

**Bonnie Munday**

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**From:** Douglas Wilberding <wilberding@me.com>  
**Sent:** Monday, October 25, 2021 12:49 PM  
**To:** Bonnie Munday  
**Subject:** Listers role

Bonnie

As a follow up to my call a few weeks ago, please note that I am tendering my Listers resignation effective 1/1/2022.

Thank you

Doug

Miranda Bergmeier

**From:** Jon Felde <jon.felde@comcast.net>  
**Sent:** Thursday, October 28, 2021 2:41 PM  
**To:** Miranda Bergmeier; Keeling, Simon  
**Subject:** Traffic calming

I am writing to offer a different perspective on public safety from the one presented in the correspondence from Jenny Barba and Christopher Coughlin in an October 15, 2021 memo to the Selectboard and police department. If safety is the priority, then the town should design town traffic patterns for safety. Norwich is not unique in maintaining risky environments. <https://smartgrowthamerica.org/people-struck-and-killed-while-walking-up-45-percent-in-a-decade-because-streets-are-dangerous-by-design/>. What is the best way to calm traffic in town? Our police write hundreds of warnings and citations every year. Writing tickets punishes after the unsafe behavior has occurred; it's not the most effective way to temper the behavior of drivers who are careless. Police cannot be everywhere 24/7. Relying on police to stop every infraction before it happens is impossible. At a budget of over a half million dollars a year, lack of support for the police is not the problem.

Traffic stops can be dangerous for police, who are trained to understand that every stop carries a risk to them. Police would probably agree that fewer interactions with drivers would be safer for them. Stops can escalate and cause even greater harm than the initial infraction. Stops sometimes serve as a pretext for unwarranted searches. To chase a speeding driver entails even greater risk to the police and public. Traffic stops are also an area where Vermont has seen a discriminatory pattern against people of color. The town of Chester just settled a racial bias traffic stop lawsuit for \$50,000. <https://www.vnews.com/chester-vt-pays-out-cash-and-apologizes-for-police-stop-43105606> Traffic stops may sometimes even pose a danger to passing traffic or the officers when police stop their cars on the highway in town.

While it is not an easy or cheap answer, the town would be wise to consider alternative designs that slow traffic. Expertise in the subject is available in places like the Global Designing Cities Initiative. <https://globaldesigningcities.org/publication/global-street-design-guide/designing-streets-people/designing-for-motorists/traffic-calming-strategies/>

I understand that designing safer spaces can cause objections even to modest efforts--like the flashing lights added to crosswalks, When I first moved to town five years ago I was perplexed by the opposition to creating safe bike paths along Main Street. Other proposals will lead to predictable opposition. Do opponents of the sidewalk on Beaver Meadow Road put safety first, or nostalgia for the way things were? Can zebra stripes at pedestrian walkways be wider so drivers could see them at a greater distance? Would creating a roundabout at Norwich Square/Post Office improve safety? It would give the town's brilliant volunteer gardeners a larger space to work their magic. The roundabout on Lyme Road slows traffic entering Hanover approaching the middle school. Rumble strips warn drivers on high speed highways when there will be an abrupt change in allowed speed. Woodstock has bright blue lights on the speed limit signs when entering town too fast. Maybe the town could install stop signs on Main Street where one enters town at Turnpike Road or at Beaver Meadow Road and Moore Lane. Stop signs tend to slow traffic.

I ask the Selectboard to consider the strategies outlined by the Global Designing Cities and to adopt ones that show the greatest promise to slow traffic and increase safety in our village. This is preferable to threats or use of force to manage traffic. Thank you for considering these suggestions.

Sincerely,  
Jon Felde  
70 Koch Road  
Norwich, VT 05055

Miranda Bergmeier

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**From:** Jon Felde <jon.felde@comcast.net>  
**Sent:** Monday, November 01, 2021 10:21 AM  
**To:** Miranda Bergmeier; Keeling, Simon  
**Subject:** Traffic Stops

Sunday's New York Times offers timely reporting for community discussion about traffic stops. Consider this an appendix to my email to you Thursday October 28 that stresses the importance of designing for safety. The articles do not address designing for safety directly but rather focus on dangers of traffic stops. One might conclude after reviewing these articles that there must be a better way to control driver behavior and enforce traffic laws.

