
TO: Selectboard
FROM: Rod Francis, Acting Town Manager
RE: Acting Town Manager Report
DATE: October 21, 2021

DPW Staffing

We are doing final license and background checks on the successful candidate for the Equipment Operator position in DPW. I am finalizing the agreement with a consultant to support the work of the DPW Director. We are preparing to advertise for the Administrative Assistant Position.

Tracy Hall Updates

I have been tracking covid-19 data carefully and reviewing our current policies with regard to access to the building. I have chosen to

September Financials

The Finance office has been working hard on establishing new systems and the FY22-23 budget. Given that I am new to this position and Fielding is new to the organization, we can only make limited remarks about the closing out of the third quarter and how our progress to date for this financial year may compare with previous years. Our primary focus has been on creating dependable systems and getting the process for the FY22-23 budget underway. We will be able to speak to September financial at the meeting and hope to be able to provide a dashboard summary for the close-out of October.

FY22-23 Budget

See the packet for materials in items 9, 10 and 11.