DRAFT Minutes of the Special Selectboard Meeting for Testing Hybrid Connections
Wednesday, March 15, 2023, at 6:00 pm

This meeting was called for the express purpose of testing the capabilities of Zoom software for “hybrid” meetings, in which some or all the Board convenes in one central location, in this case the Multipurpose Room in Tracy Hall, while others, including the public, may join from remote locations.

Members present on site: Marcia Calloway, Chair; Pamela Smith; Priscilla Vincent; also Brennan Duffy, Interim Town Manager
Members joining remotely: Mary Layton, Vice Chair; Roger Arnold
Also participating on site: Chico Eastridge, Technical Director & Senior Producer, Junction Arts & Media;
Participating remotely: Stuart Richards; Rachel Coombs; Jaan Laaspere; Linda Cook; Paul Manganiello

1. Meeting was convened by Calloway at 6:04 PM with a welcome extended to all present and remote.

2. Test Hybrid Meeting Connection. The “webinar” option in Zoom was the primary platform under test. This prompted a general discussion of the pros and cons of that format.

3. Public Comment. It was noted that although remote participants do not automatically appear on screen, the moderators of a meeting can “promote” any of them to “panelist” status so they may be seen as well as heard.

It was agreed that in future hybrid meetings, Duffy will serve as moderator for the Zoom interface. If necessary, this will enable him to “boot” any intruders who may be intent on disruptive “Zoom bombing.”

As the discussion concluded, there was a consensus to revert to the standard format.

4. Adjourn. Layton moved for adjournment, seconded by Smith. Passed unanimously at 6:29 PM.

Respectfully submitted,

Ralph C. Hybels, Minutes Taker