<https://www.nytimes.com/interactive/2021/10/30/video/police-traffic-stops-danger-video.html>

<https://www.nytimes.com/2021/10/31/us/police-traffic-stops-killings.html>

<https://www.nytimes.com/2021/10/31/us/police-ticket-quotas-money-funding.html>

Respectfully,  
Jon Felde  
70 Koch Road  
Norwich, VT 05055

Miranda Bergmeier

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**From:** Douglas Wilberding <wilberding@me.com>  
**Sent:** Tuesday, November 02, 2021 11:01 AM  
**To:** Marcia Calloway  
**Cc:** Miranda Bergmeier  
**Subject:** NEC and endorsing solar companies.  
**Attachments:** IMG\_6191.PNG; ATT00001.txt

By endorsing solar companies, it appears that the NEC is putting the town at legal liability given the FTC stance on endorsements. Should something go wrong residents could look to the Town as a deep pocket. Without a disclaimer, the NEC is acting as an endorser.

Please include in the next SB packet

## [Norwich] Electrify Everything: solar increases home values

Chronological

Thread

< Chronological > < Thread >

- original-from: Norwich Energy <norwich.energy.committee@gmail.com>
- From: "Norwich Energy via norwich list" <norwich@lists.vitalcommunities.org>
- To: norwich@lists.vitalcommunities.org
- Subject: [Norwich] Electrify Everything: solar increases home values
- Date: Sat, 30 Oct 2021 05:45:00 -0400

Various studies over the past eight years show that installing solar for your home increases the home's value.

This article from Ecowatch <https://www.ecowatch.com/solar-panels-increase-home-value-2654716878.html> reports that the average increase in value is "roughly in line with the total cost of a solar panel system, which may be just the incentive you need to finally take the plunge into solar power."

If you'd like to take the first step -- a free solar site visit -- sign up for one via the Norwich Energy Committee's collaboration with four vetted local installers:

<http://norwichenergycommittee.weebly.com/sign-up-for-a-solar-site-visit.html>

And if you'd like to talk with a neighbor who already has solar, sign up with your solar questions here <http://necVT.org/ask-a-norwich-neighbor.html>. We'll put you in touch with a neighbor or two, through one-on-one email introductions.

Aaron Lamperti  
for the Norwich Energy Committee

- [Norwich] Electrify Everything: solar increases home values, *Norwich Energy*, 10/30/2021

Archive powered by MHonArc 2.6.24.



Nov. 3, 2021

To: Norwich Selectboard and Rod Francis, Interim Town Manager  
Re: Farmers' Markets at Tracy Hall

Below, 1, is my posting to the list serve and 2, a response from Nan Carroll, which she has given me permission to include. These messages include most of the relevant issues that some of us have about the decision to not allow winter markets at Tracy Hall. I would like to remind you that the Nearly New Sale was held two weeks ago and the hall was used for at least three days in a row. The winter markets are for one day only.

Please open this question and let the citizens know when it will be discussed. Please remember that time is important with this issue.

Thank you.

Sincerely,

Corlan Johnson  
12 Sargent St.  
649-5245

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DOCUMENTS WHICH EXPLAIN THE ISSUE

1) I went to the Farmers' Market today and was dismayed to learn that Tracy Hall will not be available so there will be no winter markets. This came as news to vendors and customers, as they had already been scheduled and cards with dates had been distributed. I don't know how the decision came about. I could find no mention of the issue in selectboard minutes. What bothers me is that we citizens were not even told that this step was under consideration.

Perhaps this was a prudent decision. Of course we want people who work in Tracy Hall to be safe, but it may be that a Saturday market with open windows in a room not used by staff members is not really dangerous. I am happy to "listen to the science." I can think of several ways to improve the safety of the hall. I myself would be happy to open and close the windows....even the storm windows...as I

have done many times at a contra dance. This may not suffice, but I would have appreciated the opportunity to discuss it. I'd like to hear from some experts about the hall and I'd like to be kept in the loop. The Norwich Farmers' Market matters to me!

Corlan Johnson-

2)Hi Corlan,

Thank you for posting the news about the Farmer's Market not being able to use Tracy Hall. I too do not remember seeing this in a selectboard agenda.

If the reason is about COVID, I hope they'll be courageous enough to explain and defend their decision: After all, Marion Cross has SUCCESSFULLY remained open since the pandemic began and their population is mostly made up of kids who until recently were not eligible to be vaccinated. And they have not reported any community spread that has disrupted the school.

Additionally, I feel that Tracy Hall is a building which should serve and benefit the community. It is not a private office building. Prohibiting a community resource from using it for part of a day on Saturdays is baffling.

