

TO: Selectboard  
FROM: Rod Francis, Town Manager  
RE: Wastewater Feasibility Study Steering Committee  
DATE: May 20, 2022

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**Background**

The consultants for wastewater feasibility study have designed a process for community outreach which intentionally works with a group of stakeholders and community members to guide their work. To facilitate this process, I am suggesting the development of a list of town bodies for the Selectboard to invite nominations from and key stakeholders who will be able to support the consultants in their work.

**Recommendation:**

I am recommending that each of the following entities be asked to nominate one person to attend a minimum of four meetings to assist in the coordination of the consultants' community outreach:

Selectboard  
Planning Commission  
Affordable Housing Subcommittee  
Conservation Commission  
Norwich Fire District  
Marion Cross School/SAU70  
Downtown Commercial Property Representative

**Suggested Motion:**

I move to request the Town Manager to issue a call for representatives from Town Boards or Commission and other stakeholders to join the Wastewater Feasibility Study Steering Committee.

Check Warrant Report # 881 Current Prior Next FY Invoices  
For checks For Check Acct 03(General) 05/25/22 To 05/25/22

Vendor	Invoice	Invoice Description	Purchase Amount	Discount Amount	Amount Paid	Check Number	Check Date
ATG	ADVANTAGE TRUCK GROUP	R701002994:1 DPW-TRK #10 SERVICED	939.50	0.00	939.50	11615	05/25/22
ATG	ADVANTAGE TRUCK GROUP	R701003184:1 DPW-VEHICLE REPAIR	1733.52	0.00	1733.52	11615	05/25/22
ANYTIME	ANYTIME CARPET CARE & CLEANING	864562 PD- 04/27 & 05/05 CLNING	360.00	0.00	360.00	11616	05/25/22
ARC	ARC MECHANICAL CONTRACTORS, IN	35363 DPW-TRACY HALL BOILER	182.50	0.00	182.50	11617	05/25/22
BESTSEPT	BEST SEPTIC SERVICE, LLC	33044 DPW-PORTABLE TOILETS	130.00	0.00	130.00	11618	05/25/22
BCBS	BLUE CROSS/BLUE SHIELD OF VERM	141625125 TH-JUNE '22 HEALTH INS.	24021.99	0.00	24021.99	11619	05/25/22
BUSINESS	BUSINESS CARD	051722CERT TH-CERTIFIED MAIL SENT	5.31	0.00	5.31	11620	05/25/22
BUSINESS	BUSINESS CARD	AB1258803852 DPW-ADOBE YRLY SUB MNGR	190.67	0.00	190.67	11620	05/25/22
BUSINESS	BUSINESS CARD	INV144183151 TH- APR ZOOM CHARGE	503.83	0.00	503.83	11620	05/25/22
CASELLA	CASELLA WASTE SERVICES	0706386 TS-FOOD & RECYCLING JAN	4816.46	0.00	4816.46	11621	05/25/22
CASELLA	CASELLA WASTE SERVICES	0720575 TS-FOOD & RECYCLING MAR	4850.96	0.00	4850.96	11621	05/25/22
CASELLA	CASELLA WASTE SERVICES	0727844 TS-FOOD & RECYCLING APR	4524.53	0.00	4524.53	11621	05/25/22
CASELLA	CASELLA WASTE SERVICES	0730144 DPW-TRASH	66.48	0.00	66.48	11621	05/25/22
CCI	CCI MANAGED SERVICES	CW-53955 TH-MAY '22 MONTHLY FEE	3374.26	0.00	3374.26	11622	05/25/22
CCI	CCI MANAGED SERVICES	CW-54089 TH-PROJECT MAINT	140.00	0.00	140.00	11622	05/25/22
CINTAS	CINTAS CORPORATION	5105534472 DPW-CLNING/1ST AID SVCS	118.99	0.00	118.99	11623	05/25/22
COMCAST	COMCAST	04/20/22DPW DPW-INTERNET AND PHONE	227.75	0.00	227.75	11624	05/25/22
COMCAST	COMCAST	050122PDPHIN PD-PH & INT = #0027121	422.22	0.00	422.22	11624	05/25/22
COTT	COTT SYSTEMS INC	147141 TC-MON. RESOLUTION	260.00	0.00	260.00	11625	05/25/22
