22,576		-3.31%
DISABILITY/LIFE INS	1,170	351	860	1,036		20.47%
DENTAL INSURANCE	432	622	446	924		107.17%
VT RETIREMENT	5,620	2,813	3,788	8,141		114.94%
PROFESSIONAL SERVICES	-	-	-	-		
TELEPHONE	500	653	500	650		30.00%
ADVERTISING	220	-	200	176		-12.00%
PRINTING	75	78	75	74		-1.33%
OFFICE SUPPLIES	1,500	1,838	1,500	1,506		0.40%
OFFICE EQUIPMENT	250	-	250	250		0.00%
SOFTWARE	850	903	1,275	925		-27.45%
DUES/MTGS/EDUC	250	150	1,000	512		-48.80%
INDEPENDENT AUDIT	10,815	11,740	15,500	13,500		-12.90%
BANK CHARGE	-	-	-	-		
<b>TOTAL</b>	<b>174,235</b>	<b>141,378</b>	<b>143,535</b>	<b>190,494</b>		<b>32.72%</b>
<b>GENERAL ADMINISTRATION</b>						
TELEPHONE	\$ 800	\$ 591	\$ 800	\$ 700		-12.50%
POSTAGE METER RENTAL	700	1,090	700	1,920		174.29%
POSTAGE	3,000	3,793	3,500	4,000		14.29%
OFFICE SUPPLIES	1,000	1,141	1,000	1,000		0.00%
PHOTOCOPIER	2,500	1,586	2,500	1,600		-36.00%
COMPUTER SOFTWARE	-	48	-	-		
COMPUTER EQUIPMENT	-	1,399	-	-		
WEB SITE SUPPORT	500	600	500	600		20.00%
SERVER MAINTENANCE	7,000	5,082	7,000	17,568		150.97%
DESIGNATED FUND EQUIPMENT	-	-	5,500	50,878		825.05%
<b>TOTAL</b>	<b>\$ 15,500</b>	<b>\$ 15,329</b>	<b>\$ 21,500</b>	<b>\$ 78,266</b>		<b>264.03%</b>



## Town of Norwich Expenditure Budget Report

	FY20 Final Budget	FY20 Actual	FY21 Final Budget	FY22 Final Budget	FY22/FY21 % Change
<b>LISTER DEPARTMENT</b>					
LISTER WAGE	\$ 4,500	\$ 3,750	\$ 4,500	\$ 4,500	0.00%
ASSESSING CLERK WAGE	16,955	16,896	17,700	17,882	1.03%
FICA TAX	1,330	1,322	1,376	1,109	-19.43%
MEDI TAX	311	309	322	259	-19.54%
HEALTH INS	-	-	-	-	
DISABILITY/LIFE INS	230	-	-	-	
DENTAL INSURANCE	-	-	-	-	
VT RETIREMENT	954	-	-	-	
PROFESSIONAL ASSESSOR SERVICES	45,000	32,251	45,000	35,000	-22.22%
REAPPRAISAL RESERVE FUND	21,700	21,700	33,800	43,000	27.22%
SOFTWARE MAINT/UPDATE	6,100	5,751	6,500	6,000	-7.69%
TELEPHONE	530	505	530	530	0.00%
POSTAGE	600	131	600	381	-36.50%
REAPPRAISAL POSTAGE	-	-	-	-	
ADVERTISING	150	-	150	-	-100.00%
PRINTING	150	33	100	88	-12.00%
MILEAGE REIMB	280	23	150	100	-33.33%
OFFICE SUPPLIES	150	92	125	125	0.00%
OFFICE EQUIPMENT	250	-	150	625	316.67%
DUES/MTGS/EDUC	300	-	100	75	-25.00%
<b>TOTAL</b>	<b>\$ 99,490</b>	<b>\$ 82,763</b>	<b>\$ 111,103</b>	<b>\$ 109,674</b>	<b>-1.29%</b>
<b>PLANNING/DRB DEPARTMENT</b>					
PLAN ADMIN WAGE	70,787	69,501	72,726	73,933	1.66%
OFFICE ASST. WAGE	24,301	25,288	24,985	26,407	5.69%
FICA TAX	5,895	6,035	6,058	6,221	2.69%
MEDI TAX	1,379	1,412	1,417	1,455	2.70%
HEALTH INS	14,924	14,600	15,024	16,073	6.98%
DISABILITY/LIFE INS	878	774	878	518	-41.00%
DENTAL INSURANCE	432	446	446	462	3.59%
VT RETIREMENT	3,982	4,388	4,182	4,621	10.50%
TOWN PLAN	5,000	513	1,000	-	
PLANNING SERVICES	3,500	-	3,000	3,000	0.00%
MAPPING	3,000	400	2,000	1,600	-20.00%
PLANNING GRANT	-	-	6,000	6,000	0.00%
HISTORIC PRESERVATION COMMISSION	1,000	-	750	750	0.00%
HISTORIC PRES CLG GRANT	-	16,005	-	-	
TELEPHONE	450	538	450	450	0.00%
POSTAGE	350	574	350	450	28.57%
ADVERTISING	600	352	500	500	0.00%
PRINTING	150	11	200	200	0.00%
MILEAGE REIMB	500	189	400	400	0.00%
OFFICE SUPPLIES	350	921	400	350	-12.50%
OFFICE EQUIPMENT	250	636	250	250	0.00%
DUES/MTGS/EDUC	2,000	435	750	750	0.00%
TWO RIVER PLANNING COMM.	5,087	5,087	5,223	5,223	0.00%
U.V. TRANSPORTATION MGMT	1,063	1,063	1,063	1,134	6.68%
<b>TOTAL</b>	<b>145,878</b>	<b>149,167</b>	<b>148,051</b>	<b>150,747</b>	<b>1.82%</b>

## Town of Norwich Expenditure Budget Report

	FY20 Final Budget	FY20 Actual	FY21 Final Budget	FY22 Final Budget	FY22/FY21 % Change
<b>RECREATION DEPARTMENT</b>					
<b>RECREATION ADMINISTRATION</b>					
RECREATION DIR WAGE	\$ 64,165	\$ 64,148	\$ 67,187	\$ 70,072	4.29%
FICA TAX	3,978	4,292	4,166	4,350	4.43%
MEDI TAX	930	1,004	974	1,016	4.29%
HEALTH INS	21,441	22,104	23,350	24,022	2.88%
DISABILITY/LIFE INSUR	862	826	862	518	-39.93%
DENTAL INSURANCE	432	404	446	462	3.59%
VT RETIREMENT	3,609	4,704	3,863	4,380	13.38%
TELEPHONE	550	540	500	525	5.00%
POSTAGE	200	105	150	175	16.67%
ADVERTISING	50	-	135	71	-47.41%
PRINTING	50	-	50	25	-50.00%
DUES/MTGS/EDUC	850	405	800	800	0.00%
OFFICE EQUIPMENT	100	141	50	50	0.00%
MILEAGE REIMBURSEMENT	400	-	300	263	-12.33%
OFFICE SUPPLIES	225	322	225	225	0.00%
<b>TOTAL ADMINISTRATION</b>	<b>\$ 97,843</b>	<b>\$ 98,995</b>	<b>\$ 103,059</b>	<b>\$ 106,954</b>	<b>3.78%</b>
<b>RECREATION PROGRAMS</b>					
INSTRUCTOR FEE	\$ 85,000	\$ 29,755	\$ 65,000	\$ 65,000	0.00%
COACHING MATERIALS	450	251	450	300	-33.33%
TEE SHIRT/HAT	4,000	1,957	3,000	3,000	0.00%
EQUIPMENT	4,000	1,814	3,500	3,500	0.00%
SUMMER PROG WAGE	13,000	33,957	38,000	38,000	0.00%
REFEREE/UMPIRE	4,000	3,650	3,600	3,700	2.78%
ENTRY FEE	1,300	3,464	4,500	2,500	-44.44%
REGISTRATION & CREDIT CARD FEES	8,000	11,818	8,500	8,500	0.00%
M.CROSS SCHOOL RENTAL FEE	13,500	6,615	-	-	
SPECIAL EVENTS /SUPPLIES	1,100	420	1,500	1,500	0.00%
FICA	806	2,510	2,356	2,500	6.11%
MEDI	189	587	551	600	8.89%
UV RAPIDS	-	1,249	-	-	
UNIFORM	700	790	700	700	0.00%
<b>TOTAL RECREATION PROGRAMS</b>	<b>\$ 136,045</b>	<b>\$ 98,838</b>	<b>\$ 131,657</b>	<b>\$ 129,800</b>	<b>-1.41%</b>
<b>RECREATION FACILITIES</b>					
REC FIELD CARE	\$ 10,750	\$ 2,648	\$ 7,500	\$ 7,000	-6.67%
HUNTLEY LINE MARKING	4,000	917	3,500	2,440	-30.29%
PORTABLE TOILET	350	1,138	1,200	1,062	-11.50%
REPAIRS & MAINT	2,000	158	2,500	2,519	0.76%
WATER USAGE	400	513	420	485	15.48%
WOMEN'S CLUB GRANT	-	686	2,500	1,875	-25.00%
MAHHC PREVENTION GRANT (100% Pass Thru Grant)	-	10,746	-	-	
VT REC RESTART GRANT (COVID-related assistance)	-	2,781	-	-	
SITE WORK	-	-	-	-	
DESIGNATED FUND-T COURTS	-	-	4,500	10,200	126.67%
<b>TOTAL RECREATION FACILITIES</b>	<b>\$ 17,500</b>	<b>\$ 19,587</b>	<b>\$ 22,120</b>	<b>\$ 25,581</b>	<b>15.65%</b>
<b>TOTAL</b>	<b>\$ 251,387</b>	<b>\$ 217,420</b>	<b>\$ 256,836</b>	<b>\$ 262,335</b>	<b>2.14%</b>

## Town of Norwich Expenditure Budget Report

	FY20 Final Budget	FY20 Actual	FY21 Final Budget	FY22 Final Budget	FY22/FY21 % Change
<b>PUBLIC SAFETY FACILITY</b>					
WATER USAGE	1,000	1,095	1,000	1,100	10.00%
ELECTRICITY	6,250	11,431	6,250	7,100	13.60%
HEATING (Inc. Apparatus Bay)	2,500	1,111	3,000	2,875	-4.17%
ADMIN TELEPHONE & INTERNET	5,800	3,921	4,500	4,830	7.33%
ALARM MONITORING	210	226	210	325	54.76%
SUPPLIES	1,000	337	1,000	750	-25.00%
REPAIRS & MAINTENANCE (Inc. Apparatus Bay)	1,500	5,715	1,750	2,000	14.29%
CLEANING	9,360	10,911	11,000	11,000	0.00%
DESIGNATED FUND - POLICE/FIRE STATION	-	-	3,500	-	-100.00%
<b>TOTAL PUBLIC SAFETY FACILITY</b>	<b>27,620</b>	<b>34,748</b>	<b>32,210</b>	<b>29,980</b>	<b>-6.92%</b>
<b>POLICE DEPARTMENT</b>					
<b>WAGES &amp; BENEFITS</b>					
POLICE CHIEF WAGE	\$ 81,000	\$ 81,294	\$ 84,093	\$ 87,257	3.76%
POLICE OFFICER WAGE	162,962	159,474	168,822	174,617	3.43%
ON-CALL WAGE	6,000	5,520	7,000	5,472	-21.83%
OVERTIME OFFICER WAGE	22,000	19,241	23,843	19,838	-16.80%
ADMINISTRATIVE WAGE	48,116	47,409	49,412	51,247	3.71%
PARTTIME OFFICER WAGE	5,000	566	5,000	3,000	-40.00%
CROSSING GUARD WAGE	15,200	14,260	15,200	16,934	11.41%
SPECIAL DUTY WAGE	-	160	250	-	
GOVERNOR'S HIGHWAY SAFETY GRANT WAGE	-	1,099	-	-	
FICA TAX	21,097	20,763	21,924	20,587	-6.10%
MEDI TAX	4,934	4,856	5,127	4,815	-6.09%
HEALTH INS	68,437	59,300	68,437	72,228	5.54%
DISABILITY/LIFE INS	3,708	2,668	3,708	3,708	0.00%
DELTA DENTAL	2,160	2,105	2,160	2,160	0.00%
VT RETIREMENT	22,764	27,640	24,350	24,313	-0.15%
<b>TOTAL</b>	<b>\$ 463,378</b>	<b>\$ 446,353</b>	<b>\$ 479,327</b>	<b>\$ 486,176</b>	<b>1.43%</b>
<b>COMMUNITY POLICING</b>					
ANIMAL CONTROL	\$ 800	\$ 1,978	\$ 2,500	\$ 2,131	-14.76%
COMMUNITY RELATNS	1,200	483	1,200	653	-45.58%
SPEED SIGNS	1,200	3,214	1,800	1,865	3.61%
NORWICH CADET PROGRAM	500	-	500	300	-40.00%
<b>TOTAL</b>	<b>\$ 3,700</b>	<b>\$ 5,675</b>	<b>\$ 6,000</b>	<b>\$ 4,949</b>	<b>-17.52%</b>
<b>EQUIPMENT &amp; MAINTENANCE</b>					
RADIO MAINTENANCE	\$ 800	\$ 315	\$ 800	\$ 764	-4.50%
PETROLEUM PRODUCTS	8,000	2,181	8,000	6,121	-23.49%
CRUISER VIDEO EQUIP	500	40	500	1,025	105.00%
CRUISER MAINT	7,500	6,355	10,200	8,396	-17.69%
CRUISER SUPPLIES	500	226	500	482	-3.60%
<b>TOTAL</b>	<b>\$ 17,300</b>	<b>\$ 9,117</b>	<b>\$ 20,000</b>	<b>\$ 16,788</b>	<b>-16.06%</b>
GRANTS (Inc PACIF Equip & Women's Club)	\$ -	\$ 952	\$ -	\$ -	
<b>SUPPORT</b>					
ADMINISTRATION	\$ 3,000	\$ 4,634	\$ 4,000	\$ 4,000	0.00%
TRAINING	2,500	1,588	2,500	2,500	0.00%
TRAINING SUPPLIES (inc. Equipment & Ballistic Vests)	500	1,524	2,000	1,421	-28.95%
VIBRS	3,500	2,404	3,000	2,971	-0.97%
DISPATCH SERVICES	62,817	61,673	67,292	72,911	8.35%
MILEAGE REIMB	200	74	200	217	8.50%
DUES/MTGS/EDUC	750	714	1,000	943	-5.70%

## Town of Norwich Expenditure Budget Report

	FY20 Final		FY21 Final		FY22 Final	FY22/FY21
	Budget	FY20 Actual	Budget	Budget	Budget	% Change
UNIFORM	2,500	2,848	2,500		3,026	21.04%
UNIFORMS CLEANING	1,500	1,499	1,500		1,386	-7.60%
<b>TOTAL</b>	<b>\$ 77,267</b>	<b>\$ 76,958</b>	<b>\$ 83,992</b>	<b>\$</b>	<b>\$ 89,375</b>	<b>6.41%</b>
<b>DESIGNATED FUNDS</b>						
DESIGNATED FUND-SPECIAL EQUIP	\$ 2,500	\$ 2,885	\$ 2,500	\$	-	-100.00%
DESIGNATED FUND-CRUISER	10,000	10,000	20,000		-	-100.00%
<b>TOTAL</b>	<b>\$ 12,500</b>	<b>\$ 12,885</b>	<b>\$ 22,500</b>	<b>\$</b>	<b>-</b>	<b>-100.00%</b>
<b>TOTAL POLICE DEPART. &amp; PUBLIC SAFETY BUILDING</b>	<b>574,145</b>	<b>551,942</b>	<b>611,819</b>		<b>597,288</b>	<b>-2.38%</b>
<b>FIRE/FAST DEPT.</b>						
<b>FIRE WAGES</b>						
FIRE CHIEF WAGES	\$ 62,230	\$ 64,892	\$ 65,185	\$	67,782	3.98%
FIRE OFFICER STIPEND	1,500	1,500	2,100		2,100	0.00%
FIREFIGHTERS WAGE	34,000	26,348	34,000		29,000	-14.71%
FF DRILLS/MTGS WAGE	3,000	2,160	3,000		3,000	0.00%
FICA TAX	6,245	5,767	6,466		6,322	-2.22%
MEDI TAX	1,461	1,348	1,512		1,479	-2.19%
HEALTH INSURANCE	15,966	15,582	16,276		16,458	1.12%
DISABILITY/LIFE INSURANCE	817	719	817		518	-36.62%
VT RETIREMENT	3,500	4,414	3,748		4,236	13.02%
DENTAL INSURANCE	324	331	446		462	3.59%
<b>TOTAL</b>	<b>\$ 129,043</b>	<b>\$ 123,060</b>	<b>\$ 133,551</b>	<b>\$</b>	<b>\$ 131,357</b>	<b>-1.64%</b>
<b>EMS WAGES</b>						
EMS WAGE	\$ 6,000	\$ 6,944	5,500		6,000	9.09%
EMS DRILL WAGE	1,800	1,920	1,900		1,900	0.00%
EMS FICA TAX	484	540	459		490	6.80%
EMS MEDI TAX	113	127	107		115	7.18%
<b>TOTAL</b>	<b>\$ 8,397</b>	<b>\$ 9,531</b>	<b>\$ 7,966</b>	<b>\$</b>	<b>\$ 8,505</b>	<b>6.76%</b>
<b>EDUCATION &amp; TRAINING</b>						
FIRE EDUC/TRAINING	\$ 1,000	\$ 482	\$ 750	\$	1,000	33.33%
EMS EDUC/TRNG	1,400	615	1,200		1,400	16.67%
FIRE DUES/MTGS/EDUC	750	205	750		500	-33.33%
<b>TOTAL</b>	<b>\$ 3,150</b>	<b>\$ 1,302</b>	<b>\$ 2,700</b>	<b>\$</b>	<b>\$ 2,900</b>	<b>7.41%</b>
<b>TOOLS &amp; EQUIPMENT</b>						
FIRE TOOLS & EQUIPMENT	\$ 4,000	\$ 3,931	\$ 4,000	\$	4,000	0.00%
EMS TOOLS/ EQUIP	1,900	1,959	1,900		1,900	0.00%
RADIO PURCH/REPAIR	1,000	502	750		750	0.00%
<b>TOTAL</b>	<b>\$ 6,900</b>	<b>\$ 6,391</b>	<b>\$ 6,650</b>	<b>\$</b>	<b>\$ 6,650</b>	<b>0.00%</b>
<b>MAINTENANCE</b>						
FIRE TRK R & M	\$ 14,000	\$ 14,203	\$ 14,000	\$	14,500	3.57%
EQUIPMENT MAINTENANCE (Inc. Equip Safety Testing)	2,000	1,337	5,800		4,000	-31.03%
RADIO MAINTENANCE	500	196	500		531	6.20%
SOFTWARE MAINTENANCE (Inc. Equip Safety Testing)	400	120	400		1,012	153.00%
COMPUTER MAINTENANCE	450	-	400		291	-27.25%
VEHICLE FUEL	3,000	1,914	3,000		2,715	-9.50%
<b>TOTAL</b>	<b>\$ 20,350</b>	<b>\$ 17,771</b>	<b>\$ 24,100</b>	<b>\$</b>	<b>\$ 23,049</b>	<b>-4.36%</b>

## Town of Norwich Expenditure Budget Report

	FY20 Final Budget	FY20 Actual	FY21 Final Budget	FY22 Final Budget	FY22/FY21 % Change
<b>SUPPORT</b>					
RECRUITMENT	\$ 100	\$ 100	\$ 100	\$ 100	0.00%
VEHICLE ALLOWANCE	-	-	-	-	
FIRETRUCK STORAGE	-	-	-	-	
POSTAGE	75	8	25	25	0.00%
FIRE PREVENTION BOOKS & MATERIALS	100	92	100	100	0.00%
FIREFIGHTERS CASUAL INS	4,900	8,746	5,200	8,800	69.23%
TELEPHONE & INTERNET	-	687	-	-	
OFFICE SUPPLIES	400	544	400	400	0.00%
DISPATCH SERVICE	20,985	20,985	21,824	22,588	3.50%
UNIFORM	225	159	225	225	0.00%
HYDRANT RENTAL	22,500	22,499	23,000	33,933	47.54%
DRY HYDRANT	200	5	200	25	-87.50%
OSHA COMPLIANCE	1,100	136	1,200	1,000	-16.67%
<b>TOTAL</b>	<b>\$ 50,585</b>	<b>\$ 53,961</b>	<b>\$ 52,274</b>	<b>\$ 67,196</b>	<b>28.55%</b>
<b>AMBULANCE EXPENDITURES</b>					
AMBULANCE CONTRACT	\$ 130,235	\$ 126,113	\$ 135,500	\$ 146,340	8.00%
AMBULANCE LIAB	12,000	9,038	14,500	14,500	0.00%
<b>TOTAL</b>	<b>\$ 142,235</b>	<b>\$ 135,151</b>	<b>\$ 150,000</b>	<b>\$ 160,840</b>	<b>7.23%</b>
<b>GRANT</b>					
VLCT PACIF GRANT	\$ -	\$ 1,643	\$ -	\$ -	
DRY HYDRANT GRANT	-	2,585	-	-	
FY 17 HOMELAND SECURITY	-	-	-	-	
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 4,228</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>DESIGNATED FUNDS</b>					
DESIGNATED FUND-APPARATUS	\$ 30,000	\$ 30,000	\$ 15,000	\$ 20,000	33.33%
DESIGNATED FUND-EQUIPMENT	20,610	20,610	-	20,000	
<b>TOTAL</b>	<b>50,610</b>	<b>50,610</b>	<b>15,000</b>	<b>40,000</b>	<b>166.67%</b>
<b>TOTAL FIRE DEPT.</b>	<b>411,270</b>	<b>402,005</b>	<b>392,241</b>	<b>440,497</b>	<b>12.30%</b>
<b>EMERGENCY MANAGEMENT</b>					
DEBT SERVICE ON TOWER BOND (Principal & Interest)	\$ 32,078	\$ 31,410	\$ 30,738	\$ 29,894	-2.75%
TOWER POWER	600	408	600	500	-16.67%
EMERG MAN ADMIN	100	-	100	17	-83.00%
EMERG MNGMT SUPPLIES	50	-	50	33	-34.00%
GENERATOR FUEL	300	66	300	55	-81.67%
EMERG GEN MAINT	6,200	1,126	6,200	2,500	-59.68%
BASE RADIO MAINTENANCE PD & DPW	500	-	500	-	-100.00%
HAZARD MITIGATION PLAN (FEMA Grant) - Consultant	-	5,804	-	-	
DESIGNATED FUND- GENERATORS	25,000	25,000	25,000	10,000	-60.00%
<b>TOTAL</b>	<b>64,828</b>	<b>63,814</b>	<b>63,488</b>	<b>42,999</b>	<b>-32.27%</b>
<b>CONSERVATION COMM.</b>					
PRINTING	-	-	-	-	
OFFICE SUPPLIES & EMAIL	-	-	-	-	
DUES/MTGS/EDUC	\$ 850	\$ 50	\$ 300	\$ 300	0.00%
SPKRS/PUBLIC INFO / GEN'L PUBLIC EDUCATION	300	-	1,500	83	-94.47%
PUBLICITY / OUTDOOR STUDENT PROGRAMS - LEEEP	300	750	1,500	366	-75.60%
TRAILS	3,000	934	5,500	1,290	-76.55%
WATER QUAL MONIT	500	-	-	-	



## Town of Norwich Expenditure Budget Report

	FY20 Final Budget	FY20 Actual	FY21 Final Budget	FY22 Final Budget	FY22/FY21 % Change
MILT FRYE NATURE AREA	1,000	101	1,150	1,650	43.48%
NATRL RESRCS INVEN	1,000	-	-	-	
PROJECT RESTORATION / NATURAL RES. PROJS.	1,000	-	1,000	-	-100.00%
WOMAN'S CLUB GRANT	-	-	-	-	
<b>TOTAL</b>	\$ 7,950	\$ 1,835	\$ 10,950	\$ 3,689	-66.31%
<b>PUBLIC WORKS DEPARTMENT</b>					
<b>HIGHWAY DIVISION</b>					
<b>HIGHWAY-WAGES &amp; BENEFITS</b>					
DIRECTOR OF PUBLIC WORKS	80,924	82,269	83,498	86,192	3.23%
ADMINISTRATIVE ASSISTANT, PART-TIME	-	-	20,103	21,826	8.57%
ROAD CREW WAGES (Inc. 1 new gen'l laborer)	264,258	263,217	325,447	282,486	-13.20%
ROAD CREW OVERTIME	29,000	44,955	29,000	45,000	55.17%
PAGER COMPENSATION	2,750	3,850	3,300	4,650	40.91%
FICA & MEDICARE	28,835	29,714	35,293	21,610	-38.77%
HEALTH INSURANCE	103,856	79,209	92,030	73,283	-20.37%
DISABILITY & LIFE INSURANCE	4,434	5,028	5,141	2,589	-49.64%
DENTAL INSURANCE	2,592	2,770	2,678	2,310	-13.74%
RETIREMENT	21,202	27,154	25,372	17,655	-30.41%
<b>TOTAL</b>	537,852	538,167	621,862	557,601	-10.33%
<b>MATERIALS</b>					
SALT & CHEMICALS	\$120,000	\$102,574	\$120,000	\$115,000	-4.17%
SAND	65,000	92,113	100,000	105,000	5.00%
DUST CONTROL	18,000	14,233	20,000	15,000	-25.00%
GRAVEL & STONE	50,000	47,986	50,000	55,000	10.00%
CULVERTS & OTHER ROAD SUPPLIES	5,000	6,664	5,000	12,000	140.00%
ASPHALT PRODUCTS	5,000	1,464	5,000	2,995	-40.10%
BRIDGE REPAIR & MAINTENANCE	2,000	-	5,000	2,000	-60.00%
OTHER PROJECTS	5,000	645	2,000	1,783	-10.85%
SIGNS	3,000	494	4,000	2,256	-43.60%
<b>TOTAL</b>	\$273,000	\$266,173	\$311,000	\$311,034	0.01%
<b>CONTRACTED SERVICES</b>					
PLOWING & SANDING	\$24,000	\$20,488	\$24,000	\$22,976	-4.27%
ROAD SWEEPING	3,500	-	4,500	3,243	-27.93%
LEAF REMOVAL	6,000	2,250	6,000	3,029	-49.52%
STREETLIGHTS	11,500	12,823	12,000	12,595	4.96%
TREE CUTTING & REMOVAL	12,500	4,450	12,500	10,516	-15.87%
UNIFORMS	9,000	12,120	10,000	12,773	27.73%
PAVING	30,000	6,360	30,000	25,000	-16.67%
OTHER PROJECTS	7,500	5,340	7,500	66,354	784.72%
CRACK SEALING	35,000	-	15,000	15,944	6.29%
PAVEMENT MARKING	21,000	19,652	22,000	32,000	45.45%
BRIDGES	-	-	10,000	67,000	570.00%
<b>TOTAL</b>	\$160,000	\$83,482	\$153,500	\$271,430	76.83%
<b>EQUIPMENT</b>					
OUTSIDE REPAIRS	\$ 45,000	\$ 30,124	\$ 45,000	\$ 40,000	-11.11%
PARTS & SUPPLIES	42,250	50,334	45,000	50,000	11.11%
PETROLEUM PRODUCTS	43,000	48,498	43,000	48,000	11.63%
<b>TOTAL</b>	\$130,250	\$128,956	\$ 133,000	\$ 138,000	3.76%

## Town of Norwich Expenditure Budget Report

	FY20 Final Budget	FY20 Actual	FY21 Final Budget	FY22 Final Budget	FY22/FY21 % Change
<b>HIGHWAY GARAGE</b>					
ELECTRICITY	\$ 3,000	\$ 4,736	\$ 3,600	\$ 3,600	0.00%
PROPANE	10,000	5,646	7,000	6,861	-1.99%
TELEPHONE (Inc. Internet)	4,000	2,931	4,000	3,407	-14.83%
SUPPLIES	1,500	10,089	3,000	8,260	175.33%
ALARM MONITORING	500	119	500	461	-7.80%
REPAIRS & MAINTENANCE	5,000	5,440	9,000	6,979	-22.46%
TOOLS	11,500	7,120	5,000	7,326	46.52%
ADMINISTRATION	5,000	3,468	5,000	5,256	5.12%
DESIGNATED FUND-GARAGE	35,000	35,000	25,000	25,000	0.00%
<b>TOTAL</b>	<b>\$ 75,500</b>	<b>\$ 74,549</b>	<b>\$ 62,100</b>	<b>\$ 67,150</b>	<b>8.13%</b>
<b>GRANTS</b>					
BETTER ROADS / GRANTS IN AID	\$ -	\$ -	\$ 5,705	\$ 5,000	-12.36%
VTRANS - BIKE & PED	\$ -	\$ 524	\$ 6,600	\$ -	-100.00%
VTRANS - STRUCTURES GRANT (10% Local)	\$ -	\$ -	\$ 3,600	\$ -	-100.00%
VTRANS - PAVING GRANT	\$ -	\$ -	\$ -	\$ -	-
VTRANS - TAP GRANT (Tigertown Culverts - 20% Local)	\$ -	\$ 28,704	\$ 75,600	\$ 21,929	-70.99%
FEMA GRANT	\$ -	\$ 98,024	\$ -	\$ -	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 127,253</b>	<b>\$ 91,505</b>	<b>\$ 26,929</b>	<b>-70.57%</b>
<b>CAPITAL EXPENDITURES</b>					
DESIGNATED FUND-EQUIPMENT	\$ 40,000	\$ 43,754	\$ 20,000	\$ 40,000	100.00%
DESIGNATED FUND-SIDEWALK	-	-	-	14,000	-
DESIGNATED FUND-PAVING	-	-	60,000	60,000	0.00%
DESIGNATED FUND-BRIDGES	88,000	88,000	40,000	157,000	292.50%
<b>TOTAL</b>	<b>\$ 128,000</b>	<b>\$ 131,754</b>	<b>\$ 120,000</b>	<b>\$ 271,000</b>	<b>125.83%</b>
<b>TOTAL-HIGHWAY DIVISION</b>	<b>\$ 1,304,602</b>	<b>\$ 1,350,333</b>	<b>\$ 1,492,967</b>	<b>\$ 1,643,144</b>	<b>10.06%</b>
<b>BUILDINGS &amp; GROUNDS DIVISION</b>					
<b>BUILDINGS &amp; GROUNDS WAGES &amp; BENEFITS</b>					
BUILDING & GROUND WAGES	\$ 85,805	\$ 83,792	\$ 92,372	\$ 92,323	-0.05%
OVERTIME WAGES	5,000	3,402	5,000	5,000	0.00%
PAGER COMPENSATION	1,100	550	550	775	40.91%
FICA & MEDICARE	7,031	6,922	7,491	7,063	-5.71%
HEALTH INSURANCE	29,340	32,691	31,866	33,545	5.27%
DISABILITY & LIFE INSURANCE	1,140	913	1,140	1,036	-9.12%
DENTAL INSURANCE	432	877	735	924	25.71%
RETIREMENT	5,170	6,745	5,631	5,770	2.48%
<b>TOTAL</b>	<b>\$ 135,017</b>	<b>\$ 135,892</b>	<b>\$ 144,785</b>	<b>\$ 146,436</b>	<b>1.14%</b>
<b>MATERIALS</b>					
GARDEN SUPPLIES & PLANTS	\$ 1,600	\$ 643	\$ 2,000	\$ 1,576	-21.20%
<b>CONTRACTED SERVICES</b>					
FOLEY PARK & MEDIANS	\$ 4,750	\$ -	\$ -	\$ -	-
UNIFORMS	2,000	4,295	2,500	4,800	92.00%
<b>TOTAL</b>	<b>\$ 6,750</b>	<b>\$ 4,295</b>	<b>\$ 2,500</b>	<b>\$ 4,800</b>	<b>92.00%</b>
<b>EQUIPMENT</b>					
OUTSIDE REPAIRS	\$ 1,600	\$ 1,892	\$ 1,600	\$ 1,960	22.50%
PARTS & SUPPLIES	2,500	4,050	3,000	-	-100.00%
PETROLEUM PRODUCTS	2,800	1,110	2,800	-	-100.00%
TOOLS	500	53	500	-	-100.00%
<b>TOTAL</b>	<b>\$ 7,400</b>	<b>\$ 7,104</b>	<b>\$ 7,900</b>	<b>\$ 1,960</b>	<b>-75.19%</b>

## Town of Norwich Expenditure Budget Report

	FY20 Final Budget	FY20 Actual	FY21 Final Budget	FY22 Final Budget	FY22/FY21 % Change
<b>CAPITAL EXPENDITURES</b>					
DESIGNATED FUND-EQUIPMENT	-	-	-	-	
<b>TOTAL-BUILDING AND GROUNDS DIVISION</b>	<b>\$ 150,767</b>	<b>\$ 147,934</b>	<b>\$ 157,185</b>	<b>\$ 154,772</b>	<b>-1.53%</b>
<b>SOLID WASTE DIVISION</b>					
SOLID WASTE WAGES & BENEFITS					
TRANSFER STATION WAGES	38,838	39,910	39,374	42,774	8.64%
FICA & MEDICARE	2,971	3,168	3,012	3,272	8.63%
<b>TOTAL</b>	<b>41,809</b>	<b>43,078</b>	<b>42,386</b>	<b>46,046</b>	<b>8.63%</b>
<b>CONTRACTED SERVICES</b>					
GUVSWMD ASSESSMENT	\$ 37,554	\$ 37,554	\$ 37,554	\$ 37,554	0.00%
MUNICIPAL SOLID WASTE	46,000	51,641	43,000	48,923	13.77%
RECYCLING	45,000	39,326	40,000	39,297	-1.76%
C & D WASTE DISPOSAL	9,000	10,308	10,000	9,641	-3.59%
FOOD WASTE DISPOSAL	2,500	7,153	6,000	6,850	14.17%
UNIFORMS	500	-	500	-	-100.00%
<b>TOTAL</b>	<b>\$ 140,554</b>	<b>\$ 145,983</b>	<b>\$ 137,054</b>	<b>\$ 142,265</b>	<b>3.80%</b>
<b>EQUIPMENT</b>					
REPAIRS & MAINTENANCE	\$ 2,000	\$ 3,117	\$ 2,000	\$ 3,000	50.00%
PARTS & SUPPLIES	1,000	1,369	1,000	1,000	0.00%
SMALL EQUIPMENT	500	829	300	500	66.67%
<b>TOTAL</b>	<b>\$ 3,500</b>	<b>\$ 5,316</b>	<b>\$ 3,300</b>	<b>\$ 4,500</b>	<b>36.36%</b>
<b>TRANSFER STATION</b>					
PURCHASED SERVICES	\$ 1,170	\$ 2,442	\$ 2,595	\$ 2,500	-3.66%
ELECTRICITY	1,000	3,413	2,000	2,000	0.00%
PROPANE	650	460	600	600	0.00%
TELEPHONE	450	473	450	500	11.11%
ADMINISTRATION	2,500	257	2,000	1,000	-50.00%
FRANCHISE TAX TO VERMONT	2,100	1,362	2,000	2,000	0.00%
<b>TOTAL</b>	<b>\$ 7,870</b>	<b>\$ 8,406</b>	<b>\$ 9,645</b>	<b>\$ 8,600</b>	<b>-10.83%</b>
<b>CAPITAL EXPENDITURES</b>					
DESIGNATED FUND-EQUIPMENT	-	-	-	-	
<b>TOTAL-TRANSFER STATION DIVISION</b>	<b>\$ 193,733</b>	<b>\$ 202,782</b>	<b>\$ 192,385</b>	<b>\$ 201,411</b>	<b>4.69%</b>
<b>TRACY HALL</b>					
WATER USAGE	\$ 550	\$ 858	\$ 650	\$ 875	34.62%
ELECTRICITY	12,000	14,272	13,500	13,500	0.00%
HEATING	11,000	11,096	11,500	11,500	0.00%
ALARM MONITORING	600	119	600	200	-66.67%
ELEVATOR MAINT	3,100	3,406	3,300	3,300	0.00%
BUILDING SUPPLIES	4,200	3,135	4,200	4,200	0.00%
REPAIRS & MAINT	10,000	8,852	13,000	10,000	-23.08%
CUSTODIAN PAGER	100	-	550	775	40.91%
MILEAGE REIMB	-	-	-	-	
BANDSTAND & SIGN ELECTR (Inc Huntley EV Charge)	900	3,279	2,000	2,000	0.00%
DESIGNATED FUND-TRACY HALL	20,000	20,000	-	-	
<b>TOTAL TRACY HALL</b>	<b>\$ 62,450</b>	<b>\$ 65,016</b>	<b>\$ 49,300</b>	<b>\$ 46,350</b>	<b>-5.98%</b>
<b>TOTAL PUBLIC WORKS DEPARTMENT</b>	<b>\$ 1,711,552</b>	<b>\$ 1,766,066</b>	<b>\$ 1,891,837</b>	<b>\$ 2,045,677</b>	<b>8.13%</b>

## Town of Norwich Expenditure Budget Report

	FY20 Final Budget	FY20 Actual	FY21 Final Budget	FY22 Final Budget	FY22/FY21 % Change
<b>DEBT SERVICE EXPENDITURES</b>					
PUBLIC SAFETY FACILITY BOND - PRINCIPAL	\$ 47,000	\$ 47,000	\$ 47,000	\$ 47,000	0.00%
PUBLIC SAFETY FACILITY - INTEREST	48,269	48,269	47,416	46,474	-1.99%
BROWNS SCHOOLHOUSE RD PED. BRIDGE - PRIN/INT	-	-	-	14,040	
PUBLIC SAFE BLDG / HIGH. GARAGE ADD. - "OVER."	-	-	52,330	52,330	
DEBT INTEREST (FEMA)	18,000	-	-	-	
FEMA LTR OF CREDIT - PRINCIPAL PAID TO CLOSEOUT	-	1,400,000	-	-	
FEMA LTR OF CREDIT - INTEREST PAID TO CLOSEOUT	-	9,838	-	-	
<b>TOTAL</b>	<b>\$ 113,269</b>	<b>\$ 1,505,107</b>	<b>\$ 146,746</b>	<b>\$ 159,844</b>	<b>8.93%</b>
<b>TAX EXPENDITURES</b>					
TAX ADJUSTMENTS & ABATEMENT	\$ 3,500	\$ 2	\$ 3,500	\$ 3,000	-14.29%
<b>TOTAL</b>	<b>\$ 3,500</b>	<b>\$ 2</b>	<b>\$ 3,500</b>	<b>\$ 3,000</b>	<b>-14.29%</b>
<b>INSURANCES</b>					
COBRA (Inc. an HRA adjust. In FY20 Actual)	-	365	-	-	
PROP & CAS INSURANCE	\$ 86,000	\$ 72,432	\$ 75,092	\$ 87,385	16.37%
UNEMP INS RATE ASSMT	2,000	2,526	2,397	3,156	31.66%
WORKER'S COMP INS	132,000	130,285	109,130	94,397	-13.50%
<b>TOTAL</b>	<b>\$ 220,000</b>	<b>\$ 205,608</b>	<b>\$ 186,619</b>	<b>\$ 184,938</b>	<b>-0.90%</b>
<b>TOTAL TOWN EXPENDITURES</b>	<b>\$ 4,271,793</b>	<b>\$ 5,866,460</b>	<b>\$ 4,493,503</b>	<b>\$ 4,780,866</b>	<b>6.40%</b>
<b>OTHER MONETARY ARTICLES</b>					
ADVANCE TRANSIT	\$ 13,514	\$ 13,514	\$ 13,514	\$ 13,514	0.00%
BROWNS SCHOOLHOUSE RD BRIDGE	-	-	80,000	-	
CATV	3,000	3,000	3,000	3,000	0.00%
GOOD BEGINNINGS	3,000	3,000	3,000	3,000	0.00%
GREEN MOUNTAIN ECONOMIC DEVELOPMENT CORP	1,677	1,677	1,659	1,659	0.03%
HEADREST	2,500	2,500	2,500	2,500	0.00%
NORWICH AMERICAN LEGION	1,500	1,500	1,500	1,500	0.00%
NORWICH CEMETERY ASSOCATN	20,000	20,000	20,000	20,000	0.00%
NORWICH CHILD CARE SCHOLARSHIP	4,348	4,348	4,348	4,348	0.00%
NORWICH HISTORICAL SOCIETY	8,000	8,000	8,000	8,000	0.00%
NORWICH LIONS CLUB FIREWORKS	3,000	3,000	3,000	3,500	16.67%
NORWICH PUBLIC LIBRARY - OPERATING	283,000	283,000	288,660	288,660	0.00%
NORWICH PUBLIC LIBRARY-REPAIRS & CAPITAL MAINT	50,000	50,000	-	-	
PUBLIC HEALTH COUNCIL OF THE UPPER VALLEY	337	337	337	337	0.00%
REGIONAL ENERGY COORDINATOR	-	-	30,670	-	
SENIOR SOLUTIONS	1,200	1,200	1,200	1,200	0.00%
SEVCA	3,750	3,750	3,750	3,750	0.00%
SPECIAL NEEDS SUPPORT CENTER	2,000	2,000	2,000	2,000	0.00%
THE FAMILY PLACE	6,000	6,000	6,000	6,000	0.00%
UPPER VALLEY TRAILS ALLIANCE	2,000	2,000	2,000	2,000	0.00%
VISITING NURSE ASSOC. & HOSPICE	15,600	15,600	15,600	18,500	18.59%
WHITE RIVER COUNCIL ON AGING	5,300	5,300	5,300	5,300	0.00%
WINDSOR COUNTY MENTORS	1,000	1,000	1,000	1,000	0.00%
WISE	2,500	2,500	2,500	2,500	0.00%
YOUTH-IN-ACTION	3,000	3,000	3,000	3,000	0.00%
<b>TOTAL VOTED MONETARY ARTICLES</b>	<b>436,226</b>	<b>436,226</b>	<b>502,537</b>	<b>395,268</b>	<b>-21.35%</b>
<b>TOTAL TOWN EXPENDITURES IF ALL ARTICLES PASS</b>	<b>\$ 4,708,018</b>	<b>\$ 6,302,686</b>	<b>\$ 4,996,040</b>	<b>\$ 5,176,134</b>	<b>3.60%</b>