I look forward to hearing not only the reason but the process for the decision and how it was communicated. This is an opportunity for officials to: follow the science, put in place reasonable "rules" to keep those that choose to attend the Farmer's Market safe and ALSO, let a healthy activity and outlet for vendors continue to take place.

I presume you'll post any info you get on the listserve. If not, I'd appreciate hearing what is behind this decision if you are given an explanation.

Thanks,  
Nan Carroll  
Campbell Flat Road  
Norwich



11/04/21  
02:31 pm

Town of Norwich Accounts Payable  
Check Warrant Report # 22-09 Current Prior Next FY Invoices For Fund (General)  
All Invoices For Check Acct 03 (General) 11/10/21 To 11/10/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AAAPOLICE	09/10/21	AAA POLICE SUPPLY NPD: jackets 4938	01-5-500582.00 UNIFORMS	983.97	10850	11/10/21
ROBERT HA	10/25/21	ACCOUNTEMPS Fin: Asst w/e 10/22/21 58677106	01-5-200112.00 FINL ASSISTANT WAGE	1351.93	10851	11/10/21
ROBERT HA	11/01/21	ACCOUNTEMPS Fin Asst w/e10/29/21 58724127	01-5-200112.00 FINL ASSISTANT WAGE	1459.09	10851	11/10/21
ADVANCE	10/15/21	ADVANCE AUTO PARTS DPW:TRK 13 BATTERY 608412887	01-5-703403.00 PARTS & SUPPLIES	-138.57	10852	11/10/21
ADVANCE	10/21/21	ADVANCE AUTO PARTS DPW:Chevy 2500 608412946	01-5-703403.00 PARTS & SUPPLIES	38.99	10852	11/10/21
ADVANCE	10/21/21	ADVANCE AUTO PARTS DPW: tire press gge 608412948	01-5-703513.00 TOOLS	11.89	10852	11/10/21
ADVANCE	10/27/21	ADVANCE AUTO PARTS DPW: fuel pmp filters 608413007	01-5-703507.00 SUPPLIES	28.68	10852	11/10/21
ADVANCE	10/28/21	ADVANCE AUTO PARTS DPW:F550 pads, rotor 608413016	01-5-703403.00 PARTS & SUPPLIES	198.87	10852	11/10/21
ATG	10/26/21	ADVANTAGE TRUCK GROUP DPW:2018Frtliner repair 701000972.01	01-5-703403.00 PARTS & SUPPLIES	720.18	10853	11/10/21
ATG	11/03/21	ADVANTAGE TRUCK GROUP NFD: Engl repair R701001170	01-5-555758.00 DESIGNATED FUND-APPARATUS	19417.98	10853	11/10/21
ATG	04/06/21	ADVANTAGE TRUCK GROUP DPW:trk4 front end X70100452501	01-5-703403.00 PARTS & SUPPLIES	-348.04	10853	11/10/21
NOTHERNAL	10/25/21	ALEX NORTHERN NFD: Postage EXP 10/25/21	01-5-555426.00 RADIO PURCH/REPAIR	9.20	10854	11/10/21
ANYTIME	10/21/21	ANYTIME CARPET CARE & CLE NPD:cleaning 10/14, 10/21 064584	01-5-485304.00 CLEANING	360.00	10855	11/10/21
SWENBR	11/03/21	BRIE SWENSON REC: crafts, supplies, 2021 11 03	01-5-425211.00 EQUIPMENT	151.71	-----	---/--
SWENBR	11/03/21	BRIE SWENSON REC: crafts, supplies, 2021 11 03	01-5-425220.00 SPECIAL EVENTS /SUPPLIES	29.00	-----	---/--
SWENBR	11/03/21	BRIE SWENSON REC: crafts, supplies, 2021 11 03	01-5-425211.00 EQUIPMENT	15.00	-----	---/--
SWENBR	11/03/21	BRIE SWENSON REC: crafts, supplies, 2021 11 03	01-5-425220.00 SPECIAL EVENTS /SUPPLIES	53.94	-----	---/--
BUSINESS	10/28/21	BUSINESS CARD Fin:annl sub DocuSign DOCUSIGN/FIN	01-5-200613.00 SOFTWARE	120.00	10856	11/10/21
