

Town Report of Norwich, Vermont

Fiscal Year 2016

July 1, 2015 – June 30, 2016

This year we recognize the various valuable contributions to the town of four past Norwich residents.

Howard Cook, a life-long Norwich resident, died on October 14, 2016, aged 90. He enlisted in the U.S. Army Air Force in January, 1944, and served as a radio operator both in the U.S. and Europe, receiving his honorable discharge in June, 1946. After the war he served in the Vermont State Guard. In Norwich, he volunteered in the Fire Department for over 40 years, including time as Assistant Chief. For more than 30 years, Howard worked with his brother Leonard's L.H. Cook Company, operating a backhoe, and often helped out the town in times of need. He was a strong supporter of the Norwich Boy and Girl Scout Troops, and was always ready to lend a hand to his neighbors.

Alison May died at Kendal on January 30, 2016, aged 85. For over 40 years, Alison and her husband Don lived in Alexandria, Virginia, where Alison was a successful stockbroker. During that time, she was involved in combating racial injustice, working with the NAACP, the National Conference of Community Justice, and the ACLU. When the Mays moved to Norwich in 1994, Alison became active in town affairs. She served on the town's Finance Committee, and was elected to the Norwich Selectboard for eight years from 2000 (for some time as chair). She chaired the Norwich Public Library Board of Trustees during its capital campaign and expansion in 1999. It was Alison who had the inspiration and effected installation of two huge container trailers at the American Legion in which the Library could remain open during renovation of its building. She was an active member of the Norwich Women's Club, and, until her death, maintained the Women's Club's invaluable biennial Town Directory.

Peter Richardson died unexpectedly on March 12, 2016, in Exeter, NH, where he and his wife Keenie had retired. They lived in Norwich for 19 years, both active in town affairs. Peter served on the Norwich Class Four Roads Committee and was in 1988 a charter member of the Connecticut River Advisory Commission to advise the governor on managing that watershed. He was elected Town Moderator, and served for 12 years on the Zoning Board of Adjustment, for several years as chair. In 1990, Peter joined the Norwich Fire Department, rising to captain. He designed and helped to install dry hydrants outside the Fire District. A long-time interest was the Appalachian Trail, for which he helped acquire and set aside land. After the Richardsons left Norwich, Peter continued his work in land conservation in Exeter until his death.

Stephen Soares passed away on December 24, 2015, at the age of 70. He began a long, successful career in law enforcement as a police officer for the Dartmouth, Massachusetts, Police Department in 1967. He worked his way up the ranks to become the Dartmouth Police Chief from 1983 until his retirement in 2000. He then moved to Norwich and served as Police Chief from 2001-2004. In 2004 he was appointed the Norwich Town Manager and served the town of Norwich in that position for another 4 years until 2008. From 2008-2014, he was Police Chief for the Town of Windsor, Vermont, and also a consultant to several police departments. We acknowledge with gratitude Steve's many years of service to the town of Norwich.

On the Cover: For decades, the Norwich Women's Club has planted and maintained the flower garden on the triangle outside Tracy Hall. This outstanding public service has created a beautiful entrance to the village, and has never been more striking than this year. We offer our thanks to all those wonderful gardeners who give such pleasure to so many. Photo: Spencer Lawe

Town Report
of
Norwich, Vermont

Fiscal Year 2016
July 1, 2015 – June 30, 2016

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Town of Norwich, Vermont
And Norwich Town School District
Warning of Annual Meeting, March 7, 2017

The legal voters of the Town of Norwich, Vermont and the Norwich Town School District are hereby notified and warned to meet in Tracy Memorial Hall, Norwich, Vermont at 7:00 pm on Monday, March 6, 2017, to transact business not requiring a vote by Australian ballot. Voting for Town Officers and for all articles on the Warning will be by Australian ballot. The polls will be open Tuesday, March 7, 2017 from 7:00 am to 7:00 pm.

This meeting is called to determine if the Town will:

- Article 1.** Elect a Moderator of the Town and School District meeting for one year.
- Article 2.** Elect Town and School District Officers for terms starting in 2017.
- Article 3.** Hear and act on the reports of the Officers of the Town and Town School District.
- Article 4.** To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA § 562(9).
- Article 5.** Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA § 562(5)?
- Article 6.** Shall the voters of the Norwich Town School District approve the School Board to expend \$5,570,871, which is the amount the School Board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,799 per equalized pupil. This projected spending per equalized pupil is 5.9% higher than spending for the current year.
- Article 7.** Transact any other business that may legally come before the annual meeting of the Norwich Town School District.
- Article 8.** Shall the voters of the Town of Norwich approve a gross spending General Town Budget of \$4,462,378 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2017 to June 30, 2018?
- Article 9.** Shall the voters of the Town of Norwich approve the borrowing of up to \$70,000 to be used for contingency funding, if needed, for the Norwich Public Safety Building Project?
- Article 10.** Shall the voters of the Town of Norwich appropriate \$13,120 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services?
- Article 11.** Shall the voters of the Town of Norwich appropriate \$3,000 to Good Beginnings to be used for those operating expenses that are reasonably necessary for the support of programs?
- Article 12.** Shall the voters of the Town of Norwich appropriate \$1,693 to the Green Mountain Economic Development Corporation to be used to offer support for new, growing and relocating businesses?
- Article 13.** Shall the voters of the Town of Norwich appropriate \$500 to the Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community through volunteer services?
- Article 14.** Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for the operation of a crisis 24/7 hotline?

- Article 15.** Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance?
- Article 16.** Shall the voters of the Town of Norwich appropriate \$15,000 to the Cemetery Commission under 18 VSA § 5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?
- Article 17.** Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children?
- Article 18.** Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to support those programs that support the celebration of historic events?
- Article 19.** Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair in celebration of the 256th year of the Town's Charter?
- Article 20.** Shall the voters of the Town of Norwich appropriate \$272,950 to the Norwich Public Library Association, to be used for the operating expenses of the Library?
- Article 21.** Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education?
- Article 22.** Shall the voters of the Town of Norwich appropriate \$6,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, play-groups and other services?
- Article 23.** Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work?
- Article 24.** Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings?
- Article 25.** Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services?
- Article 26.** Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Partners to be used for mentoring youth?
- Article 27.** Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education?
- Article 28.** Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for operating expenses that support our community service efforts?
- Article 29.** Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments? The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 18, 2017 and the balance will be due at the same location on or before 4:30 pm February 16, 2018. An official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 16, 2018.
- Article 30.** Transact any other business that may legally come before the annual Norwich Town Meeting.

Norwich Selectboard
Christopher Ashley
Linda Cook
Stephen Flanders
Dan Goulet
Mary Layton

Norwich School Board
Justin Campfield
Thomas Candon
Kelley Hersey
James Mackall
Neil Odell

NOTICE TO VOTERS

For Local Elections

BEFORE ELECTION DAY:

CHECKLIST POSTED at Clerks Office by February 5, 2017. If your name is not on the checklist, then you must register to vote. **SAMPLE BALLOTS** will be posted by February 25, 2017.

HOW TO REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to olvr.sec.state.vt.us.

REQUEST EARLY or ABSENTEE BALLOTS: You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at mvp.sec.state.vt.us. The latest you can request ballots for the 2017 Annual Town and School District Meeting Election is the close of the Town Clerk's office on March 6, 2017. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you.)

WAYS TO VOTE YOUR EARLY BALLOT:

- You may vote in the town clerk's office before the deadline.
- Voter may take his or her ballot(s) out of the clerk's office and return in same manner as if the ballots were received by mail.
- Have ballot mailed to you, and mail or deliver it back to the clerk's office before Election Day or to the polling place before 7:00 p.m. on Election Day.
- If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

ON ELECTION DAY:

If your name was dropped from the checklist in error, or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

- ! If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.

If you are a first time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.

If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.

If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.

If you have any questions or need assistance while voting, ask your town clerk or any election official for help.

NO PERSON SHALL:

- ! Vote more than once per election, either in the same town or in different towns.
- ! Mislead the board of civil authority about your own or another person's true residency or other eligibility to vote.
- ! Hinder or impede a voter going into or from the polling place.
- ! Socialize in a manner that could disturb other voters in the polling place.
- ! Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-800-439-VOTE (439-8683). (Accessible by TDD)

If you believe that any of your voting rights have been violated, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

INSTRUCTIONS FOR VOTERS using Vote Tabulator Ballots

CHECK-IN AND RECEIVE BALLOTS:

- Go to the entrance checklist table.
- Give name and, if asked, street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- An election official will give you a ballot.
- Enter within the guardrail and go to a vacant voting booth.

MARK YOUR BALLOT: For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc."

- To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for.
- WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

CHECK OUT:

- Go to the exit checklist table and state your name in an audible voice.
- Wait until your name is repeated and checked off by the official.

CAST YOUR VOTE by depositing your voted ballot into the vote tabulating machine.

LEAVE the voting area immediately by passing outside the guardrail.

Candidates for Office – March 7, 2017

For MODERATOR

For one year

Vote for not more than ONE

- THAYER, WARREN

For TOWN CLERK

For three years

Vote for not more than ONE

- MUNDAY, BONNIE J.

For TREASURER

For three years

Vote for not more than ONE

- LINDBERG, CHERYL A.

**For DRESDEN-NORWICH
SCHOOL DIRECTOR**

For three years

Vote for not more than ONE

- MACKALL, D. JAMES

**For DRESDEN-NORWICH
SCHOOL DIRECTOR**

For three years

Vote for not more than ONE

- CANDON, TOM

For LISTER

For three years

Vote for not more than ONE

-

For SELECTMAN

For three years

Vote for not more than ONE

- BROCHU, CLAUDETTE
- PEPPER, JOHN

For SELECTMAN

For two years

Vote for not more than ONE

- CLEMENT, KRIS
- LANGHUS, JOHN

For GRAND JUROR

For one year

Vote for not more than ONE

-

**For AGENT TO PROSECUTE &
DEFEND SUITS**

For one year

Vote for not more than ONE

-

For CEMETERY COMMISSIONER

For five years

Vote for not more than ONE

- MUNDAY, BONNIE J.
- VECCHI, NICOLE

For TRUSTEE OF PUBLIC FUNDS

For three years

Vote for not more than ONE

- CURRIER, JOHN

Part I

Town of Norwich

Norwich Town Officers & Committees for 2016

Elected Officials

Selectboard

Christopher Ashley2017
Dan Goulet2017
Steve Flanders2018
Mary Layton, Vice-Chair2018
Linda Cook, Chair 2019

Town Clerk

Bonnie Munday.2017
Judy Trussell, Assistant

Town Treasurer

Cheryl Lindberg.2017
Henry Scheier, Assistant
Elaine Waterman, Assistant

Agent to Prosecute & Defend Suits

Frank Olmstead.2017

Cemetery Commission

Bonnie Munday.2017
Fred Smith, Jr., Chair2018
Demo Sofronas 2019
Robert Parker. 2020
Jay Van Arman. 2021

Justices of the Peace

Carol Campbell2017
Ernie Ciccotelli2017
Nancy Dean2017
Drew Dixon-Vestal2017
Paul "Doc" Donohue.2017
Mary Fowler.2017
Linda Gray2017
Corlan Johnson2017
Nancy Leavitt-Reibel2017
Arline Rotman.2017
Mary Magavern Sachsse2017
Fred Smith, Jr.2017

Listers

Liz Blum.2017
Lee Michaelides2018
Cheryl Lindberg, Chair 2019

Moderator

Warren Thayer.2017

Norwich School Board

Tom Candon2017
James Mackall2017
Justin Campfield2018
Neil Odell, Chair2018
Kelley Hersey 2019

Trustees of Public Funds

John Currier2017
Ann Harvey2018
Cheryl Lindberg. 2019

Appointed Officials

Town Manager

*(serves also as Collector of Delinquent Taxes
and Emergency Management Director)*
David Ormiston, Interim Town Manager
Miranda Bergmeier, Assistant

Assessor

Bill Krajewski
Jonathan Bynum, Clerk

Conservation Commission

David Hobson2017
Craig Layne2017
Norman Miller.2017
Jennifer Goulet, Chair.2018
Peter Silberfarb2018
Chris Rimmer 2019
David Hubbard 2020
Mary Sellman. 2020

Development Review Board

Ernie Ciccotelli2017
Arline Rotman.2017
Richard Stucker2017
Nancy Dean2018
John Lawe, Chair.2018
Don McCabe, Alternate2018
John Carroll. 2019
Stanley Teeter. 2019

Emergency Management

Stephen Leinoff, Deputy Director

Energy Committee

Sarah Drew Reeves.2017
Robert Sydney2017
Linda Gray, Chair2018
Norman Levy2018
Suzanne Leitner. 2019

Fence Viewer

Watt Alexander
Liz Russell

Finance Director

Roberta Robinson
Jonathan Bynum, Assistant

Fire Chief
Stephen Leinoff

Fire Warden
Linda Cook
Stephen Leinoff, Deputy

GUV Solid Waste Man. District
Neil Fulton, Representative2017
Brion McMullan, Alternate2017

Health Officer
John Lawe, MD2018
Bonnie Munday, Deputy2019

Historic Preservation Commission
Peter Brink, Vice-Chair2017
Bill Aldrich2018
Nancy Osgood2018
Cheryl Herrmann2019
Anne Silberfarb2019

Milton Frye Nature Area Committee
Corin Benedict
Kristen Brown
Matt Buck
George Clark
Kate Emlen
Becky French
Bill Hammond
Justin Hybels
Phyllis Katz
Tracey Kaweck
Lindsay Putnam, Chair
Beth Ryan
Brie Swanson
Warren Thayer
Stan Williams

Planning Commission
Jacqueline Allen2017
Steven Thoms2017
Jeffrey Lubell2018
Christopher Brien2019
Melissa Horwitz2019
Susan Brink2020
Jeff Goodrich, Chair2020

Planning Director
Phil Dechert
Pam Mullen, Assistant

Police Chief
Douglas Robinson

Public Works Director
Andy Hodgdon

Recreation Council
Jill Collins2017
Laura Duncan, President.2017
Chris Clapp, Vice President . . .2018
John Girard2018
Gered Dunne.2019
Kristin Fauci2019
Ryan Gardner2019
Rebecca Matteo2019
Page Tompkins2019
Amy Tuller, Secretary.2019

Recreation Director
Jill Kearney Niles

Surveyor of Wood and Lumber
David Hubbard

Town Service Officer
Vacant

Tree Warden
Thad Goodwin2017

Two Rivers-Ottauquechee RC Rep.
Jeff Goodrich2017

Upper Valley River Subcommittee CRJC
Melissa Horwitz
Bartlett Leber

Watershed Land Management Council
Sandra Haskell.2017
David Hubbard, Chair.2019
Lee Michaelides2019

Minutes of The Annual Meeting, March 1, 2016

Town of Norwich, Vermont and
Norwich Town School District

Moderator Thayer called the meeting to order at 7:00 PM. Rules of the meeting were read. A voice vote allowing speakers two minutes to speak was affirmed.

At this time the Moderator allowed time for Irv Thomae to speak regarding EC-Fiber. Irv noted that EC-Fiber is not funded by Town taxes. At last year's Town Meeting the Town voted to support EC-Fiber to enter into a telecommunications union district which gives them the ability to borrow money in 2017. Currently EC-Fiber has 1,200 service customers.

This meeting is called to determine if the Town will:

Article 1. *Elect a Moderator of the Town and School District meeting for one year.*

Article 2. *Elect Town and School District Officers for terms starting in 2016.*

Article 3. *Hear and act on the reports of the Officers of the Town and Town School District.*

Article 4. *Shall the voters of the Town of Norwich approve a gross spending General Town Budget of \$4,327,993 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2016 to June 30, 2017?*

See discussion under Article 5, below. (Yes, 1,022; No, 459)

Article 5. *Shall the voters of the Town of Norwich appropriate \$17,000 to the Long Term Facility Study Reserve Fund, which has a current balance of \$18,889, to fund Public Safety Facility Architectural/Engineering Services which are estimated to cost \$35,000 to be available upon passage of this Article?*

Linda Cook spoke to Articles 4 and 5. Three Selectboard members supported this budget and two were opposed. Cook explained that 47% of the budgeted increase will go towards wages. The employees receive a 1.7% increase based on a step and grade schedule and a 1.45% increase COLA, which is based on the CPI. There have been increases in VLCT memberships, a decrease in Greater Upper Valley Solid Waste District membership and an increase in insurances. Other increases noted are the repairs to the Highway Garages and the sidewalk reserve fund. There will be an increase in revenues with the increase of the Trash Cards going from \$30.00/bag to \$35.00/bag. The total projected increase in this year's budget is 2.49%.

Steve Flanders then gave a presentation on how the Town sets the Town Tax Rate. (This presentation will be available at the Town Clerk's Office.) (Yes, 992; No, 477)

Article 6. *Shall the voters of the Town of Norwich appropriate \$27,000 to the Highway Garage Reserve Fund, which has a current balance of \$18,534, for a portion of the estimated local share of \$82,264 for a \$432,968 addition to the Public Works Garage to be available upon passage of this Article?*

With this money we will be able to put a new roof on the garage, put an office in for the Public Works Director, give employees more space for a bathroom and breakroom, and improve their water supply with a well. (Yes, 1,071; No, 400)

Article 7. *Shall the voters of the Town of Norwich advise the Selectboard to use Federal and State monies that were initially allocated for replacement of the Pool Dam, which was not permitted by the Agency of Natural Resources, for Alternate Projects such as removal of the remnants of the Pool dam, an addition to the existing Public Works building and replacement of a culvert on VT Route 132 near Bowen Hill Road?*

With hopes of still getting money from FEMA based on damages caused by Tropical Storm Irene, we would be able to remove the portion of the dam that washed out and correct the flow of the stream. Also, we will put a culvert in at the intersection of Bowen Hill Road and US Route 132. Tentative word has it that so far our application has

made it through the first stage and is now in the hands of FEMA. An affirmative vote will be looked upon favorably by FEMA when it makes its funding decision. (Yes, 1,196; No, 319)

Article 8. *Shall the voters of the Town of Norwich appropriate \$12,860 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services to benefit Town residents?*

Van Chesnut spoke to this article saying that it has not increased from last year. He announced that they now have a new smart phone application which can be downloaded from either Google Play or the Apple Store (for free) which will show you the expected arrival and departure times of the buses in real time. (Yes, 1,415; No, 133)

Article 9. *Shall the voters of the Town of Norwich appropriate \$3,000 to Good Beginnings to be used for those operating expenses that are reasonably necessary for the support of programs to benefit Norwich residents?*

There was no discussion. (Yes, 1,227; No, 265)

Article 10. *Shall the voters of the Town of Norwich appropriate \$500 to the Green Mountain RSVP & Volunteer Center of Windsor County to develop opportunities for people age 55 and older to positively impact the quality of life in the community through volunteer service, such amount being reasonably necessary for the support of programs to benefit Town residents?*

There was no discussion. (Yes, 1,228; No, 258)

Article 11. *Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for operation of the hotline, such amount being reasonably necessary for the support of Norwich callers using the 24-hour hotline?*

There was no discussion. (Yes, 1,249; No, 253)

Article 12. *Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance, such amount being reasonably necessary to provide a dignified event honoring those Town residents who gave all?*

Commander Lyle Favreau spoke to this article explaining that funds go primarily toward the Memorial Day Parade. Funds also help pay for supplies used when veterans go into our local schools and visit with children.

This past year the Post has undergone some major renovations which updated the kitchen, bathrooms and meeting room. All are invited to stop by to see the renovations made. This will allow people to come in and use the Post as a place to gather for a small donation. Also, the Post is gathering names for a new memorial - possibly placed next to the two at Tracy Hall - for Veterans who served in the Military from 1975 to date. (Yes, 1,205; No, 288)

Article 13. *Shall the voters of the Town of Norwich appropriate \$15,000 to the Cemetery Commission under 18 VSA § 5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?*

Bob Parker said the Commission is tasked with the upkeep of eleven cemeteries in Town, the main ones being Hillside, Fairview, Meeting House and the Union Village Cemeteries. We still have an ongoing relationship with the Department of Corrections for mowing, cleaning and up righting stones. This year the Commission had to remove some of the old pine trees due to internal rot. (Yes, 1,206; No, 278)

Article 14. *Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Jane LeMasurier spoke saying that they deliver high quality and affordable childcare. (Yes, 1,273; No, 251)

Article 15. *Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to support those programs that support the celebration of historic events, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Judy Brown spoke noting that this will be Norwich's 255th year. The Society has made milestones preserving Norwich History, including the old pedal organ that Fred Metcalf used to play, an Edison Phonograph from the 1940s and a Norwich Family Diary that goes back to the 1850s.

The Historical Society offers workshops, walking tours and other fundraising events to help support them and they thank the Town for its support. (Yes, 1,055; No, 419)

Article 16. *Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair in celebration of the 255th year of the Town's Charter?*

Henry Scheier said that the Lions Club has been active in this Town for sixty five years now. Scheier went through the history of the locations where the fair has been in the past. With the last move from Route 5 South to the current location on the Town Green, the Club has suffered a loss from the parking revenue they were able to collect previously. This is its principal fundraiser of the year and they would like to continue with the fireworks display it has always done and which the Town enjoys. It is because of the loss of funds from parking that they are asking for this appropriation to be continued by the Town as in the last several years.

The Lions helps many people and organizations in the community and are always looking for new members. (Yes, 1,030; No, 459)

Article 17. *Shall the voters of the Town of Norwich appropriate \$265,000 to the Norwich Public Library Association, to be used for the operating expenses of the Library?*

Lucinda Walker said that over the last year they have seen 61,000 people come through the doors of the Library, 4,500 in February alone. Walker thanks the Town for its support and to the volunteers who give countless hours to the Library. (Yes, 1,341; No, 195)

Article 18. *Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education, such amount being reasonably necessary for the support of programs to benefit Town residents?*

Richard Neugass noted a variety of programs SEVCA has to offer such as weatherization, help in emergencies and a Health Connect Navigator. (Yes, 1,241; No, 266)

Article 19. *Shall the voters of the Town of Norwich appropriate \$6,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services to benefit Norwich residents and their children?*

Don McCabe spoke to this article noting that the organization has been in existence for thirty years. It has served 37 families in Norwich and offers accredited high school programs. The Family Place offers tours every Thursday, by reservation. (Yes, 1,269; No, 248)

- Article 20.** *Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work, such amount being reasonably necessary for the support of programs to benefit Town residents?*
 Pete Griggs spoke to this article thanking the Town for its support and asks for its support this year. (Yes, 1,251; No, 272)
- Article 21.** *Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings, such amount being reasonably necessary for the support of programs to benefit Town residents?*
 Cathy Cullen spoke to this article thanking the Town for past support. She noted that the group provided services to 50 patients in Norwich this past year. The VNA provides services to people from birth to death. (Yes, 1,346; No, 175)
- Article 22.** *Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services, such amount being reasonably necessary for the support of programs to benefit senior citizen Town residents?*
 Warren Thayer spoke to this article explaining that he is on the Council and that the client base is growing. They would appreciate the Town's support. (Yes, 1,366; No, 156)
- Article 23.** *Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Partners to be used for mentoring youth, such amount being reasonably necessary for the support of programs to benefit Town youth?*
 Nancy Dean spoke to this article saying that this program began 42 years ago. It has level-funded for many years now. This program matches adult mentors with children. (Yes, 1,191; No, 303)
- Article 24.** *Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education, such amount being reasonably necessary for the support of programs to benefit Town residents?*
 There was no discussion. (Yes, 1,269; No, 248)
- Article 25.** *Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for those operating expenses that are reasonably necessary for the support of programs to benefit Norwich residents?*
 Chris Lord spoke to this article thanking the Town for all past support. Youth-in-Action has 534 students of whom about half are from Norwich. It is looking to improve its relationship with Norwich and is always looking for ways to reach out to the community. (Yes 1,116; No, 367)
- Article 26.** *Vote a five-year extension of the exemption from property taxes previously granted to The University Grange under the provisions of 32 VSA § 3840.*
 Linda Cook spoke to this article saying that most of us recognize the Grange from its Saturday morning pancake breakfasts. She noted that the Grange is always looking for new members and volunteers. (Yes, 1,115; No, 342)
- Article 27.** *Vote a five-year extension of the exemption from property taxes previously granted to the Root District Game Club under the provisions of 32 VSA § 3840.*
 There was no discussion. (Yes, 912; No, 517)
- Article 28.** *Vote a five-year extension of the exemption from property taxes previously granted to the Beaver Meadow Union Chapel under the provisions of 32 VSA § 3840.*
 There was no discussion. (Yes, 1,092; No, 361)

Article 29. Pursuant to 24 VSA § 2741(a)&(c) and 32 VSA § 3832(7), vote to renew and extend for five years the property tax exemption agreements between the Town of Norwich and the Norwich Fire District for two parcels of land owned by the Norwich Fire District, parcel #1 being approximately 350 acres lying southwest of Beaver Meadow Road and adjacent to Charles Brown Brook and parcel #2 being approximately 567 acres lying along Beaver Meadow Road and Tucker Hill Road; to exempt these lands from property tax and to keep in place the deeds conveying the development and recreation rights on said lands to the Town of Norwich, under which deeds the Norwich Fire District retained forestry and water rights. These development and recreation rights will revert to the Norwich Fire District if the tax exemptions are revoked, or if they are not extended by renewal when required.

Brion McMullan explained that this article brings about 1,000 acres of land to the Town with shared control with the Fire District. He noted that this gives everyone the ability to use this land. (Yes, 1,342; No, 159)

Article 30. Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments? The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 12, 2016 and the balance will be due at the same location on or before 4:30 pm February 10, 2017. An official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 10, 2017.

There was no discussion. (Yes, 1,340; No, 93)

Article 31. Transact any other business that may legally come before the annual Norwich Town Meeting.

Tim Briglin and Jim Masland spoke briefly at this time highlighting the events taking place in the State House. Tim noted that families of four earning under \$32,000 a year and single people earning under \$21,000 a year are eligible for Medicaid. He also spoke on Health Reform and possibly taxing providers who have private practices. They are trying to figure out how to pay doctors to keep us healthy.

Other items mentioned were Act 146 and the Marijuana Bill.

Jim Masland said that people who live in Norwich tend to stay here and that speaks very highly of the community. He looks forward to working with townspeople and welcomes phone calls, email and mail. He echoed Tim's remarks and said that they have a difficult course ahead for the next year funding Medicare budgets, and possibly taxing health care providers in private practice.

Article 32. Authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA § 562(9).

There was no discussion. (Yes, 1,167; No, 255)

Article 33. Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA § 562(5)?

There was no discussion. (Yes, 1,255; No, 168)

Article 34. Shall the voters of the Norwich Town School District approve the School Board to expend \$5,458,847, which is the amount the School Board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,746 per equalized pupil. This projected spending per equalized pupil is 2.8% higher than spending for the current year.

Neil Odell introduced the board members, Kelley Hersey, Justin Campfield, Tom Candon, and James Mackall, Superintendent Frank Bass, and Assistant Superintendent for Business John Aubin.

This year they are asking for \$5,458,847, up 4.2% from last year's \$5,237,720. This is an increase of \$220,127. It was noted that there will be no Act 46 penalty for per pupil spending. There will be 19 teachers this year compared to 18 teachers next year. The most notable changes are in Special Education, Wages and Health Insurance.

There is a 7.99% increase in health care and benefits due to contract and wage increases and benefit plans. The SAU assessment is down this year due to a change in student ratios. The student lunch program has moved to a different area in the budget.

Revenues are relatively flat this year regarding tuition, interest and other local revenues. The Special Education Block grant is down \$14,543 or 5.3% and the Special Education expense reimbursement is down \$33,397 or 8.6%. This means that total revenues are down. Projected student enrollment is expected to decline. Comparison data shows that Norwich is ranked at 14th in the state spending for education. This is questionable though on the formulas used to arrive at these comparisons.

On a positive note, Marion Cross School is in the top 10 of all schools in VT for SBAC scores, is ranked the best elementary school in the State of Vermont by SchoolDigger.com, and is rated the 6th best Public Elementary School in the Nation by TheBestSchools.org. We have a certified Energy Star Building consuming less energy than 80% of similar buildings and it has been recognized with the Governor's Award for Environmental Excellence in 2015. (Yes, 912; No, 550)

Article 35. *Transact any other business that may legally come before the annual meeting of the Norwich Town School Board.*

Irv Thomae spoke urging people who make under \$90,000 to apply for income sensitivity with their state tax return. They may qualify for a state credit towards their property tax bill.

There was no other discussion. Meeting adjourned at 9:42 P.M.

Respectfully submitted by: Bonnie Munday, Norwich Town Clerk

Ballot Results

Articles 1 & 2, March 1, 2016

Moderator (1 year)	Warren Thayer	1,265
Dresden-Norwich School Director (3 years).	Kelley Hersey	1,172
Norwich School Director (2 years).	Justin Campfield	1,188
Lister (3 years)	Cheryl A. Lindberg	1,179
Lister (2 years)	Lee Michaelides	1,154
Selectman (3 years).	Linda Cook	1,054
Selectman (2 years).	Stephen Flanders	737
.	Suzanne Lupien	712
Cemetery Commissioner (5 years).	Jay Van Arman	1,330
Trustee of Public Funds (3 years).	Cheryl A. Lindberg	1,177
Trustee of Public Funds (2 years).	Ann Harvey	1,147

Minutes of the November 3, 2016

Town of Norwich, Vermont

Special Town Meeting

The meeting was called to order by Moderator Thayer at 7:10 PM. The Bond Article was read into the record. There was no discussion regarding the reading of this article.

Article 1. *Shall general obligations bonds or notes of the Town of Norwich in an amount not to exceed \$1,410,000 subject to reduction from available grants-in-aid, be issued to finance the cost of public safety building construction, the aggregated estimated cost thereof being \$1,410,000.*

The meeting was then turned over to the Selectboard. Linda Cook, Chairman, introduced Fire Chief Leinoff and Police Chief Doug Robinson and with a Power Point presentation, both spoke to what the bond will be paying for and some of the history pertaining to this article.

Leinoff explained that this new facility would be a town asset, which would be shared by both the Fire and Police Departments. The training room would be a shared space between departments. There would also be meeting space available for other purposes. The current training area for the Fire Dept. would be turned into workspace and the storage of the fire gear. In 2020, the Norwich Fire Department would be celebrating its 100th birthday. The department is a volunteer department and we have volunteers from all walks of life who share the same commitment to serve the community.

Robinson said that the Police Department has four full time officers, one part time officer and a full time Administrative Secretary. All but one has been with the Department for over five years. The current Police Station is a 1950s ranch style house which the Police moved into temporarily in 1992-1993 when Tracy Hall was renovated. It currently does not have a female locker room; the Training Room is also the lunch area. There are no accommodations to properly interview people who may have been the victims of domestic violence, store evidence, or properly store archived documents. The current building has a block foundation that is deteriorating rapidly.

Both Leinoff and Robinson noted that this facility project has been studied since 2000 and emphasized that it fully meets the needs of their departments.

Selectboard member Steve Flanders summarized the bonding payment schedule and the tax impact of the new bond. He explained that the duration of the \$1,410,000 bond will be thirty years and will require payment of \$728,000 in interest. Whereas in the current Fiscal Year 2017 the estimated tax required for debt payments is \$9.00/\$100,000 of assessed value of property, in 2019 the tax impact of debt service is expected to peak at \$16.07/\$100,000 of assessed value of property. By 2029 it is estimated to be \$9.45/\$100,000 of assessed value of property. Flanders emphasized that the proposal was for a low-cost, durable facility with net-zero energy savings and that current bond rates are still favorable.

Linda Cook then introduced Jay White, the architect for the new building. Mr. White noted that this was a team effort working with the Selectboard, Chief Leinoff and Chief Robinson. He went over the site plans with a Power Point presentation. He noted that this is an optimal plan which can be expanded down the road. The "house" which is the current Police Station would be removed and replaced with a one-story building. Having one story is less costly in that not having a basement would eliminate the need for ground supports for the building. Also, there is a lot of unused space with a two-floor building. It would be a net-zero building, which eliminates the need for a boiler room and this space could be added to the training space if needed. The Emergency Operations Center space will also be used as a conference room. Interview rooms for the Police will be across from each other and will have separate entrances. The Police will also have adequate space for the storage of evidence and archival space. The build-

ing will be structured in a way that can accommodate future expansion and the Board will have the ability to make changes now as well.

The parking area will have thirty-one spaces available to both departments. After discussion with both Chiefs this seems like an adequate number of parking spaces. We do have the ability to expand the parking if the need is there in the future. There have been questions regarding the drainage surrounding the property. After testing the soil, Pathways Consulting has assured us that the soils in this area are some of the best in town. There will be five dry wells around the property for drainage. The electrical service lines will be upgraded to accommodate the net-zero building and the water line upgraded to accommodate the sprinkler system, which will be in the building. Both services will be placed underground.

As far as timing goes, this is the optimal time, as in the winter months, we can put out the bids, make any changes and be ready to break ground in the late spring or early summer. The project is expected to be complete by late fall or early winter.

White emphasized that project is estimated to cost less than \$1,410,000 and that there could be some opportunity to make changes to the project before the plans were finalized and went out to bid.

After brief discussion, the meeting adjourned at 8:40 PM.

Respectfully submitted, Bonnie J. Munday, Norwich Town Clerk

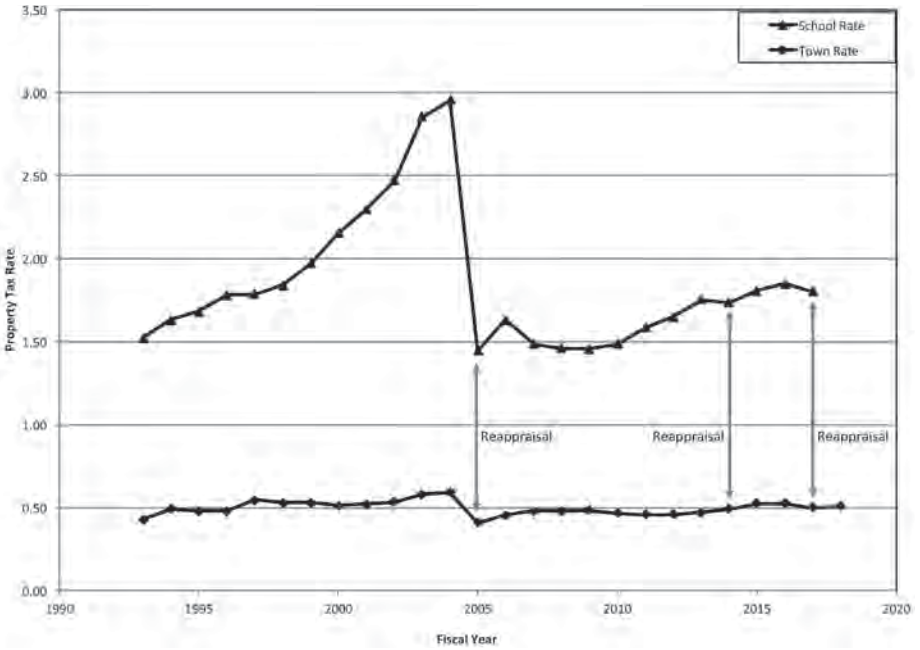
Ballot Results – 2,346 Voters

Article 1

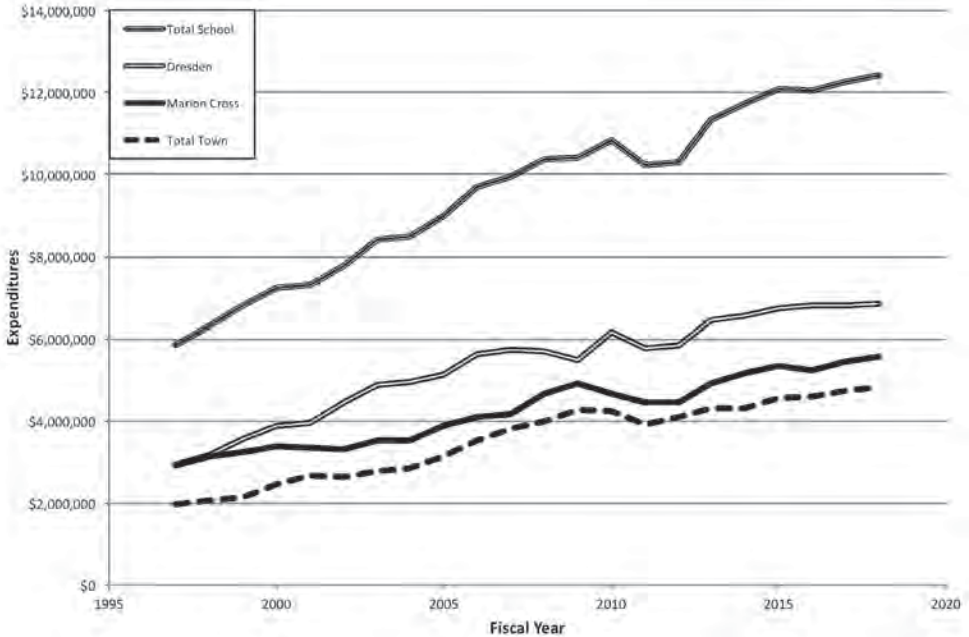
Yes, 1,561

No, 580

Town and School Homestead Tax Rate



Norwich Town and School Expenditures *Total Budgeted Expenditures as Proposed to Voters*





Town photo, by Chad Finer. September 9, 2016

Town of Norwich and Norwich School District Summary
(FY18 School Tax Information Not Available)

LOCAL GROSS EXPENDITURES SUMMARY

	FY16 Budget	FY17 Estimated	FY18 Projected*	FY18/FY17 % Change
Town without Articles	\$ 4,222,828	\$ 4,327,993	\$ 4,462,378	3.11%
Articles	\$ 348,451	\$ 398,858	\$ 364,761	-8.55%
Total Town	\$ 4,571,279	\$ 4,726,851	\$ 4,827,139	2.12%
Marion Cross School	\$ 5,238,720	\$ 5,458,847	\$ 5,570,871	2.05%
Dresden Assessment	\$ 6,790,935	\$ 6,493,613	\$ 6,847,422	5.45%
Total School	\$ 12,029,655	\$ 11,952,460	\$ 12,418,293	3.90%
Total Expenditures	\$ 16,600,934	\$ 16,679,311	\$ 17,245,432	3.39%

TOTAL TAX RATE (Per \$100 of Assessed Value)

	FY16 Actual	FY17 Actual	FY18 Projected*	FY18/FY17 % Change
Town Rate without Articles	0.4701	0.4387	0.4539	3.46%
Town Rate for Articles	0.0501	0.0539	0.0490	-9.09%
Local Agreement Rate	0.0056	0.0051	0.0051	0.00%
Total Town Rate	0.5258	0.4977	0.5080	2.07%
Windsor County	0.0081	0.0077	0.0075	-2.60%
School Homestead**	1.8468	1.8033	Pending final information from State of Vermont	
School Non-residential**	1.5692	1.5132		
Total Tax Rate				
Homestead	2.3807	2.3087		
Non-residential	2.1031	2.0186		

AMOUNTS TO BE RAISED BY TAXES

	FY16 Actual ***	FY17 Estimated ***	FY18 Projected*	FY18/FY17 % Change
Town	\$ 3,654,332	\$ 3,681,189	\$ 3,730,296	1.33%
Windsor County	\$ 56,295	\$ 56,952	\$ 55,887	-1.87%
Combined School	\$ 12,165,456	\$ 12,657,269	Pending	
Total taxes to be raised	\$ 15,876,083	\$ 16,395,410		

* Assumes an estimated Town Grand List on April 1, 2017 of \$741,490,800.

** Under the school funding system there are two different tax rates: one for homestead property and one for non-residential property. A homestead is the principal dwelling owned and occupied by a resident individual as the individual's domicile. All non-homestead property is classified as non-residential.

*** These numbers are based on the amounts initially billed to the property tax owners.

Amounts raised by Taxes for Schools, fund the assessment for the Marion Cross School, Norwich's allocation to the Dresden School District, and an amount that goes back to the State Education Fund.

Proposed Town of Norwich Budget:
Town of Norwich Summary

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Budget	% Change
TOWN ADMINISTRATION	\$ 284,990	\$ 234,921	\$ 271,521	\$ 265,551	-2.20%
BCA/BOA	2,032	761	1,125	1,025	-8.89%
STATUTORY MEETINGS	4,607	3,781	7,215	4,655	-35.48%
TOWN CLERK	160,810	158,720	159,989	164,556	2.85%
FINANCE	140,628	132,828	130,164	133,333	2.43%
GENERAL ADMINISTRATION	21,300	20,493	18,491	19,400	4.92%
ASSESSOR/LISTER	117,168	115,372	112,201	107,871	-3.86%
PLANNING	132,101	124,041	129,347	132,099	2.13%
RECREATION	222,754	245,415	237,082	252,442	6.48%
POLICE	558,379	541,358	575,160	583,965	1.53%
FIRE/FAST	355,951	353,434	364,471	408,632	12.12%
EMERGENCY MGMT.	73,569	74,728	72,222	44,762	-38.02%
CONSERVATION COMMISSION	21,566	22,610	6,950	7,950	14.39%
PUBLIC WORKS	1,975,619	1,721,118	2,032,292	2,062,838	1.50%
LONG TERM DEBT	-	-	-	45,000	
TAXES	5,000	3,745	5,000	5,000	0.00%
INSURANCES	169,436	197,631	204,762	223,300	9.05%
TOWN TOTAL	\$ 4,245,911	\$ 3,950,955	\$ 4,327,993	\$ 4,462,378	3.11%
TOWN VOTED APPROPRIATIONS		\$	\$ 44,000		
OUTSIDE APPROPRIATIONS	\$ 345,358	\$ 345,358	\$ 354,858	\$ 364,761	2.79%
TOTAL	\$ 4,591,269	\$ 4,296,313	\$ 4,726,851	\$ 4,827,139	2.12%

Town of Norwich Revenue Report

	FY16	FY16	FY17	FY18	FY18/FY17
	BUDGET	ACTUAL	ESTIMATE*	ESTIMATE	% CHANGE
REVENUES-PAYMENT FROM REDUCTION IN FUND BALANCE			\$ 267,680	\$ 191,059	
PROPERTY TAX REVENUES					
TOWN PROPERTY TAX	\$ 3,310,005	\$ 3,290,613	\$ 3,282,331	\$ 3,365,535	2.53%
PROPERTY TAX FOR OTHER MONETARY ARTICLES	348,451	348,451	354,858	364,761	2.79%
VT LAND USE TAX	184,000	184,407	184,407	183,165	-0.67%
PROPERTY TAX INTEREST	25,000	30,793	25,000	25,000	0.00%
PROPERTY TAX COLLECTION FEE	17,000	21,149	17,000	17,000	0.00%
TOTAL PROPERTY TAX REVENUE	\$ 3,884,456	\$ 3,875,414	\$ 3,863,596	\$ 3,955,461	2.38%
LICENSE & PERMIT REVENUE					
LIQUOR LICENSE	\$ 400	\$ 555	\$ 400	\$ 555	38.75%
DOG LICENSE	2,500	2,959	2,550	2,800	9.80%
HUNTING & FISHING LICENSES	365	209	285	225	-21.05%
PEDDLER LICENSE	50	125	50	100	100.00%
BUILDING/DEVELOPMENT PERMITS	9,000	6,864	9,000	9,000	0.00%
LAND POSTING PERMIT	200	235	200	200	0.00%
TOTAL LICENSE & PERMIT REVENUE	\$ 12,515	\$ 10,947	\$ 12,485	\$ 12,880	3.16%
INTERGOVERNMENTAL REVENUE					
VT HIWAY GAS TAX	\$ 153,000	\$ 152,893	\$ 153,000	\$ 153,000	0.00%
VT ACT 60	15,200	15,257	14,900	15,257	2.40%
ST. OF VT. LISTER TRAINING	400	399	400	400	0.00%

	FY16 BUDGET	FY16 ACTUAL	FY17 ESTIMATE*	FY18 ESTIMATE	FY18/FY17 % CHANGE
PILOT PAYMENTS	22,000	24,984	24,000	25,000	4.17%
VT NATURAL RESRCS	3,798	3,952	3,874	3,952	2.01%
LATE FEES-REVISED TAX BILLS	400	333	250	250	0.00%
EDUCATION TAX RETAINER	24,000	24,905	24,000	24,905	3.77%
TOTAL INTERGOVERNMENTAL REVENUE	\$ 218,798 \$	222,723 \$	220,424 \$	222,764	1.06%
SERVICE FEE REVENUE					
RECORDING FEE	\$ 28,500 \$	28,891 \$	30,000 \$	28,500	-5.00%
DOCUMENT COPY FEE	2,100	2,807	2,100	2,400	14.29%
USE OF RECRDS FEE	400	266	300	300	0.00%
VITAL STATISTIC FEE	1,500	1,000	1,300	650	-50.00%
MOTOR VEHICLE RENEWAL FEE	200	129	190	150	-21.05%
PHOTOCOPIING FEE	10	49	10	25	150.00%
TRACY HALL RENTAL FEE	7,000	6,832	7,000	7,000	0.00%
POLICE REPORT FEE	650	610	600	600	0.00%
POLICE/ALARM RESPONSE FEE	1,050		700	250	-64.29%
PLANNING DOC COPY FEE		5			
RECREATION PROGRAM FEES	160,000	186,361	173,000	188,000	8.67%
TRANSFER STATION STICKERS	24,500	19,775	24,500	24,500	0.00%
RECYCLING SOLID WASTE FEES	750	1,719	1,800	1,800	0.00%
E-WASTE REVENUE	4,700	2,005	4,700	2,000	-57.45%
RECYCLING REBATES	7,000	2,829	7,000	3,000	-57.14%
C & D WASTE REVENUE				25,000	
TRASH COUPON	61,500	92,319	84,194	106,000	25.90%
TOTAL SERVICE FEE REVENUE	\$ 299,860 \$	345,597 \$	337,394 \$	390,175	15.64%

Town of Norwich Revenue Report

	FY16 BUDGET	FY16 ACTUAL	FY17 ESTIMATE*	FY18 ESTIMATE	FY18/FY17 % CHANGE
GRANT REVENUE					
FEMA MITIGATION GRANT	\$ -	\$ (32,084)	\$ -	\$ -	-
CONSERVATION COMMISSION GRANT	12,616	12,616	-	-	-
HISTORIC PRESERVATION GRANT	3,666	3,666	-	-	-
EVCS GRANT	6,850	6,850	-	-	-
GOVERNORS HIGHWAY SAFETY GRANT	5,832	5,832	-	-	-
2015 EQUIPMENT INCENTIVES GRANT	3,167	3,167	-	-	-
NORWICH WOMEN'S CLUB GRANTS	5,195	5,195	-	-	-
TOTAL GRANT REVENUE	\$ 37,326	\$ 5,241	\$ -	\$ -	0.00%
OTHER TOWN REVENUES					
TOWN REPORT	\$ 1,500	\$ 1,504	\$ 1,400	\$ 1,500	7.14%
BANK INTEREST	5,500	6,915	5,500	7,000	27.27%
INSURANCE CLAIMS	-	1,362	-	-	-
ATHLETIC FIELD RENTAL	32,000	31,080	30,600	32,000	4.58%
TOTAL OTHER TOWN REVENUES	\$ 39,000	\$ 40,862	\$ 37,500	\$ 40,500	8.00%

	FY16 BUDGET	FY16 ACTUAL	FY17 ESTIMATE*	FY18 ESTIMATE	FY18/FY17 % CHANGE
PUBLIC SAFETY REVENUES					
POLICE FINE	\$ 14,600	\$ 7,362	\$ 12,750	\$ 10,000	-21.57%
PARKING FINE	225	340	300	300	0.00%
DOG FINE	175	-	175	-	-100.00%
TOTAL PUBLIC SAFETY REVENUES	\$ 15,000	\$ 7,702	\$ 13,225	\$ 10,300	-22.12%
MISCELLANEOUS REVENUE					
DAILY OVER/SHORT		\$ (33)			
DONATIONS		2,239			
TOWN CLERK		34			
FINANCE DEPT		10			
ASSESSOR/LISTER DEPT.		56			
HIGHWAY DEPT		13			
CONSERVATION COMM.		69			
MISCELLANEOUS	4,000	1,721	8,000	4,000	-50.00%
TOTAL MISCELLANEOUS REVENUE	\$ 4,000	\$ 4,108	\$ 8,000	\$ 4,000	-50.00%
TOTAL FEES & SERVICES					
ALLOWANCE FOR TAX ADJUSTMENTS*	\$ 626,499	\$ 637,180	\$ 629,028	\$ 680,619	8.20%
TOTAL TOWN REVENUES	\$ 4,510,955	\$ 4,512,593	\$ 4,760,304	\$ 4,827,139	1.40%

* Adjusted at time of Town Report and setting tax rate.