## Trends - Operational Expenses 2014-2022

Department Operational Budgets, as a Percent of Total Operations, Fiscal Years 2014 - 2022 (July 1 - June 30)  
(Not Including: Debt Service, New Designated Funds, FEMA/July 1, 2017, and Other Monetary Articles)

BUDGETED DOLLARS											
Dept	2014	2015	2016	2017	2018	2019	2020	2021	2022		
Gen'l Govt	\$ 693,823	\$ 688,239	\$ 737,602	\$ 706,100	\$ 692,331	\$ 673,516	\$ 726,643	\$ 715,856	\$ 764,683		
Plan/Zon	139,677	133,148	132,101	132,197	149,289	135,612	145,878	148,051	150,747		
Rec	201,816	253,554	218,254	234,615	248,242	248,851	251,387	252,336	252,135		
PSF	20,690	24,870	25,070	24,695	23,508	18,320	27,620	28,710	29,980		
Police	511,779	516,335	538,719	547,000	564,898	568,601	561,645	589,319	597,288		
Fire/Fast	274,600	309,135	273,419	278,657	334,646	328,042	360,660	377,241	400,497		
EMS	4,800	9,460	8,050	7,100	7,100	7,779	7,750	7,750	3,105		
DPW	1,480,315	1,494,237	1,507,619	1,524,378	1,571,075	1,565,740	1,528,552	1,706,837	1,749,677		
Other	117,850	165,350	174,436	209,762	228,300	228,300	223,500	190,119	187,938		
<b>TOTAL, OPS</b>	<b>\$ 3,445,350</b>	<b>\$ 3,594,328</b>	<b>\$ 3,615,270</b>	<b>\$ 3,664,504</b>	<b>\$ 3,819,389</b>	<b>\$ 3,774,761</b>	<b>\$ 3,833,635</b>	<b>\$ 4,016,219</b>	<b>\$ 4,136,050</b>		
Debt	\$ 49,297	\$ 107,226	\$ 65,519	\$ 65,122	\$ 77,662	\$ 124,115	\$ 145,347	\$ 177,484	\$ 189,738		
New Desig.	\$ 591,000	\$ 566,798	\$ 565,122	\$ 668,435	\$ 616,610	\$ 603,510	\$ 292,810	\$ 299,800	\$ 455,078		
FEMA	\$ -	\$ -	\$ -	\$ -	\$ 2,415,450	\$ 758,063	\$ -	\$ -	\$ -		
\$ Articles	\$ 286,201	\$ 383,108	\$ 345,358	\$ 354,858	\$ 364,761	\$ 366,648	\$ 436,226	\$ 502,537	\$ 395,268		
<b>TOTAL, ALL</b>	<b>\$ 4,371,848</b>	<b>\$ 4,651,460</b>	<b>\$ 4,591,269</b>	<b>\$ 4,752,919</b>	<b>\$ 7,293,872</b>	<b>\$ 5,627,097</b>	<b>\$ 4,708,018</b>	<b>\$ 4,996,040</b>	<b>\$ 5,176,134</b>		

BUDGETED DOLLARS AS A PERCENT OF TOTAL OPERATIONAL BUDGET											
Dept	2014	2015	2016	2017	2018	2019	2020	2021	2022		
Gen'l Govt	20.1%	19.1%	20.4%	19.3%	18.1%	17.8%	19.0%	17.8%	18.5%		
Plan/Zon	4.1%	3.7%	3.7%	3.6%	3.9%	3.6%	3.8%	3.7%	3.6%		
Rec	5.9%	7.1%	6.0%	6.4%	6.5%	6.6%	6.6%	6.3%	6.1%		
PSF	0.6%	0.7%	0.7%	0.7%	0.6%	0.5%	0.7%	0.7%	0.7%		
Police	14.9%	14.4%	14.9%	14.9%	14.8%	15.1%	14.7%	14.7%	14.4%		
Fire/Fast	8.0%	8.6%	7.6%	7.6%	8.8%	8.7%	9.4%	9.4%	9.7%		
EMS	0.1%	0.3%	0.2%	0.2%	0.2%	0.2%	0.2%	0.2%	0.1%		
DPW	43.0%	41.6%	41.7%	41.6%	41.1%	41.5%	39.9%	42.5%	42.3%		
Other	3.4%	4.6%	4.8%	5.7%	6.0%	6.0%	5.8%	4.7%	4.5%		
<b>TOTAL, OPS</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>		

Gen'l Govt = TA, BCA/BOA, Stat Meet., Clerk, GA, Lister, and Cons Comm

Source: Annual Town Reports



## Designated & Special Purpose Funds

### Designated & Special Purpose Funds

Fund	Year End Balance 06/30/2019	Year End Balance 06/30/2020	Town Appropriations FYE2021	Balance 01/31/21 Note 1)	Interest FYE2021 Note 3)	Donations & Other Income FYE2021	Est Remain Exp in FYE2021	Estimated Balance 06/30/2021	Proposed Town Appropriations FYE2022
Affordable Housing	\$ 46,176	\$ 46,299	-	\$ 49,299	\$ 278	\$ -	\$ -	\$ 49,576	-
Building & Grounds Equipment	33,413	33,720	-	33,720	202	-	-	33,922	-
Citizens Assistance	2,201	7,492	-	7,436	45	3,500	3,000	7,981	-
Climate Emergency	-	-	40,000	-	240	-	-	40,240	-
Conservation Commission	153,083	133,612	-	133,612	802	-	130,000	4,414	-
Fire Apparatus (Vehicles)	547,030	577,621	15,000	589,989	3,466	-	-	593,455	20,000
Fire Equipment	86,989	99,821	-	99,821	599	-	10,251	90,169	20,000
Fire Station (Apparatus Bldg Only)	10,995	6,232	-	6,232	37	-	-	6,269	-
General Administration Equipment	37,314	34,835	5,500	38,554	209	-	30,000	8,763	50,878
Generators	23,307	48,381	25,000	50,137	290	-	35,500	14,927	10,000
Granite Bench w/Crystals (Donations)	-	1,528	-	1,528	9	-	-	1,538	-
Highway Bridges - Note 2)	249,633	338,242	40,000	372,795	2,029	400,000	850,000	(75,176)	157,000
Highway Equipment	172,131	188,641	20,000	154,413	1,132	-	109,000	46,545	40,000
Highway Garage	(108,564)	52,247	25,000	52,247	463	-	-	77,711	25,000
Facility Studies (Public Safety Bldg)	463	547	-	547	3	-	-	550	-
Land Management Council	10,132	9,126	-	10,563	55	-	-	10,617	-
Main Street Flags	1,330	-	-	2,667	-	-	-	2,667	-
Paving	220,807	172,900	60,000	100,109	1,037	-	65,000	101,147	60,000
Police Cruiser	80,754	91,032	20,000	65,902	546	-	5,000	1,448	-
Police Special Equipment	12,385	5,499	2,500	7,999	33	-	5,000	3,032	-
Police Station (New Building)	10,631	10,668	3,500	14,168	64	-	-	14,232	-
Reappraisal	6,426	28,149	33,800	28,149	372	-	-	62,320	43,000
Recreation Facilities (Donations)	53,446	65,751	-	68,023	395	15,000	39,513	43,904	-
Recreation Pool/Dam	1,892	1,298	-	1,298	8	-	1,300	6	-
Recreation Scholarship (Donations)	5,085	5,051	-	5,051	30	500	2,500	3,082	-
Records Restoration	14,773	25,871	5,000	40,338	155	-	5,886	34,607	5,000
Sidewalks (Town not Fire District)	80,581	80,865	-	80,865	485	-	-	81,351	14,000
Solid Waste (Transfer Station Equip.)	33,931	34,048	-	34,048	204	-	-	34,252	-
Tennis Courts	8,288	8,310	4,500	12,810	50	-	-	12,859	10,200
Tracy Hall Building	45,787	65,945	-	65,945	396	-	-	66,341	-
WCTU Fountain	1,097	-	-	2,203	-	-	-	2,203	-
<b>Total</b>	<b>\$ 1,841,517</b>	<b>\$ 2,173,730</b>	<b>\$ 299,800</b>	<b>\$ 2,130,467</b>	<b>\$ 13,635</b>	<b>\$ 419,000</b>	<b>\$ 1,286,950</b>	<b>\$ 1,374,952</b>	<b>\$ 455,078</b>

Note 1) - The FYE 2021 Town Appropriations as of 1/31/21 had not yet been transferred to the applicable fund for the Climate Emergency Fund, the Highway Garage Fund, and the Reappraisal Reserve Fund.

Note 2) - For the Highway Bridges Fund, the estimated income and estimated remaining expenditures are likely to carry over into FYE 2022, so the negative estimated balance on 6/30/21 may not occur.

Note 3) - Estimated interest FYE2021 = 0.06%.

## Norwich Trust Funds

<u>Balances</u>	<u>July 1, 2019</u>	<u>June 30, 2020</u>
Perpetual Care Funds	\$ 106,641.82	\$ 106,774.01
Sales of Cemetery Lots Funds	48,235.70	50,079.85
Union Village Cemetery Perpetual Care Funds	36,495.24	36,495.24
Leaseland Funds	1,106.95	1,123.97
<b>Total</b>	<b><u>\$ 192,479.71</u></b>	<b><u>\$ 194,473.07</u></b>

### RECONCILIATION STATEMENT

<b>Balance - July 1, 2019</b>		<b>\$ 192,479.71</b>
Income:		
Interest on Cemetery Trust Funds	3,157.18	
Cemetery Lots Sold during the year	3,400.00	
Sub-total		6,557.18
Payments:		
Refunds of Lots previously purchased	-	
Norwich Cemetery Comm - Perpetual Care Interest	4,563.82	
Sub-total		<u>(4,563.82)</u>
<b>Balance - June 30, 2020</b>		<b><u>\$ 194,473.07</u></b>

### DEPOSITS / INVESTMENTS

Perpetual Care, Savings Account, Mascoma Bank	\$ 100.48
Sale of Lots, Savings Account, Mascoma Bank	100.48
Perpetual Care, 2-Year CD, Mascoma Bank-0.65%-6/2022	45,929.58
Sale of Lots, 2-Year CD, Mascoma Bank-0.65%-6/2022	36,347.54
Perpetual Care, 9-month CD, Mascoma Bank-1.735%-9/2020	44,182.61
Perpetual Care, 5-Year CD, Mascoma Bank-1.50%-6/2022	53,056.58
Sale of Lots, 5-Year CD, Mascoma Bank-1.50%-6/2022	9,722.79
Sale of Lots, 9-month CD, Mascoma Bank-1.735%-9/2020	3,909.04
Leaseland Funds, 5-Year CD, Mascoma Bank-1.50%-6/2022	1,123.97
	<b><u>\$ 194,473.07</u></b>

*Cheryl A. Lindberg, Pamela Smith, Doug Wilberding – Trustees*

## **Treasurer's Report**

The Town Treasurer's statutory duties include: paying orders authorized by the Selectboard, School Board and Cemetery Commissioners; investing moneys with the approval of the legislative body; appointing an Assistant Treasurer; and being a member of the Board of Abatement. Historically, the Treasurer served automatically as a member of the Norwich (NFC) and Dresden Finance Committees (DFC). When the Finance Committee became an appointed Selectboard committee, the Treasurer continued to be a member until the Selectboard and School Board agreed to the current selection process. In FY19, the Norwich Finance Committee became active again and has been handling matters delegated by the Selectboard. However, there is still no DFC and, in my opinion, this is a great loss to the voters. No longer do the School budgets get opined on by an independent voice.

The General Fund of the Town ended FY20 with a surplus of \$1,179,924. This surplus is due to receipt of FEMA grant funds expended in prior years, net of repayment of the \$1,400,000 line of credit used to bridge the cash flow due to FEMA disaster expenses. **Schedule 3** of the Independent Auditor's Report (pgs 42-50) identifies the categories that were over and under budget for the year. There were no budget amendments during FY20 that affected budgeted revenues or budgeted expenditures. When compared to actual 2020 results, the revenues were over budget by \$2,774,687 and expenditures were over budget by \$1,594,763. The Net Change in Fund Balance was \$1,179,924 with the undesignated fund balance at \$860,620 at 6/30/20. The GAAP version of this information is **Exhibit E** (pg 38) of the Audit Report. The accompanying footnotes are an integral part of the financial results and should be read in conjunction with the statements.

During the past year I attended by Zoom most Selectboard and a few Schoolboard meetings. I attended Vermont GFOA educational conferences virtually. As of June 2020, I remained the 1st Vice-President of the Vermont Government Finance Officers Association Board. I continue to serve as one of three Vermont representatives to the New England States GFOA Board. In 2019, I completed my term as President of the NESGFOA Board. NESGFOA will host its annual conference in Massachusetts in September 2021. I was re-elected Treasurer of the Dresden School District in March 2020.

As always, I would like to express my appreciation to those elected officials who serve our Town. I encourage the residents of Norwich to stay involved in our Town and School governments. I thank the five residents of Norwich who applied for membership to the Norwich Finance Committee, all of whom were appointed or re-appointed by the Selectboard. This is an important Committee for the taxpayers.

*Cheryl A. Lindberg, Treasurer*

# Independent Auditor's Report



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## Batchelder Associates, PC

October 29, 2020

To the Board of Selectmen  
Town of Norwich  
Norwich, Vermont

We were engaged by the Town of Norwich and have audited the financial statements of the Town of Norwich as of and for the year ended June 30, 2020. The following statements and schedules have been extrapolated from the 2020 financial statements, a complete copy of which, including our opinion thereon, is available for inspection at the Town Office.  
Included herein are:

Balance Sheet – Governmental Funds	Exhibit C
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds	Exhibit E
Statement of Fiduciary Net Position	Exhibit G
Combining Balance Sheet – Non-Major Governmental Funds	Schedule 4
Combining Schedule of Revenue, Expenditures, and Changes in Fund Balance – Non-Major Governmental Funds	Schedule 5
Statement of Revenue, Expenditures and Changes in Fund Balance – General Fund – Budget and Actual	Schedule 3

*Batchelder Associates, P.C.*

Batchelder Associates, PC  
License #945  
Barre, Vermont  
October 29, 2020

TOWN OF NORWICH, VERMONT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2020

EXHIBIT C

	General Fund	Public Safety Facility	Fire Apparatus Fund	Non-Major Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash and cash equivalents	\$ 2,937,657	\$ -	\$ -	\$ -	\$ 2,937,657
Accounts receivable (net of allowance for uncollectible)	19,002	-	-	-	19,002
Delinquent taxes receivable	213,486	-	-	-	213,486
Interest and penalties receivable	66,721	-	-	-	66,721
Grant receivable	19,032	-	-	5,447	24,479
Prepaid expenses	162,950	-	-	1,780	164,730
Inventory	46,601	-	-	-	46,601
Due from other funds	-	-	577,622	1,588,883	2,166,505
<b>Total Assets</b>	<b>\$ 3,465,449</b>	<b>\$ -</b>	<b>\$ 577,622</b>	<b>\$ 1,596,110</b>	<b>\$ 5,639,181</b>
<b>LIABILITIES</b>					
Accounts payable	\$ 94,722	\$ -	\$ -	\$ -	\$ 94,722
Other payables	590	-	-	-	\$ 590
Payroll withholdings and accruals	57,678	-	-	-	57,678
Due to other funds	2,166,505	-	-	-	2,166,505
<b>Total Liabilities</b>	<b>2,319,495</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,319,495</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Prepaid property taxes	47,914	-	-	-	47,914
Unavailable property taxes, interest and penalties	221,245	-	-	-	221,245
Unavailable fees	-	-	-	-	-
Unavailable grants	16,175	-	-	-	16,175
<b>Total Deferred Inflows of Resources</b>	<b>285,334</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>285,334</b>
<b>FUND BALANCES</b>					
Nonspendable	209,551	-	-	1,780	211,331
Restricted	-	-	-	-	-
Committed	-	-	-	355,934	355,934
Assigned	-	-	577,622	1,238,396	1,816,018
Unassigned	651,069	-	-	-	651,069
<b>Total Fund Balances</b>	<b>860,620</b>	<b>-</b>	<b>577,622</b>	<b>1,596,110</b>	<b>3,034,352</b>
<b>Total Liabilities, Fund Balances and Deferred Inflows of Resources</b>	<b>\$ 3,465,449</b>	<b>\$ -</b>	<b>\$ 577,622</b>	<b>\$ 1,596,110</b>	<b>\$ 5,639,181</b>

The accompanying notes are an integral part of this financial statement.



TOWN OF NORWICH, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2020

EXHIBIT E

	General Fund	Public Safety Facility	Fire Apparatus Fund	Non-Major Governmental Funds	Total Governmental Funds
<b>Revenues:</b>					
Taxes	\$ 4,051,588	\$ -	\$ -	\$ -	\$ 4,051,588
Intergovernmental	211,813	-	-	178,714	390,527
Grants	2,473,869	-	-	-	2,473,869
Charges for services	383,544	-	-	-	383,544
Permits, licenses and fees	17,611	-	-	-	17,611
Investment income	44,262	-	1,887	4,800	50,949
Donations	-	-	-	15,114	15,114
Miscellaneous revenues	299,923	-	-	110	300,033
Total Revenues	<u>7,482,610</u>	<u>-</u>	<u>1,887</u>	<u>198,738</u>	<u>7,683,235</u>
<b>Expenditures:</b>					
General government	1,293,555	-	-	-	1,293,555
Public safety	932,988	-	1,295	20,306	954,589
Public Works	1,583,066	-	-	36,803	1,619,869
Culture, recreation and community development	655,481	-	-	24,639	680,120
Health and welfare	-	-	-	-	-
<b>Capital outlay:</b>					
General government	1,780	-	-	-	1,780
Public Safety	-	-	-	11,966	11,966
Public Works	-	-	-	203,057	203,057
<b>Debt service:</b>					
Principal	1,474,500	-	-	-	1,474,500
Interest	62,017	-	-	-	62,017
Total Expenditures	<u>6,003,387</u>	<u>-</u>	<u>1,295</u>	<u>296,771</u>	<u>6,301,453</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>1,479,223</u>	<u>-</u>	<u>592</u>	<u>(98,033)</u>	<u>1,381,782</u>
<b>Other Financing Sources:</b>					
Issuance of debt	-	107,216	-	132,784	240,000
Transfers in	-	-	30,000	269,299	299,299
Transfers out	(299,299)	-	-	-	(299,299)
Total Other Financing Sources	<u>(299,299)</u>	<u>107,216</u>	<u>30,000</u>	<u>402,083</u>	<u>240,000</u>
Net Change in Fund Balances	1,179,924	107,216	30,592	304,050	1,621,782
Fund Balances - July 1, 2019, restated	<u>(319,304)</u>	<u>(107,216)</u>	<u>547,030</u>	<u>1,292,060</u>	<u>1,412,570</u>
Fund Balances - June 30, 2020	<u>\$ 860,620</u>	<u>\$ -</u>	<u>\$ 577,622</u>	<u>\$ 1,596,110</u>	<u>\$ 3,034,352</u>

The accompanying notes are an integral part of this financial statement



TOWN OF NORWICH, VERMONT  
 FIDUCIARY NET POSITION  
 JUNE 30, 2020

EXHIBIT G

	Cemetery	Trust Funds	Total
<b>ASSETS</b>			
Cash	\$ 50,016	\$ 200	\$ 50,216
Investments	<u>18,282</u>	<u>194,273</u>	<u>212,555</u>
Total assets	<u>\$ 68,298</u>	<u>\$ 194,473</u>	<u>\$ 262,771</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 7,084	\$ -	\$ 7,084
Due to other funds	<u>61,214</u>	<u>194,473</u>	<u>255,687</u>
Total liabilities	<u>68,298</u>	<u>194,473</u>	<u>262,771</u>
<b>FUND BALANCES</b>			
Restricted	<u>-</u>	<u>-</u>	<u>-</u>
Total fund balances	<u>-</u>	<u>-</u>	<u>-</u>
Total liabilities and fund balances	<u>\$ 68,298</u>	<u>\$ 194,473</u>	<u>\$ 262,771</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT  
 COMBINING BALANCE SHEET  
 NON-MAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2020

SCHEDULE 4

	Special Revenue Fund	Capital Project Fund	Total
<b>ASSETS:</b>			
Cash	\$ -	\$ -	\$ -
Accounts receivable	-	-	-
Prepaid expenses	1,780	-	1,780
Grant receivable	-	5,447	5,447
Due from other funds	355,934	1,232,949	1,588,883
	<u>355,934</u>	<u>1,232,949</u>	<u>1,588,883</u>
Total Assets	<u>\$ 357,714</u>	<u>\$ 1,238,396</u>	<u>\$ 1,596,110</u>
<b>LIABILITIES:</b>			
Accounts payable	\$ -	\$ -	\$ -
FEMA grant receivable	-	-	-
Due to other funds	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>
<b>DEFERRED INFLOWS OF RESOURCES:</b>			
Unavailable receivables	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>-</u>
<b>FUND BALANCES:</b>			
Nonspendable	1,780	-	1,780
Committed	355,934	-	355,934
Assigned	-	1,238,396	1,238,396
	<u>-</u>	<u>1,238,396</u>	<u>1,238,396</u>
Total Fund Balances	<u>357,714</u>	<u>1,238,396</u>	<u>1,596,110</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 357,714</u>	<u>\$ 1,238,396</u>	<u>\$ 1,596,110</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT  
 COMBINING SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
 NON-MAJOR GOVERNMENTAL FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2020

SCHEDULE 5

	Special Revenue Fund	Capital Project Fund	Total
<b>REVENUES:</b>			
Intergovernmental	\$ 11,902	\$ 166,812	\$ 178,714
Donations	15,114	-	15,114
Miscellaneous	-	110	110
Interest income	1,120	3,680	4,800
<b>Total revenues</b>	<b>28,136</b>	<b>170,602</b>	<b>198,738</b>
<b>EXPENDITURES:</b>			
General government	-	-	-
Public safety	-	20,306	20,306
Public works	-	36,803	36,803
Culture, recreation and community development	24,639	-	24,639
Capital outlay:			
Public safety	2,609	9,357	11,966
Public works	-	203,057	203,057
Debt service:			
Principal	-	-	-
Interest	-	-	-
<b>Total expenditures</b>	<b>27,248</b>	<b>269,523</b>	<b>296,771</b>
Excess (Deficiency) of Revenues Over Expenditures	888	(98,921)	(98,033)
<b>OTHER FINANCING SOURCES (USES)</b>			
Loan proceeds	-	132,784	132,784
Transfers in	28,189	241,110	269,299
<b>Total other financing sources (uses)</b>	<b>28,189</b>	<b>373,894</b>	<b>402,083</b>
Net Change in Fund Balances	29,077	274,973	304,050
Fund Balances - July 1, 2019, restated	328,637	963,423	1,292,060
Fund Balances - June 30, 2020	<u>\$ 357,714</u>	<u>\$ 1,238,396</u>	<u>\$ 1,596,110</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
GENERAL FUND  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2020

SCHEDULE 3

Page 1 of 9

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES:			
Property taxes:			
Current	\$ 3,833,517	\$ 3,799,347	\$ (34,170)
Interest and penalties	42,000	64,378	22,378
Payments in lieu of taxes	12,500	9,900	(2,600)
Current use program	180,196	187,863	7,667
Other taxes	168,300	172,193	3,893
Total property taxes	<u>4,236,513</u>	<u>4,233,681</u>	<u>(2,832)</u>
Licenses and permits:			
Dog licenses	2,750	1,421	(1,329)
Liquor licenses	670	670	-
Hunt and fishing	220	(60)	(280)
Building permits	8,000	4,812	(3,188)
Other	450	195	(255)
Total licenses and permits	<u>12,090</u>	<u>7,038</u>	<u>(5,052)</u>
Charges for services:			
Recording fees	23,000	29,988	6,988
Document fees	2,200	3,298	1,098
Rental fees	7,000	5,240	(1,760)
Field rental	32,000	26,710	(5,290)
Police fines	10,450	10,573	123
Other	56,565	351,364	294,799
Total charges for services	<u>131,215</u>	<u>427,173</u>	<u>295,958</u>
Grant revenue:			
FEMA	-	2,426,059	2,426,059
General government	-	22,140	22,140
Public works	-	18,123	18,123
Historic Preservation Grant	-	7,500	7,500
Total grant revenue	<u>-</u>	<u>2,473,822</u>	<u>2,473,822</u>
Total recreation	<u>171,300</u>	<u>192,195</u>	<u>20,895</u>
Sanitation			
User fees	151,900	147,479	(4,421)
Recycling Income	5,000	1,317	(3,683)
Total sanitation	<u>156,900</u>	<u>148,796</u>	<u>(8,104)</u>
Total revenues	<u>\$ 4,708,018</u>	<u>\$ 7,482,705</u>	<u>\$ 2,774,687</u>

The accompanying notes are an integral part of this financial statement.



TOWN OF NORWICH, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
GENERAL FUND

SCHEDULE 3

BUDGET AND ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2020

Page 2 of 9

EXPENDITURES:	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Town administration:			
Salaries	\$ 146,282	\$ 146,607	\$ (325)
Payroll taxes and benefits	64,953	58,874	6,079
Professional services	51,667	70,615	(18,948)
Dues and subscriptions	6,917	5,895	1,022
Office, printing, publications	5,950	4,316	1,634
Other	3,975	271,931	(267,956)
Total town administration	<u>279,744</u>	<u>558,238</u>	<u>(278,494)</u>
BCA/BOA:			
Salaries	450	341	109
Other	475	7	468
Total BCA/BOA	<u>925</u>	<u>348</u>	<u>577</u>
Stat Mtgs Expenditures:			
Salaries	400	214	186
Voting machine	2,920	1,198	1,722
Printing	2,000	2,054	(54)
Other	425	247	178
Total Stat Meetings	<u>5,745</u>	<u>3,713</u>	<u>2,032</u>
Town Clerk expenditures:			
Salaries	111,714	112,740	(1,026)
Payroll taxes and benefits	47,104	43,581	3,523
Software	3,120	3,010	110
Designated Fund - Record Restoration	-	5,886	(5,886)
Supplies, other	2,815	1,760	1,055
Total Town Clerk	<u>164,753</u>	<u>166,977</u>	<u>(2,224)</u>
Finance department:			
Salaries	99,910	117,480	(17,570)
Payroll taxes and benefits	59,865	8,537	51,328
Audit	10,815	11,740	(925)
Supplies, software, other	3,645	3,621	24
Total Finance department	<u>174,235</u>	<u>141,378</u>	<u>32,857</u>
General administrative expenditures:			
Postage	3,000	3,793	(793)
Server maintenance	7,000	5,082	1,918
Office supplies	3,500	2,727	773
Computers/website	-	1,447	(1,447)
Utilities and other	\$ 2,000	\$ 2,280	\$ (280)
Total general administrative	<u>15,500</u>	<u>15,329</u>	<u>171</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
GENERAL FUND  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2020

SCHEDULE 3

Page 3 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
<b>Assessor/Lister expenditures:</b>			
Salaries	\$ 21,455	\$ 20,646	\$ 809
Payroll taxes and benefits	2,825	1,631	1,194
Professional services	45,000	32,251	12,749
Software	6,100	5,751	349
Designated fund - Reappraisal	21,700	21,700	-
Office, supplies, other	2,410	784	1,626
Total Assessor/Lister	<u>99,490</u>	<u>82,763</u>	<u>16,727</u>
<b>Planning Department expenditures:</b>			
Salaries	95,088	94,790	298
Payroll taxes and benefits	27,490	27,654	(164)
Planning and mapping	16,587	6,000	10,587
Historic preservation	1,000	16,005	(15,005)
Office, supplies, other	5,713	4,718	995
Total Planning	<u>145,878</u>	<u>149,167</u>	<u>(3,289)</u>
<b>Recreation Department expenditures:</b>			
<b>Administration</b>			
Salaries	64,165	64,148	17
Payroll taxes and benefits	31,252	33,334	(2,082)
Dues, meeting, education	850	405	445
Office, supplies, other	1,575	1,108	467
Total Administration	<u>97,842</u>	<u>98,995</u>	<u>(1,153)</u>
<b>Program:</b>			
Instructor/umpire fees	85,000	29,755	55,245
Summer program salaries	13,000	33,957	(20,957)
Payroll taxes and benefits	995	3,097	(2,102)
Rental fees	13,500	6,615	6,885
Equipment and materials	4,450	2,065	2,385
Registration fees	9,300	15,282	(5,982)
Entry fees and special events	9,800	8,067	1,733
Total Program	<u>136,045</u>	<u>98,838</u>	<u>37,207</u>
<b>Recreation facilities:</b>			
Field care	10,750	2,648	8,102
Line markings	4,000	917	3,083
Grants	-	14,213	(14,213)
Repairs & Maintenance	2,000	158	1,842
Other	750	1,651	(901)
Total Recreation	<u>17,500</u>	<u>19,587</u>	<u>(2,087)</u>
Total Recreation	<u>251,387</u>	<u>217,420</u>	<u>33,967</u>

The accompanying notes are an integral part of this financial statement.



TOWN OF NORWICH, VERMONT  
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	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Police Station expenditures:			
Telephone	\$ -	\$ 3,921.00	\$ (3,921)
Electricity	6,250	11,431	(5,181)
Heating	2,500	(535)	3,035
Repairs and maintenance	1,500	2,568	(1,068)
Other	11,570	17,363	(5,793)
Total Police Station	<u>21,820</u>	<u>34,748</u>	<u>(12,928)</u>
Police Department expenditures:			
Salaries and benefits:			
Salaries	340,278	329,022	11,256
Payroll taxes and benefits:	123,100	117,331	5,769
	<u>463,378</u>	<u>446,353</u>	<u>17,025</u>
Community policing:			
Animal containment	800	1,978	(1,178)
Community relations	1,700	483	1,217
Speed signs	1,200	3,214	(2,014)
	<u>3,700</u>	<u>5,675</u>	<u>(1,975)</u>
Equipment and Maintenance:			
Petroleum products	8,000	2,181	5,819
Cruiser maintenance and supplies	8,500	6,621	1,879
Repairs & Maintenance	800	315	485
	<u>17,300</u>	<u>9,117</u>	<u>8,183</u>
DUI equipment grant	-	952	(952)
Support:			
Dispatch services	62,817	61,673	1,144
Administration	7,000	4,634	2,366
Training and supplies	3,000	1,966	1,034
Uniforms and cleaning	4,000	5,493	(1,493)
VIBRS	3,500	2,404	1,096
Other	950	789	161
	<u>81,267</u>	<u>76,959</u>	<u>4,308</u>
Capital expenditures:			
Designated Fund - Special Equipment	2,500	2,885	(385)
Designated Fund - Cruiser	10,000	10,000	-
	<u>12,500</u>	<u>12,885</u>	<u>(385)</u>
 Total Police Department	 <u>578,145</u>	 <u>551,941</u>	 <u>26,204</u>

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	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Fire/FAST Department expenditures:			
Fire wages:			
Salaries	\$ 100,730	\$ 94,900	\$ 5,830
Payroll taxes and benefits	28,313	28,160	153
	<u>129,043</u>	<u>123,060</u>	<u>5,983</u>
EMS wages:			
Salaries	7,800	8,864	(1,064)
Payroll taxes and benefits	597	667	(70)
	<u>8,397</u>	<u>9,531</u>	<u>(1,134)</u>
Education and training	<u>3,150</u>	<u>1,302</u>	<u>1,848</u>
Tools and equipment	<u>6,900</u>	<u>6,391</u>	<u>509</u>
Maintenance:			
Fire truck	14,000	14,203	(203)
Petroleum products	3,000	1,914	1,086
Other maintenance	3,350	1,654	1,696
	<u>20,350</u>	<u>17,771</u>	<u>2,579</u>
Support:			
Hydrant rental	22,500	22,499	1
Dispatch service	20,985	20,985	-
Firefighter casualty insurance	4,900	8,746	(3,846)
OSHA compliance	1,100	136	964
Other	2,900	1,595	1,305
	<u>52,385</u>	<u>53,961</u>	<u>(1,576)</u>
Capital expenditures:			
Designated Fund - Apparatus	30,000	30,000	-
Designated Fund - Equipment	20,610	20,610	-
	<u>50,610</u>	<u>50,610</u>	<u>-</u>

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	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Grant expenditures:			
VLCT Grant	\$ -	\$ 1,643	\$ (1,643)
Dry Hydrant grant	-	2,585	(2,585)
	<u>-</u>	<u>4,228</u>	<u>(4,228)</u>
Ambulance services:			
Ambulance contract	130,235	126,113	4,122
Ambulance bills	12,000	9,038	2,962
	<u>142,235</u>	<u>135,151</u>	<u>7,084</u>
Total Fire/FAST	<u>413,070</u>	<u>402,005</u>	<u>11,065</u>
Emergency management:			
Debt service principal	32,078	27,500	4,578
Debt service interest	-	3,910	(3,910)
Emergency general maintenance and supplies	7,750	7,404	346
Designated fund - Generator	25,000	25,000	-
Total Emergency Management	<u>64,828</u>	<u>63,814</u>	<u>1,014</u>
Conservation:			
Trails	3,000	934	2,066
Dues, meetings, education	850	50	800
Natural resources intervention	1,000	-	1,000
Project restoration	1,000	-	1,000
Other	2,100	851	1,249
Total Conservation	<u>7,950</u>	<u>1,835</u>	<u>6,115</u>
Cemetery Commission	<u>-</u>	<u>-</u>	<u>-</u>
Public Works department:			
Highway division:			
Salaries and benefits:			
Salaries	374,182	390,440	(16,258)
Payroll taxes and benefits	163,670	147,727	15,943
	<u>537,852</u>	<u>538,167</u>	<u>(315)</u>
Materials:			
Salt and chemicals	120,000	102,574	17,426
Sand	65,000	92,113	(27,113)
Gravel and stone	50,000	47,986	2,014
Dust control	18,000	14,233	3,767
Culverts, road supplies, asphalt	10,000	8,128	1,872
Other	10,000	1,139	8,861
	<u>273,000</u>	<u>266,173</u>	<u>6,827</u>

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	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Contracted services:			
Plowing and sanding	\$ 24,000	\$ 20,488	\$ 3,512
Crack sealing	35,000	-	35,000
Street lights	11,500	12,823	(1,323)
Paving	30,000	6,360	23,640
Pavement marking	21,000	19,652	1,348
Tree cutting and removal	12,500	4,450	8,050
Other projects	26,000	19,709	6,291
	<u>160,000</u>	<u>83,482</u>	<u>76,518</u>
Equipment:			
Petroleum products	43,000	48,498	(5,498)
Outside repairs	45,000	30,124	14,876
Parts and supplies	42,250	50,334	(8,084)
	<u>130,250</u>	<u>128,956</u>	<u>1,294</u>
Highway garage:			
Utilities	17,500	13,432	4,068
Repairs and maintenance	5,000	5,440	(440)
Administration	5,000	3,468	1,532
Tools and supplies	13,000	17,209	(4,209)
	<u>40,500</u>	<u>39,549</u>	<u>951</u>
Capital expenditures:			
Designated fund - Equipment	40,000	43,754	(3,754)
Designated fund - Bridges	88,000	88,000	-
Designated fund - Garage	35,000	35,000	-
	<u>163,000</u>	<u>166,754</u>	<u>(3,754)</u>
Grants:			
FEMA grant	-	98,024	(98,024)
VT Trans - TAP Grant	-	28,704	(28,704)
2017 Vtrans Bike & Ped Grant	-	524	(524)
	<u>-</u>	<u>127,252</u>	<u>(127,252)</u>
Total Highway Division	<u>1,304,602</u>	<u>1,350,333</u>	<u>(45,731)</u>
Buildings and Grounds Division:			
Salaries and benefits:			
Salaries	90,805	87,194	3,611
Payroll taxes and benefits	44,213	48,698	(4,485)
	<u>135,018</u>	<u>135,892</u>	<u>(874)</u>
Garden supplies	1,600	643	957

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	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Contracted services	\$ 6,750	\$ 4,295	\$ 2,455
Equipment	7,400	7,104	296
Designated fund - Equipment	-	-	-
Total Buildings and Grounds Division:	<u>150,768</u>	<u>147,934</u>	<u>2,834</u>
Solid Waste Division:			
Salaries and benefits:			
Salaries	38,838	39,910	(1,072)
Payroll taxes and benefits	2,971	3,168	(197)
	<u>41,809</u>	<u>43,078</u>	<u>(1,269)</u>
Contracted services:			
GUVSWMD assessment	37,554	37,554	-
Municipal solid waste	46,000	51,641	(5,641)
Recycling	45,000	39,326	5,674
Waste disposal and other	12,000	17,461	(5,461)
	<u>140,554</u>	<u>145,982</u>	<u>(5,428)</u>
Equipment parts and supplies	3,500	5,316	(1,816)
Transfer station expenditures	7,870	8,406	(536)
Designated fund - Equipment	-	-	-
Total Solid Waste Division	<u>193,733</u>	<u>202,782</u>	<u>(9,049)</u>
Tracy Hall:			
Heating	11,000	11,096	(96)
Other utilities	14,050	18,408	(4,358)
Repairs, maintenance, and supplies	17,400	15,513	1,887
Designated fund - Tracy Hall	20,000	20,000	-
	<u>62,450</u>	<u>65,017</u>	<u>(2,567)</u>
Total Public Works Department	<u>1,711,553</u>	<u>1,766,066</u>	<u>(54,513)</u>
Debt service:			
Repayment - line of credit	-	1,400,000	(1,400,000)
Interest expense	113,269	105,108	8,161
	<u>113,269</u>	<u>1,505,108</u>	<u>(1,391,839)</u>
Appropriation expenditures:			
Norwich Public Library	333,000	333,000	-
Norwich Cemetery Association	20,000	20,000	-
Visiting Nurse/HSP APPR	15,600	15,600	-
Advance Transit	13,514	13,514	-
Norwich Historical Society	8,000	8,000	-
Other	46,112	46,112	-
Total Appropriations	<u>436,226</u>	<u>436,226</u>	<u>-</u>

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	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Tax abatements/adjustments	\$ 3,500	\$ 2	\$ 3,498
Insurance:			
Unemployment insurance rate assessment	2,000	2,526	(526)
Property and casualty insurance	86,000	72,432	13,568
Workers' compensation insurance	132,000	130,380	1,620
Cobra and Other	-	365	(365)
Total insurance	220,000	205,703	14,297
Total Expenses	4,708,018	6,302,781	(194,763)
Debt:			
Line of Credit Proceeds	-	-	-
Net Change in Fund Balance	\$ -	1,179,924	\$ 1,179,924
Fund Balance - July 1, 2019		(319,304)	
Fund Balance - June 30, 2020		\$ 860,620	

The accompanying notes are an integral part of this financial statement.



