

NORWICH HISTORIC PRESERVATION COMMISSION

Draft Minutes of the Thursday, June 1, 2023, 10:30 a.m. Meeting

Meeting was via Zoom.

Commissioners Present: Linda Cook, Jess Phelps (arrived at 10:37), Phil Zea and Nancy Osgood, chair

Commissioners Absent: Maggie Boone

Also present: Brian Knight (Preservation Consultant), Sarah Rooker, and Peter French

NORWICH HISTORIC PRESERVATION COMMISSION MINUTES

Nancy called the meeting to order at 10:35.

1. Agenda

Phil Zea moved to approve the agenda and Linda Cook seconded. The agenda was approved unanimously (3-0)

2. Public Comment

There was no public comment.

3. Discussion of the Jones Circle Historic District National Register Nomination Project (the "Project") with Brian Knight.

The Commission discussed with Brian Knight the phases of work for the recently awarded contract on the Project with a specific emphasis on what work the Commissioners could do as volunteers to meet our time commitment for match. Nancy Osgood will work on researching the chains of title for the various properties, and Linda Cook will work on researching the building permits. Brian also asked for help with oral histories (recommendations on who he should speak with). Brian would like the house history/building permit information before September to stay on track with the deadlines in the grant.

4. Review and Approval of the Minutes of the May 12, Meeting

Linda Cook moved to approve the minutes as drafted; Phil Zea seconded the motion. The motion to approve the minutes passed (4-0).

5. Other Business

There was no other business.

6. Next Meeting

The group selected **Tuesday, August 8th at 9:00 a.m.** as its next meeting date/time at the Norwich Historical Society. It will be a hybrid meeting.

7. Adjourn

Linda Cook moved to adjourn the meeting.

Phil Zea seconded the motion.

The motion to adjourn passed unanimously (4-0) and the meeting was adjourned at 11:19 a.m.

Prepared by Jess Phelps, Clerk