Town of Norwich Expenditure Budget Report

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
TOWN ADMINISTRATION					
SELECTBOARD STIPEND	\$ 2,500	\$ 2,000	\$ 2,500	\$ 2,500	0.00%
TOWN MANAGER WAGE	105,386	89,065	108,977	90,579	-16.88%
TOWN MANAGER BENEFITS	16,990	11,206	17,172		-100.00%
TREASURER STIPEND	1,693	1,693	1,693	1,693	0.00%
ADMIN ASSIST WAGE	47,493	45,475	49,130	48,900	-0.47%
ADMIN ASSIST OT		9,340		1,500	
FICA TAX	10,792	9,737	11,127	9,001	-19.11%
MEDI TAX	2,524	2,292	2,602	2,105	-19.10%
HEALTH INSUR	12,970	12,961	13,209	39,695	200.51%
DISABILITY/LIFE INSURANCE	1,680	1,441	1,680	1,712	1.90%
DENTAL INSURANCE	420	411	419	840	100.48%
VT RETIREMENT	8,825	7,774	9,167	7,754	-15.42%
PROFESS SERVICES	30,000	19,091	35,000	35,000	0.00%
PROFESS SERVICES-DAM LITIGATION	25,000	-	-	-	0.00%
TELEPHONE	600	494	550	500	-9.09%
T MNGR CELL PHONE	600	550	650	600	-7.69%
T MNGR RELOCATION EXPENSE				5,000	
POSTAGE	250	75	100	100	0.00%
ADVERTISING	450	159	450	650	44.44%
MILEAGE	100	-	100	100	0.00%
OFFICE SUPPLIES	1,200	872	1,200	1,200	0.00%
OFFICE EQUIP	600	-	500	500	0.00%
DUES/MITS/EDUC	500	590	800	1,000	25.00%
COMMITTEE	500	-	500	500	0.00%

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
ENERGY COMMITTEE	1,540	1,690	1,540	1,500	-2.60%
EVCS GRANT		6,850			
VLCT MEMBERSHIP	4,628	4,628	4,705	4,872	3.55%
TOWN REPORT	6,000	5,528	6,000	6,000	0.00%
DES FUND-CITIZEN ASSISTANCE	1,000	1,000	1,000	1,000	0.00%
MISCELLANEOUS	750	-	750	750	0.00%
TOTAL	\$ 284,990	\$ 234,921	\$ 271,521	\$ 265,551	-2.20%
BOARD OF CIVIL AUTHORITY/ABATEMENT					
JUSTICES WAGE	\$ 1,400	\$ 407	\$ 600	\$ 475	-20.83%
FICA TAX	87	9	-	-	0.00%
MEDI TAX	20	2	-	-	0.00%
DUES/MTS/EDUC	300	120	300	300	0.00%
POSTAGE	225	223	225	250	11.11%
TOTAL	\$ 2,032	\$ 761	\$ 1,125	\$ 1,025	-8.89%
STATUTORY MEETINGS					
POLL WORKERS WAGE	\$ 350	253.75	\$ 325	\$ 300	-7.69%
FICA TAX	22	14.1	-	-	0.00%
MEDI TAX	5	3.3	-	-	0.00%
POSTAGE	100	78.69	200	150	-25.00%
ADVERTISING	140	171	150	170	13.33%
PRINTING	2,000	1,871	1,850	1,900	2.70%
OFFICE SUPPLIES	125	21	125	120	-4.00%
VOTING MACH EXPENSE	65	37	65	65	0.00%
VOTING MACH MAINT AGRMT	300	-	300	350	16.67%
VITG MCHN PROGRAMG	1,500	1,332	4,200	1,600	-61.90%
TOTAL	\$ 4,607	\$ 3,781	\$ 7,215	\$ 4,655	-35.48%

Town of Norwich Expenditure Budget Report

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
TOWN CLERK					
TOWN CLERK WAGE	\$ 59,663	\$ 61,093	\$ 61,687	\$ 63,459	2.87%
ASST CLK WAGE	39,030	39,203	40,353	41,517	2.88%
FICA TAX	6,119	5,920	6,251	6,509	4.12%
MEDI TAX	1,431	1,385	1,462	1,522	4.11%
HEALTH INS	31,461	28,709	26,931	28,287	5.04%
DISABILITY/LIFE INS	1,421	1,332	1,300	1,403	7.92%
DENTAL INSURANCE	840	822	840	840	0.00%
VT RETIREMENT	5,305	5,491	5,545	5,774	4.13%
DOG/CAT LICENSE	450	236	450	400	-11.11%
VITAL STATISTICS	50	3	40	30	-25.00%
TELEPHONE	515	474	515	515	0.00%
OFFICE SUPPLIES	2,000	1,964	2,000	2,000	0.00%
OFFICE EQUIPMENT	200	202	150	150	0.00%
SOFTWARE	3,125	2,834	3,265	3,000	-8.12%
DUES/MTGS/EDUC	200	55	200	150	-25.00%
DES FUND-RECORD RESTORATION	9,000	9,000	9,000	9,000	0.00%
TOTAL	\$ 160,810	\$ 158,720	\$ 159,989	\$ 164,556	2.85%

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
FINANCE DEPARTMENT					
FINANCE OFFICER WAGE	\$ 64,047	\$ 64,340	\$ 66,235	\$ 68,128	2.86%
FINANCE ASSISTANT WAGE	26,818	27,088	27,921	28,534	2.20%
FICA TAX	5,634	5,459	5,838	5,993	2.66%
MEDTAX	1,318	1,277	1,365	1,402	2.68%
HEALTH INS	15,816	11,712	8,127	8,554	5.25%
DISABILITY/LIFE INS	1,308	1,170	1,183	1,190	0.59%
DENTAL INSURANCE	686	663	681	683	0.29%
VT RETIREMENT	4,817	4,884	5,074	5,209	2.66%
TELEPHONE	500	465	500	500	0.00%
ADVERTISING	175	172	175	175	0.00%
PRINTING	75	70	75	75	0.00%
OFFICE SUPPLIES	1,500	1,153	1,500	1,500	0.00%
OFFICE EQUIPMENT	125	227	250	250	
SOFTWARE	760	802	790	790	0.00%
DUES/MTGS/EDUC	250	155	250	150	-40.00%
INDEPENDENT AUDIT	15,900	12,675	9,600	9,600	0.00%
BANK CHARGE	900	515	600	600	0.00%
TOTAL	\$ 140,628	\$ 132,828	\$ 130,164	\$ 133,333	2.43%
GENERAL ADMINISTRATION					
TELEPHONE	\$ 1,000	\$ 822	\$ 900	\$ 900	0.00%
POSTAGE METER RENTAL	750	685	685	700	2.19%
POSTAGE	2,700	2,768	2,700	3,000	11.11%
OFFICE SUPPLIES	1,250	821	1,250	1,000	-20.00%

Town of Norwich Expenditure Budget Report

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
PHOTOCOPIER	3,800	1,676	1,256	1,500	19.43%
COMPUTER SOFTWARE				900	
COMPUTER EQUIPMENT	1,600	1,887	900	-	-100.00%
WEB SITE SUPPORT	300	200	900	900	0.00%
SERVER MAINTENANCE	4,400	6,134	4,400	5,000	13.64%
DESIGNATED FUND EQUIPMENT	5,500	5,500	5,500	5,500	0.00%
TOTAL	\$ 21,300	\$ 20,493	\$ 18,491	\$ 19,400	4.92%
ASSESSOR DEPARTMENT					
LISTER WAGE	4,500	4,500	4,500	4,500	0.00%
ASSESSING CLERK WAGE	16,057	16,185	16,753	17,120	2.19%
FICA TAX	1,275	1,173	1,318	1,340	1.73%
MEDI TAX	298	274	308	313	1.73%
HEALTH INS	4,727	4,793	4,876	5,132	5.24%
DISABILITY/LIFE INS	231	229	230	230	0.00%
DENTAL INSURANCE	158	159	158	158	0.00%
VT RETIREMENT	823	817	859	877	2.15%
PROFESSIONAL ASSESSOR SERVICES	82,000	82,000	74,000	69,000	-6.76%
SOFTWARE MAINT/UPDATE	500	564	6,500	6,500	0.00%
TELEPHONE	650	508	600	600	0.00%
POSTAGE	2,650	3,097	750	750	0.00%
ADVERTISING	350	236	150	150	0.00%
PRINTING	1,800	316	150	150	0.00%
MILEAGE REIMB	50	-	50	50	0.00%
OFFICE SUPPLIES	350	347	250	250	0.00%
OFFICE EQUIPMENT	250	-	250	250	0.00%
DUES/MTGS/EDUC	500	174	500	500	0.00%
TOTAL	\$ 117,168	\$ 115,372	\$ 112,201	\$ 107,871	-3.86%

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
PLANNING/DRB DEPARTMENT					
PLAN ADMIN WAGE	\$ 63,461	\$ 63,752	\$ 65,633	\$ 67,507	2.86%
OFFICE ASST. WAGE	21,729	20,814	22,460	23,084	2.78%
FICA TAX	5,282	5,072	5,462	5,617	2.83%
MEDI TAX	1,235	1,186	1,277	1,314	2.86%
HEALTH INS	14,295	13,171	13,681	13,917	1.73%
DISABILITY/LIFE INS	714	733	714	751	5.18%
DENTAL INSURANCE	420	411	420	420	0.00%
VT RETIREMENT	3,411	3,478	3,610	3,713	2.85%
PLANNING SERVICES	3,500	752	3,000	3,000	0.00%
MAPPING	2,000	400	2,200	2,000	-9.09%
HISTORIC PRESERVATION COMMISSION	1,500	415	1,500	1,500	0.00%
HISTORIC PRES CLG GRANT	3,600	3,600	-	-	-
WOMENS CLUB GRANT	1,700	1,700	-	-	-
TELEPHONE	400	511	400	450	12.50%
POSTAGE	350	166	350	300	-14.29%
ADVERTISING	500	234	500	400	-20.00%
PRINTING	150	238	150	150	0.00%
MILEAGE REIMB	450	657	450	550	22.22%
OFFICE SUPPLIES	800	488	800	550	-31.25%
OFFICE EQUIPMENT	250	240	250	250	0.00%
DUES/MTGS/EDUC	750	415	750	750	0.00%
TWO RIVER PLANNING COMM.	4,541	4,541	4,677	4,814	2.93%
U.V. TRANSPORTATION MGMT	1,063	1,063	1,063	1,063	0.00%
TOTAL	\$ 132,101	\$ 124,041	\$ 129,347	\$ 132,099	2.13%

Town of Norwich Expenditure Budget Report

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
RECREATION DEPARTMENT					
RECREATION ADMINISTRATION					
RECREATION DIR WAGE	\$ 64,582	\$ 64,874	\$ 66,788	\$ 68,698	2.86%
FICA TAX	4,004	3,974	4,141	4,259	2.86%
MEDI TAX	936	929	968	996	2.91%
HEALTH INS	7,445	7,483	7,747	8,058	4.01%
DISABILITY/LIFE INSUR	852	841	805	862	7.08%
DENTAL INSURANCE	420	411	419	420	0.24%
VT RETIREMENT	3,471	3,537	3,673	3,778	2.86%
TELEPHONE	550	501	550	550	0.00%
POSTAGE	150	104	150	150	0.00%
ADVERTISING	50	120	50	50	0.00%
PRINTING	200	-	100	100	0.00%
DUES/MTGS/EDUC	850	1,072	850	850	0.00%
OFFICE EQUIPMENT	100	-	100	100	0.00%
MILEAGE REIMBURSEMENT	450	402	450	450	0.00%
OFFICE SUPPLIES	275	205	250	250	0.00%
TOTAL ADMINISTRATION	\$ 84,336	\$ 84,453	\$ 87,041	\$ 89,571	2.91%

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
RECREATION PROGRAMS					
INSTRUCTOR FEE	\$ 69,000	\$ 87,256	\$ 80,000	\$ 88,000	10.00%
COACHING MATERIALS	400	12	400	400	0.00%
TEE SHIRT/HAT	4,500	4,393	4,500	4,500	0.00%
EQUIPMENT	3,800	4,569	3,800	4,500	18.42%
SUMMER PROG WAGE	13,700	12,385	14,000	14,000	0.00%
REFEREE/UMPIRE	2,200	3,813	2,200	4,000	81.82%
ENTRY FEE	1,120	655	1,120	1,000	-10.71%
REGISTRATION & CREDIT CARD FEES	6,500	8,411	7,200	8,500	18.06%
M.CROSS SCHOOL RENTAL FEE	13,500	13,230	13,500	13,500	0.00%
SPECIAL EVENTS/SUPPLIES	1,000	925	1,000	1,000	0.00%
FICA	849	801	868	868	0.00%
MEDI	199	187	203	203	0.00%
UNIFORM	300	104	300	300	0.00%
TOTAL RECREATION PROGRAMS	\$ 117,068	\$ 136,741	\$ 129,091	\$ 140,771	9.05%
RECREATION FACILITIES					
REC FIELD CARE	\$ 10,000	\$ 10,759	\$ 10,000	\$ 10,000	0.00%
HUNTLEY LINE MARKING	3,200	4,267	3,200	4,300	34.38%
PORTABLE TOILET	800	353	650	650	0.00%
REPAIRS & MAINT	2,000	1,911	2,000	2,000	0.00%
WATER USAGE	350	384	350	400	14.29%
WOMEN'S CLUB GRANT	-	1,495	-	-	-
SITE WORK	500	553	250	250	0.00%
FEMA POOL-GRANT	-	-	-	-	-
DESIGNATED FUND-T COURTS	4,500	4,500	4,500	4,500	0.00%
TOTAL RECREATION FACILITIES	\$ 21,350	\$ 24,221	\$ 20,950	\$ 22,100	5.49%
TOTAL	\$ 222,754	\$ 245,415	\$ 237,082	\$ 252,442	6.48%

Town of Norwich Expenditure Budget Report

	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed	FY18/FY17 % Change
POLICE STATION					
UTILITIES					
WATER USAGE	\$ 200	\$ 284	\$ 200	\$ 300	50.00%
ELECTRICITY	3,250	2,540	3,250	3,250	0.00%
HEATING	2,250	1,395	2,250	2,250	0.00%
ADMIN TELEPHONE	4,500	3,408	4,500	4,500	0.00%
TOTAL	\$ 10,200	\$ 7,628	\$ 10,200	\$ 10,300	0.98%
REPAIRS & MAINT					
ALARM MONITORING	\$ 210	\$ 198	\$ 210	\$ 210	0.00%
SUPPLIES	250	115	250	250	0.00%
REPAIRS & MAINT	1,500	1,724	1,500	1,500	0.00%
TOTAL	\$ 1,960	\$ 2,037	\$ 1,960	\$ 1,960	0.00%
DESIGNATED FUND-POLICE STATION					
TOTAL	\$ 12,160	\$ 9,664	\$ 15,660	\$ 12,260	-21.71%
			3,500	-	-100.00%
POLICE DEPARTMENT					
WAGES & BENEFITS	\$ 81,648	\$ 74,381	\$ 84,052	\$ 86,460	2.86%
POLICE CHIEF WAGE	153,902	154,141	159,600	157,250	-1.47%
POLICE OFFICER WAGE	4,680	3,854	4,680	4,680	0.00%
ON-CALL WAGE	20,000	22,728	20,000	22,500	12.50%
OVERTIME OFFICER WAGE	42,158	42,458	43,850	44,844	2.27%
ADMINISTRATIVE WAGE	7,500	1,725	7,500	7,500	0.00%
PARTTIME OFFICER WAGE	12,500	14,604	12,500	15,000	20.00%
CROSSING GUARD WAGE					

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
GOVERNOR'S HIGHWAY SAFETY GRANT WAGE					
FICA TAX	19,988	19,354	20,339	20,971	3.10%
MEDTAX	4,675	4,526	4,757	4,904	3.10%
HEALTHINS	79,831	72,516	80,762	82,660	2.35%
DISABILITY/LIFE INS	3,999	3,631	3,500	3,750	7.14%
DELTA DENTAL	2,100	1,645	1,677	1,680	0.18%
VT RETIREMENT	19,082	20,659	21,133	22,106	4.60%
TOTAL	\$ 452,062	\$ 440,566	\$ 464,350	\$ 474,305	2.14%
COMMUNITY POLICING					
ANIMAL CONT/LEASH LAW	\$ 1,500	\$ 268	\$ 1,500	\$ 1,000	-33.33%
COMMUNITY RELATNS	1,000	1,196	1,000	1,200	20.00%
SPEED SIGNS	1,200	1,055	1,500	1,500	0.00%
TOTAL	\$ 3,700	\$ 2,519	\$ 4,000	\$ 3,700	-7.50%
EQUIPMENT & MAINTENANCE					
RADIO MAINTENANCE	\$ 1,175	\$ 647	\$ 800	\$ 800	0.00%
PETROLEUM PRODUCTS	11,500	6,372	8,500	8,500	0.00%
GRUISER VIDEO EQUIP	300	215	300	500	66.67%
GRUISER MAINT	6,000	7,935	6,500	6,500	0.00%
GRUISER SUPPLIES	700	462	700	700	0.00%
TOTAL	\$ 19,675	\$ 15,631	\$ 16,800	\$ 17,000	1.19%
GRANTS					
EQUIPMENT INCENTIVE GRANT-15	3,167	3,167	-	-	-
TOTAL	\$ 3,167	\$ 3,167	\$ -	\$ -	-

Town of Norwich Expenditure Budget Report

	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed	FY18/FY17 % Change
SUPPORT					
ADMINISTRATION	\$ 4,300	\$ 4,291	\$ 4,300	\$ 4,300	0.00%
TRAINING	2,500	1,780	2,500	2,500	0.00%
TRAINING SUPPLIES	500	598	500	500	0.00%
VIBRS	1,200	4,800	1,200	1,500	25.00%
DISPATCH SERVICES	47,465	47,314	48,750	50,700	4.00%
MILEAGE REIMB	100	-	100	100	0.00%
DUES/MTGS/EDUC	450	525	500	600	20.00%
UNIFORM	2,500	2,054	2,500	2,500	0.00%
UNIFORMS CLEANING	1,100	949	1,500	1,500	0.00%
TOTAL	\$ 60,115	\$ 62,311	\$ 61,850	\$ 64,200	3.80%
DESIGNATED FUNDS					
DESIGNATED FUND-SPECIAL EQUIP	\$ 2,500	2,500	2,500	2,500	0.00%
DESIGNATED FUND-CRUISER	5,000	5,000	10,000	10,000	0.00%
TOTAL	\$ 7,500	\$ 7,500	\$ 12,500	\$ 12,500	0.00%
TOTAL	546,219	531,693	559,500	571,705	2.18%
TOTAL POLICE STATION AND POLICE DEPT.	\$ 558,379	\$ 541,358	\$ 575,160	\$ 583,965	1.53%
FIRE/FAST STATION					
UTILITIES					
WATER USAGE	\$ 700	878	700	878	25.43%
ELECTRICITY	1,800	1,368	1,800	1,800	0.00%
HEATING	5,400	3,023	5,000	5,000	0.00%
TELEPHONE & INTERNET	1,950	2,002	1,975	2,010	1.77%
ALARM MONITORING	60	58	60	60	0.00%
TOTAL	\$ 9,910	\$ 7,328	\$ 9,535	\$ 9,748	2.23%

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
REPAIR & MAINTENANCE					
SUPPLIES	\$ 500	\$ 508	\$ 500	\$ 500	0.00%
REPAIR & MAINTENANCE DESIGNATED FUND-FIRE STATION	2,500	1,821	2,500	1,000	-60.00%
TOTAL	\$ 3,000	\$ 2,330	\$ 7,000	\$ 1,500	-78.57%
TOTAL FIRE STATION	\$ 12,910	\$ 9,658	\$ 16,535	\$ 11,248	-31.97%
FIRE/FAST DEPT.					
FIRE WAGES					
FIRE CHIEF WAGES	\$ 61,301	\$ 63,359	\$ 63,381	\$ 65,052	2.64%
FIRE OFFICER STIPEND	1,775	1,479	1,479	1,479	0.00%
FIREFIGHTERS WAGE	27,500	28,000	27,500	28,560	3.85%
FF DRILLS/MTGS WAGE	5,000	2,460	4,000	3,500	-12.50%
FICA TAX	5,926	5,793	5,974	6,113	2.31%
MEDI TAX	1,386	1,355	1,397	1,430	2.31%
HEALTH INSURANCE	938	34	938	938	0.00%
DISABILITY/LIFE INSURANCE	883	812	850	850	0.00%
VT RETIREMENT	3,142	3,217	3,169	3,297	4.04%
DENTAL INSURANCE	420	411	420	420	0.00%
TOTAL	\$ 108,270	\$ 106,919	\$ 109,109	\$ 111,638	2.32%
EMS WAGES					
EMS WAGE	\$ 5,000	\$ 4,758	\$ 5,000	\$ 5,000	0.00%
EMS DRILL WAGE	2,300	1,500	2,100	2,100	0.00%
EMS FICA TAX	453	380	440	440	0.00%
EMS MEDI TAX	106	89	103	103	0.00%
TOTAL	\$ 7,858	\$ 6,727	\$ 7,643	\$ 7,643	0.00%

Town of Norwich Expenditure Budget Report

	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed	FY18/FY17 % Change
EDUCATION & TRAINING					
FIRE EDUC/TRAINING	\$ 1,750	\$ 1,875	\$ 1,500	\$ 1,500	0.00%
EMS EDUC/TRNG	1,000	383	1,000	1,000	0.00%
FIRE DUES/MTGS/EDUC	1,200	859	1,200	1,200	0.00%
TOTAL	\$ 3,950	\$ 3,117	\$ 3,700	\$ 3,700	0.00%
TOOLS & EQUIPMENT					
FIRE TOOLS & EQUIPMENT	\$ 5,000	\$ 2,904	\$ 5,000	\$ 5,000	0.00%
EMS TOOLS/EQUIP	2,500	1,216	1,500	1,250	-16.67%
RADIO PURCH/REPAIR	1,000	35	750	750	0.00%
TOTAL	\$ 8,500	\$ 4,155	\$ 7,250	\$ 7,000	-3.45%
MAINTENANCE					
FIRE TRK R & M	\$ 9,000	\$ 13,331	\$ 12,000	\$ 13,000	8.33%
EQUIPMENT MAINTENANCE	2,000	304	2,000	2,000	0.00%
RADIO MAINTENANCE	1,000	46	900	500	-44.44%
SOFTWARE MAINTENANCE	800	675	800	800	0.00%
COMPUTER MAINTENANCE	600	64	400	400	0.00%
VEHICLE FUEL	4,250	1,938	3,500	3,500	0.00%
TOTAL	\$ 17,650	\$ 16,358	\$ 19,600	\$ 20,200	3.06%

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
SUPPORT					
RECRUITMENT	\$ 100	18 \$	100	100	0.00%
POSTAGE	110	18	75	75	0.00%
FIRE PREVENTION BOOKS & MATERIALS	100	135	100	100	0.00%
FIREFIGHTERS CASULINS	6,600	5,649	6,200	6,000	-3.23%
OFFICE SUPPLIES	400	550	400	450	12.50%
DISPATCH SERVICE	8,305	9,103	8,554	9,558	11.74%
UNIFORM	250	380	225	225	0.00%
HYDRANT RENTAL	11,200	11,700	11,700	11,700	0.00%
DRY HYDRANT	400	0	400	400	0.00%
OSHA COMPLIANCE	1,000	2,041	750	1,000	33.33%
TOTAL	\$ 28,465	\$ 29,594	\$ 28,504	\$ 29,608	3.87%
AMBULANCE EXPENDITURES					
AMBULANCE CONTRACT	\$ 94,326	107,062 \$	97,156	130,235	34.05%
AMBULANCE LIAB	4,400	222	5,000	3,750	-25.00%
TOTAL	\$ 98,726	\$ 107,284	\$ 102,156	\$ 133,985	31.16%
DESIGNATED FUNDS					
DESIGNATED FUND-APPARATUS	\$ 64,622	\$ 64,622	\$ 65,975	\$ 63,000	-4.51%
DESIGNATED FUND-EQUIPMENT	5,000	5,000	4,000	20,610	415.25%
TOTAL	69,622	69,622	69,975	83,610	19.49%
TOTAL FIRE DPT	343,041	343,776	347,936	397,384	14.21%
TOTAL FIRE STATION AND FIRE DPT.	\$ 355,951	\$ 353,434	\$ 364,471	\$ 408,632	12.12%

Town of Norwich Expenditure Budget Report

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
EMERGENCY MANAGEMENT					
DEBT SERVICE ON TOWER BOND	\$ 60,519	\$ 60,519	\$ 60,122	\$ 32,662	-45.67%
TOWER POWER	500	616	600	600	0.00%
EMERG MAN ADMIN	150	50	100	100	0.00%
EMERG MINGMT SUPPLIES	100	-	100	100	0.00%
GENERATOR FUEL	300	62	300	300	0.00%
EMERG GEN MAINT	6,000	8,481	5,000	5,000	0.00%
BASE RADIO MAINTENANCE PD & DPW	1,000	-	1,000	1,000	0.00%
DESIGNATED FUND-GENERATORS	5,000	5,000	5,000	5,000	0.00%
TOTAL	\$ 73,569	\$ 74,728	\$ 72,222	44,762	-38.02%
CONSERVATION COMM.					
DUES/MTGS/EDUC	\$ 850	\$	\$ 850	\$ 850	0.00%
SPKRS/PUBLIC INFO	500		300	300	0.00%
PUBLICITY	300	250	300	300	0.00%
TRAILS	3,300	197	3,000	3,000	0.00%
WATER QUAL MONIT	500	-	500	500	0.00%
MILT FRYE NATURE AREA	-	3,639	900	900	0.00%
GILE MTN		3,809			
NATRL RESRCS INVEN	1,500	99	1,100	1,100	0.00%
PROJECT RESTORATION				1,000	
WOMAN'S CLUB GRANT	2,000	2,000	-		
GRANT EXPENSE	12,616	12,616	-		
TOTAL	\$ 21,566	\$ 22,610	\$ 6,950	\$ 7,950	14.39%

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
PUBLIC WORKS DEPARTMENT					
HIGHWAY DIVISION					
HIGHWAY-WAGES & BENEFITS					
DIRECTOR OF PUBLIC WORKS					
ROAD CREW WAGES	\$ 84,396	\$ 73,450	\$ 87,259	\$ 89,775	2.88%
ROAD CREW OVERTIME	250,485	236,379	252,737	257,789	2.00%
PAGER COMPENSATION	28,750	11,561	28,750	28,750	0.00%
FICA & MEDICARE	2,750	1,650	1,650	1,650	0.00%
HEALTH INSURANCE	28,028	24,549	28,335	28,914	2.04%
DISABILITY & LIFE INSURANCE	98,950	95,110	104,685	108,436	3.58%
DENTAL INSURANCE	4,822	4,125	4,822	4,540	-5.85%
RETIREMENT	2,520	2,315	2,530	2,520	-0.40%
TOTAL	\$ 520,394	\$ 465,765	\$ 530,864	\$ 543,163	2.32%
MATERIALS					
SALT & CHEMICALS	\$ 115,000	\$ 43,652	\$ 119,600	\$ 123,188	3.00%
SAND	61,600	5,341	61,600	61,600	0.00%
DUST CONTROL	20,000	14,755	20,000	20,000	0.00%
GRAVEL & STONE	65,000	43,358	50,000	50,000	0.00%
CULVERTS & OTHER ROAD SUPPLIES	15,400	7,604	12,000	12,000	0.00%
ASPHALT PRODUCTS	2,700	16,876	7,100	10,100	42.25%
BRIDGE REPAIR & MAINTENANCE	5,000	-	2,000	2,000	0.00%
OTHER PROJECTS	5,000	1,167	5,000	5,000	0.00%
SIGNS	4,500	2,753	4,500	4,000	-11.11%
TOTAL	\$ 294,200	\$ 135,506	\$ 281,800	\$ 287,888	2.16%

Town of Norwich Expenditure Budget Report

	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed	FY18/FY17 % Change
CONTRACTED SERVICES					
PLOWING & SANDING	\$ 16,139	\$ -	\$ 19,000	\$ 19,000	0.00%
ROAD SWEEPING	7,150	2,615	7,150	5,000	-30.07%
LEAF REMOVAL	5,000	8,520	6,000	8,000	33.33%
STREETLIGHTS	12,000	11,011	10,000	11,000	10.00%
TREE CUTTING & REMOVAL	12,000	15,390	12,000	12,000	0.00%
UNIFORMS	7,072	7,358	7,638	8,000	4.74%
PAVING	60,000	59,874	60,000	60,000	0.00%
OTHER PROJECTS	5,000	16,370	5,000	7,500	50.00%
CRACK SEALING	20,000	31,250	31,250	35,000	12.00%
PAVEMENT MARKING	20,000	16,201	20,000	20,000	0.00%
TOTAL	\$ 164,361	\$ 168,588	\$ 178,038	\$ 185,500	4.19%
EQUIPMENT					
OUTSIDE REPAIRS	\$ 35,236	\$ 33,418	\$ 37,500	\$ 37,500	0.00%
PARTS & SUPPLIES	37,500	39,813	37,500	38,000	1.33%
PETROLEUM PRODUCTS	55,000	29,558	50,000	47,000	-6.00%
TOTAL	\$ 127,736	\$ 102,789	\$ 125,000	\$ 122,500	-2.00%
HIGHWAY GARAGE					
ELECTRICITY	\$ 3,120	\$ 1,129	\$ 3,120	\$ 3,120	0.00%
PROPANE	9,000	6,195	9,000	9,000	0.00%
TELEPHONE	2,750	2,076	2,000	2,000	0.00%
SUPPLIES	2,000	1,071	1,500	1,500	0.00%
ALARM MONITORING	250	465	250	500	100.00%
REPAIRS & MAINTENANCE	5,150	717	5,150	5,150	0.00%
TOOLS	3,000	2,072	2,500	2,500	0.00%
ADMINISTRATION	5,900	14,504	6,850	8,000	16.79%
DESIGNATED FUND-GARAGE			36,460	50,000	37.14%
TOTAL	\$ 31,170	\$ 28,228	\$ 66,830	\$ 81,770	22.36%

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
CAPITAL EXPENDITURES					
DESIGNATED FUND-EQUIPMENT	\$ 135,000	\$ 135,000	\$ 135,000	\$ 40,000	-70.37%
DESIGNATED FUND-SIDEWALK			10,000	10,000	0.00%
DESIGNATED FUND-PAVING	275,000	275,000	275,000	275,000	0.00%
DESIGNATED FUND-BRIDGES	35,000	35,000	35,000	85,000	142.86%
TOTAL	\$ 445,000	\$ 445,000	\$ 455,000	\$ 410,000	-9.89%
TOTAL-HIGHWAY DIVISION					
	\$ 1,582,861	\$ 1,345,877	\$ 1,637,532	\$ 1,630,821	-0.41%
BUILDINGS & GROUNDS DIVISION					
BUILDINGS & GROUNDS WAGES & BENEFITS					
BUILDING & GROUND WAGES	\$ 77,678	\$ 78,394	\$ 78,459	\$ 79,930	1.88%
OVERTIME WAGES	7,500	3,523	6,000	3,700	-38.33%
PAGER COMPENSATION	550	550	550	550	0.00%
FICA & MEDICARE	6,558	6,450	6,503	6,440	-0.97%
HEALTH INSURANCE	31,461	24,585	28,104	29,149	3.72%
DISABILITY & LIFE INSURANCE	1,119	1,125	1,067	1,187	11.25%
DENTAL INSURANCE	420	461	419	420	0.24%
RETIREMENT	4,608	4,504	4,675	4,630	-0.96%
TOTAL	\$ 129,894	\$ 119,593	\$ 125,777	\$ 126,006	0.18%
MATERIALS					
GARDEN SUPPLIES & PLANTS	\$ 1,400	\$ 1,434	\$ 1,700	\$ 1,500	-11.76%
CONTRACTED SERVICES					
FOLEY PARK & MEDIANS	\$ 4,750	\$ 4,113	\$ 4,750	\$ 4,750	0.00%
UNIFORMS	1,700	1,727	2,100	2,100	0.00%
TOTAL	\$ 6,450	\$ 5,840	\$ 6,850	\$ 6,850	0.00%

Town of Norwich Expenditure Budget Report

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
EQUIPMENT					
OUTSIDE REPAIRS	\$ 1,200	\$ 1,667	\$ 1,300	\$ 1,500	15.38%
PARTS & SUPPLIES	2,000	1,973	1,800	1,900	5.56%
PETROLEUM PRODUCTS	2,800	2,082	2,800	2,500	-10.71%
TOOLS	350	623	300	300	0.00%
TOTAL	\$ 6,350	\$ 6,345	\$ 6,200	\$ 6,200	0.00%
CAPITAL EXPENDITURES					
DESIGNATED FUNDEQUIPMENT	15,000	15,000	15,000	7,000	-53.33%
TOTAL-BUILDING AND GROUNDS DIVISION	\$ 159,094	\$ 148,212	\$ 155,527	\$ 147,556	-5.12%
SOLID WASTE DIVISION					
SOLID WASTE WAGES & BENEFITS	\$ 28,549	\$ 33,771	\$ 36,937	\$ 34,637	-6.23%
TRANSFER STATION WAGES	2,183	2,584	2,826	2,650	-6.24%
FICA & MEDICARE					
TOTAL	\$ 30,732	\$ 36,354	\$ 39,763	\$ 37,287	-6.23%
CONTRACTED SERVICES					
GUVSWMD ASSESSMENT	\$ 44,832	\$ 43,187	\$ 40,968	\$ 37,554	-8.33%
MUNICIPAL SOLID WASTE	53,500	48,095	51,500	50,000	-2.91%
RECYCLING	32,000	36,669	32,000	37,000	15.63%
C & D WASTE DISPOSAL				25,000	
HOUSEHOLD HAZARDOUS WASTE	5,000	-	5,000	0	0.00%
FOOD WASTE DISPOSAL				5,000	
UNIFORMS	500	188	500	500	0.00%
TOTAL	\$ 135,832	\$ 128,139	\$ 133,000	\$ 155,054	16.58%

	FY16	FY16	FY17	FY18	FY18/FY17
	Budget	Actual	Budget	Proposed	% Change
EQUIPMENT					
REPAIRS & MAINTENANCE	\$ 3,800	\$ -	\$ 3,000	\$ 3,000	0.00%
PARTS & SUPPLIES	1,700	930	1,500	1,000	-33.33%
SMALL EQUIPMENT	300	484	300	300	0.00%
TOTAL	\$ 5,800	\$ 1,414	\$ 4,800	\$ 4,300	-10.42%
TRANSFER STATION					
PURCHASED SERVICES	\$ -	\$ 1,170	\$ 1,170	\$ 1,170	0.00%
ELECTRICITY	1,300	945	1,500	1,200	-20.00%
PROPANE	750	341	750	600	-20.00%
TELEPHONE	450	429	450	450	0.00%
ADMINISTRATION	3,500	2,495	2,500	2,500	0.00%
FRANCHISE TAX TO VERMONT	2,900	2,367	2,900	2,900	0.00%
TOTAL	\$ 8,900	\$ 7,746	\$ 9,270	\$ 8,820	-4.85%
CAPITAL EXPENDITURES					
DESIGNATED FUND-EQUIPMENT	8,000	8,000	8,000	8,500	6.25%
TOTAL-TRANSFER STATION DIVISION	\$ 189,264	\$ 181,653	\$ 194,833	\$ 213,961	9.82%

Town of Norwich Expenditure Budget Report

	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed	FY18/FY17 % Change
TRACY HALL					
WATER USAGE	\$ 450	\$ 498	\$ 450	\$ 500	11.11%
ELECTRICITY	11,500	9,606	10,000	9,700	-3.00%
HEATING	15,000	11,292	16,500	16,500	0.00%
ALARM MONITORING	250	645	250	600	140.00%
ELEVATOR MAINT	3,000	3,284	3,000	3,300	10.00%
BUILDING SUPPLIES	3,000	3,832	3,000	3,900	30.00%
REPAIRS & MAINT	10,000	15,514	10,000	15,000	50.00%
CUSTODIAN PAGER	100	-	100	100	0.00%
MILEAGE REIMB	-	-	100	100	0.00%
BANDSTAND & SIGN ELECTR	1,100	705	1,000	800	-20.00%
DESIGNATED FUND-TRACY HALL				20,000	
TOTAL TRACY HALL	\$ 44,400	\$ 45,376	\$ 44,400	\$ 70,500	58.78%
TOTAL PUBLIC WORKS DEPARTMENT	\$ 1,975,619	\$ 1,721,118	\$ 2,032,292	\$ 2,062,838	1.50%
DEBT SERVICE EXPENDITURES					
PUBLIC SAFETY FACILITY BOND	\$ -	\$ -	\$ -	\$ -	-
DEBT INTEREST	-	-	-	45,000	
TOTAL	\$ -	\$ -	\$ -	\$ 45,000	
TAX EXPENDITURES					
TAX ADJUSTMENTS & ABATEMENT	\$ 5,000	3,745	5,000	5,000	0.00%
INTEREST	-	0	-	-	
TOTAL	\$ 5,000	\$ 3,745	\$ 5,000	\$ 5,000	0.00%

	FY16 Budget	FY16 Actual	FY17 Budget	FY18 Proposed	FY18/FY17 % Change
INSURANCES					
PROP & CAS INSURANCE	\$ 80,200	\$ 82,475	\$ 82,500	\$ 86,000	4.24%
UNEMP INS RATE ASSMT	5,236	5,290	5,236	5,300	1.22%
WORKER'S COMP INS	84,000	109,866	117,026	132,000	12.80%
TOTAL	\$ 169,436	\$ 197,631	\$ 204,762	\$ 223,300	9.05%
TOTAL TOWN EXPENDITURES	\$ 4,245,911	\$ 3,950,955	\$ 4,327,993	\$ 4,462,378	3.11%
TOWN VOTED ARTICLES					
NORWICH HIGHWAY GARAGE			\$ 27,000	\$ -	-
NORWICH PUBLIC SAFETY ARCHITECTURAL SERVICES			17,000	\$ -	-
			<u>\$ 44,000</u>		
TOTAL TOWN EXPENDITURES WITH VOTED ARTICLES			\$ 4,371,993		

Town of Norwich Expenditure Budget Report

	FY16 Budget	FY16 Actual	FY17 Proposed	FY18 Proposed	FY18/FY17 % Change
OTHER MONETARY ARTICLES					
ADVANCE TRANSIT	\$ 12,860	\$ 12,860	\$ 12,860	\$ 13,120	2.02%
GOOD BEGINNINGS	3,000	3,000	3,000	3,000	0.00%
GREEN MOUNTAIN ECONOMIC DEVELOPMENT CORP				1,693	
HEADREST	2,500	2,500	2,500	2,500	0.00%
NORWICH AMERICAN LEGION	1,500	1,500	1,500	1,500	0.00%
NORWICH CEMETERY ASSOCATN	15,000	15,000	15,000	15,000	0.00%
NORWICH CHILD CARE SCHOLARSHIP	4,348	4,348	4,348	4,348	0.00%
NORWICH HISTORICAL SOCIETY	8,000	8,000	8,000	8,000	0.00%
NORWICH LIONS CLUB FIREWORKS	3,000	3,000	3,000	3,000	0.00%
NORWICH PUBLIC LIBRARY - OPERATING	257,500	257,500	265,000	272,950	3.00%
RSVP	500	500	500	500	0.00%
SEVCA	3,750	3,750	3,750	3,750	0.00%
THE FAMILY PLACE	4,000	4,000	6,000	6,000	0.00%
UPPER VALLEY TRAILS ALLIANCE	2,000	2,000	2,000	2,000	0.00%
VISITING NURSE ASSOC. & HOSPICE	15,600	15,600	15,600	15,600	0.00%
WHITE RIVER COUNCIL ON AGING	5,300	5,300	5,300	5,300	0.00%
WINDSOR COUNTY PARTNERS	1,000	1,000	1,000	1,000	0.00%
WISE	2,500	2,500	2,500	2,500	0.00%
YOUTH-IN-ACTION	3,000	3,000	3,000	3,000	0.00%
TOTAL VOTED MONETARY ARTICLES	\$ 345,358	\$ 345,358	\$ 354,858	\$ 364,761	2.79%
TOTAL TOWN EXPENDITURES IF ALL ARTICLES	\$ 4,591,269	\$ 4,296,313	\$ 4,726,851	\$ 4,827,139	2.12%

Designated & Special Purpose Funds

Fund Name	Balance 6/30/2015	Interest	Town Appropriation	Donations & Other Income	Expense	Expense Description	Balance 6/30/16	Additions FY17	Proposed Additions FY18	
Affordable Housing	\$ 45,172	\$ 114	\$	\$			\$ 45,286	\$	\$	
Altra Grant	\$ 102	0					102			
Bandsand Fund	1						1			
Bridges	122,475	304	35,000	45,441	50,490	Bridge 42 Turnpike Rd	152,730	35,000	85,000	
Buildings & Grounds	17,695	58	15,000		20,994	2008 Dodge RAM 2500	11,759	15,000	7,000	
Conservation Comm	221,059	465		13,133	53,339	Gile Mountain \$ 14,339 UVLT \$ 39,000	181,319			
Citizen Assistance	1,552	5	1,000		214	Heating Assistance	2,343	1,000	1,000	
Corridor Tree	128	0					129			
Communications Study	28,141	71					28,212			
Fire Apparatus	325,123	915	64,622				390,660	65,975	63,000	
Fire Equipment	56,914	149	5,000		5,367	Various Fire Equipment	56,696	4,000	20,610	
Fire Station	23,048	50			6,270	New Boiler for Heating	16,828	4,000		
General Administration	16,486	52	5,500				22,038	5,500	5,500	
Generators		7	5,000				5,007	5,000	5,000	
Gospel Leesland	607	1			608	Transferred to Trustees of Public Funds				
Highway Equipment	221,678	730	135,000		19,042	Grader Lease Payment	338,366	135,000	40,000	
Highway Garage	19,040	47			531	DeWolfe Engineers	18,556	63,460	50,000	
Kids & Cops Fund	921	1			922	Transferred to Police Special Equipment Fund				
Land Management Council	14,175	33		1,626	1,626	Bridge for Parcel 5	14,208			
Long Term Facility Study	18,874	48			6,330	Jay White Public Safety Facility	12,591	17,000		
Main Street Flags	1,403	3			103	Flag Poles	1,304			
Paving	30,170	182	275,000		333,609	Route 132 and various other sites- State of VT Paving Grant	134,605	275,000	275,000	
Police Cruiser	72,032	189	5,000				77,221	10,000	10,000	
Police Special Equip	8,849	28	2,500		922		12,299	2,500	2,500	
Police Station	3,975	10					3,985	3,500		
Record Restoration	16,600	52	9,000		3,964	Second half of \$ 7959 payment to scan, microfilm Books 155-193	24,972	9,000	9,000	
Recreation	32,879	83		3,284			32,962			
Recreation Scholarships	1,580	5		1,429	420	Scholarships for Recreation Programs	2,593			
School Leesland	470	1			471	Transferred to Trustees of Public Funds				
Sidewalk Fund	46,587	118					46,704	10,000	10,000	
Solid Waste	29,909	87	8,000				37,997	8,000	8,500	
Tennis Courts	10,113	32	4,500				14,645	4,500	4,500	
Tower Construction	10						10			
Town Pool Fund	27,076	42			22,672	Transfer of General Fund Expenses for pool engineering/FEMA	4,446			
Town Reappraisal	2,251	2			2,253	GIS Software & New Computer	25,993		20,000	
Tracy Hall	25,927	66					1,075			
WCTU Fountain	1,072	3								
Total	\$ 1,444,096	\$ 3,931	\$ 570,122	\$ 228,697	\$ 529,224		\$ 1,717,641	\$ 673,435	\$ 616,610	-8.44%

Norwich Trust Funds

Balances	<u>July 1, 2015</u>	<u>June 30, 2016</u>
Perpetual Care Funds	\$ 91,196.60	\$ 94,045.51
Sales of Cemetery Lots Funds	34,172.34	37,725.36
Union Village Cemetery Perpetual Care Funds	36,495.24	36,495.24

	\$ 161,864.18	\$ 168,266.11
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RECONCILIATION STATEMENT

Balance - July 1, 2015	\$	\$ 161,864.18
Income:		
Interest on Cemetery Trust Funds	1,450.30	
Cemetery Lots Sold during the year	5,100.00	
Sub-total		6,550.30
Payments:		
Refunds of Lots previously purchased	-	
Norwich Cemetery Comm - partial interest pd Perp Care	148.37	
Sub-total		(148.37)
Balance - June 30, 2016		\$ 168,266.11

DEPOSITS / INVESTMENTS

Perpetual Care, Savings Account, Mascoma Savings Bank	\$ 100.09
Sale of Lots, Savings Account, Mascoma Savings Bank	100.09
Perpetual Care, 5-Year CD, Mascoma Savings Bank-1.25%	45,929.58
Sale of Lots, 5-Year CD, Mascoma Savings Bank-1.25%	35,072.95
Perpetual Care, 3-Year CD, Mascoma Savings Bank-0.75%	40,300.74
Perpetual Care, 12-Month CD, Mascoma Savings Bank-0.40%	44,210.34
Sale of Lots, 12-Month CD, Mascoma Savings Bank-0.40%	2,552.32
	\$ 168,266.11

John Currier, Ann Harvey, Cheryl A. Lindberg – Trustees

Treasurer's Report

The Town Treasurer's statutory duties include: paying orders authorized by the Selectboard, School Board and Cemetery Commissioners; investing moneys with the approval of the legislative body; appointing an Assistant Treasurer; and being a member of the Board of Abatement. Historically, the Treasurer served automatically as a member of the Norwich (NFC) and Dresden Finance Committees (DFC). When the Finance Committee became an appointed Selectboard committee, the Treasurer continued to be a member until the Selectboard and School Board agreed to the current selection process. As of 6/30/15, no one has applied. Without an NFC, there is no DFC. In my opinion, this is a great loss to the voters. No longer will budgets be opined on by an independent voice.

