

TOWN OF NORWICH
DEVELOPMENT REVIEW BOARD
MINUTES
Thursday, June 18, 2020

Act 92 OML compliant meeting conducted via Town of Norwich Zoom account. These proceedings were recorded.

Members Present: Rotman (Chair), Lawe, Teeter, McCabe, Stucker

Alternates Present: Pitiger

Staff: Francis (Clerk)

Public: Zane Rodriguez, William Miles, Linda Cook,

1. **Call to Order**, Roll Call: 7:05pm
 2. **Agenda:**
Pitiger moved and Stucker seconded a motion to approve the agenda. Motion carried 6 – 0.
 3. **Minutes:**
Teeter moved and Pitiger seconded a motion to approve the minutes as amended of 5-21-20. Motion carried 6-0.
 4. **Comments from Public:** None
 5. **Administrative Issues:**
 - a) Election of Vice Chair
McCabe nominated Stucker for Vice-Chair. Motion carried 6 – 0.
 6. **Public Hearing: 7:15 PM**
 - a. **#16BSUB20:** Preliminary Plan Review of a Subdivision Application by Zane Rodriguez, Applicant and Athos J. Rassias, Helene C. Miles and Veronica Rassias Markwood, Landowners, to divide Lot 16-032.000 into 2 lots of approximately 61,873 sf (1.42 ac) and 24,094 sf (.55 ac) at 75Cliff Street. Application to be reviewed under the Norwich Subdivision Regulations.
 - i) **Waiver Request**
The applicant filed a waiver request under NSR 2.1(C) together with supporting documents seeking to waive the preliminary plan review because the requirements for Final Plan Review had been met. After determining that the application met the criteria the Board voted to grant the waiver and approve the final plan.

Stucker moved and McCabe seconded a motion to grant a waiver request from the applicant as provided for under Norwich Subdivision Regulations Section 2.1 (C). Motion carried 6 – 0.

Pitiger moved and Stucker seconded a motion to approve Final Plan Review for #16BSUB20. Motion carried 6 – 0.
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7. Other Business

- a. Update on Open Meeting Law (OML) Covid-19. Chair Rotman provided an overview of recent changes to Open Meeting Law under covid-19
<https://www.vlct.org/municipal-assistance/municipal-topics/vermonts-open-meeting-law>
<https://www.vlct.org/municipal-assistance/municipal-topics/remote-public-meeting-toolkit>
<https://accd.vermont.gov/covid-19>
- b. Further DRB training needs: It was agreed that Francis would make a presentation to the Board on the zoning districts of Norwich first presented during the 2020 Town Plan public outreach process.

8) Adjournment:

A motion to adjourn was entertained at 8:13pm. Motion carried 6 - 0

Respectfully submitted,
Rod Francis

APPROVED 08-20-2020

Future Meeting:

Thursday, July 16, 2020 at 7:00PM

DRB Minutes available at:

<http://Norwich.vt.us/development-review-board-minutes/>

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