

Norwich Town Manager Interview Committee

Thursday, December 9, 2021

1. Call to Order - The meeting was called to order by Marcia Calloway at 1:07 p.m. In attendance were Marcia Calloway (Selectboard), Richard Stucker (citizen), Marisa Lorenzo (citizen), Matt Swett (citizen), Nathan Margolis (citizen), Fielding Essensa (employee), Linda Cook (public) and Rick McGuire (VLCT Consultant). Mary Layton (Selectboard) was not present. The public access terminal was available.
2. Public Comment – Linda Cook asked about the interview process and whether the Committee would be making a decision. Mr. McGuire explained that the interview committee members will not be making a decision but rather providing their opinion on each of the candidates in a meeting scheduled for Friday.
3. Review of Ground Rules – Mr. McGuire reviewed a few ground rules for the interviews including the need for confidentiality. He explained that each interview will last 45 minutes and each candidate should be asked the same base set of questions.
4. Candidate Interviews - Calloway moved, seconded by Stucker to enter into executive session under provisions of VSA Title 1 Section 313(a) to consider the appointment or employment of an employee for the Town of Norwich where premature knowledge would place the candidates under consideration at a substantial disadvantage and to invite Mr. McGuire to attend. Vote: Yes: unanimous.

Time Executive Session started: 1:17 pm

Calloway moved, seconded by Margolis, to enter public session. Vote: Yes: unanimous

Time of entry into public session: 3:25 pm

5. Adjournment – Margolis moved, seconded by Stucker to adjourn. Vote: Yes: unanimous. The meeting was adjourned at 3:26 p.m.