The General Fund of the Town ended FY16 with a surplus. Schedule A of the Independent Auditor's Report (pg I-80) identifies the categories that were over and under budget for the year. There were budget amendments during FY16 that increased budgeted Revenues and Grant Income by \$69,676 and budgeted Expenditures by a net of (\$7,166). When compared to actual 2016 results, the Revenues exceeded budget and Expenditures were lower than budget, resulting in an excess of Revenues over Expenditures of \$216,281. Revenue categories that were significantly over budget were Charges for Services, Penalties and Interest and Intergovernmental. In total, Revenues were only \$1,639 over budget due to an adjustment for FEMA Grant revenues of (\$32,084). Actual 2016 expenditures were under budget by \$303,302. Public Safety, General Government and Public Works had the largest under budget results. After Other Financing Resources (Uses) of (\$585,122), the Net Excess of Revenues over Expenditures was \$216,281. The GAAP version of this information is Statement E (pg I-62). The accompanying footnotes are an important part of the financial results and should be read in conjunction with the statements.

During the past year, I attended Selectboard and Schoolboard meetings, as well as Vermont Treasurer workshops and Vermont and New England conferences. I provided quarterly investment reports to the respective Boards and discussed them at meetings when necessary. As of June, 2016, I became the 2nd Vice President of the Vermont Government Finance Officers' Association Board. I continue to serve as one of three Vermont representatives to the New England States GFOA Board. In 2016, I was elected to serve as the 2nd Vice President of the NESGFOA Board. I was re-elected Treasurer of the Dresden School District in March 2016 and provided quarterly investment reports to the Dresden School Board during FY16.

As always, I would like to express my appreciation to those elected officials that serve our Town. I encourage the residents of Norwich to stay involved in our Town and School governments. Please consider applying for membership to the Norwich Finance Committee in 2017. This is an important committee for the taxpayers.

Cheryl A. Lindberg, Treasurer

Town of Norwich, Vermont

**Independent Auditors' Report
and
Management's Financial Statements**

June 30, 2016

Ron L. Beaulieu & Company
CERTIFIED PUBLIC ACCOUNTANTS

TOWN OF NORWICH, VERMONT

JUNE 30, 2016

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Ron L. Beaulieu & Company

CERTIFIED PUBLIC ACCOUNTANTS

www.rlbc.com
accting@rlbc.com

41 Bates Street
Portland, Maine 04103

Tel: (207) 775-1717
Fax: (207) 775-7103

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen of
Town of Norwich, Vermont
Norwich, VT

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Norwich, Vermont, as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of each major governmental fund and the aggregate remaining fund information of the Town of Norwich, Vermont, as of June 30, 2016, and the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion, analysis and budgetary comparison information, and pension schedules on pages 3.1 through 3.8 and 26 through 29 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have issued our report dated January 06, 2017 on our consideration of the Town of Norwich, Vermont's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Town of Norwich, Vermont's internal control over financial reporting and compliance.

Ron L. Beaulieu & Co.

Portland, Maine
VT Registration #192.0083411
January 06, 2017

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED, June 30, 2016

Our discussion and analysis of the Town of Norwich, Vermont's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2016. Please read it in conjunction with the Town's financial statements.

Financial Highlights

Government Wide Financials: Audit Statements A & B:

- The Town's total net position increased by \$284,166 from last year primarily due to increases in restricted and unrestricted assets (Table 1).
- The net investment in capital assets decreased by \$255,724 or 3.43 % due to bond debt and depreciation and a prior year adjustment. (Table 1)
- Restricted net position increased by \$192,947 or 13.36%. The increase is due to funds for capital projects (Table 1).
- Unrestricted net position increased by \$291,417 or 23.86% (Table 1).
- The cost of all of the Town's programs was \$4,462,843, a 2.09% decrease over 14-15 (Table 2).
- The revenue for all town programs was \$4,747,009, an increase of \$148,520 or 3.23% from 14-15. (Table 2).
- Table 3 shows how government expenses, after revenues for grants, fees and donations are deducted, are supported by taxes as shown by percentages.

Fund Financials: Audit Statements C through F:

- In the Major/General Fund column, revenues and expenditures now include the General Fund and what was formerly classified as Special Revenue Funds. This change is the result of the Government Accounting Standards Board Statement 54 which was implemented in 2010.
- In Statement C, the Assigned Fund Balance of \$ 334,199 represents the fund balance of the Special Revenue Funds and the Unassigned \$1,231,120 represents the fund balance of the General Fund. This unassigned fund balance is an increase of 19.58% over 14-15.
- A decrease in fund balance was anticipated at the time of setting the tax rate of \$180,536. (The use of fund balance reduces the amount of taxes raised) As a result of operations, fund balance was increased by \$ 216,281 (Schedule A).
- The Non major Funds report an increase in fund balance 13.36% or \$192,947 increasing the fund balance to \$1,637,354 (Statement E).

Using This Annual Report

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (Statements A and B) provide information about the activities of the Town as a whole and present a longer-term view of the Town's finances. Fund financial statements start with Statement C. For governmental funds, these statements tell how these services were financed in the short-term as well as what remains for future spending. Fund financial

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED, June 30, 2016

Statements, also report the Town's operations in more detail than the government-wide statements by providing information about the Town's most significant funds.

Reporting the Town as a Whole

The government-wide financial statements are on Statements A and B. One of the most important questions asked about the Town's finances is, "Is the Town as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about the Town as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. Revenues are recognized when transactions occur and expenses are recognized when liabilities are incurred. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Town's net position and changes in it. You can think of the Town's net position – the difference between assets and liabilities – as one way to measure the Town's financial health, or financial position. Over time, increases or decreases in the Town's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other non-financial factors, however, such as changes in the Town's property tax base and the condition of the Town's roads, to assess the overall health of the Town.

In the Statement of Net Position and the Statement of Activities, we report the Town's governmental activities:

- **Governmental activities** – Most of the Town's basic services are reported here, including the public safety, highway and streets, solid waste, cemetery, recreation, and general administration. Property taxes and state and federal grants finance most of these activities.

Reporting the Town's Most Significant Funds

The fund financial statements C through F provide detailed information about the most significant funds – not the Town as a whole. Some funds are required to be established by Vermont law and by bond covenants. However, the Town Selectboard establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money. The Town has governmental funds which use the following accounting approach.

- **Governmental funds** – The Town's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash, or when revenue is measurable and available

[3.2]

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED, June 30, 2016

and expenditures when the liability is incurred. The governmental fund statements provide a detailed short-term view of the Town's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in Statements D and F that are included in the financial statements.

The Town as a Whole

The Town's combined net position increased by \$284,166 (Statement B) from a year ago. The analysis below, focuses on the net position (Table 1) and change in net position (Table 2) of the Town's governmental activities.

**Table 1
Net Position**

	Governmental Activities		
	2016	2015	Net Change
Current and other assets	\$ 3,618,285	\$ 3,295,325	\$ 322,960
Capital assets	6,116,522	6,443,771	(327,249)
Total assets	<u>9,734,807</u>	<u>9,739,096</u>	<u>(4,289)</u>
Deferred outflow-Pension	206,286	57,557	148,729
Other liabilities	312,923	332,467	(19,544)
Long term liabilities	534,317	493,885	40,432
Total liabilities	<u>847,240</u>	<u>826,352</u>	<u>20,888</u>
Uncamed revenue	<u>98,900</u>	<u>203,988</u>	<u>(105,088)</u>
Net position:			
Net investment in capital assets	5,844,989	6,100,713	(255,724)
Restricted	1,637,354	1,444,407	192,947
Unrestricted	1,512,610	1,221,193	291,417
Prior Year adjustment to capital assets	<u>(55,526)</u>	<u>(55,526)</u>	<u>55,526</u>
Total net position	<u>\$ 8,994,953</u>	<u>\$ 8,710,787</u>	<u>\$ 284,166</u>

The unrestricted net position, the part of net position that can be used to finance day-to-day operations without constraints, changed from \$ 1,221,193 as of June 30, 2015 to \$ 1,512,610 an increase of \$ 291,417.

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED, June 30, 2016

Table 2
Change in Net Position

	Governmental Activities		
	2016	2015	Net Change
REVENUES			
Program revenues:			
Charges for services	\$ 376,676	\$ 387,182	\$ (10,506)
Operating grants and contributions	215,170	358,066	(142,896)
General revenues:			-
Property taxes	3,815,115	3,785,421	29,694
Intergovernmental	222,723	-	222,723
Penalty and interest on delinquent taxes	55,338	41,065	14,273
Licenses & Permits	10,947	-	10,947
Fines & Forfeitures	7,702	-	7,702
Earnings from investments-unrestricted	-	1,246	(1,246)
Earnings from investments-restricted	7,620	8,434	(814)
Miscellaneous	35,718	24,475	11,243
Donations	-	1,600	(1,600)
Gain (loss) on disposal of equipment	-	(9,000)	9,000
Total revenues	<u>4,747,009</u>	<u>4,598,489</u>	<u>148,520</u>
PROGRAM EXPENSES			
General government	1,543,196	1,390,995	152,201
Public Works	1,345,615	1,957,897	(612,282)
Public Safety	840,711	930,012	(89,301)
Recreation	263,587	235,327	28,260
Capital outlay	461,698	-	461,698
Cemetery	-	28,341	(28,341)
FEMA	-	5,098	(5,098)
Interest on long-term debt	8,036	8,543	(507)
Total program expenses	<u>4,462,843</u>	<u>4,556,213</u>	<u>(93,370)</u>
Increase in net position	<u>\$ 284,166</u>	<u>\$ 42,276</u>	<u>\$ 241,890</u>

[3.4]

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED, June 30, 2016

Governmental Activities

The increase in net position for governmental activities was \$284,166 in 2016. This amount is how much revenues exceeded expense. Compared to 2015, revenues increased by \$148,520. Expenses decreased by \$93,370. (Table 2- Change in Net Position) and Statement B. (Please note that our auditing firm has changed and their account groupings are organized differently than our former firm.)

The cost of all governmental activities this year was \$4,462,843. (Table 2 and Statement B) However, as shown in the Statement of Activities, Statement B, the amount that Town taxpayers ultimately financed for the activities through Town taxes was \$3,870,997 because some of the costs were paid by those who directly benefitted from the programs (\$376,676) or by other governments and organizations that subsidized certain programs with grants and contributions (\$215,170).

Table 3 presents the cost of each of the Town's programs – general government, public works, public safety, recreation, capital outlays and interest on debt– as well as each program's net cost (total cost less revenue generated by the activities). The net cost shows the financial burden that was placed on the Town's taxpayers by each of these functions.

**Table 3
Governmental Activities**

	2016			2015	
	Total Cost of Services	Net Cost of Services	2016% Support From Taxes	Total Cost of Services	Net Cost of Services
General Government	\$ 1,543,196	\$ 1,481,596	96.01%	\$ 1,390,995	\$ 1,237,214
Public Works	1,345,615	1,011,834	75.19%	1,957,897	1,690,362
Public Safety	840,711	831,103	98.86%	930,012	851,803
Recreation	263,587	76,730	29.11%	235,327	(4,329)
Capital Outlay	461,698	461,698	100.00%	0	0
Cemetery	-	-	0.00%	28,341	22,274
FEMA	-	-	0.00%	5,098	5,098
Interest on debt	8,036	8,036	100.00%	8,543	8,543
Totals	\$ 4,462,843	\$ 3,870,997		\$ 4,556,213	\$ 3,810,965

The Town's Funds

As the Town completed the year, its governmental funds (as presented in the Balance Sheet on Statement C) reported a combined fund balance of \$3,244,499 an increase of \$507,817 from last year's total of \$2,736,682. It should be noted that the General Fund and Special Revenue Funds are now combined in the first column as Major/General and removed from the Non-Major funds. This change is the result of the Government Accounting Standards Board Statement 54 which was implemented in 2010.

TOWN OF NORWICH, VERMONT
 MANAGEMENT'S DISCUSSION AND ANALYSIS
 YEAR ENDED, June 30, 2016

Schedule A compares actual to budget for the General Fund. Actual revenues exceeded actual expenditures (including transfers to capital funds) by \$216,281.

The most significant variances of actual to budget were as follows:

	Final Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
FEMA Grant Revenues	\$ -	\$ (32,084)	\$ (32,084)
Charges for Services	299,860	376,677	76,817
Expenditures:			
Public Works	1,523,921	1,261,797	262,124
General Government	1,361,046	1,323,714	37,332

The revenue budget to actual had a favorable balance of \$1,639. Charges for Services were \$ 76,817 more than budgeted due to an increase in transfer station and recreation fees. The FEMA Grant Revenues of (\$32,084) represent revenue that was anticipated from FEMA for reimbursement of expenses on engineering and consulting on the town pond/dam. It was determined that this project would not be completed therefore the anticipated revenue would not be received. Authorized expenditures were under spent by \$303,302. Public Works was underspent by \$262,124 because of a mild winter, and the consequent reduction in the purchase of materials, reduced overtime and personnel. General Government was underspent by \$37,322. This is generally the net result of a savings in Town Administration of \$ 56,919 and over spending on insurances of \$28,195. The difference of \$ 8,598 is made up by underspending in several departments.

Capital Asset and Debt Administration

Capital Assets

As found in audit Note 4 and Table 4 below, the June 30, 2016 net capital assets are \$6,116,522. This represents a broad range of capital assets, including public works, police and fire equipment, buildings, and infrastructure, net of accumulated depreciation. This amount represents a net decrease (including additions, deletions, fixed asset retirements and depreciation) of \$327,249 over last year.

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED, June 30, 2016

Table 4
Capital Assets at Year-End
(Net of Accumulated Depreciation)

	Governmental Activities	
	2016	2015
Land	\$ 653,559	\$ 653,559
Art	11,140	11,140
Vehicles	1,738,875	1,691,762
Mobile equipment	1,057,085	1,082,702
Infrastructure	5,322,093	5,041,133
Buildings and improvements	1,928,183	1,962,665
Equipment	1,001,422	1,017,628
Less: Accumulated depreciation	(5,595,835)	(5,016,818)
Totals	\$ 6,116,522	\$ 6,443,771

Additions to capital assets were \$ 325,223. This year's major additions included:

Paving	\$ 243,100
Bridge 42	50,490
Totals	\$ 293,590

Debt

The Town bonded with the VMBB for \$275,000 with a net interest cost of 2.823% during F/Y 2014 for the construction of a communications system including the tower. At June 30, 2016, the Town had \$271,573 in bonds (Tower) and leases outstanding, versus \$343,058 on June 30, 2015 – a decrease of \$71,485 – as shown in Table 5.

Lease Purchase

The town entered into a lease purchase agreement with Tax Exempt Leasing Corp. for \$125,000 for equipment upgrades for the communication system. This had been assigned first to Sovereign Leasing and then to Santander. This agreement is for 5 years and total interest costs will be \$9,432. Payments made during the year were \$24,982 in principal and \$1,904 in interest.

TOWN OF NORWICH, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED, June 30, 2016

Table 5
Outstanding Debt at Year-End

	Governmental Activities	
	2016	2015
General obligation bonds-Tower	\$ 220,000	\$ 247,500
Capital Leases- Grader & Communications	51,573	95,558
Totals	\$ 271,573	\$ 343,058
Decrease \$	71,485	

Economic Factors and Fiscal Year 2017 Budget

The FY 17 voter approved expenditure budget is \$4,726,851. The Selectboard at the time of setting the municipal tax rate (\$0.4977) estimated the use of \$267,680 of undesignated fund balance to offset taxes and additional tax funds in the amount of \$40,000 were added into the projected tax revenue to offset for tax adjustments due to BCA hearings, tax settlements, and State Board appeals.

The Town's General Fund unrestricted fund balance is expected to decrease from the current undesignated fund balance because of its use to reduce taxes.

Contacting the Town's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Finance Office at Town of Norwich, PO Box 376, Norwich, Vermont, 05055 or finance@norwich.vt.us or 802-649-1419 ext. 105.

TOWN OF NORWICH, VERMONT
STATEMENT OF NET POSITION
JUNE 30, 2016

STATEMENT A

	Governmental Activities
ASSETS	
Current assets:	
Cash	\$ 3,304,478
Accounts receivable	12,940
Delinquent Tax receivable	137,912
Interest and penalties receivable, net	29,880
Due from other government	-
Grants receivable	81,249
Prepaid expenses	20,367
Interfund receivables	-
Inventories	21,458
Total current assets	3,618,285
Noncurrent assets:	
Capital assets (net)	6,116,522
Restricted cash	-
Total noncurrent assets	6,116,522
TOTAL ASSETS	9,734,807
DEFERRED OUTFLOW OF RESOURCES	
Deferred outflows - pension	206,286
TOTAL DEFERRED OUTFLOW OF RESOURCES	206,286
LIABILITIES	
Current liabilities:	
Accounts payable	84,007
Accrued expenses	-
Accrued wages	57,590
Accrued payroll taxes and benefits	4,244
Due to other funds	137
Line of credit	-
Bonds payable, current portion	27,500
Lease payable, current portion	25,658
Accrued compensated balances	113,796
Total current liabilities	312,923
Noncurrent liabilities:	
Bonds payable, less current portion	192,500
Lease payable, less current portion	25,874
Net pension liability	315,943
Total noncurrent liabilities	534,317
TOTAL LIABILITIES	847,240
DEFERRED INFLOW OF RESOURCES	
Unavailable revenue - property taxes	-
Taxes and fees collected in advance	98,900
TOTAL DEFERRED INFLOW OF RESOURCES	98,900
NET POSITION	
Net investment in capital assets	5,844,989
Restricted	1,637,354
Unrestricted	1,512,610
TOTAL NET POSITION	\$ 8,994,953

See accompanying independent auditors' report and management's notes to the financial statements.

TOWN OF NORWICH, VERMONT
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2016

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Position
	Expenses	Charges for Services	Operating Grants and Contributions	
Governmental activities:				
General government	\$ 1,543,196	\$ 33,142	\$ 28,458	\$ -
Public safety	840,711	610	8,998	-
Public works	1,345,615	125,478	208,303	-
Parks and recreation	263,587	217,446	(30,589)	-
Capital outlay	461,698	-	-	-
Economic development	-	-	-	-
Principal retirement	-	-	-	-
Interest	8,036	-	-	-
Total governmental activities	\$ 4,462,843	\$ 376,676	\$ 215,170	\$ -
General revenues:				
Taxes				3,815,115
Intergovernmental				222,723
Penalties and interest				55,338
Licenses and permits				10,947
Fines and forfeitures				7,702
Investment income				7,620
Miscellaneous revenues				35,718
Total general revenues				4,155,163
Change in net position				284,166
Net position July 1 - original				8,765,333
Prior period adjustment				(54,546)
Net position July 1- revised				8,710,787
Net position - June 30				\$ 8,994,953

See accompanying independent auditors' report and management's notes to the financial statements.

TOWN OF NORWICH, VERMONT
BALANCE SHEET – GOVERNMENTAL FUNDS
JUNE 30, 2016

STATEMENT C

	Major	Non-Major	Total
	General	Other governmental funds	
ASSETS			
Cash	\$ 3,106,055	\$ 198,423	\$ 3,304,478
Accounts receivable	12,940	-	12,940
Delinquent Tax receivable	137,912	-	137,912
Interest and penalties receivable, net	29,880	-	29,880
Due from other government	-	-	-
Grants receivable	29,686	61,563	91,249
Prepaid expenses	20,367	-	20,367
Interfund receivables	-	1,383,698	1,383,698
Inventories	21,459	-	21,459
TOTAL ASSETS	\$ 3,358,299	\$ 1,643,684	\$ 5,001,983
LIABILITIES			
Accounts payable	77,676	6,330	84,006
Accrued payroll taxes and benefits	4,244	-	4,244
Accrued wages	57,590	-	57,590
Due to other funds	1,383,835	-	1,383,835
TOTAL LIABILITIES	1,523,345	6,330	1,529,675
DEFERRED INFLOW OF RESOURCES			
Unavailable revenue - property taxes	128,909	-	128,909
Taxes and fees collected in advance	98,900	-	98,900
TOTAL DEFERRED INFLOW OF RESOURCES	227,809	-	227,809
FUND BALANCES			
Nonspendable	41,826	-	41,826
Restricted	-	169,574	169,574
Committed	-	1,467,780	1,467,780
Assigned	334,199	-	334,199
Unassigned	1,231,120	-	1,231,120
TOTAL FUND BALANCES	1,607,145	1,637,354	3,244,499
TOTAL LIABILITIES AND FUND BALANCES	\$ 3,358,299	\$ 1,643,684	\$ 5,001,983

See accompanying independent auditors' report and management's notes to the financial statements.

TOWN OF NORWICH, VERMONT
 RECONCILIATION OF THE BALANCE SHEET -
 GOVERNMENTAL FUNDS TO THE STATEMENT OF NET POSITION
 JUNE 30, 2016

Fund balances total governmental funds	\$ 3,244,499
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets	6,116,522
Unavailable revenue - property taxes	128,909
Long-term liabilities from governmental activities	(271,534)
Deferred outflow of resources	206,286
Accrued compensated absences	(113,786)
Net pension liability	(315,943)
Net position of governmental activities	<u>\$ 8,994,953</u>

See accompanying independent auditors' report and management's notes to the financial statements.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2016

	Major	Non-major	Total
	General	Other governmental funds	
REVENUES			
Property taxes	\$ 3,823,471	\$ -	\$ 3,823,471
Penalties and interest	51,945	3,393	55,338
Charges for services	376,677	-	376,677
Licenses and permits	10,947	-	10,947
Intergovernmental	222,723	-	222,723
FEMA grant revenues	(32,084)	-	(32,084)
Fines and forfeitures	7,702	-	7,702
Investment income	7,620	-	7,620
Miscellaneous	27,329	8,384	35,713
Grants	38,951	208,303	247,254
TOTAL REVENUES	4,535,281	220,080	4,755,361
EXPENDITURES			
General government	1,342,532	1,183	1,343,715
Capital outlays	45,779	415,918	461,697
Public safety	823,712	11,637	835,349
Public works	1,261,797	-	1,261,797
Recreation	240,915	22,672	263,587
Debt service:	-	-	-
Principal retirement	52,482	19,042	71,524
Interest expense	8,036	-	8,036
TOTAL EXPENDITURES	3,775,253	470,452	4,245,705

See accompanying independent auditors' report and management's notes to the financial statements.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2016

	Major General	Non-major Other governmental funds	Total
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)	\$ 760,028	\$ (250,372)	\$ 509,656
OTHER FINANCING SOURCES (USES)			
Transfers in	148	570,044	570,192
Transfers out	(570,044)	(148)	(570,192)
TOTAL OTHER FINANCING SOURCES (USES)	(569,896)	569,896	-
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES AFTER OTHER FINANCING SOURCES (USES)	190,132	319,524	509,656
FUND BALANCE - JULY 1 - ORIGINAL	1,056,668	1,678,175	2,734,843
PRIOR PERIOD ADJUSTMENT	360,345	(360,345)	-
FUND BALANCE - JULY 1 - REVISED	1,417,013	1,317,830	2,734,843
FUND BALANCE - JUNE 30	\$ 1,607,145	\$ 1,637,354	\$ 3,244,499

See accompanying independent auditors' report and management's notes to the financial statements.

TOWN OF NORWICH, VERMONT
 RECONCILIATION OF THE STATEMENT OF REVENUES,
 EXPENDITURES AND CHANGES IN FUND BALANCES OF
 GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
 YEAR ENDED JUNE 30, 2016

Net change in fund balances - total government funds	\$ 509,656
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense.	
This is the amount of capital outlays.	325,223
This is the amount of contributed capital assets.	
This is the amount of depreciation expense.	(597,927)
Expenses for accrued interest do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	-
Proceeds from loans are revenues in the governmental funds, but the proceeds increase long-term liabilities in the statement of net position.	-
Payments of loans and capital leases are expenditures in the governmental funds, but are a reduction of long-term liabilities in the statement of net position.	43,985
Repayment of bond principle is an expenditure in the governmental funds, but the repayment reduces long term liabilities in the statement of net position.	27,500
Revenues that were deferred in the governmental fund statements, that do not provide current resources, are reported as revenues in the statement of activities.	(8,375)
Changes in net pension liability and related deferred outflows and inflows do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	<u>(15,896)</u>
Change in net position of governmental activities.	<u>\$ 284,166</u>

See accompanying independent auditors' report and management's notes to the financial statements.

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Norwich, Vermont (the Town) is organized according to Vermont State Law. The Town operates under a 5 member Selectboard and Town Manager form of government and provides the following services: public safety, highways and streets, recreation, public improvements, solid waste, planning and zoning, and general administration.

Principles Determining Scope of Reporting Entity

The financial statements of the Town consist only of the funds and account groups of the Town. The Town has no oversight responsibility for any other governmental entity, since no other entities are considered to be controlled by or dependent on the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respective governing board.

Part 1 - Government-Wide Financial Statements

The statement of net position and statement of activities focuses on the primary government of the Town of Norwich, Vermont as a whole. All governmental funds are included, but are presented using the accrual basis of accounting.

Measurement Focus and Basis of Accounting

The statement of net position and the statement of activities are prepared using the economic resources measurement focus and the accrual basis of accounting.

Program revenues include charges to taxpayers who purchase, use, or directly benefit from goods, services, or privileges provided by a given program; and operating or capital grants and contributions that are restricted to meeting the operational or capital requirement of a particular program.

Internal Activity

Amounts reported in the governmental funds as "due to other funds" and "due from other funds" have been eliminated in the statement of net position.

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Capitalization of Assets

Capital assets are valued at historical cost or estimated historical cost. Donated fixed assets are valued at their estimated fair value on the date of donation. Capital assets are capitalized as follows:

Vehicles	\$15,000
Mobile equipment	15,000
Infrastructure	50,000
Buildings	10,000
Equipment	5,000

Depreciation

Capital assets are depreciated over their useful lives using the straight-line method. The estimated useful lives are as follows:

Vehicles	3-20 years
Mobile equipment	5-15 years
Infrastructure	8-25 years
Buildings	10-75 years
Equipment	3-10 years

Property Taxes

Taxes were committed on July 9th, 2015 based on the assessed valuation April 1st, 2015. Taxes were due in full or in installments on August 14th, 2015 and February 12th, 2016. Taxes unpaid by the due dates are assessed interest. The town records a lien on the committed date. The tax lien maybe foreclosed, if the tax lien remains unpaid 24 months from the date the lien is recorded. Liens are in affect for 15 years.

Part 2 - Fund Financial Statements

Fund Accounting

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped, in the financial statements in this report, into generic fund types and broad fund categories, as follows:

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Governmental Funds

General Fund - The General Fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Other Governmental Funds - The Town has 33 nonmajor funds.

Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available (60 days after year end) as net current assets. Property taxes are recorded as revenue when levied even though a portion of the taxes may be collected in subsequent years. Miscellaneous revenues are recorded when received in cash because they are generally not measurable until actually received. Intergovernmental revenues and interest income are accrued when their receipt occurs soon enough after the end of the accounting period so as to be both measurable and available.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to the general rule include principal and interest on general long-term debt, which is recognized when due.

All trust and agency funds are accounted for using the accrual basis of accounting.

Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reporting amounts of assets and liabilities and disclosures. Accordingly, actual results could differ from those estimates.

None of the estimates used in preparing the financial statements are considered significant.

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Budget

A. Budget Law and Practice

The Town Selectmen create an annual budget that is voted on, in March, by the residents of the Town. If the voters approve the budget, the Town adopts the annual budget for the current calendar year. Amended budgets are allowed for unexpected modifications to the estimated revenues and appropriations.

Budgets are prepared on the modified accrual basis of accounting. Unencumbered, non-special, appropriations lapse at year end. Capital projects funds are carried forward each year until the project is completed or when the bond issue proceeds are totally expended.

B. Budgetary Control

An all inclusive budget is prepared in gross on a line item basis. Revenues are budgeted by source. Expenditures are budgeted by department and object class. This constitutes the legal level of control. Expenditures may not exceed appropriations at this level.

Within these control levels, the Town Manager and Selectboard may transfer appropriations, but they may be required to be approved by the voters, if they exceed the original budget except for grants and gifts consistent with budgeted programs. Several revisions were made to the budget during the year for grants.

Accounts Receivable

Accounts receivable are stated at the amount management expects to collect from balances outstanding at year-end. Allowances for uncollectible accounts are based on management's assessment of the periodic aging of accounts receivable.

Due From Other Governments

Due from other governments are stated at the amount management expects to collect from balances outstanding at year-end. Allowances for uncollectible accounts are based on management's assessment of the periodic aging of accounts due from other governments.

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Excess Funds

There is no documented policy on where to hold excess funds.

Interfund Receivables and Payables

Interfund activity is reported as either loans or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. All other interfund transactions are treated as transfers. Transfers between governmental funds are netted as part of the reconciliation to the government-wide financial statements.

Fund Balance

For governmental funds, the nonspendable fund balances represent amounts that will never convert to cash or will not convert to cash to affect the current period; the restricted fund balances represent the amounts that are restricted by external governments, contributors, or external laws; the committed fund balances represent self-imposed limitations by the Town that must be voted on to be established, modified, or rescinded; the assigned fund balances represent intended use of resources such as encumbrances by the Selectmen that the Selectmen feel are necessary to operate the Town; and the unassigned fund balances represent anything that does not fit into the above four classifications. The general fund is the only fund that can report a positive unassigned balance.

If expenditures can be applied to either restricted or unrestricted balances, the government's policy is to apply them to restricted balances. If expenditures can be applied to committed, assigned or unassigned, the government's policy is to apply them first to committed balances, then to assigned balances, and any remainder is to be applied to unassigned balances. The Selectboard has established a policy regarding a minimum unassigned fund balance of 16% of the Town budget. Any monies beyond that are used to reduce subsequent years taxes.

Revenues

Tax revenue and other major Town revenue sources are susceptible to accrual under the modified accrual basis of accounting.

TOWN OF NORWICH, VERMONT
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2016

NOTE 2 - CASH AND INVESTMENTS

The total amount of the Town's cash, consists of the following at June 30, 2016:

Cash	\$3,304,478
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The Treasurer is authorized to invest excess deposits and make investments in accordance with the Selectboard investment policy and provides quarterly reports to the Selectboard and is charged with maximizing the return on all invested funds while maintaining their security. By state statute, the Treasurer may invest in any security issued, insured, or guaranteed by the United States; highly related bonds; repurchase agreements and debt securities of any federally insured financial institution; shares of a registered investment company, or a unit investment trust, if such mutual investment fund has been in operation for at least ten years and has net assets of at least \$500,000,000; or deposits in federally insured financial institutions. The Selectboard's investment policy is more restrictive than the state statutes.

The total amount of the Town's deposits in financial institutions, per the bank statements, at June 30, 2016 was \$3,244,682, of which \$319,310, was covered by federal depository insurance. The remaining deposits were collateralized by an Insured Cash Sweep (ICS) and a Stand-by Letter of credit.

NOTE 3 - ALLOWANCE FOR UNCOLLECTIBLE ACCOUNTS

The allowance for uncollectible accounts receivable at June 30, 2016 is estimated to be:

General Fund	\$ -
Other Gov. Funds	-
Governmental Activities	\$ -

The allowance for uncollectible grants receivable at June 30, 2016 is estimated to be

General Fund	\$ -
Other Gov. Funds	-
Governmental Activities	\$ -

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 4 – CAPITAL ASSETS

The following is a summary of changes in capital assets:

GOVERNMENTAL ACTIVITIES

	Balance 07/01/15	Additions	Deletions	Balance 06/30/16
Capital assets (non-depreciable):				
Land	\$ 653,559	\$ -	\$ -	\$ 653,559
Art	11,140	-	-	11,140
Capital assets (depreciable):				
Buildings & Improvements	1,919,531	8,652	-	1,928,183
Vehicles	1,717,881	20,994	-	1,738,875
Equipment	999,435	1,987	-	1,001,422
Mobile Equipment	1,057,085	-	-	1,057,085
Infrastructure	5,084,265	293,590	(55,762)	5,322,093
Total capital assets	<u>11,442,896</u>	<u>325,223</u>	<u>(55,762)</u>	<u>11,712,357</u>
Less accumulated depreciation				
Buildings & Improvements	(891,995)	(47,635)	-	(939,630)
Vehicles	(828,854)	(99,732)	-	(928,586)
Equipment	(397,039)	(33,690)	-	(430,728)
Mobile Equipment	(507,869)	(44,219)	-	(552,088)
Infrastructure	(2,372,152)	(372,651)	-	(2,744,803)
Total accumulated depreciation	<u>(4,997,909)</u>	<u>(597,927)</u>	<u>-</u>	<u>(5,595,835)</u>
Net capital assets	<u>\$ 6,444,987</u>	<u>\$ (272,704)</u>	<u>\$ (55,762)</u>	<u>\$ 6,116,522</u>

Depreciation was charged to governmental functions as follows:

Buildings & Improvements	\$ 47,635
Vehicles	99,732
Equipment	33,690
Mobile Equipment	44,219
Infrastructure	372,651
	<u>\$ 597,927</u>

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 5 - LONG-TERM DEBT

GOVERNMENTAL ACTIVITIES

The following is a summary of long-term debt at June 30, 2016:

\$275,000 - General Obligation Bond Payable, due in annual installments of \$27,500 through November 2023, including variable interest currently at 2.823%.	\$ 220,000
Total long-term debt	\$ 220,000

The following is a summary of changes in long-term debt:

	Balance 07/01/15	Additions	Deletions	Balance 06/30/16	Current Portion
Capital leases	\$ 95,558	\$ -	\$ 43,985	\$ 51,573	\$ 25,659
Bonds Payable	247,500	-	27,500	220,000	27,500
Compensated absences	113,786	-	-	113,786	-
Net pension liability	37,041	278,902	-	315,943	-
Total Long-Term Debt	\$ 493,885	\$ 278,902	\$ 71,485	\$ 701,302	\$ 53,159

The annual principal and interest requirements to maturity are as follows:

	Principal	Interest	Total Debt Service
2017	\$ 27,500	\$ 5,756	\$ 33,256
2018	27,500	5,275	32,775
2019	27,500	4,689	32,189
2020	27,500	4,005	31,505
2021	27,500	3,238	30,738
2022-2026	82,500	4,369	86,869
	\$ 220,000	\$ 27,332	\$ 247,332

TOWN OF NORWICH, VERMONT
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2016

NOTE 6 - CAPITAL LEASES

The Town is the lessee of various equipment under capital leases expiring in 2018. The liabilities under the capital leases are recorded at the present value of the minimum lease payments.

2017	\$	26,887
2018		26,886
2019		-
2020		-
2021		-
		53,773
Less interest		2,200
Present value		\$ 51,573

Amortization of assets held under capital leases is included with depreciation expense.

The following is an analysis of the leased assets included in Capital Assets.

	Balance 07/01/15	Additions	Deletions	Balance 06/30/16
Equipment	480,774	-	-	480,774
Mobile Equipment	256,500	-	(256,500)	-
Total capital assets	737,274	-	(256,500)	480,774
Less accumulated depreciation				
Equipment	(15,212)	(9,615)	-	(24,826)
Mobile Equipment	(62,700)	(17,100)	79,800	-
Total accumulated depreciation	(77,912)	(26,715)	79,800	(24,826)
Net capital assets	\$ 659,362	\$ (26,715)	\$ (176,700)	\$ 455,948

TOWN OF NORWICH, VERMONT
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2016

NOTE 7 - INTERFUND RECEIVABLES AND PAYABLES

Interfund balances at June 30, 2016, consisted of the following individual fund receivables and payables:

Receivable Fund	Payable Fund	Amount
Other Governmental	General	\$ 1,383,698
		\$ 1,383,698

Interfund balances represent amounts for pooled cash.

Interfund transfers at June 30, 2016 consisted of the following:

Transfers In:			
Transfers Out:	General	Other Governmental Funds	Amount
General	\$ -	\$ 570,044	\$ 570,044
Other Governmental Funds	148	-	148
Total	\$ 148	\$ 570,044	\$ 570,192

Transfers are used to move revenues from the fund that the budget requires to collect them to the fund that the budget requires to expend them.

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 8 - FUND BALANCE COMPONENTS

At June 30, 2016, the components of fund balance are as follows:

	Nonspendable	Restricted	Committed	Assigned
Governmental Funds				
General Fund				
Conservation Commission	\$ -	\$ -	\$ -	\$ 181,318
Recreation Facilities	-	-	-	32,962
Affordable Housing	-	-	-	45,286
Land Management Council	-	-	-	14,208
Citizen Assistance	-	-	-	2,344
Recreation Scholarship	-	-	-	2,590
Cemetery Fund	-	-	-	55,491
Inventory	21,459	-	-	-
Prepaid items	20,367	-	-	-
Capital Project Fund				
Fire Apparatus Fund	-	-	390,659	-
Highway Equipment Fund	-	-	338,365	-
Highway Garage Fund	-	-	18,556	-
Solid Waste Equipment Fund	-	-	37,996	-
Police Station Fund	-	-	3,985	-
Police Cruiser Fund	-	-	77,220	-
Tracy Hall Fund	-	-	25,993	-
General Administration Fund	-	-	22,038	-
Pool/Dam Fund	-	-	4,447	-
Tennis Court Fund	-	-	14,646	-
Police Special Equipment Fund	-	-	12,300	-
Fire Station Fund	-	-	16,828	-
Fire Equipment Fund	-	-	56,696	-
Sidewalk Fund	-	-	46,704	-
Facility Study Fund	-	-	12,592	-
Bandstand Fund	-	-	1	-
Communication Study Fund	-	-	28,212	-
DPW-Bridge Fund	-	-	152,730	-
DPW-Paving Fund	-	-	134,605	-
DPW-Buildings & Grounds Fund	-	-	11,759	-
Commnications Construction Fund	-	-	31,469	-
Record Restoration Fund	-	-	24,972	-
Generator Fund	-	-	5,007	-
Permanent Funds				
WCTU Fund	-	1,075	-	-
Corridor Tree Fund	-	129	-	-
Alura Grant Fund	-	103	-	-
Main Street Flag Fund	-	1,304	-	-
Perpetual Care Funds/Sale of Cemetery Lots Funds	-	166,963	-	-
Total	\$ 41,826	\$ 169,574	\$ 1,467,780	\$ 334,199

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 9 - EMPLOYEE BENEFIT PLANS

VERMONT MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM

A. Plan Description

Town employees contribute to the Vermont Municipal Employees Retirement System (VMERS), a cost-sharing multiple-employer contributory defined benefit public employee pension plan (The Plan) that acts as a common investment and administrator for its participants.

The VMERS provides retirement, annual cost-of-living adjustments, and death and disability benefits to members and beneficiaries. These benefit provisions and all other requirements are established by state statute. The VMERS issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to Vermont Retirement System, 109 State Street, Montpelier, Vermont, 05609.

B. Funding Policy

The contribution requirements of plan members are established and may be amended by the state statute. This year, members contributed 2.5% - 11.25% (Group A-D) of gross earnings. The Town is required to contribute 4.0% - 9.75% (Group A-D) of gross earnings.

The Plan's fiduciary net position uses the same basis as the plan. The Plan uses the accrual basis of accounting, and benefits and refunds are recognized when due and payable. Plan investments are measured at fair value.

Net Pension Liability assumptions:

- 1) Investment rate of return 7.95%
- 2) Price inflation 3%
- 3) Salary increases 5%
- 4) Mortality source was the RP-2000 mortality table
- 5) Experience studies were from 2005-2010

TOWN OF NORWICH, VERMONT
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2016

NOTE 9 - EMPLOYEE BENEFIT PLANS (CONTINUED)

Discount rate assumptions:

- 1) Rate equals investment rate of return
- 2) Projected cash flows assume required contributions
- 3) Long-term expected rate of return equals investment rate of return and is applied to all periods
- 4) Asset allocation is as follows: 31.5% equity, 33% fixed income, 15.5% alternatives, and 20% multi-strategy.

Net Pension Liability Sensitivity:

- 1) Discount rate 1% higher: \$51,772
- 2) Discount rate 1% lower: \$631,075

The proportion of total liability was determined by taking the District's actual contributions divided by the Plan's actual contributions. The proportion increased by 0.00396% from the prior measurement date of June 30, 2014 to the current measurement date of June 30, 2015. The actuarial valuation date is June 30, 2014.

Pension expense recognized during June 30, 2016 was \$86,991.

The following is the composition of deferred outflows related to pension:

Difference Between Expected and Actual Experience	Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments	Changes of Assumptions	Changes in Proportion and Differences Between Employer Contributions and Share of Contributions	Contributions to Plan Subsequent to Measurement	Total Deferred Outflows Related to Pension
\$9,987	\$61,038	\$62,920	\$1,306	\$71,035	\$206,286
Differences Between Expected and Actual Experience	Net Difference Between Projected and Actual Investment Earnings on Pension Plan Investments		Changes in Proportion and Differences Between Employer Contributions and Share of Contributions	Total Deferred Inflows Related to Pension	
\$0	\$0		\$0	\$0	

\$71,035 of Deferred Outflows will reduce Net Pension Liability in future periods

TOWN OF NORWICH, VERMONT
 NOTES TO FINANCIAL STATEMENTS
 JUNE 30, 2016

NOTE 9 - EMPLOYEE BENEFIT PLANS (CONTINUED)

The following is a 5 year schedule of changes in Deferred Outflows and Deferred Inflows related to pensions:

	2016	2017	2018	2019	2020
Deferred Outflows and (Inflows)	\$26,615	\$26,615	\$26,615	\$55,406	\$0

NOTE 10 - RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, and injuries to employees. The Town maintains insurance coverage from the Vermont League of Cities and Towns Property and Casualty Inter-municipal Fund that covers each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Town. Settled claims have not exceeded this coverage in any of the past three fiscal years.

NOTE 11 - COMMITMENTS AND CONTINGENCIES

The Town participates in numerous State and Federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Town has not complied with rules and regulations governing the grants, refunds of any money received may be required and the collectability of any related receivable at June 30, 2016 may be impaired. In the opinion of the Town, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective agents; therefore, no provision has been recorded in the accompanying combined financial statements for such contingencies.

TOWN OF NORWICH, VERMONT
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2016

NOTE 12 - PRIOR PERIOD ADJUSTMENT

Government Wide net position - beginning was decreased by \$54,546, to correct for an error in beginning balance of capital assets by \$17,693 and an error in beginning balance of accumulated depreciation error of \$18,909, and to remove infrastructure of \$55,762.

General Fund - Fund Balance beginning was increased by \$360,345, to add funds that were not special revenue funds as defined by GASB 54.

Other Governmental – Fund Balance beginning was decreased by \$(360,345), to remove funds that were not special revenue funds as defined by GASB 54.

NOTE 13 - MANAGEMENT REVIEW

Management has reviewed subsequent events as of January 06, 2017, the date the financial statements were available to be issued. At that time, there were no material subsequent events.