# Part II

Town Boards, Commissions,  
Committees & Departments

## Selectboard

As I sit down to attempt to write a year-end Selectboard summary, I find myself struggling to come to terms with what has occurred just since January 1, 2021. But as much as I would want to opine on national issues, my role is to provide a year-end summary from the Selectboard.

“Unprecedented” has been a term used to describe this past year. Not long after our 2020 Town Meeting, and due to the novel Coronavirus (C-19 for short), Governor Scott declared a State of Emergency. Normal life as we knew it was going to change. What we did not know was to what extent and for how long. I look back to our first Zoom™ meeting and chuckle at how inept we were. We have certainly gotten better with electronic meetings but of course miss the personal interaction that can only occur with in-person meetings. With that, I will attempt to summarize the year on behalf of the Selectboard. Although not inclusive of all of our work, this report provides a high level summary of the work to date.

**March-June 2020:** A rapid shift to Zoom™ meetings. Our initial focus for these months was on how the Town proceeds to do its work during lock-down. But national issues were also impacting our local work. During this time, the Selectboard addressed the Town Manager’s contract (15 month extension and Improvement Plan), ongoing Union contract (approved), Special Town Meeting to address the Tracy Hall upgrades (failed), Enhanced Fair and Impartial Policing policy (passed), Beaver Meadow sidewalk scoping study (completed with final report available), conservation of land (Woody-Adams Conservation Forest) adjacent to Gile Mountain (passed), beginning the work on improving the Town’s IT infrastructure (ongoing) and Finance Office staffing (ongoing).

**July-September 2020:** The Board worked on updating policies (ongoing), came to resolution with the tax appeal from Great River Hydro (approved), addressed multiple allegations of breaches in Open Meeting Law requirements (ongoing), worked with the Marion Cross School on the school’s use of the Town Forest and other Town properties (approved), and worked to identify responsibilities related to the newly adopted Town Plan (ongoing).

**October-January 2021:** C-19 continues to dominate. While we may have hoped that remote meetings would have been suspended, reality continues to slap us upside the head. Budget season is beginning. The state of Vermont has projected significant deficits in funding. The majority of time this quarter is devoted to budget discussions. As those of you who have attended these meetings, they are difficult. Right now, we are facing a budget by the Town Manager projecting an increase in the double-digits. The Selectboard must find a medium that allows us to fund critical operations while maintaining our quality of life. Going into the New Year, this work continues.

While I wish I had a crystal ball, I do not. The unknowns continue to be unknown. C-19 continues to impact us personally, professionally, and as a Town. We will not know the full impact of C-19 for possibly years to come. Until then, the Selectboard will work to keep our social and fiscal house in order.

Thank you to all residents who have worked to keep our community safe. Please continue to wear your mask and take care of each other.

*Claudette Brochu, Chair, Norwich Selectboard  
Roger Arnold, Vice Chair; Rob Gere; John Langhus; Mary Layton*

## **Town Manager**

*“There’s no way to create a solution without listening to the problem.”*

–Howard Tullman, *The Perspiration Principles (X): You Get What You Work for, Not What You Wish For*

**THE “GOOD” IN COVID** – Let’s face it, the last year presented serious challenges to everyone on the face of the earth. Norwich was no exception. The Town did and continues to adapt to this pandemic, and now we await its inevitable and impending mutated strains. (Sigh) Externally and internally the Town tried to function as “normally” as it could. But, unfortunately, we were forced to change. Now the too often heard “new normal”, “socially distant”, and “wear your mask” phrases are the standard. But, believe it or not, some good or helpful adaptations can be credited to Covid. Little things like the installation of a drop box and a doorbell outside Tracy Hall has contributed to an improved form of “customer service” since the Town Offices had to be closed. Staff tried to capitalize on available technologies to maintain or improve their offerings (e.g., the Rec Dept created the Norwichy Walk for Halloween and they created Norwich Nailed It – a “spin off” of the Great British Baking Show).

Most importantly, staff and public officials were forced to communicate and meet remotely using digital platforms like ZOOM™. These meeting mediums, though not as efficient as meeting in person, afforded the Town the ability to continue to meet to get the business at hand accomplished. Moreover, because the programs allow anyone to participate in “real time” from any location with an Internet connection, there’s opportunity for greater levels of participation regardless of geographic location. As such, once Covid becomes more treatable and the Town can begin to once again meet in person, it’s likely that the Town will not abandon ZOOM™ to continue to capitalize on offering the public at-large the “real-time” alternative to in person meetings at Tracy Hall (or having to wait until CATV airs a recording of the meeting). Shout out to John Pepper and John Langhus who tried to do this four years ago as Selectboard neophytes, but it took a pandemic for the rest of us government dinosaurs to realize the benefit of such remote opportunity!

**ENERGY** – For recollection, Article #36 from the 2019 March Town Meeting was passed by a significant margin. This article was a non-binding resolution to eliminate the Town’s use of fossil fuels using an average reduction goal of 5% annually. It also called for an annual accounting by the Town Manager. To address this call for action, the past year’s focus was spent on the use of propane and fuel oil for heating Town buildings – Tracy Hall, NFD Apparatus Bay, and DPW Highway Garage. In tandem with the Energy Committee, a request for qualifications (RFQ) was circulated including through Efficiency Vermont, typical municipal avenues, and the Vermont Bid Registry. The lone response was provided by Energy Efficient Investments (EEI), a mid-sized firm based in Merrimack, NH, but with an extensive track record working with Vermont school districts. After some considerable and careful deliberation, it was agreed that the Town would proceed with EEI.

EEI developed a proposal that would eliminate fossil fuel use at Tracy Hall via ground-source heat pumps, weatherization, lighting, and controls. Also, since the project would consist of a significant opening of the building’s interior walls/ceilings, the proposal included ventilation upgrades to bring the building up to code. Finally, the proposal sought to include lighting and control improvements for the Fire Department and the Highway Garage. The project cost amounted to \$2 million (including the non-energy related ventilation upgrades), and would have eliminated at least 15% of Town fossil fuel use.

While the proposal was approved by voters at the 2020 March Town Meeting, based on a petitioned re-vote the March approval was overturned in August 2020. Its apparent failure seems to be rooted in project cost as juxtaposed with Covid and the uncertainty the pandemic was wreaking. So, no reductions in building use of fossil fuel have been achieved. Despite the re-voted article’s failure, the

Selectboard is mulling the appointment of an “Article 36 Task Force” to help pick up where the failed vote left off and get the goal of fossil fuel elimination back on track.

Separately, the Town benefited from the generosity of resident Eva Rosenbloom. She opted to dedicate some of her graduate studies to inventory the Town’s greenhouse gases. Working with the Energy Committee and staff she gathered the required data, and her completed inventory is available at: [http://norwichenergycommittee.weebly.com/uploads/5/0/0/5/50054533/norwich\\_final\\_ghg\\_report\\_rosenbloom.pdf](http://norwichenergycommittee.weebly.com/uploads/5/0/0/5/50054533/norwich_final_ghg_report_rosenbloom.pdf) . Thank you, Eva!

**GRANTS** – In any year, staff and Town Committees are pretty successful in obtaining grants to help offset the cost of various programs/projects. This year was no exception. As always, the Women’s Club generously supported Town activities, especially Recreation. Other grants were awarded to help purchase safety and other specialized equipment for the Police and Fire Departments. VTrans grants allowed the Town to initiate a sidewalk scoping project for the Beaver Meadow Road area between Moore Lane and Huntley Street, to address an emergency box culvert situation (on-going) on Rte 132 near Bowen Hill Road, and the just completed phase of engineering/designing of two box culverts off Tigertown Road. The Town also received some grant funding to update its Local Hazard Mitigation Plan – a critical plan necessary to be able to obtain FEMA and state emergency reimbursement assistance during presidentially declared disasters (e.g., Tropical Storm Irene and the July 1, 2017 storm event).

Other Notables – Beyond everything else in this report, there are several items worth mention. A newly formatted fee schedule with updated fees was presented and adopted by the Selectboard. Moving forward, it’s anticipated that the schedule will be updated/approved annually by the Board, rather than via the historical haphazard method of individual fee updates. A multi-year, mediated settlement was reached with Great River Hydro, LLC concerning the listed value of their “flow rights”. All reimbursement owed the Town from FEMA/state from Tropical Storm Irene and the July 1, 2017 storm event were received. The Town’s Local Emergency Management Plan was updated according to its annual requirement. A technological assessment was conducted of the IT systems at Tracy Hall. Several vulnerabilities were discovered, and they are being addressed. Finally, significant effort was made to convert the Woody Adams parcel into a conservation area that is adjacent to the Gile Mountain parcel and has the Blue Ribbon Trail crossing through. Thank you to the Conservation Commission, the VT Housing Conservation Board, and, of course, the family of Woody Adams.

**FYE 2022 BUDGET** – Unlike the usual budget development process, a larger than “normal” budget proposal was provided to the Selectboard for consideration. This intentional act served to engage the Selectboard with the Town Manager and Department Heads to discuss the many issues, projects, and expectation of municipal services before settling on a proposed budget for voter approval. For quite a few years, budgets have been developed more with the perspective of austerity than with a true focus on the services provided by the Town and the costs to continue those services at the level residents and businesses have come to expect.

When all was accomplished, there was mixed success. The Selectboard has a better idea of the cost of personnel and services, materials and contracts, and the direction in which staff would like to head. There remains, however, a sense of needing to remain austere concerning department budgets, but there’s a better appreciation of the extensive background and justification work prepared by the Department Heads. As with any budget process, there eventually had to be compromise and tough decisions – some rooted more in politic than the facts on hand – but, nevertheless, well-intentioned by all of those persons participating, especially the Selectboard.

The FYE 2022 proposed budget before voters on March 2 is \$4,780,866, a modest 6.4% increase over the current year's budget. Referring to the below budget table, please note that Town operations represent only a 3.0% increase, while the balance of the increase relates predominantly to the increase in new designated funds related to the Town's various reserve accounts (i.e., specified funds held in reserve for anticipated purchases such as for vehicles, special equipment, reappraisal, record restoration, etc.). A smaller portion of that percentage increase is attributable to an increase in the Town's debt service, specifically the voter authorized borrowing for the building construction overages (Highway Garage addition/Public Safety Building) and the Brown Schoolhouse Road pedestrian bridge (minus donations received).

When taking into consideration the Other Monetary Articles, overall, voters will be considering a total of \$5,176,134 (budget and articles) or a 3.6% increase over the current year's level.

**Change in Budgeted Dollars – Operational Budget, Debt Service,  
New Funds for Reserves (Designated Funds), and Other Articles, FYE 2021 and 2022**

Department/Item:	FYE 2021 Approved (Percent of Total, Operations)	FYE 2022 Proposed (Percent of Total Operations)	Dollar Change	Percent Change
General Gov't *	\$715,856 (17.8%)	\$764,683 (18.5%)	\$48,827	6.8%
Planning/Zoning	148,051 (3.7%)	150,747 (3.6%)	2,696	1.8%
Recreation	252,336 (6.3%)	252,135 (6.1%)	(201)	(<0.1%)
Public Safety Bldg.	28,710 (0.7%)	29,980 (0.7%)	1,270	4.4%
Police	589,319 (14.7%)	597,288 (14.4%)	7,969	1.4%
Fire/Fast Squad	377,241 (9.4%)	400,497 (9.7%)	23,256	6.2%
Emer. Manage.	7,750 (0.2%)	3,105 (0.1%)	(4,645)	(59.9%)
DPW	1,706,837 (42.5%)	1,749,677 (42.3%)	42,840	2.5%
Other (tax/insur)	190,119 (4.7%)	187,938 (4.5%)	(2,181)	(1.1%)
<b>Total, Operations</b>	<b>\$4,016,219 (100.0%)</b>	<b>\$4,136,050 (100.0%)</b>	<b>\$120,831</b>	<b>3.0%</b>
Debt Service	177,484	189,738	12,254	6.9%
New Design. Funds	299,800	455,078	155,278	51.8%
<b>Total, Budget</b>	<b>\$4,493,503</b>	<b>\$4,780,866</b>	<b>\$287,363</b>	<b>6.4%</b>
Other Articles	502,537	395,268	(107,269)	(21.3%)
<b>Total, All</b>	<b>\$4,996,040</b>	<b>\$5,176,134</b>	<b>\$180,094</b>	<b>3.6%</b>

\* General Gov't includes Town Administration, BCA/BOA, Statutory Meetings, Town Clerk, General Administration, Listers, and Conservation Commission.

*Source: annual Town Reports and Town Manager's Office.*

Salaries/hourly wage rates are budgeted based on the usual method related to a five year rolling average of the CPI-U Northeast (November) figure. For FYE 2022, that figure is 1.62%. In addition, the largest single increases (\$15,000 or greater) include the following:

- \$117,000 DPW Designated Fund – Bridges: attributable to Rte 132 & Tigertown Rd box culverts.

- \$58,854 DPW Highway Contracted Services – Other Projects: includes culvert flushing, 6 culvert replacements, updating the road surface management system (RSMS road inventory), updating the sidewalk inventory, and conducting traffic volume study (goes with RSMS).
- \$57,000 DPW Highway Contracted Services – Bridges: covers some general bridge repairs but includes bridge inventory/engineering assessment of bridges/culverts in excess of 5’ width.
- \$45,378 General Administration – Designated Fund – Equipment: amount to help with computer hardware improvements addressing the system vulnerabilities based on an independent technology assessment.
- \$26,413 Finance Assistant Wage: cost due to position shifting from part-time to full-time.
- \$20,000 NFD Designated Fund – Equipment: mostly related to anticipated cost to replace the SCBA (self-contained breathing apparatus) package and cylinders within the next 2 years.
- \$20,000 DPW Designated Fund – Equipment: amount to continue building reserves for DPW highway-related capital purchases (vehicles and specialized equipment).
- \$16,000 DPW Highway Overtime: recalculated amount based on increased actual overtime.
- \$15,790 Finance Officer Wage: estimated increased amount to be able to fill the vacant position.

Referring back to new designated funds, it’s important for voters to understand that, though there is a 51.8% increase proposed for FYE 2022, the Selectboard is agreeing with staff that the amount of money needed to fund the Town’s reserves needs to be brought back closer to historic levels. The Board after the July 1, 2017 storm event significantly cut new allocations for designated funds for fear that the Town would be shouldering the high cost of roadway repairs beyond the “affordability” of waiting for reimbursement from FEMA and the state. The Town waited seven years to obtain full reimbursement from Tropical Storm Irene damages, and the Board was afraid a similar waiting period was in store related to the July 1, 2017 storm event. During this period of concern (FYE 2020 and 2021), designated funds were only budgeted at ~49% of historic levels. Now, given that the Town obtained its full reimbursement from FEMA and the state within three years of the repair work, the Board agreed to begin restoring some, but not all, of those funds. Though partially restored, designated fund allocations still are only at about 75% of historic budgeted levels. The following table offers some historic perspective on designated funds budgeted since FYE 2014:



**Trends in Budgeted Designated Funds, FYE 2014 – 2022**

Fiscal Year	Designated Funds Budgeted	
2014	\$591,000	Average budgeted amount FYE 2014–2019:  \$601,913
2015	\$566,798	
2016	\$565,122	
2017	\$668,435	
2018	\$616,610	
2019	\$603,510	
2020	\$292,810	48.6% of \$601,913 average
2021	\$299,800	49.8% of \$601,913 average
2022	\$455,078	75.6% of \$601,913 average

*Source: annual Town Reports and Town Manager’s Office.*

**REVENUE** – As stated in previous annual reports, non-tax based revenue is always hard to predict. As such, the Town conservatively estimates revenue not related to property taxes, to minimize its liability and from incurring a possible deficit. It’s estimated there will be some decrease in non-tax based revenue – primarily due to decreases in Transfer Station recycling revenue and for athletic field rental amounts (though this is offset on the expenditure side of the budget). With these two minor decreases, the overall offsetting revenue that is not from property taxes is estimated at \$892,283 (compared to last year’s \$904,758). The balance of revenue will come from property taxes - \$3,888,583 for the Town expenditure budget and \$395,268 equal to the Other Monetary Articles on the Town Meeting Warning.

**TAX LIABILITY** – With all of the above information considered, the property tax “liability” needed to offset the budget equals \$4,302,195, up from last year’s \$4,017,237, inclusive of Other Monetary Articles. This translates into Town (not including School) property taxes for a homestead having a listed value of \$500,000 increasing about \$303 for the year – the equivalent of ~\$25/month or the cost of a large pizza each month. For a home with a listed value of \$1,000,000, their Town property taxes would increase about \$605 for the year, or ~\$300/tax payment - ~\$50/month.

**FINANCIAL ACCOUNTING, AUDITING, & REPORTING** – The Town Manager’s Office, according to policy, procedurally provided the Board with an independent audit (refer to the summary audit elsewhere in this report) and the required monthly and annual financial reports – including: 1) budget reports, 2) statements of revenue, expenditures, and change in fund balance, and 3) balance sheets.

**CAPITAL BUDGET & PROGRAM** – Though the Board has not yet adopted the capital budget & program, staff provided the Board its annual capital budget & program according to Town Policy and pursuant to Vermont law on such financial planning tool.

**DEBT MANAGEMENT** – The level of indebtedness incurred by the Town does not jeopardize its financial position and, based on the latest audit, there is no reason to believe that the Town won’t meet its obligations in a timely manner or that it’s not well managing those obligations.

**INVESTMENT** – Though retroactive action was taken by the Board, there was a \$3M investment to assure collateralization of Town funds initially without Board approval, counter to the Town’s financial policies, and counter to the independent auditor’s recommendation. At the time of the printing of this report, the Town Manager’s recommendations as agreed by the independent auditor to help prevent such action from occurring again remain pending before the Selectboard.

**FUND BALANCE RESERVE** – According to the FYE 2020 independent audit, the Town’s undesignated fund balance on June 30, 2020 was \$651,069 – a significant improvement from last year due to the receipt of FEMA/state reimbursements related to the July 1, 2017 storm event. With the restoration of the undesignated fund balance the Town returned to meeting its policy of having a fund balance reserve of 12-16% of the general fund operating expenditures.

**BALANCED BUDGET** – As is required by policy, the Town Manager prepared a balanced budget, the Selectboard finalized it, and the voters have a balanced budget before them. In addition, the Town Manager administered the budget according to policy – refer to accounting, auditing, and reporting above, conducted no line item transfers without Board authorization, and, again, reporting was conducted according to the policy on accounting, auditing, and reporting.

**FINANCE OFFICE STAFFING** – Since Roberta Robinson’s retirement, finding her replacement remains elusive. Though the Town continues to look for a Finance Director, much of the day-to-day operations are conducted by Becky Grammer. Since initially coming on board as a temp to help transition away from the business e-mail compromises, she now is the Town’s full-time Finance Assistant. She works in tandem with some technical assistance from our accounting software firm, our independent auditor, the Town Manager’s Office, and soon with some recently authorized temporary assistance from a CPA to help with the higher functions necessary for the Finance Office to work more effectively.

**BUSINESS E-MAIL COMPROMISES (BEC’S)** – Following is the Independent Auditor’s Note 14 from the FYE 2019 (the previous year’s) audit though the incident occurred during fiscal year 2019-20 (i.e., the time frame covered by the Town Report herein):

During August 2019, four fraudulent payments were made approximating \$250,000 by the Finance Director as a result of fraudulent e-mails sent in the Town Manager’s name. These transactions were in direct violation of Town policies, specifically, the Purchasing Policy, general financial policies and procedures, Selectboard financial policy and accounts payable procedure policy. Late in August 2019, the Finance Director was put on administrative leave and subsequently terminated.

As of November 2019, VLCT reimbursed the Town \$168,995 and a sum of \$79,795 was recovered from the Town’s bank for a total recovery of \$248,790. Extensive measures have and are being taken to increase already strong internal controls to avoid such activity in future fiscal years.

### A Final Update:



At the writing of this report, the Town Manager learned that Police Chief Jennifer Frank will become Windsor, Vermont's new Police Chief, effective March 1. While she will be sorely missed by most of us, this is a great opportunity to advance her personal background and professional career. As Chief, she ushered in the epitome of the National League of Cities' 6 pillars that define Policing in the 21st Century as centered on: building trust and legitimacy; policy & oversight; technology & social media; community policing & crime reduction; officer training & education; and, officer safety & wellness. She embraced every issue presented to her and, with integrity, ensured that the Norwich Police Department upheld its sworn oath to protect and to serve, even with the difficult challenges facing every police department around the country. The Chief conducted her work with class and with respect for all the Town's residents, businesses, and visitors. Chief, good luck in your new position, and stay safe!

*Herbert A. Durfee, III, Town Manager*

### **Collector of Delinquent Taxes**

As Town Manager, it is my responsibility to act as the Collector of Delinquent Taxes. Taxes become delinquent after the second payment is due in February if taxes remain unpaid. A Warrant is issued by the Treasurer authorizing the collection of delinquent taxes along with an 8% penalty and 1% interest per month for the first three months and 1.5% interest thereafter. A tax collection policy outlines the collection process, which includes payment applications, payment plans and tax sale procedures, if necessary.

*Herb Durfee, Town Manager (649-1419, ext. 102)*

### **Tax Year Summary for 2019 – 2020**

Final Taxes Billed . . . . .	\$16,977,013.15
Taxes Collected during Fiscal Year . . . . .	<u>\$16,940,724.76</u>
Taxes Outstanding at Close of Fiscal Year . . . . .	\$36,288.39

### **Delinquent Tax Report**

6/30/2019 Delinquent Tax Balance . . . . .	\$180,397.00
FY 2019-20 Delinquent Taxes . . . . .	<u>\$333,292.72</u>
Subtotal . . . . .	\$513,689.72
Less Delinquent Taxes Collected . . . . .	<u>\$64,853.68</u>
6/30/2020 Balance . . . . .	\$448,836.04
Delinquent Taxes:	
• FY 19-20 . . . . .	..\$97,942.10
• FY 18-19 . . . . .	\$57,040.82
• FY 17-18. . . . .	\$31,656.77
• FY 16-17. . . . .	\$16,719.21
• FY 15-16 . . . . .	<u>\$10,127.00</u>
<b>Total</b> . . . . .	<b>\$213,485.90</b>
 Delinquent Taxes, as of December 31, 2020 . . . . .	 \$60,329.56

## **Town Clerk**

The hours listed below are the times we were open to the public pre-pandemic. Since the middle of March 2020, Tracy Hall has been closed to the public. We are doing our very best to maintain our services as well as we can during this time. Please be sure to call and ask about the current status of the building before you plan to come in.

This year we have seen an increase in the number of documents recorded in our office. We went from 2,327 pages recorded in the Land Records to 2,690 pages. This amounts to \$29,575.00 of revenue for the Town. We processed 42 motor vehicle registration renewals, licensed 291 dogs and sold 60 Fish and Game Licenses, which is down from last year. We collected \$195 in land posting fees and issued fourteen Marriage Licenses; there were eleven deaths and three home births to report this year. (Please note that during the last four months of the fiscal year we were just at the starting of the pandemic.) Fish and Game licenses can now be purchased online as well as motor vehicle registrations. This has resulted in some loss of income.

Judy has continued linking the indexes of the volumes and soon we will have linked all the images that were scanned to their indexes. We now have 120 volumes of Land Records that date back to August of 1994 that are scanned, microfilmed and indexed in the vault. This represents 27 years of land records. We hope to scan and microfilm more records in the spring of 2021, which will bring us closer to having our goal of 40 years of documents online.

You may register to vote or request an absentee ballot online at: <https://www.olvr.sec.state.vt.us>. Please check the information you have entered making sure all is correct. Any information that is incorrect or half completed can result in not receiving your ballot or not being registered to vote.

The Town Clerk's Office is normally open Monday through Friday 8:30 am to 4:30 pm. We close at noon the Monday before all elections to prepare for voting.

Dog licenses will be available to purchase in January of 2021 and remember the April 1st deadline to register your dog. If you do not already have a rabies certificate on file with us, you will need to get a copy from your veterinarian. There are still many people who forgot to register your dogs, please keep in mind that there are many reasons to register your dog. If your dog wanders off, someone can call our office and through the tag number we can locate the dog's owner. Another reason is that if your pet nips or bites someone, we can see when the dog was last vaccinated. A dog may not be registered without a valid rabies certificate. This is for your dog's safety as well as others.

If you have any questions or need help, please do not hesitate to call and we will do our best to help.

*Bonnie J. Munday, Town Clerk (649-1419, ext. 103); Judy Trussell, Assistant*

## **Cemetery Commission**

The five-member Cemetery Commission is responsible for the care and upkeep, as well as necessary improvements of all 11 Norwich cemeteries. This includes the Union Village Cemetery.

FY20, all seasonal maintenance has been performed, including straightening and repairing stones. This will be an ongoing project as funds are available. In Fairview Cemetery 14 broken stones were repaired, which started at the end of the fiscal year. This was paid in part by a \$3,000 grant which the Norwich Cemetery Commission received from the Norwich Women's Club.

The financial details of our operations for FY20 are summarized below, based on information provided by the Finance Office and Treasurer:

**Revenue:**

Appropriation from town of Norwich . . . . .	\$20,000
Woodworth Unitrust . . . . .	5,541
Sale of Cemetery Markers. . . . .	390
Perpetual Care Fund – Interest . . . . .	4,564
Operating Account – Interest. . . . .	0
Donation . . . . .	<u>0</u>
	<b>\$30,495</b>

**Expenses:**

Purchased Services Mowing and Trimming . . . . .	\$20,000
Tree Trimming/Removal Costs . . . . .	0
Employee . . . . .	0
Repairs and Maintenance. . . . .	0
Supplies . . . . .	30
Water . . . . .	425
Postage . . . . .	0
Capital Improvements . . . . .	1,870
Stone Restoration. . . . .	0
Sexton Stipend. . . . .	<u>0</u>
	<b>\$22,295</b>

*Fred Smith Jr., Chairman (649-1094)*

**Conservation Commission**

The Conservation Commission endeavors to inventory, monitor, and conserve the natural heritage assets in Town. These assets include wildlife, wetlands, waterways, natural plant communities, intact forest ecosystems, and scenic resources. We share our findings and projects with fellow citizens, Town commissions, and governing bodies. For the benefit of Town residents, we:

- Supported environmental education and outdoor classrooms at the elementary school.
- Published articles in the Norwich Times about forest connectivity, forest conservation, and water use.
- Maintained Post Office Displays about conservation projects and local natural history.
- Removed invasive plants and planted native ones around the meadow in the Village Nature Area.
- Managed Phragmites patches incurring into new wetland areas.
- Assisted the Vermont Land Trust in conserving 100+ acres of forest and meadow near Norford Lake.
- Worked with the Upper Valley Land Trust to conserve 290 acres on the Gile Ridgeline.

*NorwichConservationCommission@gmail.com*

## **Development Review Board**

The Development Review Board (DRB) works as a quasi-judicial body hearing applications made under the Town's land use regulations. The DRB issued permits for three subdivision applications, and reviewed two boundary line adjustment permits.

At their May 21, 2020 meeting the DRB observed Chair Nancy Dean's retirement with the following:

*The Board would like to acknowledge with deep gratitude the grace and stamina of retiring Chair Nancy Dean and congratulate her on her more than 45 years of membership on the DRB.*

*Arline Rotman, Chair*

## **Emergency Management**

Emergency Management's responsibility is to prepare for disasters and to coordinate responses to situations that may demand extraordinary action. Our approach is to use an "all hazards" management system. These plans are dynamic documents that require annual review and revisions. Floods, storms, fires, and hazardous materials releases have the highest probability of threatening our community.

Upper Valley Communications (Hanover Dispatch) provides CodeRED emergency communication services to Norwich. This is like 9-1-1 in reverse. For example, if there is a missing child in your part of town, or a severe weather warning, or chemical/gas leaks that may require you to evacuate, your emergency service providers will be able to reach you immediately by telephone (landline, cell phone and TDD/TTY) with information you need. Register at [http://hanovernh.org/Pages/HanoverNH\\_WebDocs/codered](http://hanovernh.org/Pages/HanoverNH_WebDocs/codered). I strongly urge the citizens of Norwich to register.

In addition, Vermont Alert, <http://www.vtalert.gov/home.aspx>, is the Vermont All-Hazards Alert and Notification web-based portal. This website contains critical emergency-related information. The information posted here will include severe weather warnings, significant highway closures, hazardous materials spills, and many other emergency conditions. By signing up for Vermont Alert, you can receive warnings and emergency information via the web, your cell phone, email and other technologies. Signing up for Vermont Alert is free. Your information is protected and never shared with anyone else.

The Town Manager is, by statute, the Director of Emergency Management. The Fire Chief is the Deputy Director.

*Alexander Northern, Deputy Emergency Management Director  
(649-1133; anorthern@norwich.us.vt)*

## **Finance Department**

The Finance Department is responsible for all accounting functions for the Town of Norwich and all tax collection. Please review the audited financial statements and the proposed budget included in the Town Report for specific information.

The initial billing of property taxes for FY20 was \$16,977,013.15. From this amount is a breakdown of total billed: LATE filing of the Homestead Declaration \$24,551.42; Non-residential education tax rate \$4,024,724.41; Homestead education tax rate (resident's portion) \$9,063,088.23; County tax



\$56,119.94; Voted exempt tax \$17,957.64; and Municipal tax \$3,790,571.51. Total taxes collected during FY20: \$17,053,776.51 and out of this amount \$10,916,042.00 was paid to Norwich School District in regards to the education tax. Windsor County taxes are now assessed by a separate tax rate and the amount owed was \$59,283.00.

**Homestead Declaration**—Remember to file with the State of Vermont your Homestead Declaration HS-122 by April 15. Please visit their website: [tax.vermont.gov](http://tax.vermont.gov). (Left column click on property, next page, left column click on Homestead Declaration. Click on their link of, “definition of a Vermont homestead.”) Keep in mind a few things: the state doesn’t allow extension for this to be filed. There is a penalty of 8% that will be charged to one’s tax bill if not filed on time. This could result in a revised tax bill.

*Becky Grammer (802-649-1419, ext. 106/105) [bgrammer@norwich.vt.us](mailto:bgrammer@norwich.vt.us)*

## **Fire & EMS Department**

Our mission is to protect life, property and the environment, while educating the public about fire safety. We accomplish our mission by providing high-quality fire and emergency medical service (EMS) response to the citizens of Norwich and the Upper Valley region. We provide public fire safety education through partnering with local schools and engage in other public service opportunities.

The Norwich Fire Department (NFD) has been providing fire protection services to Norwich, Vermont since 1920. The NFD has provided emergency medical services to the Town since 2001. The members of the department are volunteers who live in Norwich and surrounding communities. They selflessly give their time and energy to the department as service to their community.

Part of my responsibilities as Town Fire Chief is to seek grant opportunities that benefit the operation of the NFD. Accordingly, the department was awarded a Micro-Grant from the Federal Emergency Management Agency (FEMA). My goal in applying for this specific Micro-Grant was to secure financial help to purchase and stockpile PPE in preparation for our current Covid response capability, and for any future PPE need. This award impacts the daily operation of the NFD by providing our members a stockpile of the medical grade protective PPE necessary to carry out our mission during this Covid-19, or any other disease outbreak, giving us an increased margin of safety for our membership.

The risk of service provision during this Covid pandemic must be balanced with the efficient and effective protection of our first responder health, which is directly linked to our mission fulfillment (protection of lives, property & the environment). This risk analysis is based upon our organizations’ newest high risk, low frequency event—supporting our community during disease outbreaks. This Micro-Grant helps us to prepare for the worst, while hoping for the best.

A challenging area for the NFD continues to be the recruitment of volunteer members. For those considering joining the NFD, please visit <http://norwichfire.com/recruiting-q-a/> for further information. For real-time updates and related NFD information, you can follow us on Twitter @NorwichFD or on Facebook at [www.facebook.com/norwichfiredepartment/](http://www.facebook.com/norwichfiredepartment/).

## NFD 2020 Run Statistics (calendar year – to date)

Structure Fire: . . . . .	7	Service Calls: . . . . .	22
Vehicle Fire: . . . . .	4	Good Intent Calls: . . . . .	7
Wildland Fire: . . . . .	8	False Alarms: . . . . .	19
Medical: . . . . .	97	Other Fire: . . . . .	29
Motor Vehicle Accidents: . . . . .	21		
Hazardous Conditions (No Fire): . . . . .	20	TOTAL: . . . . .	234

### Current Members

**Officers:** Chief Alex Northern, Deputy Chief Matt Swett, Captains Peter Griggs & Aaron Lamperti, Lieutenants Eric Friets, Chris Maeder, Mark Nickles, Pete Schwab. EMS Training Officer Matt Herbert.

**Firefighter-Advanced EMTs:** Matt Herbert, Alex Hoehn, Mark Nickels, Chris Schweitzer, Jon Wilkinson

**EMTs:** Peter Griggs, John Kerr, Sam Kocen, Noelle Kosarek, Aaron Lamperti, Joe Minichiello, Alex Northern, Matt Swett

**Firefighters:** Linda Cook, Michael Ducharme, Steve Foltz, Eric Friets, Peter Griggs, Alex Hoehn, Dan King, Aaron Lamperti, Chris Maeder, Mark Nickles, Peter Orner, Pete Schwab, Chris Schweitzer, Jon Wilkinson

**Support Team** (*provides food, supplies and planning for incident scenes, the station and community events*): Allora Craig, Cheri Henry, Cheryl Lindberg, Kandy Foltz, Liz Russell, Sydney Smith, Laurie Welch, and Linda Cook, advisor.

*Alexander Northern, Fire Chief (649-1133; anorthern@norwich.us.vt)*

### Fire Warden

On behalf of the Norwich Fire Wardens, we would like to thank all of the Norwich residents who participated in burning this year, for a safe and successful year. This year was an unusual one, thanks to the pandemic and unusually dry conditions which resulted in a restriction on the issuance of burn permits from March of 2019 until snow cover resumed. As residents found themselves spending more time at home, they were able to dedicate their extra time to home projects and outdoor renovations and clean-up. These projects resulted in the creation of large burn piles and Norwich residents found creative methods for removal during the burning restrictions, including the use of goats!

A few Fire reminders:

- A burn permit is required before burning brush piles or igniting bonfires – when snow cover is not present.
- Certain materials such as: laminate, plywood, particle board, building construction materials and trash are not permitted to be burned.
- Residents must remain with active fires until the ashes are extinguished and cold.
- Courtesy calls to notify of camp fires or fire pit igniting are requested to prevent unnecessary Fire Department emergency callouts: 603-208-7847.
- Burn piles are restricted to 10 feet x10 feet in size

Burn permits are available Wednesdays and Fridays, 7-10 am at the Public Safety Building from Fire Warden Linda Cook (603-208-7847), and available Mondays and Tuesdays by appointment only from Deputy Fire Warden Alex Northern (802-649-1133). Due to Covid-19 mitigation efforts, please wear a mask, maintain social distancing, and bring your own pen to complete the permit.

*Linda Cook, Fire Warden (603-208-7847)*

### **Health Officer**

Despite the threat of the Coronavirus and the disruption of our lives there have been few health problems at the local level. The Vermont Department of Health has taken full responsibility for the public health and protection of the state residents. They have provided guidelines for safety and activities of daily life and regular statistics. Local Health Officers have not been directly involved.

Nor has investigation of mold in the home been a problem this year. Should you notice mold, it can usually be quickly controlled by stopping water leaks, improving ventilation, and possibly by installing a dehumidifier.

The most common incidents this year have been animal bites and dogs running loose. When a dog bite (including cat and other domestic animals) occurs, the first priority is to determine if the bite poses a significant health threat. If the skin is broken, if there is bleeding or surface scratches there is a potential threat, you should consult a physician or go to the local emergency room. If possible, the Town registration number should be noted. If the attacking dog runs away and you cannot determine its owner, you should contact the police. Once the dog is identified, its rabies inoculation status can be verified. If the rabies vaccination is up to date, usually it is only necessary to observe the biting dog for two weeks. It is the dog owner's responsibility to keep the dog restrained on their property and report if the dog becomes ill.

*John E. Lawe (649-1585)  
Bonnie Munday (649-1419)*

### **Land Management Council**

The Land Management Council manages the lands of the Fire District, encompassing 917 acres in six parcels within the Charles Brown drainage. Our mission is to manage this land for recreation, wildlife habitat (flora & fauna) and forest timber resources. The Parcel 5 Loop Trail and the Ballard, Brown Schoolhouse and Connector trails all transit these parcels.

Current logging in 2020-21 on Parcels 2/3 is a continuation of timber stand improvement, along with the harvest of deteriorated Red Pine stands along Beaver Meadow Road. A replanting of White Pine seedlings in these two stands will begin in the spring of 2021.

*Byron Haynes, Co-Chair*

### **Listers Report**

According to Vermont State Statutes, the Board of Listers hears and adjudicates grievances, lodges the Grand List, participates in Board of Civil Authority hearings, sits on the Board of Abatement, and meets (usually monthly) to receive correspondence and attend to other matters. The Board of Listers also plays an important role in educating the public about the assessment process. The Listers office is

staffed by a part-time contract assessor and a part-time Administrative Clerk. The role of the Board of Listers is to oversee the production and approval of a Grand List that equitably assesses every property in Town as close to fair market value as possible. The Listers have no control over the tax rates.

Property record cards containing assessment data for every property in Town can be viewed and printed from the Town’s website, Lister page as follows: <http://norwich.vt.us/listers>, or a property card may be requested from the Listers office.

**Town-wide Reappraisal Update**

The State of Vermont requires a reappraisal when the Common Level of Appraisal (CLA) drops to 85% or the Coefficient of Dispersion (COD) increases to 20%. Given that the Norwich CLA was 90.28% on December 31, 2020 and the COD was 11.84%, the Listers have prepared an RFP for reappraisal services and hope to contract for a reappraisal to take place in 2023. The Board of Listers has begun budgeting for a reappraisal fund and expects to have sufficient funds on hand when needed.

**2021 Homestead Declaration**

The Listers would like to remind everyone that if you own and occupy your Vermont residence as your primary dwelling on April 1, 2021, you MUST file your Homestead Declaration, Form HS-122, with the Vermont Department of Taxes on or before April 15, 2021. While there was an extension of this deadline in 2020 due to Covid-19, at this writing, there have been NO EXTENSIONS announced for this filing, even if you file for an extension on your income taxes. The penalty for late filing is 8% of the education tax. This filing may be completed on paper or online through the website of the Vermont Department of Taxes at <http://tax.vermont.gov/property-owners/homestead-declaration>. We anticipate that the State website will be open for 2021 Homestead Declaration filing in early February 2021. In the past, some Norwich taxpayers who have used tax-preparation software or an out-of-state tax preparer have experienced problems with Homestead Declarations not being filed, even though the taxpayer fully believed that they had been. This is especially true when the taxpayer is either filing for an extension or not required to file a tax return at all. The Listers recommend that all Norwich property owners required to file a Homestead Declaration do so themselves (preferably online) or obtain a printed confirmation of a successful filing from their tax preparer.

