

TOWN OF NORWICH  
DEVELOPMENT REVIEW BOARD  
MINUTES  
Thursday, May 19, 2022

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This meeting was warned for on-line participation via Zoom using the link below:

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**Members Present:** Arline Rotman (Chair), Richard Stucker, Don McCabe, Linda Gray, Patrick Bradley  
**Alternates Present:** None

**Members Absent:** Matt Stuart and Sue Pitiger  
**Staff:** Rod Francis (Clerk) and Steven Bauer, Zoning Administrator  
**Public:** James and Judith Brown

- 1) **Call to Order:** 7:02pm.
- 2) **Agenda:** McCabe moved, and Bradley seconded a motion to approve the agenda. Motion carried 5 – 0. For: Rotman, Stucker, McCabe, Gray, Bradley
- 3) **Approve Minutes** – March 17, 2022: McCabe moved, and Stucker seconded to approve the March 17, 2022, Minutes. Motion carried 5 - 0. For: Rotman, Stucker, McCabe, Gray, Bradley.
- 4) **Public Comments:** None.
- 5) **Announcements and Correspondence:**
  - a) Election of Officers
    - i) Gray moved, and Bradley seconded a motion to nominate Rotman as Chair. Motion carried 5 – 0. For: Rotman, Stucker, McCabe, Gray, Bradley
    - ii) Rotman moved, and Gray seconded a motion to nominate Stucker as Vice-Chair. Motion carried 5 – 0. For: Rotman, Stucker, McCabe, Gray, Bradley
  - b) Introduction of Steven Bauer, Interim Zoning Administrator – Rod Francis introduced Steven Bauer, Interim Zoning Administrator a Senior Planner at TRORC and providing Zoning Administrator services for Randolph, Woodstock, and Norwich.
- 6) **Boundary Line Adjustments:**
  - a) #8BLA22: Merge Parcel 05-151.000 b at 766 New Boston RD into 05-150.000 at 788 New Boston RD, both lots on the east side of New Boston RD. All lands owned by James and Judith Brown and are developed.  
  
Francis spoke to the memorandum.  
  
Stucker moved, and McCabe seconded a motion that #8BLA22 meets the criteria in Section 2.1(D)(1) and therefore the Zoning Administrator may approve the filing with the Town of a final plat Motion carried 5 – 0. For: Rotman, Stucker, McCabe, Gray, Bradley

- b) #23BLA22: Transfer .04 Acres (1,723 sf) from 16-032.000, 75 Cliff ST, owned by Helene C.R. Miles and William C. Miles to 16-032.100, 81 Cliff Street, owned by Veronica Rassias. Both lots developed.

Francis spoke to the memorandum.

Stucker moved, and Bradley seconded a motion that #23BLA22 meets the criteria in Section 2.1(D)(1) and therefore the Zoning Administrator may approve the filing with the Town of a final plat Motion carried 5 – 0. For: Rotman, Stucker, McCabe, Gray, Bradley

7) **Other Business:** None.

8) **Meeting Adjourned:** 7:27PM

Respectfully submitted,

Rod Francis

APPROVED

**Future Meetings:**

TBD

**DRB Minutes available at:**

<http://Norwich.vt.us/development-review-board-minutes/>

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