TOWN OF NORWICH, VERMONT
SCHEDULE OF REVENUES, EXPENDITURES
BUDGET AND ACTUAL – GENERAL FUND
YEAR ENDED JUNE 30, 2016

	Original Budget:	Final Budget:	Actual	Variance Positive (Negative)
REVENUES				
Property taxes	\$ 3,809,956	\$ 3,842,456	\$ 3,823,471	\$ (18,985)
Penalties and interest	42,000	42,000	51,943	9,943
Charges for services	299,860	299,860	345,597	45,737
Licenses and permits	12,515	12,515	10,947	(1,568)
Intergovernmental	218,798	218,798	222,723	3,925
FEMA grant revenues	-	-	(32,084)	(32,084)
Fines and forfeitures	16,150	15,000	7,702	(7,298)
Investment income	4,500	5,500	6,915	1,415
Miscellaneous	37,500	37,500	38,054	554
Grants	-	37,326	37,326	-
TOTAL REVENUES	4,441,279	4,510,955	4,512,594	1,639
EXPENDITURES				
Current:				
General government	1,372,673	1,361,046	1,323,714	37,332
Capital outlays	-	3,157	5,154	(1,987)
Public safety	867,592	846,091	823,712	22,379
Public works	1,502,621	1,523,921	1,257,178	266,743
Recreation	218,254	219,749	240,915	(21,166)
Principal retirement	60,519	60,519	52,482	8,037
Interest expense	-	-	8,036	(8,036)
TOTAL EXPENDITURES	4,021,659	4,014,493	3,711,191	303,302
EXCESS OF REVENUES OVER (UNDER)				
EXPENDITURES BEFORE OTHER				
FINANCING SOURCES (USES)	419,620	496,462	801,403	304,941
OTHER FINANCING SOURCES (USES)				
Prior year surplus utilization	150,000	88,660	-	(88,660)
Operating transfers in	-	-	-	-
Operating transfers out	(569,620)	(585,122)	(585,122)	-
TOTAL OTHER FINANCING SOURCES (USES)	(419,620)	(496,462)	(585,122)	(88,660)
EXCESS OF REVENUES OVER (UNDER)				
EXPENDITURES AFTER OTHER				
FINANCING SOURCES (USES)	\$ -	\$ -	\$ 216,281	\$ 216,281

See accompanying independent auditors' report and management's notes to the required supplementary information.

TOWN OF NORWICH, VERMONT
 SCHEDULE OF PROPORTIONATE SHARE
 OF NET PENSION LIABILITY
 YEAR ENDED JUNE 30, 2016

	2016	2015	2014	2013	2012
Proportion of the net pension liability	0.4098%	0.4059%	0.4055%	*	*
Proportionate share of net pension liability	\$ 315,943	\$ 37,041	\$ 147,553	*	-
Covered-employee payroll	\$ 1,024,665	\$ 996,414	\$ 956,992	*	-
Proportionate share of the net pension liability as a percentage of covered-employee payroll	30.8%	3.7%	15.4%	*	-
Plan fiduciary net position as a percentage of the total pension liability	87.42%	98.32%	92.71%	*	-

	2011	2010	2009	2008	2007
Proportion of the net pension liability	*	*	*	*	*
Proportionate share of net pension liability	-	*	*	*	*
Covered-employee payroll	*	*	*	*	*
Proportionate share of the net pension liability as a percentage of covered-employee payroll	*	*	*	*	*
Plan fiduciary net position as a percentage of the total pension liability	-	-	-	*	*

* - information not available.

See accompanying independent auditors' report and management's notes to the required supplementary information.

TOWN OF NORWICH, VERMONT
 SCHEDULE OF CONTRIBUTIONS
 YEAR ENDED JUNE 30, 2016

	2016	2015	2014	2013	2012
Actuarially determined contribution	\$ 57,285	\$ 52,352	\$ 48,648	*	*
Contributions in relation to the actuarially determined contribution	(57,285)	(52,352)	(48,648)	*	*
Contribution deficiency (excess)	\$ -	\$ -	\$ -	*	*
Covered-employee payroll	\$ 1,024,685	\$ 996,414	\$ 956,992	*	*
Contributions as a percentage of covered-employee payroll	5.6%	5.3%	5.1%	-	-

	2011	2010	2009	2008	2007
Actuarially determined contribution	*	*	*	*	*
Contributions in relation to the actuarially determined contribution	*	*	*	*	*
Contribution deficiency (excess)	*	*	*	*	*
Covered-employee payroll	*	*	*	*	*
Contributions as a percentage of covered-employee payroll	*	*	*	*	*

* - information not available.

See accompanying independent auditors' report and management's notes to the required supplementary information.

TOWN OF NORWICH, VERMONT
 NOTES TO REQUIRED SUPPLEMENTARY INFORMATION
 YEAR ENDED JUNE 30, 2016

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General

The Town is required to have a budget for the General Fund. The Town is not required to adopt an annual budget for its special revenue and capital project funds. Budgets for individual special revenue funds are utilized in accordance with the requirements for the grantor agencies.

Basis of Accounting

The modified accrual basis of accounting is used in preparing budgets except when non-cash items are involved. In that case, the non-cash items are omitted from the budget.

NOTE 2 – ACTUAL (BUDGET BASIS) TO GAAP BASIS RECONCILIATION

Revenues:

Actual amounts (budgetary basis) from the budgetary comparison schedule	\$ 4,512,594
---	--------------

Differences – budget to GAAP:

The revenues of internal reserve funds that do not meet the definition of special revenues funds, and that have no legal budget.	<u>22,687</u>
--	---------------

Total revenues as reported on the statement of revenues, expenditures, and changes in fund balances – governmental funds	<u>\$ 4,535,281</u>
--	---------------------

Expenditures:

Actual amounts (budgetary basis) from the budgetary comparison schedule	3,711,191
---	-----------

Differences - budget to GAAP:

The expenditure of internal reserve funds that do not meet the definition of special revenue funds that have no legal budget.	64,062
---	--------

Accrued wages and related payroll taxes are not budgeted for and therefore are removed from the budgetary comparison schedule.	<u>-</u>
--	----------

Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances – governmental funds	<u>\$ 3,775,253</u>
--	---------------------

NOTE 3 – OVERSPENT APPROPRIATIONS

There were no material overspent appropriations.



Norwich Women's Club Citizen of the Year, 2016: Lucinda Walker being introduced by NWC President Sue Kaufman. Photo courtesy of the NWC.



"Back to School," an entry in the Norwich Library's annual Peeps diorama contest submitted by supporters of the Root Schoolhouse.

Part II

Town Boards, Commissions,
Committees & Departments

Selectboard

Tropical Storm Irene destroyed the Norwich Pool Dam in August of 2011. The Federal Emergency Management Agency (FEMA) estimated the cost of replacement on the structure at \$567,000, 95% of which would be paid with federal and state funds. The town manager and a design team were responsible for preparing a required Stream Alteration Permit application to be submitted to the Vermont Agency of Natural Resources (ANR). In November 2015, ANR denied the Stream Alteration Permit. After discussions between the selectboard, the public and our attorney the selectboard decided not to file an appeal on the Norwich Pool Dam permit denial.

In January 2016, the selectboard followed the FEMA Alternate Project guide to redirect the Pool Dam funds to replace a Route 132 culvert, Pool Dam reconstruction clean up and to construct an addition to the Department of Public Works (DPW) building. Upon learning that the Route 132 culvert was not an eligible project, the board substituted a front-end loader for DPW as an eligible alternative. As of June 2016, we were awaiting FEMA notification regarding the approval of the Pool Dam funds for these alternative projects.

The Norwich Farms property on Turnpike road was gifted to Vermont Technical College (VTC) to be used as an agricultural education program for its students. VTC planned to establish a cheese and dairy processing plant operation, commencing in the fall of 2016.

The Norwich Senior Action Council was established in the 1960s to provide programs that help our seniors. Their Meals on Wheels program was taken over by the Bugbee Senior Center. Council members Paula Harris, Dottie Cloud and Martha Drake retired after many years of service to our Town. The selectboard thanks them for their dedication and time assisting our seniors.

The Greater Upper Valley Solid Waste District (GUVSWD) board was working on a proposed 5mw photovoltaic array on the North Hartland Site. The expected completion date was December 2016. This has the potential to reduce the Town's debt service payments to GUVSWD by about half.

The Capital Facilities Public Safety Facility Building for the Fire and Police Departments project moved forward with a new architect, Jay White, after two bonds failed. White incorporated Net Zero features in the new design. The selectboard planned a new, reduced bond article for the November 8, 2016 ballot.

In February 2016, with the letter of resignation from Town Manager Neil Fulton, the board appointed Zoning Administrator, Phil Dechert, as acting interim town manager while the selectboard commenced the hiring of an interim town manager. The board then hired Dave Ormiston as interim town manager. Next, the board contracted with Vermont Leagues of Cities and Towns to assist with the hiring of a new town manager. We appointed a Town Manager Search Committee comprising community members, a department head, and Norwich business owners to work with us in the hiring process.

The Norwich Selectboard thanks retirees Neil Fulton and Nancy Kramer for their long and dedicated periods of service to the Town.

*Linda Cook, Chair; Mary Layton, Vice Chair;
Christopher Ashley; Stephen Flanders; Dan Goulet*

Town Manager

As the Interim Town Manager it has been a pleasure to work and interact with the Selectboard and residents of Norwich. The employees also worked hard and were extremely helpful in making the transition between Managers smooth and seamless. As a team, the Town moved forward on several fronts with some key decisions regarding the Public Safety Building, the Norwich Pool Dam and the addition to the Public Works Garage. Most, if not all, of this work had been implemented before my arrival and to be a part of the process that either drew it to completion or elevated it to the next level was extremely gratifying.

As I arrived in Norwich I immediately became intimate with what has simply become known as the Alt. Projects. Following word from the Vermont Agency of Natural Resources that the State would not grant a permit to Norwich for the rebuilding of the Pool Dam, the Selectboard made a decision to then apply for FEMA Alternative Project funding. In response, Andy Hodgdon and Phil Dechert, often working under tight deadlines, contributed greatly to the applications of the Alternative FEMA Projects as well as the necessary follow up needed to secure approval for the work. Approval will secure funding for Norwich to clean up the Old Pool Site, build an addition to the Highway Garage and to purchase a new Loader.

Closely behind the Alt. Projects was Linda Gray of the Norwich Energy Committee. The Norwich Energy Committee and the Town had applied for and received a grant to install an Electric Vehicle Charging Station at Dan & Whit's parking lot. The plan is for the Electric Vehicle Charging Station to also be powered by solar energy from a solar array attached to the side of Dan & Whit's Building.

In the early spring of 2016, just prior to my arrival, the Selectboard had signed a contract with Jay White, Architect, to reconfigure and simplify the design for the Public Safety Building. Under the direction of the Selectboard, Jay White has been working with the Fire Chief, Steve Leinoff, and Police Chief, Doug Robinson, to hone in on the details of the building design. A bond vote was scheduled for November 8th, 2016.

Also in the spring of 2016, the Town finished a 3-year reappraisal of property values. The work of our contracted assessors (New England Municipal Consultants) resulted in a Common Level of Appraisal (CLA) of 99.28%, a Coefficient of Dispersion (COD) of 6.4%, and a Satisfactory Review from the Vermont Department of Tax, Property Valuation and Review. All are benchmarks of consistency in our valuations.

Lastly, Nancy Kramer, the Assistant to the Town Manager who has been a part of the Norwich Town Offices since January, 2005, announced her retirement. Nancy politely introduced me to the various policies of the Norwich Selectboard while maintaining office structure. Although I worked with her for only a brief time, her dedication to the job and to Norwich was easily recognizable. She will be sorely missed by me and the entire staff.

With Nancy's departure, I am very happy to welcome Miranda Bergmeier as the new Assistant to the Town Manager. She has made it an easy, smooth transition. She fits in well with the staff and residents and most notably has helped to keep myself and the Selectboard on an even keel.

David Ormiston, Interim Town Manager (649-1419, ext. 102)

Collector of Delinquent Taxes

As Town Manager, it is my responsibility to act as the Collector of Delinquent Taxes. Taxes become delinquent after the second payment is due in February if taxes remain unpaid. A Warrant is issued by the Treasurer authorizing the collection of delinquent taxes along with an 8% penalty and 1% interest per month for the first three months and 1.5% interest per month thereafter. A tax collection policy outlines the collection process, which includes payment applications, payment plans and tax sale procedures, if necessary.

Dave Ormiston, Interim Town Manager (649-1419, ext. 102)

Tax Year Summary for 2015 – 2016

Final Taxes Billed:	\$15,921,618
Taxes Collected during FY:	<u>15,831,744</u>
Taxes outstanding at close of FY:	\$89,874

Delinquent Tax Report

6/30/2015 Delinquent Tax Balance:	\$129,003
FY15-16 Delinquent Taxes:	<u>89,875</u>
Subtotal:	\$218,878
Less delinquent taxes collected:	<u>80,966</u>
6/30/2016 Balance:	\$137,912

Taxes delinquent for FY15/16	\$89,875
Taxes delinquent previous years:	
12-13	5,796
13-14	15,276
14-15	<u>\$26,965</u>
Total	\$137,912

Delinquent taxes as of December 31, 2016. \$107,182

Town Clerk

This year we have seen a decrease in the number of documents recorded in our office. We went from 3,521 pages recorded in the Land Records to 3,132 pages. This amounts to \$28,188 of revenue for the Town. We processed 43 motor vehicle registration renewals, licensed 653 dogs and sold 293 Fish and Game Licenses – an increase from last year. We collected \$235 in land posting fees and issued 28 Marriage Licenses. There were 14 deaths and no home births to report this year.

Judy has continued linking the indexes of the volumes that were scanned last winter and soon we will have linked all the images that were scanned to their indexes. This means that 68 of the 222 volumes of Land Records that reside in the vault are scanned and indexed. We plan on scanning and microfilming another 23,726 pages this winter. My ultimate goal is to have at least a minimum of 40 years scanned and indexed.

This year our office faced many changes in our Election Law and procedure, with more changes to come next year. Please bear with us as we try to figure out the best way to implement these changes. Some of the changes made this year include: the ability to register to vote and being able to request an absentee ballot online through the Secretary of State's website at <https://www.olvr.sec.state.vt.us>. A word of caution: be sure you read the information and fill out the forms in their entirety. If you leave anything blank you risk not being added to the checklist or not receiving your ballot request. Since you will not be on the phone or in front of us, we will not be able to catch a mistake or ask you a question; if we don't have a phone

number we cannot call you or if you do not follow through with the instructions your application could end up in cyberspace. If you have any questions you may contact me and I will help you to the best of my abilities. Also, this year, clerks in Vermont were mandated to use a new program the Secretary of State Office implemented for the voter checklist, absentee ballot requests and many other features. The program was very difficult in the beginning and took some time getting used to. Thankfully with each election I have more confidence in the program and my abilities with the program.

The Town Clerk's Office is open Monday through Friday 8:30 am to 4:30 pm. During this time you may register to vote, purchase cards and stickers for the Norwich Transfer Station and the Hartford Landfill, renew your motor vehicle registration, obtain a burn permit or research the records in the vault.

Dog licenses will be available to purchase in January of 2017 and remember the April 1st deadline to register your dog. If you do not already have a rabies certificate on file with us, you will need to get a copy from your veterinarian.

If you have any questions or need help, please do not hesitate to stop in or call and we will do our best to help.

*Bonnie J. Munday, Town Clerk (649-1419, ext. 103)
Judy Trussell, Assistant*

*Please note that the vital statistics are based on a fiscal year and not the calendar year.

Vital Records for 2016

As recorded by the Town Clerk's Office July 1, 2015 to June 30, 2016

Marriages

Rose, Julie Lynn	Nachlis, Herschel Seth
Elder, Heather Rose	Fisher, Tika Marie
Hopkins, Nicole Lynn	Tully, Douglas Gipson
Jenkins, Elizabeth Steele	Korpi, Ethan Jareb
Bernstein, Ode Marin	Wickner, Dana Gosling
Daly, Niamh Ann	Annand, John William
Griggs, Benjamin Graham	Giambruno, Rachel Marie
Schleicher, Laura Uihlein	Tormey, Eben James
Erickson, Stephanie Jeanne	Burrows, Phillippa Jean
McClure, Lindsay Peard	Miller, Scott Kellogg
Villarreal, Christina Lynn	Walker, Nicholas Sargent
Mahlab, Sarah Jodi	Kitzmiller, William Jackson
Gillrich, Jennifer Jean	Goulet, Daniel Mitchel
Richards, Laura Huber	Pasricha, Kunal
Pomeroy, Elizabeth Ann	Rexford, Jeffrey Paul
Richmond, Catherine	McCullough, David Inman
Odell, Amanda Kaye	Rowlands, Evan Nicholas
Thornburg, Abigail Marie	Schmucker, Nathaniel Danhart
Mahlab, Amie Lauren	Price, Samuel Pearsall
Gleason, Aurora Kathleen	Fullerton, Miranda Jo
Heimsath, Ernest Gustavo Jr.	Jakubowski, Holly Ann
Fox, Judith Ann	Simmons, Michael Andrew
Kozlowski, Linda Jean	Greenwood, Susan E.
Bolduc, Matthew Stephen	Lawrence, Jennifer A.

Graves, George William	Preciado, Angelly Alarcón
Kearney, Dennis Patrick James	Muse, Ann Elizabeth
Schaner, Simone Gabrielle	Farlow, Jared Nicholas
Matchem, Leane Caroline	Gordon, Stuart Robert

There were no home births and fourteen deaths that occurred in the Town of Norwich.

Board of Abatement and Board of Civil Authority

Fiscal year July 1, 2015 to June 30, 2016 had a light load for the Boards of Abatement and Civil Authority. In it, there were two appeals to the BCA. One was granted and one was denied. There was one request for abatement and it was granted. In the course of conducting elections, the BCA was led by the Town Clerk through some changes, so all went smoothly.

Nancy H. Dean, Chairman

Cemetery Commission

The five-member Cemetery Commission is responsible for the care and upkeep and improvements of all 11 Norwich cemeteries. This includes the Union Village Cemetery.

In FY16, all seasonal maintenance was performed in a timely manner. This year, the Commission started to straighten and repair stones. Over 200 stones in Hillside, New Boston and Fairview Cemeteries were repaired. This will be an ongoing project as funds are available.

The financial details of our operations for FY16 are summarized below, based on information provided by the Finance Office and Treasurer:

Revenue:

Appropriation from town of Norwich	\$15,000
Woodworth Unitrust	5,604
Sale of Cemetery Markers	410
Perpetual Care Fund – Interest	148
Operating Account – Interest	2
Donation	<u>0</u>
Total Revenue	\$21,164

Expenses:

Purchased Services	\$ 7,035
Tree Trimming/Removal Costs	0
Purchased Services subtotal	7,035
Employee	1,925
Repairs and Maintenance	296
Supplies	27
Water	384
Postage	0
Capital Improvements	230
Stone Restoration	1,122
Sexton Stipend	<u>800</u>
Total Expenses	\$11,819

Fred Smith Jr., Chairman (649-1094)

Conservation Commission

The Conservation Commission endeavors to inventory, monitor, and conserve the natural heritage assets in Town. These assets include wildlife, wetlands, waterways, natural plant communities, and scenic resources. We share our findings with fellow citizens, Town commissions, and governing bodies. For the benefit of all Town residents, we

- Worked with the Upper Valley Land Trust to conserve the Sullivan Farm.
- Supported invasive plant control and education initiatives:
 - Published articles in the *Norwich Times* on invasive plants and native plant gardening.
 - Developed fact sheets to help residents recognize seven common invasive plant species.
 - Developed and posted on-line resources for native plant identification and gardening.
 - Hosted community discussion on invasive plants (led by Jon Bouton).
 - Hosted a hands-on field identification workshop (led by Jen Goulet).
- Worked with the Prudential Committee and the Connecticut River Watershed Council to investigate the feasibility of a potential dam removal on Charles Brown Brook.
- Co-sponsored *Return of Cougars to the East* (by Susan Morse), a wildlife education event.

Jen Goulet, Chair (649-2039)

Development Review Board

The Development Review Board (DRB) consists of seven members appointed for three-year terms by the Selectboard. There are also three alternate members. Please consider serving on the Board and directly influencing the future shape of Norwich. The DRB meets in Tracy Hall on the first and third Thursdays of each month, when applications are before the Board. Hearings are posted and the plans are available for inspection.

We review boundary line adjustments when existing lots are reconfigured or when land is added to a lot or moved to an adjoining property. Providing that some simple criteria are met, the land transfer is simple to complete. However, in more complex situations the DRB may hold a subdivision hearing for a more detailed review.

The Norwich Zoning Regulations (NSR) place emphasis on both shoreline and stream bank protection, which are important natural resources. Applications must consider the NSR, State and Federal regulations, which govern floodways and wetlands.

Applications are heard “on the record.” This is important to understand, since appeal to the Environmental Division of any decision will be based solely on evidence provided to the DRB at the public hearing. Attending DRB meetings and being recorded as an abutter or “interested party” will protect your right to speak at an appeal. Everyone is welcome to attend hearings even if you are not directly involved in the application.

John E. Lawe, Chair (649-1585)

Emergency Management

Emergency Management’s responsibility is to prepare for disasters and to coordinate responses to situations that may demand extraordinary action. Our approach is to use an “all hazards” management system. These plans are dynamic documents that require annual review and revisions. Floods, storms, fires, and hazardous materials releases have the highest probability of threatening our community.

A storm on July 23rd -24th created numerous incidents for the Fire, Police and Public Works Departments. Most of the work was downed trees and power lines, and traffic-related issues. Crews worked for three days cleaning up about 70 trees.

Hanover Dispatch is now providing **CodeRED emergency communication services** to Norwich. This is like 9-1-1 in reverse. For example, if there is a missing child in your part of town, or a severe weather warning, or chemical/gas leaks that may require you to evacuate, your emergency service providers will be able to reach you immediately by telephone (land-line, cell phone and TDD/TTY) with information you need. Register at hanovernh.org/Pages/HanoverNH_WebDocs/codered.

Vermont Alert, www.vtalert.gov/home.aspx, is the “Vermont All-Hazards Alert and Notification web-based portal. This website contains critical emergency-related information. The information posted here will include severe weather warnings, significant highway closures, hazardous materials spills, and many other emergency conditions. By signing up for VT-Alert, you can receive warnings and emergency information via the web, your cell phone, email and other technologies. Signing up for VT Alert is free. Your information is protected and never shared with anyone else.”

The Town Manager is, by statute, the Director of Emergency Management. The Fire Chief is the Deputy Director.

Stephen Leinoff, Deputy Emergency Management Director

Finance Department

The Finance Department would like to extend its gratitude to former Town Manager, Neil Fulton, for his years of service to the community and his support of all Town employees.

The Finance Department is responsible for all accounting functions for the Town and all tax collection. Please review the audited financial statements and the proposed budget included in the Town Report for specific information.

The initial billing for school and Town tax for 2015-2016 was \$15,876,083 (\$336,480 more than 2014-2015). Revised tax bills for Current Use changes, BCA and State Board changes, and errors and omissions reduced taxes raised by \$3,805. Additions, due to HS-122 changes, increased taxes by \$43,024. The State of Vermont offered an early buyout for Current Use property owners, adding \$6,316. These changes resulted in the final tax amount raised of \$15,921,619 or a net increase from the initial billing of \$45,535. There was tax abatement in the amount of \$3,329. State payments (credits) were \$1,165,992 for the education tax and \$59,608 for municipal tax. Of the total taxes raised, \$12,196,850 was in support of education and \$3,668,463 in support of the town. Windsor County taxes are now assessed by a separate tax rate and the amount owed was \$56,305.

Please remember to annually file your HS-122 Homestead Declaration. Late filed homesteads will be assessed an 8% penalty on the education tax, as mandated by an adopted Selectboard policy. Please make sure that you file your Homestead Declaration by April 15, 2017 (no extensions allowed).

*Roberta Robinson, Finance Director (649-1419, ext. 105)
Jonathan Bynum, Finance Assistant (649-1419, ext. 106)*

Fire Department

Recruitment and retention of volunteers is one of the greatest challenges facing the volunteer fire service. We welcomed four new members in FY16 but had a larger number leave the department. Please consider joining the Fire Department. Visit <http://norwichfire.com/recruiting-qa/> for more information. We are about seven members short of an optimum number. The Fire Department responded to 236 incidents in FY16, 16 less than the prior year. Our rating from the Insurance Services Office results in significant savings on fire insurance premiums. You can follow us on twitter @NorwichFD or on Facebook facebook.com/norwichfiredepartment/.

Call Types	2015-2016
Structure Fires	7
Vehicle Fires	2
Wildland Fire	4
Other Fires	0
Medical	75
Vehicle Crashes and Rescues	25
Hazardous Conditions no fire	27
Service Calls	30
Good Intent Calls.	28
False Alarms	38
Other	0
Total	236

The NFD Members presented their peers with awards for distinguished service at the Department’s annual dinner. Steve Foltz, Firefighter received the “Jump Start Award”, Bonnie Munday, EMT, received the “Behind the Scenes Award”, and Mark Nickles, Firefighter-EMT “Member of the Year Award”. Linda Cook was recognized for 35 years of service, and retired Deputy Chief Neil Fulton and retired Assistant Chief Sonny Tebbetts received their helmets in recognition of their service. Our formal public education programs reached over 120 adults and 1,100 children.

Norwich and Hanover firefighters participated in live fire training at a building donated by the Lamperti family on Upper Loveland Rd. The Hanover and Lebanon Fire Departments provided certified live fire training instructors.

We would like to thank the Norwich Women’s Club for approving our Community Projects Fund Request. They funded the purchase of a cordless power tool kit, an instant shelter, a reflective road sign and an A-Frame sidewalk sign.

Current Members

Officers: Chief Stephen Leinoff, Assistant Chief Matt Swett, Captain Asaf Wyszynski, Lieutenants, Pete Griggs, Aaron Lamperti, and Pete Schwab.

Firefighter-Emergency Medical Technicians: Matt Cohen-Price, Linda Cook, Matt Herbert, Mark Nickels, Ebben Whitehair, and Jon Wilkinson.

Firefighters: Tim Cronan, Michael Ducharme, Steve Foltz, Eric Friets, Chris Maeder, Jeff Pearson, Tim Webster, and David Yesman.

EMTs: John Kerr and Bonnie Munday.

Support Team (the team provides food and supplies to emergency responders at incident scenes and the station): Ashley Bennett, Kris Clement, Allora Craig, Annah Dupuis, Cheri Henry, Cheryl Lindberg, Kandy Foltz, Suzanne Lupien, Liz Russell, Sydney Smith, Laurie Welch, and Linda Cook, advisor.

Stephen Leinoff, Fire Chief (649-1133; sleinoff@norwich.vt.us)

Fire Warden

Before wild fire threatens:

- Plan your water needs: have a garden hose that is long enough to reach any area of your home and other structures on the property.
- Install freeze-proof exterior water outlets on at least two sides of the home and near other structures on the property.
- Wear cotton or woolen clothing, jeans, sturdy shoes, long pants, long sleeved shirt, gloves and a handkerchief to protect your face.
- Take your Disaster Supplies Kit: First aid kit, blankets, flash light, extra batteries, 3 days supplies of food, medications, water for you and your pets. Also take credit cards, cash, glasses, extra car and house keys. Don't forget the cell phone and charger.
- Tell someone when you left and where you are going.
- Choose a route away from the fire, smoke and other hazards. Plan different ways to escape and practice.
- FEMA-FA-287.

Guidelines for burning;

- Pick up a Burn Permit from the Town Clerk's office Monday through Friday 8:30 to 4:30 or Fire Warden Linda Cook at 1-603-208-7847 or Chief Leinoff 1-802-649-1133, ext. 3
- When you light the fire, call Fire Warden Cook 1-603-208-7847 and Hanover Dispatch - 1-603-643-2222.
- When there is SNOW on the ground, call Fire Warden Cook and Hanover Dispatch. By making these calls the Norwich Fire Department will not be called out to investigate unreported fires.

*Linda Cook, Fire Warden
Steve Leinoff, Assistant Fire Warden*

Health Officer

The Town Health Officer and Deputy Health Officer (HOs) are appointed by the Vermont Commissioner of Health on the recommendation of the Selectboard. Their responsibility is to protect public health and to be the local representatives of the State Health Department.

The State of Vermont is now responsible for approving septic system design and installations and dealing with failed systems, but the Health Officers can advise if requested. We also administer the Rental Housing Code and conduct site visits when a tenant suspects a health hazard is present.

Recently there has been renewed emphasis on tackling lead poisoning. Better education and public health measures have significantly reduced blood lead levels in children, who are most vulnerable. Since lead is no longer added to gasoline the greatest environmental danger is from lead in paint manufactured before 1978. Scraping and sanding of older buildings can release lead into the environment and only specially trained and equipped contractors should remove old paint. There are rules which require landlords to carry out routine maintenance and certify their compliance. More information and detailed publications are available from the Vermont Department of Health.

Please keep your protective medical shots up to date. While Ebola may seem scarier, several infectious diseases including Influenza, Polio, Measles, Pneumococcal Pneumonia and Whooping Cough pose a more immediate threat to our health.

*John E. Lawe, Norwich Health Officer (649-1585)
Bonnie Munday, Deputy Health Officer (649-1419)*

Land Management Council

The Land Management Council manages the Norwich Fire District land, encompassing 917 acres contained in six parcels within the Charles Brown drainage. Our mission is to manage this land for forest resources, wildlife habitat and recreation.

David Hubbard, Chair (649-3882), Sandy Haskell, Lee Michaelides

Listers

Since the Report of the 2011 Committee to Review Real Property Assessment Functions, the Board of Listers hears and adjudicates grievances, lodges the Grand List, participates in Board of Civil Authority hearings, sits on the Board of Abatement, and meets, usually monthly, to receive correspondence and attend to other matters. The Board of Listers also plays an important role in educating the public about the assessment process.

Everyday assessment functions, including cyclical and permit inspections, software management, and preparation of the Grand List are performed by the Contract Assessor, New England Municipal Consultants (NEMC), supervised by the Town Manager. The Lister/ Assessor's Office is also staffed by a part-time Clerk. The role of NEMC and the Board of Listers is to produce a Grand List that equitably assesses every property in Town as close to fair market value as possible. NEMC and the Listers have no control over the tax rates.

Property record cards containing assessment data for every property in Town can be viewed and printed from <http://norwich.vt.us/listers/>. Detailed property record cards can be viewed and printed at the public access terminal located in the office or requested via e-mail from assessing-clerk@norwich.vt.us.

2016 Townwide Reappraisal

Following the completion of a three-year cyclical reinspection process and an informal appeal/discussion period, NEMC submitted to the Listers a 2016 reappraised Preliminary Grand List showing a Total Listed Real Value of \$778,768,300. Change of Appraisal Notices were then mailed to all property owners of record, and as a result the Listers heard 76 grievances. The grievance process produced a 2016 reappraised Final Grand List with a Total Listed Real Value of \$777,566,800, an increase of 6.1% over the 2015 Grand List. The 2016 Grand List was approved by the Listers unanimously.

Six Lister grievance decisions were appealed to the Board of Civil Authority (BCA), and two of these BCA decisions have subsequently been appealed, one to the Vermont Department of Taxes and the other to Windsor County Superior Court. At the time of writing, these are the only appeals outstanding against any Norwich Grand List.

2017 Homestead Declaration

The Listers would like to remind everyone that if you own and occupy your Vermont residence as your primary dwelling on April 1, 2017, you MUST file your Homestead Declaration, Form HS-122, with the Vermont Department of Taxes on or before April 15, 2017. There are NO EXTENSIONS given for this filing, even if you file for an extension on your income taxes. The penalty for late filing is 8% of the education tax. This filing may be completed on paper or online through the website of the Vermont Department of Taxes at <http://tax.vermont.gov/property-owners/homestead-declaration>. We anticipate that the State website will be open for 2017 Homestead Declaration filing at the beginning of February.

In the past, some Norwich taxpayers who have used tax-preparation software or an out-of-state tax preparer have experienced problems with Homestead Declarations not being filed, even though the taxpayer fully believed that they had been. This is especially true when the

taxpayer is either filing for an extension, or not required to file a tax return at all. The Listers recommend that all Norwich property owners required to file a Homestead Declaration do so themselves (preferably online) or obtain a printed confirmation of a successful filing from their tax preparer.

Moving Forward

In September 2016, NEMC began another three-year cyclic reinspection process designed to culminate in a 2019 Townwide reappraisal. Property owners are mailed letters requesting that they contact the office to set up a time for NEMC to perform an interior inspection of their property. Although this process may seem repetitive, interior inspections allow verification of data and contribute to a Grand List that is as fair and equitable as possible. NEMC will verify exterior dimensions of all buildings. The Listers thank all Norwich property owners for their cooperation and flexibility.

Cheryl A. Lindberg (Chair), Liz Blum and Lee Michaelides

2016 Grand List as of 10/27/16

Breakdown of Grand List (number in category)

R-1 Residence with under 6A of Land (806)	\$345,592,400
R-2 Residence with 6A of land or more (489)	334,906,500
MH Mobile Home with or without land (15)	2,230,400
S Seasonal (17)	3,620,200
C Commercial Properties (46)	32,903,000
CA Commercial Apartments (7)	6,694,600
UE Utilities Electric (3)	7,910,200
F Farms (10)	9,247,100
O Other (27)	7,516,600
M Miscellaneous (142)	<u>26,504,900</u>
Total Listed Real Property Value (1562)	\$777,125,900

Land Use Appraisal Program (147 parcels, 13,692 enrolled ac)

Exempt Value of Property Enrolled	35,397,900
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Exemptions by Vote or Agreement

Veterans (7) (\$30,000 per disabled Veteran by vote)	210,000
Norwich Fire District	40,000
Beaver Meadow Chapel Association (Beaver Meadow Schoolhouse)	133,900
Root District Game Club	208,700
Upper Valley Community Grange # 34	388,500
Charlotte Metcalf (alternate energy installation)	10,700
Timothy Brownell & Marjorie Waters (alternate energy installation)	19,800
Norah Lake & Christopher Polashenski (alternate energy installation)	5,100
Norwich Housing Corporation (payment made in lieu of property tax)	1,469,200
Comcast (Education Grand List only)	1,264,600

Exemptions by Statute

Veterans (7) (\$10,000 per disabled Veteran by statute)	70,000
Child Care Center, Inc.	573,500
Montshire Museum of Science	6,883,500
Norwich Historical Society	770,500
Norwich Nursery School	221,500

The Family Place.	\$813,900
Norwich Public Library Association.	1,618,600
American Legion Post 8271,200
Religious Organizations (6).	4,479,000
Town, Fire District, School, State, Federally Owned Parcels (38) .	20,433,700
Total Municipal Grand List (x100)	739,172,100
Total Education Grand List (x100)	742,887,000

Milton Frye Nature Area Committee (MFNAC)

The Milton Frye Nature Area Committee promotes the care and public use of the 35.5-acre town property commonly known as the Nature Area. The Committee oversees maintenance of the walking trails in the area, sponsors educational programs, and is charged with stewardship of the property in accordance with the conservation easement jointly held by the Upper Valley Land Trust (UVLT) and town of Norwich. The MFNAC reports to the Norwich Conservation Commission.

Selected activities in 2015-16 include:

- Ongoing work performed by the Department of Public Works to manage invasive plants in the meadow; regularly scheduled mowing.
- UVLT Stewardship Training.
- Two Marion Cross School (MCS) Stewardship Days to remove invasive plants.
- Guided wildflower walk by Ti McLane.
- Work by MFNAC members towards invasive management project.
- Arranged for a forest management plan to be completed towards the goals of invasive plant management and recreation/education.
- Approval received for an educational structure in the area; fundraising and landscaping was completed.

The Area serves as an educational site for the Marion Cross Elementary School.

MFNAC (649-1703 ext. 252)

Norwich Energy Committee (NEC)

The main FY16 projects of the NEC included promoting energy efficiency and solar installations to Town residents and installation of an electric-vehicle charging station. Energy efficiency outreach started in fall 2015 with a Town-wide mailing highlighting HEAT Squad audits at \$100, funded by a grant from the New England Grassroots Environment Fund. Overall, HEAT Squad has worked with 78 Norwich households. Another major outreach effort was an LED bulb exchange which distributed 414 high-efficiency bulbs through swaps at the Library and Marion Cross School and via door-to-door visits at Norwich Senior Housing. These led to 40+ sign-ups for “home energy visits” with an AmeriCorps member from the Windham-Windsor Housing Trust. A third weatherization project was funded by a \$2,200 grant from the Norwich Women’s Club, to support energy efficiency for low- and moderate-income residents: LED bulbs, distributed through Community College of Vermont, the SEVCA Good Buy Store and COVER; smart electrical strips; and energy audits for several Starlake Village homes.

The NEC promoted residential solar through a 5th Solarize campaign, with Norwich Technologies and Solaflect. The calendar-year 2015 campaign finished with 39 households

going solar; the 2016 campaign has another 40 households, as of fall 2016. In June 2016, the NEC organized a workshop on “comprehensive home energy” with HEAT Squad, Efficiency Vermont, Green Mountain Power and the solar installers.

In fall 2015, the NEC wrote a grant application for funding from the Vermont Department of Housing and Community Development to install a charging station for electric vehicles. The grant was awarded for a Level 2, dual-port station, networked with ChargePoint. The station and its two parking spaces are located along the south side of the Dan & Whit’s parking lot. The station electricity is offset by electricity from the solar awning installed on the south wall of the store through an in-kind contribution by Norwich Technologies. Solaflect Energy helped complete the Town match.

The NEC proposed to the Fire District Prudential Committee that it host a solar project on their land near Route 5; the District would receive either free electricity or a lease payment plus discounted electricity. They are reviewing a proposal as of fall 2016.

Linda Gray (649-2032, linda.c.gray@gmail.com)

Planning Commission

The Planning Commission is responsible for drafting a Town Plan containing historical perspective on the Town, a discussion of current conditions, and a vision for the future. In addition to a narrative, data, and maps, the Plan includes goals, objectives, and a proposed course of action. The role of the Planning Commission in implementing the plan is drafting land use regulations for zoning, subdivision, flood hazard, and development. The Commission also supports non-regulatory implementation initiatives such as affordable housing and natural resource preservation.

The Commission has continued preparing amendments to the Town’s Zoning Regulations. Proposed changes include mixed use districts along Route 5 South and River Road, flood hazard and river corridor regulations, and minor updates in other sections. The Commission is also updating some specific sections of the Town Plan, including wind and solar energy facility siting, land use on Route 5 South and River Road, and a new section on resiliency to major natural disasters.

The Commission has seven members appointed by the Selectboard to four-year staggered terms. Meetings are on the second and fourth Thursday of each month at 7 p.m., and are open to the public. Agendas, minutes, regulations, the Town Plan, and other documents are available on the Town website under Planning Commission and Affordable Housing.

Jeff Goodrich, Chair

Planning Department

The Planning Department, staffed by the Director of Planning and the Planning Assistant, is responsible for administration and enforcement of the Zoning and Subdivision Regulations, advising landowners and their representatives on matters relating to Town and state development regulations, assisting in the preparation of permit and hearing applications, and providing staff support to the Development Review Board, Planning Commission, Historic Preservation Commission and Affordable Housing Subcommittee. The Department provides research and technical support to the Planning Commission in preparing the Town Plan and land use regulations, to the Historic Preservation Commission for grant administration, and maintains the Norwich Geographic Information System (GIS), the E911 Locatable Address System, and the Tracy Hall server network.

Permits were issued this year for two single-family homes, six fewer than last year. Permits for building additions were up while those for accessory structures were down slightly from last year. There continues to be little change in the annual number of permits taken out over the past five years. Three approved subdivision applications resulted in four new lots.

Specific information on zoning and subdivision requirements are listed on the inside back cover of this report. Regulations and permit applications are available at the Town website.

Phil Dechert, Director of Planning (649-1419, ext. 4)

Pam Mullen, Planning Assistant

FY 2015-16 Zoning Permits

New Homes	2
Building Additions	29
Accessory Dwelling	0
Accessory Structures	13
Home Occupation	0
Replacements: Bldg./Home	3
Agricultural Review	2
Apartment	0

Development Review Board

Subdivisions - Final Plan Review	3
Conditional Use Review	1
Boundary Line Adjustment	3
Site Plan Review	0
Development Envelope	0
Variance	0
Appeal	0

Police Department

2016 has been exciting for the policing profession, with the national policing debate consuming much of the year. Most of this conversation centered on police relationships with the communities they serve. In life and in policing all that we do starts and ends with relationships and Norwich Police Department (NPD) focuses our policing strategies with this firm concept in mind.

The national policing debate highlighted many other concerns about policing: areas such as use of force, vehicle pursuits, fair & impartial policing, encountering the mentally ill, police legitimacy, body cameras, and Constitutional policing. I am pleased to report the Norwich Police Department already exceeded, or had in place the vast majority of the national best practices identified by the U.S. Department of Justice (USDOJ) and the President's 21st

Century Report on Policing. As an example, NPD has employed cruiser cameras for many years, every Norwich officer receives training on encounters with the mentally ill, etc. The very few policies not already consistent with the USDOJ recommendations or the President’s report were or are being modified during the year, making NPD a model agency going forward. It’s important to note as well, that the organizational culture and practice of NPD matches our policies and procedures. In other words, we do what we say and say what we do.

Our partnership with the community and the residents we interact with has never been healthier. The members of NPD are committed to ensuring Norwich continues to be a highly desirable and safe community in which to live, work, and play. We truly appreciate the strong support we receive from our residents and guests, our elected officials, and Town staff. We embrace the concept of community-oriented policing that emphasizes “The Norwich Way”. We take very seriously our responsibilities to prevent and reduce crime, improve traffic safety, enhance emergency preparedness, and nurture community partnerships and use them to guide us in all that we do. I am proud to serve as your police chief.

Douglas A. Robinson, Police Chief, Doug.Robinson@Vermont.Gov (649-1460);

Judith Powell, Administrative Secretary; Anna Ingraham, Police Officer;

Michael Scruggs, Police Officer; Charles Rataj, Police Officer (PT); Francis Schippert, Police Officer

Police Department Statistics FY16

911 Hang Up.....	20	Juvenile Problem/Runaway	10
Abandoned Vehicle.....	3	Larceny/Theft.....	30
Accident	62	Leaving Scene of Accident	3
Agency Assistance	115	Littering	2
Alarm	92	Lost /Found/Recovered Property	25
AlcoholOffense/Intoxication	5	Missing Person	3
Animal Problem	104	Motorist Assist./Complaint	53
Arrest on Warrant.....	4	Noise Disturbance	15
Assault.....	2	Parking Problem.....	10
Attempted Suicide.....	5	Phone Problem.....	1
Background Investigation	7	Property Check*.....	68
Bad Check/Fraud	41	Public Speaking	7
Burglary.....	2	Residence/Vehicle Lockout	15
Citizen Assistance	77	Sex Offense/Offender Registry	6
Citizen Dispute	14	Stalking.....	2
Condition of Release Violation	1	Stolen Vehicle/OOC.....	0
Court Appearance.....	9	Suspicious.....	108
Dead Body.....	3	Threatening/Harassment.....	7
Directed Patrol	18	Training	17
Disorderly Conduct.....	3	Traffic Citations.....	305
Domestic Abuse Order	9	Traffic Hazard.....	28
Driving License Suspended.....	3	Traffic Warnings(written).....	228
Drugs.....	2	Trespassing	6
DUI.....	5	Unsecure Premises	3
Family Disturbance/Fight.....	6	Utility Problem.....	1
Fireworks.....	4	Vandalism.....	5
Fish and Game Offense	4	Vehicle Serial # Inspection.....	76
Foot Patrol/Business Checks	212	Welfare Check	23
		TOTAL.....	2161

*A total of 272 property checks were conducted on 68 days with an average of four per day.

Public Works Department

The Norwich Department of Public Works/Highway Division is responsible for the maintenance of our Town highways, bridges, sidewalks, and municipal parking areas. We also provide a significant support to other Town Departments, including the maintenance of all the Town's vehicles and equipment. We strive to accomplish these duties with the safety and convenience of the traveling public as a top priority while maintaining good rapport with our fellow citizens.

During FY16, two major projects were completed with Vermont Agency of Transportation grant funding. Segments 1 and 2 of Route 132 were paved with funds from a paving grant, and the complete rehab of Bridge 42 on Turnpike Road was funded by a structures grant. Because Bridge 42 came in significantly under budget, we were also able to fund the replacement of Bridge 48 on Bragg Hill using the leftover funds from the structures grant. As of this writing, construction on Bridge 48 is still ongoing.

The winter of 2015/2016 was one of the mildest on record. Our winter maintenance expenses came in significantly under budget, contributing to a surplus in the overall Public Works budget for the entire fiscal year. The following are the statistics for winter road maintenance:

Callouts:	19 times
Plowing:	10 times
Treating the pavement:	21 times
Sanding:	26 times
Sidewalk maintenance:	19 times
Snow removal:	2 times.

The Buildings and Grounds (B&G) division of Public Works is responsible for the maintenance of all Town buildings, properties, and recreation areas. During the winter of 2016/2016, the B&G Technician completed renovations to the back entry at Tracy Hall. Many other repairs and painting projects were completed with the help of the B&G Custodian.

The B&G division is kept very busy during summer months, making sure that all of the playing fields are maintained and ready for the many scheduled sports events. The B&G Custodian is responsible for readying Tracy Hall for all public events held in the building throughout the year. The refinishing of the gym and stage floors was completed recently at Tracy Hall. This made a remarkable difference in the appearance of the wood floor as well as protecting it. The gym is a valuable resource for residents as well as those who schedule events at Tracy Hall.

I would like to thank the Town Manager, Selectboard, other Town departments, and Norwich residents for their continued support of the Public Works Department. I would also like to commend the Public Works staff for their hard work and dedication.

*Andy Hodgdon, Public Works Director (649-2209, ahodgdon@norwich.vt.us)
Public Works Staff: Neal Rich, Ben Trussell, Gary Durkee, Albert Lewellyn,
Michael Koloski, Robert Barden, and Michael Tebbetts*

Recreation Department

The Norwich Recreation Department consists of the Recreation Council who advises and guides the Recreation Director, all overseen by the Norwich Town Manager. The Council consists of eight to twelve residents, serving rotating three-year terms. Our mission is to offer a variety of recreational activities to Norwich area residents of all ages. The majority of our youth programs offered are for kindergarten through sixth grade students. In all of our youth sports we stress fun, first and foremost, but also maximum participation and development of skills. The goal of our youth offerings is to inspire a lifetime love of activity in an atmosphere of mutual player respect and support. We organize and run a number of seasonal, free community events to help foster and maintain spirit within the Town of Norwich. We oversee the recreation facilities in Town. Throughout the year we offer over one hundred varied program sessions. This past year we added seven new youth offerings, to encourage those with varied interests to be active. Close to 1,300 local families have accounts with the Recreation Department, of which approximately 500 participated in our offerings this past year.