**General Information**

The Listers issued 87 Change of Assessment notices and heard 10 grievances. No grievances were appealed to the Board of Civil Authority.

*Cheryl A. Lindberg (Chair), Pamela T. Smith, Douglas Wilberding, Listers*

**2020 Grand List as of 12/31/2020**

**Breakdown of Grand List (number in category)**

R-1 Residence with under 6A of Land (818) . . . . .	\$352,394,400
R-2 Residence with 6A of land or more (494) . . . . .	341,219,500
MH Mobile Home with or without land (14). . . . .	1,975,700
S Seasonal (16) . . . . .	3,706,800
C Commercial Properties (45) . . . . .	32,793,800
CA Commercial Apartments (7) . . . . .	7,038,500
UE Utilities Electric (3) . . . . .	11,183,600
UO Utilities Other (1) . . . . .	141,800

F Farms (10) . . . . .	9,229,000
O Other (27) . . . . .	7,520,400
M Miscellaneous (131) . . . . .	<u>24,666,900</u>
<b>Total Listed Real Property Value (1566) . . . . .</b>	<b>\$791,870,400</b>

Comcast (Education Grand List only) (1) . . . . . 1,127,853

**Land Use Appraisal Program (152 parcels, 14,147.09 enrolled acres)**

Exempt Value of Property Enrolled . . . . . 36,872,708

**Exemptions by Vote (foregone education tax to be made up by rest of Town)**

Veterans (6) (\$30,000 per disabled Veteran by vote) . . . . .	180,000
Norwich Fire District . . . . .	40,000
Beaver Meadow Schoolhouse . . . . .	133,900
Root District Game Club . . . . .	208,700
Upper Valley Community Grange # 34 . . . . .	388,500
Charlotte Metcalf (alternate energy installation) . . . . .	10,700
Timothy Brownell & Marjorie Waters (alternate energy installation) . . . . .	19,800
Norah Lake & Christopher Polashenski (alternate energy installation) . . . . .	5,100

**Exemptions by Agreement**

Norwich Housing Corporation (payment made in lieu of property tax) . . . . . Ended

**Exemptions by Statute**

Veterans (6) (\$10,000 per disabled Veteran by statute) . . . . .	60,000
Child Care Center, Inc. . . . .	573,500
Montshire Museum of Science . . . . .	6,883,500
Norwich Historical Society . . . . .	770,500
Norwich Nursery School . . . . .	272,500
The Family Place . . . . .	813,900
Norwich Public Library Association . . . . .	1,618,600
American Legion Post 8 . . . . .	271,200
Religious Organizations (6) . . . . .	4,479,000
Willing Hands Enterprise . . . . .	488,800
Town, Fire District, School, State, Federally Owned Parcels (38) . . . . .	21,415,100

**Total Municipal Grand List (x100) . . . . . 753,950,992**

**Total Education Grand List (x100) . . . . . 755,434,845**

**Common Level of Appraisal as of 12/31/20. . . . . 90.28%**

**Coefficient of Dispersion as of 12/31/18 . . . . . 11.84%**

## **Norwich Energy Committee (NEC)**

The Norwich Energy Committee charge (approved by the Selectboard 6-27-18): Make recommendations to the Selectboard regarding Town policy on energy-related matters. The NEC works with residents, businesses and the Town to promote energy education and awareness, reduce energy consumption, improve the efficiency of energy used, promote renewable energy generation, and reduce greenhouse gas emissions on both an absolute and per capita basis.

In FY20, the NEC continued outreach and promotions to residents and prepared and launched an umbrella campaign, Save 20% in '20, to encourage household emissions reductions and highlight the range of effective climate actions and their interconnections. It was promoted through the NEC website, listserv posts, yarnbombs and knitted scarves, printed literature, collaborations with the Congregational Church and the Norwich Nursery School, and the Norwich Parade. Activities included:

**Home weatherization:** In the 2019 Button Up campaign Norwich accounted for 23% of the Windsor County sign-ups for home energy visits (13 of 57, among 9 Windsor County towns). The NEC facilitated a walk-through by Efficiency VT of Norwich Senior Housing.

**Solar:** more than 40 households committed to new or more solar, for a total ~300 kW installed capacity. In addition, a 500 kW solar array was built on Norwich Fire District land, with King Arthur Flour as the electricity user.

**Transportation:** NEC members worked with other area energy committees to establish an e-bike loan program with an Upper Valley-based fleet of three bikes to ensure annual promotions of bike commuting. The e-bike loan program, hosted at the Norwich Public Library, had 50+ test-riders in August 2019 and 41 test-riders in July 2020; at least 9 Norwich residents have purchased an e-bike. NEC members helped organize and staff an EV Expo in 9/2019 that attracted ~500 people. Another EV charging station, bike racks, and a bike fix-it station were installed at the Huntley park-n-ride lot.

**Food choices and emissions:** A new campaign was developed, Eat Low & Local, for three household-level actions: 1) eat more plant-based food, 2) avoid factory-farmed meat, and 3) reduce food waste. The NEC arranged for discounts with four farms with Norwich operations; 29 households participated.

**Town reduction of fossil fuel use:** The NEC worked with the Town Manager to select an energy performance company to review energy use at Town facilities. For the Town Meeting 2020 vote and the petitioned re-vote, NEC members prepared materials and organized public information sessions on the facilities proposal (lighting and controls for the fire and DPW garages, and ventilation, ground-source heat pumps, weatherization, lighting, and controls for Tracy Hall). NEC members helped gather data for a greenhouse gas inventory of Town government activities (prepared by a resident as part of graduate course work).

### **Other Activities:**

- The NEC cosponsored a presentation organized by the climate group at the Norwich Congregational Church, by Norwich resident Jack Cushman, which conveyed in layman's terms current science on the climate crisis.
- At the recommendation of the NEC, the Selectboard adopted on 10/9/19 a resolution declaring a Climate Emergency.
- NEC members provided input to the Planning Commission on the Town Plan, following up on the 2019 Town Meeting vote to make climate protection and resilience a principal theme.



The NEC meets regularly on the fourth Tuesday of every month, at 7 pm at Tracy Hall or by Zoom.

*For more information, contact Linda Gray (649-2032, linda.c.gray@gmail.com).*

### **Norwich Historic Preservation Commission (NHPC)**

To foster greater awareness and protection of historic properties, the Norwich Selectboard established the NHPC, which continues to nominate properties to the National Register thanks to Certified Local Government (CLG) grants. The Stockmayer House, Maple Hill Farm, Meeting House Farm, and multiple Mid-Century Modern residences in Norwich are now listed.

A 2019 CLG grant funded Sarah Rooker to produce 3 historical podcast driving tours (Early Settlement, Norwich Schools, and Rivers & Mills) and the comic book “Becoming Norwich, The Early Years” by Emily Zea for the Norwich Historical Society. To see the completed projects please visit the NHS website: <https://norwichhistory.org/historic-preservation/>.

For 2021 a survey of Norwich’s historic barns is underway.

The CLG grants have been integral to our work as has Peter Brink. Wishing to honor his 10 years of leadership, the Commission adopted the following tribute at our August 5, 2020 meeting:

*The Norwich Historic Preservation Commission thanks Peter Brink for his outstanding contribution to the commission and to the Town of Norwich. A champion of historic preservation and Norwich history, Peter, together with Nancy Hoggson and then singly, led the Commission from its inception in 2010 to the present. Thanks to his vision and leadership, the Commission successfully applied for Certified Local Government Grants culminating in Norwich schoolhouses, private properties, and historic districts being added to the National Register of Historic Places and a series of podcast driving tours developed by the Norwich Historical Society. The Commission salutes him for his exemplary leadership and accomplishments.*

*Nancy Osgood, Chair*

### **Planning Commission**

The role of the Planning Commission is defined in Vermont statute and includes preparing a Town Plan, land use regulations (Zoning and Subdivision) and other studies and reports necessary for the orderly development of the Town. The work of the commission is assisted by the Enhanced Energy Working Group and the Affordable Housing Sub-committee.

In 2020 the Planning Commission finalized work on the Town Plan which was adopted March 7, 2020 by the Selectboard. The plan was subsequently approved by the Two Rivers Ottauquechee Regional Commission. This has enabled the Town to renew its membership in the Village Center Program, administered by the Agency of Commerce and Community Development, which provides tax benefits and other support to property owners in our historic village. It has also allowed the Commission to obtain a Municipal Planning Grant to fund a study in preparation for revisions to land use regulations.

Planning Commissioners are appointed by the Selectboard and serve four-year staggered terms. The Planning Commission meets the fourth Thursday of every month at 6:30pm (unless warned otherwise). The meetings are open to the public. Agendas, minutes, the Town Plan, and other resources can be found at the Town website.

*Melissa Horwitz, Chair*

## **Planning Department**

The Planning Department, staffed by the Director of Planning and the Planning Assistant, is responsible for administration and enforcement of land use regulations, advising on matters relating to land development, reviewing permit applications. It provides staff support to the Development Review Board, Planning Commission, Affordable Housing Subcommittee, and the Historic Preservation Commission. In addition, the department maintains the Norwich Geographic Information System, the E911 Locatable Address System, and the Tracy Hall server network.

Zoning permits were issued this year for six new single-family homes. Three approved subdivision applications resulted in three new lots.

Specific information on zoning and subdivision requirements are listed on the inside back cover of this report. Regulations and permit applications are available at the town web site.

*Rod Francis, Director of Planning (649-1419, ext. 4)*

*Pam Mullen, Planning Assistant*

### **Administrative Zoning Permits**

New Homes . . . . .	6
Building Additions . . . . .	9
Accessory Dwelling . . . . .	0
Accessory Structures . . . . .	26
Home Occupation . . . . .	0
Replacements Bldg./Home . . . . .	0
Agricultural Review . . . . .	1
Apartment . . . . .	1
Permitted Use Review . . . . .	0

### **Development Review Board**

Subdivisions - Final Plan Review . . . . .	3
Conditional Use Review . . . . .	0
Boundary Line Adjustment . . . . .	2
Site Plan Review . . . . .	0
Development Envelope . . . . .	0
Variance . . . . .	0
Appeal . . . . .	0

## **Police Department**

The Norwich Police Department (NPD) continues to be one of the most professional and highly trained agencies in the region. With a strong commitment to community policing, we protect and serve with respect and dignity those who choose to work, visit, and play in the region. NPD recognizes the importance of working together with our active and informed citizenry, and have made a concerted effort to be transparent and forthright in our duties as we continue to strengthen our bonds and relationships within the community.

With four full-time, two part-time officers, and three crossing-guards, NPD provides 24-7 coverage 365 days a year, using a combination of on-duty and on-call staffing. Officers are called upon to respond to a myriad of tasks ranging from animal control issues and motor-vehicle enforcement concerns, to assaults, burglaries, domestic violence issues, and illicit substance abuse. This year was no exception as our calls for service and community programs increased over years past.

In 2020, we saw an increase in substance-related calls, family fights, and mental health/welfare checks. The department continued its proactive presence by completing foot patrols, business checks, directed patrols and community programming activities. A few examples of the community programs offered this year include: Babysitting certification courses, Bike Safety Day, Cadet Program, CHILD ID Safety Kits, Coffee w/a Cop, Drug Take Back Day, Junior Detective Challenge, Operation Safety Cone, Police Pen-Pal Program, Ride-A-Long Program, Seatbelt Challenge, Student Safety Patrol, and Touch-A-Truck, to name a few.

NPD recognizes that these services are not provided in a vacuum, and would not be possible without the tremendous level of support we receive from our local officials, Selectboard, business owners, and residents. We are honored to serve in our capacity as law enforcement officers and are excited to see what this next year holds as we continue to expand our partnerships and service opportunities to the Town of Norwich.

*Jennifer M. Frank, Chief of Police (Jennifer.Frank@Vermont.gov, 802-649-1460; 802-295-9425)*  
*Simon Keeling, Sergeant; Anna Ingraham and Joseph Pregent, Full-Time Officers;*  
*Demo Sofronas, Norm Campbell, Deb Harlow, Crossing Guards;*  
*Michael Scruggs and Curtis Taft, Part-Time Officers;*  
*Judy Powell, Administrative Assistant*

## **Police Strategic Plan**

The Norwich Police Department strategic plan, in alignment with the outcomes of the President's Task Force on 21st Century Policing, is focused around 6 pillars, which outline best practices for law enforcement: Building Trust and Legitimacy, Policy and Oversight, Technology and Social Media, Community Policing and Crime Reduction, Training and Education, and Officer Wellness and Safety. The Norwich Police Department made several advancements in each of these pillars over the last year, a few of which are summarized below:

- **Building Trust and Legitimacy / Policy and Oversight:** Standard Operating Procedures (SOP) provide operational guidelines for law enforcement officers. Although the career of law enforcement has been depicted on television, is observed casually by citizens in a community, and experienced by those in need of services, the inner workings of a police department and its processes and guiding principles for responding to calls for service are often not known to those outside of the career field. These guiding principles are designed to be living documents that grow and adapt to current societal and policing needs and best practices. A review of the existing NPD SOP's revealed that other than one or two SOP's, the procedures currently in use were written more than a decade and a half ago from 2003-2005. Much has changed over that time period and it was imperative that the Norwich Police Department review our current processes and approaches to make certain that we were compliant with best practices in policing, and current law enforcement standards. Over the last year, NPD reexamined, rewrote, and updated 16 Standard Operating Procedures, bringing our old, and in some cases antiquated, SOP's up to current best practices. We recognize that SOP review and revision is crucial to effective policing and therefore we have established a standardized management plan to ensure that we remain up to date with standards, regulations, laws, technology, and policing best practices. These updated SOP's have been posted online so that they are accessible to the public at large.
- **Training and Education / Officer Wellness and Safety:** The Norwich Police Department is comprised of highly trained police officers committed to staying abreast of current law enforcement training and processes. Our department values education and training as is exemplified by the degrees and certifications our officers hold, which include a doctorate degree and several Master's and Bachelor's Degrees. Our officers hold state and national certifications in Field Training, Drug Recognition, Physical Fitness, Firearm Instruction, Death Investigation, Sexual Assault Investigation, Computer Crimes, Response to Resistance Instruction, and Crash Investigation to name a few. Additionally, this year, each police officer at NPD completed more than twice the number of training hours required by the

Training Council for certification. NPD places an emphasis on training and is committed to providing and retaining highly qualified police officers.

As we look towards the new year, we continue to make efforts to advance in each of these pillar categories and are in the early stages of several projects to accomplish that mission. In an effort to assess and improve our practices and policies so that they are transparent, safe, and accountable, NPD is currently in the process of applying for independent “credentialing” from the state policing council, so that our citizens and those we interact with can have confidence in the policing services they receive. This credentialing program establishes law enforcement training standards and “best practices” relating to improved professionalism and skill sets for law enforcement officers.

### **Police Department Statistics FY20**

911 Hang Ups . . . . .	29	Fraud . . . . .	16
Abandoned Vehicle . . . . .	1	Juvenile Problem/Runaway . . . . .	11
Accidents . . . . .	44	Larceny/Theft . . . . .	14
Agency Assistance . . . . .	84	Littering . . . . .	2
Alarm . . . . .	94	Lost/Found Property . . . . .	57
Alcohol offense/Intox . . . . .	4	Medical assistance/response . . . . .	51
Animal Problem/Bite . . . . .	96	Mental Health/Welfare Check . . . . .	39
Arrest on Warrant . . . . .	3	Motorist Assist . . . . .	11
Assault . . . . .	2	Motor-vehicle complaint . . . . .	48
Background Inv. . . . .	8	Noise Disturbance . . . . .	18
Burglary . . . . .	5	Parking Problem . . . . .	9
Citizen Assistance . . . . .	99	Property Check: 55 days	
Citizen Dispute . . . . .	11	avg 5 per day = approx.: 275 checks . . . . .	55
Court Appearance . . . . .	12	Public Speaking . . . . .	13
Death Inv. . . . .	3	Residence/MV Lockout . . . . .	25
Deliver Message . . . . .	2	Sex Offense . . . . .	4
Directed Patrol region . . . . .	Total 219	Sex Offender Registry . . . . .	3
Turnpike/Gile . . . . .	67	Special Detail . . . . .	13
Beaver Meadow . . . . .	51	Suicide attempt . . . . .	3
Main/Church . . . . .	28	Stolen Vehicle . . . . .	1
Hopson/Elm . . . . .	13	Suspicious . . . . .	31
New Boston . . . . .	10	Threatening/Harassment . . . . .	11
Miscellaneous . . . . .	50	Training . . . . .	16
Disorderly Conduct . . . . .	1	Traffic Hazard . . . . .	28
Domestic Abuse Order . . . . .	4	Trespassing . . . . .	59
Driving License Suspended . . . . .	4	Unlawful Mischief . . . . .	15
Domestic Disturbance . . . . .	12	Unsecure Premises . . . . .	6
Drugs . . . . .	1	Utility Problem . . . . .	4
DUI arrests . . . . .	4	VIN Inspection . . . . .	37
Fire related assistance . . . . .	24	Violation of court order . . . . .	2
Fireworks . . . . .	2	Traffic Citations . . . . .	342
Fish & Game Offense . . . . .	2	Traffic Warnings . . . . .	560
Foot Patrol/Business Checks . . . . .	516		

## **Public Works**

The Norwich Department of Public Works (DPW) comprises the Highway Department, Buildings & Grounds Department (B&G) and the Transfer Station/Recycling Center. The DPW is responsible for the maintenance of the Town highways, bridges, sidewalks and buildings as well as the Town's recreational and parking areas. The department is also responsible for the operation and maintenance of the Transfer Station/Recycling Center. We provide significant support to other departments of the Town, including the maintenance of all the Town's vehicles and equipment.

In FY20, the Covid pandemic affected everyone and the DPW was no exception. The Governor dictated what road maintenance tasks the department could perform (and the size of crew) starting around February 2020. The department initiated new operational rules and even split shifts for a few weeks. In addition, the Town Manager placed a moratorium on expenses (due to Covid) which did not end until the third week in August of 2020. Consequently, department operations were not done in the usual summer season and most summer maintenance items were condensed into the short 2020 August - September period.

DPW did not have any seasonal workers, or any administrative assistance, for the July 2019 to June 2020 period. This lack of staff put a strain on the department to keep up with all its duties. The Director requested a Public Works Laborer to meet some of the demand but the position was not funded. Some particular issues which are absorbed every year are:

- For the last two years, DPW has received complaints regarding sidewalk winter maintenance, yet it has to plow sidewalks after plowing the roads due to the lack of manpower.
- Actual work logs over nearly a 2-year span show the department has used one man over 75% of the time to perform mechanical repairs on an aging fleet. This becomes a bigger issue in winter when the "mechanic" has a plow route and one/several other plow trucks are out of service due to mechanical breakdowns.
- There is no backup manpower available for any DPW position - winter or summer - and this puts a severe strain on the remaining crew when someone is off work, especially in the winter. As an example, B&G performs custodial work (for three facilities) when the custodian is off work. In the winter, when B&G also has road and sidewalk maintenance duties, this custodial work may not get done.

**The Highway Department**, among other things:

- assembled and installed the crossing lights on Main St at Tracy Hall and the Elm St. intersection;
- assisted with the excavation and backfill of the EV station underground utilities;
- responded to a high wind storm in the end of October 2019 to dispose of approximately 60 trees in roads (those not in wires);
- installed bike stations at Huntley Field and the Library with B&G Dept assistance; and
- spent significant time replacing 27 culverts on various Town roads.

**The Buildings and Grounds** division (B&G) of Public Works is responsible for the maintenance of all Town buildings, properties, and recreation areas. The Director, the B&G technician and the custodian collaborate on repair projects and the ongoing maintenance of Tracy Hall throughout the year. The B&G custodian is responsible for readying the building for all public events that are held there.



**The Transfer Station/Recycling Center** implemented a new protocol at the Transfer Station relative to disposal of glass and in response to the Vermont State Food Waste Law which went into effect July 1, 2020, and introduced new procedures at the Transfer Station to address changes in the Covid-19 pandemic safety measures such as required protocols, traffic control, PPE required, etc. Since 2017, the station accepts food waste and construction/demolition waste. For more information about the station operations, materials accepted and fees, please visit the Town's website at [www.norwich.vt.us](http://www.norwich.vt.us) under Public Works.

I would like to thank the Town Manager, the Board of Selectmen, the other departments of the Town and the residents for their support of the Public Works Department. I would also like to recognize the Public Works Department staff for their hard work and dedication.

*Larry Wiggins, P.E., Public Works Director (649-2209, [lwiggins@norwich.vt.us](mailto:lwiggins@norwich.vt.us))  
Public Works Staff: Neal Rich, Ben Trussell, Gary Durkee, Albert Lewellyn,  
Michael Koloski, Christopher Connor, Adam Moore  
Transfer Station: Paul Albee (Lead), Roger Fremont, Jed Smith*

## **Recreation Department**

Norwich Receptions programs were significantly affected by the global pandemic. We suspended all in-person programs mid-March, and began meeting weekly check-in calls with a group of Recreation Directors, to coordinate our efforts. Through these meetings, we gathered enough advice from the guests representing the Agency of Commerce and Community Development, Vermont Parks and Recreation, and the Vermont Department of Health, to safely open our first in-person session in April. We operated with lower numbers of participants, wearing masks, and with many protocols in place as indicated in our Covid-19 Health & Safety Guidelines.

Summer camps opened in July, with the aid of a Vermont Restart Stipend that funded tents, personal protective equipment, sanitation staffing and all equipment needed to keep campers outside for the majority of their day with us. Norwich Recreation camps were allowed to use the Marion Cross School facilities for our Naturalists, Sports (3-5th), Crafty Kids, Fables and Folklore, Trail Stewards and Good Life Camps. The camps served as a "pilot" for the re-opening of schools, with the Recreation Director advising the MCS Reopening Task Force. Our Sports (6th-8th) camp had Tracy Hall gym as their home base, and we worked with Vermont Technical College and the Upper Valley Land Trust to host our MTB Stewards out of Brookmead, with a special contribution from the Norwich Farm Creamery. Our Instructors and Counselors did a truly remarkable job this summer keeping children safe, and remaining attentive to the changing guidelines.

This year required incredible flexibility when it came to our special events as well. We were able to start our Youth Advisory Council, working with Norwich teenagers to respond to their concerns and recommendations for programming. In the fall, they took on their first organized event, Tunes on the Trail, in partnership with King Arthur Baking. This was a simple, yet well-attended music festival along the trail system at King Arthur, with musicians playing within the woods. Weeks later, the Youth Advisory Council assisted Norwich Recreation in organizing a Halloween event as an alternative to the large community events normally held in Town. We used the Milton Frye Nature Area's new outdoor classrooms to host organizations and committees from Norwich as they distributed candy to families walking through on an organized schedule. Representatives from the Marion Cross School, the Lions Club, the Norwich Public Library, the Energy Committee, King Arthur Baking, the Norwich Women's

Club and the Norwich Fire Dept & Support Team participated. Jake and Liz Guest from Kildeer Farm donated 50 pumpkins for people to bring home. The pumpkins left over were in turn donated to Hogwash Farm to feed their livestock. The event served 227 Norwich residents with music, candy and our NorWitchy spirit.

Fall sports continued with heightened protocols and lower numbers. We were able to provide youth and adult soccer, mountain biking, trail running, and baseball. We were not able to use the Marion Cross gym once school opened, so we tried something new and held a session of outdoor basketball.

We opened two new online programs—*Norwich Nailed* It was an online community cooking competition that ran for 6 weeks, had 57 participants, and partners with King Arthur Baking, Pete & Gerry's Eggs and Norwich Farm Creamery. Winners each week would receive a hand-painted gold mixing spoon, a gift card to a local business and a small celebratory item. We will repeat this program in January, adding in Cabot Creamery as a partner. The prizes and format will change as well. Our other online program provided people with activity bags that contained everything needed to recognize and celebrate interesting holidays over the holiday break.

Overall, this was a year of considerable challenges, and Norwich Recreation had to be creative and flexible. The community responded with gracious resilience, as always.

*Brie Swenson, Director (649-1419, ext. 5; bswenson@norwich.vt.us)*

### **Trustees of Public Funds**

According to Vermont Statutes, if a Town elects Cemetery Commissioners, then the Town also elects Trustees of Public Funds. The Trustees are elected on a rotating basis for a three-year term. The Trustees of Public Funds manage cemetery funds and other monies left to the Town in trust and accepted by the Selectboard.

The Cemetery Commissioners apprise us of their plans for working in the various cemeteries. Therefore, we invest to meet their needs. The interest is allocated between sale of lots and perpetual care funds.

During the Town's fiscal year, the Trustees invest Cemetery monies not currently in use to maximize earnings for these funds. The Trustees meet as needed to monitor the funds. In 2020, the Trustees revised their investment policy. A decision was made to support Vermont banks and credit unions with investments in accordance with the Vermont Statutes, typically requesting investment rates at a minimum of three different institutions to determine the best investment offer. In addition, the Trustees decided to add "Green Lending" to their policy. Where possible, trust funds may be loaned locally to for-profit and non-profit entities for the betterment of the climate by reducing fossil fuels and Co2 emissions. Local lending and fighting climate change are both a high priority and of local importance because of a 2019 Norwich advisory vote.

*Cheryl A. Lindberg, Pamela T. Smith, Douglas Wilberding, Trustees*



*Memorial Day preparations*



*Tribute to Fallen Police Officers Day*

# Part III

Other Agencies &  
Organizations



## **Advance Transit**

Advance Transit is a bi-state regional nonprofit public transportation system headquartered in Wilder. Our mission: *“To assure the continued livability and accessibility of Upper Valley communities by providing safe, effective and friendly public transportation services.”*

For the first three quarters of FY20 Advance Transit’s ridership has been steady or increasing despite continuing low gas prices and record low unemployment. Of course that has changed dramatically since the state of emergency was enacted due to the Covid-19 pandemic. AT has been able to continue all of its scheduled routes without interruption while maintaining the safety of its passengers and staff. Daily sanitizing of buses was quickly enacted and necessary supplies were secured despite industry-wide shortages.

Additional safeguards were implemented including mask mandates and installation of plastic barriers in driver and passenger compartments. Passenger loads have been limited to half capacity to ensure safe social distancing. In some cases additional buses and drivers were placed into service when passenger demand exceeded the limited seating capacity. With ridership running at about half of what it was pre-pandemic this has helped to balance capacity and demand and maintain social distancing. Additional funding received through the CARES Act has enabled AT to keep its transit system safe and intact and providing essential access to life’s necessities for AT’s passengers. Of course this would not have been possible without the dedication of AT’s drivers and support staff working on the front lines every day to operate and sanitize the buses. We are very proud and grateful for their efforts.

There are multiple ways to access rider information. The *advancetransit* smartphone “app” can be downloaded for free for either iOS (iPhone) or android. Our website ([www.advancetransit.com](http://www.advancetransit.com)) includes a trip planner as well as real time bus arrival information and interactive maps that show routes and bus stop locations on a mobile-friendly platform. Printable timetables and route maps can also be downloaded from the website. Don’t have internet access? Printed schedules are available from Advance Transit and at Tracy Hall.

All buses operating in Norwich are newer, quieter, low-floor buses with wheelchair ramps and cleaner emissions. A project is underway that will bring AT’s first battery-electric buses into service in 2022.

Services include FREE regularly scheduled fixed route bus service, ADA Complementary Paratransit service, and park-and-ride shuttles. Visit our website at [www.advancetransit.com](http://www.advancetransit.com) or call 295-1824 8:00 a.m.-4:30 p.m. Monday through Friday, if you have questions.

Thank you for your support, and thanks for riding Advance Transit!

*Van Chesnut, Executive Director;  
Demo Sofronas, Norwich Representative, AT Board of Directors*

## **Aging in Place, Norwich**

We are a small, loosely-organized volunteer organization dedicated to helping Norwich elders who wish to remain in their homes as long as possible despite infirmities of aging. If you would like to be added to the list of our help recipients and/or volunteers, please contact me at [judy.pond@comcast.net](mailto:judy.pond@comcast.net).



**Informational forums and events:** Because of the pandemic, Aging in Place, Norwich, was unable to hold these.

**Transportation:** This service, coordinated by Bob Pitiger with his stable of volunteer drivers, operated until mid-March, when pandemic restrictions intervened.

**Service Days:** Since our inception in 2009, AIPN has organized 98 service days. For these, held every 4-6 weeks, we assign volunteers to do tasks requested by elders. Until March, those included outdoor work, plus jobs like helping to sort belongings, tidying an apartment after someone's surgery, mounting pictures, advising homeowners about weatherizing, giving rides for appointments and errands, visiting a shut-in or taking a lunch to share. Then the restrictions imposed by the pandemic meant that our volunteers could no longer enter people's homes nor give them rides, but they could still do plenty— stack wood, wash windows, rake leaves, move furniture and heavy objects, weed, repair furniture, trim shrubs, shovel snow, run errands (buying stamps, making photocopies, taking things for recycling or to thrift stores), turn compost, spread gravel, remount a bird feeder. Some tasks were quite special and much appreciated: reading, editing, and commenting on a writer's work; and, during the holiday season, preparing and delivering delicious home-cooked meals to 14 of our elders!

All told, 53 different volunteers, some from other towns, helped 32 different Norwich residents with 101 tasks. In addition, a number of these volunteers served as "phone buddies," making calls to cheer up folks and check on their well-being, and placing orders to Dan and Whit's for elders without email and/or credit cards. (Many thanks to Dan and Whit's and their delivery volunteers for helping countless people make it through these tough times!)

We were unable to hold our annual fall reception to honor all those who generously volunteered with AIPN during 2020. It is a joy to work with these folks! They have strengthened our community and brought smiles and caring warmth to many during this year of so much isolation.

*Judy Pond, Service Day Coordinator*

### **Child Care Center in Norwich (CCCN)**

CCCN was founded in 1971 to provide high-quality affordable child care and preschool education for families in the Upper Valley. In 2009, we expanded to provide after-school programming for Norwich children at the Marion Cross School. CCCN currently serves 55 children ages six weeks through six years and 25 children after school. We meet the highest professional standards: CCCN is accredited through NAEYC (National Association for the Education of Young Children) and we qualify as a "5 STAR" program, the top ranking in Vermont's quality recognition system for child care, preschool, and afterschool programs.

In April, we bid the fondest farewell to Allison Colburn, our Executive Director for the past 22 years. At a celebratory reception, we thanked Allison for her 38 total years of service and installed a beautiful garden bench from the Norwich Women's Club which recognized Allison as a Steward of Norwich: "Hundreds of Norwich children got a safe, caring, stimulating, mind-stretching start in life, grounded in open-hearted decency, thanks to Allison's tireless hard work." We wish Allison all the best in her next adventures.

Due to the Covid-19 pandemic, CCCN closed its doors for health and safety reasons from mid-March through the end of June. We maintained financial stability thanks to the generosity of our

families, federal loans, and state stabilization and restart funds. CCCN also received crucial grant funding from Granite United Way and the Norwich Women's Club.

Our Center serves a diverse cross-section of families from across the Upper Valley. We offer inclusive programming for children with special needs. Tuition is on a sliding scale based on family income. Need-based assistance is provided through our Family Scholarship Fund. In 2020, we awarded \$17,000 in scholarships, and 52% of Norwich families received discounted tuition.

This year CCCN began a shift to a Reggio Emilia-inspired approach to early childhood education. We have opened a new art studio and hired a full-time art teacher, expanded our capacity to serve 10 additional toddlers, and forged a formal partnership with the Montshire Museum of Science to infuse science-based inquiry into our classrooms. As well, our newly-designed Grade 2-6 afterschool program will launch at the Montshire as soon as statewide Covid-19 restrictions are eased.

CCCN celebrates our 50th anniversary in 2021! It is an honor to serve generation of families in Norwich and throughout our Upper Valley.

*Lisa Sjoström, Executive Director*

### **Connecticut River Joint Commissions Upper Valley Subcommittee**

The Upper Valley Subcommittee of the Connecticut River Joint Commissions (CRJC) meets every two months and consists of up to two volunteers nominated by participating municipalities, with allowance for alternates. Since March 2020, the Subcommittee has met via video conference call and this continues while state emergency orders are active due to the Covid-19 pandemic. There are currently two openings for members from Norwich, Vermont. During 2020, Jim Kennedy from Hanover served as chair and Lynn Bohi of Hartford served as vice-chair.

The Subcommittee stayed up to date and commented on a number of issues including Vermont basin management plans, changes to the NH wetlands permitting process, and CRJC's new strategic plan. The Subcommittee recommended the incorporation of increased training for road crews, which was incorporated into the basin plan. The Subcommittee reviewed and commented on a series of permits and activities including Quail Hollow Phase V and Westboro rail yard in Lebanon; new dock in Hanover; boathouse in Lyme; and a new home and application of glyphosate in Lyme. Letters were submitted for each review, including comments on the incorporation of living shoreline techniques, tree removal, consideration of brownfields and pollutant run-off.

If you or someone in your community is interested in learning about or contributing to the Upper Valley Subcommittee, please contact our staff support Olivia Uyizeye at [ouyizeye@uvlsrpc.org](mailto:ouyizeye@uvlsrpc.org) or visit our website at [www.crjc.org](http://www.crjc.org) to learn more.

### **The Family Place**

As one of 15 Parent Child Centers in Vermont, The Family Place operates a variety of programs designed to promote strong, resilient families and nurturing, high-quality early experiences for children. Our staff includes early childhood educators, child development specialists, a nurse, a licensed clinical mental health counselor, home visitors and case managers. We offer meaningful, timely support in families' homes, at our center, or in other settings where families are comfortable.

Families come through our doors for many different reasons. Sometimes, it's to make connections with other families through playgroups or events. Often, it's for assistance finding or paying for child care. Sometimes, it's because someone recognizes that a child is behind in meeting developmental milestones or has special medical needs. Other parents engage with us for support in meeting education or employment goals, or to enhance their parenting skills.

The Family Place partners with families to identify all the potential areas for support and connect them with the resources that are most appropriate for their circumstances and goals. We partner with local agencies and providers, working together to create a more effective fabric of support for families.

The Family Place served more than 51 children (and their families) from Norwich last year, through both on-site and home-based services. We could not do this vital work without the support of the Norwich community and our community partners. We have seen the challenges facing families become increasingly complex. We are keenly aware of the importance of the early childhood years and the challenges to healthy outcomes for the children in our community, including the growing epidemic of opioid dependence. The Family Place provides a family-friendly campus and experienced staff to welcome and assist adults and children alike.

We invite you to review the work and outcomes highlighted in our 2019-2020 Annual Report, which can be found on our website. For more information, please view our website at [www.FamilyPlaceVT.org](http://www.FamilyPlaceVT.org) or call 649-3268. Thank you for your support!

*Nancy Bloomfield, Executive Director*

## **Good Beginnings**

Good Beginnings of the Upper Valley's mission is to serve local families with new babies by providing hands-on support, education and community outreach. Good Beginnings provides both an In-Home Volunteer Visitor Program, and an Education/Support Program to families of babies six months and under, including adoptive and foster families. An In-Home Volunteer visits a family for 23 hours/week for approximately 12 weeks, to provide respite, community connection and support. Additionally, Good Beginnings provides Education/Support to families, providing emergency assistance of diapers, formula, gas cards for doctor's appointments and other necessary baby items. Good Beginnings programs are simple, yet powerful, and unduplicated. Good Beginnings is in its 34th year of service to families with new babies and the programs continue to thrive.

Good Beginnings staff and volunteers served 227 families by the spring of 2020 and 140 families with In-Home volunteers. After the suspension of In-Home volunteer visits to families at the end of March due to the pandemic concerns, we turned our attention to meet the new needs of quarantined families. We offered virtual home visits from volunteers, offered gift cards for local restaurants, deliveries of meals and groceries and met on Zoom with other local agencies to discuss the Upper Valley challenges. We worked with the Early Care and Education Association (ECEA) to provide emergency supplies of thermometers, paper goods and other needed items to child care centers in the Upper Valley. We worked with the ECEA to develop an online system to match child care centers with open slots to parents seeking child care. We also matched workers who were unemployed with centers seeking employees. And, we oversaw the creation of a support system for financial counseling to child care centers who were struggling, in hopes of not losing any more Upper Valley child care centers. And lastly, we oversaw the pilot project of strengthening in-home individuals offering child care.

In the town of Norwich, between July 1, 2019 and June 30, 2020, we served 7 families, with 4 families receiving In-Home Volunteer Visitors, for a total of 81 hours. Additional families received emergency assistance of diapers, clothes and baby items. This was less than in previous years due to the Covid-19 quarantine. We also continued our Early Literacy Program in Norwich.

For more information, contact Karen Morton at the Good Beginnings' office: 6032989524 or at: kmorton@gbuv.org.

## **Greater Upper Valley Solid Waste Management District**

The GUVSWMD comprises 10 Upper Valley towns, overseeing a system for proper management of solid and hazardous waste, recyclables, and food scraps. GUV also provides special collection events for bulky and household hazardous waste (HHW), paint, electronics, tires, metal, and fluorescent bulbs. In addition, the District offers technical assistance, outreach, and education programs to area residents, businesses, schools, and municipalities.

- Due to Covid-19, GUV held just two special collections in 2020, one in Thetford and one in Strafford. We collected 4 tons of tires; 5.17 tons of electronics; and 1.99 tons of “big” trash.
- GUV residents and businesses recycled 3,977 gallons of paint through the Paint Care program; 1,876 lbs. of batteries through Call2Recycle (as of 12/1); and thousands of fluorescent bulbs through the VT lamp recycle program (lamprecycle.org).
- Remember to bring your batteries, paint, and fluorescent bulbs to the transfer station. Please DO NOT drop off any hazardous waste! It is illegal for the facility to accept or store it. Call GUV if you have questions about any item you think might be toxic.
- 353 GUV residents (73 from Norwich) participated in two HHW events. 20.5 tons of HHW were collected.
- Food scraps were banned from trash as of July 1, 2020. Informal surveys taken at both HHW events revealed that 85% of participants were sorting food scraps from their trash.

We were able to assist a number of schools and businesses as they adjusted their food scrap sorting and collections due to Covid restrictions.

GUV assisted in the first maple sap line collection event in our region at the South Woodstock Fire Station on November 7. It was organized primarily by the Windsor County Maple Producers Association (WCMPPA), with help from the Northeast, Greater Upper Valley, and S. Windsor/Windham Counties solid waste management districts. Funding came from the WCMPPA and participants paid a nominal drop-off fee. 16 participants brought 6,000 lbs. of unwanted tubing. Bales will be shipped to a processing facility in Arkansas where they will be re-ground and made into another plastic product. We hope to hold another event in 2021.

2021 GUV collection event dates will be posted on our website, Facebook page, town list serves, and in newspapers. Scheduling of all events will depend on the status of the current pandemic. In FY20, Neil Fulton once again represented Norwich as the Chair of the GUVSWMD Board of Supervisors. We thank him for his dedication and ongoing support of our work. For information, call Ham Gillett at 802-674-4474, email hgillet@swcrpc.org, or visit [www.guvswd.org](http://www.guvswd.org).

## **Green Mountain Economic Development Corporation (GMEDC)**

Covid-19 Response: Since mid-March, GMEDC staff and its board have been committed to providing advocacy and assistance to hundreds of businesses, individuals, and community groups in our 30 towns as our primary activity, in partnership with the Governor's office, state and federal agencies, town staff, other non-profits, and RDCs. Helping to process emergency loans and recovery grant applications from the US Treasury and VT ACCD has required long hours of calls and meetings, and seemingly endless correspondence. This will continue as long as necessary.

GMEDC helps business, organizations and community groups secure financing from Vermont Economic Development Authority (VEDA) and other entities including USDA – Rural Development. We also manage Revolving Loan Funds for business support and disaster recovery. These provide gap financing not available elsewhere, especially following emergencies and other business interruptions.

During the past 9 years, GMEDC purchased 2 commercial facilities for tenants needing assistance and in 2019, we completed construction of a beautiful 28,000sf facility in Randolph for LEDdynamics, a well-respected and innovative lighting manufacturer. This was made possible by a \$1M Community Development Block Grant and mortgage financing from VEDA. Combined, these three companies have direct employment of over 275 people and are most important to their respective towns.