BUSINESS	10/26/21	BUSINESS CARD Zoom 10/20-11/19/21 ZOOM OCT-NOV	01-5-005610.00 OFFICE SUPPLIES	124.99	10856	11/10/21
CCI	10/22/21	CCI MANAGED SERVICES FIN: Lenovo Laptop+ CW-52526	01-5-275630.00 COMPUTER HARDWARE	2168.00	10857	11/10/21
COMCAST	10/20/21	COMCAST DPW:phone + internet 10202021DPW	01-5-703505.00 TELEPHONE	287.75	10858	11/10/21
COTT	11/01/21	COTT SYSTEMS INC TC: monthly hosting 143439	01-5-100613.00 SOFTWARE	260.00	-----	---/--
CREATIVE	08/25/21	CREATIVE PRODUCT SOURCE I PD uniforms CPI091097	01-5-500501.00 ADMINISTRATION	92.10	10859	11/10/21
FTSNE	10/28/21	FIRE TECH & SAFETY OF NEW NFD: Inspect 16 SCBA 199620	01-5-555530.00 EQUIPMENT MAINTENANCE	1291.84	10860	11/10/21
FOGGS	10/27/21	FOGG'S HARDWARE AND BUILD DPW:JD tractor jumper 29713/6	01-5-703403.00 PARTS & SUPPLIES	7.98	10861	11/10/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GATEKEEP	10/22/21	GATEKEEPER LOCK & SAFE, L TH: instll electrn locks I-210924-6	01-5-706113.00 REPAIRS & MAINTENANCE	685.50	10862	11/10/21
GMPC	10/22/21	GREEN MOUNTAIN POWER CORP 9/23-10/22/2021 MAIN ST P7 S	01-5-706115.00 ENDSTND/SIGN/EVCH ELECTRI	26.71	10863	11/10/21
GMPC	10/28/21	GREEN MOUNTAIN POWER CORP Street lights Nov 2021 ST LIGHTS	01-5-703307.00 STREETLIGHTS	1080.94	10863	11/10/21
HOMEDEPOT	10/27/21	HOME DEPOT CREDIT SERVICE NFD: diamond braid rope 10/27/2021	01-5-555422.00 FIRE TOOLS & EQUIPMENT	22.98	10864	11/10/21
LEMASURIE	10/25/21	JANE LEMASURIER Rec:fall prgms-mtn biking 10/25/2021	01-5-425200.00 Instructor/Contractor Fee	3017.00	10865	11/10/21
POWELLJUD	10/27/21	JUDITH POWELL NPD: supplies 10272021	01-5-500501.00 ADMINISTRATION	180.46	-----	--/--/--
L&D SAFE	10/11/21	L & D SAFETY MARKING DPW: dbl yellow lines 07850-12466.	01-5-703319.00 PAVEMENT MARKING	4905.60	10866	11/10/21
LEAF	09/30/21	LEAF CAPITAL FUNDING, LLC TH:copier lease 10/21 12389054	01-5-500501.00 ADMINISTRATION	82.00	10867	11/10/21
LEAF	10/31/21	LEAF CAPITAL FUNDING, LLC TH: copier lease 12500797	01-5-500501.00 ADMINISTRATION	82.00	10867	11/10/21
SCHUMA	10/19/21	MASAKI SCHUETTE DPW:Schuette expense 10/19/2021	01-5-005900.00 MISCELLANEOUS	18.00	10868	11/10/21
MCNEIL	09/30/21	MCNEIL, LEDDY & SHEAHAN, Legal fees 35692	01-5-005300.00 PROFESS SERV	437.50	10869	11/10/21
DUCHARME	11/03/21	MICHAEL DUCHARME NFD:EFR Course Oct 2021 VEFR10/12/21	01-5-555340.00 EMS EDUC/TRNG	150.00	10870	11/10/21
MES	10/04/21	MUNICIPAL EMERGENCY SERVI NFD: Uniforms IN1628614	01-5-555633.00 UNIFORM	81.72	-----	--/--/--
NATURAL	10/22/21	NATURAL PLAYGROUNDS SHOP REC:PLYGRND EQUIP 6699	01-5-425211.00 EQUIPMENT	6712.80	10871	11/10/21
PBA	11/01/21	NEW ENGLAND PBA, INC Union dues Oct 21 30800	01-2-001117.00 UNION DUES PAYABLE	414.00	-----	--/--/--
NEW HAMP	10/26/21	NEW HAMPSHIRE MUNICIPAL A DPW:ad for Dir DPW 24963	01-5-005540.00 ADVERTISING	150.00	10872	11/10/21
PETESTIRE	09/02/21	PETE'S TIRE BARN, INC DPW: Wright mower 269105	01-5-703403.00 PARTS & SUPPLIES	42.24	10873	11/10/21