We are incredibly fortunate to have dedicated, community-minded volunteers serving as Coaches and as members of the Recreation Council, and to have many local businesses and organizations willing to help sponsor the events we run. Their contributions, support, time and involvement are truly appreciated. We would also like to thank the Norwich Women's Club for awarding us a grant for a fabulous new commercial grade liner for the skating rink on the Green, as well as other needed rink materials.

Our exceptional Buildings and Grounds crew does an outstanding job caring for and improving all of our Town recreational areas, and we appreciate their hard work keeping our facilities in top shape for the community. A bicycle pump track was installed exclusively through monumental donations of time, labor, materials and machinery. Special thanks go out to Gered Dunne and Graham Webster, without whom it could never have happened. It is neatly tucked into the woods at Huntley Meadow and its immediate popularity served as a lovely reward to all who worked on the project.

Please check the Recreation Department portion of our town website for the latest programs, schedules and events @ www.norwich.vt.us/Departments/Recreation, or if you would prefer to speak to someone directly, please contact me for more in depth information. Suggestions for improvement are always welcomed also.

We thank retiring members, Amy Downard, Karin Dwyer, Ben Forbush and Reese Madden for their involvement, time and incredible contributions to improving the Recreation Department's offerings, facilities and vision. We are always in need of more volunteers. Stop by the Recreation office upstairs in Tracy Hall or call the number listed below if you would like to get involved.

Recreation Council: Laura Duncan, President; Chris Clapp, Vice President; Amy Tuller, Secretary; Jill Collins; Gered Dunne; Kristin Fauci; Ryan Gardner; John Girard; Rebecca Matte; Page Tompkins.

Jill Kearney Niles, Director (649-1419, ext. 109; recreation@norwich.vt.us)

Transfer Station/Recycling Center

The Transfer Station/Recycling Center is under the direction of the Public Works Director. William Sanborn is the Transfer Station Lead Attendant.

The objectives of the Transfer Station/Recycling Center are to:

- Provide a means of disposing of solid waste, including recycling, in the most efficient and cost effective manner.
- Encourage recycling of as many materials as possible in order to decrease the percentage of materials being disposed of at the landfill, thus reducing our carbon footprint.
- Dispose of waste at a minimum cost within industry guidelines.
- Ensure waste management practices are in compliance with local, state, and federal regulations.

With the passage of Act 148, the Universal Recycling Law, the State of Vermont took further steps in reducing the amount of material that ends up in the landfill. Our facility continues to prepare for the next phase of Act 148, which is food scrap collection, starting July 1, 2017. We are also now preparing for construction and demolition waste recycling as outlined in Vermont's Act 175.

Recycling rates at our facility averaged approximately 55% of all materials collected last year.

For more information about our facility, please visit the Town website at www.norwich.vt.us under Public Works.

*Andy Hodgdon, Public Works Director (649-2209, ahodgdon@norwich.vt.us)
Transfer Station Staff: William Sanborn, Lead Attendant;
Donald Eames, and Taylor Gray.*

Trustees of Public Funds

According to Vermont Statutes, if a Town elects Cemetery Commissioners, then the Town also elects Trustees of Public Funds. The Trustees are elected on a rotating basis for a three-year term. The Trustees of Public Funds manage cemetery funds and other monies left to the Town in trust and accepted by the Selectboard.

During the Town's fiscal year, the Trustees invest cemetery monies not currently in use to maximize earnings for these funds. The Trustees meet regularly to monitor the funds. A decision was made to support area banks with investments in accordance with the Vermont Statutes, typically requesting investment rates at a minimum of six different banks in order to determine the best investment offer. The Cemetery Commissioners apprise us of their plans for working in the various cemeteries. Therefore, we invest to meet their needs. The interest is allocated between sale of lots and perpetual care funds.

John Currier, Ann Harvey and Cheryl A. Lindberg, Trustees



AT Hikers



Canoeing on the Connecticut River

Part III

Other Agencies &
Organizations

Advance Transit

Despite continued low gas prices, new ridership records were set for Advance Transit for the twelve months ending June 30, 2016. Total ridership, which includes fixed routes (blue, brown, green, orange, red), shuttles, and ADA paratransit, reached a new high of 936,047. On the fixed routes the 600,000 mark was passed for the first time, ending at 604,209. 11,354 of those trips were boarded in Norwich – the highest in the past five years.

One of the biggest accomplishments this year was the introduction in March of a new smart phone application or “App.” The app can be downloaded for free for either iOS (iPhone) or android. Visit the application store for your platform and search “advancetransit.” The app was developed by engineering students from Dartmouth and it provides real time bus arrival information and interactive maps that show locations of bus stops and scheduled departures.

Do you need help navigating the AT bus system? We offer travel training services to groups or individuals free of charge. Let us know if we can help you learn how to ride and travel independently. If you have a disability that prevents you from being able to use fixed route service, you may qualify for Advance Transit’s ACCESS service, which is a curb-to-curb reservations-based service provided within ¼ of a mile of the fixed routes. Visit our website or contact our office for more information.

In June we thanked Sharon Racusin for thirteen years of volunteer service as the Town of Norwich’s representative on the Advance Transit Board of Directors and welcomed new Board member Demo Sofronas.

About AT: Advance Transit is a bi-state regional nonprofit public transportation system headquartered in Wilder. Services include FREE regularly scheduled fixed route bus service, ADA Complementary Paratransit service, park-and-ride shuttles, and Upper Valley Ride-share carpool matching service. Visit our website at www.advancetransit.com or call 295-1824 8-4:30 Monday to Friday with service questions. Be sure to visit the “Where’s My Bus” page to see real time bus arrival information. Thank you for your support, and thanks for riding Advance Transit!

Van Chesnut, Executive Director

Aging in Place in Norwich

Since its founding in 2009, Aging in Place in Norwich (AIPN), through its volunteers, has provided free household services and free rides on request to elderly Norwich citizens. These services help them remain in their homes as they age. AIPN is a 501(c)(3) organization funded by individuals, charitable groups, and local businesses, but not from Town funds.

Since founding, we have held over 60 Service Days. This effort has been led by Judy Pond; Bob Pitiger coordinates the rides program, which helps elders get to hospital appointments, shopping and other destinations. We hold an annual reception in October at the Norwich Historical Society to recognize our gracious volunteers, welcome some of the people we help, and invite more volunteers.

AIPN plans each year to have a presentation on Aging. About 50 people participated in the “game” called “Before We Go,” held at the Norwich Congregational Church last May. There are no winners or losers in this game, but it got people thinking about these declining years and what remains to be done. Recently, Gina Sonne joined our board. She is a founding member of the Thetford Elder Network and now lives at the Norwich Senior Housing.

We are planning to honor the memory of our former Advisory Board member, Dennis McCullough, with a panel presentation on Spirituality and Aging in mid-May, 2017. We hope to see many Norwich people there, as well as others from the Upper Valley.

Charlie Buell, President (649-1601), Jean Lawe, John Lawe, Judy Pond, Gina Sonne

American Legion Lyman F. Pell Post 8

Lyman F. Pell, Post 8, The American Legion, Department of Vermont is a 501C nonprofit Veterans organization. The Legion membership is made up of eligible Veterans whose dates of service are controlled by Congress. Post 8 also has numerous members who are currently serving on active duty in the US Military. We actively support Veterans' issues such as access to the Veterans Hospital, Veterans' employment rights, end of life care and funerals. In the town of Norwich we insure each Veteran's grave has an American flag displayed next to the headstone during the summer months. We actively support Scouting and "Children and Youth" programs. Our Rifle Team is certified to conduct ceremonies at Veterans' funerals.

We are a dynamic, but very unique, Post in that our income is derived from food sales, donations and small cribbage tournaments every Thursday night. We are available to assist with schools educating people on Flag etiquette, Military History and Veterans' issues. We organize and participate in the annual Memorial Day observance. We also support The Boy Scouts, Girl Scouts, Cub Scouts and Brownies. We are partnering with the Norwich Historical Society to document local Veterans' military service.

For more information on our organization feel free to contact any of our members. Meetings are held on the first Monday of the month at 19:00 hours.

Lyle G. Favreau, Commander

Child Care Center in Norwich

The Child Care Center in Norwich is a nonprofit organization founded in May 1971 for the purpose of providing high quality, affordable, childcare services for families of the Upper Valley. In 2009 the program expanded to provide after school care for Norwich children. The Child Care Center is a social service agency as described in 24 V.S.A. § 2691.

The center provides childcare to 60 children ages six weeks through six years and 28 after school children in grades kindergarten through sixth. The center has been accredited by The National Association for the Education of Young Children since 1996. The center also offers inclusive programming for children with special needs who are referred by local school districts and partners with the Marion Cross School to provide 10 hours/week of public preschool. Tuition for preschoolers is on a sliding scale based on family income; need based scholarships are also available. Tuition subsidies are available through the state of Vermont for low-income families. The center receives funding from the United Way. In FY16, the center served 74 children from the town of Norwich. Six Norwich children were awarded partial scholarships totaling \$7,667. The center awarded \$15,469 in scholarships in total. 85% of Norwich families receive discounted tuition because of the organization's sliding fee scale.

The staff and board are committed to a center rich in diversity of families and children, both culturally and economically. The strength and quality of our program is derived from the broad experiences of our families and staff.

Allison Colburn, Executive Director (649-1403)

Connecticut River Joint Commissions (CRJC)

CRJC continues its mission to preserve the visual and ecological integrity and working landscape of the Connecticut River Valley. With five local subcommittees and over 100 volunteers, it is guiding the watershed's growth by reviewing and commenting on proposed actions, from large-scale development projects including the Northern Pass, to proposed regulatory changes, such as shoreland protection rules.

CRJC assisted with the installation of new wake speed signs at launches in VT and NH, and supported the Connecticut River Watershed Council with the 25th Source-to-Sea Clean-

up. Along with the Conte Wildlife Refuge, CRJC is working to present educational programs about the river and clean water in the watershed.

Of note, during FY16 the CRJC actively participated in the Federal Energy Regulatory Commission (FERC) relicensing of the three TransCanada hydroelectric dams on the lower Connecticut by reviewing studies performed by TransCanada and communicating its concerns about project operations to FERC, particularly those related to erosion, mercury levels, climate change and economic impact.

CRJC advocates for the establishment of a mitigation and enhancement fund for the southern reach of the river as a means to compensate for unavoidable impacts from dam operations. In this role, CRJC Commissioners met with the governors of both VT and NH to draw attention to the relicensing process and enlist their support.

*Rick Walling, President (NH); Jason Rasmussen, Vice President (VT);
Mary Sloat, Treasurer (NH); Steven Lembke, Secretary (VT).*

Connecticut River Joint Commissions (CRJC): Upper Valley Subcommittee

The Upper Valley Subcommittee of the Connecticut River Joint Commissions consists of appointed volunteers from the Vermont towns of Hartford, Norwich, Thetford, Fairlee, and Bradford, and the New Hampshire towns of Lebanon, Hanover, Lyme, Orford, and Piermont. We meet every two months on average to discuss and act on a variety of river-related issues. Meetings are usually held in Thetford.

The Subcommittee reviewed and commented on a wide range of regulatory applications this year, including river shoreline stabilization, wetlands activity, and stormwater management at several private and public sites. Subcommittee members continued to bring a valuable contribution of expertise and local knowledge to the table for the assistance of landowners, municipalities and state agencies.

This year Subcommittee members volunteered a great deal of extra time to represent the interests of the River and its resources, as well as landowners and local municipalities, in the federal relicensing process for TransCanada's Wilder Dam hydroelectric facility. Study reports commissioned by the applicant were reviewed and comments submitted to the Federal Energy Regulatory Commission (FERC) regarding bank erosion and water quality. The CRJC Subcommittee joined with other advocates for municipalities and other property owners in requesting financial assistance from the dam owners for damage caused by erosion, since the operation of the dams is one of the contributors to the bank erosion problem.

The Subcommittee also reviewed New Hampshire's boat accesses and boat access maps for the N.H. Public Water Access Advisory Board. In addition, members assisted with an inventory of boat launch speed limit signs, which resulted in the production and installation of signs with New Hampshire speed limits at Vermont Fish & Wildlife and TransCanada launch sites (N.H. laws govern activities on the river).

We will continue our coordination with other river conservation and planning organizations, such as the Connecticut River Watershed Council, the New Hampshire Rivers Council, the Connecticut River Paddlers, the White River Partnership, the Two Rivers-Ottauquechee Regional Commission, and the Upper Valley Lake Sunapee Regional Planning Commission.

For more information or to become involved in the work of the CRJC Upper Valley Subcommittee, please contact Chairman Jim Kennedy (james.kennedy@valley.net) or our Planning Coordinator Tara Bamford (tara.bamford@crjc.org).

ECFiber (East Central Vermont Telecommunications District)

Norwich is a member of ECFiber, Vermont's first Communications Union District. The District commenced operations on January 1, 2016, replacing the inter-local contract originally approved at Town Meeting in 2008. ECFiber is owned by its 24 member municipalities, but under Vermont law the District's operations, capital expenditures, etc. cannot be subsidized from local taxes.

On April 15, 2016, the District completed a \$9 million offering of Series 2016A Bonds to refinance a portion of its debt, cover 2016 capital expenditures, and complete the design and make ready for 250 miles of construction in 2017. As of December 31, 2016, 326 miles of fiber-optic network had been built and "lit" in parts of 18 member towns, serving about 1,585 customers including more than 250 in Norwich. The District plans to raise additional capital through the municipal bond market in 2017, 2018 and 2019, and to complete 1,400 miles of network covering all underserved locations in its 24 towns by 2019.

In October 2016, the District was awarded \$156,500 by the Department of Public Service for seven projects, including two in Norwich. These grants will extend the network to Farrell Farms Rd and Star Lake Lane in the first quarter of 2017, and to Hogback Rd later in the year. Priority for towns and/or neighborhoods to be built in 2018 will again be decided based on the highest rates of pre-subscription. The campaign will begin in January 2017, and each household will receive a postcard with details.

ECFiber is pleased to offer:

- Reliable high Internet speeds, which are symmetrical (the same in each direction) and are not "up to" (that is, ECFiber strives to actually provide the speeds for which its customers are paying at all times).
- Simple, stable pricing with no contracts, fine print, or data caps. Over the last two years ECFiber has increased its speeds but not its prices, most recently by upgrading its tiers of service to 10/25/100/500 Mbps from the previous 7/20/50/100/400.
- Local and personable customer service.
- Local ownership and control: Governing Board appointed by member towns' Selectboards.
- Community services. For example, ECFiber provides its highest level of service to over 25 community anchor institutions (including Norwich Public Library) for its lowest monthly fee.

For additional information, visit the website, email or call the office, or contact Norwich's delegates to the ECFiber Governing Board. Contact Irv Thomae (chair@ecfiber.net) 649-5617 or Rob Gere (rgere@mac.com) 280-5192.

Website: www.ECFiber.net | Office: (802) 763-2262 | Email: support@ecfiber.net

The Family Place

As one of 15 Parent Child Centers in Vermont, The Family Place operates a variety of programs designed to promote strong, stable families; safe, healthy children; and active learning for young children and parents alike. Our goal is to promote positive outcomes for all young people, regardless of circumstances. Families come through our doors for many different reasons. Sometimes, it's to make connections with other families through playgroups or events. Often, it's for assistance finding or paying for child care. Sometimes, it's because a child is behind in meeting developmental milestones or has special medical needs. Other parents engage with us for support in meeting education or employment goals, or to enhance their parenting skills.

The Family Place helps families to identify all the potential areas for support and connect them with the resources that are most appropriate for their circumstances and goals. We partner with local agencies and providers to create a more effective fabric of support for families. We served more than 40 families (86 individuals) from Norwich last year, through both on-site and home-based services. Other residents took advantage of our special events, lending library, website information, and referral services.

We could not do this vital work without the support of the Norwich community and our community partners. We have seen the challenges facing families become increasingly complex, including the growing epidemic of substance abuse. The Family Place provides a family-friendly campus and experienced staff to welcome and assist adults and children alike.

For more information, please view our website at www.FamilyPlaceVT.org or call 649-3268.

Thank you for your support!

Nancy Bloomfield, Executive Director

Good Beginnings of the Upper Valley

Good Beginnings of the Upper Valley's mission is to serve local families with new babies by providing hands-on support, education and community outreach. Good Beginnings provides both an InHome Volunteer Visitor Program, and an Education/Support Program to families of babies six months and under, including adoptive and foster families. An InHome Volunteer visits a family for 23 hours/week for approximately 12 weeks, to provide respite, community connection and support. Additionally, in FY16 we provided Education/Support to 140 families, with 40 families receiving emergency assistance of diapers, formula, gas cards for doctor's appointments and other necessary baby items, such as clothing and car seats. Our programs are simple, yet powerful, and unduplicated. Good Beginnings is in its thirtieth year of service to families with new babies and the programs continue to thrive.

This year, Good Beginnings served over 267 families, including 470 children and 468 adults through both the InHome Volunteer Visitor Program, and the Education/Support Program. InHome Volunteer Visitors served 129 families, with an average of 29 hours of visits by their volunteer. These services were provided by more than 100 devoted and caring volunteers, as well as three parttime staff.

In the town of Norwich, in FY16, 9 families were served by Good Beginnings, with 6 families receiving InHome Volunteer Visitors, for a total of 123 hours. Additional families received emergency assistance of diapers, clothes and baby items. For more information, contact Karen Morton at the Good Beginnings' office: 6032989524 or at: kmorton@gbuv.org.

Greater Upper Valley Solid Waste Management District (GUVSWD)

GUVSWMD is composed of 10 Upper Valley towns. Established in 1992, it provides an integrated system for waste management for both solid waste and unregulated hazardous waste through recycling and reuse programs, food diversion, and composting. The District also provides special collection events for bulky waste, household hazardous waste, paint, electronics, tires, and fluorescent bulbs. In addition, GUVSWMD offers technical assistance, outreach, and education programs to area residents, businesses, schools, and municipalities.

In 2016, the District refinanced its bonds which resulted in \$180,000 reduction in interest payments. The Board of Supervisors also voted to contract with the Southern Windsor County Regional Planning Commission to provide administrative, management, and operational services to the District in an effort to reduce operating costs.

Direct services provided by GUVSWMD to Norwich and District residents in fiscal year 2016:

- Events were held in Strafford, Thetford, Vershire, Woodstock, Sharon, and Bridgewater where we collected 1,564 tires; 6.85 tons of scrap metal; 8 tons of electronics; 12 tons of “big” trash/construction & demolition debris; hundreds of fluorescent bulbs and thousands of batteries. The Norwich Transfer Station collected 30.8 tons of scrap metal and 4.1 tons of electronics.
- 319 GUV residents (32 from Norwich) participated in household hazardous waste events held in Thetford in September 2015 and Hartford in June 2016: 7.15 tons of hazardous material were collected, including 967 gallons of paint. The Norwich Transfer Station collected 901 gallons of paint throughout the year.
- Final distribution of classroom compost pails was provided to Marion Cross School.
- District staff, with considerable help from Bill Sanborn, cleaned and reorganized the bulb and battery shed.

Tips to remember:

- The next household hazardous waste collection will be Saturday, June 3, 2017 at the Hartford Recycling Center.
- Recycle paint and all batteries (except vehicle/lawn mower) at the transfer station. Visit www.paintcare.org or www.call2recycle.org/vermont/ for more info.
- Leaves, yard waste and clean wood were banned from landfill trash as of July 1, 2016.
- Food scraps will be banned from landfill trash as of July 1, 2020.

In FY16, Neil Fulton and Brion McMullan were Norwich’s representatives to the GUVSWMD Board of Supervisors. We thank them for their ongoing service and support of our work. The District’s annual “Green Guide” will be available at Town Meeting and at the Town Clerk’s office or on the GUVSWMD website.

Contact GUVSWMD at 802-674-4474; hgillett@swcrpc.org; or at www.guvsd.org.

Green Mountain RSVP & Volunteer Center

Green Mountain RSVP is a volunteer recruiting and matching program for people age 55 and over. We are part of the Corporation for National and Community Service Senior Corps, a nationwide program. Our senior population is our most valuable asset in keeping our communities strong. We are responsive to local communities and meet the call of local non-profit and civic organizations by placing volunteers to meet vital community needs.

Norwich resident Virginia Hazen is a mentor for GMRAVP, volunteering in a local school as part of the Everybody Wins VT reading program. Green Mountain RSVP’s goal is to ensure that volunteers contribute their time and talents to programs that have a significant, positive impact on the quality of life in Windsor County. In all of Windsor County, we had 95 volunteers contribute 7,075 hours, with an economic impact of \$161,239. For every dollar invested by Windsor County towns, Green Mountain RSVP volunteers reinvest \$13 dollars. In all of our counties, Windsor, Windham, and Bennington Counties, we served 2,801 people in the community with food delivery, companionship, transportation, mentoring, tax assistance, and food pantry support.

RSVP will continue to build programming around support of Aging in Place and Healthy Futures in Windsor County in the upcoming year. Please contact Corey Mitchell in our Ascutney office at (802) 674-1742, for more information.

Headrest, Inc.

The mission at Headrest is to assist those who have or are affected by a substance use disorder, experiencing a crisis, or needing support, by providing effective programs and treatment regardless of ability to pay. We offer programs in three areas: Crisis Hotline (24/7), Outpatient Counseling and Transitional Living Program. These programs are available to people living throughout the Upper Valley community, including Norwich residents.

The Hotline is available to anyone, and calls vary from requests for information to suicide crisis calls. In most cases, Headrest cannot be certain of the caller's town of residence because we do not require verification of personal information for Hotline calls. We are able to use landline numbers to identify the 649- number as a Norwich resident but, with widespread use of cell phones, using the caller's number does not always give an accurate location. This may help explain why, of the 6,513 calls to the Hotline in 2015-16, only 5 are recorded as Norwich residents.

Headrest Services (all communities) 7/1/15 – 6/30/16

Hotline:

Calls to Headrest's Hotline (24/7 phone line) 6,513

Outpatient Counseling:

Individuals participating in drug/alcohol counseling. 164

Transitional Living Program:

Individuals in residential treatment (up to 90 days) 51

The generous funding of \$2,500 from the Town of Norwich helps create a safety net for people who are in need of Headrest's services. There is an increasing demand for services related to assistance from recovery with substance abuse disorder. For more information about Headrest's services, call 603-448-4400: we will be here to answer the call anytime day or night.

Hildegard Ojibway, Interim Executive Director

Montshire Museum of Science

The Montshire Museum of Science is a nonprofit, community-based institution serving Norwich and the surrounding communities since 1976. January 10, 2016 marked the Museum's 40th anniversary and more than 1200 people from the community attended for free that day.

More than 263 Norwich households are members of the Museum and several members of the Montshire Board of Trustees reside in Norwich. Many other Norwich residents and their guests are regular visitors. The Montshire offers several benefits exclusively to Norwich residents including free Museum admission for school groups visiting from Marion Cross School and for groups visiting from the Child Care Center in Norwich. Montshire Summer Camp scholarships are offered to Norwich students through a partnership with the Marion Cross School. The Montshire also serves as an official emergency evacuation site for the Marion Cross School and for the Child Care Center in Norwich.

In all, 3,911 Museum visits were subsidized through complimentary admission passes provided by the Montshire and issued by Upper Valley Social Service agencies. Thirteen Norwich households are members of Montshire's Warm Welcome program, which offers greatly reduced membership rates for low-income individuals and families in New Hampshire and Vermont.

The Norwich Business Council, Norwich Energy Committee, and the Norwich Fire Department, as well as other nonprofit and community organizations serving Norwich residents benefit from free use of Montshire's Porter Community Room. The Norwich Fire Department also uses the facility as a training site.

During the year, 165,874 people visited the Museum, including 16,000 students. We served an additional 9,000 people through outreach programs. The Montshire is one of the most popular attractions and educational resources in northern New England, and is recognized nationally as one of the best science centers in the country. We are pleased and proud to be a part of the Norwich community.

Marcos Stafne, Executive Director

Norwich Historic Preservation Commission (NHPC)

Established by the Selectboard in 2010, NHPC advises the Town on historic preservation issues and carries out public education projects. As one of 14 Certified Local Governments (CLG) in Vermont, NHPC is eligible to apply for CLG matching grants. NHPC is supported by the Town's Director of Planning and works in partnership with the Norwich Historical Society.

NHPC completed an initial survey ("windshield survey") of all structures, as well as outdoor memorials, sculptures and archeological sites in Norwich. The final survey results were presented by consultant Lyssa Papazian at a community meeting at the NHS on February 8.

Considering recommendations in the draft survey, NHPC, in consultation with property owners, applied for CLG grants to develop nominations to the National Register of Historic Places for a Goodrich 4 Corners agricultural district and for a Midcentury Modern District. The VT Division for Historic Preservation subsequently approved: (i) a grant of \$6,519 for Goodrich 4 Corners with donated matching services of \$4,346 and (ii) a grant of \$9,006 for MidCenMod with donated matching services of \$6,004. The Town, on recommendation from NHPC, contracted with Brian Knight to undertake Goodrich 4 Corners and Lyssa Papazian MidCenMod. Work on both began in September, 2016.

NHPC continues printing and distribution of the Norwich Historic Walking Tour brochure, with nearly 20,000 distributed to date. Thank you to Dartmouth Printing for their support.

As this year closed, the VT Division for Historic Preservation notified NHPC that the National Alliance of Historic Preservation Commissions had selected NHPC as the 2016 Commission of the Year in the United States. This award was presented before a national audience in July, 2016. "NHPC was selected for its outstanding work in raising awareness about Norwich's historic, architectural and cultural resources."

Peter Brink, Vice-Chair

Norwich Historical Society & Community Center

This has been a year of transition at the Norwich Historical Society (NHS). In September our long-time Director Judy Brown stepped down. We are grateful for her years of leadership and service. We welcomed as our new Director Sarah Rooker, an historian, museum educator and former Norwich resident. This fall, the Board began strategic planning for the future of the society. We received over 100 responses to our community survey asking residents what they value about the NHS, our history, and Norwich. The resounding response was that you, Norwich residents, value this town for its sense of place and community and believe that the NHS has much to contribute to connecting generations and stewarding our past. Thank you for your input.

Our mission is to preserve and interpret the history of the Town and its collections. We are open free of charge, on Wednesdays and Thursdays from 11 am to 3 pm, and Saturdays from 10 am to noon in the summer months. NHS welcomed visitors from all over the country who came to explore our history and roots. Over 1,500 people attended our programs,

exhibits, and events and 25 community groups used the Lewis House for meetings, parties, and other functions, bringing the number of people who came through the NHS this year to over 3,000.

We celebrated the arts this year with a Poets of the Past exhibit where eight local writers wrote poems inspired by objects in our collection. During the summer, we mounted an exhibit of Early American Decorative Arts, with accompanying speakers and workshops. With support from the Lions Club we offer educational programs for Marion Cross School. This year we expanded our work with the school and have welcomed the 6th grade every week this fall to help them research, write, and present an exhibit on Norwich farmer Paul Metcalf.

We are deeply grateful to the scores of volunteers who curate collections, help with school programs, conduct walking tours, and run our House and Garden Tour and Antiques Show fund-raisers. Thank you Norwich!

Sarah Rooker, Director (649-0124)

Norwich Lions Club

The Norwich Lions Club's (NLC) Mission is to empower volunteers to serve their communities and meet humanitarian needs. This year the NLC provided Christmas wreath lights on Main Street and a bandstand Memory Tree; participated in the Memorial Day Parade; sponsored monthly dinner meals for over 100 individuals at Listen; helped individuals and families with eyeglasses and eye exams; and provided HHS scholarships and MCS educational programs at the Historical Society and nursing home bus transportation. Norwich Lions volunteer for Meals on Wheels, the Haven and reading to school children.

The Norwich Fair, our principal fund-raising event, annually raises and returns back to the community \$20,000-\$22,000. This year charitable gifts, from \$250 to \$3,000 were distributed to: COVER; Marion Cross School; Dismas House; Everybody Wins, VT; Green Mt. Lions Camp; Good Beginnings; Guiding Eyes for the Blind; Habitat for Humanity; Hanover High School; Upper Valley Haven; Headrest; High Horses Therapy Riding; Holiday Helpers; Ibey Music Foundation; Listen; Needy Veterans; Norwich Historical Society, Nursery School, and Public Library; Red Logan Dental Clinic; SAVES; SEVCA; SPARK; Willing Hands, Windsor County Partners and Upper Valley Special Olympics.

The club meets bi-monthly on the first and third Tuesday of each month (September to June) at 6:30 pm in the Norwich Public Library Community Room. If you are interested in learning more, volunteering or joining the Norwich Lions Club to participate in our tradition of community service, please contact Demo Sofronas (802-649-1536) or Gary De Gasta (802-649-3533).

Gary De Gasta, President (King Lion)

Norwich Public Library

The Norwich Public Library is a 501(c)(3) nonprofit organization. Operating funds come from the Town appropriation, our Annual Fund, charitable gifts, and library fees. We serve the residents of Norwich and surrounding communities. We have 3,646 registered patrons including 616 children. Last year over 55,200 people came through our doors and 58,716 items circulated. Our Community Room hosted 419 meetings and programs, an increase of 16% over the previous year. The kitchenette was renovated with grant support from the Norwich Lions Club and the Norwich Women's Club.

Thanks to outstanding community support, the Library now offers Sunday hours from September - May. The Library's outreach programming expanded to include story times at the Haven and Norwich Recreation day camps, and book discussions at Valley Terrace. The

Library partnered with the Montshire Museum and the Dartmouth College Earth Sciences department to provide hands-on science programming for all ages. We continued our collaboration with the Norwich Historical Society in co-hosting 1st Wednesdays and with the Norwich Bookstore for our twice-monthly children and young adult programming.

Our accomplishments are due in large part to the Friends of the Library who provided funds for the summer reading program, 1st Wednesdays program fees, and new audiobooks. The Friend's energetic advocacy, combined with generous patron support, and a record 2,653 of volunteer hours made for a truly successful year. On behalf of the Board of Trustees and the staff, thank you.

Lucinda H. Walker, Director (649-1184, Lucinda.Walker@norwichlibrary.org)

**Norwich Public Library
FY16 Income & Operating Expenses**

FY16 Income	Budgeted	Actual
Town Appropriation	\$257,500.00	\$257,500.00
Annual Appeal/Fundraising	\$74,800.00	\$64,927.00
Investment Income	\$0.00	\$6,111.00
Library Income (<i>fees/fines</i>)	\$4,000.00	\$5,576.00
Grants & Gifts	<u>\$21,200.00</u>	<u>\$21,535.00</u>
Grand Totals for Income	\$357,500.00	\$355,649.00

FY16 Operating Expenses	Budgeted	Actual
Salaries & Taxes (<i>FTE 4.86</i>)	\$227,030.00	\$227,867.00
Health Insurance	\$25,000.00	\$23,608.00
Building & Ground Expenses	\$29,050.00	\$18,530.00
Books (<i>includes processing costs</i>)	\$12,950.00	\$12,081.00
Audio/Visual (<i>includes processing costs</i>)	\$5,250.00	\$5,037.00
Electronic Databases & Periodicals	\$6,030.00	\$3,803.00
Library Sponsored Programs (<i>all ages</i>)	\$1,700.00	\$1,816.00
Technology (<i>Hardware/software/ECFiber/website</i>)	\$5,850.00	\$6,339.00
Contracted Services (<i>bookkeeping, janitorial, tax prep</i>)	\$13,600.00	\$13,432.00
Insurance (<i>Property/casualty & worker's comp</i>)	\$10,300.00	\$9,766.00
Admin. Expenses (<i>office supplies, copier contract</i>)	\$6,840.00	\$7,417.00
Postage (<i>including interlibrary loan expenses</i>)	\$2,500.00	\$2,457.00
Promotions (<i>fundraising, advertising, printing, mailings</i>)	\$4,750.00	\$4,634.00
Professional Development (<i>Dues, conferences, mileage</i>)	<u>\$1,650.00</u>	<u>\$1,257.00</u>
Grand Total Operating	\$352,500.00	\$338,044.00

Restricted Funds*	Balance as of 6/30/16
Capital Reserve	\$65,000.00
Collections	\$6,053.00
Grants	\$3,757.00
Memorial Funds	\$28,892.00
Programming	\$3,697.00
Strategic Planning Funds	\$6,174.00
Major gift	\$130.00

*Restricted Funds are specially designated and may not be used for regular operating expenses.

Norwich Women's Club

The Norwich Women's Club (NWC) had its origin in 1907, as the Women's Literary Club of Norwich. Since its beginning, the Club has promoted the cultural, educational, civic and charitable aspects of life in Norwich. With over 250 members from Norwich and surrounding towns, the Club touches many in the community.

Each spring and fall over 200 volunteers from the Club and the broader community work together to conduct clothing consignment sales - Nearly New Sales. Proceeds from these sales provide funds for the Club's Scholarship Fund for post-secondary school scholarships for Norwich residents. The successful Sales, plus donations from its members and other sources, enabled the Club to award scholarships totaling \$36,000 in the past year.

In March 2016, the NWC presented the Norwich Citizen of the Year award to Lucinda Walker (Director, Norwich Public Library) at its Fifth Annual Spring Gala. Net proceeds from this event plus donations from Club members and others provided over \$30,000 that was awarded from the Community Projects Fund to benefit Norwich and its residents. Recipients of the 2016 community projects grants included: the Norwich Public Library, Recreation Department, Historical Society, Marion Cross School, and Good Beginnings. You can see the full list on the NWC website: www.norwichwomensclub.org. Community Project funds also supported the Club's summer concerts on the Norwich Green and the plantings for the triangle garden in the island by Tracy Hall.

In addition to fundraisers, the NWC held a number of events including a museum tour, monthly Coffee and Conversation gatherings (held Monday mornings at the Norwich Inn), a candidate forum, book and author luncheon, fall and spring membership meetings, as well as a December holiday party.

Membership is open to interested parties and new members are most welcome. Check out the website and Facebook page for more information about the Norwich Women's Club.

Sue Kaufman, President

Southeastern Vermont Community Action

Southeastern Vermont Community Action (SEVCA) is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965.

Our mission is to enable people to cope with and reduce the hardships of poverty; create sustainable self-sufficiency; and reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Emergency Services/Crisis Intervention (i.e., fuel/utility assistance, food, shelter), Micro-Business Development, Individual Development Accounts, Tax Preparation, VT Health Connect Navigator, Emergency Home Repair, and Thrift Stores.

In the community of Norwich we have provided the following services during FY16:

- **Emergency Heating System Repairs/Replacements:** 3 households (6 people) received furnace repairs or replacements at a value of \$883
- **Emergency Services:** 4 households (10 people) received 41 services, valued at \$202 (including fuel, utility & housing assistance; financial counseling; nutrition education; referral to and assistance with accessing needed services)
- **Fuel/Utility Assistance:** 2 households (3 people) received 5 fuel/utility assists & services valued at \$1,062
- **Housing Assistance:** 1 household (1 person) received 1 housing assist valued at \$1,991
- **Tax Preparation:** 17 households (24 people) received services & tax credits totaling \$20,362

- **Thrift Store Vouchers:** 2 households (3 people) received goods & services valued at \$82

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funding allows us not only to maintain, but to increase and improve service. We thank the residents of Norwich for their continued support.

Stephen Geller, Executive Director

Two Rivers-Ottawaquechee Regional Commission (TRORC)

The Two Rivers-Ottawaquechee Regional Commission is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the region's quality of life. Our staff provides technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. TRORC provides technical assistance to towns for revisions on municipal plans, emergency management and preparedness, and assists towns with transportation grants to enhance roadways, inventory infrastructure, establish new park and ride locations, and make downtowns and village centers more accessible and pedestrian-friendly. TRORC is currently working on a regional energy plan with funding from the Vermont Department of Public Service.

Specifically in Norwich this year, we assisted with the completion of the Local Hazard Mitigation Plan and managed the highway timesheet program. TRORC assisted with a town highway short structure inventory and conducted a speed study on Hopson Road after the installation of speed tables. TRORC secured a Better Roads Grant for Four Wheel Drive and a VTrans High Risk Rural Road grant for Goodrich Four Corners. We are committed to serving you, and welcome opportunities to assist you in the future.

*Peter G. Gregory, AICP, Executive Director
William B. Emmons, III, Chairperson*

Upper Valley Land Trust

The Upper Valley Land Trust (UVLT) is the regional land conservancy for Norwich, helping communities and individuals protect productive farmland and forests, waterways, wildlife habitat, trails, and outdoor educational spaces. Since 1986, UVLT has protected nearly 50,000 acres in 45 towns in VT and NH, including 2,600 acres and 49 properties in Norwich. Fulfilling its permanent responsibility to these lands, UVLT engages people in the vision and process of land protection and in the monitoring and stewardship of conserved lands. More than 950 households and businesses participated in UVLT's conservation work in fiscal year 2016 contributing money, time, goods, and services to complete 17 new conservation projects, and to steward the 493 properties we have protected.

With the help of Norwich neighbors, UVLT purchased the 352-acre Brookmead Conservation Area on Turnpike Road, opening a large network of trails to the public. UVLT is partnering with Vermont Technical College, who owns the adjacent farm complex, to develop on-site conservation stewardship and agricultural programs. With assistance from the Conservation Commission and generous landowners, UVLT helped to protect key habitat on the Appalachian Trail (AT) in the Jericho area, and two other parcels buffering the AT near Cossingham Farm and Podunk. With similar local support, UVLT raised funds to conserve 60 acres of farmland on Goodrich Four Corners Road formerly owned by Peggy Sullivan and now owned by Hogwash Farm, helping to ensure that the land will remain available for agriculture and forestry for generations to come.

Jeanie McIntyre, President (603-643-6626; www.UVLT.org)

Upper Valley Trails Alliance (UVTA)

During the past year (2015-2016) we worked to enhance the health of residents and quality of life in Norwich through trail connections, events, programs, and other trail improvements. This year:

- We offered the 2016 Passport to Winter Fun program to all Marion Cross School children. Using an innovative package of incentive prizes, outdoor fun and personal achievements, the program encourages youth and their families to adopt healthy and active lifestyles. 250 students participated this year.
- We continued the coordination of volunteers to maintain the King Arthur Trail, a ¾ mile multi-use trail, providing a safe route for bike and pedestrian access from Mill Rd. to the Dresden Athletic Fields. Due to ball field construction, UVTA has a temporary reroute in place and is planning to build a permanent reroute once it is approved by the Dresden School Board.
- We supported Town trail building efforts with staff expertise and tools.
- UVTA manages the Vermont Recreation Trails Fund grant to continue the restoration of the Gile Mountain Trail in Norwich. The Phase 3 grant of nearly \$20,000 has been implemented during spring and summer of 2016. UVTA has coordinated hundreds of volunteer hours on that project in this fiscal year.
- We consulted with the Norwich Trails Committee on potential trail reroutes of the Ballard Trail and the Hazen Trail and brought volunteers to assist with those projects. In addition, UVTA works to maintain the newly conserved Rosemary Rieser trail on Hopson Road.
- UVTA staff cleared blowdowns on a number of roads and trails in Norwich to open trails for hikers and skiers.

For more information, contact me at Russell.Hirschler@uvtrails.org or visit www.uvtrails.org

Russell Hirschler, Executive Director (649-9075)

Upper Valley Transportation Management Association (UVTMA)

The Upper Valley Transportation Management Association is a program at Vital Communities that works to reduce reliance on driving alone. During our fourteen years, the TMA and its partner organizations have shown that our rural area can grow four transit companies, develop biking and walking trails, increase park-and-rides, and promote mobility options at the workplace. Volatile gas prices, environmental concerns, and a local commitment to public transit all demonstrate the need for our work.

2016 has been busy. We continue to help Vermont towns, including Norwich, with projects that improve bicycle and pedestrian safety, promote transit and carpooling, and advance electric vehicle infrastructure. We provide one-on-one consulting to area schools and workplaces on ways to give people more travel options to job sites and classrooms. Additionally, we hold monthly forums that help town officials, planners, transit companies, and interested citizens coordinate sustainable transportation efforts.

These projects, coupled with our advocacy for transit and park-and-rides, will no doubt lead to another successful year. Thank you for your support.

*Aaron Brown, Transportation Program Manager
(802-291-9100, ext. 111, or aaron@vitalcommunities.org)*

Vermont Department of Health Report for Norwich

At the Vermont Department of Health, we are working every day for your health. With twelve district offices around the state, and state office and laboratory in Chittenden County, we deliver a wide range of public health services and support to your community. For example, in 2015 the Health Department:

- **Supported healthy communities:** Health Connections was awarded \$45,000 in order to reduce the use of tobacco. Windsor County Prevention Partners (WCPP) is in their fourth year of working together to support substance abuse prevention especially underage drinking prevention and prescription drug misuse prevention. In 2015, WCPP received \$130,000 from the state Partnerships for Success grant to support this work across Windsor County. Health Connections is an active participant in WCPP and this work.
- **Provided WIC nutrition services and healthy foods to families:** We served about half of all Vermont families with pregnant women and children to age five with WIC (Special Supplemental Nutrition Program for Women, Infants and Children). WIC provides individualized nutrition counseling and breastfeeding support. We partner with grocery stores across the state to enable participants to use a debit-like card to access nutritious foods. The average value of foods provided is \$50 per person per month.
- **Worked to prevent and control the spread of disease:** In 2015 we responded to 264 cases of infectious disease in Windsor County. In 2015, \$13,916,297 of vaccine for vaccine-preventable diseases was distributed to healthcare providers statewide.
- **Aided communities in emergency preparedness:** For 2016/17, \$10,000 was contributed to fund training for Emergency Medical Services and Upper Valley Medical Reserve Corps.

Your local Health District Office is in White River Junction at 118 Prospect Street, Suite 300, phone #: 802-295-8820. Come visit or give us a call!

Vermont League of Cities and Towns

The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities and directed by a 13-member Board of Directors comprising municipal officials from across the state, elected by the membership. VLCT's mission is to serve and strengthen Vermont local government. All 246 Vermont cities and towns are members of VLCT, along with 138 other municipal entities, including villages, solid waste districts, regional planning commissions and fire districts.

VLCT provides the following services to its member cities and towns, to assist them in providing their citizens with quality services at affordable costs:

- **Legal, consulting, and education services.** VLCT's Municipal Assistance Center (MAC) provides training, information and assistance to municipal officials to help them carry out their legal responsibilities. Responding to member inquiries about Vermont law and best practices in municipal governance is a key MAC service. Attorneys and staff answer 4,000 member questions each year. In 2016, nearly 1,500 people received training at 30 day-long and on-site workshops covering topics that included Open Meeting Law compliance, financial management, and conducting effective property tax appeal and land use hearings. Consulting services include legal drafting and review of policies and ordinances, governmental accounting, and town manager recruitment. Members who respond to MAC's annual compensation and benefits survey receive a complimentary copy of the research report. MAC also offers in-depth technical assistance through our Water Resources Protection and Human

Resources assistance programs. Publications including model documents, technical papers, handbooks, and past newsletter articles are available on VLCT's website.

- **Advocacy.** VLCT offers advocacy and representation at the state and federal levels to ensure that municipalities have the resources and authority needed to serve their citizens. VLCT is a leader in the renewable energy debate, enhancing voter authority in local governance decisions, municipal efforts to clean up Vermont's lakes and rivers, and securing revenues for town highway and bridge maintenance programs. Municipalities will face significant challenges in the 2017 legislature as limited financial resources at the national and state level continue to force more demand for services at the local level. VLCT also provides a Weekly Legislative Report that details legislative issues affecting municipal government. It is available free of charge on the VLCT website.
- **Opportunities to purchase needed services at the lowest cost.** Members may purchase municipal unemployment, property, casualty, and workers' compensation insurance coverage for local operations. The VLCT Employment Resource and Benefits (VERB) Trust continued to help towns navigate the complexities of health insurance procurement and to secure group life, disability, dental and vision insurance. When substantial municipal damages result from weather events, or towns suffer from other covered losses and lawsuits, the value of membership in the VLCT Property and Casualty Intermunicipal Fund (PACIF) is quite clear, as members benefit from the broad coverage, excellent re-insurance, and prompt service and claims payments provided. The Trusts are stewards of \$26 million in municipal tax dollars spent for insurance and risk management services in 2016. More than \$1 million in ownership dividends was returned to PACIF and VERB members as contribution credits.

To learn more about the Vermont League of Cities and Towns, including its audited financial statements, visit www.vlct.org.

Visiting Nurse and Hospice for VT and NH

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with Town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2015 and June 30, 2016, VNH made 1,249 homecare visits to 59 Norwich residents. This included approximately \$51,035 in unreimbursed care to Norwich residents.

- **Home Health Care:** 935 home visits to 44 residents with short-term medical or physical needs.
- **Long-Term Care:** 202 home visits to 5 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- **Hospice Services:** 31 home visits to a resident who was in the final stages of their life.
- **Maternal and Child Health Services:** 81 home visits to 9 residents for well baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, cholesterol testing, and flu shots.

Norwich's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Jeanne McLaughlin, President & CEO (1-888-300-8853)

White River Council on Aging Bugbee Senior Center

The White River Council on Aging, also known as the Bugbee Senior Center, is a non-profit agency committed to providing services to older community members and their families. The Center serves residents from towns that include Norwich, Hartford, Hartland and Thetford. We provide a range of social, transportation, nutrition, enrichment and education programs and activities. All of these programs have the goal of enhancing the health and independence of our older citizens. If you would like more information about these services, I invite you to give us a call at 295-9068, or stop in to the Center during our hours of operation, 8:00-4:00, Monday through Friday.

During the last year, our agency served 26,711 meals. 30 Norwich people participated in our meal program. We provided social service to 28 different residents and 29 participated in enrichment programs. The Center provided services of one kind or another to more than 145 Norwich residents, including Home Delivered Meals, Transportation, Enrichment Programs and Social Services, including tax preparation.

Our agency has requested and received from the citizens of Norwich an annual appropriation of \$5,300. This is the same amount requested for a number of years. We thank you.