Working with The Department of Economic Development (DED), we provide customized and confidential assistance to out-of-state companies interested in relocating to Vermont, as well as small and large companies hoping to stay here. Businesses receive individualized attention on matters regarding site location, financing, training programs, the Vermont Economic Growth Initiative tax incentives and a variety of other important issues including permitting, availability of housing, and the pursuit of Federal grants.

We facilitate forums for career and technical education, manufacturing, day care, forestry and other key sectors. We rely on resources provided by DED that are available through grants to non-profits, municipalities and community groups. Our Small Business Development Center is staffed with a Business Advisor who is an expert in helping start-ups and established companies at no charge.

GMEDC works collaboratively with state planning agencies to encourage appropriate land use, settlement and transportation patterns to stimulate healthy and vibrant communities, as desired by our 30 member towns. Assignments have included providing guidance and support for creation of state designated downtowns and village districts, to redevelop vacant public buildings, to start a community store, or purchase real property. Our focus is on local goals and aspirations to help overcome or deal with restrictions and constraints.

Brownfield Redevelopment of contaminated sites with EPA grant funding is an important part of our services. We assist prospective purchasers with professional guidance and support necessary to return contaminated sites to productive use for business, housing, or community projects, thus stimulating increased employment, the local tax bases and vibrancy. We are also willing to hold title as an interim owner, and leverage our expertise with state and federal funding.

*Robert Haynes, President (802-295-3710; rhaynes@gmedc.com)*



## **Green Up Vermont**

Green Up Vermont celebrated its 50th Anniversary of Green Up Day on May 30, 2020. Although 99% of all events were cancelled due to Covid-19, Green Up Day was successfully executed with social distancing by 14,000+ volunteers, cleaning up over 241 tons of litter, and 9,000 tires statewide. It is imperative for all of us to keep building awareness and stewardship for a clean Vermont environment. Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride and engagement.

Support from municipalities is essential to our program. Funds help pay for administration, supplies (including 65,000 Green Up trash bags), promotional outreach, and educational resources including activity books, poster and writing contests, and a \$1,000 scholarship.

Early awareness initiatives for Green Up Day tripled the number of submissions to our annual poster art and writing contests and produced 184 applicants for our first scholarship. We were able to offer "Greener" bags made with 70% post-consumer waste, add a Green Scuba team to clean in Lake Champlain, and had over 100 editorial stories in the news as well as a national mention in the *Washington Post*.

Donations can be made to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at our website ([www.greenupvermont.org](http://www.greenupvermont.org)). Follow us on Facebook (@greenupvermont) and Instagram (greenupvermont). Look out for the next Green Up Day, May 1, 2021.

## **Headrest**

Founded in 1971 by a group of Dartmouth College students, Headrest is a 50-year-old 501(c)(3) non-profit organization with a mission to support individuals and their families, friends and neighbors affected by substance use, navigating recovery, or in crisis, by providing effective programs and treatment options that support prevention and long-term recovery. Headrest will never turn anyone away. The Headrest Vision: "We imagine a world where there is no shame in getting the help you need."

Headrest offers the following programs at 141 Mascoma Street in Lebanon, NH: Outpatient Counseling, Intensive Outpatient Counseling, the "Opportunities For Work" Vocational Program and the Impaired Driver Care Management Program (DUI School). The Low-Intensity Residential Program (with 14 beds) and the 24/7 Crisis-Suicide Hotline are operated out of 14 Church Street in Lebanon, NH. Headrest also offers an additional location for its Outpatient and Intensive Outpatient Counseling programs near the correctional facility in Claremont, NH and facilitates a Friends & Family Support Group on the Alice Peck Day Hospital campus in Lebanon, NH (this group has been temporarily suspended because of Covid but upcoming meeting dates will be posted on Facebook). Headrest programs are available to adult residents of NH and VT, whether in-person or via telehealth.

For FY20, the Town of Norwich's \$2,500 donation went to support the 24/7 Crisis-Suicide Hotline (1-800-273-TALK). On average, the Hotline fields 10,000 calls per year relating to a variety of crisis situations including depression/anxiety, substance use disorder, domestic violence and suicide ideation. Due to the confidential nature of the 24/7 Crisis-Suicide Hotline, we are unable to accurately account for the number of individuals that we serve in a specific city or town. Unless a caller self-identifies, we are only able to log the city/town that the phone number is registered to on our caller ID. Additionally, when an individual is experiencing a crisis, the crisis is also affecting their family members, friends, neighbors and employers, so we believe we are helping many more residents than just those who dial the 1-800-273-TALK number.

## **Montshire Museum of Science**

The Montshire Museum of Science is a nonprofit, community-based institution serving Norwich and the surrounding communities since 1976. Through exhibitions, museum programs, outreach programs, and special event days, the Montshire offers a valuable resource for science education.

In 2020, as families and educators confronted the immediate transition to remote learning, the Montshire quickly developed programs and resources to support them – ensuring that the Museum’s educational strategies met the rapidly changing needs of learners during a pandemic. Montshire at Home was developed, resulting in dozens of videos, printable resources, and virtual workshops readily available for families and teachers. In February 2020, the Museum opened a brand new exhibition – Wonder Woods, an engaging early childhood space for the Montshire’s youngest visitors.

Currently, 231 Norwich households are members of the Museum and seven members of the Montshire Board of Trustees reside in Norwich. The Montshire offers several benefits exclusively to Norwich residents including free Museum admission for school groups visiting from Marion Cross School and for groups visiting from the Child Care Center in Norwich. The Montshire also serves as an official emergency evacuation site for the Marion Cross School and for the Child Care Center in Norwich. Seven members of the Montshire Business Partnership supporters and companies have a presence in Norwich.

The Montshire serves families in Norwich and throughout the region who are disadvantaged economically. 2,608 Museum visits were subsidized by the Museum through complimentary admission passes provided by the Montshire and issued by Upper Valley Social Service agencies. Nine Norwich households are members of Montshire’s Warm Welcome program, which offers greatly reduced membership rates for low-income individuals and families in New Hampshire and Vermont. Several Norwich children received scholarships to attend Summer Camp.

The Montshire continues to collaborate with local organizations. This year, a new partnership was forged with the Family Place, in which the Montshire provides math and science instruction for the Families Learning Together program. The Museum is currently working with the Forest Playschool/Child Care Center in Norwich to develop an afterschool program together.

The Norwich Business Council and the Norwich Police Department, as well as other nonprofit and community organizations serving Norwich residents benefit from free use of Montshire’s Porter Community Room (currently undergoing renovations to ensure a more accessible and inclusive space; it is slated to reopen in early 2021). The Norwich Fire Department also uses the Museum grounds as a training site.

During the year, 99,909 people visited the Museum, including over 6,891 students. The Montshire also served an additional 1,648 people through outreach programs. The Montshire is one of the most popular attractions and educational resources in northern New England. It is recognized as a leading science center in the nation, drawing tourists from around the country to Norwich. We are pleased and proud to be a part of the Norwich community.

*Marcos Stafne, Executive Director, Montshire Museum of Science*

## **Norwich Historical Society and Community Center**

*The Norwich Historical Society seeks to foster a greater sense of place and community by preserving and sharing its collections and stories from the past.*

2020 saw Norwich Historical Society out on the street and all over town. Three new driving tour podcasts got residents out to explore Norwich's early settlement history, rivers and mills, and old schoolhouses during the spring shut-down. We also published a special children's Early Settlement tour and comic book, created by Emily Zea, to support the 3rd grade Town history curriculum. Thank you to the Norwich Lions Club for funding the comic book.

We worked with several high school and college students this year, providing work experience for those who had lost museum internships or jobs. Elizabeth Rooker assembled materials for the 4th grade, Kevin Hybels researched and wrote the histories of Norwich Trails, and James Eiler mapped veteran graves in Hillside Cemetery. Hanover High Students Lauren Pidgeon, James Eiler, and Hank Trimble transcribed World War I letters that Lauren then developed into a series of history posts for our e-news.

While our exhibition on 200 years of women's activism was only open for a few weeks, we were able to take themes and topics from the exhibit and share with the community the many ways women stood up for what they believed. We even had a women's march to honor 100 years of the women's vote.

We began collecting Covid-related signs, masks, and other materials. We photographed store-fronts and collected community reflections about the pandemic so people in the future will be able to learn from our experiences.

Over 200 residents took part in our Norwich Circles Project this fall, painting canvas circles reflecting on what has helped them get through these months of Covid. Thank you to the Norwich Congregational Church, St. Francis of Assisi Church, Beaver Meadow Schoolhouse, and the Norwich Public Library for sponsoring painting workshops and spreading the word. We could not have completed the project without the financial support of Gail and Nick Sanders through the Hypertherm Hope Foundation and Dan & Whit's generous contribution of their wall for the final mural.

Throughout it all, we've been answering many research queries about all sorts of things that are making Norwich residents curious while staying home, processing new archival materials that have been found in attics, and working with teachers and students online. Thank you, Norwich, for your support and encouragement during this difficult time and for joining us in the projects we launched this year. Thank you for volunteering your time through the years to help with school programs, conduct walking tours, and run our Antique Show. We couldn't do it without you.

*Sarah Rooker, Director (802-649-0124)*

## **Norwich Lions Club**

Extraordinary times called for extraordinary measures in helping our community. In a normal year, we rely on proceeds from the Norwich Fair to raise over \$20,000 per year to assist agencies in the Upper Valley (80%), the State of Vermont (10%), and international initiatives (10%). In 2020, we turned to our Raffle Extraordinaire to raise \$4,955 for community hunger, children's issues and eye health. Generous sponsors provided an additional \$4,800. Thank you to all, who participated!

In 2020, the club donated \$20,879 from 2019 funds to agencies that support:

- **Elderly, youth and families:** Bugbee Senior Center, Good Beginnings, Holiday Basket, Helpers, Norwich Women's Club, Youth in Action;
- **Education:** Hanover and Hartford schools, Norwich Historical Society, Norwich Public Library, Upper Valley Land Trust;
- **Those with financial and other hardships:** Cover for weatherization and home repair, Dismas House for assistance to the formerly incarcerated, Good Neighbor Health and Red Logan Dental clinics, High Horses Therapy Riding, SEVCA, Upper Valley Haven, Willing Hands, WISE.

In addition, the club and individual Lion volunteers:

- Assisted people in need of eyeglasses or with other critical needs.
- Collected eyeglasses for reconditioning and redistribution.
- Conducted vision screening for the Sharon Elementary School.
- Organized and donated over 700 meals to the Bugbee Senior Center and the Upper Valley Haven.
- Participated in the NorWitchy Woods Walk.
- Sponsored the Holiday Memory Tree.

To learn more, visit [norwichlionsclub.org](http://norwichlionsclub.org) or contact [norwichvtlions@gmail.com](mailto:norwichvtlions@gmail.com).

*Cheryl Brush, President (King Lion)*

## **Norwich Public Library**

The Norwich Public Library is a 501(c)(3) nonprofit organization. Operating funds come from the Town appropriation, donations to our Annual Fund, and grants. We serve the residents of Norwich and surrounding communities. We have 2,470 registered patrons including 383 children.

The Covid-19 pandemic forced the Library to close to the public in March for eight weeks. NPL was well positioned to immediately pivot to offering all-virtual services. Grants from the Norwich Lions Club and the Norwich Women's Club enabled us to purchase new digital materials. Our #1 priority was assisting patrons in accessing these new resources.

Staff returned to the building in May to start curbside pickup service, which continues to be extremely popular. NPL welcomed back patrons for browsing appointments in September. We continue to work with our community partners to bring a diverse menu of programming via Zoom. With our Community Room closed, people use our backyard space for safe gatherings (in all weathers.) Our WIFI, available 24/7, is a lifeline for those working or studying remotely. People are reading and listening more than ever and we are delighted to be able to put new titles (and old favorites) into their hands.

The Library's resiliency through this pandemic would not be possible without the generous support of Norwich residents, our Friends of the NPL, and our wonderful patrons who provide us with a real sense of service. On behalf of the Trustees and staff, we thank you. For more information about the Library please visit our website at [www.norwichlibrary.org](http://www.norwichlibrary.org).

*Lucinda H. Walker, Director (649-1184; [Lucinda.Walker@norwichlibrary.org](mailto:Lucinda.Walker@norwichlibrary.org))*

**Norwich Public Library  
FY20 Income & Operating Expenses**

<b>FY20 Income</b>	<b>Budgeted</b>	<b>Actual</b>
Town Appropriation	\$283,000.00	\$283,000.00
Annual Appeal/Fundraising	\$81,200.00	\$93,278.00
Investment Income	\$6,500.00	\$8,393.00
Library Income (fees/fines)	\$4,300.00	\$2,744.00
Grants & Gifts	\$21,000.00	\$22,409.00
<b>Grand Totals for Income</b>	<b>\$396,000.00</b>	<b>\$409,824.00</b>

<b>FY20 Operating Expenses</b>	<b>Budgeted</b>	<b>Actual</b>
Salaries & Taxes (FTE 5.14)	\$272,240.00	\$270,132.00
Health & Disability Insurance	\$29,100.00	\$26,075.00
Building & Ground Expenses	\$29,100.00	\$26,075.00
Books (includes processing costs)	\$10,450.00	\$8,647.00
Audio/Visual (includes processing costs)	\$5,150.00	\$4,263.00
Streaming Svcs./Databases/Periodicals	\$5,120.00	\$6,039.00
Library Sponsored Programs (all ages)	\$1,600.00	\$1,110.00
Technology (Hardware/software/ECFiber/website)	\$5,288.00	\$4,759.00
Contracted Services (bookkeeping, janitorial, tax prep)	\$14,100.00	\$15,083.00
Insurance (Property/casualty & worker's comp)	\$9,900.00	\$7,952.00
Administrative Expenses (office supplies, copier contract)	\$6,405.00	\$6,121.00
Postage (including interlibrary loan expenses)	\$2,500.00	\$2,106.00
Promotions (fundraising, advertising, printing, mailings)	\$4,120.00	\$4,039.00
Professional Development (Dues, conferences, mileage)	\$1,700.00	\$665.00
<b>Grand Total Operating</b>	<b>\$396,773.00</b>	<b>\$383,066.00</b>

<b>Restricted Funds*</b>	<b>Balance as of 6/30/20</b>
Capital Repairs Reserve	\$70,742.00
Collections	\$2,953.00
Grants	\$3,609.00
Memorial Funds	\$1,502.00
Programming	\$1,416.00

\*Restricted Funds are specially designated and may not be used for regular operating expenses.

**Public Health Council of the Upper Valley (PHC)**

The PHC is the largest and broadest coalition of advocates on public health issues in the greater Upper Valley region. Our mission is to improve the health of Upper Valley residents through shared public health initiatives. We have become a trusted and solution-oriented convener that makes a positive difference in the lives of everyone in our region. The PHC is a force multiplier for the organizations, professionals, and citizens, who together make our communities healthier places to live, work, and play.



In 2020, PHC staff and partners worked together to increase collaboration, promote greater health equity, and address priority public health issues for the region. The greatest of these priorities was the Covid-19 pandemic and its impact on our region. This year we:

- Provided staff support to Upper Valley emergency response efforts and committees within Upper Valley Strong. Led a project to connect with, support, and gather information from over 50 towns to inform Upper Valley Strong efforts.
- Hosted five flu clinics in rural communities, providing over 1,350 free vaccines, with support from Dartmouth Hitchcock, Geisel School of Medicine and many local partners.
- Collaborated with Upper Valley Hunger Council, local school districts and Hartford Community Coalition to ensure availability of summer meals for children in the region.
- Continued health equity work by co-hosting several training events and organizing an Upper Valley Anti-Racism Council.
- Hosted regular meetings where PHC partners, Aging in Community groups, and Regional Planning colleagues shared information about pandemic resources and provided opportunities for sharing and problem solving.
- Hosted Lead-Safe Practices trainings for local contractors and started planning several childhood lead poisoning prevention education efforts.

PHC greatly appreciates the support we receive from Norwich and will continue to work hard to meet your needs in 2021. For more information about PHC, visit us at [www.uvpublichealth.org](http://www.uvpublichealth.org).

### **Senior Solutions (Council On Aging For Southeastern Vermont, Inc.)**

Senior Solutions (Council on Aging for Southeastern Vermont, Inc.) has served the residents of Norwich and Southeastern Vermont since 1973. We have offices in Springfield (main office), White River Junction and Brattleboro. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

Through the Covid crisis, all of our programs except group wellness activities have remained operational subject to reasonable precautions. We rapidly built a new cohort of volunteers helping people with groceries, food distributions and other needs. We have been closely collaborating with local community and Mutual Aid groups to help assure needs are being met.

Most of our services are available to all older adults regardless of income, though we target our resources to those with the greatest social and economic needs. Supporting caregivers is an important part of our work. We help them assess needs and options, connect with resources and local programs and provide short-term relief (respite) for those who are caring for loved ones.

We continually seek funding from new sources to enable us to do more for people. Clients are given the opportunity to make a voluntary contribution to help support the services they receive. Financial support from the towns we serve is critical.

We work to develop programs to meet evolving interests and needs. This past year our Friendly Visitor and Vet to Vet volunteer visitor programs grew significantly. We offered the HomeMeds program that screens older adults for medication problems such as drug interactions or harmful side effects and

our popular aquatics program for arthritis. We train volunteer instructors in Tai Chi for falls prevention and counselors in our PEARLS home-based program for people with mild depression. We provide financial support for training of volunteers interested in teaching classes in their community or starting new evidence-based wellness programs.

This is a summary of services provided to Norwich residents in FY20.

**Information and Assistance:** 63 callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services. Our HelpLine is at 1-802-885-2669 or 866-673-8376. Extensive resources are also on our web site at [www.seniorsolutionsVT.org](http://www.seniorsolutionsVT.org).

**Medicare Assistance:** 27 residents received assistance with Medicare issues through our State Health Insurance Assistance Program (SHIP). Our SHIP program provides Medicare education and counseling, “boot camps” for new Medicare enrollees and assistance in enrolling in Part D or choosing a drug plan.

**In-Home Social Services:** We provided 7 elder residents with in-home case management or other home-based assistance for 56.25 hours to enable them to remain living safely in their homes. Senior Solutions also investigates reports of self-neglect and provides assistance to those facing challenges using a community collaboration approach.

**Nutrition Services and Programs:** 11 Norwich seniors received 912 home-delivered meals through The Bugbee Center. We also supported community meals available to Norwich residents through The Bugbee Center and other meal sites in our region.

**Caregiver Respite:** Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

**Transportation:** Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors that may include a van, a taxi, or a volunteer driver. Special arrangements can be made for non-Medicaid seniors who require medical transportation.

**Volunteer Visitors:** Senior Solutions recruits, screens, trains and supports volunteers of all ages who visit with isolated older adults and veterans and assist with shopping and chores.

**Special Assistance:** Senior Solutions provides flexible funds that can help people with one-time needs when no other program is available. 6 Norwich residents received special assistance.

**Other Services:** Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities, and home-based mental health services.

Our agency is enormously grateful for the support of the people of Norwich.

*Carol Stamatakis, Executive Director (802-885-2655)*

### **Special Needs Support Center (SNSC)**

The Special Needs Support Center (SNSC) is a group of individuals and families throughout the Upper Valley and beyond who work together to create a community where people with special needs, across the spectrum and throughout the life span, can live their best lives. All of our services help people with special needs in Norwich, and their families, have opportunities and support to pursue their goals and aspirations.

**Parent Educational Support and Advocacy** supports parents in all aspects of the special education and Section 504 process to promote understanding of state and federal rules and have access to a free and appropriate education.

**ART LAB** is a weekly open studio art program for adults with special needs. Artists get a chance to explore different media with an emphasis on creative self-expression.

**Happenings** is a monthly social activities program for adults with special needs. Activities include dances, pizza and bingo nights, music fun nights, apple picking and other events related to the seasons.

**ASPIRE** is a recreation program for children on the Autism Spectrum which is offered regularly throughout the year. Children enjoy activities that encourage development of communication and social skills through modeling and practice. Individualized skills and goals are identified and worked on through group play and exploration in the community.

During the pandemic we have seen a significant increase in need for support and services for vulnerable members in our community. In FY20, SNSC provided service 3,477 times, a 31% increase from this time last year. We need volunteers!! Volunteers foster independence and empower productive and fulfilling lives! Please join our team!

*Laura Perez (laura@sns-cv.org; 603-448-6311)*

## **Two Rivers-Ottawaquechee Regional Commission (TRORC)**

The TRORC is an association of 30 municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our members, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life. The following are highlights from 2020.

Our staff provided technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. TRORC staff assisted numerous towns with revisions to municipal plans, bylaws and studies. This year, TRORC obtained Federal grant funding to support the marketing of the Region's creative economy sector. Staff hosted informational and networking events to enhance business promotion. TRORC also worked on public health projects with local hospitals and worked on including incorporating health-related goals and policies into town plans.

TRORC staff continued to serve on the State Emergency Response Committee, providing state officials with key local information to assist emergency planning. Our Local Emergency Planning Committee efforts with local emergency responders, organizations, and town officials continued meeting the needs of our first responders. Specifically, TRORC helped complete Norwich's Local Emergency Management Plan and worked on the local hazard mitigation plan. Staff also assisted in conducting a tabletop exercise and helped plan for a function exercise.

TRORC assisted six towns on Enhanced Energy Plans to save money for communities and further the State energy goals to meet 90% of Vermont's energy needs from renewable sources by 2050. TRORC has continued working to support town Energy Committees on energy efficiency outreach and education with funding from Efficiency Vermont.

TRORC managed the Municipal Roads Grants-In-Aid program in our Region. This provides funding for towns to implement Best Management Practices (BMP) on municipal roads ahead of the state's forthcoming Municipal Roads General Permit provisions. Funding provides for projects including grass

and stone-lined ditches, upsizing and replacement of culverts, and stabilizing catch basin outlets. Staff assisted Norwich on the Grants in Aid Year 3 program to complete ditching and culvert improvements on Tilden Road and Town Farm Road. Staff is also assisting the town on managing the Tigertown Road culverts project.

We are committed to serving you, and welcome opportunities to assist you in the future.

*Peter G. Gregory, AICP, Executive Director  
Jerry Fredrickson, Chairperson, Barnard*

### **Upper Valley Trails Alliance (UVTA)**

During the past year (2019-2020) we worked to enhance the health of residents and quality of life in Norwich through trail connections, events, programs, and other trail improvements. This year, we:

- Offered the 2020 Passport to Winter Fun program to all Marion Cross School children. Using an innovative package of incentive prizes, outdoor fun and personal achievements, the program encourages youth and their families to adopt healthy and active lifestyles. 250 students participated this year.
- Worked with Norwich Recreation to conduct a Trail worker summer camp offered through the Town.
- Continued the coordination of volunteers to maintain the King Arthur Trail.
- Supported Town trail building efforts with staff expertise and tools.
- Actively worked on trail projects on Ballard Trail, St Barnabas Church, Gile Mountain, Rieser Trail, Hazen Trail, and others.
- Consulted with the Norwich Trails Committee on potential trail reroutes of the Ballard Trail and brought volunteers to assist with those projects. In addition, UVTA works to maintain the Rosemary Rieser Trail on Hopson Road. Also consulted with town officials on the Betty Booth Trail installation.
- Cleared blowdowns on a number of roads and trails in Norwich to open trails for hikers and skiers.

For more information, contact me at [Russell.Hirschler@uvtrails.org](mailto:Russell.Hirschler@uvtrails.org) or visit [www.uvtrails.org](http://www.uvtrails.org).

*Russell Hirschler, Executive Director (649-9075)*

### **Upper Valley Transportation Management Association**

The Upper Valley Transportation Management Association (TMA) is a program of Vital Communities that works to reduce reliance on driving alone. Over the past 18 years, the TMA and its partner organizations have shown that our rural area can grow four transit companies, develop biking and walking infrastructure, increase park-and-rides, and promote mobility options at the workplace. Climate change, a pandemic and related economic uncertainty, and a local commitment to livability, affordability, and public transit all demonstrate the need for our work.

We continue to help Vermont towns, including Norwich, with projects that promote transit, carpooling, biking, walking and telecommuting and advance vehicle efficiency. Specifically, over this very unusual year we:

- Serve on the Upper Valley Strong Transportation Subcommittee, which is currently assessing transportation needs around the Upper Valley and providing resources and information for Upper Valley Strong as a whole
- Developed web resources on telework and video meeting best practices, with an eye toward helping workplaces in both states codify smart and useful policies going forward
- Worked with the Norwich Energy Committee and other town energy committees to launch the Upper Valley E-Bike Library
- Organized Upper Valley “Get Out and Bike Week” for May 18-25, that provides resources, information, and motivation for Upper Valley residents to try biking this spring and build new commuting habits for the future
- Continue to convene (virtual) monthly TMA meetings so members can share resources and stay connected during the pandemic
- Continue to convene the Vermont Transportation Efficiency Network and participate in Commute Smart New Hampshire efforts.

Vital Communities will continue to promote sustainable transportation and provide guidance to workplaces, organizations, and residents who seek assistance with travel planning.

*Bethany Fleishman, Transportation Program Manager  
(802-291-9100, ext. 111; bethany@vitalcommunities.org)*

## **Vermont Department of Health**

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. More information on your local health office can be found at [www.healthvermont.gov/local](http://www.healthvermont.gov/local).

### **Covid-19**

2020 has been a challenging year for Vermonters. However, the Vermont Department of Health has been recognized as a national leader in managing the virus.

Since May 2020, the Health Department has provided no-cost Covid-19 testing. Through November 17, 2020, the Vermont Department of Health has held 509 testing clinics, testing 40,796 Vermonters. This important work helps to identify the spread of Covid-19. Statewide, 224,284 people have been tested as of November 30, 2020.

As of November 25, 2020, Vermont had the fewest cases of Covid-19 and the lowest rate of cases per 100,000 population of all 50 states. Statewide, as of November 30, 2020, there have been 4,172 cases. Up-to-date information can be found on the Health Department’s website: [www.healthvermont.gov/currentactivity](http://www.healthvermont.gov/currentactivity).

### **Additional Programs**

**Flu Vaccinations:** Protecting people from influenza is particularly important in 2020, as the flu may complicate recovery from Covid-19. As of November 17, 2020, approximately 213,000 Vermonters have been vaccinated against the flu this season. Due to technology outages, flu vaccinations given are underreported by approximately 25%-33%.



**WIC:** The Women, Infants, and Children Nutrition Education and Food Supplementation Program remains in full effect, though much of the work that was done in person is now being done remotely through TeleWIC. As of October 20, 2020, 11,308 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont, either in traditional format or TeleWIC.

## **Vermont League of Cities and Towns**

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state. The most recent audited financial statements are posted on our website, [vlct.org/about/audit-reports](http://vlct.org/about/audit-reports), and show that our positive net position continues.

All 246 Vermont cities and towns are members of VLCT, as are 139 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal, consulting, and education services**, including prompt responses to member questions that often involve how to comply with state and federal requirements. In 2020, VLCT's legal and technical assistance included answering more than 4,000 legal questions and publishing guidance, templates, research reports, and several new groups of FAQs explaining how municipalities can implement the state's Covid-19 requirements. To support Vermont's towns and cities in responding to the pandemic, VLCT quickly researched, assembled, and distributed important information about fiscal impacts, grant opportunities, and how to adapt town operations and hold public meetings remotely.
- **Trainings and timely communications** on topics of specific concern to officials who carry out their duties required by state law, as well as pertinent statewide topics. In response to the pandemic, the League provided online trainings, a virtual week-long conference, and timely announcements and information from state officials about how to comply with requirements and access to funding and assistance.
- **Representation before the state legislature and state agencies, ensuring that municipal voices are heard collectively and as a single, united voice.** VLCT's recent legislative efforts have helped provide cities and towns additional resources to achieve tangible results on pressing issues such as responding to the Covid-19 pandemic, road and bridge repair, cybersecurity, housing and economic growth, renewable energy, emergency medical services, equity and inclusion, and ensuring the quality of our drinking water. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities.
- **Access to two exceptional insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Employment Resource and Benefits (VERB) Trust provides unemployment insurance, life, disability, dental, and vision insurance products to members at a competitive price. Both programs offer coverage and products that members need and

ask for, help Vermont municipalities stretch their budgets, and are only available to VLCT members.

- **Access to a host of educational and informative materials and member conferences,** including a news magazine, handbooks, reports, articles, and events that all focus on the needs of local government and provide additional educational and networking opportunities.

At the heart of all these activities is VLCT's commitment to serving as a good steward of member assets, and we are proud of the progress we continue to make in that effort. Members are welcome to contact VLCT anytime to ask questions, and to access resources that can help each official and employee carry out the important work of local government. For a comprehensive list of member benefits and services, please visit [vlct.org/memborguide](http://vlct.org/memborguide) to download the VLCT Member Guide. To learn more about the Vermont League of Cities and Towns, visit the VLCT website at [vlct.org](http://vlct.org).

### **Visiting Nurse and Hospice for VT and NH**

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is one of the oldest and largest non-profit providers of in-home healthcare services in the region. VNH is committed to providing the highest quality care throughout all stages of life, from maternal child care to end of life hospice care, and everything in between. Providing individuals and families with the care they need within the comfort of their own home allows them to maintain comfort and dignity throughout their time of care.

VNH services reduce costs associated with Town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2019 and June 30, 2020, VNH made 1,567 homecare visits to 94 Norwich residents. This included approximately \$61,758 in unreimbursed care to Norwich residents.

- **Home Health Care:** 1,064 home visits to 81 residents with short-term medical or physical needs.
- **Long-Term Care:** 269 home visits to 4 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 165 home visits to 4 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 69 home visits to 5 residents for well-baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots. Unfortunately, due to the Covid-19 pandemic we were forced to suspend these services in March. Since then, we have been rethinking our community wellness programs to find a way to continue to offer them following the pandemic.

Norwich's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

*Hilary Davis, Director External Relations and Service Excellence (888-300-8853)*

## **White River Council on Aging Bugbee Senior Center**

The White River Council on Aging, also known as the Bugbee Senior Center, is a non-profit agency committed to providing services to older community members and their families. The Center serves residents from towns that include Norwich, Hartford, Hartland and Thetford. We provide a range of social, transportation, nutrition, enrichment and education programs and activities. All of these programs have the goal of enhancing the health and independence of our older residents. If you would like more information about these services, I invite you to give us a call at 295-9068, or stop in to the Center during our hours of operation, 8:00-4:00, Monday through Friday.

The Covid-19 pandemic has impacted our ability to offer meals and activities at the Center. We have continued to provide home-delivered meals, social services, and limited activities to Norwich residents throughout the pandemic by carefully following guidelines from the State of Vermont to ensure the safety of all participants.

During the last year, 12 Norwich residents participated in our meal program at the Center and 6 Norwich residents received home-delivered meals. We provided social service to 13 different Norwich residents, 6 Norwich residents participated in education or enrichment programs, 141 Norwich residents received our newsletter and 11 Norwich residents served as volunteers. The Center provided services of one kind or another to 151 Norwich residents, including Home-Delivered Meals, Transportation, Enrichment Programs, and Social Services.

Norwich resident Marieke Sperry serves on our board of directors. Our agency has requested and received from the citizens of Norwich an annual appropriation of \$5,300. This is the same amount requested for a number of years.

*Mark Bradley, Executive Director*

## **Windsor County**

With the advent of the pandemic in March of 2020, the County cut back its operations and took a very conservative approach to spending. Therefore, expenses during March, April, May and June, 2020, the last four months of the 2019 - 2020 fiscal year, were for the most part under budget, and the County's costs went down.

Because of these savings we were able to lower the tax burden on Windsor County's 24 towns for the upcoming fiscal year. The amount of money that will be billed to the towns for property taxes will decrease 3% from \$455,361 to \$441,319.

Additionally, we were able to increase our Operating Reserve and Capital Reserve accounts. The additional Capital Reserve funds will be used for Covid-related improvements to the Court House in Woodstock and for two upcoming projects at the County Building in Woodstock - a new membrane roof for the cell block and the replacement of a very old boiler.

## **Windsor County Mentors**

For nearly 50 years, Windsor County Mentors (WCM) has been creating and supporting mentoring relationships between caring adults and youth to help them thrive. By doing so, we create opportunities for the youth of Windsor County to realize their potential as healthy, responsible decision-makers. Mentoring offers vulnerable youth opportunities to share experiences with reliable adults to widen their vision of themselves, helping them to become confident, contributing members of their community.

WCM offers both school- and community-based mentoring partnerships, free of charge, to any Windsor County child between 5 and 18 who could benefit from a long-term, trusting relationship with an adult in their community.

In FY 2020, WCM served and supported 42 school- and community-based mentorships, with children from 16 towns (including four community-based matches in Norwich). Collectively, these mentors volunteered over 1900 hours. Our mentees were distributed among 16 Windsor County public schools. WCM employs three regional outreach coordinators around Windsor County, assuring that we are able to grant each town the attention it deserves. Financial support from Windsor County towns helps ensure the well-being of children and their families.

Our surveys demonstrate the positive effects of mentoring:

- Mentors (96%) would recommend mentoring to a family member, friend, or colleague.
- Mentee parents (100%) said their child is hopeful about his/her future.
- Mentees (82%) reported having a mentor who has made a difference in his/her life.

For more information on our mentorships, find us on Facebook, visit our website [www.wcmentors.org](http://www.wcmentors.org), or contact us at [ProgramsWC@outlook.com](mailto:ProgramsWC@outlook.com) 802-674-5101. WCM thanks the voters of Norwich for their support for the children of Windsor County.

*Matthew Garcia, Executive Director*

## **Women's Information Services (WISE)**

Our Mission Statement reads: *"WISE leads the Upper Valley to end gender-based violence through survivor-centered advocacy, prevention, education and mobilization for social change."*

Since 1971, WISE has been the only organization dedicated to providing free 24-hour crisis advocacy and support for people and communities impacted by domestic violence, sexual violence and stalking within 21 communities of the Upper Valley, including Norwich. WISE offers a confidential and free 24-hour crisis line, peer support groups and workshops, emergency shelter, safety planning and accompaniment to hospitals, police stations, court houses and other social service agencies.

In FY20, WISE provided advocacy and other critical support services to 1,253 people. 72.8% were victims of domestic violence, 22.8% were victims of sexual violence, and 4.5% were victims of stalking. Among the advocacy responses sought from WISE, safety planning, legal advocacy, and crisis counseling were the most common. WISE advocates are available every hour, every day at 866-348-WISE, or chat online at [wiseuv.org](http://wiseuv.org).

*Peggy O'Neil, Executive Director (603-448-5922; [www.wiseuv.org](http://www.wiseuv.org))*



## Youth-in-Action

Youth-in Action (YIA) was founded in 1983 to provide the students of Hanover High School with opportunities to serve our community directly. Our hope is that, with exposure to the breadth of opportunities to help out in the community, students will find their niche and make community service a part of the lifestyle they carry into adulthood. Although Hanover High School students are not required to complete community service hours to graduate, YIA students participated in 94 projects last year, logging over 1200 hours!

In 2019, we offered students a variety of service opportunities, such as working on our region's trails, making crafts at CHaD, playing cards with visitors to the Hanover Senior Center, stacking wood for the Town of Norwich, and helping with the Norwich Labor Day Race. YIA students made crafts at the Norwich Halloween event; completed yard work at the Dismas House and trail work with Hanover Conservancy; cooked at David's House, the Listen Center, and the Upper Valley Haven; coached elementary Recreation Department sports; organized two annual Red Cross blood drives; and more.

Through our service to local agencies and our projects, we serve the needs of many Norwich residents by improving the quality of life in the Upper Valley. Our events are open for all students, families, and HHS staff to participate. For more information, please contact Beth Kopp at [yia@hanovernorwichschools.org](mailto:yia@hanovernorwichschools.org) or 603- 643-4313, ext. 2713.



*Norwich Women's Club Garden*



# Part IV

Norwich Fire District

## Norwich Fire District Officers

### Elected Officials

Prudential Committee	Term Expires
Elliot Harik .....	2022
Michael P. Goodrich, <i>Chair</i> .....	2023
Alicia Groft .....	2024
Cheryl A. Lindberg, <i>Treasurer and Delinquent Tax Collector</i> .....	2022
Steve Allen, <i>Clerk</i> .....	2022
Priscilla Vincent, <i>Auditor</i> .....	2022
John C. Candon, <i>Moderator</i> .....	2022

### Administration

Samuel Eaton, *Water Operations Manager & Certified Water Operator*  
Michael Tebbetts, *Certified Water Operator*  
Cheryl A. Lindberg, *Bookkeeper*

The Fire District Administrative office is located at 293B Main Street, Norwich, VT, below the Norwich Post Office. Office hours are by appointment. The office is accessible only by stairs; to make other arrangements please call 802-649-3474. A drop-box is located outside the office door for water and tax payments.

## Norwich Fire District 2021 Annual Meeting Warning

The Annual Meeting of the Norwich Fire District will be held at 300, Main Street, Norwich on February 1-2, 2021. Due to safety restrictions, the PC has voted, according to the rules under Act 162, to hold the annual meeting this year in the format of an Australian ballot. This means that there will be an informational hearing to discuss the articles below held via teleconference (Zoom) on Monday, February 1 at 7:00 p.m. The annual meeting itself will consist of the voting that takes place the following day (Tuesday, February 2) from 10:00 a.m. to 7:00 p.m. The meeting will transact the following business:

**Article 1.** To approve the 2020 Annual Meeting Minutes.

**Article 2.** To hear and act upon the reports of the Officers of the District.

**Article 3.** To authorize the Prudential Committee to move fiscal 2020 surplus funds, if any, to the Reserve Fund or Designated Funds.

**Article 4.** To see if the Fire District will raise and appropriate the amount set forth in the budget proposed by the Prudential Committee for necessary expenses.

**Article 5.** To authorize the Treasurer to collect District taxes and assess statutory penalties and interest for delinquent taxes.

**Article 6.** To elect all Fire District officers as may be required by law.

**Article 7.** To transact any other business that may legally come before this meeting.

*Dated at Norwich, Vermont this 28th day of December, 2020.*

*Prudential Committee of the Norwich Fire District  
Michael Goodrich, Chairperson; Alicia Groft; Elliot Harik*

Persons residing within the limits of the Fire Districts who are voters in Town Meeting shall be voters in the Fire District Meeting. Title 20 VSA, Pt 7, Ch. 171, ss 2484.

It is the policy of the Norwich Fire District to make public meetings accessible to all. If you have any special needs, please make them known to the Norwich Fire District at (802) 649-3474 at least 24 hours before the meeting.

The informational hearing can be accessed by following this link:

<https://us02web.zoom.us/j/86566286567?pwd=KzI3cjRtN3UzK0duVzhXSXWxzbkxXUT09>  
Meeting ID: 865 6628 6567  
Passcode: 805659

or call in by telephone 1-929-436-2866 US (New York)

*Steve Allen, Clerk*

### **Prudential Committee Annual Report**

Our water operators continue to provide top quality water and service. Our sampled water passed the state sanitary survey with flying colors. We are actively looking for an additional water operator in 2021 as part of a succession plan to allow Sam Eaton to retire in the next few years after 20+ years of service to the Fire District.

In 2020, the Fire District bought its very first new truck, a 2020 Ford F-250 with a snowplow and utility bed.

Two water main breaks occurred in 2020. The first took place in front of 445 US Route 5N, while the second took place on Elm Street which resulted in a decision by the Prudential Committee to replace approximately 400 feet of 1990-vintage 6" corroded ductile iron pipe with 8" zinc-coated ductile iron pipe wrapped in polyethylene to protect it from the surrounding acidic soils. Reserve Funds for this capital improvement were used totaling \$64,494. Separately, a car crashed into our shop on Beaver Meadow Road. The repairs have been completed and were covered by insurance.

The overhead expenses of the Fire District's Water Department continue to rise. To balance the increased overhead and allow reserve funds to be set aside for necessary capital improvements, water rates for 2021 will be \$9.50/1000 gallons, an increase of \$1.00/1000 gallons from last year's rate.