PITNEY	09/30/21	PITNEY BOWES TH: ink for postage meter 1019295736	01-5-275538.00 POSTAGE	161.48	10874	11/10/21
REED SUPP	10/29/21	REED SUPPLY CO., INC DPW:chains 132905	01-5-703403.00 PARTS & SUPPLIES	3210.00	10875	11/10/21
SANEL	08/23/21	SANEL AUTO PARTS INC NFD:battery 098355	01-5-555528.00 FIRE TRK R & M	76.49	10876	11/10/21
SANEL	10/27/21	SANEL AUTO PARTS INC DPW: jumper hose JD 104773	01-5-703403.00 PARTS & SUPPLIES	75.98	10876	11/10/21
STANTEC	10/22/21	STANTEC CONSULTING SERVIC DPW;Bridge mngmnt prog 1846828	01-5-703321.00 BRIDGES	12537.20	10877	11/10/21
STANTEC	10/22/21	STANTEC CONSULTING SERVIC DPW: More Ln creosote 1846829	01-5-703321.00 BRIDGES	1908.91	10877	11/10/21
BACHNER	07/22/21	STEVEN BACHNER DPW: propdamage 7/22/2021	01-5-703209.00 CULVERTS & ROAD SUPPLIES	360.00	10878	11/10/21
STO-COTE	10/26/21	STO-COTE PRODUCTS, INC. REC: rink liner 124094	01-5-425211.00 EQUIPMENT	2444.26	10879	11/10/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
TAYLORT	10/29/21	DPW:PRKING LOT STRIIPES 2147	01-5-703319.00 PAVEMENT MARKING	3500.00	10880	11/10/21
TMDE	10/21/21	NPD: repair 43268	01-5-500306.00 CRUISER MAINT	90.00	10881	11/10/21
HANOVERTO	10/28/21	NPD:DISPTCH 7-12/2021 00823	01-5-555901.00 AMBULANCE CONTRACT	10912.00	10882	11/10/21
TRAFFICSS	10/25/21	NFD: flares 835851	01-5-555422.00 FIRE TOOLS & EQUIPMENT	161.10	10883	11/10/21
TWORIVERS	10/13/21	SIDEWALK SCOPING 9/21 22-59	01-5-703215.00 OTHER PROJECTS	8844.39	10884	11/10/21
UNITED AG	09/23/21	DPW:tractor wipr swtch 9117872	01-5-703403.00 PARTS & SUPPLIES	106.47	10885	11/10/21
UNITED AG	10/26/21	DPW: mower parts 9164450	01-5-704403.00 PARTS & SUPPLIES	126.78	10885	11/10/21
VMERS	10/06/21	Payroll Transfer PR-10/06/21	01-2-001111.00 VMERS GRP B PAYABLE	4176.44	10886	11/10/21
VMERS	10/06/21	Payroll Transfer PR-10/06/21	01-2-001113.00 VMERS GRP C PAYABLE	1492.78	10886	11/10/21
VMERS	10/20/21	Payroll Transfer PR-10/20/21	01-2-001111.00 VMERS GRP B PAYABLE	4196.86	10886	11/10/21
VMERS	10/20/21	Payroll Transfer PR-10/20/21	01-2-001113.00 VMERS GRP C PAYABLE	1949.85	10886	11/10/21
VTGFOA	10/25/21	TREAS: Membership 2021FALLWKSP	01-5-005615.00 DUES/MTS/EDUC	20.00	10887	11/10/21
VMCTA	10/28/21	TC: 2 Membrships 10/28/2021	01-5-100610.00 OFFICE SUPPLIES	55.00	10888	11/10/21
WBMASON	10/18/21	TH: tissue 224312764	01-5-706109.00 BUILDING SUPPLIES	82.44	10889	11/10/21
WBMASON	10/21/21	B+G: bleach 224436473	01-5-706109.00 BUILDING SUPPLIES	82.64	10889	11/10/21
WBMASON	10/22/21	TC: markers 224473765	01-5-100610.00 OFFICE SUPPLIES	17.76	10889	11/10/21
WEBSTER	10/27/21	DPW: KerwnH11, BMR 6253	01-5-703315.00 OTHER PROJECTS	8690.00	10890	11/10/21
WEBSTER	10/27/21	DPW: KerwnH11, BMR 6253	01-5-703315.00 OTHER PROJECTS	2004.00	10890	11/10/21
WEBSTER	10/27/21	DPW: KerwnH11, BMR 6253	01-5-703709.00 TWO RIVERS-BETR BACK ROAD	8016.00	10890	11/10/21