Len Brown, Executive Director (295-9068)

Windsor County Partners

Windsor County Partners is in its 5th decade of building healthier communities through youth mentoring. Evidence shows that youth in quality mentoring programs such as ours are 52% less likely to skip school and 46% less likely to use drugs. As these mentored youth mature, they are 81% more likely to participate in sports than their peers without mentors and 130% more likely to hold leadership positions. Mentored youth learn life skills, provide community service and participate in cultural and athletic activities.

Windsor County Partners (WCP) provides mentoring across the county. WCP creates partnerships where mentors are matched with a school-aged mentee. These mentoring partnerships then meet 2 hours a week for at least a year, with many partnerships continuing on for years. Mentored children range in age from 7 - 18. Last year, WCP served and supported 28 community-based partnerships from 9 of the towns in Windsor County, including 1 in Norwich. Collectively, these partners spent over 2,000 hours together.

Let's Do Lunch (LDL), our school-based program, serves youth ages 5-18 in the Springfield district, with expansion planned to other districts. In the most recent school year, 14 LDL partnerships spent more than 400 cumulative hours together.

Financial support from Windsor County helps ensure the well-being of children and their families. For more information on our mentorships, find us on Facebook, visit our website www.windsorcountypartners.org or contact us at ProgramsWC@outlook.com or call 802-674-5101. WCP thanks the voters of Norwich for their support for the children of Windsor County.

Jennifer Grant, Executive Director

Women's Information Services (WISE)

WISE leads the Upper Valley to end gender-based violence through survivor-centered advocacy and is the area's only provider of crisis intervention services to victims of domestic and sexual violence. Every day of the year, WISE provides a free confidential crisis line, a confidential emergency shelter, and victim in-person advocacy at emergency rooms, police stations, and courthouses. WISE works with over 1,000 victims each year on crucial safety planning, transitional housing, and legal aid, and provides healing support through writing groups, yoga classes, sobriety meetings, and therapeutic riding experiences.

The WISE Safe Home houses victims fleeing domestic or sexual violence and remains consistently full. The peaceful environment protects women and children, promoting concentration on legal and logistical issues, regaining independence, and healthy parenting. WISE's website (www.WISEuv.org) has important resources identifying intimate partner violence, how to increase personal safety, and guidance in supporting a loved one experiencing domestic violence, sexual abuse, or stalking.

WISE teaches law enforcement and medical professionals to identify victims at high risk for intimate partner homicide; those so identified are immediately referred to WISE. WISE's prevention education program is taught to Norwich students at the Richmond Middle School and at Hanover High School through their health and guidance classes, and to community adults, law enforcement, and others.

Supporting individuals in crisis, in confidence, and educating citizens is crucial to eliminating domestic violence and abuse. WISE remains grateful for financial support as it helps to assure WISE services are available to every resident 24 hours of each day.

Peggy O'Neil, Executive Director (603-448-5922, ext. 110)

Youth-In-Action Norwich/Hanover

Youth-In-Action (YIA) is in its 33rd year of providing valuable community service opportunities for high-school aged young people in the Upper Valley. Student enrollment has continued to increase. In the current 2016-17 school year, there are 761 students enrolled, over a third of whom are Norwich residents.

YIA projects are driven by student interest as well as community need. In addition to the projects YIA creates, our volunteers are valuable assets to other Upper Valley organizations. YIA projects can typically be grouped into one of the following categories: community building events (Santa's elves, 4th of July activities, Street Fest, Winter Carnival), helping other area non-profits (such as The Family Place Gingerbread Festival, High Horses, Listen Community Services, The Haven, Alzheimer's Association, The Special Needs Support Center) and YIA-generated projects (such as mentoring events like Kids in Motion, Trail Kids, Elves Workshop).

We have regularly scheduled events with the CHaD and the Aging Resource Center at DHMC. Our volunteers have assisted the Montshire Museum, Norwich Animal Hospital, Child Care Center in Norwich, Norwich Historical Society, the Norwich Library and programs at the Marion Cross School including the Gift Making Festival, Giving Bowls and Back to School Night. We have worked the annual Road Race, Wood Bee, Nearly New Sale, have helped at the Family Place, assisted Norwich residents with emergency snow removal with our Snow Corps and will return as Santa's elves at the Norwich Inn. We appreciate that Norwich community members have looked to YIA when they have a service to be done.

Last year, YIA completed over 1200 hours (436 students as well as teachers, coaches, YIA board members, and other community members contributing to our efforts) of service through our own projects and volunteering for local charities, agencies, private citizens and organizations. We believe that through our service to local agencies and our projects we serve the needs of many Norwich residents by improving the quality of life in the Upper Valley.

For more information please contact Beth Kopp at yia@hanovernorwichschools.org or 603-643-4313, ext. 2713.

Part IV

Norwich Fire District

Norwich Fire District Officers

Elected Officials

Prudential Committee	Term Expires
Jonathan Vincent, <i>Chair</i>	2019
Barbara Currier	2018
Michael Goodrich	2020
Cheryl A. Lindberg, <i>Treasurer & Delinq Tax Coll.</i>	2018
Alicia Groft, <i>Clerk</i>	2018
Priscilla Vincent, <i>Auditor</i>	2018
John C. Candon, <i>Moderator</i>	2018

Administration

- Samuel Eaton, *Operations Manager & Certified Water Operator*
- Timothy Cronan, *Compliance Officer*
- Robert Edmands, *Assistant Operator*
- Jay Van Arman, *Assistant Operator*
- Susan Sellew, *Office Assistant*
- Cheryl A. Lindberg, *Bookkeeper*

Office Hours

The office is located at 293 Main Street, below the Norwich Post Office. Office hours are 11:00 am until 4:30 pm on Tuesday, Wednesday and Thursday. The office is accessible only by stairs; to make other arrangements please call 649-3474.

Norwich Fire District 2017 Annual Meeting Warning

The Annual Meeting of the Norwich Fire District will be held in Tracy Memorial Hall, Multi-Purpose Room on Monday, January 23, 2017 at 7:30 pm to transact the following business:

- ARTICLE 1. *To approve the 2016 Annual Meeting Minutes.*
- ARTICLE 2. *To hear and act upon the reports of the Officers of the District.*
- ARTICLE 3. *To see if the Fire District will raise and appropriate the amount set forth in the budget proposed by the Prudential Committee for necessary expenses.*
- ARTICLE 4. *To authorize the Treasurer to collect District taxes and assess statutory penalties and interest for delinquent taxes.*
- ARTICLE 5. *To elect all Fire District officers as may be required by law.*
- ARTICLE 6. *To determine if Norwich Fire District residents are in favor of the Prudential Committee considering a proposed solar array on Fire District property near the Pump House on Route 5.*
- ARTICLE 7. *To transact any other business that may legally come before this meeting.*

Dated at Norwich, Vermont this 15th day of December 2016.

*Prudential Committee of the Norwich Fire District
Jonathan Vincent, Chairperson (649-2807), Barbara Currier, Mel Biggs*

Persons residing within the limits of the Fire District who are voters in Town Meeting shall be voters in the Fire District Meeting. Title 20 VSA, Pt 7, Ch. 171, ss 2484.

It is the policy of the Norwich Fire District to make public meetings accessible to all. If you have any special needs, please make them known to the Norwich Fire District at 649-3474 or (802) 649-5424 at least 24 hours before the meeting.

If the number of voters attending the Annual Meeting exceeds the capacity of the Tracy Hall Multi-Purpose Room, the meeting will be moved to the Multi-Purpose Room at Marion Cross School.

Anne French, Clerk

Prudential Committee Annual Report

We were privileged in 2016 to have Mel Biggs serve a second stint as a Prudential Committee member. He is retiring as of this annual meeting. Anne French, Fire District Clerk, also is retiring after 16 years of faithful service to the Fire District. We will miss both, and thank them heartily for their service.

Due to illness, our water operator, Tim Cronan, has been forced to reduce his hours, highlighting the need for more back-up in our staff. Sam Eaton, Operations Manager, has been a heroic one-man band for six months. Brion McMullan generously offered to cover for Sam when he is out of town, but when there is an emergency the need for additional trained personnel becomes clear.

The Fire District had several line breaks in 2016:

- In March a car destroyed a hydrant on Route 5, fortunately paid for by the driver's insurance.
- In September a Norwich Fire Department training exercise caused a water hammer in our lines, resulting in a break on Carpenter Street. The costs of the repair have been billed to the Fire Department and the Town, but this on-going and repeated problem apparently is not going away. Hydrants need to be opened and shut slowly, but during this training exercise, volunteers forgot, or the pump on the truck was on "automatic," and the damage was done. We were not paid when this happened several years ago, and we are not optimistic that the Town will pay this time for the damage done to the system.
- The District also had to replace an old iron service line across Main Street that broke at the end of December. Because the service line was under the street in the right-of-way, it was a Fire District responsibility. This line had been identified as one missed when other old 1922 cast iron services along Main Street were replaced, and it had been scheduled for replacement in 2017. We hope that all of the Main Street services now have been replaced with more durable copper ones.

An outside group is studying the cost and feasibility of removing what remains of the old reservoir dam. The removal of some invasive species is also planned for this summer and fall in conjunction with the U.S. Fish and Wildlife Service and the Connecticut River Watershed Council, at no cost to the District.

During 2016, the Prudential Committee was approached for the second time about installing solar arrays on the reclaimed land near the wellhead. We will discuss this at the Annual Meeting in January, to see if District members approve the concept. Details have not been worked out, and, as always, the Prudential Committee is very concerned about protecting our wells and the nearby soil from contamination. We also do not want to burden future Prudential Committees with costs of the maintenance and/or removal of a solar array, so an escrow account to cover future costs will be a requirement of any agreement.

Six residential water meters were pulled and tested for accuracy. They proved to be 91% to 98% accurate, which is excellent for thirty-year-old mechanical devices. It is a testament to the quality of our water that they have lasted so well.

During 2017, the District plans to replace the water line running from Main Street to Dorrance Drive, and place a new hydrant near the Senior Housing. The engineering design was completed as part of the last improvement, but was delayed due to costs. The Prudential Committee hopes to pay for this work out of Capital Funds, although we recognize that the fund will need to be built up again in case of unexpected breaks.

Mel Biggs, Barbara Currier, Jonathan Vincent, Chair

Treasurer's Report

The General Fund of the Norwich Fire District ended the fiscal year 12/31/16 with a deficit of \$(13,280) against a budgeted surplus of \$2,072. The deficit was a result of transferring excess funds to the Water Reserve Fund. Revenues exceeded budget by \$10,690 and expenditures were \$13,958 lower than budget, prior to the transfer. That \$24,648 plus cash-on-hand of \$15,352 provided the funds for the transfer. Proposed tax revenues for 2017 are at the 2016 actual, with no tax rate increase anticipated. Total expenditures for 2017 reflect an increase of about \$13,500 over 2016 budget. An increase in the amount of the Fire Protection Assessment, the amount the General Fund pays to the Water Fund for a larger water main size in order to provide fire hydrant protection, is \$3,500, and the transfer to the Water Reserve Fund is \$10,000. Administrative expenditures proposed for 2017 are essentially flat.

The Water Fund of the Norwich Fire District ended 2016 with a surplus of \$9,667 against a budgeted surplus of \$733. Metered usage and water service revenue were on budget. With water conservation being a goal of many household users, the ample water available does not get used. Administrative expenditures in 2016 were on budget. Operations and Maintenance expenditures were under budget. A transfer to the Water Reserve was not made, but the surplus will help carry the Water Fund into 2017, which projects a deficit. The proposed revenue budget for 2017 reflects no change in base water rates or the per gallon water rate for water used. A slight increase in the Assessment to the General Fund accounts for the \$3,000 overall increase. Administrative expenses increased slightly for wages and health insurance. Operations and Maintenance expenditures were higher due to wages, hydrant expenditures, and a lean-to to be built at the Water Shop to cover the trucks.

The Water Reserve Funds in 2016 were used for a snow-plow and an emergency water service line replacement. A contribution of \$40,000 was possible from the General Fund in 2016. An additional \$10,000 is projected during 2017, with plans for approximately \$70,000 to be used in 2017. One new water connection will occur in 2017. Additional transfers will be made whenever funds allow.

Delinquent Tax Report – December 31, 2016

Jane Ackerman	\$317.93 tax . . .	\$.25.43 penalty . .	\$7.77 interest - Paid Jan 2017
Brooke Wetzel	\$21.85 tax . . .	\$.1.75 penalty . . .	\$0.77 interest
Jason Yehle/Crystal Piffath	\$344.05 tax . . .	\$.27.52 penalty . .	\$10.32 interest

Cheryl A. Lindberg, Treasurer, Collector of Delinquent Taxes

Fire District Auditor's Report

I find that the Norwich Fire District financial accounts appear to be a fair representation of Fire District Funds for the year ending December 31, 2016.

Priscilla Vincent, Auditor

Norwich Fire District
 Revenue, Expenditure and Budget Reports
All Funds – December 31, 2016

	GENERAL FUND			WATER FUND		
	2016	2016	2017	2016	2016	2017
	BUDGET	ACTUAL	PROPOSED	BUDGET	ACTUAL	PROPOSED
REVENUES						
Taxes	\$ 116,000	\$ 125,383	\$ 125,500	\$ -	\$ -	\$ -
Payment in Lieu of Taxes	3,000	3,253	3,300	-	-	-
Water Fees	-	-	-	161,300	160,428	161,350
Fire Protection Assessment	-	-	-	74,290	74,290	77,550
Interest/Penalty	850	1,773	850	-	-	-
Other Revenue	100	231	100	21,510	12,154	21,610
OTHER FINANCING						
Interfund Transfer	-	-	-	-	-	-
Total Revenues & Financing	\$ 119,950	\$ 130,640	\$ 129,750	\$ 257,100	\$ 246,872	\$ 260,510
EXPENDITURES						
Administrative	29,445	25,987	29,738	51,620	51,861	53,992
Operations	84,400	73,900	87,660	139,980	132,295	146,128
Maintenance	-	-	-	15,900	10,183	20,850
Debt Principal/Interest	4,033	4,033	4,033	42,867	42,866	42,867
Reserve Fund Transfer	-	40,000	10,000	6,000	-	-
Total Expenditures	\$ 117,878	\$ 143,920	\$ 131,431	\$ 256,367	\$ 237,205	\$ 263,837
Surplus / (Deficit)	\$ 2,072	\$ (13,280)	\$ (1,681)	\$ 733	\$ 9,667	\$ (3,327)

Norwich Fire District
 Revenue, Expenditure and Budget Reports
All Funds – December 31, 2016

	WATER RESERVE FUND			SIDEWALK RESERVE FUND		
	2016 BUDGET	2016 ACTUAL	2017 PROPOSED	2016 BUDGET	2016 ACTUAL	2017 PROPOSED
REVENUES						
New Water Connection(s)	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -
Interest	160	153	160	-	-	-
OTHER FINANCING						
Interfund Transfer	6,000	40,000	10,000	-	-	-
Pump House proceeds	-	-	-	-	-	-
Total Revenues & Financing	\$ 6,160	\$ 40,153	\$ 11,160	\$ -	\$ -	\$ -
EXPENDITURES						
Sidewalk Repair & Mainten	-	-	-	-	-	-
Water Main Breaks	-	-	-	-	-	-
Water Line Replacements	-	9,234	60,000	-	-	-
Capital Expenditures	-	2,760	-	-	-	-
Total Expenditures	\$ -	\$ 11,994	\$ 60,000	\$ -	\$ -	\$ -
Surplus/(Deficit)	6,160	28,159	(48,840)	-	-	-
Due To / From	-	-	-	-	-	-
Beginning Cash	79,244	79,244	107,403	-	-	-
Ending Cash	\$ 85,404	\$ 107,403	\$ 58,563	\$ -	\$ -	\$ -

Part V

Norwich School District

Norwich School District Officers

School Board

	Term Expires
Justin Campfield	2018
Tom Candon	2017
Kelley Hersey	2018
Jim Mackall	2017
Neil Odell	2018

School District Treasurer

Cheryl A. Lindberg 2017

Administration

Franklyn G. Bass Superintendent of Schools
 Jamie T. Teague Business Administrator
 Rhett Darak Director of Special Education
 Amy E. Tarallo Director of Curriculum, Instruction and Assessment
 William S. Hammond Principal, Marion W. Cross School

Superintendent’s Report

Community is the operative word that comes to mind when thinking about Marion Cross School. Where else would one find such a rich and vibrant opportunity for nurturance and growth within the contextual framework of classroom, activities and events, school programs, and community-wide functions? A blurring of nuance and shading cascades from room to room, event to event, as our Principal, “Mr. Bill,” continually creates his magic on an ever-expanding canvas that to the child’s eye seems to have no end. Coupled with the diverse and wide-ranging expertise of our faculty and staff, the creative imagination of each and every student is challenged and honed, engendering an intellectual curiosity for the awe and wonder of our natural world.

Marion Cross is not only a place of learning, but a home where students feel valued, nurtured, and proud to be part of such a thriving community. Activities abound as students and teachers alike travel throughout the Upper Valley in search of exciting and challenging enterprises that help to shape learning, providing for the student a prismatic effect whereby they see the learning from multiple points of view and under differing constructs. The litany of productions, performances, and events in and around Marion Cross not only punctuate the learning, but as important, provide another venue for collaboration and cooperation among students and staff. As our students move in and out of the confines of the classroom navigating their way through content-rich milieus, we invariably change the nature of our instructional approach. In short, our faculty and staff continually explore new and innovative ways to make the learning come alive for every child.

State testing is still very much a part of our obligation to our students, and although our exploratory forays into educating the “whole” child are a preeminent focus and concern, our staff and administration make every effort to prepare our students for the yearly SBAC testing and the 4th grade NECAP science tests. Last year, Marion Cross had the highest scores in the state of Vermont for 5th and 6th graders, and all other grades were among the top 1%. The science scores were again among the very best in both New Hampshire and Vermont. And, though we are proud of our students’ record on these tests, they are only one snapshot into how well the child is doing. There are so many other components that hold far more

value in ascertaining where the child is at any given point, and what opportunities would need to be put into place to move to the next level. In short, the learning dynamic we call school is a vibrant and enchanting world of discovery at Marion Cross, and under Mr. Bill's leadership, a school that is always striving to improve.

Franklyn G. Bass, Ph.D., Superintendent of Schools

Norwich School Board Annual Report

I write this year's Annual Report having just attended a figure skating competition. I always enjoy the routines that incorporate the "big" music; the kind that makes you feel as though you're flying in over vast mountain peaks and seeing the expanse open to a feeling of limitlessness. I often feel this way when I enter the Marion Cross School. There is always something to provide inspiration; to understand there is bold thinking going on and that the possibilities are, indeed, limitless.

I'm sure it is also felt by the students who take their final bows after a performance of *A Midsummer Night's Dream*. Or sing the last note at the holiday concert. Or put the last touch of yellow on their painting of a "van Gogh Sunflower."

I'm sure it's felt by those who learn about Native Americans and their many tribes. Or those who learn what it was like for the first Europeans to come to Vermont to work the land in the 18th century, found the 14th State, and fight in the Civil War. Or to learn what it was like to come as immigrants to Ellis Island in the early 20th century (and the limitless potential those immigrants once saw). Or learn their first phrases in French.

I'm sure it's felt by those students who find the source of the Blood Brook. Or look into the microscope to see teeming amoebae. Or learn about the dinosaurs, the human body, the glaciers. And by the kindergartners who spend their Fridays learning outdoors. And I'm sure it's felt in what we would think of as the traditional classroom, practicing their equations, their spelling, their reading, and, now, their coding.

When I go to the Marion Cross School I also think of the contributions of the many who provide our children with such incredible opportunity. I think, of course, of the teachers who hone their craft, working to keep the curriculum fresh and up-to-date with the most current methods and sharing what they learn with each other. I think of our parents and the PTO who contribute in so many ways. I think of those at the Norwich Historical Society and Norwich Public Library who do so much to support the programs in our school. I think of our police force and fire department, who make sure our children are well protected. I think of Mr. Bill who creates such a welcoming environment for the whole community and is the exemplar for one who can make learning fun! I think of the administration at the District offices that ensures that our children are prepared for the next phase of their learning beyond the Marion Cross School. I think of my colleagues on the Board who work hard to address school issues through policy and development of a budget that will support our school in providing what is truly a world-class education at a reasonable cost.

And I think of our community, which has always provided such incredible support to our school. A school which, by any metric, points to success. Our children continually record standardized test scores at the top of all schools in the State. Surveys reveal high marks from parents. But beyond test scores and surveys, what anyone familiar with Marion Cross will see daily is children going to school happy and, I believe, aware of the limitlessness of possibility.

Tom Candon, Chair, Norwich School Board

Marion Cross School Principal's Report

Our mission at Marion Cross School contains this precept: to help students become responsible local and global citizens. We set the stage for this with a variety of activities and opportunities.

Locally, community service is at the core of what we do here. Students (with the Norwich Lions Club's sponsorship) visit Valley Terrace to read and sing and garden and play bingo with the residents. Often, two different grades go together: the fourth graders show the first graders appropriate attitudes and behavior in the community. On Wednesday afternoons, fifth and sixth graders have a community-service component in the electives program, and they select a variety of local agencies to help. First graders collect coats—One Warm Coat—to share with the Haven just before the chill of winter. On the first week of November, Lindsay Putnam organizes a Fall Clean-Up Day when the students here rake leaves, put our school garden to bed, and pull invasive species to keep our own school well tended.

We have an international focus as well. Beyond the classroom instruction of French beginning in kindergarten and foreign continent studies in each of the grades, students in 2015-16 got to hear a traditional band from Kyrgyzstan in an assembly, listened to refugees from Syria and the Congo and Bhutan tell their stories about relocating to Vermont, and collected supplies and household goods during a Refugee Relief project for international families in Colchester.

Helping students become responsible local and global citizens serves students now and for their futures at the same time that they serve their communities. Win-win.

In 2015-16 we enrolled 312 students at the Marion Cross School. This year (2016-17) we presently have 302 students.

Bill Hammond, Principal (649-1703, ext. 202)

Norwich School District Proposed Revenue Report

NORWICH SCHOOL DISTRICT Proposed Revenue Budget 2017-2018 School Year	2015-16 Adopted	2015-16 Actual Year End	2016-17 Adopted	2016-17 Anticipated Year End	2017-2018 Proposed	\$ Chg	% Chg
GENERAL FUND							
Local Revenue							
1311 Tuition from Patron	\$11,800	\$22,971	\$11,800	\$25,590	\$12,800	\$1,000	8.5%
1510 Interest Income	800	2,389	800	6,082	4,000	3,200	400.0%
1910 Rental of District Property	14,570	13,230	14,570	13,310	13,500	(1,070)	-7.3%
1980 Refund of Prior Year Exp	4,200	11,254	4,200	117	1,000	(3,200)	-76.2%
1990 Miscellaneous Income	150	31,398	150	-	150	-	0.0%
subtotal local sources	\$31,520	\$81,242	\$31,520	\$45,099	\$31,450	(\$70)	-0.2%
State Revenue							
3109 Homestead Tax Liability	\$10,917,856	\$10,917,856	\$10,832,433	\$10,832,433	\$11,255,889	\$423,456	3.9%
3114 Vocational Center Grant	25,510	25,510	25,449	25,449	25,777	328	1.3%
3150 Transportation Grant	98,560	104,737	114,071	114,071	111,073	(2,998)	-2.6%
3201 Special Education Block Grant	275,667	275,667	261,124	261,124	273,331	12,207	4.7%
3202 Special Ed Exp Reimb	389,880	386,760	356,483	360,053	410,175	53,692	15.1%
3203 Extraordinary Reimb	34,650	19,974	52,171	50,000	38,457	(13,714)	-26.3%
3204 Early Essential Education Grant	50,661	50,661	47,866	47,866	44,189	(3,677)	-7.7%
Other Revenue							
5230 Transfr from Vt Const Aid Fund	231,412	231,412	231,343	231,343	230,452	(891)	-0.4%
subtotal state sources	\$12,024,196	\$12,012,577	\$11,920,940	\$11,922,339	\$12,389,343	\$468,403	3.9%
GENERAL FUND TOTAL	\$12,055,716	\$12,093,819	\$11,952,460	\$11,967,438	\$12,420,793	\$468,333	3.9%
Summary:							
Appropriation Total					\$12,420,793		
from Prior Year Fund Balance					-		
from Other Income					1,120,027	1,164,904	44,877
Total Revenue & From Fund Balance					-	1,164,904	
From District Assessment					\$11,255,889		
Revenue for Purposes of Calculating "Ed Spending" and Estimated Tax Rate							
Revenue Total					\$1,164,904		
less Vocational Grant					25,777		
Revenue for Purposes of Calculating "Ed Spending" and Estimated Tax Rate:					\$1,139,127		

In accordance with VSA Title 16 § 563 an audit of the 2015-16 accounts of the Norwich School District was conducted by Plodzick and Sanderson CPA, of Concord, New Hampshire. A copy of the audit is available for review at the Town Manager's Office, Norwich, Vermont and at the Superintendent's Office, Hanover, New Hampshire.

Norwich School District
Expenditure Budget Report

NORWICH SCHOOL DISTRICT				2016-17	2016-17	2017-2018	Bgt Chg		
Func	Obj	Proposed Budget 2017-2018	2015-16 Budget	2015-16 Actual	Adopted Budget	Exp'd & Enc'd	Proposed Budget	increase (decrease)	% Chg
REGULAR EDUCATION									
1100	100	Salaries--Teacher	1,568,706	1,635,993	1,621,001	1,667,600	1,597,623	-23,378	-1.44%
1100	100	Salaries--Ed Asst	85,884	63,421	81,598	86,702	84,674	3,076	3.77%
1100	100	Substitutes	22,000	23,051	22,000	8,424	22,000	0	0.00%
1100	100	Tutors & LEEEP	16,347	14,651	19,498	54,498	21,412	1,914	9.82%
1100	200	Payroll Tax & Benefit	583,410	584,263	618,513	535,609	569,564	-48,949	-7.91%
1100	300	Purch Prof & Tech Svcs	3,500	11,632	10,500	7,454	13,600	3,100	29.52%
1100	400	Purch Prop Svcs	18,700	17,293	18,900	24,488	18,700	-200	-1.06%
1100	560	Tuition--GED	4,000	0	1,000	0	1,000	0	0.00%
1100	566	Tuition--Pre-K	100,000	97,920	92,760	111,312	115,696	22,936	24.73%
1100	568	Tuition--Vocational	25,510	25,510	25,510	25,510	25,510	0	0.00%
1100	600	Supplies/Textbooks	43,825	39,904	48,825	22,422	44,225	-4,600	-9.42%
1100	700	Property	3,985	3,707	4,100	2,050	4,300	200	4.88%
		Function Total	2,475,867	2,517,345	2,564,205	2,546,069	2,518,304	-45,901	-1.8%
TECHNOLOGY									
1120	100	Salaries	77,733	78,090	79,644	79,664	79,644	0	0.00%
1120	200	Payroll Tax & Benefit	26,761	27,634	28,207	28,570	28,198	-9	-0.03%
1120	300	Purch Prof Tech Svcs	0	0	2,500	0	2,500	0	0.00%
1120	400	Purch Prop Svcs	1,500	1,321	1,500	739	500	-1,000	-66.67%
1120	600	Supplies	12,000	11,876	12,000	10,708	15,000	3,000	25.00%
1120	700	Property	35,400	35,655	36,400	36,014	38,000	1,600	4.40%
		Function Total	153,394	154,576	160,251	155,695	163,842	3,591	2.2%
SPECIAL EDUCATION									
1200	100	Salaries--Teacher	213,457	213,988	228,576	229,476	269,620	41,044	17.96%
1200	100	Salaries--Ed Asst	242,428	237,267	264,635	276,814	303,393	38,758	14.65%
1200	200	Payroll Tax & Benefit	191,437	241,746	292,382	274,636	276,042	-16,340	-5.59%
1200	300	Purch Prof & Tech Svcs	100,300	88,389	94,250	67,974	96,450	2,200	2.33%
1200	400	Purch Prop Svcs	20,000	9,136	14,500	10,164	14,500	0	0.00%
1200	500	Other Purch Svcs	1,500	313	1,500	500	950	-550	-36.67%
1200	500	Tuition	162,620	145,048	158,900	164,686	184,601	25,701	16.17%
1200	600	Supplies	6,400	1,840	7,000	2,127	7,450	450	6.43%
1200	700	Property	1,300	0	1,000	0	1	-999	-99.90%
		Function Total	939,442	937,727	1,062,743	1,026,377	1,153,007	90,264	8.5%
GUIDANCE									
2120	100	Salaries	77,626	78,771	57,720	70,844	69,325	11,805	20.45%
2120	200	Payroll Tax & Benefit	10,354	10,611	22,861	22,536	29,240	6,379	27.90%
2120	600	Supplies	500	504	500	270	500	0	0.00%
		Function Total	88,480	89,886	81,081	93,650	99,265	18,184	22.4%
HEALTH PROGRAM									
2134	100	Salaries	61,834	64,258	65,520	67,647	71,745	6,225	9.50%
2134	200	Payroll Tax & Benefit	7,914	25,167	27,600	26,929	27,763	163	0.59%
2134	300	Purch Prof & Tech Svcs	350	0	350	0	350	0	0.00%
2134	600	Supplies	2,500	3,246	2,500	440	2,500	0	0.00%
2134	700	Property	400	406	500	0	500	0	0.00%
		Function Total	72,998	93,077	96,470	95,016	102,858	6,388	6.6%

Norwich School District
Expenditure Budget Report

NORWICH SCHOOL DISTRICT					2016-17	2016-17	2017-2018	Bgt Chg	
Func	Obj	Proposed Budget 2017-2018	2015-16 Budget	2015-16 Actual	Adopted Budget	Exp'd & Enc'd	Proposed Budget	Increase (decrease)	% Chg
STAFF DEVELOPMENT									
2213	200	P/R Tax and Benefits	78,500	67,168	78,500	28,660	76,500	-2,000	-2.55%
2213	300	Purch Prof'l & Tech Svcs	3,400	510	3,400	1,794	4,800	1,400	41.18%
2213	600	Supplies	1,000	0	1,000	0	1,000	0	0.00%
		Function Total	82,900	67,678	82,900	30,454	82,300	-600	-0.7%
MEDIA (Library)									
2221	100	Salaries	75,528	75,941	77,432	77,432	77,432	0	0.00%
2221	200	P/R Tax and Benefits	22,779	23,687	23,909	24,489	23,892	-17	-0.07%
2221	600	Supplies	8,854	9,002	8,900	6,358	8,900	0	0.00%
2221	700	Property	1,000	867	1,000	0	800	-200	-20.00%
		Function Total	108,161	109,497	111,241	108,279	111,024	-217	-0.2%
SCHOOL BOARD SERVICES									
2310	100	Salaries	5,509	5,376	5,531	1,207	5,576	45	0.81%
2310	200	Payroll Tax & Benefit	532	494	534	194	540	6	1.12%
2310	300	Purch Prof'l & Tech Svcs	14,500	19,768	14,500	16,900	15,500	1,000	6.90%
2310	500	Other Purch Svcs	1,500	1,962	2,000	0	2,000	0	0.00%
2310	800	Other Objects	4,100	4,172	5,000	1,399	5,700	700	14.00%
		Function Total	26,141	31,772	27,565	19,700	29,316	1,751	6.4%
SCHOOL ADMINISTRATIVE UNIT #70									
2320	300	Purch Prof'l & Tech Svcs	237,334	237,334	235,289	235,289	229,504	-5,785	-2.46%
		Function Total	237,334	237,334	235,289	235,289	229,504	-5,785	-2.5%
SCHOOL ADMINISTRATION									
2410	110	Salary--Principal	98,486	100,456	101,160	104,461	105,610	4,450	4.40%
2410	11x	Salary--Support	55,429	54,136	56,009	54,693	49,486	-6,523	-11.65%
2410	115	Salary Admin Team	24,492	24,083	24,733	22,439	21,226	-3,507	-14.18%
2410	200	Payroll Tax & Benefit	89,410	91,324	92,963	98,867	99,350	6,387	6.87%
2410	300	Purch Prof'l & Tech Svcs	5,600	4,205	5,600	1,872	5,600	0	0.00%
2410	400	Purch Prop Svcs	1,908	2,188	2,200	1,920	1,988	-212	-9.64%
2410	500	Other Purch Svcs	11,725	5,469	10,725	6,179	9,725	-1,000	-9.32%
2410	600	Supplies	2,700	1,602	2,700	68	2,700	0	0.00%
2410	700	Property	815	0	900	0	900	0	0.00%
2410	800	Other Objects	1,500	959	1,500	850	1,500	0	0.00%
		Function Total	292,065	284,422	298,490	291,349	298,085	-405	-0.1%
MAINTENANCE OF PLANT									
2610	400	Purch Prop Svcs	30,431	35,997	29,550	28,745	34,000	4,450	15.06%
2610	500	Other Purch Svcs	800	902	900	695	900	0	0.00%
2610	600	Supplies	14,500	10,707	12,300	8,766	12,000	-300	-2.44%
		Function Total	45,731	47,606	42,750	38,206	46,900	4,150	9.7%
CUSTODIAL SERVICES									
2620	100	Salaries	122,253	112,435	118,264	118,537	123,402	5,138	4.34%
2620	200	P/R Tax and Benefits	53,620	48,712	55,497	58,237	54,132	-1,365	-2.46%
2620	400	Purch Prop Svcs	33,100	23,800	31,100	23,000	31,100	0	0.00%
2620	500	Other Purch Svcs	14,500	23,290	22,000	25,024	26,000	4,000	18.18%
2620	600	Supplies	83,400	78,253	73,400	28,907	73,500	100	0.14%
2620	700	Property	2,000	643	2,000	692	2,500	500	25.00%
		Function Total	308,873	287,133	302,261	254,397	310,634	8,373	2.8%

Norwich School District
Expenditure Budget Report

NORWICH SCHOOL DISTRICT				2016-17	2016-17	2017-2018	Bgt Chg		
Func	Obj	Proposed Budget 2017-2018	2015-16 Budget	2015-16 Actual	Adopted Budget	Exp'd & Enc'd	Proposed Budget	increase (decrease)	% Chg
GROUNDS MAINTENANCE									
2630	400	Purch Prop Svcs	10,000	7,104	11,300	7,250	14,700	3,400	30.09%
2630	600	Supplies	5,000	6,250	9,000	5,095	2,500	-6,500	-72.22%
		<i>Function Total</i>	15,000	13,354	20,300	12,345	17,200	-3,100	-15.3%
PUPIL TRANSPORTATION									
2711	500	Other Purch Svcs	237,501	240,834	242,251	270,756	280,832	38,581	15.93%
2711	600	Supplies	15,000	6,992	14,000	14,000	14,000	0	0.00%
		<i>Function Total</i>	252,501	247,826	256,251	284,756	294,832	38,581	15.1%
SPECIAL EDUCATION TRANSPORTATION									
2722	500	Other Purch Svcs	44,000	8,917	27,000	23,475	22,200	-4,800	-17.78%
		<i>Function Total</i>	44,000	8,917	27,000	23,475	22,200	-4,800	-17.8%
FIELD TRIPS									
2725	500	Other Purch Svcs	10,250	11,431	10,250	5,614	14,000	3,750	36.59%
		<i>Function Total</i>	10,250	11,431	10,250	5,614	14,000	3,750	36.6%
STUDENT LUNCH SUPPLIES									
3100	600	Supplies	12,000	0	1,500	1,050	1,600	100	6.67%
		<i>Function Total</i>	12,000	0	1,500	1,050	1,600	100	6.7%
SITE IMPROVEMENTS									
4200	400	Purch Prop Svcs	7,700	5,711	4,400	859	13,500	9,100	206.82%
		<i>Function Total</i>	7,700	5,711	4,400	859	13,500	9,100	206.8%
BUILDING IMPROVEMENTS									
4600	400	Purch Prop Svcs	14,100	37,245	12,900	7,275	4,000	-8,900	-68.99%
		<i>Function Total</i>	14,100	37,245	12,900	7,275	4,000	-8,900	-69.0%
DEBT SERVICE									
5100	800	Other Objects	49,000	48,550	49,000	49,000	49,000	0	0.00%
		<i>Function Total</i>	49,000	48,550	49,000	49,000	49,000	0	0.0%
INTERFUND TRANSFERS OUT									
5220	900	Trnsfr to Food Svce Fund	2,783	8,214	12,000	0	12,000	0	0.00%
5300	930	Trnsfr to Spec Ed Rsv	0	0	0	0	0	0	n/a
5300	930	Trnsfr to Bldg Maint Rsv	0	0	0	0	0	0	n/a
		<i>Function Total</i>	2,783	8,214	12,000	0	12,000	0	0.0%
SCHOOL TOTAL			5,238,720	5,239,301	5,458,847	5,278,855	5,573,371	114,524	2.1%

Notes:

1. "Func" and "Obj" are federally required accounting designations which refer to "function" and "object". A function might be "regular education" or "transportation". "Objects" designate the type of expense being reported, for example, wage expense, or equipment expense, relating to a particular function.
2. The "budget" columns represent the adopted budget for the particular line item or group of line items. "Actual" represents the amount actually spent in the prior year. Exp'd & Enc'd represents, in salary and benefit accounts, the expected expenditure through year end, and in other accounts, the actual expenditure, plus amount for which the school has issued purchase orders or contracts for goods or services. It may represent an estimate of year end, but more likely not.
3. The "Bgt Chg" column represents the difference between the proposed budget and the current year's budget. The "% Chg" is computed based on the same columns.

Independent Auditor's Report – Excerpts



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Norwich School District
Norwich, Vermont

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Norwich School District as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Norwich School District as of June 30, 2016, and the respective changes in financial position and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management's Discussion and Analysis - Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

*Norwich School District
Independent Auditor's Report*

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 25), the Schedule of the School District's Proportionate Share of Net Pension Liability (page 26), and the Schedule of School District Contributions (page 27) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers them to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Norwich School District's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

January 24, 2017

*Blodnik & Sanderson
Professional Association*

EXHIBIT C-1
NORWICH SCHOOL DISTRICT
Governmental Funds
Balance Sheet
June 30, 2016

	General	Special Gifts	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 1,084,129	\$ 78,440	\$ 18,952	\$ 1,181,521
Investments	1,290,528	-	-	1,290,528
Accounts receivable	22,178	-	-	22,178
Intergovernmental receivable	19,974	-	8,857	28,831
Interfund receivable	929	-	-	929
Prepaid items	10,150	-	-	10,150
Total assets	<u>\$ 2,427,888</u>	<u>\$ 78,440</u>	<u>\$ 27,809</u>	<u>\$ 2,534,137</u>
LIABILITIES				
Accounts payable	\$ 16,920	\$ 28,246	\$ 5,992	\$ 51,158
Accrued salaries and benefits	158,654	-	2,887	161,541
Interfund payable	-	-	929	929
Other	-	-	162	162
Total liabilities	<u>175,574</u>	<u>28,246</u>	<u>9,970</u>	<u>213,790</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue	-	-	7,517	7,517
FUND BALANCES				
Nonspendable	10,150	-	-	10,150
Restricted	-	-	10,322	10,322
Committed	1,950,000	50,194	-	2,000,194
Unassigned	292,164	-	-	292,164
Total fund balances	<u>2,252,314</u>	<u>50,194</u>	<u>10,322</u>	<u>2,312,830</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 2,427,888</u>	<u>\$ 78,440</u>	<u>\$ 27,809</u>	<u>\$ 2,534,137</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-3
NORWICH SCHOOL DISTRICT
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2016

	General	Special Gifts	Other Governmental Funds	Total Governmental Funds
REVENUES				
Local	\$ 96,911	\$ 36,476	\$ 33,314	\$ 166,701
State	11,790,914	-	6,211	11,797,125
Federal	-	-	259,945	259,945
Total revenues	<u>11,887,825</u>	<u>36,476</u>	<u>299,470</u>	<u>12,223,771</u>
EXPENDITURES				
Current:				
Instruction	3,608,474	28,850	263,653	3,900,977
Support services:				
Student	182,195	-	-	182,195
Instructional staff	176,079	-	-	176,079
General administration	31,772	-	-	31,772
Executive administration	237,334	-	-	237,334
School administration	284,422	-	-	284,422
Operation and maintenance of plant	346,630	-	-	346,630
Student transportation	266,574	-	-	266,574
Noninstructional services	-	-	45,747	45,747
Debt service:				
Principal	360,000	-	-	360,000
Interest	3,550	-	-	3,550
Facilities acquisition and construction	42,956	-	-	42,956
Total expenditures	<u>5,539,986</u>	<u>28,850</u>	<u>309,400</u>	<u>5,878,236</u>
Excess (deficiency) of revenues over (under) expenditures	<u>6,347,839</u>	<u>7,626</u>	<u>(9,930)</u>	<u>6,345,535</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	6,220	6,220
Transfers out	(6,220)	-	-	(6,220)
Note issuance	315,000	-	-	315,000
Intergovernmental transfer out	(6,790,934)	-	-	(6,790,934)
Total other financing sources (uses)	<u>(6,482,154)</u>	<u>-</u>	<u>6,220</u>	<u>(6,475,934)</u>
Net change in fund balances	(134,315)	7,626	(3,710)	(130,399)
Fund balances, beginning, as restated (see Note 14)	2,386,629	42,568	14,032	2,443,229
Fund balances, ending	<u>\$ 2,252,314</u>	<u>\$ 50,194</u>	<u>\$ 10,322</u>	<u>\$ 2,312,830</u>

The notes to the basic financial statements are an integral part of this statement.

SCHEDULE 1
NORWICH SCHOOL DISTRICT
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2016

	Estimated	Actual	Variance Positive (Negative)
Local sources:			
Tuition	\$ 11,800	\$ 13,222	\$ 1,422
Investment income	800	2,389	1,589
Refunds	4,200	11,254	7,054
Rentals	14,570	13,230	(1,340)
Miscellaneous	150	31,311	31,161
Total from other local sources	<u>31,520</u>	<u>71,406</u>	<u>39,886</u>
State sources:			
Educational spending fund/appropriations	10,917,856	10,917,856	-
Transportation	98,560	104,737	6,177
Block grant	275,667	275,667	-
Vocational aid	25,510	25,510	-
Special education reimbursement	389,880	386,760	(3,120)
Essential early education	50,661	50,661	-
Extraordinary reimbursement	34,650	19,974	(14,676)
Other	-	9,749	9,749
Total from state sources	<u>11,792,784</u>	<u>11,790,914</u>	<u>(1,870)</u>
Other financing sources:			
Transfers in	<u>231,412</u>	<u>231,412</u>	<u>-</u>
Total revenues and other financing sources	<u>\$ 12,055,716</u>	<u>\$ 12,093,732</u>	<u>\$ 38,016</u>

SCHEDULE 2
NORWICH SCHOOL DISTRICT
Major General Fund
Schedule of Appropriations and Expenditures (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2016

	Appropriations	Expenditures	Variance Positive (Negative)
Current:			
Instruction:			
Regular programs	\$ 2,629,261	\$ 2,670,746	\$ (41,485)
Special programs	939,442	937,728	1,714
Total instruction	<u>3,568,703</u>	<u>3,608,474</u>	<u>(39,771)</u>
Support services:			
Student	161,478	182,195	(20,717)
Instructional staff	191,061	176,079	14,982
General administration	26,141	31,772	(5,631)
Executive administration	237,334	237,334	-
School administration	292,065	284,422	7,643
Operation and maintenance of plant	370,984	346,630	24,354
Student transportation	306,751	266,574	40,177
Total support services	<u>1,585,814</u>	<u>1,525,006</u>	<u>60,808</u>
Debt service:			
Principal of long-term debt	45,000	45,000	-
Interest on long-term debt	4,000	3,550	450
Total debt service	<u>49,000</u>	<u>48,550</u>	<u>450</u>
Facilities acquisition and construction	<u>20,420</u>	<u>42,956</u>	<u>(22,536)</u>
Noninstructional	<u>12,000</u>	<u>-</u>	<u>12,000</u>
Other financing uses:			
Transfers out	2,783	6,220	(3,437)
Intergovernmental transfers out	6,816,996	6,790,934	26,062
Total other financing uses	<u>6,819,779</u>	<u>6,797,154</u>	<u>22,625</u>
Total appropriations, expenditures, and other financing uses	<u>\$ 12,055,716</u>	<u>\$ 12,022,140</u>	<u>\$ 33,576</u>

SCHEDULE 3
NORWICH SCHOOL DISTRICT
Major General Fund
Schedule of Changes in Unassigned Fund Balance (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2016

Unassigned fund balance, beginning		\$ 157,138
Budget summary:		
Revenue surplus (Schedule 1)	\$ 38,016	
Excess of appropriations (Schedule 2)	<u>33,576</u>	
Budget surplus		71,592
Increase in nonspendable fund balance		(9,150)
Decrease in assigned fund balance		<u>72,584</u>
Unassigned fund balance, ending		<u>\$ 292,164</u>

Three Prior Years Comparisons

(Provided by VT DOE)

PRELIMINARY

Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES ONLY

District: Norwich County: Windsor		T145 Dresden interstate				Property owner equalized yield	Homestead tax rate per \$10.076 of equalized per equalized pupil
						10.076	1.00
						11.076	Income double equalized yield per 2.0% of household income
Expenditures		FY2016	FY2016	FY2017	FY2018		
1.	Budget (local budget, rounding special programs, full technical center expenditures, and any Act 144 expenditures)	\$12,130,558	\$12,055,716	\$11,952,460	\$12,420,793		
2.	Sum of separately warned articles passed at town meeting	-	-	-	-		
3.	Act 144 Expenditures, to be allocated from Education Spending (Approved in Fiscal 2016/2017 only)	-	-	-	-		
4.	Locally adopted or warned budget	\$12,130,558	\$12,055,716	\$11,952,460	\$12,420,793		
5.	Obligation to a Regional Technical Center School District if any	-	-	-	-		
6.	Prior year deficit repayment of deficit	-	-	-	-		
7.	Total Budget	\$12,130,558	\$12,055,716	\$11,952,460	\$12,420,793		
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-		
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-		
Revenues		FY2016	FY2016	FY2017	FY2018		
10.	Offsetting revenues (state grants, donations, tuition, surtax, etc.) including local Act 144 tax revenues	\$1,282,966	\$1,112,350	\$1,094,578	\$1,139,127		
11.	Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-		
12.	All Act 144 revenues, including local Act 144 tax revenues (Approved in Fiscal 2016/2017 only)	-	-	-	-		
13.	Offsetting revenues	\$1,282,966	\$1,112,350	\$1,094,578	\$1,139,127		
14.	Education Spending	\$10,847,590	\$10,943,366	\$10,857,882	\$11,281,666		
15.	Equalized Pupil	638.28	634.03	611.84	618.51		
16.	Education Spending per Equalized Pupil	\$16,995.03	\$17,260.01	\$17,746.28	\$18,240.07		
17.	Less ALL net eligible construction costs (or FAI) per equalized pupil	\$1,424.97	\$1,616.98	\$1,452.86	\$1,614		
18.	Less share of SpEd costs in excess of \$50 (000 for an individual (per equp))	\$31.75	\$29.78	\$16.12	\$175		
19.	Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equp)	-	-	-	-		
20.	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equp)	-	-	-	-		
21.	Estimated costs of new students after census period (per equp)	-	-	-	-		
22.	Total tuitions if following ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equp)	-	-	-	-		
23.	Less planning costs for merger of small schools (per equp)	-	-	-	-		
24.	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equp)	-	-	-	\$15		
25.	Excess spending threshold	\$16,166.00	\$17,103.00	\$17,451.71	\$17,386.00		
26.	Excess Spending per Equalized Pupil over threshold (if any)	\$16,995	\$17,260	\$17,746	\$18,240.07		
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$16,995	\$17,260	\$17,746	\$18,240.07		
28.	District spending adjustment (maximum of 100%)	163.07%	182.472%	187.932%	181.023%		
Prorating the local tax rate		FY2016	FY2016	FY2017	FY2018		
29.	Anticipated district equalized homestead tax rate (as provided by line 30) (\$18,240.07 ÷ (\$10,076.00 ÷ \$1,000))	\$1,793.8	\$1,806.5	\$1,828.3	\$1,810.2		
30.	Percent of Norwich equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%		
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1,810.2)	\$1,793.8	\$1,806.5	\$1,828.3	\$1,810.2		
32.	Common Level of Appraisal (CLA)	89.33%	97.82%	101.44%	0.9928%		
33.	Portion of actual district homestead rate to be assessed by town (\$1,810.2 / 0.99%)	\$1,809.9	\$1,846.8	\$1,803.3	\$1,823.326		
34.	Anticipated income cap percent as provided by line 30 (\$18,240.07 ÷ \$11,875) x 2.00%	3.29%	3.25%	3.27%	3.07%		
35.	Portion of district income cap percent applied by State (100.00% x 3.07%)	3.29%	3.25%	3.27%	3.07%		
36.		-	-	-	-		
37.		-	-	-	-		

If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same fields (due for the income cap percentage)

Following current statute, the Tax Commissioner recommended a property yield of \$10.076 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$11.378 for a base income percent of 2.0% and a non-residential tax rate of \$1.950. New and updated data will likely change the proposed property and the income yields and permit the non-residential rate.