CRYSTAL	CRYSTAL ROCK, LLC	36065 042622 DPW-COOLER RENTAL	24.00	0.00	24.00	11626	05/25/22
D&W	DAN & WHIT'S GENERAL STORE	5/30/18-5/4/ DPW-SUPPLIES FOR WRK	38.93	0.00	38.93	11627	05/25/22
D&W	DAN & WHIT'S GENERAL STORE	5518FD12221 FD-SUPPLIES FOR WORK	128.05	0.00	128.05	11627	05/25/22
D&W	DAN & WHIT'S GENERAL STORE	5719P&R92821 P&R-FOOD AND SUPPLIES	348.63	0.00	348.63	11627	05/25/22
D&W	DAN & WHIT'S GENERAL STORE	5924281 TM-OFFICE SUPPLIES	6.59	0.00	6.59	11627	05/25/22
D&W	DAN & WHIT'S GENERAL STORE	6052686 CONS. COMM. - LYNNWOOD	69.99	0.00	69.99	11627	05/25/22
D&W	DAN & WHIT'S GENERAL STORE	62119PD21921 PD-SUPPLIES FOR WORK	22.16	0.00	22.16	11627	05/25/22
DHMC	DARTMOUTH-HITCHCOCK	700005909 DPW-DRUG SCREENINGS (X2)	64.00	0.00	64.00	11628	05/25/22
DEADRIVER	DEAD RIVER COMPANY	84805 TH - 212.3GAL OF OIL	1218.28	0.00	1218.28	11629	05/25/22
DUBOIS	DUBOIS & KING, INC.	422100 DPW-TIGER CULV. REPLCMNT	780.00	0.00	780.00	11630	05/25/22
FRIETS	ERIC FRIETS	6595648 FD-FUEL STABILIZER	17.98	0.00	17.98	11631	05/25/22
EVANSMOTO	EVANS GROUP, INC.	0029699-IN DPW-350 GAL OF DIESEL	1429.65	0.00	1429.65	11632	05/25/22
EVANSMOTO	EVANS GROUP, INC.	0030646-IN DPW-620 GAL OF GAS	2482.67	0.00	2482.67	11632	05/25/22
EYEMED	EYEMED/FIDELITY SECURITY LIFE	165255200 TH-MAY '22 EYE INS	135.70	0.00	135.70	11633	05/25/22
FOGGS	FOGG'S HARDWARE AND BUILDING S	125876/6 DPW-WIPES & CLEANER	12.58	0.00	12.58	11634	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	032922MNST30 MN ST- ACCT#34966000001	115.76	0.00	115.76	11635	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	032922NBR26 26 NBR - ACCT#0469500000	32.09	0.00	32.09	11635	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	042522NBR24 24NBR - ACCT# 1469500000	110.50	0.00	110.50	11635	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	0425FRHSLN22 FRHSLN - ACCT#7096600000	20.25	0.00	20.25	11635	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	04272022STLT ST LTS-ACCT#24926000001	1080.94	0.00	1080.94	11635	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	32422MNSTTWR TOWER-ACCT#35066725603	57.39	0.00	57.39	11635	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	41822ADMYLTS ACADEMY LTS - 0511920000	43.21	0.00	43.21	11635	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	42522MSTOWER MSTOWER #35066725603	26.50	0.00	26.50	11635	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	42822MNSTSLR MS SOLAR - 48815990790	21.20	0.00	21.20	11635	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	42822NBR26 26 NBR - 04695000002	4.55	0.00	4.55	11635	05/25/22
GMPC	GREEN MOUNTAIN POWER CORP	42922TRNPKRD TPR EV - 38951919299	37.48	0.00	37.48	11635	05/25/22
TUSTIN	HANNAH LEE TUSTIN	042722INV#2 DPW-REVIEW & FOREMAN HEL	170.00	0.00	170.00	11636	05/25/22
HAUN	HAUN WELDING SUPPLY, INC.	8242548 DPW-MAINTENENCE	67.57	0.00	67.57	11637	05/25/22
HOMEDEPOT	HOME DEPOT CREDIT SERVICES	051722FDNRTN FD-BATTERIES	87.61	0.00	87.61	11638	05/25/22
IRVINGOIL	IRVING ENERGY DISTRIB. & MARKE	451522 DPW-374.7GAL OF PROPANE	672.40	0.00	672.40	11639	05/25/22
IRVINGOIL	IRVING ENERGY DISTRIB. & MARKE	631385 DPW-HWY 251.9GAL PROPANE	455.81	0.00	455.81	11639	05/25/22