11/04/21  
02:31 pm

Town of Norwich Accounts Payable  
Check Warrant Report # 22-09 Current Prior Next FY Invoices For Fund (General)  
All Invoices For Check Acct 03 (General) 11/10/21 To 11/10/21

Page 4 of 4  
mgavin

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				122084.76		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ \*\*\*122,084.76  
Let this be your order for the payments of these amounts.

Finance Director   
Fielding Essensa

Interim Town Manager:   
Rod Francis

SELECTBOARD:

- Roger Arnold  
Chair
- Mary Layton  
Vice Chair
- Robert Gere
- Marcia Calloway
- Claudette Brochu

\*supporting documentation for A/P warrant

3

11/04/21  
01:34 pm

Town of Norwich Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 11/10/21

Page 1 of 6  
mgavin

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
AAAPOLICE AAA POLICE SUPPLY	4938		09/10/21	11/10/21	03 NPD: jackets			
	01-5-500582.00	UNIFORMS				983.97	0.00	0.00
ROBERT HA ACCOUNTEMPS	58677106		10/25/21	11/10/21	03 Fin: Asst w/e 10/22/21			
	01-5-200112.00	FINL ASSISTANT WAGE				1,351.93	0.00	0.00
	58724127		11/01/21	11/10/21	03 Fin Asst w/e10/29/21			
	01-5-200112.00	FINL ASSISTANT WAGE				1,459.09	0.00	0.00
<b>Total For ACCOUNTEMPS</b>						<b>2,811.02</b>	<b>0.00</b>	<b>0.00</b>
ADVANCE ADVANCE AUTO PARTS	608412887		10/15/21	11/10/21	03 DPW:TRK 13 BATTERY			
	01-5-703403.00	PARTS & SUPPLIES				-138.57	0.00	0.00
	608412946		10/21/21	11/10/21	03 DPW:Chevy 2500			
	01-5-703403.00	PARTS & SUPPLIES				38.99	0.00	0.00
	608412948		10/21/21	11/10/21	03 DPW: tire press gge			
	01-5-703513.00	TOOLS				11.89	0.00	0.00
	608413007		10/27/21	11/10/21	03 DPW: fuel pmp filters			
	01-5-703507.00	SUPPLIES				28.68	0.00	0.00
	608413016		10/28/21	11/10/21	03 DPW:F550 pads, rotor			
	01-5-703403.00	PARTS & SUPPLIES				198.87	0.00	0.00
<b>Total For ADVANCE AUTO PARTS</b>						<b>139.86</b>	<b>0.00</b>	<b>0.00</b>
ATG ADVANTAGE TRUCK GROUP	701000972.01		10/26/21	11/10/21	03 DPW:2018Frtliner repair			
	01-5-703403.00	PARTS & SUPPLIES				720.18	0.00	0.00
	R701001170		11/03/21	11/10/21	03 NFD: Engl repair			
	01-5-555758.00	DESIGNATED FUND-APPARATUS				19,417.98	0.00	0.00
	X70100452501		04/06/21	11/10/21	03 DPW:trk4 front end			
	01-5-703403.00	PARTS & SUPPLIES				-348.04	0.00	0.00
	X701011356		10/14/21	10/27/21	03 DPW-rtn parts 2015 Frtlin			
	01-5-703403.00	PARTS & SUPPLIES				-14.84	0.00	0.00
	X701011490		10/19/21	10/27/21	03 TRK 5: rtd parts			
	01-5-703403.00	PARTS & SUPPLIES				-142.40	0.00	0.00
<b>Total For ADVANTAGE TRUCK GROUP</b>						<b>19,632.88</b>	<b>0.00</b>	<b>0.00</b>
NOTHERNAL ALEX NORTHERN	EXP 10/25/21		10/25/21	11/10/21	03 NFD: Postage			
	01-5-555426.00	RADIO PURCH/REPAIR				9.20	0.00	0.00

11/04/21  
01:34 pm

Town of Norwich Accounts Payable  
Invoice Edit List-Current-Last-Next FY  
Invoices Up To 11/10/21