- Final figures will be set by the Legislature during the legislative session and approved by the Governor.

- The base income percentage cap is 2.0%.

Comparative Data for Cost Effectiveness

(Provided by VT DOE)

Comparative Data for Cost-Effectiveness, FY2017 Report

16 V.S.A. § 165(a)(2)(K)

School: Marion W Cross School
S.U.: Dresden Interstate S D

A list of schools and school districts in each cohort may be found on the DOE website under "School Data and Reports" <http://www.state.vt.us/educ/>

FY2016 School Level Data

Cohort Description: Elementary school enrollment ≥ 300
(31 schools in cohort)

Cohort Rank by Enrollment (1 is largest)
30 out of 31

School level data	Grades Offered	Enrollment	Total Teachers	Cohort Rank by Enrollment (1 is largest)			
				Total Administrators	Stu / Tchr Ratio	Stu / Admin Ratio	Tchr / Admin Ratio
Ripton Elementary School	PK-6	308	22.40	1.80	13.75	171.11	12.44
Marion W Cross School	K-6	308	27.80	1.00	11.08	308.00	27.80
Vergennes JES #44	PK-6	317	15.06	1.00	16.63	317.00	19.00
Bristol Elementary School	PK-6	319	22.50	1.00	14.18	319.00	22.50
Bennington Elementary School	PK-5	328	18.70	2.00	19.84	164.00	8.38
Averaged SCHOOL cohort data		424.65	30.90	1.40	13.74	302.69	22.02

School District: Norwich
LEA ID: T145

Special education expenditures vary substantially from district to district from year to year. Therefore, they have been excluded from these figures.

The portion of current expenditures made by supervisory unions on behalf of districts varies greatly. These data include district assessments to SUs, including assessments to SUs make districts more comparable to each other.

FY2015 School District Data

Cohort Description: Elementary school district FY2013 FTE ≥ 300
(12 school districts in cohort)

Grades offered in School District

Student FTE enrolled in school district

Current expenditures per student FTE EXCLUDING special education costs

Cohort Rank by FTE
(1 is largest)
10 out of 12

School district data (local, union, or joint district)

School district data (local, union, or joint district)	Grades offered in School District	Student FTE enrolled in school district	Current expenditures per student FTE EXCLUDING special education costs	Cohort Rank by FTE (1 is largest)
Bristol	K-6	301.29	\$12,553	
Randolph	PK-6	304.83	\$11,596	
Norwich	PK-6	312.25	\$13,392	
Windsor	PK-6	319.86	\$11,205	
Newport City	PK-6	330.11	\$11,087	
Danville	PK-6	359.29	\$10,806	
Averaged SCHOOL DISTRICT cohort data		452.93	\$11,612	

Current expenditures are an effort to calculate an amount per FTE spent by a district on students enrolled in that district. This figure excludes tuition and assessments paid to other providers, construction and equipment costs, debt service, adult education, and community service.

FY2017 School District Data

LEA ID	School District	Grades offered in School District	School district tax rate			Total municipal tax rate, K-12, consisting of prorated member district rates		
			Sch/Dist	Sch/Dist	Sch/Dist	MIN	MIN	MIN
			Equalized Pupil	Education Spending per Equalized Pupil	Equalized Homestead Ed tax rate	Equalized Homestead Ed tax rate	Common Level of Appraisal	Actual Homestead Ed tax rate
T069	Derry	PK-6	349.91	11,809.47	1.1967	1.3226	101.35%	1.3050
T123	Middlebury J #4	PK-6	480.18	14,637.88	1.5039	1.6548	82.08%	1.8080
T204	Salem	PK-6	525.73	13,140.22	1.3545	1.3785	108.89%	1.2692
T145	Norwich	K-6	611.84	17,746.28	1.8293	1.8293	101.44%	1.8033
T027	Barrington	PK-6	876.87	15,291.69	1.6763	1.6753	103.29%	1.6219
T015	Bennington J D	PK-5	902.52	13,226.37	1.3634	1.3862	92.42%	1.5021

The Legislature has required the Agency of Education to provide this information per the following statute:

16 V.S.A. § 165(a)(2) The school, at least annually, reports student performance results to community members in a format selected by the school board. . . . The school report shall include:

- (K) data provided by the commissioner which enable a comparison with other schools, or school districts if school level data are not available, for cost-effectiveness. The commissioner shall establish which data are to be included pursuant to this subdivision and, notwithstanding that the other elements of the report are to be presented in a format selected by the school board, shall develop a common format to be used by each school in presenting the data to community members. The commissioner shall provide the most recent data available to each school no later than October 1 of each year. Data to be presented may include student-to-teacher ratio, administrator-to-student ratio, administrator-to-teacher ratio, and cost per pupil.



The Norwich Fire Department

Part VI

Dresden School District

Dresden School District Officers

School Board

	Term Expires
Carey Callaghan	2017
Justin Campfield	2018
Tom Candon	2017
Bruce Duncan	2019
Kelley Hersey	2019
Mimi Lichtenstein	2017
Jim Mackall	2017
Kelly McConnell	2018
Neil Odell	2018
Jona Roberts	2019
Daniel Rockmore	2018
David Sobel	2017

District Officers

Jonathan Edwards, Moderator	2017
Deborah M. Carter, Clerk	2017
Cheryl A. Lindberg, Treasurer	2017
Three auditor vacancies	

Administration

Franklyn G. Bass	Superintendent of Schools
Jamie J. Teague	Business Administrator
Rhett Darak	Director of Special Education
Amy E. Tarallo	Director of Curriculum, Instruction and Assessment
Justin Campbell	Principal, Hanover High School
Julie Stevenson	Dean of Students, Hanover High School
Michael Lepene	Principal, Frances C. Richmond Middle School
Amanda Yates	Associate Principal, Frances C. Richmond Middle School

**Warrant for the 2017 Annual Meeting
of the Dresden School District**

Hanover, New Hampshire & Norwich, Vermont

Note: The following warrant articles apply to the operation of the Dresden School District, which includes the operation of the Frances C. Richmond School and Hanover High School, grades 7-12, and sixth grade students from Hanover who are tuitioned to the Frances C. Richmond School by the Hanover School District.

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School District are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

DISCUSSION PHASE: Thursday, March 2, 2017, at 7:00 P.M., at the Hanover High School Auditorium, Hanover, New Hampshire.

VOTING PHASE: Tuesday, March 7, 2017, from 7:00 A.M. to 7:00 P.M. in the Hanover High School Gymnasium in Hanover, New Hampshire (for Hanover voters) and in Tracy Hall in Norwich, Vermont (for Norwich voters).

During the discussion phase, the voters shall have the opportunity to discuss the following Warrant Articles and to transact any non-substantive business that may legally be acted on during the discussion phase under Article 5.

All voting on Warrant Articles 1 through 4 shall be conducted by secret written ballot during the voting phase, as provided in the Dresden School District Procedures for Australian Ballot.

Article 1: To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a three-year term, an auditor for a two-year term, and an auditor for a one-year term.

Article 2: To see if the Dresden School District will vote to amend paragraphs 2 and 3 of the long-term Tuition Agreement between the Hanover School District and the Dresden School District (approved March 2016) for the purpose of educating Hanover students in grade 6 at the Frances C. Richmond Middle School for the twenty (20) year period beginning on July 1, 2014 and ending on June 30, 2034 to set forth the formula for covering Hanover's fair share of Dresden's debt service attributable to the bonding for the construction of the Richmond Middle School through June 30, 2025, and to give the Hanover School District the option to renew the Tuition Agreement for up to ten years, and further, to ratify the amended formula as of July 1, 2014 and authorize the Dresden School District to make such credits or adjustments to Hanover's tuition as are necessary to effectuate implementation of the amended formula during the 2016-17 school year. The intent of this Article being to put into effect the previous amendments as adopted by both Districts in 2004. A copy of the proposed amendments has been posted with the warrant. Majority vote required.

Article 3: Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member; School District Treasurer \$2,436; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V-A of the NH/VT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand, Two Hundred Thirty-Six Dollars (\$11,236) to fund these salaries?

Article 4: Shall the District raise and appropriate the amount of Twenty-Five Million, Nine Hundred Ninety-Three Thousand, Five Hundred Forty-One Dollars (\$25,993,541) for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2017-2018 fiscal year? This sum does not include the sums appropriated in any of the other articles.

Article 5: To transact any non-substantive business that may legally come before the discussion phase of this meeting.

Given under our hands and the seal of the District this 24th day of January 2017.

Carey Callaghan
Tom Candon
Kelley Hersey
Jim Mackall
Neil Odell, Chair
Dan Rockmore

Justin Campfield
Bruce Duncan, Vice Chair
Mimi Lichtenstein
Kelly McConnell
Jona Roberts, Secretary
David Sobel

*Dresden School Board Dresden School District
Deborah McLane Carter, Clerk*

Explanations of the Warrant Articles for the
2017 Dresden School District Annual Meeting

Article 1: *To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a three-year term, an auditor for a two-year term, and an auditor for a one-year term.*

The positions noted above are voted upon annually. Information on each position is available at the Superintendent's Office.

Article 2: *To see if the Dresden School District will vote to amend paragraphs 2 and 3 of the long-term Tuition Agreement between the Hanover School District and the Dresden School District (approved March 2016) for the purpose of educating Hanover students in grade 6 at the Frances C. Richmond Middle School for the twenty (20) year period beginning on July 1, 2014 and ending on June 30, 2034 to set forth the formula for covering Hanover's fair share of Dresden's debt service attributable to the bonding for the construction of the Richmond Middle School through June 30, 2025, and to give the Hanover School District the option to renew the Tuition Agreement for up to ten years, and further, to ratify the amended formula as of July 1, 2014 and authorize the Dresden School District to make such credits or adjustments to Hanover's tuition as are necessary to effectuate implementation of the amended formula during the 2016-17 school year. The intent of this Article being to put into effect the previous amendments as adopted by both Districts in 2004. A copy of the proposed amendments has been posted with the warrant. Majority vote required.*

This agreement between the Hanover and Dresden school districts was created in 1974, and allows the town of Hanover to send its sixth-grade students to Richmond Middle School for the one year preceding their transition to the Dresden School District (grades 7-12). This article will revert to the 2004 tuition formula, which takes into consideration the debt service from Dresden's bonding for construction of RMS, and thus provides a more equitable and fair share of Hanover's responsibility. Moreover, this article allows Hanover the option to renew the tuition agreement for up to ten years.

Article 3: *Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member; School District Treasurer \$2,436; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V-A of the NH/VT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand, Two Hundred Thirty-Six Dollars (\$11,236) to fund these salaries?*

This article requests \$700 for the salary for School Board members, the same stipend as the last several years. The salaries of the School District Clerk, Moderator and Treasurer are unchanged. This article's effect on the tax rate is negligible.

Article 4: *Shall the District raise and appropriate the amount of Twenty-Five Million, Nine Hundred Ninety-Three Thousand, Five Hundred Forty-One Dollars (\$25,993,541) for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2017-2018 fiscal year? This sum does not include the sums appropriated in any of the other articles.*

The amounts in all the articles combined represent an increase of \$629,513 (or 2.5%) over the current budget. The total K-12 projected Hanover tax rate (including all articles) is expected to increase by .77% or 10¢ per \$1,000 of assessed property value (\$40 on a \$400,000 house). The Norwich rate is in a period of transition due to a pending bill (S.1) in the VT Legislature which is expected to be ratified and will recognize a larger number of equalized pupils consisting of Pre-K students, currently housed in area programs. The higher the equalized pupil numbers the lower the tax increase. At this writing, the state recognized equalized pupil number is 600.11 resulting in a projected tax increase of 4.21% or 7.6¢ (\$304 on a \$400,000 house). Upon ratification of the bill and assuming all of our Pre-K students are counted, our equalized pupil number will grow to 618.51 resulting in a projected tax increase of 1.10% or 2¢ (\$80 on a \$400,000 house).

Article 5: *To transact any non-substantive business that may legally come before the discussion phase of this meeting.*

Minutes of the Dresden School District Annual Meeting
Hanover High School Auditorium
February 25 and March 1, 2016

Moderator Jonathan Edwards called the meeting to order at 7:04 p.m. on Thursday, February 25, 2016. Present were School Board members Tom Candon, Bruce Duncan, Mimi Lichtenstein, Neil Odell, Justin Campfield, Leah Wheelan, Jim Mackall, and Kelly McConnell; Administrators Frank Bass, John Aubin, Justin Campbell, Michael Lepene and Jonathan Brush; School District Attorneys Ethan Frechette and Eunice Lee, and 4 members of the public.

Mr. Edwards reviewed the structure of the Dresden School District and District meeting process, explaining that this was the discussion phase of the meeting, and that the voting phase would take place Tuesday, March 1, from 7:00 a.m. until 7:00 p.m. in Tracy Hall in Norwich for Norwich voters, and Hanover High School Gymnasium for Hanover voters.

Moderator Edwards then recognized Dresden School Board Vice Chair Tom Candon, who introduced the Board members. Tom thanked the Board, Chair Carey Callaghan, the staff, and the leadership of Justin Campbell and Michael Lepene, John Aubin and Frank Bass. Superintendent Bass introduced district administrators.

After Mr. Edwards reviewed the guidelines for the meeting, he read the Warning and noted that the Warrant was duly posted in both New Hampshire and Vermont.

Article 1: *To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a three-year term, an auditor for a two-year term, and an auditor for a one-year term.*

Moderator Edwards read the positions to be voted on, and the names of the candidates running. No public comment was offered.

Article 2: *Shall the Dresden School District ratify and approve renewal of the Tuition Agreement between the Hanover School District and the Dresden School District for the purpose of educating Hanover students in grade 6 at the Frances C. Richmond Middle School for a twenty (20) year period beginning on July 1, 2014 and ending on June 30, 2034?*

Mimi Lichtenstein presented the article, noting that it replicates the agreement the districts have had in place for the past 20 years, and extends it.

Article 3: *Shall the District raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to establish a contingency fund to meet the cost of unanticipated expenses that may arise during the year?*

Tom Candon presented this article. The contingency fund can be used to cover unanticipated expenses in any part of the budget. If the funds are not used in any given year, they are used to lessen the next year's tax burden. The contingency fund was not used in the 2014-15 school year. A member of the public questioned the amount, but had confused it with a Hanover School District warrant article.

Article 4: *Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member; School District Treasurer \$2,436; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V/A of the NH/VT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand, Two Hundred Thirty-Six Dollars (\$11,236) to fund these salaries?*

Neil Odell presented this article. Aside from a very small change in the Treasurer's salary, the salaries are the same, with the results being, "You're getting great bang for your buck." No public comment was offered.

Article 5: Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Hanover Education Association, NEA-NH, which calls for the following increases in teacher salaries and benefits:

Year	Estimated Increase Over status quo budget
2016-2017	\$185,645
2017-2018	\$238,406
2018-2019	\$253,465

and further, shall the District raise and appropriate the sum of One Hundred Eighty-Five Thousand, Six Hundred Forty-Five Dollars (\$185,645), such sum representing the estimated increase in teacher salaries and benefits for the 2016-2017 fiscal year brought about by this collective bargaining agreement?

NOTE 1. The sum necessary to pay the so-called status quo salaries and benefits for teachers if this article is defeated is included in the operating budget in Article 8.

NOTE 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

Leah Wheelan presented this article. The proposed budget puts in place a health plan with much higher deductibles, which reduces cost to the district. But employees will see a reduction from 20% to 5% in their share of healthcare premium. This will rise to 6% and 7% in the 2nd and 3rd years of the contract. Part of the reasoning was to avoid paying the Cadillac tax charged by the Affordable Care Act. Wage increases will be .5%, 1.5% and 1.75%. The annuity match will be reduced from 3% to 2% for staff not on the top step.

Harold Frost asked what is an annuity match? Most employees have a 403(b) plan, and in the past the employer has matched 4%. In this contract, the percentage drops to 2%. So one third of employees will have a match of 2%, which decreases costs to the taxpayers.

Article 6: Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Hanover Support Staff, NEA-NH, which calls for the following changes in Support Staff salaries and benefits:

Year	Estimated Change Compared to status quo budget
2016-2017	- \$23,589
2017-2018	\$6,339
2018-2019	\$30,717

and further, shall the District reduce the budget amount indicated in Article 8 by Twenty-Three Thousand, Five Hundred Eighty-Nine Dollars (\$23,589), such difference representing the estimated decrease in support staff salaries and benefits for the 2016-2017 fiscal year brought about by this collective bargaining agreement?

NOTE 1. The sum necessary to pay the so-called status quo salaries and benefits for support staff if this article is defeated is included in the operating budget in Article 8.

NOTE 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

Jona Roberts presented this article. The changes in this contract are similar to those in the teachers' contract. The health insurance opt-out payment increases from \$500 to \$1,000, \$1,250 and \$1,500 for years one through three. Presidents' Day is now a holiday, but personal days were reduced by one so there is no difference in days off.

Article 7: *Shall the District vote to approve the cost items in the five (5) year collective bargaining agreement reached between the Dresden School Board and the Dresden and Hanover Service Employees, AFSCME, which calls for the following increases in salaries and benefits:*

Year	Estimated Increase Over status-quo budget
2016-2017	\$16,016
2017-2018	\$ 1,697
2018-2019	\$21,984
2019-2020	\$30,458
2020-2021	\$50,393

and further, shall the District raise and appropriate the sum of Sixteen Thousand, Sixteen Dollars (\$16,016), such sum representing the estimated increase in service employee salaries and the benefits for the 2016-2017 fiscal year brought about by this collective bargaining agreement?

NOTE 1. *The sum necessary to pay the so-called status quo salaries and benefits for service employees if this article is defeated is included in the operating budget in Article 8.*

NOTE 2. *A favorable vote on this article shall be considered the approval of the cost items in all five years of the proposed collective bargaining agreement.*

Jim Mackall presented this article. Much like the other two agreements, the largest focus was on the health-insurance benefit. We think we reached an agreement that is advantageous to employees and the district. One good thing is that the contract is for five years instead of three years. Although deductibles are higher, the employees' share of the premium was reduced from 20% to 3%. Wage increases will be .5%, 1%, and then 1.5% for the remaining years of the contract, but will rise to 2.5% in the 5th year if the CPI is greater than 5%.

Kari Asmus asked how many steps there are, and how many are on the top step. There used to be four steps; now employees will rise to a new step every four years. As people have aged out, fewer people are on the four-step system; newer employees are on these plateaus. It was noted that there are 18-20 Service employees in Hanover and Dresden.

Article 8: *Shall the District raise and appropriate the amount of Twenty-Five Million, One Hundred Thirty-Five Thousand, Nine Hundred Fifty-Six Dollars (\$25,135,956) for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2016-2017 fiscal year? This sum does not include the sums appropriated in any of the other articles.*

Justin Campfield presented the overall budget. He thanked the people who worked on the budget committee, and he thanked the administrators and the Hanover Finance Committee, including Chair Heidi Postupack.

We have a lot of control over spending, but not much over the assessment for tax rates. The budget guideline was to create a budget that increased between 1.5% and 2.5%, not including the negotiated contracts. Last year's budget was \$24,631,237, and this year's budget is \$25,375,264, which is a 2.3% increase (including contracts the increase is 3%). Richmond Middle School (RMS) is experiencing an increase in Special Education costs, which is reflected in the budget.

Revenue from out-of-district tuition has increased, which is good because it decreases tax amounts. Hanover's assessment is up 2.17%, but Norwich's is down 2.17%, because it is expected that the ratio of Hanover to Norwich students will increase. That tax rate increase in Hanover will be 1.4%. Administrators expect the increase in Norwich will be about 3%, but the Vermont legislature has not given enough information to give a firm percentage.

Even if enrollment goes down, Special Education costs can make expenses go up. We budgeted for 3.0 behavioral technicians at RMS; last year we budgeted for none. Seventeen tuition students (from out of district) has helped revenues. Dresden ran a morning bus to Hartland, and next year will pay for that bus to run in the afternoon, too. The break-even point is just one student. The district is also running a bus to Lyme next year.

Harold Frost asked how one student can pay for a bus. It has to do with the number of staff members needed for these additional students.

Overall, the Hanover High School budget is up 1.67%.

RMS' cost per student in FY11 was 11th highest in the state; in FY15, RMS was ranked 15th (at \$17,243 per student). HHS moved from 21st in the state in per-pupil spending in FY11 to 12th in the state in FY15 (at \$19,167 per student). This is almost the same cost as at Lebanon High School. It was said that we pay teachers about average for the state.

For 34th year in a row, RMS was a blue ribbon school. RMS had an upgrade of all its lighting to LED, and rolled out a new learning management system (Schoology) as did HHS. Students score well above the nation's average on standardized tests. 18 National Merit semifinalists became finalists.

Kari Asmus asked if there was a sabbatical included in the contract. Principal Campbell said there is one: A science teacher will integrate sustainability into the Chemistry curriculum.

Heidi Postupack of Hanover Finance Committee read the charge of the committee. In the past, the HFC members were part of the Dresden Finance Committee. However, Norwich has not appointed members to Dresden Finance Committee, so the HFC reviewed the Dresden budgets. They reviewed budgets and attended Dresden Budget Committee meetings. They found that the administrators were disciplined in following budget guidelines. The HFC voted unanimously to approve the budgets.

Harold Frost reported that a German professor has his children at Ray and RMS and is very pleased with the schools. For next year, he would like to see evidence that it is the schools that cause high scores instead of just the population of well-schooled parents.

Article 9: *To transact any non-substantive business that may legally come before the discussion phase of this meeting.*

Mr. Edwards thanked the attending police officer, and the Board members. There being no other business, the meeting adjourned at 7:56 p.m.

Results of Australian Balloting on March 1, 2016

Article 1 (Record of Election of Officers)

Moderator:	Jonathan Edwards (1,833 – combined Hanover and Norwich votes)
Clerk:	Deborah McLane Carter (1,543)
Treasurer:	Cheryl Lindberg (1,501)
District Auditor (three years):	19 write-ins
District Auditor (two years):	30 write-ins
District Auditor (one year):	46 write-ins

Article 2 (Tuition agreement between Hanover and Dresden)

Yes: 1,695 No: 170 Blank: 114

Article 3 (Raise \$50,000 for contingency fund)

Yes: 1,373 No: 470 Blank: 136

Article 4 (Board and Officer salaries)

Yes: 1,583 No: 266 Blank: 130

Article 5 (Teachers' contract)

Yes: 1,224 No: 620 Blank: 135

Article 6 (Support staff contract)

Yes: 1,382 No: 434 Blank: 163

Article 7 (Service employees' contract)

Yes: 1,318 No: 497 Blank: 164

Article 8 (Overall budget)

Yes: 1,250 No: 585 Blank: 144

I hereby certify this to be a true and accurate report of the proceedings of the meeting of February 25, 2016, and results of voting held March 1, 2016.

Respectfully submitted, Deborah McLane Carter (District Clerk)

Dresden School Board Annual Report

“To make democracy work, we must be a nation of participants, not simply observers.”

Louis L'Amour

Thomas Jefferson believed that the success of democracy in the United States relied greatly on the nation's ability to educate its citizens. In the Dresden School District, not only do we strive to educate our students but we also endeavor to instill in them a sense of social responsibility and community engagement. To be successful, it takes active participants from several domains. Our students toil each day in stretching their minds, hearts and voices. Our teachers put in countless hours to hone lesson plans, grade assignments and guide extracurricular activities. Our administrators work tirelessly to ensure that the institution functions with a singular purpose. School board members sacrifice hours of family time to enact policy and develop sustainable budgets. Each of these groups works hard to make the Dresden Interstate School District one of the best in the nation.

Students in Richmond Middle School are working daily to develop and support a socially responsible community. The seventh-grade Power of We project is a year-long effort to develop community engagement in students. As part of this project, students are presented with different experiences ranging from “Random Acts of Kindness” to “Building Bridges with Our Community.” A sixth-grade student-led sustainability initiative resulted in the installation of water bottle filling stations in the school, dramatically reducing the number of discarded plastic bottles. Eighth grade students participated in the “Of Mice and Men Mock Trial.” The trial required the students to understand the processes of the judicial system,

make a statement, gather evidence and effectively communicate and support a position. Students effectively played all the roles involved in a trial and most of the juries spent hours in intense deliberations.

This foundational work at the Middle School provides the basis for continued engagement at the High School. Students at Hanover High School enjoy not only an open-campus configuration but also the benefits of a true democratic governance structure where student voice can and does make meaningful change to academic life. Hanover High School Council is the legislative body consisting of students and staff with the authority to act on any item not controlled by school board policy, state law or administrative regulations. Most recently the Council developed policies on restorative justice and transgender students, the latter of which served as the foundation for board policy.

School administration works incredibly hard to make sure buses run, lights are on, schools are clean, temperatures are comfortable, paychecks arrive on time, computers work, bills are paid and principals and teachers are mentored and supported. Our school district is a business with required functions in human resources, payroll, accounting, facilities management and information technology. The men and women that serve in these important roles, most of them in a year-round capacity, ensure that the schools can execute their primary objective.

And the school board, the elected body of community members, works hard to ensure that our schools offer the best possible education at a sustainable cost. Representing two communities in two states, school board members work collaboratively for the good of students and tax payers in both towns. School board members put in many hours developing new and refining old policies, drafting annual budgets and hiring and supervising the Superintendent. For every hour that a school board member sits at a monthly meeting there are several additional hours spent in preparation and committee meetings.

At a time when politics are at the forefront of every local, state and national forum, it seems appropriate to reflect on how our schools fit into that greater discussion. At the end of the day we believe that our students leave our schools better prepared to become active, engaged participants in the local, national and world community. The education they receive and the skills they hone coupled with the support of teachers, administrators, school board and the broader community, prepare them to be the active participants our democracy requires. Your support is the foundation that enables all those achievements. Thank you.

Neil Odell, Chair, Dresden School Board

Norwich School District
Comparative Yearly Enrollments

For October 1 of each year

	K	1	2	3	4	5	6	Total
2007	26	30	35	43	45	60	60	299
2008	33	34	29	36	57	46	59	294
2009	39	30	36	32	39	61	45	282
2010	41	47	36	39	40	39	63	305
2011	50	44	45	42	41	40	39	301
2012	43	48	49	45	42	44	40	311
2013	39	51	45	52	47	46	46	326
2014	25	40	52	46	53	46	43	305
2015	33	29	44	53	54	49	50	312
2016	34	37	28	46	52	56	49	302

Dresden School Districts
Comparative Yearly Enrollments

For October 1 of each year

	7	8	9	10	11	12	Total
2007	153	155	197	162	174	213	1054
2008	156	160	179	193	156	184	1028
2009	185	153	203	184	197	156	1078
2010	140	181	177	203	179	190	1070
2011	168	138	208	179	197	176	1066
2012	146	166	163	205	178	190	1048
2013	145	145	198	162	191	181	1022
2014	163	142	172	203	156	192	1028
2015	135	163	182	173	192	153	998
2016	151	133	209	185	167	197	1,042

Norwich Students in Dresden School District

For October 1 of each year

	7	8	9	10	11	12	Total
2007	46	51	53	53	55	78	336
2008	47	45	52	46	47	60	297
2009	60	62	45	53	45	47	312
2010	52	61	69	50	52	48	332
2011	61	47	68	51	52	46	325
2012	48	62	55	62	64	45	336
2013	45	47	63	52	56	61	324
2014	50	40	43	60	50	58	301
2015	44	48	40	44	56	51	283
2016	49	43	52	44	42	57	287

Instructional Staff, 2016-2017

*(Date indicates first year of continuous employment by the District.
 Also shown is the staff member's percentage of full-time employment.)*

Frances C. Richmond School

Brian Atkinson, Physical Education, Health Education	100%	2012
Elizabeth J. Auch, Learning Specialist	100%	2012
Carla E. Balch, Mathematics	100%	1994
Patricia L. W. Callaway, Learning Specialist	100%	2005
Craig C. Charles, Learning Specialist	100%	2015
Kevin A. Cotter, Social Studies	Leave of Absence	2014
Celeste R. Dakai, Social Studies	100%	1999
Stephanie J. Davis, Social Studies	100%	1996
Joanne M. Delora, 504 Coordinator	100%	2013
Adina C. Desaulniers, Science	100%	2002
Patricia B. Dodds, Learning Specialist	100%	1999
David M. Drazin, School Psychologist	60%	1989
Luke D. Eastman, Art	100%	2011
Amanda J. Emmerton, Drama	60%	2015
Ellen G. Fisher, Social Studies	100%	2010

Torreelee Fisher-Sass, Special Education Reading Teacher	100%	2016
Sarah L. Glass, Art80%	2011
Erik D. Goodling, English58%	2000
Melinda P. H. Goodling, French	100%	1998
Aurore Grzesitza, French60%	2014
Mary L. Grondin, Learning Specialist	Leave of Absence	2004
Emma M. Hadden, English	100%	2016
Jennifer R. Haines, English	100%	2009
Joshua D. Hall, Music	100%	1997
Hilary Hamilton, Speech Language Pathologist.80%	2015
Clifford M. Harriman, Science40%	1994
Michael W. Ivanoski, English	100%	2002
John R. Kitzmiller, Mathematics	100%	1993
John LaCrosse, Guidance Counselor	100%	2002
Heather M. Lepene, Math	100%	2014
Jonica Leuthauser, Band20%	2013
Erin L. R. Madory, Spanish60%	2004
Catherine E. McCarthy, Math/Computer Literacy.	100%	2015
Christopher McCarthy, English.	Leave of Absence	2013
Sarah L. Mills, French, Spanish.80%	2012
John Turner Mitchell, Mathematics80%	2011
Anissa S. Morrison, Consumer Science.	100%	1993
Maryann Nugent, Social Studies	100%	2014
Catherine A. Patch, Physical Education	100%	2010
Mary C. Peters, Spanish.60%	2016
Elizabeth Powers, Guidance Counselor.	100%	2012
Chris K. Putnam-Pouliot, Media Specialist	100%	2014
Marianne L. Saucier, Learning Specialist.	100%	2015
Eric Schluntz, Science	100%	2013
Richard L. Starr, Woodworking.	100%	1972
Gregory Stott, Science	100%	2004
Suzanne T. Sylvester, English	100%	1995
Virginia L. Wallis, Science60%	1999
Martin Warren, Technology.	100%	2002
Dorcas Wonsavage, English	100%	2013
Solange Zwicker, English as a Second Language40%	2013

Medical Staff

Abigale R. Pelletier, R.N.	100%	2005
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Hanover High School

Yuliya I. Ballou, German, English as a Second Language	100%	2016
Todd F. Bebeau, Physical Education	100%	1996
Timothy P. Berube, Social Studies	100%	2009
Harrison C. Bourne, English & Coordinator	100%	2000
Margaret W. Caldwell, Social Studies	100%	1996
Martha Campbell, Technology Coordinator	100%	2016
Lynn D. Ceplikas, English.	100%	1996
Jennifer Chambers, Music	100%	2013
William B. Chappelle, Learning Specialist	100%	2016
Ellen F. Clattenburg, Special Education80%	1999
Tanya K. Cluff, English60%	2006

Thomas M. Cochran, French	100%	2002
W. Brent Concilio, English	100%	2014
Sharen T. Conner, Special Education	100%	1998
Marie T. D'Amato, English	100%	2002
Eric J. Dennison, Science, Technology, Mathematics	100%	2009
John E. Donnelly, Mathematics	100%	1998
Maureen W. Doyle, French	100%	2010
Jessica C. Eakin, Media Specialist	100%	2005
Amy M. Eberhardt, Social Studies, English80%	2016
Thomas R. Eberhardt, Guidance Counselor	100%	2016
Eve-Lynn Ermer, Mathematics, Dresden Plan Advisor	100%	2002
Brady C. Eskilson, Latin	100%	2013
Jean M. Essex, Spanish.80%	2014
Daniel N. Falcone, Science	100%	2003
Anna T. Gado, English	100%	2004
Thomas B. Gamble, School Psychologist.	100%	1992
Julia R. Gartner, Science, Dresden Plan Advisor.	100%	2008
Cynthia M. Geilich, Reading Specialist.	100%	1988
Jonathan L. Gentine, Social Studies	100%	2015
Brian P. Glenney, Latin, English, Foreign Language Coordinator	100%	2002
Amy C. Good, Learning Specialist, Footlighters	100%	2009
Elizabeth A. Greene, Art & Coordinator	100%	1993
Diane Guarino, Health	100%	2005
Renate Gunderman, English, Dresden Plan Advisor60%	2010
Alan D. Haehnel, English	100%	2008
Sally R. Hair, Physics	100%	2002
Randi S. Hallarman, Special Education80%	1997
Laurie F. Harrington, Guidance Counselor80%	1998
Thomas W. Hermanson, Science & Coordinator	100%	2006
William C. Johnson, Art60%	2013
Andrea E. Johnstone, Guidance Counselor & Coordinator.	100%	1998
Elizabeth H. Keene, Guidance Counselor, March Intensive Coordinator	100%	2001
Jeanine C. King, Mathematics & Coordinator	100%	2008
Amy E. Kono, Mathematics	100%	2005
Jeannie M. Kornfeld, Science.	On Sabbatical	1996
Dagmar Kuehlert, Biology40%	2015
Timothy D. Kurtz, Mathematics	100%	2012
Kevin A. Lavigne, Science	100%	1997
Richard J. Lloyd, Dresden Plan Director	100%	1983
Kathleen A. Milender, Science	100%	1993
Pamala J. S. Miller, Social Studies	100%	1997
James Mills, Social Studies.	100%	2014
Michael Morris, Mathematics	100%	2012
William N. Murphy, Social Studies40%	1961
Elizabeth D. Murray, Social Studies & Coordinator	100%	2005
Patricia J. Murray, Science	100%	2016
Karen A. O'Hern, Speech Pathologist & Coordinator	100%	2011
Joshua H. Pauly, Band Director.80%	2015
John S. Phipps, Science	100%	2002
Eric A. Picconi, Spanish	100%	2008
Shannon Pogue, English, Senior Bridges, Dresden Plan Advisor	100%	2010

Maryann V. Postans, Science	100%	1996
Penelope J. K. Prendergast, Spanish.	100%	1997
Matthew L. Prince, Social Studies, Dresden Plan Advisor	100%	2003
Andrew Puchalik, Learning Specialist80%	2010
Jennifer L. Quevedo, Physical Education.	100%	2005
Eric C. Richardson, 504 Case Manager.	100%	1993
Cynthia M. Sanschagrin, Mathematics	100%	1998
Christopher J. Seibel, Mental Health Counselor.	100%	2005
Jarrod Shaheen, Spanish	100%	2013
Kathleen S. Shulman, Reading Specialist50%	2008
Sam J. Smedinghoff, Math.	100%	2016
Melissa S. M. Smith, Learning Specialist.	100%	2012
Subhadra Srinivasan, Mathematics80%	2013
Joseph L. Stallsmith, Guidance Counselor	100%	2002
Colin Tindall, Social Studies	100%	2013
Warren Tucker, Mathematics.	100%	2013
Jean L. Vigneault, French	100%	2000
Karen E. Wahrenberger, English80%	2008
Kara Waters-Poore, Art	100%	2013

Medical Staff

Candace A. Nattie, R.N.60%	1997
Kathryn J. Bonyai, R.N.40%	2011
Lynn McRae, R.N.40%	2014

Shared Dresden Staff

Melissa Rodriguez, Physical Education	100%	1994
Hannah R. Rommer, Orchestra/Strings70%	2014

Frances C. Richmond School Principals' Report

The Frances C. Richmond Middle School (RMS) serves approximately 400 sixth through eighth grade students from Hanover, New Hampshire and Norwich, Vermont. Our mission is to provide a challenging, comprehensive and developmentally appropriate education for all students. Our broad goal during these three years is to ensure that our students are provided with the skills to become successful and thoughtful adults in a highly competitive and complex world. It is the task of our middle school to bridge the gap between childhood and adulthood, from dependence to independence, and from understanding the world in a simple and concrete manner to comprehending it in its multifaceted, multilayered configuration.

RMS students distinguish themselves in our classrooms, school events, extracurricular activities, the community, and in supporting and encouraging one another. We offer a rigorous, diverse, and carefully designed and delivered educational program whose intent is to guide each student on their path to becoming confident, independent learners. Further, we emphasize real-world connections and an interdisciplinary approach to learning that is based on the skills of communication, collaboration, and creativity.

In the past year, RMS staff have completed over 3,000 hours of professional development, met to collaboratively analyze student work and feedback, updated curriculum maps and assessments, and hosted conversations with parents and students at the individual, department and grade levels. The RMS community has also worked with, and in support of, organizations such as CHaD, Kendal, the Upper Valley Haven, the Wounded Warriors Project, Upper Valley Hostel, David's House and many others. Our school website - <http://rms.hanovernorwichschools.org> - contains additional information about our program, curriculum, events and activities.

Finally, it is our pleasure to lead RMS. Our staff is committed to assisting each student on their path to success and growth during their time at RMS. Our families and community provide tremendous support and expertise. Our students bring diverse talents, backgrounds and interests to our school community. Together, these ingredients make for an amazing place to learn. Please don't hesitate to contact us to learn more about RMS. We value and appreciate the input, conversation, and collaboration as we all work to make the Richmond Middle School the very best school it can be.

Michael Lepene, Principal (michaellepene@hanovernorwichschools.org@mlepene)
Amanda Yates, Associate Principal (amandayates@hanovernorwichschools.org@rmsyates)

Hanover High School Principal's Report

Hanover High School is a comprehensive high school serving the students of Hanover, New Hampshire and Norwich, Vermont. Approximately 15% of the 760 students who currently attend HHS are public or private tuition students. US News and World Report has repeatedly selected Hanover High School as one of the top high schools in the nation.

As an active learning community, it is our mission to engage all students' minds, hearts and voices so that they become educated, caring and responsible adults. We believe students learn responsibility by being given the opportunity to exercise responsibility, that they learn decision-making by having the opportunity to make decisions, and that they make the strongest commitment to education when they are given a real say in the process. We are a democratic school where students, staff, and community members work together to make governance decisions.

If you would like to learn more about Hanover High School, please visit our website at www.hanoverhigh.us or ask to be added to the principal's weekly e-mail by sending your request to Cathy.Niboli@dresden.us.

Justin M. Campbell, Principal

Hanover Finance Committee

Statement on the Proposed Dresden School District Warrants for FY18

The Hanover Finance Committee (HFC) is an appointed Town committee composed of Hanover residents charged with reviewing financial matters of the Town, and offering guidance on those matters to the Hanover School Board (HSB), Town officials, and residents. For the benefit of Hanover taxpayers, the HFC also reviews financial matters of the Dresden School District, offering guidance on those matters to the Dresden School Board (DSB). As part of its deliberations on the proposed Dresden School District budget for FY18 (2017-18), members of the HFC reviewed projected revenue and expenditure data, attended public meetings of the DSB, attended DSB Budget Committee meetings as appropriate, and discussed the details of the budget with DSB members and school administrators.

During a public meeting on January 27, 2017, the Hanover Finance Committee voted unanimously to support the proposed FY18 Dresden School District Budget of \$26,004,777 in all suggested articles. The proposed budget will increase spending by 2.48%, resulting in a 3.3% increase in net assessment to Hanover and a 6.0% increase in net assessment to Norwich, based on projected student enrollment.

In developing the Dresden District Budget for FY18, the goal of administrators and the Dresden School Board was to propose a budget within a target increase of between 1.75% and 2.75%. Due to late notice of significant increases in contractual health insurance and retirement benefits, this goal proved difficult to achieve, and required a flurry of Dresden and SAU 70 board meetings until the end of January. The Dresden School Board presented and approved a final budget on January 24, 2017 that met the initial guideline set early in the fall of 2016.

While enrollments at Richmond Middle School and Hanover High School are holding steady or trending down slightly, the High School has been experiencing a welcome, albeit moderate, increase in tuition students. With a 10% projected increase in tuition revenue, this influx is enabling the District to maintain staffing and programs for the benefit of all students in the District. It is important to note that contractual obligations of the District, such as health insurance and retirement benefits, continue to be among the most significant drivers of budget increases.

