

**TOWN OF NORWICH
REQUEST FOR BIDS**

STREET LINE STRIPING PROJECT – TOWN OF NORWICH, VT

Issued: February 1, 2023

Project Location

The following line striping is to be completed in Norwich as follows:

1. 4-Inch Yellow Double Centerline – Total of 72,326 LF. The distances below are approximate only.
 - a. Bradley Hill Rd – 1056 LF
 - b. Bragg Hill Rd – 528 LF
 - c. Brigham Hill Rd – 3,696 LF
 - d. Brookside Dr – 50 LF
 - e. Butternut Rd – 50 LF
 - f. Carpenter St – 100 LF
 - g. Douglas Rd – 1,584 LF
 - h. Elm St – 4,570 LF
 - i. Farrell Farm Rd – 50 LF
 - j. Glen Ridge Rd – 1,056 LF
 - k. Goodrich Four Corners – 8,976 LF
 - l. Hawk Pine Rd – 1,056 LF
 - m. Hazen St – 1,056 LF
 - n. Hopson Rd – 7,392 LF
 - o. Huntley Rd – 1,584 LF
 - p. Kendall Station Rd – 50 LF
 - q. Koch Rd – 100 LF
 - r. Lary Lane – 50 LF
 - s. McKenna Rd – 50 LF
 - t. Mill Rd – 50 LF
 - u. Mitchell Brook Rd – 50 LF
 - v. Montshire Rd – 1,056 LF
 - w. Moore Lane 528 LF
 - x. New Boston Rd – 18,480 LF
 - y. Old Bridge Rd – 50 LF
 - z. Old Couch Rd – 1,056 LF
 - aa. Partridge Rd – 50 LF
 - bb. Pine Tree Rd – 1,056 LF
 - cc. Sargent Rd – 1,056 LF
 - dd. Turnpike Rd – 13,728 LF
 - ee. Willey Hill Rd – 2,112 LF

2. 4-Inch White Fog Lines – Total of 187,968 LF. The distances below are approximate only.
 - a. Brigham Rd – 7,392 LF each side
 - b. Goodrich Four Corners – 17,952 LF each side
 - c. New Boston Rd – 36,960 LF each side
 - d. Turnpike Rd – 27,456 LF each side
 - e. Willey Hill Rd – 4,224 LF each side

3. Main St
 - a. Parking Spaces – 870 LF
 - b. 24-Inch Stop Bar – 900 LF
 - c. Letter or Symbol – 152 EA.

d. Crosswalks – 450 LF

Project Work to be Completed

Line striping will occur when road conditions are clean and dry at the time of application and that ambient air temperatures meet the paint manufacturer’s recommendation or at 50 degrees Fahrenheit minimum. If the road is not clean, the contractor will use a mechanical or manual means to remove debris off the roadway. This will allow maximum adhesion to the road surface. The Public Works Director will make the final decision as to when paint is applied.

Application should only be made during daylight hours unless otherwise agreed to by the Public Works Director.

The pavement markings should be applied in a neat and professional manner, sharp and clear, with no feathered edges.

Weather conditions will be such that the paint has time to dry and allow for curing. The pavement markings will be protected from vehicles until the paint has had time to cure without marking, tracking, or adhering to vehicle tires.

Paint will be a waterborne paint meeting the requirements of VTrans Division 646.

Any spilled paint on the roadway should be removed by the contractor and at no cost to the Town.

Intention Of Terms

The Town would like to have the project completed as soon as possible, but in no case no later than June 30, 2023.

Bidding Notification

If you are considering entering a bid for this work, please notify Chris Kaufman at the following email address: ckaufman@norwich.vt.us. The Town will use this notification to contact you or your firm in the event that there is a change to the project or bid schedule.

Site Visit

Although a site visit is not mandatory, it is highly recommended due to the nature of the work. Please reach out to Chris Kaufman directly to schedule a visit.

Questions Due Date

Questions may be submitted by email to Chris Kaufman at the following address: ckaufman@norwich.vt.us. The due date for questions is Friday, February 17, 2023, at 3:00 PM.

Bid Submission and Due Date

Bids are due by **Friday, February 24, 2023, at 1:00 PM** (prevailing time). Bids shall be submitted in a sealed envelope addressed to the Town Manager, Town of Norwich at PO Box 376, Norwich VT, 05055 or can be hand delivered to the Town of Norwich at 300 Main St, Norwich, VT 05055. The envelope should be plainly marked with the name of the bid. Bid proposals will be date stamped on the outside of the envelope immediately upon receipt by the Town. Any bid may be withdrawn in writing prior to the scheduled time for the opening of the bids. Any bid received after the date and time specified will not be considered and will be returned to the bidder unopened. Any exceptions to the bid specifications or proposed work as described must be noted by the bidder. A bidder submitting a bid certifies that the bid was made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work, and that the bidder is competing solely on his/her behalf with connection with or obligation to any undisclosed person or firm.