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
ANYTIME	ANYTIME CARPET CARE & CLE 064584		10/21/21	11/10/21	03	NPD:cleaning 10/14, 10/21		
	01-5-485304.00	CLEANING				360.00	0.00	0.00
SWENBR	BRIE SWENSON	2021 11 03	11/03/21	11/10/21	03	REC: crafts, supplies,		
	01-5-425211.00	EQUIPMENT				151.71	0.00	0.00
	01-5-425220.00	SPECIAL EVENTS /SUPPLIES				29.00	0.00	0.00
	01-5-425211.00	EQUIPMENT				15.00	0.00	0.00
	01-5-425220.00	SPECIAL EVENTS /SUPPLIES				53.94	0.00	0.00
	Invoice 2021 11 03 Total					249.65	0.00	0.00
BUSINESS	BUSINESS CARD	DOCUSIGN/FIN	10/28/21	11/10/21	03	Fin:annl sub DocuSign		
	01-5-200613.00	SOFTWARE				120.00	0.00	0.00
	ZOOM OCT-NOV		10/26/21	11/10/21	03	Zoom 10/20-11/19/21		
	01-5-005610.00	OFFICE SUPPLIES				124.99	0.00	0.00
	Total For BUSINESS CARD					244.99	0.00	0.00
CCI	CCI MANAGED SERVICES	CW-52526	10/22/21	11/10/21	03	FIN: Lenovo Laptop+		
	01-5-275630.00	COMPUTER HARDWARE				2,168.00	0.00	0.00
COMCAST	COMCAST	10202021DPW	10/20/21	11/10/21	03	DPW:phone + internet		
	01-5-703505.00	TELEPHONE				287.75	0.00	0.00
COTT	COTT SYSTEMS INC	143439	11/01/21	11/10/21	03	TC: monthly hosting		
	01-5-100613.00	SOFTWARE				260.00	0.00	0.00
CREATIVE	CREATIVE PRODUCT SOURCE I	CPI091097	08/25/21	11/10/21	03	PD uniforms		
	01-5-500501.00	ADMINISTRATION				92.10	0.00	0.00
KINGDA	DANIEL KING	VEFR10/*/21	10/09/21	11/10/21	02	NFD: VEFR training		
	01-5-555340.00	EMS EDUC/TRNG				150.00	0.00	0.00
FTSNE	FIRE TECH & SAFETY OF NEW	199620	10/28/21	11/10/21	03	NFD: Inspect 16 SCBA		
	01-5-555530.00	EQUIPMENT MAINTENANCE				1,291.84	0.00	0.00
FOGGS	FOGG'S HARDWARE AND BUILD	29713/6	10/27/21	11/10/21	03	DPW:JD tractor jumper		
	01-5-703403.00	PARTS & SUPPLIES				7.98	0.00	0.00
GATEKEEP	GATEKEEPER LOCK & SAFE, L	I-210924-6	10/22/21	11/10/21	03	TH: instll electrn locks		
	01-5-706113.00	REPAIRS & MAINTENANCE				685.50	0.00	0.00
GMPC	GREEN MOUNTAIN POWER CORP	MAIN ST P7 S	10/22/21	11/10/21	03	9/23-10/22/2021		
	01-5-706115.00	BNDSTND/SIGN/EVCH ELECTRI				26.71	0.00	0.00
	ST LIGHTS		10/28/21	11/10/21	03	Street lights Nov 2021		
	01-5-703307.00	STREETLIGHTS				1,080.94	0.00	0.00

11/04/21  
01:34 pm

Town of Norwich Accounts Payable  
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Invoices Up To 11/10/21