The Fire District completed an asset management assessment and planning process late last winter. It evaluated the current condition of the entire water distribution system from pipes, to pumps, to the reservoir. The information from this process will assist with both project and financial planning for future needs. Based on the possible risk of failure due to poor pipe condition and the severity of the negative impact of a break, 5 water main projects were identified as likely to need completion in the next 10 years: portions of Elm Street, Route 5, Main Street, Turnpike Road and under Interstate 91. Additionally, there are several pieces of equipment vital to operations likely needing replacement. The total projected 10-year cost is \$820,000 (2019 dollars) on top of our annual operations and maintenance costs. The committee plans to build the reserve fund over the next several years to reduce the overall debt burden these projects will create.

In 2021, we will start replacing meters that were installed in 1980 (with an approximate life span of 20 years), with new radio-read meters. We will start with 1/3 of our customers and will continue to

update meters until they have all been replaced. The projected total cost of this is \$97,500 and there is a plan to spend \$32,500 in 2021.

We plan to continue discussions of a potential merger of the Fire District with the town.

*Prudential Committee of the Norwich Fire District  
Michael P. Goodrich, Chair; Alicia Groft; Elliot Harik*

### **Treasurer's Report**

The General Fund of the Norwich Fire District ended FY20 with a surplus of \$11,550 against a budgeted surplus of \$5,426. This is the result of slightly higher revenues and slightly lower expenditures. The proposed tax revenue for FY21 is about \$4,500 above the 2020 actual amount because of the increase in the fire protection amount being transferred to the Water Fund. Proposed expenditures for FY21 reflect an increase over the 2020 budget mainly because there is an independent audit being planned. The Source Protection Bond was paid off in 2020 after 20 years. A net surplus of \$501 is proposed for FY21.

The Water Fund of the Norwich Fire District ended FY20 with a surplus of \$64,630 against a budgeted surplus of \$3,187. Metered water revenue was \$25,226 over budget and all expenditure categories were under budget. Covid-19 restrictions translated to more people staying at home using water instead of at being at school or work. Lower personnel costs accounted for most of the reduced expenditures both in Administrative and Operating expenditures because the hiring of a third water operator during 2020 did not occur. The \$64,000 surplus can be transferred to the Reserve Fund if approved by the voters. The proposed budget for FY21 reflects a small increase in water revenue based upon a new rate implemented by the Prudential Committee on January 1, 2021. Water revenue needs to cover more of the fixed costs associated with providing potable water and allow for contributions to the Reserve Fund. An increase in the Fire Protection Assessment from the General Fund and the Town, also increases revenue for FY21. A net surplus of \$6,535 is proposed for FY21.

The Reserve Fund was used during 2020 to purchase our first new truck. Previously, all trucks were used and required maintenance annually. Additionally, a water main replacement was done on Elm Street in 2020 that cost \$60,494. With voter approval, \$70,000 can be added from the General Fund and the Water Fund from FY20 surplus. The restructuring of the Reserve Fund resulted in interest income of over \$3,000 during FY2020. In FY21, there is a plan to add \$65,000 to the Reserve Fund and a plan to begin replacing a third of the water meters at a cost of \$32,500.

*Cheryl A. Lindberg, Treasurer*

### **Delinquent Tax Report – December 31, 2020**

All current and delinquent property taxes and fees were collected by December 31, 2020

*Cheryl A. Lindberg, Treasurer, Collector of Delinquent Taxes*

### **Fire District Auditor's Report**

I find that the Norwich Fire District financial accounts appear to be a fair representation of Fire District Funds for the year ending December 31, 2020.

*Priscilla Vincent, Auditor*

**Norwich Fire District  
Revenue, Expenditure and Budget Reports  
All Funds – December 31, 2020**

	GENERAL FUND			WATER FUND		
	2020 BUDGET	2020 ACTUAL	2021 PROPOSED	2020 BUDGET	2020 ACTUAL	2021 PROPOSED
<b>REVENUES</b>						
Taxes	\$ 129,000	\$ 130,493	\$ 135,000	\$ -	\$ -	\$ -
Solar Lease						
Water Fees				214,950	240,176	240,600
Fire Protection Assessment				104,358	104,358	127,034
Interest/Penalty	850	1,653	850			
Other Revenue				11,310	13,606	11,310
<b>OTHER FINANCING</b>						
Interfund Transfer						
<b>Total Revenues &amp; Financing</b>	<b>\$ 129,850</b>	<b>\$ 132,146</b>	<b>\$ 135,850</b>	<b>\$ 330,618</b>	<b>\$ 358,140</b>	<b>\$ 378,944</b>
<b>EXPENDITURES</b>						
Administrative	28,473	24,763	30,939	61,170	48,696	70,254
Operations	91,918	91,918	104,410	160,145	139,951	180,610
Maintenance				18,250	16,772	23,250
Debt Principal/Interest	4,033	3,915		42,866	43,091	33,295
Reserve Fund Transfer				45,000	45,000	65,000
<b>Total Expenditures</b>	<b>\$ 124,424</b>	<b>\$ 120,596</b>	<b>\$ 135,349</b>	<b>\$ 327,431</b>	<b>\$ 293,510</b>	<b>\$ 372,409</b>
<b>Surplus / (Deficit)</b>	<b>\$ 5,426</b>	<b>\$ 11,550</b>	<b>\$ 501</b>	<b>\$ 3,187</b>	<b>\$ 64,630</b>	<b>\$ 6,535</b>

	WATER RESERVE FUND			SIDEWALK RESERVE FUND		
	2020 BUDGET	2020 ACTUAL	2021 PROPOSED	2020 BUDGET	2020 ACTUAL	2021 PROPOSED
<b>REVENUES</b>						
New Water Connection(s)	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -
Interest	1,200	3,072	1,000			
<b>OTHER FINANCING</b>						
Interfund Transfer	45,000	70,000	65,000			
Plow sale proceeds		1,250				
<b>Total Revenues &amp; Financing</b>	<b>\$ 46,200</b>	<b>\$ 75,322</b>	<b>\$ 66,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>						
Sidewalk Repair & Mainten						
Water Line Replacements		60,494				
Meter Replacement - 1/3			32,500			
Capital Expenditure-Truck	50,000	41,779				
<b>Total Expenditures</b>	<b>\$ 50,000</b>	<b>\$ 102,273</b>	<b>\$ 32,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Surplus/( Deficit )	(3,800)	(26,951)	33,500			
Beginning Cash	225,874	225,874	198,923			
<b>Ending Cash</b>	<b>\$ 222,074</b>	<b>\$ 198,923</b>	<b>\$ 232,423</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>





*Bike to School Day*



*Norwitchy Woods Halloween Celebration*

# Part V

Norwich School District

## Norwich School District Officers

### School Board

	Term Expires
Tom Candon, Chair . . . . .	2023
Kelley Hersey . . . . .	2022
Lisa Christie, Secretary. . . . .	2023
Neil Odell, Vice Chair . . . . .	2021
Garrett Palm . . . . .	2022

### Dresden School District Treasurer

Cheryl A. Lindberg. . . . .	2021
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### Administration

Jay D. Badams . . . . .	Superintendent of Schools
Robin R. Steiner. . . . .	Assistant Superintendent
Jamie T. Teague . . . . .	Business Administrator
Rhett Darak . . . . .	Director of Student Services
Shawn Gonyaw . . . . .	Principal, Marion W. Cross School

## Superintendent's Report

As each budget season comes to an end, I use the annual report as a chance to reflect on the past year and often use the prior year's report as a reference. Last year, I shared a story about a long hike in the White Mountains as a metaphor for the strategic planning process that our organization had hoped to initiate. I likened the plan to a trail map and mentioned a number of uncharted potential challenges that could arise on the way from "Point A to Point B." Among other aspects of planning, I rather casually mentioned "preparing for the unexpected." I have to admit that I was contemplating neither a global pandemic nor widespread social unrest, let alone both.

In early March, shortly after both Hanover and Norwich voters graciously supported our school district budgets, Covid-19 emerged as a public health threat. As the pandemic grew and began to find its way to the Upper Valley, we joined local task forces and conferred with public health officials. Concern in the school community grew rapidly and districts around the region grappled with the decision to keep schools open, or to close them as a precaution. We met with public health and emergency management committees, and conferred with the state education agencies almost daily. On March 16, Governors Sununu and Scott made the decision to close all NH and VT schools and shift to "remote instruction."

School districts were given four days to make this dramatic shift from school as we knew it, to online learning. Despite obstacles such as less than complete high-speed internet access, families with multiple children needing simultaneous access to technology, parents adjusting schedules to accommodate both remote work and child care, and everyone coping with the uncertainty and fear of a dangerous and rapidly spreading virus, our school community rose to the occasion. Educators, support staff, families, medical professionals, town officials, and especially our students, adapted quickly, came together (even if virtually) and met the challenge with kindness and community.

Later in the spring, we began to prepare for the current school year. Our school nurses, Dr. Steve Chapman, and Hanover Public Health Officer, Michael Hinsley, joined our teacher leaders and

administrators to form our own School Start Task Force, in anticipation of the 2020-21 school year. Dr. Chapman gathered a group of physicians, many of them parents of SAU 70 students, to serve as an advisory group as we made our reopening plan. The group's consensus was to attempt an in-person opening, since the incidence of Covid-19 at the time was low and evidence had accumulated that showed in-person schooling to be far preferable to remote instruction in terms of both learning and emotional well-being.

During the summer, our Business Administrator, Jamie Teague, led our operations team as they procured ample PPE, distributed meals, and implemented numerous safety protocols. Jamie worked with Director of Facilities, Tony Daigle, to install Plexiglas barriers, reconfigure classrooms and common spaces for social distancing, deep clean and disinfect our buildings and upgrade our ventilation systems. In addition, Jamie readied our transportation system, worked with our towns to control cash flow amid serious financial concerns, and stayed in constant touch with our nurses to prepare for the first day of school.

Then, on September 1st, Robin Steiner joined us as Assistant Superintendent. She was lured here under the pretense that she would be working on curriculum, but I immediately asked her if she would be willing to serve as our Covid-19 Coordinator. Thankfully, she was not only willing, but has done an admirable job, carefully steering us through the pandemic and supporting the amazing work that our schools have done to keep our doors open, and to assist our students and teachers who have had to teach and learn remotely.

As if all of that weren't enough, the national outcry and social upheaval in the wake of the killing of George Floyd left many of our students and alumni feeling under-educated about racial injustice. District level equity work that had been underway at least a year earlier took on greater urgency, and our Equity Committee organized and secured grant funding for a large-scale professional development effort focused on diversity, equity, and inclusion. Future work in this area will include studies of student achievement and disciplinary data, and curriculum development.

Which brings me full circle. Now that we have worked nearly a full year adapting to this pandemic, and maintained in-person schooling for the first half of the current school year, it is time to revisit last year's good intention to embark on a meaningful strategic plan. We have learned a great deal from our experiences over the past year. We have seen the power of a community coming together. We have learned to take care of each other. We have learned that our students' experiences at school are much deeper and far more important than grades on a report card. All of this new awareness will inform our long-term planning efforts.

This has certainly been a challenging year, but it would have been far more difficult without such a supportive community. As always, your generous support of our schools ensures that we are able to provide an excellent education for our children, and it is my privilege to serve a community that so deeply values education.

*Jay Badams, Superintendent*



## **Norwich School Board Annual Report**

*“There is no education like adversity.” Benjamin Disraeli*

Last year I began my letter for the Annual Report with the following: *“It’s difficult to make predictions – especially about the future.” – Unknown*

Well, here we are. I think it’s safe to say no one predicted what 2020 delivered. Entering into the year, we had ambitious plans to take on a comprehensive, district-wide, strategic planning process. We also intended to make significant progress toward a recommendation for a replacement to the current septic system in order to resolve the issues we’ve seen at the Marion Cross School (MCS). Alas, the Covid-19 pandemic came to the Upper Valley within two weeks of Town Meeting Day and our focus shifted entirely.

The challenges were many and daunting, for all walks of life, but we proved that commitment to small town civic responsibility can prevail. We saw it all throughout Norwich and the Upper Valley and we certainly saw it within our school system. For the remainder of the 2019-20 school year, MCS and the other schools throughout SAU70 shifted to fully remote learning. Our administrators oversaw an effort that needed to reconsider how we approached educating our children within one week’s time. Our teachers adapted their curriculum to meet the need in short order. Our bus drivers and volunteers helped distribute lesson plans, as well as food and technology when needed. Everyone came together.

With no end to the pandemic in sight, everyone mobilized for a full 2020-21 school year of dealing with the pandemic, but ideally doing so in-person, as we determined that would be best for our students. Guided by healthcare experts within our community and the sheer will and determination of our administrators, teachers, and staff, we forged ahead with a full summer of planning for a return to the schools, while following new sets of protocols that included: social distancing, masks, enhancements to the infrastructure, and intensified cleaning practices. Again, all came together.

In addition to the pandemic, which seemed all encompassing, our educators taught within the context of an extremely turbulent time, with political and racial divisions at the forefront of current events. Long needing addressing nationwide, the efforts for greater education on matters of diversity, equity, and inclusion were bolstered by the needless deaths of George Floyd, Breonna Taylor, and Ahmaud Arbery, among many others, and the continuing injustices faced by people of color. At the start of the school year, district personnel began engaging in equity training. This will be an ongoing process. This training underway in SAU70 also will have an impact on future curriculum development as we return to our strategic planning process this year.

Over the course of the past year, we asked a great deal of our school district staff, from administrators to teachers to support staff to buildings and grounds staff. We asked a great deal of our parents and students too. And we asked a lot of our community. As we present next year’s school budget to you, we realize we are, again, asking for a great deal of support.

By our current calculations, our Norwich tax rate (which includes both the Marion Cross School’s budget and the Dresden assessment – the cost of supporting our 7-12th grade students) is set to increase by 14 cents, 8% more than the current tax rate. This significant rise is in spite of efforts to keep budgets in check. The Marion Cross School budget is actually down 0.16% from last year and the Dresden budget is increasing by only 1.37%. The most significant change in the MCS budget is tied to personnel needs for the upcoming year addressing enrollment, with a reduction in special education assistants and an increase in regular education teachers, which accommodates an increase in the Pre-K program from a half to full-day offering. We are still working to settle contracts with our teachers and support



staff for both the current year and next year. We also are asking you to pass a warrant article for funds to address significant shortcomings of the District's current technology infrastructure, some of which is obsolete, or outdated by 10+ years; shortcomings made more apparent as our reliance on technology vastly increased. If passed, the funds associated with this article will not affect next year's tax rate, but will impact the following year.

The driving factors of the tax rate increase are threefold and, largely, out of our control. They include: 1) changes to the homestead property yield set by the State; 2) another dramatic decrease in the Common Level of Appraisal (CLA), down 4% to 90.28%, following a similar drop of 4% last year (a 100% CLA denotes a calculation that properties are assessed right at value); and 3) a larger portion of the Dresden Assessment attributed to Norwich, as our percentage of students in 7-12th grade has risen. This year the shift is having a significant impact on the net education spending per pupil, which is resulting in a 6% increase overall. Please see the SAU70 website for additional information on the budget. All documents are available through the "Business and Finance Department" pages.

Though our progress on replacing the MCS septic system has been slowed somewhat due to the need to focus on the challenges imposed by the pandemic, we have been moving ahead in our assessment and hope to have an article included for next year's Town Meeting. To address the issues of the septic in the short term, we have begun pumping the tanks every 1-2 weeks throughout the cold weather months. We are leaving most of the options for a new system open as we continue our assessment, which includes the possibility of other locations in town, including the Dresden fields, potential alternative systems (e.g., eco-machines), and will continue to discuss whether Hartford would consider a connection to their wastewater treatment system.

This past year has come with many challenges, but it also has illustrated the strength of our community and its ability to come together to provide the best for our students. While the outlook has often seemed daunting, I'm inspired by our collective efforts to seek out real, positive, change and while I know we've learned from this year's adversity (as Disraeli's quote would suggest), as another Benjamin noted, I'm sure out of this adversity will come opportunity. As always, thank you for your support.

*Tom Candon, Chair, Norwich School Board*

### **Marion Cross School Principal's Report**

Marion Cross School (MCS) is a nurturing kindergarten through sixth-grade public school that: promotes educational excellence and fosters a lifelong love of learning; empowers all students to realize their intellectual, physical, emotional, creative, and social potential; and partners with families and community to develop responsible local and global citizens who can adapt in a changing world.

What a school year this has turned out to be! I would typically take this time to share all the amazing happenings and accomplishments of the school year. This year the greatest accomplishment is simply that we have been able to have in-person school for most students and a remote option for those who are not comfortable or able to be present in person. I would like to use this space to appreciate the help we had to make this possible. This summer, SAU70 assembled a Covid task force consisting of teachers, administrators, doctors, nurses, and several other advisory members. This committee met throughout the summer with the goal of determining what was best for kids in the midst of a world-wide pandemic. After much research, input, and debate, a solid plan recommended in-person school with a remote option. MCS assembled our own task force of dedicated staff who were committed to doing what was necessary to bring our students back to school safely. We spent many days crafting a solid plan

that included zoning our building into cohorts, putting in place a wealth of safety measures, expanding our outdoor options, and coordinating the details around arrival and dismissal.

SAU70 leadership continues to be instrumental in acquiring the necessary details to make our plan a reality. Some of this support includes organizing transportation following the AOE guidance, providing PPE, and being supportive of anything our school needs to keep everyone healthy.

Norwich families continue to amaze me with their flexibility, appreciation, and dedication to keeping our school open for students. Even with changes in drop off, stringent requirements around student sickness, health screenings, remote days, and being asked to remain outside the school building, families show up each morning with smiles and kind words of appreciation.

MCS teachers, support staff, and custodians continue to be steadfast in their commitment to keeping students in-person. Together we have redesigned almost every aspect of what school looks like from recess, movement within the building, classroom setup, and even the way that children are taught. Regardless of the many demands that have come their way, the MCS faculty has risen to the challenge and done what is best for students.

I would be remiss in not mentioning the resilience of MCS students. This population has shown the most flexibility. Our students are fantastic at wearing masks, distancing, staying within their zones, and following any and all of the new Covid procedures at our school. Most impressive is the ability of students to continue to focus on learning and being successful students. We have truly remarkable students!

In closing, I would like to thank the members of the Norwich community for the gift that you have given to MCS students. Your willingness to be team players, flexible, adaptable, and positive communicators has enabled our school to stay in-person and healthy. Thank you for making decisions around travel, mask wearing, distancing, and social gatherings that follow the guidelines. Our greatest accomplishment this year is perhaps coming together as a community, with the result being keeping kids in school. This is an accomplishment that should make us all proud.

There are several ways to find out what is happening at the Marion Cross School. Our website, [www.marioncross.org](http://www.marioncross.org) is a great source of information. The first Wednesday of each month the School Board meets to discuss our school's present state and to plan for the future. The school's weekly newsletter is sent electronically. If you would like a copy please send a request to [shawngonyaw@hanovernorwichschools.org](mailto:shawngonyaw@hanovernorwichschools.org). If ever you have questions, concerns, or comments about our school, please feel free to contact me. I am always eager to talk with you and gain new perspectives.

*Shawn Gonyaw, Principal (649-1703)*

## Norwich School District Proposed Revenue Report

NORWICH SCHOOL DISTRICT Proposed Revenue Budget 2021-22 School Year		2019-20 Actual Year End	2020-21 Adopted	2020-21 Anticipated Year End	2021-22 Proposed	\$ Chg	% Chg
<b>GENERAL FUND</b>							
<b>Local Revenue</b>							
1311	Tuition from Patron	\$0	\$877	\$15,796	\$0	\$0	(\$15,796) -100.0%
1510	Interest Income	14,000	28,087	25,000	12,000	12,000	(13,000) -52.0%
1910	Rental of District Property	13,500	13,230	100	-	100	- 0.0%
1980	Refund of Prior Year Exp	400	3,087	500	309	500	- 0.0%
1990	Miscellaneous Income	150	7,404	150	150	150	- 0.0%
	<i>subtotal local sources</i>	\$28,050	\$52,686	\$41,546	\$12,459	\$12,750	(\$28,796) -69.3%
<b>State Revenue</b>							
3109	Homestead Tax Liability	\$11,031,427	\$11,031,427	\$11,329,125	\$11,329,125	\$12,009,365	\$680,240 6.0%
3110	State Health Recapture	-	(19,936)	-	-	-	- n/a
3114	Vocational Center Grant	32,126	32,126	33,049	31,886	31,886	(1,163) -3.5%
3150	Transportation Grant	118,555	132,143	121,498	121,498	121,498	- 0.0%
3201	Special Education Block Grant	265,557	265,557	264,721	264,721	267,911	3,190 1.2%
3202	Special Ed Exp Reimb	533,417	553,617	472,471	455,460	510,541	38,070 8.1%
3203	Extraordinary Reimb	44,820	29,029	29,029	23,560	36,575	7,546 26.0%
3204	Early Essential Education Grant	39,482	39,482	47,265	45,396	49,235	1,970 4.2%
3205	State Placed Student	-	15,200	31,589	31,589	-	(31,589) -100.0%
<b>Other Revenue</b>							
5230	Transfr from Vt Const Aid Fund	230,452	230,452	330,452	330,452	230,452	(100,000) -30.3%
	<i>subtotal state sources</i>	\$12,295,836	\$12,309,098	\$12,659,199	\$12,633,687	\$13,257,463	\$598,264 4.7%
<b>GENERAL FUND TOTAL</b>		\$12,323,886	\$12,361,783	\$12,700,745	\$12,646,146	\$13,270,213	\$569,468 4.5%
<b>Summary:</b>							
Appropriation Total					\$13,514,990		
from Prior Year Fund Balance					244,777	(30,058)	-10.9%
from Other Income					1,260,848	(110,772)	-8.1%
Total Revenue & From Fund Balance					1,505,625		
From District Assessment					\$12,009,365		
<b>Revenue for Purposes of Calculating "Ed Spending" and Estimated Tax Rate</b>							
Revenue Total					\$1,505,625		
less Vocational Grant					(31,886)		
Revenue for Purposes of Calculating "Ed Spending" and Estimated Tax Rate					\$1,473,739		
<p><b>Notes:</b> The Revenue Projection does not include a potential increase of \$6,086 if the Dresden Warrant Article #4 for Service Staff Salaries is ratified. In accordance with VSA Title 16 § 563 an audit of the 2019-20 accounts of the Norwich School District was conducted by Plodzick and Sanderson CPA, of Concord, New Hampshire.</p>							



## Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT Marion Cross Elementary School				2020-21 Adopted Budget	2020-21 Exp'd & Enc'd	2021-22 Proposed Budget	Bgt Chg increase (decrease)	% Chg	
Func	Obj	Proposed Expenditure Budget	2019-20 Budget	2019-20 Actual					
<b>REGULAR EDUCATION</b>									
1100	100	Salaries—Teacher	1,554,961	1,596,751	1,752,354	1,761,922	1,787,497	35,143	
1100	100	Salaries—Ed Asst	94,108	56,727	77,266	48,690	82,028	4,762	
1100	100	Substitutes	22,000	13,566	22,000	21,000	22,000	0	
1100	100	Tutors, ESL & LEEP	66,627	103,831	73,174	70,508	69,737	(3,437)	
1100	200	Payroll Tax & Benefit	483,235	412,850	496,211	447,607	512,129	15,918	
1100	300	Purch Profl & Tech Svcs	13,900	15,644	9,700	9,602	10,100	400	
1100	400	Purch Prop Svcs	32,300	21,805	36,900	35,149	35,300	(1,600)	
1100	566	Tuition—Pre-K	104,262	104,339	100,680	81,876	83,000	(17,680)	
1100	568	Tuition—Vocational	26,000	25,411	27,000	25,510	27,000	0	
1100	600	Supplies/Textbooks	42,461	32,860	39,750	34,200	46,710	6,960	
1100	700	Property	5,489	3,128	13,825	11,504	13,825	0	
		<i>Function Total</i>	\$ 2,445,343	\$ 2,395,271	\$ 2,648,860	\$ 2,547,568	\$ 2,689,326	\$ 40,466	1.5%
<b>TECHNOLOGY</b>									
1120	100	Salaries	82,370	81,916	61,517	55,407	63,348	1,831	
1120	200	Payroll Tax & Benefit	20,314	19,843	20,391	7,825	18,910	(1,481)	
1120	400	Purch Prop Svcs	1,500	1,390	1,270	1,200	1,270	0	
1120	600	Supplies	14,900	14,903	14,060	14,060	16,485	2,425	
1120	700	Property	40,500	38,075	38,400	38,075	22,812	(15,588)	
		<i>Function Total</i>	\$ 159,584	\$ 156,127	\$ 135,638	\$ 116,567	\$ 122,825	\$ -12,813	-9.4%
<b>SPECIAL EDUCATION</b>									
1200	100	Salaries—Teacher	330,791	287,871	406,749	408,812	414,548	7,799	
1200	100	Salaries—Ed Asst	398,498	392,741	350,618	215,551	232,380	(118,238)	
1200	200	Payroll Tax & Benefit	274,823	248,540	276,202	217,310	251,423	(24,779)	
1200	300	Purch Profl & Tech Svcs	97,600	74,533	89,650	48,915	97,100	7,450	
1200	400	Purch Prop Svcs	17,200	9,361	21,500	18,562	26,400	4,900	
1200	500	Other Purch Svcs	350	11	580	0	550	(30)	
1200	56x	Tuition	97,500	124,683	166,200	201,200	195,230	29,030	
1200	600	Supplies	6,600	3,678	7,450	6,350	7,350	(100)	
1200	700	Property	3,950	1,176	0	0	3,200	3,200	
		<i>Function Total</i>	\$ 1,227,312	\$ 1,142,594	\$ 1,318,949	\$ 1,116,700	\$ 1,228,181	\$ -90,768	-6.9%
<b>GUIDANCE</b>									
2120	100	Salaries	76,428	77,850	80,184	79,648	82,488	2,304	
2120	200	Payroll Tax & Benefit	27,343	24,156	29,310	26,609	31,094	1,784	
2120	600	Supplies	500	86	500	272	500	0	
		<i>Function Total</i>	\$ 104,271	\$ 102,092	\$ 109,994	\$ 106,529	\$ 114,082	\$ 4,088	3.7%
<b>HEALTH PROGRAM</b>									
2134	100	Salaries	80,082	81,692	85,190	83,639	87,557	2,367	
2134	200	Payroll Tax & Benefit	25,761	26,402	27,690	28,479	29,654	1,964	
2134	300	Purch Profl & Tech Svcs	350	0	0	0	0	0	
2134	600	Supplies	2,500	1,216	2,700	2,354	2,700	0	
2134	700	Property	500	349	500	479	500	0	
		<i>Function Total</i>	\$ 109,193	\$ 109,659	\$ 116,080	\$ 114,951	\$ 120,411	\$ 4,331	3.7%
<b>STAFF DEVELOPMENT</b>									
2213	100	Salaries	5,400	1,228	3,200	5,976	2,000	(1,200)	
2213	200	Staff Training Benefits	73,500	46,100	70,500	49,500	69,852	(648)	
2213	300	Purch Profl & Tech Svcs	1,400	0	2,000	0	0	(2,000)	
		<i>Function Total</i>	\$ 80,300	\$ 47,328	\$ 75,700	\$ 55,476	\$ 71,852	\$ -3,848	-5.1%

## Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT Marion Cross Elementary School				2020-21	2020-21	2021-22	Bgt Chg		
Func	Obj	Proposed Expenditure Budget	2019-20 Budget	2019-20 Actual	Adopted Budget	Exp'd & Enc'd	Proposed Budget	increase (decrease)	% Chg
<b>MEDIA (Library)</b>									
2221	100	Salaries	80,082	81,604	81,604	81,604	81,604	0	
2221	200	P/R Tax and Benefits	21,157	22,496	22,431	23,445	23,575	1,144	
2221	600	Supplies	9,000	7,990	8,550	6,581	8,200	(350)	
2221	700	Property	800	454	700	519	0	(700)	
<i>Function Total</i>			<b>\$ 111,039</b>	<b>\$ 112,544</b>	<b>\$ 113,285</b>	<b>\$ 112,149</b>	<b>\$ 113,379</b>	<b>\$ 94</b>	<b>0.1%</b>
<b>SCHOOL BOARD SERVICES</b>									
2310	100	Salaries	5,576	5,465	5,700	5,700	5,896	196	
2310	200	Payroll Tax & Benefit	540	526	482	506	491	9	
2310	300	Purch Prof & Tech Svcs	15,500	19,151	16,500	21,500	16,500	0	
2310	500	Other Purch Svcs	2,000	2,015	2,000	1,980	2,000	0	
2310	800	Other Objects	5,700	6,493	7,400	10,018	7,400	0	
<i>Function Total</i>			<b>\$ 29,316</b>	<b>\$ 33,650</b>	<b>\$ 32,082</b>	<b>\$ 39,704</b>	<b>\$ 32,287</b>	<b>\$ 205</b>	<b>0.6%</b>
<b>SCHOOL ADMINISTRATIVE UNIT #70</b>									
2320	300	Purch Prof & Tech Svcs	254,402	254,402	288,729	288,729	295,405	6,676	
<i>Function Total</i>			<b>\$ 254,402</b>	<b>\$ 254,402</b>	<b>\$ 288,729</b>	<b>\$ 288,729</b>	<b>\$ 295,405</b>	<b>\$ 6,676</b>	<b>2.3%</b>
<b>SCHOOL ADMINISTRATION</b>									
2410	110	Salary-Principal/CSS	177,000	188,280	190,187	190,556	190,187	0	
2410	11x	Salary-Support	55,078	56,651	59,464	59,781	59,237	(227)	
2410	115	Salary Admin Team	27,641	30,961	28,235	27,092	29,587	1,352	
2410	200	Payroll Tax & Benefit	178,989	180,061	177,921	184,895	172,001	(5,920)	
2410	300	Purch Prof & Tech Svcs	5,600	2,073	4,340	2,600	4,340	0	
2410	400	Purch Prop Svcs	2,109	1,382	2,109	2,161	2,485	376	
2410	500	Other Purch Svcs	8,925	8,813	9,425	10,543	9,425	0	
2410	600	Supplies	3,700	1,478	10,965	9,681	10,615	(350)	
2410	700	Property	900	612	500	264	500	0	
2410	800	Other Objects	1,500	1,513	1,000	780	1,000	0	
<i>Function Total</i>			<b>\$ 461,442</b>	<b>\$ 471,824</b>	<b>\$ 484,146</b>	<b>\$ 488,353</b>	<b>\$ 479,377</b>	<b>\$ -4,769</b>	<b>-1.0%</b>
<b>MAINTENANCE OF PLANT</b>									
2610	400	Purch Prop Svcs	41,850	52,513	57,805	63,850	77,150	19,345	
2610	500	Other Purch Svcs	900	1,118	900	780	1,150	250	
2610	600	Supplies	12,500	10,543	8,650	8,879	13,000	4,350	
<i>Function Total</i>			<b>\$ 55,250</b>	<b>\$ 65,079</b>	<b>\$ 67,355</b>	<b>\$ 74,436</b>	<b>\$ 91,300</b>	<b>\$ 23,945</b>	<b>35.6%</b>
<b>CUSTODIAL SERVICES</b>									
2620	100	Salaries	127,082	112,595	126,307	103,309	129,610	3,303	
2620	200	P/R Tax and Benefits	29,402	31,829	38,986	23,424	33,417	(5,569)	
2620	400	Purch Prop Svcs	30,100	28,917	52,100	51,240	41,300	(10,800)	
2620	500	Other Purch Svcs	27,690	27,283	28,000	26,001	28,000	0	
2620	600	Supplies	75,000	69,139	71,750	71,200	81,750	10,000	
2620	700	Property	3,500	3,206	2,000	1,132	2,000	0	
<i>Function Total</i>			<b>\$ 292,774</b>	<b>\$ 272,969</b>	<b>\$ 319,143</b>	<b>\$ 276,306</b>	<b>\$ 316,077</b>	<b>\$ -3,066</b>	<b>-1.0%</b>
<b>GROUNDS MAINTENANCE</b>									
2630	400	Purch Prop Svcs	16,600	32,771	22,800	21,245	36,300	13,500	
2630	600	Supplies	500	469	500	470	750	250	
<i>Function Total</i>			<b>\$ 17,100</b>	<b>\$ 33,240</b>	<b>\$ 23,300</b>	<b>\$ 21,715</b>	<b>\$ 37,050</b>	<b>\$ 13,750</b>	<b>59.0%</b>
<b>PUPIL TRANSPORTATION</b>									
2711	500	Other Purch Svcs	247,743	221,221	254,937	242,240	260,000	5,063	
2711	600	Supplies	20,000	14,238	18,000	15,200	18,400	400	
<i>Function Total</i>			<b>\$ 267,743</b>	<b>\$ 235,459</b>	<b>\$ 272,937</b>	<b>\$ 257,440</b>	<b>\$ 278,400</b>	<b>\$ 5,463</b>	<b>2.0%</b>



## Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT Marion Cross Elementary School			2019-20	2019-20	2020-21	2020-21	2021-22	Bgt Chg	
Func	Obj	Proposed Expenditure Budget	Budget	Actual	Adopted Budget	Exp'd & Enc'd	Proposed Budget	increase/ (decrease)	% Chg
<b>SPECIAL EDUCATION TRANSPORTATION</b>									
2722	500	Other Purch Svcs	29,000	23,147	33,250	24,736	8,600	(24,650)	
		<i>Function Total</i>	<i>\$ 29,000</i>	<i>\$ 23,147</i>	<i>\$ 33,250</i>	<i>\$ 24,736</i>	<i>\$ 8,600</i>	<i>\$ -24,650</i>	<i>-74.1%</i>
<b>FIELD TRIPS</b>									
2725	500	Other Purch Svcs	15,000	5,518	10,000	0	10,000	0	
		<i>Function Total</i>	<i>\$ 15,000</i>	<i>\$ 5,518</i>	<i>\$ 10,000</i>	<i>\$ -</i>	<i>\$ 10,000</i>	<i>\$ -</i>	<i>0.0%</i>
<b>SITE IMPROVEMENTS</b>									
4200	400	Purch Prop Svcs	14,350	53,119	24,300	24,000	67,300	43,000	
		<i>Function Total</i>	<i>\$ 14,350</i>	<i>\$ 53,119</i>	<i>\$ 24,300</i>	<i>\$ 24,000</i>	<i>\$ 67,300</i>	<i>\$ 43,000</i>	<i>177.0%</i>
<b>BUILDING IMPROVEMENTS</b>									
4600	400	Purch Prop Svcs	76,100	56,936	81,900	80,000	71,000	(10,900)	
		<i>Function Total</i>	<i>\$ 76,100</i>	<i>\$ 56,936</i>	<i>\$ 81,900</i>	<i>\$ 80,000</i>	<i>\$ 71,000</i>	<i>\$ -10,900</i>	<i>-13.3%</i>
<b>DEBT SERVICE</b>									
5100	800	Other Objects	48,626	48,580	47,660	47,660	46,691	(969)	
		<i>Function Total</i>	<i>\$ 48,626</i>	<i>\$ 48,580</i>	<i>\$ 47,660</i>	<i>\$ 47,660</i>	<i>\$ 46,691</i>	<i>\$ -969</i>	<i>-2.0%</i>
<b>INTERFUND TRANSFERS OUT</b>									
5220	900	Trnsfr to Food Svce Fund	19,000	5,251	15,000	1,500	15,000	0	
5300	930	Trnsfr to Spec Ed Rsv	25,000	25,000	0	0	0	0	
5300	930	Trnsfr to Bldg Maint Rsv	25,000	25,000	0	0	0	0	
		<i>Function Total</i>	<i>\$ 69,000</i>	<i>\$ 55,251</i>	<i>\$ 15,000</i>	<i>\$ 1,500</i>	<i>\$ 15,000</i>	<i>\$ -</i>	<i>0.0%</i>
<b>SCHOOL TOTAL</b>			<b>\$ 5,867,145</b>	<b>\$ 5,674,909</b>	<b>\$ 6,218,308</b>	<b>\$ 5,794,519</b>	<b>\$ 6,208,543</b>	<b>\$ -9,765</b>	<b>-0.16%</b>

**Notes:**

1. "Func" and "Obj" are federally required accounting designations which refer to "function" and "object". A function might be "regular education" or "transportation". "Objects" designate the type of expense being reported, for example, wage expense, or equipment expense, relating to a particular function.

2. The "budget" columns represent the adopted budget for the particular line item or group of line items. "Actual" represents the amount actually spent in the prior year. Exp'd & Enc'd represents, in salary and benefit accounts, the expected expenditure through year end; and in other accounts, the actual expenditure, plus amount for which the school has issued purchase orders or contracts for goods or services. It may represent an estimate of year end, but more likely not.

3. The "Bgt Chg" column represents the difference between the proposed budget and the current year's budget. The "% Chg" is computed based on the same columns.