Heidi Postupack (Chair), Kari Asmus (Secretary)

Carey Callaghan (Hanover School Board representative)

Bill Geraghty (Select Board representative), Nancy Marion, Daryl Press, and John Ruth

Dresden School District Proposed Revenue Report

DRESDEN SCHOOL DISTRICT Proposed Revenue Budget 2017-18 School Year	2015-16 Revised Budget	2015-16 Year End Actual	2016-17 Revised Budget	2016-17 Anticipated Year End	2017-18 Proposed Budget	\$ Chg	% Chg
Local Sources							
1121 District Assmt--Hanover	\$12,603,625	\$12,603,626	\$13,250,884	\$13,250,884	\$13,692,653	\$441,769	3.3%
1122 District Assmt--Norwich	6,790,935	6,790,934	6,461,540	6,461,540	6,847,499	385,959	6.0%
Sub-Total	\$19,394,560	\$19,394,560	\$19,712,424	\$19,712,424	\$20,540,152	\$827,728	4.2%
Tuition							
1311 Parents	\$173,219	\$138,164	\$203,946	\$150,680	\$137,463	(\$66,483)	-32.6%
1311 International Tuitions (SEVIS)	10,000	20,085	10,000	10,000	10,000	0	0.0%
1315 Sp Ed Excess Cost Recov	61,407	85,979	192,706	192,706	0	(192,706)	-100.0%
1321 In-State LEA	1,068,052	994,687	1,017,226	1,066,987	1,052,668	35,442	3.5%
1321 Hanover 6th Gr Curr Yr	2,083,480	2,083,480	2,037,529	2,037,529	1,932,376	(105,153)	-5.2%
1321 Hanover 6th Gr Prior Yr	35,640	35,640	0	0	(145,680)	(145,680)	n/a
1331 Out-of-State LEA	687,102	1,010,544	1,082,393	1,246,149	1,324,107	241,714	22.3%
Sub-Total	\$4,118,900	\$4,368,579	\$4,543,800	\$4,704,051	\$4,310,935	(\$232,865)	-5.1%
Other Local Sources							
1511 Interest Income	\$800	\$2,055	\$800	\$3,100	\$3,200	\$2,400	300.0%
1740 Athletic User Fees	145,000	119,175	145,000	119,835	120,000	(25,000)	-17.2%
1910 Rent	27,000	19,971	27,000	25,329	27,000	0	0.0%
1930 Sale of Dist Property	250	3	250	0	0	(250)	-100.0%
1931 From Hanover Town	100,000	100,000	100,000	100,000	100,000	0	0.0%
1980 Refund of Prior Year Expense	17,500	104,405	17,500	7,556	20,000	2,500	14.3%
1990 Miscellaneous	1,000	560	1,000	43,634	1,000	0	0.0%
Sub-Total	\$291,550	\$346,168	\$291,550	\$299,434	\$271,200	(\$20,350)	-7.0%
State Sources							
3210 Building Aid--NH	\$467,272	\$467,272	\$451,899	\$444,640	\$444,640	(\$7,259)	-1.6%
3223 Voc Transportation--Vt	15,000	25,636	15,000	25,449	20,000	5,000	33.3%
3241 Voc Tuition--NH	15,000	0	15,000	16,229	15,000	0	0.0%
3242 Voc Transportation--NH	250	23,908	250	250	250	0	0.0%
Sub-Total	\$497,522	\$516,816	\$482,149	\$486,568	\$479,890	(\$2,259)	-0.5%
Federal Sources							
4710 Agriculture Grant	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$0	0.0%
Sub-Total	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$0	0.0%
General Fund Revenue Total	\$24,305,132	\$24,628,722	\$25,025,264	\$25,205,097	\$25,604,777	\$579,513	2.3%
from Prior Year's Fund Balance	\$326,105	\$432,707	\$350,000	\$400,000	\$400,000	\$50,000	14.3%
Total Revenues and from Fund Balance	\$24,631,237		\$25,375,264		\$26,004,777	\$629,513	2.5%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2015-16	2015-16	2016-17	2016-17	2017-18	Budget	
2017-18	School Year	Budget	Actual	Budget	Exp'd &	Proposed	Increase/	% Chg
Func	Obj	Proposed Budget			Enc'd	Budget	(Decrease)	
<i>DISTRICT WIDE</i>								
Coordinator of Volunteers								
1110	100	Salaries	16,995	16,995	17,335	16,688	17,509	174 1.0%
1110	200	Payroll Tax & Bnfts	1,626	1,657	1,654	1,398	1,635	(19) -1.1%
1110	900	Pmnts from Districts	(6,983)	(6,983)	(7,121)	0	(7,263)	(142) 2.0%
		Function Total	11,638	11,670	11,868	18,086	11,881	13 0.11%
Computer Technician								
1120	400	Purch Prof & Tech Svcs	5,000	11,624	15,000	0	16,500	1,500 33.3%
1120	600	Materials & Supplies	4,500	2,555	4,500	1,687	4,500	0 0.0%
1120	700	Equipment	8,000	5,688	10,000	2,985	10,000	0 0.0%
		Function Total	17,500	19,867	29,500	4,672	31,000	1,500 5.08%
SCHOOL BOARD SERVICES								
2310	100	Salaries (includes WA#3)	12,334	13,424	13,186	10,416	13,186	0 0.0%
2310	200	Payroll Tax & Benefit	993	1,032	1,060	844	1,060	0 0.0%
2310	300	Purch Prof & Tech Svcs	45,000	67,629	35,000	41,338	35,000	0 0.0%
2310	500	Other Purch Svcs	3,000	1,528	3,000	0	3,000	0 0.0%
2310	800	Other Objects	62,000	7,220	60,500	5,502	10,500	(50,000) -82.6%
		Function Total	123,327	90,832	112,746	58,100	62,746	(50,000) -44.3%
SUPERINTENDENT SERVICES								
2320	300	Purch Prof & Tech Svcs	860,627	860,627	866,893	866,893	849,749	(17,144) -2.0%
		Function Total	860,627	860,627	866,893	866,893	849,749	(17,144) -1.98%
SCHOOL ADMINISTRATION								
2410	200	Payroll Tax & Benefit	1,000	823	0	9,877	0	0 n/a
2410	400	Inter-School Delivery	2,300	2,083	1,944	2,295	1,988	44 2.3%
		Function Total	3,300	2,906	1,944	12,172	1,988	44 2.26%
BUILDING MAINTENANCE								
2600	100	Salaries	354,979	324,494	346,699	345,428	350,630	3,931 1.1%
2600	200	P/R Tax and Benefits	161,788	170,649	168,987	110,597	137,320	(31,667) -18.7%
2600	500	Other Purch Svcs	63,115	63,283	64,050	68,195	65,500	1,450 2.3%
2600	600	Supplies	1,100	1,471	1,300	418	1,300	0 0.0%
2600	700	Equipment	2,325	1,463	2,000	581	1,000	(1,000) -50.0%
2600	900	Other Uses	(40,000)	(40,000)	(40,000)	0	(40,000)	0 0.0%
		Function Total	543,307	521,361	543,036	525,219	515,750	(27,286) -5.02%
DEBT SERVICE								
5100	800	Interest	1,393,369	1,393,368	1,483,180	1,483,577	1,585,762	102,582 6.9%
5100	900	Principal	2,090,770	2,090,770	1,983,264	1,996,231	1,952,059	(31,205) -1.6%
		Function Total	3,484,139	3,484,138	3,466,444	3,479,808	3,537,821	71,377 2.06%
		DISTRICT WIDE TOTAL	5,043,838	4,991,400	5,032,431	4,964,950	5,010,935	(21,496) -0.4%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2015-16	2015-16	2016-17	2016-17	2017-18	Budget	
2017-18	School Year		Budget	Actual	Budget	Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget			Budget	Enc'd	Budget	(Decrease)	% Chg
<u>RICHMOND MIDDLE SCHOOL</u>									
REGULAR INSTRUCTION									
1100	110	Salaries Teacher	2,350,410	2,315,429	2,384,975	2,314,281	2,444,520	59,545	2.5%
1100	112	Salaries Ed Asst	109,036	131,074	111,700	108,929	110,336	(1,364)	-1.2%
1100	114	Substitutes	20,000	39,883	30,000	12,515	30,000	0	0.0%
1100	115	Tutors & Sabbatical	2,000	0	2,000	0	1,000	(1,000)	-50.0%
1100	200	Payroll Tax & Benefit	913,529	888,458	893,516	822,292	969,993	76,477	8.6%
1100	300	Purch Prof & Tech Svcs	1,980	1,978	3,687	134	3,937	250	6.8%
1100	400	Purch Prop Svcs	28,895	30,368	25,945	22,161	28,745	2,900	10.8%
1100	600	Supplies	74,832	64,390	76,109	45,981	76,462	353	0.5%
1100	700	Property	24,075	15,082	24,415	8,131	24,000	485	2.0%
1100	800	Other Objects	315	314	450	395	485	45	10.0%
1100	900	Other Usns	0	0	0	0	0	0	n/a
Function Total			3,525,072	3,486,976	3,552,797	3,334,819	3,690,388	137,591	3.87%
TECHNOLOGY									
1120	100	Salaries	54,685	54,894	55,670	55,457	56,292	622	1.1%
1120	200	Payroll Tax & Benefit	25,325	26,586	24,556	25,696	25,939	1,383	5.6%
1120	400	Purch Prop Svcs	31,353	26,151	38,684	27,153	44,694	6,210	16.1%
1120	600	Supplies	11,895	11,856	13,500	11,081	13,500	0	0.0%
1120	700	Property	61,105	60,351	56,000	52,604	54,492	(1,508)	-2.7%
Function Total			184,363	179,838	188,410	171,991	195,117	6,707	3.56%
SPECIAL EDUCATION									
1200	110	Salaries--Teacher	402,708	463,381	523,219	521,275	563,950	40,731	7.8%
1200	112	Salaries--Ed Asst	344,818	345,007	487,420	391,388	322,725	(164,695)	-33.8%
1200	115	Tutors	1,000	0	1,000	0	1,000	0	0.0%
1200	200	Payroll Tax & Benefit	517,786	489,540	620,765	509,045	560,405	(60,360)	-9.7%
1200	300	Purch Prof & Tech Svcs	33,280	40,153	69,900	19,800	60,200	(9,700)	-13.9%
1200	400	Purch Prop Svcs	0	0	135	0	135	0	0.0%
1200	500	Other Purch Svcs	3,000	212	0	0	0	0	n/a
1200	600	Supplies	4,428	5,116	5,735	1,907	5,785	50	0.9%
1200	700	Property	2,110	1,362	1,420	0	730	(690)	-48.6%
Function Total			1,309,130	1,344,771	1,708,594	1,443,415	1,514,930	(194,664)	-11.4%
CO-CURRICULAR									
1420	100	Salaries	27,450	26,479	29,200	14,082	29,200	0	0.0%
1420	200	Payroll Tax & Benefit	1,962	2,693	2,420	1,392	2,420	0	0.0%
1420	300	Purch Prof & Tech Svcs	5,780	3,918	5,750	3,196	5,925	175	3.0%
Function Total			35,192	33,091	37,370	18,669	37,545	175	0.47%
GUIDANCE									
2120	100	Salaries	144,709	146,582	152,402	172,770	157,340	4,938	3.2%
2120	200	Payroll Tax & Benefit	59,662	58,293	59,019	64,470	72,300	13,281	22.5%
2120	600	Supplies	600	595	600	44	600	0	0.0%
Function Total			204,971	205,470	212,021	237,284	230,240	18,219	8.59%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2015-16	2015-16	2016-17	2016-17	2017-18	Budget		
2017-18	School Year	Budget	Actual	Budget	Exp'd & Enc'd	Proposed	Increase/		
Func	Obj	Proposed Budget				Budget	(Decrease)	% Chg	
HEALTH SERVICES									
2134	100	Salaries	63,955	63,943	64,442	64,762	65,119	677	1.1%
2134	200	Payroll Tax & Benefit	44,926	44,144	39,559	38,629	42,343	2,784	7.0%
2134	300	Purch Prof & Tech Svcs	500	905	500	905	500	0	0.0%
2134	400	Purch Prop Svcs	0	0	105	0	445	340	323.8%
2134	600	Supplies/Prof Dues	2,925	2,880	2,800	1,818	2,600	(200)	-7.1%
2134	700	Equipment	105	105	0	0	0	0	n/a
2134	800	Dues	0	0	125	0	125	0	0.0%
		Function Total	112,411	111,977	107,531	106,114	111,132	3,601	3.35%
CURRICULUM DEVELOPMENT									
2212	300	Purch Prof & Tech Svcs	5,000	3,748	4,000	629	4,000	0	0.0%
		Function Total	5,000	3,748	4,000	629	4,000	0	0.0%
STAFF DEVELOPMENT									
2213	100	Salaries	1,500	6,328	1,500	0	1,500	0	0.0%
2213	200	P/R Tax and Benefits	63,885	74,393	68,745	30,755	68,740	(5)	0.0%
		Function Total	65,385	80,721	70,245	30,755	70,240	(5)	-0.01%
MEDIA (Library)									
2221	100	Salaries	90,097	93,539	95,911	97,306	101,739	5,828	6.1%
2221	200	Payroll Tax & Benefit	35,130	36,470	34,783	49,583	55,320	20,537	59.0%
2221	400	Purch Prop Svcs	1,190	1,188	1,260	1,000	0	(1,260)	-100.0%
2221	500	Other Purch Svcs	630	627	750	175	500	(250)	-33.3%
2221	600	Supplies	27,300	26,576	27,690	14,002	28,850	1,160	4.2%
2221	700	Property	5,080	5,077	4,500	2,034	2,600	(1,900)	-42.2%
		Function Total	159,427	163,477	164,894	164,100	189,009	24,115	14.62%
SCHOOL ADMINISTRATION									
2410	100	Salaries	290,309	290,598	298,659	302,192	327,373	28,714	9.6%
2410	200	Payroll Tax & Benefit	252,978	239,041	219,356	181,861	234,737	15,381	7.0%
2410	300	Purch Prof & Tech Svcs	11,340	6,201	11,340	7,088	7,840	(3,500)	-30.9%
2410	400	Purch Prop Svcs	2,500	2,409	1,000	1,811	1,000	0	0.0%
2410	500	Other Purch Svcs	18,000	11,908	19,665	15,097	18,500	(1,165)	-5.9%
2410	600	Supplies	3,850	3,186	3,600	570	3,600	0	0.0%
2410	800	Other Objects	800	800	800	778	800	0	0.0%
		Function Total	579,777	554,144	554,420	509,396	593,850	39,430	7.11%
BUILDING MAINTENANCE									
2610	400	Purch Prop Svcs	49,450	37,475	47,100	30,366	47,250	150	0.3%
2610	600	Supplies	12,200	9,704	11,000	10,914	10,000	(1,000)	-9.1%
2610	700	Property	1,400	1,450	1,400	0	0	(1,400)	-100.0%
2610	800	Other Objects	0	0	0	0	0	0	n/a
		Function Total	63,050	48,629	59,500	41,280	57,250	(2,250)	-3.78%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2015-16	2015-16	2016-17	2016-17	2017-18	Budget	
2017-18	School Year	Proposed Budget	Budget	Actual	Budget	Exp'd & Enc'd	Proposed Budget	Increase/ (Decrease)	% Chg
Func	Obj								
CUSTODIAL SERVICES									
2620	100	Salaries	222,907	216,838	219,480	225,927	223,490	4,010	1.8%
2620	200	P/R Tax and Benefits	108,784	90,592	88,989	88,760	94,059	5,070	5.7%
2620	400	Purch Prop Svcs	8,600	10,642	34,600	9,350	34,600	0	0.0%
2620	500	Other Purch Svcs	0	0	0	0	0	0	n/a
2620	600	Supplies	97,675	105,614	78,825	51,853	81,050	2,225	2.8%
2620	700	Property	15,150	20,122	1,500	1,032	1,000	(500)	-33.3%
Function Total			453,116	443,809	423,394	376,922	434,199	10,805	2.55%
GROUNDS MAINTENANCE									
2630	400	Purch Prop Svcs	42,750	39,721	42,900	40,119	44,750	1,850	4.3%
2630	600	Supplies	500	0	500	0	500	0	0.0%
Function Total			43,250	39,721	43,400	40,119	45,250	1,850	4.26%
STUDENT TRANSPORTATION									
2700	500	Other Purch Svcs	5,750	5,996	5,750	8,865	8,700	2,950	51.3%
Function Total			5,750	5,996	5,750	8,865	8,700	2,950	51.30%
SPECIAL ED TRANSPORTATION									
2722	500	Other Purch Svcs	5,400	628	1,000	874	1,000	0	0.0%
Function Total			5,400	628	1,000	874	1,000	0	0.0%
FIELD TRIPS									
2725	500	Other Purch Svcs	3,779	2,892	12,489	391	13,562	1,073	8.6%
Function Total			3,779	2,892	12,489	391	13,562	1,073	8.59%
SITE IMPROVEMENTS									
4200	400	Purch Prop Svcs	2,350	2,350	4,300	2,945	10,000	5,700	132.6%
Function Total			2,350	2,350	4,300	2,945	10,000	5,700	132.56%
BUILDING IMPROVEMENTS									
4600	400	Purch Prop Svcs	23,800	36,281	47,250	37,518	42,750	(4,500)	-9.5%
Function Total			23,800	36,281	47,250	37,518	42,750	(4,500)	-9.52%
INTERFUND TRANSFER OUT									
5221	0	Other Objects	22,000	16,368	22,000	26,096	25,000	3,000	13.6%
Function Total			22,000	16,368	22,000	26,096	25,000	3,000	13.64%
RICHMOND MIDDLE SCHOOL TOTAL			6,803,223	6,760,886	7,220,365	6,552,180	7,274,162	53,797	0.75%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2015-16	2015-16	2016-17	2016-17	2017-18	Budget	
2017-18	School Year	Budget	Actual	Budget	Exp'd & Enc'd	Proposed	Increase/	
Func	Obj	Proposed Budget				Budget	(Decrease)	% Chg
<u>HANDOVER HIGH SCHOOL</u>								
REGULAR INSTRUCTION								
1100	110	Salaries--Teacher	4,144,193	4,198,263	4,279,701	4,487,131	4,376,629	96,928 2.3%
1100	112	Salaries--Ed Assts	234,529	217,362	259,865	204,992	254,604	(5,261) -2.0%
1100	114	Substitutes	28,500	40,020	28,500	16,217	28,500	0 0.0%
1100	115	Tutors/Other	26,521	34,894	27,330	8,701	0	(27,330) -100.0%
1100	200	Payroll Tax & Benefit	1,595,374	1,572,682	1,642,050	1,586,986	1,750,100	108,050 6.6%
1100	300	Purch Prof & Tech Svcs	6,755	6,413	8,145	1,735	9,165	1,020 12.5%
1100	400	Purch Prop Svcs	63,540	49,138	67,900	45,999	63,698	(4,202) -6.2%
1100	500	Other Purch Svcs	3,100	2,409	3,100	101	3,100	0 0.0%
1100	600	Supplies	144,314	138,489	142,658	78,849	135,885	(6,773) -4.7%
1100	700	Property	38,413	38,015	44,661	29,066	40,237	(4,424) -9.9%
1100	800	Other Objects	15,013	10,221	16,960	3,595	17,297	337 2.0%
		Function Total	6,300,252	6,307,906	6,520,870	6,473,372	6,679,215	158,345 2.43%
TECHNOLOGY								
1120	100	Salaries	54,685	54,894	55,670	55,457	56,292	622 1.1%
1120	200	Payroll Tax & Benefit	24,325	30,736	31,616	27,235	29,844	(1,772) -5.6%
1120	400	Purch Prop Svcs	5,890	5,887	4,600	4,901	5,200	600 13.0%
1120	700	Equipment	99,525	99,812	147,140	129,398	84,000	(63,140) -42.9%
		Function Total	184,425	191,329	239,026	216,991	175,336	(63,690) -26.65%
SPECIAL EDUCATION								
1200	100	Salaries--Teachers	601,183	603,899	605,984	592,298	614,902	8,918 1.5%
1200	100	Salaries--Ed Assts	349,215	347,461	353,041	310,309	405,565	52,524 14.9%
1200	200	Payroll Tax & Benefit	451,510	436,577	434,639	396,442	457,783	23,144 5.3%
1200	300	Purch Prof & Tech Svcs	55,652	75,914	74,100	51,287	76,900	2,800 3.8%
1200	400	Purch Prop Svcs	400	28	800	44	4,400	3,600 450.0%
1200	500	Other Purch Svcs	500	28	1,250	0	1,000	(250) -20.0%
1200	600	Supplies	9,580	7,755	6,900	4,678	6,200	(700) -10.1%
		Function Total	1,468,040	1,471,663	1,476,714	1,355,059	1,566,750	90,036 6.10%
ENGLISH AS A SECOND LANGUAGE								
1260	100	Salaries	13,462	13,937	14,798	14,869	15,017	219 1.5%
1260	200	Payroll Tax & Benefit	7,246	7,309	7,172	4,845	7,710	538 7.5%
		Function Total	20,708	21,247	21,970	19,714	22,727	757 3.45%
VOCATIONAL PROGRAM								
1300	500	Other Purch Svcs	70,000	49,912	80,000	53,335	85,000	5,000 6.3%
		Function Total	70,000	49,912	80,000	53,335	85,000	5,000 6.25%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2015-16	2015-16	2016-17	2016-17	2017-18	Budget		
2017-18	School Year	Budget	Actual	Budget	Exp'd &	Proposed	Increase/		
Func	Obj	Proposed Budget		Budget	Enc'd	Budget	(Decrease)	% Chg	
ATHLETICS									
1410	100	Salaries	371,476	386,739	376,854	217,538	384,506	7,652	2.0%
1410	200	P/R Tax and Benefits	100,966	112,370	99,288	89,549	133,287	33,999	34.2%
1410	300	Purch Prof & Tech Svcs	1,124	1,100	1,500	0	1,500	0	0.0%
1410	400	Purch Prop Svcs	170,095	164,707	176,289	41,372	174,689	(1,600)	-0.9%
1410	500	Other Purch Svcs	4,260	3,419	3,000	1,993	3,000	0	0.0%
1410	600	Supplies	11,123	11,016	11,080	4,625	10,430	(650)	-5.9%
1410	700	Property	49,145	48,975	41,390	18,793	34,845	(6,545)	-15.8%
1410	800	Other Objects	5,500	4,684	5,500	350	10,500	5,000	90.9%
		Function Total	713,689	733,010	714,901	374,221	752,757	37,856	5.30%
CO-CURRICULAR									
1420	100	Salaries	61,870	63,258	66,363	38,108	68,234	1,871	2.8%
1420	200	Payroll Tax & Benefit	5,040	6,216	5,398	3,891	5,706	308	5.7%
1420	300	Purch Prof & Tech Svcs	13,229	13,229	13,500	13,500	13,500	0	0.0%
		Function Total	80,139	82,704	85,261	55,499	87,440	2,179	2.56%
GUIDANCE									
2120	100	Salaries	576,975	578,300	583,727	603,962	663,498	79,771	13.7%
2120	200	Payroll Tax & Benefit	284,164	255,068	249,017	265,969	316,926	67,909	27.3%
2120	300	Purch Prof & Tech Svcs	0	0	4,000	0	5,500	1,500	37.5%
2120	400	Purch Prop Svcs	225	162	3,220	54	5,562	2,342	72.7%
2120	500	Other Purch Svcs	4,790	4,559	4,900	2,245	6,202	1,302	26.6%
2120	600	Supplies	9,045	8,569	6,331	2,117	2,250	(4,081)	-64.5%
2120	800	Other Objects	200	200	600	200	580	(10)	-1.7%
		Function Total	875,399	846,858	851,795	874,547	1,000,528	148,733	17.46%
HEALTH SERVICES									
2134	100	Salaries	74,740	75,913	77,211	67,825	80,243	3,032	3.9%
2134	200	Payroll Tax & Benefit	9,575	8,893	10,348	8,404	10,933	585	5.7%
2134	300	Purch Prof & Tech Svcs	1,360	1,531	1,360	1,531	1,360	0	0.0%
2134	400	Purch Prop Svcs	325	17	335	0	335	0	0.0%
2134	600	Supplies	5,870	4,383	5,950	685	6,200	250	4.2%
2134	700	Property	0	212	0	0	3,000	3,000	n/a
2134	800	Other Objects	265	240	345	0	375	30	8.7%
		Function Total	92,135	91,189	95,549	78,445	102,446	6,897	7.22%
CURRICULUM DEVELOPMENT									
2212	300	Purch Prof & Tech Svcs	3,000	2,101	3,000	0	3,000	0	0.0%
		Function Total	3,000	2,101	3,000	0	3,000	0	0.0%
STAFF DEVELOPMENT									
2213	100	Salaries	5,500	3,417	5,500	1,343	5,500	0	0.0%
2213	200	P/R Tax and Benefits	65,094	85,459	97,234	55,229	95,217	(2,017)	-2.1%
		Function Total	90,594	88,876	102,734	56,571	100,717	(2,017)	-1.96%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2015-16	2015-16	2016-17	2016-17	2017-18	Budget	
2017-18	School Year	Proposed Budget	Budget	Actual	Budget	Exp'd & Enc'd	Proposed Budget	Increase/ (Decrease)	% Chg
Func	Obj								
DRESDEN PLAN									
2214	100	Salaries	7,250	5,910	8,250	8,087	8,250	0	0.0%
2214	200	Payroll Tax & Benefit	0	570	0	615	0	0	n/a
Function Total			7,250	6,480	8,250	8,701	8,250	0	0.0%
MEDIA (Library)									
2221	100	Salaries	139,437	128,714	151,525	134,462	162,627	11,102	7.3%
2221	200	Payroll Tax & Benefit	57,801	53,907	57,723	43,939	72,670	14,947	25.9%
2221	400	Purch Prop Svcs	5,000	5,500	13,750	13,750	5,000	(8,750)	-63.6%
2221	500	Other Purch Svcs	5,285	5,278	6,250	1,397	6,250	0	0.0%
2221	600	Supplies	61,465	61,042	66,845	39,195	78,510	-11,665	17.5%
2221	700	Property	7,530	7,552	6,600	2,509	49,000	42,400	642.4%
2221	800	Other Objects	700	700	1,060	626	1,060	0	0.0%
Function Total			277,218	262,693	303,753	235,877	375,117	71,364	23.49%
SCHOOL ADMINISTRATION									
2410	100	Salaries	690,919	651,034	639,300	648,908	713,935	74,635	11.7%
2410	200	Payroll Tax & Benefit	598,522	585,122	565,921	515,884	508,785	(57,136)	-10.1%
2410	300	Purch Prof & Tech Svcs	4,510	5,583	4,010	2,358	5,510	1,500	37.4%
2410	400	Purch Prop Svcs	15,765	19,002	29,150	25,694	31,185	2,035	7.0%
2410	500	Other Purch Svcs	49,450	33,179	45,950	19,312	43,630	(2,320)	-5.0%
2410	600	Supplies	22,410	21,124	22,500	2,335	22,175	(325)	-1.4%
2410	700	Equipment	0	0	0	0	0	0	0.0%
2410	800	Other Objects	5,000	4,949	5,000	3,770	5,000	0	0.0%
Function Total			1,386,576	1,319,993	1,311,831	1,218,262	1,330,220	18,389	1.40%
BUILDING MAINTENANCE									
2610	400	Purch Prop Svcs	51,100	59,315	56,550	28,889	65,000	8,450	14.9%
2610	600	Supplies	24,000	26,458	25,500	24,239	27,500	2,000	7.8%
2610	700	Property	1,100	761	1,100	0	1,500	400	36.4%
2610	800	Other Objects	0	0	0	0	0	0	n/a
Function Total			76,200	86,534	83,150	53,128	94,000	10,850	13.05%
CUSTODIAL SERVICES									
2620	100	Salaries	330,447	330,706	341,128	348,322	356,186	15,058	4.4%
2620	200	P/R Tax and Benefits	156,172	142,443	161,239	154,863	166,485	5,256	3.3%
2620	400	Purch Prop Svcs	23,000	23,692	23,000	18,630	23,000	0	0.0%
2620	500	Other Purch Svcs	0	0	0	0	400	400	n/a
2620	600	Supplies	202,865	197,440	197,300	171,963	212,100	14,800	7.5%
2620	700	Property	14,895	13,241	13,000	10,580	6,500	(6,500)	-50.0%
Function Total			727,379	707,522	735,667	704,358	764,681	29,014	3.9%
GROUPS MAINTENANCE									
2630	400	Purch Prop Svcs	127,751	126,146	131,000	128,719	138,000	7,000	5.3%
2630	600	Supplies	1,600	1,594	1,600	0	1,500	(100)	-6.3%
2630	700	Property	0	0	0	0	600	600	n/a
Function Total			129,351	127,740	132,600	128,719	140,100	7,500	5.66%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2015-16	2015-16	2016-17	2016-17	2017-18	Budget	
2017-18	School Year	Budget	Actual	Budget	Exp'd & Enc'd	Proposed	Increase/	
Func	Obj	Proposed Budget				Budget	(Decrease)	% Chg
PUPIL TRANSPORTATION								
2700	500	Other Purch Svcs	18,000	23,400	42,000	5,858	42,000	0 0.0%
		Function Total	18,000	23,400	42,000	5,858	42,000	0 0.0%
SPECIAL ED TRANSPORTATION								
2722	500	Other Purch Svcs	5,700	5,400	5,500	18,194	9,000	3,500 63.6%
		Function Total	5,700	5,400	5,500	18,194	9,000	3,500 63.64%
VOCATIONAL TRANSPORTATION								
2723	500	Other Purch Svcs	21,081	28,953	26,932	41,600	43,500	16,568 61.5%
		Function Total	21,081	28,953	26,932	41,600	43,500	16,568 61.52%
ATHLETIC TRANSPORTATION								
2724	500	Other Purch Svcs	155,230	155,886	159,065	61,731	165,243	6,178 3.9%
		Function Total	155,230	155,886	159,065	61,731	165,243	6,178 3.88%
FIELD TRIPS								
2725	500	Other Purch Svcs	34,050	26,868	36,900	3,743	35,703	(1,197) -3.2%
		Function Total	34,050	26,868	36,900	3,743	35,703	(1,197) -3.24%
SITE IMPROVEMENTS								
4200	400	Purch Prep Svcs	25,000	31,154	11,500	7,934	41,400	29,900 260.0%
		Function Total	25,000	31,154	11,500	7,934	41,400	29,900 260.0%
BUILDING IMPROVEMENTS								
4600	400	Purch Prep Svcs	760	32,752	48,500	47,412	56,750	8,250 17.0%
		Function Total	760	32,752	48,500	47,412	56,750	8,250 17.01%
INTERFUND TRANSFER OUT								
5221		Other Objects	22,000	30,716	25,000	41,426	37,800	12,800 51.2%
		Function Total	22,000	30,716	25,000	41,426	37,800	12,800 51.20%
HIGH SCHOOL TOTAL			12,784,176	12,732,886	13,122,468	12,134,696	13,719,680	597,212 4.55%
DISTRICT TOTAL			24,631,237	24,485,172	25,375,264	23,651,826	26,004,777	629,513 2.48%

Other Articles to be voted:

(Included in above) \$11,236.00 W.Article #3

Total not including all articles: \$ 25,993,541 \$ 618,277 2.44%

Independent Auditor's Report – Excerpts



PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX- 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board
Dresden School District
Hanover, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and aggregate remaining fund information of the Dresden School District as of and for the year ended June 30, 2016, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and aggregate remaining fund information of the Dresden School District, as of June 30, 2016, and the respective changes in financial position and, the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Management's Discussion and Analysis – Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

*Dresden School District
Independent Auditor's Report*

Required Supplementary Information - Accounting principles generally accepted in the United States of America require that the Schedule of Funding Progress for Other Postemployment Benefit Plan (page 29), the Schedule of District's Proportionate Share of Net Pension Liability (page 30), and the Schedule of School District Contributions (page 31) be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information - Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Dresden School District's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

January 30, 2017

*Plodzik & Sanderson
Professional Association*

EXHIBIT C-1
DRESDEN SCHOOL DISTRICT
Governmental Funds
Balance Sheet
June 30, 2016

	General	Grants	Other Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 105,100	\$ -	\$ -	\$ 105,100
Investments	45,435	-	-	45,435
Receivables:				
Accounts	20,842	-	3,811	24,653
Intergovernmental	844	39,110	185,702	225,656
Interfund receivable	341,578	-	116,585	458,163
Prepaid items	232,963	-	-	232,963
Total assets	<u>\$ 746,762</u>	<u>\$ 39,110</u>	<u>\$ 306,098</u>	<u>\$ 1,091,970</u>
LIABILITIES				
Accounts payable	\$ 24,625	\$ -	\$ 11,524	\$ 36,149
Interfund payable	116,585	39,110	302,468	458,163
Total liabilities	<u>141,210</u>	<u>39,110</u>	<u>313,992</u>	<u>494,312</u>
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - grants and donations	10,500	-	-	10,500
FUND BALANCES (DEFICIT)				
Nonspendable	232,963	-	-	232,963
Restricted	-	-	93,876	93,876
Committed	56,126	-	15,255	71,381
Assigned	53,872	-	-	53,872
Unassigned (deficit)	252,091	-	(117,025)	135,066
Total fund balances (deficit)	<u>595,052</u>	<u>-</u>	<u>(7,894)</u>	<u>587,158</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 746,762</u>	<u>\$ 39,110</u>	<u>\$ 306,098</u>	<u>\$ 1,091,970</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-3
DRESDEN SCHOOL DISTRICT
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended June 30, 2016

	General	Grants	Other Governmental Funds	Total Governmental Funds
REVENUES				
School district assessment	\$ 19,394,560	\$ -	\$ -	\$ 19,394,560
Local	4,713,640	-	934,775	5,648,415
State	516,816	-	-	516,816
Federal	-	190,402	-	190,402
Total revenues	<u>24,625,016</u>	<u>190,402</u>	<u>934,775</u>	<u>25,750,193</u>
EXPENDITURES				
Current:				
Instruction	14,046,624	190,402	391,890	14,628,916
Support services:				
Student	1,255,498	-	-	1,255,498
Instructional staff	599,336	-	-	599,336
General administration	87,721	-	-	87,721
Executive administration	860,627	-	-	860,627
School administration	1,875,959	-	-	1,875,959
Operation and maintenance of plant	1,970,358	-	-	1,970,358
Student transportation	297,731	-	982	298,713
Noninstructional services	-	-	500,570	500,570
Debt service:				
Principal	2,045,770	-	-	2,045,770
Interest	1,393,369	-	-	1,393,369
Facilities acquisition and construction	51,736	-	433,892	485,628
Total expenditures	<u>24,484,729</u>	<u>190,402</u>	<u>1,327,334</u>	<u>26,002,465</u>
Excess (deficiency) of revenues over (under) expenditures	<u>140,287</u>	<u>-</u>	<u>(392,559)</u>	<u>(252,272)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	100,428	100,428
Transfers out	(100,428)	-	-	(100,428)
Capital leases	195,286	-	182,112	377,398
Total other financing sources (uses)	<u>94,858</u>	<u>-</u>	<u>282,540</u>	<u>377,398</u>
Net change in fund balances	235,145	-	(110,019)	125,126
Fund balances, beginning, as restated (see Note 16)	359,907	-	102,125	462,032
Fund balances (deficit), ending	<u>\$ 595,052</u>	<u>\$ -</u>	<u>\$ (7,894)</u>	<u>\$ 587,158</u>

The notes to the basic financial statements are an integral part of this statement.

SCHEDULE I
DRESDEN SCHOOL DISTRICT
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2016

	Estimated	Actual	Variance Positive (Negative)
School district assessment:			
Current appropriation	\$ 19,394,560	\$ 19,394,560	\$ -
Other local sources:			
Tuition	4,118,900	4,368,580	249,680
Investment income	800	2,055	1,255
Student activities	145,000	119,175	(25,825)
Miscellaneous	145,750	223,830	78,080
Total from other local sources	<u>4,410,450</u>	<u>4,713,640</u>	<u>303,190</u>
State sources:			
School building aid	467,272	467,272	-
Vocational aid	30,250	49,544	19,294
Total from state sources	<u>497,522</u>	<u>516,816</u>	<u>19,294</u>
Federal sources:			
Other	2,600	-	(2,600)
Total revenues	24,305,132	<u>\$ 24,625,016</u>	<u>\$ 319,884</u>
Fund balance used to reduce school district assessment	326,105		
Total revenues and use of fund balance	<u>\$ 24,631,237</u>		

SCHEDULE 2
DRESDEN SCHOOL DISTRICT
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended June 30, 2016

	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive Negative
Current:				
Instruction:				
Regular programs	\$ 10,215,777	\$ 10,174,345	\$ 10,000	\$ 31,432
Special programs	2,797,851	2,832,095	-	(34,244)
Vocational programs	70,000	49,912	-	20,088
Other	829,020	848,949	-	(19,929)
Total instruction	<u>13,912,648</u>	<u>13,905,301</u>	<u>10,000</u>	<u>(2,653)</u>
Support services:				
Student	1,284,916	1,255,498	-	29,418
Instructional staff	607,874	599,336	-	8,538
General administration	123,327	87,721	-	35,606
Executive administration	860,627	860,627	-	-
School administration	1,969,653	1,875,959	-	93,694
Operation and maintenance of plant	2,035,653	1,970,358	-	65,295
Student transportation	248,990	243,768	-	5,222
Total support services	<u>7,131,040</u>	<u>6,893,267</u>	<u>-</u>	<u>237,773</u>
Debt service:				
Principal of long-term debt	2,045,770	2,045,770	-	-
Interest on long-term debt	1,393,369	1,393,369	-	-
Total debt service	<u>3,439,139</u>	<u>3,439,139</u>	<u>-</u>	<u>-</u>
Facilities acquisition and construction	<u>51,910</u>	<u>51,736</u>	<u>43,872</u>	<u>(43,698)</u>
Other financing uses:				
Transfers out	<u>96,500</u>	<u>100,428</u>	<u>-</u>	<u>(3,928)</u>
Total appropriations, expenditures, other financing uses, and encumbrances	<u>\$ 24,631,237</u>	<u>\$ 24,389,871</u>	<u>\$ 53,872</u>	<u>\$ 187,494</u>

*SCHEDULE 3
DRESDEN SCHOOL DISTRICT
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended June 30, 2016*

Unassigned fund balance, beginning, (Non-GAAP budgetary basis) as restated (see Note 16)		\$ 244,287
Changes:		
Fund balance used to reduce school district assessment		(326,105)
2015-2016 Budget summary:		
Revenue surplus (Schedule 1)	\$ 319,884	
Unexpended balance of appropriations (Schedule 2)	<u>187,494</u>	
2015-2016 Budget surplus		507,378
Increase in nonspendable fund balance		(232,963)
Decrease in restricted fund balance		<u>59,494</u>
Total unassigned fund balance, ending, (Non-GAAP budgetary basis) (Exhibit D)		252,091
<i>Adjustment to reconcile to unassigned fund balance returned to reduce School District assessment</i>		
Portion of unassigned fund balance retained per RSA 198:4-bII		<u>(150,000)</u>
Unassigned fund balance, ending		<u><u>\$ 102,091</u></u>



The grand opening of the EV charging station at Dan & Whit's.

2016 HANOVER HIGH SCHOOL GRADUATES

Key: *Maxima cum Laude; **Magna cum Laude; Norwich resident•

Alberghini, Alma•	Dyroff, Patrick	** Laycock, Eliza M.
Alexandrescu, Gabrielle•	Edson, Connor	* Levine, Jonah•
Alibozek, Timothy	Elin, Ezekiel	Linehan, Blaise Dominic•
Amos, Brendan Patrick	Fall, Ian	Lingelbach-Pierce, Zander
Anderson, Kelly	Ferneau, Meredith C.	Lippman, Rose X.•
Andrews, Ethan	Flanagan, Ryan•	Lumley, Jane Patricia
Anthony-DuScheid, Calvin	Geraghty, George M.•	* Madden, Katherine
Atwood, Hayley Laurel	Golder, Claire M.	Margolis, Gerret•
Augustinowicz, Sophie	Golder, Grace L.	Matsuoka, Kazune J.
* Barrowes, Leia Yumie	Gosselin, Tristan Storm	McCoy, Eric Paul
Bartholomew, Marta Joy	Granizo-Mackenzie, Gwynn•	McCoy, Jacob Patrick
Bergeron, Camille•	Hamblen, Kelsey M.•	McDevitt, Bevin K.
Berolzheimer, Asa•	** Hansen, Isabella M.	McElwain, Zoe Ann
** Bibeau, Sarah•	Hartman, Madeline	Merrens, Anna Sofia•
Borg, Austen Janna•	Hazard, Rowland Jack•	Miles, Matthew R.
Bowen, Kyle Brian•	Healy, Daniel B.•	Miller, Marion•
Brigham, Kelly Anne•	* Herron, Felix	Montgomery, Julie
Bristol, Olivia R.	** Higgerson, Serena J.S.	Moore, Vincent L.
Cadow, Lilly E.•	* Hinch, Olivia Anne M.•	Munafu, Maxwell•
* Calandrella, Emily Rose•	Hodge, Sina	Murdza, Robert L.
Calandrella, Julie Marie•	Hoehn, Elisabeth	Nett, Josephine
Caldwell, Ian Maclaren	** Holbrook, Louisa	Nolan, Megan•
Castaldo, Sophia S.	** Holbrook, Sadie Anne	Olsen, Ann•
Celone, Lane David	Huizenga, Peter•	Osheyack, Miriam
** Chambers, Evelyn S.	Hunt, Kaleb R.	* Osofsky, Daniel
Chapman, Camille	** Hybels, Kevin Robert•	Palmgren, Michael G.
* Chen, Justin Y.	* Jacobs, Harry	* Patten, Ross M.
Costello, Michael Colin	Johnson, Nicholas R.•	Pattison, Jack
Couture, Courtney Marie	Keep, Madeline•	* Phan, Daniel
Cullen, Flora	Kim, Chan•	Porter, Maxwell•
Cutting, Mackenzie G.	Kingston, Nils•	Povinelli, Dante
** Dai, Hana	** Kohl, Sarah Barbara	Putnam, Chantal
Dhamrait, Rajbir•	Kuhne, Leon Joshua	Randall, Daniel
Dickson, Graham	** La Porta, Sofia Nicole	Rassias, Nicholas
* Dinulos, James•	** LaBombard, Isabelle	Riccardi, Emma•
Donahue, Destiny M.	Lamm, Fenner C.	Richard, Sophie•
Doyle, Finley	LaRock, Garrett•	Riessen, Emma
Dragnev, Nathalie Cheng	Laser, John•	Robertson, Katherine E.

2016 HANOVER HIGH SCHOOL GRADUATES (continued)

Rodi, Caroline Weston	* Steiner, Audrey	Versteeg, Owen J.
Rooney, Cecelia Anne	Stern, Georgina	Walsh, Evelyn P.
Rosenbaum, Hazel	Stewart, LilyDahn	Wanner, Addison R.
Sanyal, Rishi X.	Stocken, David	Weber, Jonas
Schwarz, Samuel	Suriawinata, Michael A.	* Wheelan, Katrina E.
** Sedlacek, Andrea	Tashi, Tenzin	Whitcomb, Helena
Shepard, Emily P.	** Taylor, Alexander E. •	Whitehair, Ebben •
Shipulski, Leah	Tischbein, Kirsten	Williams, Ella •
Smith, Glenn •	Toland, Jordan D.	Winberry, Caleb J.
Stadler, Lily •	Trentinaglia, Francesco •	** Winslow, Emily
Stein, Isabella	* Van Gemeren, Marco	Wolfe, Timothy K.

Telephone Contacts

Emergency Only: Ambulance, Fire, Police.	911
Non-emergency	
Ambulance	(603) 643-4123
Fire	649-1133
Police	649-1460
Game Warden	(802) 234-9933
Town Garage.	649-2209
Web Page	norwich.vt.us

Office Hours / Contacts

Assessor/Listers	649-1419 ext. 110
<i>1:30- 4:30pm Mon., Wed. & Thurs.; 8:30-11:30am Tues. & Fri.</i>	
Finance Office, 8:30am to 4:30pm M-F.	649-1419 ext. 105
Fire District, 11:00am to 4:30pm Tue.-Thurs. or by appointment. . .	649-3474
Norwich Public Library	649-1184
<i>1-8pm Mon.; 10am-5:30pm Tues., Wed. & Fri.</i>	
<i>10am to 8pm Thurs.; 10am-3pm Sat.; 12-4pm Sun. (Sept.-May)</i>	
Public Works, 7:00am-3:30pm M-F	649-2209
Recreation Director	649-1419 ext. 109
Town Clerk, 8:30am-4:30pm M-F	649-1419 ext. 103
Town Manager	649-1419 ext. 101
Manager Assistant, 8:30am-4:30pm M-F	649-1419 ext. 101
Town Treasurer, by appointment.	649-1678
Transfer Station & Recycling Center, 8am-4:45pm Wed. & Sat. .	649-1192
Planning & Zoning, 8:30am-4:30pm M-F	649-1419 ext. 4

Meeting Schedules

(At Tracy Hall unless otherwise noted. Please note that meeting dates and times may change.)

Conservation Commission	3rd Tuesday at 7:00pm
Development Review Board	1st and 3rd Thursdays at 7:00pm
Dresden School Board (at Hanover High School Library). .	4th Tuesday at 7:00pm
Fire Department Training (at Fire Department) . .	2nd Monday at 6:30pm
Drill Night	3rd Monday at 6:30pm
FAST Squad Training	1st Monday at 6:30pm
Land Management Council	3rd Wednesday at 6:30pm
Milton Frye Nature Area Committee (at MCS Library). .	1st Thursday at 3:30pm
Norwich Energy Committee	4th Tuesday at 7:00pm
Norwich School Board (at Marion Cross School Library) .	1st Wednesday at 7:00pm
Norwich Public Library Board of Trustees (at Library). .	4th Monday at 7:00pm
Planning Commission	2nd and 4th Thursdays at 7:00pm
Prudential Committee/Fire District.	3rd Monday at 5:30pm
Recreation Council	2nd Wednesday at 7:00pm
Selectboard	2nd and 4th Wednesdays at 6:30pm
Trails Committee (at Norwich Historical Society). .	1st Wednesday at 7:00pm
Upper Valley Trails Alliance (at Howe Library) .	2nd Wednesday at 5:30pm

General Information

Access from Highways: A written permit is required for any new or changed access from a property to a state or Town road. A permit is also required if the use of a private road is changed, e.g., logging road changed to a residential driveway. Permit applications are available from the Town Clerk or Zoning Office and should be submitted to the Norwich Zoning Administrator.

Zoning and Building Permits: No building construction or land development may commence, and no land or structure may be devoted to a new or changed use within the Town without a permit issued by the Norwich Zoning Administrator. Any business carried on within the home requires either a Home Business Permit or a Conditional-Use approval by the Development Review Board (DRB). All subdivisions require approval from the DRB. Renovations, alterations, or new construction of any commercial or residential property with multiple dwelling units may also require a construction permit from the Vermont Division of Fire Safety (802-885-8883) or visit www.firesafety.vermont.gov. Renovations, alterations, or new construction of any commercial property or residential property may need to comply with the Vermont Energy Codes and a VT-RBES compliance certificate may need to be filed with the Planning and Energy Resources Division, which is part of the VT Department of Public Service, with a copy to be filed with the Norwich Town Clerk. For more information on the Vermont Energy Codes please call 855-887-0673 or visit publicservice.vermont.gov/.

On-site Sewage Disposal Systems: New or replacement sewage disposal systems require a wastewater permit issued by the Vermont Department of Environmental Conservation (802-885-8855). Construction, modification or expansion of any structure requiring a new or expanded sewage disposal system may not commence until a wastewater permit has been issued. Repairs or modifications to existing sewage disposal systems may also require a state permit.

Solid Waste Disposal: Use of the Town Transfer Station and Recycling Center is generally limited to Norwich residents. The annual windshield sticker, which costs \$20, may be obtained at the Town Clerk's Office. You pay a per-bag fee for all trash that cannot be recycled. Fees are \$4.00 per ticket purchased at the Transfer Station and \$35 for a card of 10 purchased at the Town Clerk's Office.

Permits for the landfill in Hartford, Vermont, are available at the Town Clerk's Office, together with the rules and punch cards necessary for payment. Punch cards of 10 cost \$43 and windshield stickers cost \$20.

Pet Licenses: All dogs and wolf hybrids must be licensed annually on or before April 1 of each year. A current rabies vaccination certificate must be presented before an animal can be licensed. Regular license fees are \$9 for a neutered male or spayed female, \$13 for others. A statutory fine of one-half of the license fee will be charged for dogs licensed after April 1.

Copies of all ordinances are available or on file at the Town Clerk's Office.

The Norwich Town Manager and Selectboard thank Miranda Bergmeier, Carol Edwards, Jean Lawe, Douglas Lufkin, Bonnie Munday, and Roberta Robinson for their contributions to the preparation of this Town Report.

Town of Norwich
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Norwich, VT 05055

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Dresden District Meeting
7pm Thursday, March 2, 2017
Hanover High School Auditorium

Norwich Town Meeting
7pm Monday, March 6, 2017
Tracy Hall

Voting Hours
7am to 7pm Tuesday, March 7, 2017
Tracy Hall

*Please bring this report with you to Town Meeting. You may recycle your report
at the Town Clerk's Office and at the Norwich Transfer Station*