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K&R	K & R PORTABLE RESTROOM SERVIC 21209	P&R - TOILETS @ PARKS (5	800.00	0.00	800.00	11640	05/25/22
KEYCOMM	KEY COMMUNICATIONS INC 55526	DPW-PHONE MAINT & SVCS	430.99	0.00	430.99	11641	05/25/22
NAT'L INS	MADISON NATIONAL LIFE INS CO., 1495314	TH-MAY '22 LIFE INSURANC	1505.68	0.00	1505.68	11642	05/25/22
MMA	MASSACHUSETTS MUNICIPAL ASSOCI MMA 37039	TM-ADVERT ON MMA FOR DPW	125.00	0.00	125.00	11643	05/25/22
MMA	MASSACHUSETTS MUNICIPAL ASSOCI MMA 35886	TH-ADVERT ON MMA: OCT DP	125.00	0.00	125.00	11643	05/25/22
MODERN	MODERN CLEANERS & TAILORS 22096-714	PD- BBERRY UNIFORM CLNIN	11.75	0.00	11.75	11644	05/25/22
MODERN	MODERN CLEANERS & TAILORS 22115-270	PD-BBERRY UNIFORM CLNING	11.75	0.00	11.75	11644	05/25/22
PBA	NEW ENGLAND PBA, INC 32106	MAY '22 DUES - 3 MEMBERS	169.02	0.00	169.02	11645	05/25/22
NRRA	NORTHEAST RESOURCE RECOVERY AS 127793	DPW-GLASS RECYCLING	207.45	0.00	207.45	11646	05/25/22
OTIS	OTIS ELEVATOR COMPANY 100400793483	TH - JUNE '22 ELEV. MAIN	270.40	0.00	270.40	11647	05/25/22
OVERRUT	OVERHEAD DOOR CO. OF RUTLAND, 40541	DPW-ANL MAINT FOR TWN GR	280.76	0.00	280.76	11648	05/25/22
PIONEERMA	PIONEER MANUFACTURING CO INV838229	P&R-5GAL BLUE STRIP + S&	469.50	0.00	469.50	11649	05/25/22
SABIL	SABIL & SONS INC 94166	DPW-TRK TIRE/WHEEL SVCS	126.26	0.00	126.26	11650	05/25/22
SANEL	SANEL AUTO PARTS INC 090783	DPW-BATTERY CORE CREDIT	-9.00	0.00	-9.00	11661	05/25/22
SANEL	SANEL AUTO PARTS INC 111319	DPW-IMPACT SOCKETS & 23M	22.97	0.00	22.97	11661	05/25/22
VTTREASUR	STATE OF VERMONT FY22PROPTAXL	TH-FY '22 PROP TAX LIAB.	370228.10	0.00	370228.10	11662	05/25/22
STATELINE	STATELINE SPORTS, LLC 6150	P&R - SAFETY GOAL UPGRAD	152.98	0.00	152.98	11663	05/25/22
STATELINE	STATELINE SPORTS, LLC 6167	P&R-LACROSS BALLS (X2)	42.00	0.00	42.00	11663	05/25/22
GRAPHIC	THE GRAPHIC EDGE, LLC 1593442	P&R-LOGO TEES (X120)	719.40	0.00	719.40	11664	05/25/22
HARTFORD	TOWN OF HARTFORD 12327	PD-APR '22 VERIZON BRDBN	116.28	0.00	116.28	11665	05/25/22
UNIFIRST	UNIFIRST CORPORATION 1070109571	DPW-T SHIRTS	124.70	0.00	124.70	11656	05/25/22
UNIFIRST	UNIFIRST CORPORATION 1070122940	DPW-UNIFORMS	312.06	0.00	312.06	11656	05/25/22
UNIFIRST	UNIFIRST CORPORATION 1070124816	DPW-UNIFORMS	187.21	0.00	187.21	11656	05/25/22
UNIFIRST	UNIFIRST CORPORATION 1070126817	DPW-UNIFORMS	191.66	0.00	191.66	11656	05/25/22
VALLEYNEW	VALLEY NEWS 619361	TM-DPW ADVERT FOR EMPLMN	68.10	0.00	68.10	11657	05/25/22
VERIZWIRE	VERIZON WIRELESS 9905721715	TH-iPad & Phones	241.76	0.00	241.76	11658	05/25/22
VLS	VERMONT LIFE SAFETY, LC 43846	DPW-SVC CALL 1/28 & SVCS	225.00	0.00	225.00	11659	05/25/22
EARTHLINK	WINDSTREAM 74770900	TH-APR '22 PHONE USAGE	303.93	0.00	303.93	11660	05/25/22

Town of Norwich Accounts Payable  
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Report Total			434,112.15	0.00	434,112.15		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*434,112.15  
Let this be your order for the payments of these amounts.

Finance Director



Fielding Essensa

Town Manager:



Rod Francis

SELECTBOARD:

Roger Arnold  
Chair

Mary Layton  
Vice Chair

Robert Gere

Marcia Calloway

Claudette Brochu