Project Schedule

The Town intends to open bids on February 24, 2023, at the Town Office; and the Selectboard intends to select a contractor by mid-March 2023.

Bid Information

Please provide:

- A description of proposed approach to the project
- Proposed traffic control measures
- Completed bid tabulation
- Proposed start and completion dates for all work
- A list with descriptions of similar work performed
- Two references, with contact information, who are familiar with similar work performed

Bid Opening

Every bid received prior to the bid submission deadline will be publicly opened and read aloud and recorded by the Town Manager and the respective Department Head.

Criteria for Bid Selection

In evaluating bids, the Town will consider the following criteria:

- Price
- Bidders' ability to perform within the specified time limits
- Bidders experience and reputation, including past performance for the Town
- Quality of the materials and services specified in the bid
- Bidder's ability to meet other terms and conditions, including insurance and/or bond requirements
- Bidder's financial responsibility
- Bidder's availability to provide future service, maintenance, and support
- Nature and size of the bidder
- Contract provisions that are acceptable to the Town
- Bidder is not on any debarment list related to goods and services the bidder provides
- Any other factors that the Town determines relevant and appropriate in connection with the project

A low bid does not guarantee award of the contract.

Penalty for Late Completion

For every day that actual completion of the project is past the contractor's proposed completion date, excluding rain dates or issues beyond the contractor's control, \$100 may be deducted from the Town's payment.

Insurance

Prior to starting work the selected bidder will be required to provide a Certificate of Liability Insurance with commercial general liability coverage of no less than \$1,000,000 per occurrence and \$2,000,000 per aggregate, naming the Town of Norwich as an additional insured. The Certificate must also include Workers Compensation Insurance.

Payment Schedule

One invoice is to be submitted following the completion of all work and inspection by the Town's Public Works Director.

Town Contact

Questions may be directed to Chris Kaufman at the following address: ckaufman@norwich.vt.us.

The Town reserves the rights to select any bid for any reason, and to reject any or all bids.

The Town also reserves the right to award any portion of the work as listed in the Project Location and Bid Form.

BID FORM
Line Striping, Town of Norwich

Proposal of _____ (hereinafter called Bidder),
organized and existing under the laws of the State of
_____ doing business as

(a corporation, a partnership, of an individual)

To the Town of Norwich, Vermont (hereinafter called Owner)

The Bidder represents that this bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation. The bidder has not directly or indirectly induced or solicited any other bidder to submit a false bid. Bidder has not solicited or induced any person, firm, or corporation to refrain from bidding and the bidder has not sought by collusion to obtain for himself any advantage over any other bidder or Owner.

The undersigned bidder proposed and agreed, if this bid is accepted, to enter into an agreement with Owner to furnish all materials and to complete all work as specified or indicated in the Contract Documents for the contract price and within the contract time indicated in this bid and in accordance with the Contract Documents.

Bidder hereby agrees to commence Work under this contract on the date of issuance of the Notice to Proceed and that the Final Completion date for this contract is _____.

Bidder acknowledges receipt of the following Addenda:

The Bidder agrees to perform all the Work described in the Contract Documents for the following schedule of prices. Material, labor, or construction operations not otherwise specified, are to be included in the bid item most appropriate to the work involved and otherwise considered incidental to the Contract. Unqualified bids will not be accepted.

ITEM #	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
1	4-Inch Double Yellow Centerline LF	72,326	\$ _____	\$ _____	
	Unit Price in Words _____				
2	4-Inch White Fog Lines LF	187,968	\$ _____	\$ _____	
	Unit Price in Words _____				
3	White Parking Spaces LF	870	\$ _____	\$ _____	
	Unit Price in Words _____				
4	24-Inch White Stop Bar LF	900	\$ _____	\$ _____	
	Unit Price in Words _____				
5	Letter or Symbol EA.	152	\$ _____	\$ _____	
	Unit Price in Words _____				
6	Crosswalk Markings LF	450	\$ _____	\$ _____	
	Unit Price in Words _____				

Total Bid (Total of above)

\$ _____

The lowest responsive and responsible bidder will be determined by the Total Bid.

The above unit prices shall include all labor, materials, removal, overhead, profit, insurance, etc. to cover the finished work of the several kinds called for on the drawings and specifications.

THE ABOVE PROPOSAL IS HEREBY RESPECTFULLY SUBMITTED BY:

Contractor

By

Title

Business Address

City State

Phone Number

Email Address

Date

ATTEST _____ (Signature)