# Three Prior Years Comparisons

(Provided by VT DOE)

PRELIMINARY

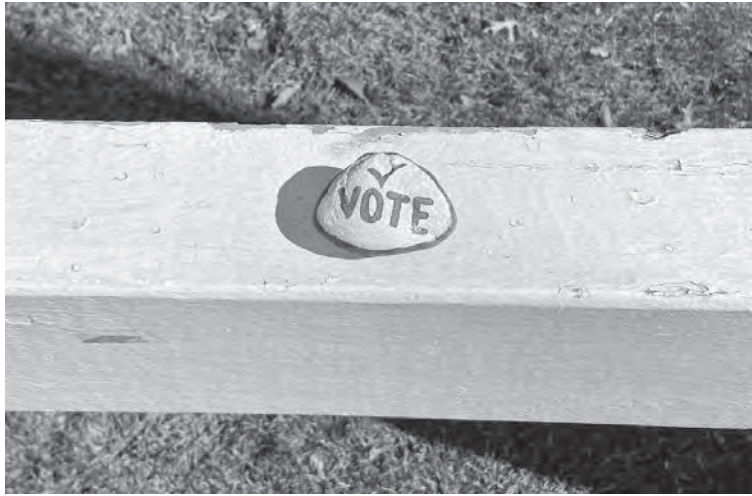
## Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES ONLY

District: <b>Norwich</b> SU: <b>Dresden Interstate</b>		T145 Windsor County				Property dollar equivalent yield	Homestead tax rate per \$10,763 of spending per equalized pupil
			<b>10,763</b>			<b>1.00</b>	
			<b>12,825</b>				Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2019	FY2020	FY2021	FY2022		
<b>Budget</b> (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)		\$12,481,904	\$12,342,572	\$12,975,580	<b>\$13,514,990</b>		1
plus: Sum of separately warned articles passed at town meeting	+	-	-	-	-		2
minus: Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	NA	-		3
<b>Locally adopted or warned budget</b>		<b>\$12,481,904</b>	<b>\$12,342,572</b>	<b>\$12,975,580</b>	<b>\$13,514,990</b>		4
plus: Obligation to a Regional Technical Center School District if any	+	-	-	-	-		5
plus: Prior year deficit repayment of deficit	+	-	-	-	-		6
<b>Total Budget</b>		<b>\$12,481,904</b>	<b>\$12,342,572</b>	<b>\$12,975,580</b>	<b>\$13,514,990</b>		7
S.U. assessment (included in local budget) - informational data		-	-	-	-		8
Prior year deficit reduction (included in expenditure budget) - informational data		-	-	-	-		9
<b>Revenues</b>							
Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)		\$1,418,351	\$1,393,481	\$1,613,406	<b>\$1,473,739</b>		10
plus: Capital debt aid for eligible projects pre-existing Act 60	+	-	-	-	-		11
minus: All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	NA	NA		12
<b>Offsetting revenues</b>		<b>\$1,418,351</b>	<b>\$1,393,481</b>	<b>\$1,613,406</b>	<b>\$1,473,739</b>		13
<b>Education Spending</b>		<b>\$11,063,553</b>	<b>\$10,949,091</b>	<b>\$11,362,174</b>	<b>\$12,041,251</b>		14
Equalized Pupils		595.74	580.19	603.34	<b>632.13</b>		15
<b>Education Spending per Equalized Pupil</b>							
minus: Less ALL net eligible construction costs (or P&I) per equalized pupil		\$1,492.52	\$1,532.52	\$1,340.19	<b>\$1,432.00</b>		16
minus: Less share of SpEd costs in excess of \$60,000 for an individual (per equp)		\$2.06	\$3.06	\$5.35	<b>\$6.35</b>		17
minus: Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equp)		-	-	-	-		18
minus: Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equp)		-	-	-	-		19
minus: Estimated costs of new students after census period (per equp)		-	-	-	-		20
minus: Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equp)		-	-	-	-		21
minus: Less planning costs for merger of small schools (per equp)		-	-	-	-		22
minus: Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equp)		\$29.45	\$34.07	\$48.11	<b>\$60.97</b>		23
plus: Excess spending threshold		\$17,816.00	\$18,311.00	\$18,756.00	<b>\$18,789.00</b>		24
plus: Excess Spending per Equalized Pupil over threshold (if any)	+	-	-	-	-		25
Per pupil figure used for calculating District Equalized Tax Rate		\$18,571	\$18,872	\$18,832	<b>\$19,048.69</b>		26
District spending adjustment (minimum of 100%)		181.713%	177.231%	171.232%	<b>176.983%</b>		27
		based on yield \$10,220	based on yield \$10,648	based on \$10,883	based on yield \$10,763		28
<b>Prorating the local tax rate</b>							
Anticipated district equalized homestead tax rate (to be prorated by line 30) [( \$19,048.69 ÷ (\$10,763 / \$1.00))		\$1.8171	\$1.7723	\$1.7123	<b>\$1.7698</b>		29
		based on \$1.00	based on \$1.00	based on \$1.00	based on \$1.00		30
Percent of Norwich equalized pupils not in a union school district		100.00%	100.00%	100.00%	<b>100.00%</b>		31
Portion of district eq homestead rate to be assessed by town (100.00% x \$1.77)		\$1.8171	\$1.7723	\$1.7123	<b>\$1.7698</b>		32
<b>Common Level of Appraisal (CLA)</b>		98.29%	98.09%	94.16%	<b>90.28%</b>		33
Portion of actual district homestead rate to be assessed by town (\$1.7698 / 90.28%)		\$1.8487	\$1.8068	\$1.8185	<b>\$1.9603</b>		34
		based on \$1.00	based on \$1.00	based on \$1.00	based on \$1.00		35
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.							
Anticipated income cap percent (to be prorated by line 30) [( \$19,048.69 - \$12,825 ) x 2.00%]		3.00%	2.89%	2.78%	<b>2.97%</b>		36
		based on 2.00%	based on 2.00%	based on 2.00%	based on 2.00%		37
Portion of district income cap percent applied by State (100.00% x 2.97%)		3.00%	2.89%	2.78%	<b>2.97%</b>		38
		based on 2.00%	based on 2.00%	based on 2.00%	based on 2.00%		39
#N/A		-	-	-	-		40
#N/A		-	-	-	-		41

- Following current statute, the Tax Commissioner recommended a property yield of \$10,763 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$12,825 for a base income percent of 2.0% and a non-residential tax rate of \$1.73. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.  
 - Final figures will be set by the Legislature during the legislative session and approved by the Governor.  
 - The base income percentage cap is 2.0%.





*Vote Rocks*



*Coffee with a Cop, Covid-style*

# Part VI

Dresden School District

## Dresden School District Officers

### School Board

	Term Expires
Tom Candon . . . . .	2023
Kimberly Hartman . . . . .	2023
Garrett Palm, Secretary . . . . .	2022
Lisa Christie . . . . .	2023
Marcela Di Blasi . . . . .	2023
Neil Odell . . . . .	2021
Richard Johnson, Jr . . . . .	2021
Kelly McConnell, Chair . . . . .	2021
Daniel Rockmore . . . . .	2021
Kelley Hersey . . . . .	2022
Jonathan Hunt . . . . .	2022
Benjamin Keeney . . . . .	2022

### District Officers

Tom Csatari, Moderator . . . . .	2021
Deborah M. Carter, Dresden Clerk . . . . .	2021
Cheryl A. Lindberg, Treasurer . . . . .	2021
Three auditor vacancies	

### Administration

Jay D. Badams . . . . .	Superintendent of Schools
Robin R. Steiner . . . . .	Assistant Superintendent
Jamie J. Teague . . . . .	Business Administrator
Rhett Darak . . . . .	Director of Student Services
James Logan . . . . .	Principal, Hanover High School
Deb Beaupre . . . . .	Associate Principal, Hanover High School
Julie Stevenson . . . . .	Dean of Students, Hanover High School
Tim Boyle . . . . .	Principal, Frances C. Richmond Middle School
Anissa Morrison . . . . .	Associate Principal, Frances C. Richmond Middle School

## **Warrant for the 2021 Annual Meeting of the Dresden School District Hanover, New Hampshire and Norwich, Vermont**

Note: The following warrant articles apply to the operation of the Dresden School District, which includes the operation of the Frances C. Richmond School and Hanover High School, grades 7-12, and sixth grade students from Hanover who are tuitioned to the Frances C. Richmond school by the Hanover School District.

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School District are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

**DISCUSSION PHASE:** Thursday, February 25, 2021, at 7:00 P.M., at the Hanover High School Auditorium, Hanover, New Hampshire. A virtual option will be available



to attend via Zoom link and the information will be shared via the SAU70 District website at SAU70.org. The meeting will also be streamed on CATV.

**VOTING PHASE:** Tuesday, March 2, 2021, from 7:00 A.M. to 7:00 P.M. in the Hanover High School Gymnasium in Hanover, New Hampshire (for Hanover voters) and in Tracy Hall in Norwich, Vermont (for Norwich voters). **ABSENTEE BALLOTS WILL BE AVAILABLE AHEAD OF THE IN-PERSON VOTING DATE.**

During the discussion phase, the voters shall have the opportunity to discuss the following Warrant Articles and to transact any non-substantive business that may legally be acted on during the discussion phase under Article 7.

All voting on Warrant Articles 1 through 6 shall be conducted by secret written ballot during the voting phase, as provided in the Dresden School District Procedures for Australian Ballot.

**ARTICLE 1:** To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a two-year term and an auditor for a one-year term.

**ARTICLE 2:** Shall the District raise and appropriate the sum of Eight Hundred Forty-Two Thousand Seven Hundred Sixty-Four Dollars (\$842,764) for technology infrastructure upgrades at the Richmond Middle and Hanover High Schools? And further authorize the School Board to issue bonds and/or notes in accordance with the provisions of the NH-VT Interstate School Compact (Article VII) and to authorize the school Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

The School Board recommends this article.

NOTE 1. No payment will be due in the 2021-22 school year. We are pursuing ERate funding reimbursements and will return any unused funds to fund balance in order to offset tax assessments in the year(s) after funding is secured.

**ARTICLE 3:** Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member with additional \$300 for School Board Chair; School District Treasurer \$2,567; School District Clerk \$500; and School District Moderator \$200 in accordance with Article V-A of the NH/VT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand Nine Hundred Sixty- Seven Dollars (\$11,967) to fund these salaries?

The School Board recommends this article.

**ARTICLE 4:** Shall the District vote to approve the cost items in the two (2) year collective bargaining agreement reached between the Local #1348 of the AFSCME a/k/a Service Employees (including Custodial and Maintenance technicians) and the Dresden School Board, which calls for the following increases in service staff salaries and benefits: Estimated Increase

Year	Over status quo budget
2021-2022	\$18,513
2022-2023	\$25,517

and further, shall the District raise and appropriate the sum of Eighteen Thousand, Five Hundred and Thirteen Dollars (\$18,513), such sum representing the estimated increase in service staff salaries and benefits for the 2021-2022 fiscal year brought about by this collective bargaining agreement?

The School Board recommends this article.

NOTE 1. The sum necessary to pay the so-called status quo salaries and benefits for service staff if this article is defeated is included in the operating budget in Article 5.

NOTE 2. A favorable vote on this article shall be considered the approval of the cost items in both years (2) of the proposed collective bargaining agreement.

**ARTICLE 5:** Shall the District raise and appropriate the amount of Twenty-Eight Million, One Hundred Seventy-Four Thousand, One Hundred Eighty-One Dollars (\$28,174,181), for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2021-22 fiscal year? This sum does not include the sums appropriated in any of the other articles.

The School Board recommends this article.

**ARTICLE 6:** Shall the Dresden School District vote to amend its Articles of Agreement, specifically Article (D), effective as of the 2022-2023 school year to read as follows:

D. The Dresden School District shall be responsible for grades 7-12 inclusive, provided, however, that Dresden School District shall be responsible additionally for grade 6 upon the affirmative vote of a member school district designating Dresden School District as the exclusive provider of sixth grade educational services to the students of such member school district which designation shall become effective no earlier than the fiscal year following the next annual meeting, or such later date as the Dresden School Board determines in its discretion is necessary to permit the construction of any capital improvements to accommodate the projected additional students. Such designation shall be conditioned upon the member district contributing its equitable share of the capital, as determined by the Dresden School Board, for incremental grade 6 building costs. If such contribution is not made, such designation shall be deemed to have been made on a space available rather than exclusive basis.

The Dresden School District may operate schools for grades other than grades 7-12 for students received on a tuition basis. No tuition students shall be received from the Norwich and Hanover School Districts by the Dresden School District except pursuant to a tuition contract approved by the receiving and sending districts.

[New material underlined]

The School Board recommends this article.

**ARTICLE 7:** To transact any non-substantive business that may legally come before the discussion phase of this meeting.

Given under our hands and the seal of the District this 12th day of January 2021 (Articles 1-5) and this 20th day of January 2021 (Article 6).

Tom Candon  
Marcela Di Blasi  
Jonathan Hunt  
Rick Johnson  
Kelly McConnell  
Garrett Palm

Lisa Christie  
Kimberly Hartmann  
Kelley Hersey  
Benjamin Keeney  
Neil Odell  
Dan Rockmore  
*Deborah M. Carter, Clerk Dresden School District*

Please be advised expanded information including the Budget Books and Exhibits can be found on our District website at [www.sau70.org](http://www.sau70.org) under the “Departments” section, specifically “Business & Finance” then go to the Budgets section. Further explanations will also be shared in the District’s brochures which will be mailed out to each home and also posted to the website mentioned above.

## **Dresden School District FY22 Budget Analysis**

The Hanover Finance Committee (HFC) is an appointed Town committee composed of Hanover residents<sup>1</sup> charged with reviewing school and municipal financial matters and offering guidance on those matters to public officials and residents.

During a public meeting on January 14, 2021, the Hanover Finance Committee voted unanimously to support the proposed FY22 Dresden School District Budget of \$28,204,661 including all suggested articles. This proposed budget will increase spending by \$400,685 or 1.4%, resulting in a 1.1% increase in net assessment to Hanover and an 8.2% increase in net assessment to Norwich. HFC also voted unanimously to support the proposed technology bond (Article 2), the new agreement with Service Employees (Article 4) and the proposal regarding inclusion of Hanover’s 6th grade into Dresden (Article 6).

Many difficult decisions were made in this year’s overall budget, with deferrals on capital improvements, new textbooks, field trips and staffing levels in order to reach an overall increase of 1.4%. These steps helped keep other district cost pressures (primarily driven by NH Retirement System contributions and wage rates) from driving the overall FY 2021-22 budget higher. HFC urges continued vigilance both in managing costs and contract negotiations.

The new collective bargaining agreement with Service Employees (custodians and maintenance) calls for Cost of Living Adjustments of .5% in year one of the agreement and between 1 – 1.5% in year two, depending on inflation.

Total net assessment for Dresden (including all articles) increased \$719,330 or 3.4% vs FY21. Despite significant decreases in several revenue sources, including a \$609,000-dollar decrease in 6th grade tuition vs FY21, the district was able to apply \$700,000 of retained funds to cover much of the shortfall—a surplus realized due to the Covid-19 school closure. The relative decrease in Hanover students from year to year (68.15% to 66.66%) results in a 1.49 percentage point decrease in Hanover’s share of the net assessment. Thus the assessment to Hanover for FY22 is up \$164,069, or 1.1% vs FY21 and a \$555,261, or 8.2% increase for Norwich.

The technology bond warrant article calls for a \$842,764 appropriation through a bond offering to be financed over a 10-year term at indicative interest rates below 2%. Based on the timing of the financing, no payment is expected in FY2021-22. Annual payments (assuming a 2% interest rate) would be \$93,055. This expenditure will serve the district for at least the expected term of the bond. Additionally, savings to current operating expenses are expected to be gained as a result of this technology expenditure, further reducing the net expenditures related to this project.

The district has also retained a consultant with expertise in Federal grant applications and intends to make application to obtain such funds, which could amount to as much as \$200,000. This would reduce the cost of the project to taxpayers were the districts to receive any monies.

1 Members are Kari Asmus, Carey Callaghan, Mac Gardner, Mary Hakken-Phillips, Jeffrey N.Ives, William V. Geraghty (Hanover Selectboard) and Kimberly Hartmann (Hanover School Board).

HFC has thought carefully about whether to incur debt for an expenditure of this type and has unanimously concluded that it is both necessary and proper to finance this type of project with the proposed warrant article given the fact that the installation will benefit the existing physical plant for many years to come. Moreover, it would be difficult in any individual budgetary year to absorb a cost of this magnitude without a significant increase in tax assessment for such year.

An important additional point must be made related to the district budgeting process. HFC worked closely with the School Board to come up with an improved methodology for determining 6th grade tuition payments that will allow for more transparency and simplicity in budgeting and managing the long-term goals of Richmond Middle School. This work is described in Warrant Article 6 and is supported by HFC.

HFC commends the Dresden administration and School Board for a well-run budget process in extremely challenging circumstances. HFC appreciated timely response to Covid-19 impacts and the reallocation of resources to meet these demands. While there is still uncertainty in the near term due to Covid-19, HFC is confident that all parties have the ability and fortitude to manage through this crisis in a way that is mindful of students, faculty and staff, administration, and taxpayers.

### **Minutes of the Dresden School District Annual Meeting Hanover High School Auditorium • February 27, 2020**

Moderator Tom Csatari called the meeting to order at 7:00 p.m. Thursday, February 27, 2020. Present were School-Board members: Tom Candon, Kimberly Hartmann, Kelly Hersey, Jonathan Hunt, Rick Johnson, Benjamin Keeney, Kelly McConnell, and Neil Odell; Administrators: Superintendent Jay Badams, Business Administrator Jamie Teague, Richmond School Principal Tim Boyle, Richmond School Associate Principal Anissa Morrison, HHS Principal Justin Campbell; and twelve members of the Finance Committee and the public. Moderator Csatari explained that this was the discussion phase of the meeting, and that the voting phase would take place Tuesday, March 3, from 7:00 a.m. until 7:00 p.m. in Tracy Hall in Norwich for Norwich voters, and Hanover High School Cafeteria for Hanover voters. He noted that the Warrant had been duly posted in both New Hampshire and Vermont.

Moderator Csatari then recognized Dresden School Board Chair Neil Odell, who introduced the Board members. He thanked the retiring board members (David •Sobel, Jim Mackall, and Lauren Morando Rhim) for their time and service to the board and the schools. Superintendent Bass introduced district administrators who were in attendance (Richmond School Principal Tim Boyle, Richmond School Associate Principal Anissa Morrison, HHS Principal Justin Campbell, Business Administrator Jamie Teague).

After Mr. Csatari reviewed the structure of the Dresden School District and reviewed the guidelines for the District meeting, he read the Warning.

**ARTICLE 1:** *To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a three-year term, an auditor for a two-year term, and an auditor for a one-year term.*

Moderator Csatari read the positions to be voted on, and the names of the candidates running. Debbie Carter spoke to say that after 25 years serving as Dresden Clerk, she is attempting to retire. Although a replacement was not found in time to file this year, she hopes that she can work with someone next year to carry on the duties of clerk.

**ARTICLE 2:** *Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member with an additional \$300 for the School Board Chair; School District Treasurer \$2,566; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V-A of the NHNT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand, Six Hundred Sixt -Seven Dollars \$11 667 to fund these salaries?*

The School Board recommends this article.

Benjamin Keeney noted that other than the treasurer these salaries had remained basically the same for many years. There was no public comment.

**ARTICLE 3:** *Shall the District raise and appropriate the amount of Twenty-Seven Million, Seven Hundred Ninety-two Thousand, Three Hundred and Nine Dollars (\$27,792,309) for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2020-2021 fiscal year? This sum does not include the sums appropriated in any of the other articles.*

The School Board recommends this article.

Rick Johnson presented this article and went over the proposed budget with a slide show presentation.

**Overview:** Last August the Board decided on a budget guideline calling for an increase not to exceed 2.35% over last year's budget. The proposed budget increase is 2.04% which includes all of the Warrant Articles. Due to the proportional number of students in the schools, this results in a Dresden net assessment increase of 1.08% increase for Hanover and 4.17% increase for Norwich.

**Detailed View:** Mr. Johnson continued the presentation with a closer look at the budgets of each school and the district.

The Richmond School budget includes added 6th grade staff to accommodate the increased number of students. Other staff is cut by 1.00 FTE. He noted a number of items that were originally proposed but cut from the final RMS budget proposal. The overall RMS budget is up by 4.67%

Hanover High School budget includes a 1.90 decrease in budgeted teacher FTEs. He also noted a number of items that were originally proposed but cut from the final HHS budget proposal. The overall HHS budget is up by 2.39%

The District wide expenses are up by 3.08% to include the Dresden share of an addition of an Assistant Superintendent and Administrative Assistant.

**Long-Term View:** Mr Johnson talked about the Strategic Planning Initiatives that have been proposed, including a Curriculum Audit, a Facilities Condition Audit, a Portrait of a Graduate overview, and a Smarter School Spending review. He also went into the cost per pupil at each school and the extracurricular activities and clubs which make the school more than just a financial statistic.

Kari Asmus spoke on behalf of the Hanover Finance Committee. She commended the budget process that includes greater transparency and public involvement. She noted that members of her committee attended Dresden budget meetings, and the committee voted unanimously to support the Dresden budget for 2020-2021.





## **Dresden School Board Annual Report**

*“Start by doing what’s necessary; then do what’s possible; and suddenly you are doing the impossible.”*

*–Francis of Assisi*

When we published our Annual Report last February, students could be seen hanging out in hallways between classes and on the fields after school, concerts and plays were in full rehearsal mode, and our high school and middle school athletes were traveling to competitions throughout the state. Then the world turned on its head. Overnight, teachers and students were asked to teach and learn in ways they had never imagined, amid fears for the health and safety of their families. Immediately, our staff set to work on the necessary: ensuring that students had the materials they needed to learn from home, that meals were delivered, and that families had the emotional and material support they needed. Through the spring, we all adjusted to the ever-shifting new normal and learned from our missteps and breakthroughs. Everyone – teachers, staff, and parents – did a remarkable job engaging students in new and exciting home-based lessons, but we all missed being in the school building and the unique academic and social-emotional learning opportunities that environment provides.

As summer finally came, we started to think about what might be possible. Together, we did what we teach our students to do throughout the Dresden School District: we asked questions, we examined data, we consulted experts, and we listened. We also welcomed three new administrators to our team: Jim Logan as the Interim Principal at HHS, Debra Beaupre as the Associate Principal at HHS, and in our central office, Robin Steiner as our new Assistant Superintendent. They all jumped right in to their new roles, as our administrative teams worked with teachers and staff to resume operations under the “new normal.” Both RMS and HHS created Remote Academies with a broad array of offerings to meet the needs of at-home learners. Through their ongoing and, at times, herculean efforts, an entirely remote educational experience that we would have thought impossible only a year earlier, has become a wonderful reality. In the buildings, our custodians, staff, administrators, and teachers worked tirelessly in the final weeks of summer to transform the physical plant of both HHS and RMS.

As staff and students returned to in-person learning in September, a small sense of normalcy began to return as well. Throughout this year, students at both the high school and the middle school have demonstrated their tremendous adaptability, resilience, patience, and determination to work together and to protect one another in order to continue the learning process that we all value just a little bit more now. At both the high school and middle school, classes have adapted to social distancing and students are learning in new and exciting ways; outdoor classrooms have become a regular part of the middle school day; athletics have incorporated masks and reduced travel to allow competition to resume; music classes have combined masking, distancing, and alternative spaces to bring music back to the halls of our schools. None of it has been easy and we are all beyond grateful. Our staff and students have truly achieved the impossible through determination, collaboration, and a daily appreciation for the support of this truly special community.

In addition to the tremendous energy teachers and staff have devoted to addressing the pandemic and ensuring that students are safe and engaged in their learning, they have also embarked on an important equity initiative that began with an equity audit in 2019-20. Since the start of the 2020-21 school year, teachers and staff have engaged in bi-monthly training sessions to understand the challenges facing our district, and to incorporate greater equity and diversity into our daily practice as a district. This is hard, emotionally-draining work, and our entire staff is to be commended for taking it on, particularly in these challenging times. The pandemic has exacerbated many of the inequities we see in our district, making this work all the more important. Students have been asked to learn in vastly

different home situations, confronting different health and learning challenges, and being able to access differing levels of technology and academic support at home.

This year's Dresden budget reflects no programmatic increases to operating expenses that are not already contractually negotiated. While Hanover is expected to see a very small increase in their tax assessment, Norwich tax payers are facing a 13% increase in the combined Dresden/Norwich School District assessment. Our administrators have gone through multiple iterations of the budget to remove all expenses that are not absolutely essential to the delivery of the quality educational experience that we all expect for our students. The increases that we are seeing on the Norwich side of our district are driven by factors outside of our control, and arise despite a decrease to the Marion Cross School budget of -0.16% and an overall increase to the Dresden budget of only 1.37%, which includes a significant decrease in year-over-year revenue from the Hanover sixth graders who tuition in to the Dresden school district (please see below for further details). In addition to costs related to taxation at the state level in Vermont, Norwich is responsible for a greater share of the Dresden budget this year due to a relative increase in their student population percentage (ADM) within Dresden. As an interstate board, we are aware of these larger pressures that impact our budget, and are mindful of the costs to our community. Please see the SAU70 website for additional information on the budget. All documents are available through the "Business and Finance Department" pages.

This year, the school board is proposing a warrant article to revise our current Hanover sixth grade tuition formula. Currently, in years when the sixth grade class increases in size, it creates an increase in cost for the Hanover District and a corresponding increase in revenue for Dresden District. But if the sixth grade class size decreases, as we are seeing this year, then Dresden sees a loss in year-over-year revenue that impacts the towns of Norwich and Hanover according to the Dresden "Average Daily Membership" (ADM) population split. Recently we have seen fluctuations as high as \$900k, due to class size changes, and "catch-up" payments for unanticipated new students in the previous year. This extreme volatility can make it difficult to see the true operating costs in each of the districts. We are asking voters to consider supporting a new formula that would incorporate Hanover's sixth graders into the existing Dresden ADM formula for assigning Dresden District costs to each town. The proposed amendments to the articles of agreement would mean that the sixth grade cost allocation could follow the same method currently used for Dresden grades 7-12, which should result in more transparent, more equitable, less volatile tax assessments to each town.

Finally, we are asking you to pass a warrant article to allow the District to borrow funds to address significant shortcomings of the District's current technology infrastructure, some of which is obsolete, or outdated by 10+ years. While these improvements have been planned for some time, their urgency became more apparent during the pandemic. If passed, the funds associated with this article will not affect next year's tax rate, but will impact subsequent years, according to the negotiated annual payment rate.

As the events of January 6 unfolded in our Capitol, I paused to consider with gratitude the democratic, collaborative, and restorative principles that drive our school community. I would like to thank our community for everything you contribute to our schools. Even remotely, there are many ways to contribute - as a volunteer, a substitute (thank you substitutes!), PTO member, council member, cultural ambassador, or attendee at a board or committee meeting. The members of the Dresden School Board and School Administration know that the excellence of our schools depends on the support and involvement of our community, and we are grateful for the confidence that you have placed in us

and your tremendous support of our schools, particularly in this year of difficult choices and necessary change. Together, we have made the impossible possible for our students. Thank you for the support you provide to our schools.

Kelly McConnell, Chair, Dresden School Board

**Norwich School District  
Comparative Yearly Enrollments**

*For October 1 of each year*

	K	1	2	3	4	5	6	Total
2011	50	44	45	42	41	40	39	301
2012	43	48	49	45	42	44	40	311
2013	39	51	45	52	47	46	46	326
2014	25	40	52	46	53	46	43	305
2015	33	29	44	53	54	49	50	312
2016	34	37	28	46	52	56	49	302
2017	34	37	37	32	44	56	57	297
2018	32	38	37	37	35	48	51	278
2019*	33	39	41	45	45	38	56	297
2020**	28	36	42	34	49	45	41	275

\*Preschool enrollment of 13 students is not included.

\*\*Preschool enrollment of 8 students is not included.

**Dresden School Districts  
Comparative Yearly Enrollments**

*For October 1 of each year*

	7	8	9	10	11	12	Total
2011	168	138	208	179	197	176	1,066
2012	146	166	163	205	178	190	1,048
2013	145	145	198	162	191	181	1,022
2014	163	142	172	203	156	192	1,028
2015	135	163	182	173	192	153	998
2016	151	133	209	185	167	197	1,042
2017	143	153	172	205	181	167	1,021
2018	136	150	203	173	197	178	1,037
2019	144	140	181	212	159	190	1,026
2020	131	140	168	166	196	173	974

## Norwich Students in Dresden School District

*For October 1 of each year*

	7	8	9	10	11	12	Total
2011	61	47	68	51	52	46 . . . . .	325
2012	48	62	55	62	64	45 . . . . .	336
2013	45	47	63	52	56	61 . . . . .	324
2014	50	40	43	60	50	58 . . . . .	301
2015	44	48	40	44	56	51 . . . . .	283
2016	49	43	52	44	42	57 . . . . .	287
2017	44	52	48	53	40	43 . . . . .	280
2018	54	45	46	40	50	40 . . . . .	275
2019	54	48	46	46	36	50 . . . . .	280
2020	55	49	45	48	48	40 . . . . .	285

### Frances C. Richmond School Principals' Report

Welcome to the year like no other. This has been our message to our staff, students, and parents since March 13, 2020; our last in person day of the last school year. Every day since has been a testament to the hard work and adaptability to our incredible teachers, staff, and community members. First we worked to create and implement a remote learning plan for the spring – culminating with an end-of-year car parade to celebrate our students (and parents). Our next step was to work during the summer to create both safety protocols for our students who would return in person and a dedicated Remote Learning Academy for those students who did not feel comfortable returning in person. Throughout this dual process we relied on the seemingly incessant ability of our community to adapt, while keeping the educational needs of our students at the forefront.

Our stated mission for RMS has remained consistent throughout all our changes: to inspire students to build the skills and compassion necessary to succeed in a complex world and, as they move toward greater independence, empower them to examine the impact their actions have on themselves, others, and the environment. For this school community to thrive, teachers, staff, parents, and students will work together to:

- Communicate effectively in a variety of ways
- Think critically and creatively to identify and solve a range of problems
- Contribute positively to the classroom, school, and broader community by participating in decision making, valuing diversity, taking responsibility for their own actions, and resolving conflicts peacefully.

RMS supports this vision and student learning through our team structure. Each team collaborates to present grade appropriate educational opportunities as an integrated unit. This year we added a dedicated Remote Learning Team, teaching integrated classes in Humanities, Science, Math, Art and Music, French, and Spanish. All of our teams meet on a regular basis to plan together, discuss students, and focus on best practice. The learning opportunities afforded by these multidisciplinary units not only encompass the academic skills necessary, but also aid in the social/emotional growth of our students.



Unfortunately this year we will not allow outside visitors, but we look forward to welcoming any community members next year. We value and appreciate all input, conversation, and collaboration as we all work to make the Richmond Middle School the very best school it can be.

*Tim Boyle, Principal (timboyle@hanovernorwichschools.org @TimBoyle\_RMS)*  
*Anissa Morrison, Associate Principal (anissamorrison@hanovernorwichschools.org @AnissaVT)*

## **Hanover High School Principal's Report**

On behalf of the administrative team at Hanover High School (HHS), we would like to thank you for allowing us to serve your students. The 2020-2021 school year has brought a great deal of change (and challenges) to our school and collectively we continue to provide an exceptional educational opportunity for all students.

We would like to welcome the new members of our administrative team: Jim Logan as the interim principal and Debra Beaupre as associate principal. Jim comes to HHS with 27 years of education experience, having served the last 15 years in NH in various building-level administrative roles. Deb served 16 years as a teacher in Newport, NH before taking on the challenge of school administration, most recently as Principal of Cavendish Town Elementary School in VT. Together with our veteran administrator, Julie Stevenson, who has served HHS for 24 years, we look forward to serving the Dresden school community.

As our mission states, HHS is an active learning community that provides broad academic and co-curricular programs. We engage students' minds, hearts and voices so that they become educated, caring and responsible adults. All students are given the opportunity to use their minds to pursue excellence, academic challenge and personal success; their hearts to respect and care for the emotional and physical well-being of themselves and others, and for the environment; and their voices to contribute to the democratic process and the common good.

We are very fortunate to have a school community that supports public education. Our staff is committed to providing the best possible education with the available resources. HHS is a democratic school in philosophy and structure. Students are expected to use their voices and their votes to shape their immediate and global communities. On the school Council, students, teachers, administrators, and community members discuss and debate real policies and practices. Graduates have experienced a strong sense of political empowerment, coupled with responsibility to care for the needs of others. The school achieves the real heart of the democratic process: respect and trust.

We were also fortunate to pilot a new Advisory program this year. The objectives of this program are to create a stronger sense of community at the high school, to strengthen our students' support networks at school, and to provide students with a richer social emotional curriculum, facilitated by our caring and talented staff. Ultimately, our goal is to help students build the coping skills and healthy, rich relationships they need to cope effectively with the challenges that they encounter.

The global pandemic has challenged the students and staff in numerous ways and forced us to change the traditional approaches to education. We are grateful that we were able to collectively create protocols and opportunities to provide a safe, nurturing, and supportive educational environment for students. We will continue to monitor the effect this pandemic has on our school community and make the necessary changes to ensure the safety of everyone. We would like to thank you for all you do to support Hanover High School and encourage you to get involved. Please feel free to reach out or visit our website at [www.hanoverhigh.org/our-school/welcome](http://www.hanoverhigh.org/our-school/welcome) .

*Jim Logan, Interim Principal; Julie Stevenson, Associate Principal;*  
*Debra Beaupre, Associate Principal*

## Dresden School District Proposed Revenue Report

DRESDEN SCHOOL DISTRICT Proposed Revenue Budget 2021-22 School Year		2019-20 Revised Budget	2019-20 Actual	2020-21 Revised Budget	2020-21 Anticipated Year End	2021-22 Proposed Budget	Bgt-Bgt \$ Chg	Bgt - Bgt % Chg
<b>Local Sources</b>								
1121	District Assmt–Hanover	\$14,305,099	\$14,305,099	\$14,459,628	\$14,459,628	\$14,611,270	\$151,642	1.0%
1122	District Assmt–Norwich	6,486,961	6,486,961	6,757,272	6,757,272	7,306,447	549,175	8.1%
	<b>Sub-Total</b>	<b>\$20,792,060</b>	<b>\$20,792,060</b>	<b>\$21,216,900</b>	<b>\$21,216,900</b>	<b>\$21,917,717</b>	<b>\$700,817</b>	<b>3.3%</b>
<b>Tuition</b>								
1311	Parents	\$208,367	\$176,356	\$218,732	\$197,610	\$104,583	(\$114,149)	-52.2%
1311	International Tuitions (SEVIS)	0	0	0	0	0	0	n/a
1315	Sp Ed Excess Cost Recov	0	0	0	0	0	0	n/a
1321	In-State LEA	1,351,750	1,278,036	1,418,994	1,606,269	1,766,965	347,971	24.5%
1321	Hanover 6th Gr Curr Yr	1,517,812	1,517,812	2,202,042	2,202,042	2,011,952	(190,090)	-8.6%
1321	Hanover 6th Gr Prior Yr	60,480	60,480	311,805	311,805	(107,665)	(419,470)	-134.5%
1331	Out-of-State LEA	1,401,215	1,371,330	1,470,920	1,117,801	1,103,014	(367,906)	-25.0%
1332	Sp Ed Tuition Out	0	0					
	<b>Sub-Total</b>	<b>\$4,539,624</b>	<b>\$4,404,014</b>	<b>\$5,622,493</b>	<b>\$5,435,527</b>	<b>\$4,878,849</b>	<b>(\$743,644)</b>	<b>-13.2%</b>
<b>Other Local Sources</b>								
1511	Interest Income	\$35,000	\$28,305	\$35,000	\$6,000	35,000	\$0	0.0%
1740	Athletic User Fees	120,000	79,766	120,000	104,000	120,000	0	0.0%
1910	Rent	29,000	22,286	29,000	0	29,000	0	0.0%
1930	Sale of Dist Property	0	400	0	400	0	0	n/a
1931	From Hanover Town	100,000	100,000	100,000	100,000	100,000	0	0.0%
1980	Refund of Prior Year Expens	20,000	14,440	20,000	10,520	20,000	0	0.0%
1990	Miscellaneous-Cap Trust	1,000	5,492	57,126	57,126	0	(57,126)	-100.0%
	<b>Sub-Total</b>	<b>\$305,000</b>	<b>\$250,689</b>	<b>\$361,126</b>	<b>\$278,046</b>	<b>\$304,000</b>	<b>(\$57,126)</b>	<b>-15.8%</b>
<b>State Sources</b>								
3210	Building Aid–NH	\$385,074	\$385,074	\$366,757	\$366,757	348,882	(\$17,875)	-4.9%
3223	Voc Transportation–Vt	17,000	8,813	17,000	17,000	17,000	0	0.0%
3241	Voc Tuition–NH	9,878	13,265	19,000	19,000	19,000	0	0.0%
3242	Voc Transportation–NH	700	775	700	700	700	0	0.0%
	<b>Sub-Total</b>	<b>\$412,652</b>	<b>\$407,927</b>	<b>\$403,457</b>	<b>\$403,457</b>	<b>\$385,582</b>	<b>(\$17,875)</b>	<b>-4.4%</b>
<b>Federal Sources</b>								
4710	Agriculture Grant	\$0	\$0	\$0	\$0	\$0	\$0	n/a
	<b>Sub-Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>n/a</b>
<b>General Fund Revenue Total</b>		<b>\$26,049,336</b>	<b>\$25,854,690</b>	<b>\$27,603,976</b>	<b>\$27,333,930</b>	<b>\$27,486,148</b>	<b>(\$117,828)</b>	<b>-0.4%</b>
<b>from Prior Year's Fund Balance</b>		<b>\$904,687</b>		<b>\$200,000</b>		<b>700,000</b>	<b>\$500,000</b>	<b>250.0%</b>
<b>Total Revenues and from Fund Balance*</b>		<b>\$26,954,023</b>		<b>\$27,803,976</b>		<b>\$28,186,148</b>	<b>\$382,172</b>	<b>1.37%</b>
<b>With Long Term Borrowing '19-20-Spec Art 2</b>		<b>\$27,854,023</b>						
<p>Note: *The underlined total in the 219-20 column does not include the \$900,000 special warrant article from 19-20, so we can compare budget to budget without the amount causing a negative comparison result. The total including the note proceeds is reflected in the total below.</p> <p>The proposed Revenue Budget Report does not include the projected costs for Warrant Article #4 in the amount of \$18,513 for the Service Staff employment agreement.</p>								



## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT					2021-22	Budget	
2021-22	Proposed Budget	2019-20	2019-20	2020-21	Proposed Budget	Increase/	
Func Obj	Expenditures	Budget	Actual	Budget	Budget	(Decrease)	% Chg
<b><u>DISTRICT WIDE</u></b>							
<b>Coordinator of Volunteers</b>							
1110	100	Salaries	18,000	10,740	18,360	18,730	370 2.0%
1110	200	Payroll Tax & Bnfts	839	876	1,507	1,482	(25) -1.7%
1110	900	Pmts from Districts	(8,000)	(7,228)	(8,000)	(8,000)	0 0.0%
		<b>Function Total</b>	<b>10,839</b>	<b>4,388</b>	<b>11,867</b>	<b>12,212</b>	<b>345 2.91%</b>
<b>Computer Technician</b>							
1120	400	Purch Prof & Tech Svc	11,500	2,283	7,000	7,000	0 0.0%
1120	600	Materials & Supplies	2,500	609	2,500	2,500	0 0.0%
1120	700	Equipment	15,000	11,746	7,000	7,000	0 0.0%
		<b>Function Total</b>	<b>29,000</b>	<b>14,638</b>	<b>16,500</b>	<b>16,500</b>	<b>0 0.00%</b>
<b>SCHOOL BOARD SERVICES</b>							
2310	100	Salaries (Sep WA)	13,186	12,661	13,967	13,967	0 0.0%
2310	200	Payroll Tax & Benefit	1,028	1,822	1,120	1,832	712 63.6%
2310	300	Purch Prof & Tech Svc	35,000	78,353	38,000	38,000	0 0.0%
2310	500	Other Purch Svcs	3,000	1,770	3,000	3,000	0 0.0%
2310	800	Other Objects	10,500	12,400	9,700	9,700	0 0.0%
		<b>Function Total</b>	<b>62,714</b>	<b>107,005</b>	<b>65,787</b>	<b>66,499</b>	<b>712 1.08%</b>
<b>SUPERINTENDENT SERVICES</b>							
2320	300	Purch Prof & Tech Svc	965,023	965,023	1,095,235	1,185,413	90,178 8.2%
		<b>Function Total</b>	<b>965,023</b>	<b>965,023</b>	<b>1,095,235</b>	<b>1,185,413</b>	<b>90,178 8.23%</b>
<b>SCHOOL ADMINISTRATION</b>							
2410	452	Inter-School Delivery	2,435	1,545	2,435	2,485	50 2.1%
		<b>Function Total</b>	<b>2,435</b>	<b>1,545</b>	<b>2,435</b>	<b>2,485</b>	<b>50 2.1%</b>
<b>BUILDING MAINTENANCE</b>							
2610	100	Salaries	347,091	282,521	348,177	347,423	(754) -0.2%
2610	200	P/R Tax and Benefits	148,381	115,234	134,579	147,421	12,842 9.5%
2610	500	Other Purch Svcs	64,762	60,465	67,418	72,155	4,737 7.0%
2610	600	Supplies	1,200	886	1,200	1,200	0 0.0%
2610	700	Equipment	1,000	9,891	1,000	1,000	0 0.0%
2610	900	Other Uses	(40,000)	(40,000)	(40,000)	(40,000)	0 0.0%
		<b>Function Total</b>	<b>522,434</b>	<b>428,997</b>	<b>512,374</b>	<b>529,199</b>	<b>16,825 3.3%</b>
<b>DEBT SERVICE</b>							
5100	800	Interest	1,787,854	1,800,557	1,883,398	1,949,072	65,674 3.5%
5100	900	Principal	1,748,343	1,748,342	1,698,752	1,625,830	(72,922) -4.3%
		<b>Function Total</b>	<b>3,536,197</b>	<b>3,548,899</b>	<b>3,582,150</b>	<b>3,574,902</b>	<b>(7,248) -0.2%</b>
<b>INTERFUND TRANSFER OUT</b>							
5200	0	Other Objects	900,000	900,000	0	0	0 n/a
			<b>900,000</b>	<b>900,000</b>	<b>0</b>	<b>0</b>	
<b>DISTRICT WIDE TOTAL</b>			<b>\$6,028,642</b>	<b>\$5,970,495</b>	<b>\$5,286,348</b>	<b>\$5,387,210</b>	<b>\$100,862 1.91%</b>

## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT					2021-22	Budget	
2021-22	Proposed Budget	2019-20	2019-20	2020-21	Proposed	Increase/	
Func Obj	Expenditures	Budget	Actual	Budget	Budget	(Decrease)	% Chg
<b><u>RICHMOND MIDDLE SCHOOL</u></b>							
<b>REGULAR INSTRUCTION</b>							
1100 110	Salaries Teacher	2,466,547	2,441,728	2,675,981	\$2,603,027	(72,954)	-2.7%
1100 112	Salaries Ed Asst	93,266	89,420	95,900	\$99,825	3,925	4.1%
1100 114	Substitutes	30,000	23,803	30,000	\$30,000	0	0.0%
1100 115	Tutors & Sabbatical	9,957	266	10,485	\$10,485	0	0.0%
1100 200	Payroll Tax & Benefit	931,355	930,438	1,022,288	\$1,013,337	(8,951)	-0.9%
1100 300	Purch Prof & Tech Svc	2,817	378	3,080	\$3,130	50	1.6%
1100 400	Purch Prop Svcs	19,445	13,648	22,730	\$22,730	0	0.0%
1100 600	Supplies	68,114	45,143	72,925	\$60,853	(12,072)	-16.6%
1100 700	Property	31,375	37,358	32,295	\$38,530	6,235	19.3%
1100 800	Other Objects	565	310	550	\$550	0	0.0%
1100 900	Other Uses	0	0	0	\$0	0	n/a
<b>Function Total</b>		<b>3,653,441</b>	<b>3,582,491</b>	<b>3,966,234</b>	<b>\$3,882,467</b>	<b>(83,767)</b>	<b>-2.11%</b>
<b>TECHNOLOGY</b>							
1120 100	Salaries	54,643	54,643	56,877	\$60,489	3,612	6.4%
1120 200	Payroll Tax & Benefit	32,067	30,265	34,335	\$35,244	909	2.6%
1120 400	Purch Prop Svcs	44,363	44,005	45,082	\$65,212	20,130	44.7%
1120 600	Supplies	13,700	12,195	13,800	\$13,000	(800)	-5.8%
1120 700	Property	54,881	54,517	36,100	\$73,200	37,100	102.8%
<b>Function Total</b>		<b>199,654</b>	<b>195,625</b>	<b>186,194</b>	<b>\$247,145</b>	<b>60,951</b>	<b>32.74%</b>
<b>SPECIAL EDUCATION</b>							
1200 110	Salaries--Teacher	597,865	623,648	635,001	\$656,801	21,800	3.4%
1200 112	Salaries--Ed Asst	437,905	357,555	425,834	\$399,354	(26,480)	-6.2%
1200 115	Tutors	1,000	0	1,000	\$1,000	0	0.0%
1200 200	Payroll Tax & Benefit	548,366	562,751	611,336	\$635,921	24,585	4.0%
1200 300	Purch Prof & Tech Svc	64,840	23,529	44,900	\$44,200	(700)	-1.6%
1200 400	Purch Prop Svcs	150	150	860	\$860	0	0.0%
1200 500	Other Purch Svcs	0	0	0	\$0	0	n/a
1200 600	Supplies	7,900	4,497	7,669	\$6,820	(849)	-11.1%
1200 700	Property	1,200	835	910	\$910	0	0.0%
<b>Function Total</b>		<b>1,659,226</b>	<b>1,572,966</b>	<b>1,727,510</b>	<b>\$1,745,866</b>	<b>18,356</b>	<b>1.06%</b>
<b>CO-CURRICULAR</b>							
1420 100	Salaries	31,891	28,804	31,891	\$29,241	(2,650)	-8.3%
1420 200	Payroll Tax & Benefit	2,564	4,178	2,852	\$4,853	2,001	70.2%
1420 300	Purch Prof & Tech Svc	6,000	4,180	6,180	\$5,925	(255)	-4.1%
<b>Function Total</b>		<b>40,455</b>	<b>37,162</b>	<b>40,923</b>	<b>\$40,019</b>	<b>(904)</b>	<b>-2.21%</b>
<b>GUIDANCE</b>							
2120 100	Salaries	173,616	174,009	180,064	\$186,698	6,634	3.7%
2120 200	Payroll Tax & Benefit	80,123	76,930	80,194	\$87,557	7,363	9.2%
2120 600	Supplies	600	301	575	\$575	0	0.0%
<b>Function Total</b>		<b>254,339</b>	<b>251,240</b>	<b>260,833</b>	<b>\$274,830</b>	<b>13,997</b>	<b>5.37%</b>
<b>HEALTH SERVICES</b>							
2134 100	Salaries	67,797	63,273	75,446	\$77,121	1,675	2.2%
2134 200	Payroll Tax & Benefit	41,264	40,865	44,341	\$47,534	3,193	7.2%
2134 300	Purch Prof & Tech Svc	1,500	1,385	1,500	\$1,500	0	0.0%
2134 400	Purch Prop Svcs	400	0	445	\$445	0	0.0%
2134 600	Supplies/Prof Dues	2,600	2,455	2,850	\$3,350	500	17.5%
2134 700	Equipment	0	504	0	\$504	504	n/a
2134 800	Dues	125	150	170	\$175	5	2.9%
<b>Function Total</b>		<b>113,686</b>	<b>108,632</b>	<b>124,752</b>	<b>\$130,629</b>	<b>5,877</b>	<b>4.71%</b>



## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT					2021-22	Budget	
2021-22	Proposed Budget	2019-20	2019-20	2020-21	Proposed	Increase/	
Func Obj	Expenditures	Budget	Actual	Budget	Budget	(Decrease)	% Chg
<b>RMS</b>							
<b>CURRICULUM DEVELOPMENT</b>							
2212	300	Purch Prof & Tech Svc	2,000	43	4,000	\$4,000	0 0.0%
<b>Function Total</b>			<b>2,000</b>	<b>43</b>	<b>4,000</b>	<b>\$4,000</b>	<b>0 0.0%</b>
<b>STAFF DEVELOPMENT</b>							
2213	100	Salaries	0	2,985	0	\$6,000	6,000 n/a
2213	200	P/R Tax and Benefits	63,584	44,585	61,834	\$63,176	1,342 2.2%
2213	300	Purch Prof & Tech Svc	1,419	1,775	1,750	\$1,750	0 0.0%
<b>Function Total</b>			<b>65,003</b>	<b>49,345</b>	<b>63,584</b>	<b>\$70,926</b>	<b>7,342 11.55%</b>
<b>MEDIA (Library)</b>							
2221	100	Salaries	111,686	112,650	117,523	\$122,640	5,117 4.4%
2221	200	Payroll Tax & Benefit	60,213	59,831	62,848	\$65,206	2,358 3.8%
2221	400	Purch Prop Svcs	0	0	0	\$0	0 n/a
2221	500	Other Purch Svcs	500	546	500	\$500	0 0.0%
2221	600	Supplies	29,770	29,675	29,400	\$26,400	(3,000) -10.2%
2221	700	Property	2,630	2,629	3,000	\$8,000	5,000 166.7%
<b>Function Total</b>			<b>204,799</b>	<b>205,331</b>	<b>213,271</b>	<b>\$222,746</b>	<b>9,475 4.44%</b>
<b>SCHOOL ADMINISTRATION</b>							
2410	100	Salaries	334,268	342,505	341,765	\$332,124	(9,641) -2.8%
2410	200	Payroll Tax & Benefit	205,356	195,043	204,705	\$239,161	34,456 16.8%
2410	300	Purch Prof & Tech Svc	11,500	5,679	12,000	\$2,000	(10,000) -83.3%
2410	400	Purch Prop Svcs	1,500	1,888	1,500	\$1,750	250 16.7%
2410	500	Other Purch Svcs	18,100	17,859	19,550	\$18,762	(788) -4.0%
2410	600	Supplies	3,600	1,461	3,600	\$3,600	0 0.0%
2410	800	Other Objects	800	409	800	\$810	10 1.3%
<b>Function Total</b>			<b>575,124</b>	<b>564,844</b>	<b>583,920</b>	<b>\$598,207</b>	<b>14,287 2.45%</b>
<b>BUILDING MAINTENANCE</b>							
2610	400	Purch Prop Svcs	56,325	49,197	64,080	\$66,380	2,300 3.6%
2610	600	Supplies	10,500	8,801	7,500	\$13,500	6,000 80.0%
2610	700	Property	0	0	0	\$0	0 n/a
2610	800	Other Objects	0	0	0	\$0	0 n/a
<b>Function Total</b>			<b>66,825</b>	<b>57,998</b>	<b>71,580</b>	<b>\$79,880</b>	<b>8,300 11.60%</b>
<b>CUSTODIAL SERVICES</b>							
2620	100	Salaries	225,785	226,472	230,873	\$214,336	(16,537) -7.2%
2620	200	P/R Tax and Benefits	97,322	89,779	100,861	\$105,430	4,569 4.5%
2620	400	Purch Prop Svcs	9,600	7,968	10,000	\$10,000	0 0.0%
2620	500	Other Purch Svcs	0	0	0	\$0	0 n/a
2620	600	Supplies	88,200	68,521	88,500	\$96,500	8,000 9.0%
2620	700	Property	3,000	1,424	3,000	\$3,000	0 0.0%
<b>Function Total</b>			<b>423,907</b>	<b>394,164</b>	<b>433,234</b>	<b>\$429,266</b>	<b>(3,968) -0.92%</b>
<b>GROUNDS MAINTENANCE</b>							
2630	400	Purch Prop Svcs	47,350	59,147	59,000	\$61,000	2,000 3.4%
2630	600	Supplies	250	0	250	\$250	0 0.0%
<b>Function Total</b>			<b>47,600</b>	<b>59,147</b>	<b>59,250</b>	<b>\$61,250</b>	<b>2,000 3.4%</b>
<b>STUDENT TRANSPORTATION</b>							
2700	500	Other Purch Svcs	9,500	3,821	6,000	\$2,000	(4,000) -66.7%
<b>Function Total</b>			<b>9,500</b>	<b>3,821</b>	<b>6,000</b>	<b>\$2,000</b>	<b>(4,000) -66.67%</b>



## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT					2021-22	Budget	
2021-22	Proposed Budget	2019-20	2019-20	2020-21	Proposed	Increase/	
Func Obj	Expenditures	Budget	Actual	Budget	Budget	(Decrease)	% Chg
<b>RMS</b>	<b>FIELD TRIPS</b>						
2725 500	Other Purch Svcs	21,464	5,979	23,465	\$0	(23,465)	-100.0%
	<i>Function Total</i>	<b>21,464</b>	<b>5,979</b>	<b>23,465</b>	<b>\$0</b>	<b>(23,465)</b>	<b>-100.00%</b>
	<b>SITE IMPROVEMENTS</b>						
4200 400	Purch Prop Svcs	45,000	41,791	23,250	\$24,000	750	3.2%
	<i>Function Total</i>	<b>45,000</b>	<b>41,791</b>	<b>23,250</b>	<b>\$24,000</b>	<b>750</b>	<b>3.23%</b>
	<b>BUILDING IMPROVEMENTS</b>						
4600 400	Purch Prop Svcs	76,500	(2,399)	27,000	\$17,000	(10,000)	-37.0%
	<i>Function Total</i>	<b>76,500</b>	<b>(2,399)</b>	<b>27,000</b>	<b>\$17,000</b>	<b>(10,000)</b>	<b>-37.04%</b>
	<b>INTERFUND TRANSFER OUT</b>						
5221 0	Other Objects	25,000	67,235	18,000	\$18,000	0	0.0%
	<i>Function Total</i>	<b>25,000</b>	<b>67,235</b>	<b>18,000</b>	<b>\$18,000</b>	<b>0</b>	<b>0.0%</b>
<b>RICHMOND MIDDLE SCHOOL TOTAL</b>		<b>\$7,483,523</b>	<b>\$7,195,414</b>	<b>\$7,833,000</b>	<b>\$7,848,231</b>	<b>\$15,231</b>	<b>0.19%</b>

## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT					2021-22	Budget	
2021-22	Proposed Budget	2019-20	2019-20	2020-21	Proposed Budget	Increase/	
Func Obj	Expenditures	Budget	Actual	Budget	Budget	(Decrease)	% Chg
<b><u>HANOVER HIGH SCHOOL</u></b>							
<b>REGULAR INSTRUCTION</b>							
1100	110	Salaries--Teacher	4,805,679	4,860,093	4,768,794	4,860,683	91,889 1.9%
1100	112	Salaries--Ed Assts	219,857	208,628	217,968	221,946	3,978 1.8%
1100	114	Substitutes	28,500	32,463	28,500	28,500	0 0.0%
1100	115	Tutors/Sabbatical	20,000	8,273	20,000	20,000	0 0.0%
1100	200	Payroll Tax & Benefit	1,736,151	1,790,249	1,837,808	1,841,300	3,492 0.2%
1100	300	Purch Prof & Tech Svc	8,825	4,246	9,385	10,125	740 7.9%
1100	400	Purch Prop Svcs	70,185	40,301	53,635	48,355	(5,280) -9.8%
1100	500	Other Purch Svcs	4,500	2,454	4,500	3,100	(1,400) -31.1%
1100	600	Supplies	153,526	118,068	151,875	147,489	(4,386) -2.9%
1100	700	Property	45,947	50,245	43,635	47,235	3,600 8.3%
1100	800	Other Objects	12,726	13,514	18,282	18,597	315 1.7%
		<b>Function Total</b>	<b>7,105,896</b>	<b>7,128,532</b>	<b>7,154,382</b>	<b>7,247,330</b>	<b>92,948 1.30%</b>
<b>TECHNOLOGY</b>							
1120	100	Salaries	112,489	110,895	113,922	116,898	2,976 2.6%
1120	200	Payroll Tax & Benefit	46,910	55,164	57,735	65,703	7,968 13.8%
1120	400	Purch Prop Svcs	52,127	63,394	104,845	116,844	11,999 11.4%
1120	700	Equipment	135,422	138,911	151,000	123,500	(27,500) -18.2%
		<b>Function Total</b>	<b>346,948</b>	<b>368,363</b>	<b>427,502</b>	<b>422,945</b>	<b>(4,557) -1.07%</b>
<b>SPECIAL EDUCATION</b>							
1200	100	Salaries--Teachers	521,669	603,926	607,481	653,752	46,271 7.6%
1200	100	Salaries--Ed Assts	359,974	303,647	377,855	335,399	(42,456) -11.2%
1200	200	Payroll Tax & Benefit	420,198	460,440	463,623	497,765	34,142 7.4%
1200	300	Purch Prof & Tech Svc	171,830	17,643	38,873	38,873	0 0.0%
1200	400	Purch Prop Svcs	400	0	250	250	0 0.0%
1200	500	Other Purch Svcs	2,500	1,038	1,490	1,491	1 0.1%
1200	600	Supplies	8,050	3,455	6,850	6,850	0 0.0%
1200	700	Equipment	2,700	366	450	450	0 0.0%
1200	800	Other Objects	1,500	468	1,500	1,501	1 0.1%
		<b>Function Total</b>	<b>1,488,821</b>	<b>1,390,982</b>	<b>1,498,372</b>	<b>1,636,331</b>	<b>37,959 2.53%</b>
<b>ENGLISH AS A SECOND LANGUAGE</b>							
1260	100	Salaries	15,356	15,663	0	0	0 n/a
1260	200	Payroll Tax & Benefit	2,153	6,140	0	0	0 n/a
1260	3/600	Purch Svcs, Supplies	2,000	0	2,000	17,113	15,113 755.7%
		<b>Function Total</b>	<b>19,509</b>	<b>21,803</b>	<b>2,000</b>	<b>17,113</b>	<b>15,113 755.65%</b>
<b>VOCATIONAL PROGRAM</b>							
1300	500	Other Purch Svcs	102,591	90,404	102,591	120,000	17,409 17.0%
		<b>Function Total</b>	<b>102,591</b>	<b>90,404</b>	<b>102,591</b>	<b>120,000</b>	<b>17,409 16.97%</b>
<b>ATHLETICS</b>							
1410	100	Salaries	405,018	391,149	414,202	419,580	5,378 1.3%
1410	200	P/R Tax and Benefits	134,389	130,187	139,573	139,553	(20) 0.0%
1410	300	Purch Prof & Tech Svc	1,500	700	1,500	1,500	0 0.0%
1410	400	Purch Prop Svcs	197,690	134,802	202,041	202,260	219 0.1%
1410	500	Other Purch Svcs	3,000	2,012	3,000	3,030	30 1.0%
1410	600	Supplies	13,595	12,948	15,165	14,400	(765) -5.0%
1410	700	Property	36,973	33,101	37,485	42,153	4,668 12.5%
1410	800	Other Objects	10,500	8,315	11,025	11,100	75 0.7%
		<b>Function Total</b>	<b>802,665</b>	<b>713,213</b>	<b>823,991</b>	<b>833,576</b>	<b>9,585 1.16%</b>
<b>CO-CURRICULAR</b>							
1420	100	Salaries	94,934	96,066	94,934	97,642	2,708 2.9%
1420	200	Payroll Tax & Benefit	7,588	7,793	8,367	8,307	(60) -0.7%
1420	300	Purch Prof & Tech Svc	13,500	13,500	13,500	13,500	0 0.0%
		<b>Function Total</b>	<b>116,022</b>	<b>117,359</b>	<b>116,801</b>	<b>119,449</b>	<b>2,648 2.27%</b>



## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2019-20	2019-20	2020-21	2021-22	Budget	
2021-22	Proposed Budget	Budget	Actual	Budget	Proposed	Increase/	% Chg
Func Obj	Expenditures				Budget	(Decrease)	
<b>HHS</b>							
<b>GUIDANCE</b>							
2120	100	Salaries	640,312	640,529	649,195	705,188	55,993 8.6%
2120	200	Payroll Tax & Benefit	243,344	246,927	251,950	278,658	26,708 10.6%
2120	300	Purch Prof & Tech Svc	11,500	76	13,700	16,000	2,300 16.8%
2120	400	Purch Prop Svcs	220	0	0	0	0 n/a
2120	500	Other Purch Svcs	11,085	2,145	8,100	8,100	0 0.0%
2120	600	Supplies	2,350	1,134	2,350	2,350	0 0.0%
2120	800	Other Objects	670	230	890	890	0 0.0%
		<b>Function Total</b>	<b>909,481</b>	<b>891,041</b>	<b>926,185</b>	<b>1,011,186</b>	<b>85,001 9.18%</b>
<b>HEALTH SERVICES</b>							
2134	100	Salaries	108,934	108,934	113,304	122,674	9,370 8.3%
2134	200	Payroll Tax & Benefit	19,582	16,740	18,201	21,504	3,303 18.1%
2134	300	Purch Prof & Tech Svc	2,400	2,344	7,720	7,720	0 0.0%
2134	400	Purch Prop Svcs	300	0	300	300	0 0.0%
2134	600	Supplies	5,650	4,894	6,300	6,300	0 0.0%
2134	700	Property	1,141	972	500	500	0 0.0%
2134	800	Other Objects	450	450	400	400	0 0.0%
		<b>Function Total</b>	<b>138,457</b>	<b>134,334</b>	<b>146,725</b>	<b>159,398</b>	<b>12,673 8.64%</b>
<b>CURRICULUM DEVELOPMENT</b>							
2212	300	Purch Prof & Tech Svc	3,000	0	3,000	3,000	0 0.0%
		<b>Function Total</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>0 0.0%</b>
<b>STAFF DEVELOPMENT</b>							
2213	100	Salaries	0	14,326	5,000	5,000	0 0.0%
2213	200	P/R Tax and Benefits	89,774	85,713	84,774	86,007	1,233 1.5%
2213	300	Purch Prof & Tech Svc	0	0	0	0	0 n/a
		<b>Function Total</b>	<b>89,774</b>	<b>100,038</b>	<b>89,774</b>	<b>91,007</b>	<b>1,233 1.37%</b>
<b>DRESDEN PLAN</b>							
2214	100	Salaries	8,250	2,381	9,000	9,000	0 0.0%
2214	200	Payroll Tax & Benefit	628	208	689	769	80 11.6%
		<b>Function Total</b>	<b>8,878</b>	<b>2,589</b>	<b>9,689</b>	<b>9,769</b>	<b>80 0.8%</b>
<b>MEDIA (Library)</b>							
2221	100	Salaries	144,158	135,382	144,913	152,070	7,157 4.9%
2221	200	Payroll Tax & Benefit	21,097	20,768	23,021	22,609	(412) -1.8%
2221	400	Purch Prop Svcs	20,000	2,531	10,000	10,000	0 0.0%
2221	500	Other Purch Svcs	3,200	1,830	16,500	18,750	2,250 13.6%
2221	600	Supplies	55,081	47,348	55,690	55,790	100 0.2%
2221	700	Property	38,675	49,623	31,450	31,400	(50) -0.2%
2221	800	Other Objects	1,060	711	1,040	1,148	108 10.4%
		<b>Function Total</b>	<b>283,271</b>	<b>258,193</b>	<b>282,614</b>	<b>291,767</b>	<b>9,153 3.24%</b>
<b>SCHOOL ADMINISTRATION</b>							
2410	100	Salaries	914,447	901,288	913,392	944,204	30,812 3.4%
2410	200	Payroll Tax & Benefit	507,550	515,795	562,900	658,719	95,819 17.0%
2410	300	Purch Prof & Tech Svc	4,010	3,782	7,060	8,460	1,400 19.8%
2410	400	Purch Prop Svcs	12,800	50,468	6,400	6,400	0 0.0%
2410	500	Other Purch Svcs	41,030	23,036	38,030	38,030	0 0.0%
2410	600	Supplies	22,175	16,903	22,175	22,175	0 0.0%
2410	700	Equipment	1,000	1,979	1,000	1,000	0 0.0%
2410	800	Other Objects	5,000	4,369	5,000	5,000	0 0.0%
		<b>Function Total</b>	<b>1,508,012</b>	<b>1,517,619</b>	<b>1,555,957</b>	<b>1,683,988</b>	<b>128,031 8.23%</b>

## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT					2021-22	Budget	
2021-22	Proposed Budget	2019-20	2019-20	2020-21	Proposed	Increase/	
Func Obj	Expenditures	Budget	Actual	Budget	Budget	(Decrease)	% Chg
<b>HHS</b>							
<b>BUILDING MAINTENANCE</b>							
2610	400	Purch Prop Svcs	77,200	70,325	90,750	96,455	5,705 6.3%
2610	600	Supplies	21,000	24,265	18,250	28,750	10,500 57.5%
2610	700	Property	1,000	968	1,000	1,000	0 0.0%
2610	800	Other Objects	0	0	0	0	0 n/a
<b>Function Total</b>			<b>99,200</b>	<b>95,558</b>	<b>110,000</b>	<b>126,205</b>	<b>16,205 14.73%</b>
<b>CUSTODIAL SERVICES</b>							
2620	100	Salaries	373,363	341,891	382,916	370,048	(12,868) -3.4%
2620	200	P/R Tax and Benefits	177,336	136,673	184,145	167,784	(16,361) -8.9%
2620	400	Purch Prop Svcs	25,000	22,601	23,000	23,000	0 0.0%
2620	500	Other Purch Svcs	0	0	400	400	0 0.0%
2620	600	Supplies	205,300	184,108	216,500	225,500	9,000 4.2%
2620	700	Property	6,500	6,499	6,500	6,500	0 0.0%
<b>Function Total</b>			<b>787,499</b>	<b>691,772</b>	<b>813,461</b>	<b>793,232</b>	<b>(20,229) -2.49%</b>
<b>GROUNDS MAINTENANCE</b>							
2630	400	Purch Prop Svcs	141,890	157,660	239,400	170,075	(69,325) -29.0%
2630	600	Supplies	1,500	1,555	1,500	1,500	0 0.0%
2630	700	Property	600	0	500	500	0 0.0%
<b>Function Total</b>			<b>143,990</b>	<b>159,215</b>	<b>241,400</b>	<b>172,075</b>	<b>(69,325) -28.7%</b>
<b>PUPIL TRANSPORTATION</b>							
2700	500	Other Purch Svcs	15,650	38,349	39,000	43,000	4,000 10.3%
<b>Function Total</b>			<b>15,650</b>	<b>38,349</b>	<b>39,000</b>	<b>43,000</b>	<b>4,000 10.3%</b>
<b>SPECIAL ED TRANSPORTATION</b>							
2722	500	Other Purch Svcs	5,500	5,204	5,000	5,500	500 10.0%
<b>Function Total</b>			<b>5,500</b>	<b>5,204</b>	<b>5,000</b>	<b>5,500</b>	<b>500 10.00%</b>
<b>VOCATIONAL TRANSPORTATION</b>							
2723	500	Other Purch Svcs	45,250	40,535	46,914	47,853	939 2.0%
<b>Function Total</b>			<b>45,250</b>	<b>40,535</b>	<b>46,914</b>	<b>47,853</b>	<b>939 2.00%</b>
<b>ATHLETIC TRANSPORTATION</b>							
2724	500	Other Purch Svcs	123,834	58,549	97,790	98,720	930 1.0%
<b>Function Total</b>			<b>123,834</b>	<b>58,549</b>	<b>97,790</b>	<b>98,720</b>	<b>930 0.95%</b>
<b>FIELD TRIPS</b>							
2725	500	Other Purch Svcs	29,110	9,060	30,980	26,763	(4,217) -13.6%
<b>Function Total</b>			<b>29,110</b>	<b>9,060</b>	<b>30,980</b>	<b>26,763</b>	<b>(4,217) -13.61%</b>
<b>SITE IMPROVEMENTS</b>							
4200	400	Purch Prop Svcs	61,500	82,351	39,500	23,500	(16,000) -40.5%
<b>Function Total</b>			<b>61,500</b>	<b>82,351</b>	<b>39,500</b>	<b>23,500</b>	<b>(16,000) -40.51%</b>
<b>BUILDING IMPROVEMENTS</b>							
4600	400	Purch Prop Svcs	77,000	31,610	91,000	27,000	(64,000) -70.3%
<b>Function Total</b>			<b>77,000</b>	<b>31,610</b>	<b>91,000</b>	<b>27,000</b>	<b>(64,000) -70.33%</b>
<b>INTERFUND TRANSFER OUT</b>							
5221		Other Objects	30,000	40,332	30,000	40,000	10,000 33.3%
<b>Function Total</b>			<b>30,000</b>	<b>40,332</b>	<b>30,000</b>	<b>40,000</b>	<b>10,000 33.3%</b>
<b>HIGH SCHOOL TOTAL</b>			<b>\$14,341,858</b>	<b>\$13,987,006</b>	<b>\$14,684,628</b>	<b>\$14,950,707</b>	<b>\$266,079 1.81%</b>

PLEASE SEE THE DISTRICT TOTAL AND POTENTIAL EFFECT OF OTHER WARRANTS ARTICLES ON THE NEXT PAGE



## Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT					2021-22	Budget	
2021-22 Func Obj	Proposed Budget Expenditures	2019-20 Budget	2019-20 Actual	2020-21 Budget	Proposed Budget	Increase/ (Decrease)	% Chg
<b>DISTRICT TOTAL</b>		\$27,854,023	\$27,152,915	\$27,803,976	\$28,186,148	\$382,172	1.37%
<u>Other Articles to be voted:</u>							
Article 3: Officers' Salaries [\$11,967] already in above number							
Article 4: AFSCME Service Staff Agreement                    \$18,513							
					\$28,204,661	\$ 400,685	1.44%
Article 2: Technology Infrastructure Project*                    \$842,764							
(*Plan is to borrow, multi-year payment schedule, level debt pymts to begin 2022-2023)							
<b>Total including all articles</b>					\$29,047,425	\$1,243,449	4.47%



## Hanover High School Class of 2020

Charles Girard Adams ** •	Cameron J. Cardona	Anna Glenn
Claire R. Adner	Andrew Wang Chen *	Eric Goodney
Johari Ajwang	Hannah W. Chipman * •	Jordan Morris Gottlieb •
Justin Robert Alderdice	Christina Casey Chow •	Jiayu Judy Guo *
Judd Ott Alexander •	Tage Anders Colberg *	Ivan Bernard Hacker •
Maya Paige Allan	Anthony Richard Correa ** •	Lillian Elizabeth Hall ** •
Alice Allen •	Grace Sophia Cottage •	Oliver Hawke
Latham Allison	Isla Marie Cotter	Mary Grace Hedrick
Christine Elizabeth Aman	Riley W. Craft	Kate Elisabeth Henggeler
Emma Ankner-Edelstein •	Kimberley Ann Crory •	Delaney Peyton Holman
Grace Elizabeth Ashton	Macy Q. Curtis	Maya Rose Holmes
Diego H. Aspinwall *	Ranger H. Cusick	Lauren A. Ilsley
Carter Auch	Alia ManLi Cutting **	Benjamin Nicholas Ives
Jonathan A. Axelrod	Patrick F. Daley	Falcon Jaacks **
Daniel Holcombe Bandler •	Julia Bozhena Dalrymple	Daisy Elaine Johnson
Isabella Valeria Bardales •	Kyle Patrick Doucette •	Pepper C. K. Joseph
Kayla Barrett	Elisabeth Scott Doyle	Archer G. Judd
Fiona Grace Barthel •	Ella P. Edmonds **	Anna Susan Kirkpatrick
Chester Clay Baughman	Helga Thorey Einarsdottir	Nathan Isaac Kubik-Pauw
Henry F. Bernard	Andrew Timothy Enelow •	Thomas Clay Kynor
Carlton Berthold	Felix Xavier Estes	Sydney Gabriele Ladeau
John Francis Birkmeyer	Celeste Lorene Farrell	Charlotte M. Lamm
William T. Blinkhorn	John Maxwell Farrow	Macy Maria Lawson
Matthew F. Bonner	Meredith Kristin Felde •	Emily Carolyn LeBlanc
Kyla R. Bouchard	William A. Fichman •	Christopher Jun-Hui Lee
William Michael Brannen	Kelley Finley	Allison R. Lichtenstein
Isabel Lena Bray **	Darcy Luna Bjorklund Flaherty	Sara M. Linsey
Frank Joseph Brennan, IV •	Georgia Ruth Flynn **	John B. Loftus
Isabel Carol Brennan •	Colin Campbell Furch •	Margaret A. Logan •
Brendan James Brigham •	Miranda A. Galbraith	Mia Elizabeth Manheimer •
Mollie Lynne Broder	Nolan K. Gantrish	Emma Claire Marks **
Peter Dong-Hyun Burnham •	Alice Mei Li Garner •	Faith A. Marshall
Eli B. Bush	Allison Tyndall Genereaux	Amane L. Matsuoka

## Hanover High School Class of 2020

Rachel Celia Matthew *	Katrina H. I. Randall	David Klaus Stoffel
Anthony Nicholas Maynes	Jackson Shon Ray	Tristan Thomas Swanepoel
Quincy McBride •	Sydney Hannah Hodgson Read	William S. Tarnowski *
Madison Jane McCorkle	Jakob Reznek	Rose Song Terami **
Alec J. McDevitt	Christopher C. Rieseberg	Peiper Mae Thomas *
Clare Lydia McFeeley	Elizabeth Grace Rightmire *	Maxwell Finley Thomson
Arabella D. Meacham-Snyder	Aidan James Ristino	Jackson Tolliday •
Cindy Medina •	Lucy Roback •	Caroline Victoria Lise Janice Usher
John M. Meehan *	Murphy Martin Robey	Logan Jon Wahrenberger
Aanan S. Merritt	Ethan Thomas Ross	Amelia Wallis ** •
Tristan Steele Meyer **	Alexander Richard Roth **	Stephen Wang **
Ingrid Miller * •	James Edward Roth **	Hannah Manaar Satya Weintraub
Giavanni Minshall •	Catrin Gwynn Sabbey ** •	Grace K. Wenger **
Sabin Frankenstein Mitchell	Aidan Lucas Samwick •	Margaret E. Wenger
Meredith Taylor Morhun *	Anthony Saporito •	Abigail Sang-Ah Wilson **
Caleb Edson Morse	Dominic Scanlan •	Keira Piper Wilson
Sophia Elisabeth Nadeau	Eva Schiffman *	Rowan Wilson •
Katherine Naughton *	Walter Douglas Schutz •	Cameron Joseph Woods •
Jackson A. Nelson	Paula Sedlacek	Grant R. Woods
Ian Blake Nolon •	Jessica L. Seibel	Kayra Yaman *
Helena Langer Nordstrom	Eric Simon Seltzer	Marti Eleanor Zentmaier *
Rioghan Tadhg O'Toole	Trevor I. Siegel *	Zofia Edel Zerphy **
Joseph Patrick Osborn •	Olivia Ornelas Simon	Justin Rui Zhou *
Blake Rivette Palmer	Ethan William Skirvin	
Willet Donna Parkins •	Jaydin Matthew Smerdon	• Norwich Resident
Nora Layla Paydarfar	Hannah M. Smith	* Magna cum Laude
Maisy Bain Pekala	Ruddock Hilyard Smith •	** Maxima cum Laude
Joseph Owen Perras •	Margaret D. Snyder *	
Olivia G. Peterson	Abigail Kathryn Soderquist	
Gregory Martin Phillips	Andrew Thelonious Sparks •	
Noah Pikielny *	Eli Joseph Stack	
Curtis B. Pych	Anna Rose Stafford	
Sachin Singh Rampersaud •	Tessa Jankowski Stewart •	

## Telephone Contacts

Emergency Only: Ambulance, Fire, Police . . . . .	911
Non-emergency	
Ambulance . . . . .	(603) 643-3424
Fire . . . . .	649-1133
Police . . . . .	649-1460
Game Warden . . . . .	(802) 234-9933
Town Garage . . . . .	649-2209
Web Page . . . . .	norwich.vt.us

## Office Hours / Contacts\*

Listers, 8:30am-12:30pm Tu & F; 10am-4:30pm W; 12:30-4:30pm Th . . . . .	649-1419 ext. 6
Finance Office, 8:30am-4:30pm M-F . . . . .	649-1419 ext. 3
Fire Department, <i>by appointment</i> . . . . .	649-1133
Fire District, <i>by appointment</i> . . . . .	649-3474
Norwich Public Library . . . . .	649-1184
1-8pm Mon.; 10am-5:30pm Tues., Wed. & Fri.	
10am-8pm Thurs.; 10am-3pm Sat.; 12-4pm Sun. (Sept.-May)	
Public Works, 7:00am-3:30pm M-F . . . . .	649-2209
Recreation Director . . . . .	649-1419 ext. 5
Town Clerk, 8:30am-4:30pm M-F . . . . .	649-1419 ext. 2
Town Manager . . . . .	649-1419 ext. 1
Manager Assistant, 8:30am-4:30pm M-F . . . . .	649-1419 ext. 1
Town Treasurer, <i>by appointment</i> . . . . .	649-1678
Transfer Station & Recycling Center, 8am-4:45pm Wed. & Sat. . . . .	649-1192
Planning & Zoning, 8:30am-4:30pm M-F . . . . .	649-1419 ext. 4

## Meeting Schedules\*

(At Tracy Hall unless otherwise noted. Please note that meeting dates and times may change.)

Conservation Commission . . . . .	3rd Tuesday at 7:00pm
Development Review Board . . . . .	1st and 3rd Thursdays at 7:00pm
Dresden School Board (at Hanover High School Library) . . . . .	4th Tuesday at 7:00pm
Fire Department Training (at Fire Department) . . . . .	2nd Monday at 6:30pm
Drill Night . . . . .	3rd Monday at 6:30pm
FAST Squad Training . . . . .	1st Monday at 6:30pm
Land Management Council . . . . .	3rd Wednesday at 6:30pm
Listers . . . . .	2nd Wednesday at 3:00pm
Norwich Energy Committee . . . . .	4th Tuesday at 7:00pm
Norwich School Board (at Marion Cross School Library) . . . . .	1st Wednesday at 6:30pm
Norwich Public Library Board of Trustees (at Library) . . . . .	4th Monday at 7:00pm
Planning Commission . . . . .	2nd and 4th Thursdays at 7:00pm
Prudential Committee/Fire District . . . . .	3rd Monday at 5:30pm
Recreation Council . . . . .	1st Tuesday at 7:00pm
Selectboard . . . . .	2nd and 4th Wednesdays at 6:30pm
Trails Committee (at Norwich Historical Society) . . . . .	1st Wednesday at 7:00pm
Upper Valley Trails Alliance (at Howe Library) . . . . .	2nd Wednesday at 5:30pm

**\*Please note: while Covid-19 precautions are in place, meeting times and places, office hours, and public access to those offices may be limited or changed. Please contact the respective offices directly for accurate information.**

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### **General Information**

**Access from Highways (Driveways):** A written permit is required for any new or changed access from a property to a state or Town road. A permit is also required if the use of a private road is changed, e.g., logging road changed to a residential driveway. Permit applications are available from the Town Clerk or Zoning Office and should be submitted to the Norwich Zoning Administrator.

**Zoning and Building Permits:** No building construction or land development may commence, and no land or structure may be devoted to a new or changed use within the Town without a permit issued by the Norwich Zoning Administrator. Any business carried on within the home requires either a Home Business Permit or a Conditional-Use approval by the Development Review Board (DRB). All subdivisions require approval from the DRB. Renovations, alterations, or new construction of any commercial or residential property with multiple dwelling units may also require a construction permit from the Vermont Division of Fire Safety (802-885-8883 or visit [www.firesafety.vermont.gov](http://www.firesafety.vermont.gov)). Renovations, alterations, or new construction of any commercial property or residential property may need to comply with the Vermont Energy Codes and a VTRBES compliance certificate may need to be filed with the Planning and Energy Resources Division, which is part of the VT Department of Public Service, with a copy to be filed with the Norwich Town Clerk. For more information on the Vermont Energy Codes please call 855-887-0673 or visit [publicservice.vermont.gov/](http://publicservice.vermont.gov/).

**On-site Sewage Disposal Systems:** New or replacement sewage disposal systems require a wastewater permit issued by the Vermont Department of Environmental Conservation (802-885-8855). Construction, modification or expansion of any structure requiring a new or expanded sewage disposal system may not commence until a wastewater permit has been issued. Repairs or modifications to existing sewage disposal systems may also require a state permit.

**Solid Waste Disposal:** Use of the Town Transfer Station and Recycling Center is generally limited to Norwich residents. The annual windshield sticker, which costs \$30, may be obtained at the Transfer Station and Town Clerk's Office. You pay a per-bag fee for all trash that cannot be recycled. Fees are \$5.00 per ticket purchased at the Transfer Station and \$45 for a card of 10 purchased at the Transfer Station or the Town Clerk's Office.

**Permits for the landfill in Hartford, Vermont,** are available at the Town Clerk's Office, together with the rules and punch cards necessary for payment. Punch cards of 10 cost \$43 and windshield stickers cost \$20.

**Pet Licenses:** All dogs and wolf hybrids must be licensed annually on or before April 1 of each year. A current rabies vaccination certificate must be presented before an animal can be licensed. Regular license fees are \$9 for a neutered male or spayed female, \$13 for others. A statutory fine of one-half of the license fee will be charged for dogs licensed after April 1.

*Copies of all ordinances are available or on file at the Town Clerk's Office.*

The Norwich Town Manager and Selectboard thank Miranda Bergmeier, Jean Lawe, Douglas Lufkin, Bonnie Munday, Ryanne Schoonover, and Jamie Teague for their contributions to the preparation of this Town Report.



## Norwich Lights Up!



**Dresden District Meeting Deliberative Session**  
Hanover High School Auditorium or virtual option\*  
7pm Thursday, February 25, 2021

*\*A Zoom link and the information will be shared via the SAU70 District website at SAU70.org.  
The meeting will also be streamed on CATV.*

**Norwich Town Meeting**  
7pm Monday, March 1, 2021  
Via Zoom meeting link: <https://us02web.zoom.us/j/82741134596>  
or by telephone (US toll-free 1-888-475-4499) using meeting ID: 82741134596

**Voting Hours**  
7am to 7pm Tuesday, March 2, 2020 • Tracy Hall

**Note: Given the extenuating circumstances surrounding Covid-19, voters are strongly encouraged to vote by absentee ballot. To obtain a ballot, contact the Town Clerk's Office (802-649-1419).**