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
<b>Total For GREEN MOUNTAIN POWER CORP</b>						1,107.65	0.00	0.00
HOMEDEPOT HOME DEPOT CREDIT SERVICE	10/27/2021		10/27/21	11/10/21	03 NFD: diamond braid rope	22.98	0.00	0.00
	01-5-555422.00	FIRE TOOLS & EQUIPMENT						
LEMASURIE JANE LEMASURIER	10/25/2021		10/25/21	11/10/21	03 Rec:fall prgms-mtn biking	3,017.00	0.00	0.00
	01-5-425200.00	Instructor/Contractor Fee						
POWELLJUD JUDITH POWELL	10272021		10/27/21	11/10/21	03 NPD: supplies	189.19	0.00	0.00
	01-5-500501.00	ADMINISTRATION						
L&D SAFE L & D SAFETY MARKING	07850-12466.		10/11/21	11/10/21	03 DPW: dbl yellow lines	4,905.60	0.00	0.00
	01-5-703319.00	PAVEMENT MARKING						
LEAF LEAF CAPITAL FUNDING, LLC	12389054		09/30/21	11/10/21	03 TH:copier lease 10/21	82.00	0.00	0.00
	01-5-500501.00	ADMINISTRATION						
	12500797		10/31/21	11/10/21	03 TH: copier lease	82.00	0.00	0.00
	01-5-500501.00	ADMINISTRATION						
<b>Total For LEAF CAPITAL FUNDING, LLC</b>						164.00	0.00	0.00
SCHUMA MASAKI SCHUETTE	10/19/2021		10/19/21	11/10/21	03 DPW:Schuette expense	18.00	0.00	0.00
	01-5-005900.00	MISCELLANEOUS						
MCNEIL MCNEIL, LEDDY & SHEAHAN,	35692		09/30/21	11/10/21	03 Legal fees	437.50	0.00	0.00
	01-5-005300.00	PROFESS SERV						
DUCHARME MICHAEL DUCHARME	VEFR10/12/21		11/03/21	11/10/21	03 NFD:EFR Course Oct 2021	150.00	0.00	0.00
	01-5-555340.00	EMS EDUC/TRNG						
MES MUNICIPAL EMERGENCY SERVI	IN1628614		10/04/21	11/10/21	03 NFD: Uniforms	81.72	0.00	0.00
	01-5-555633.00	UNIFORM						
NATURAL NATURAL PLAYGROUNDS SHOP	6699		10/22/21	11/10/21	03 REC:PLYGRND EQUIP	6,712.80	0.00	0.00
	01-5-425211.00	EQUIPMENT						
PBA NEW ENGLAND PBA, INC	30800		11/01/21	11/10/21	03 Union dues Oct 21	414.00	0.00	0.00
	01-2-001117.00	UNION DUES PAYABLE						
NEW HAMP NEW HAMPSHIRE MUNICIPAL A	24963		10/26/21	11/10/21	03 DPW:ad for Dir DPW	150.00	0.00	0.00
	01-5-005540.00	ADVERTISING						
PETESTIRE PETE'S TIRE BARNS, INC	269105		09/02/21	11/10/21	03 DPW: Wright mower	42.24	0.00	0.00
	01-5-703403.00	PARTS & SUPPLIES						
PITNEY PITNEY BOWES	1019295736		09/30/21	11/10/21	03 TH: ink for postage meter	161.48	0.00	0.00
	01-5-275538.00	POSTAGE						

11/04/21  
01:34 pm

Town of Norwich Accounts Payable  
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Invoices Up To 11/10/21

Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
REED SUPP REED SUPPLY CO., INC	132905		10/29/21	11/10/21	03 DPW:chains	3,210.00	0.00	0.00
	01-5-703403.00		PARTS & SUPPLIES					
SANEL SANEL AUTO PARTS INC	098355		08/23/21	11/10/21	03 NFD:battery	76.49	0.00	0.00
	01-5-555528.00		FIRE TRK R & M					
	104773		10/27/21	11/10/21	03 DPW: jumper hose JD	75.98	0.00	0.00
	01-5-703403.00		PARTS & SUPPLIES					
Total For SANEL AUTO PARTS INC						152.47	0.00	0.00
STANTEC STANTEC CONSULTING SERVIC	1846828		10/22/21	11/10/21	03 DPW;Bridge mngmnt prog	12,537.20	0.00	0.00
	01-5-703321.00		BRIDGES					
	1846829		10/22/21	11/10/21	03 DPW: More Ln creosote	1,908.91	0.00	0.00
	01-5-703321.00		BRIDGES					
Total For STANTEC CONSULTING SERVICES, INC.						14,446.11	0.00	0.00
BACHNER STEVEN BACHNER	7/22/2021		07/22/21	11/10/21	03 DPW: propdamage	360.00	0.00	0.00
	01-5-703209.00		CULVERTS & ROAD SUPPLIES					
STO-COTE STO-COTE PRODUCTS, INC.	124094		10/26/21	11/10/21	03 REC: rink liner	2,444.26	0.00	0.00
	01-5-425211.00		EQUIPMENT					
TENCO TENCO INDUSTRIES, INC	7742127		09/29/21	10/27/21	03 DPW:parts not recvd	-181.09	0.00	0.00
	01-5-703403.00		PARTS & SUPPLIES					
TAYLORT TERRY TAYLOR	2147		10/29/21	11/10/21	03 DPW:PRKING LOT STRIIPES	3,500.00	0.00	0.00
	01-5-703319.00		PAVEMENT MARKING					
TMDE TMDE CALIBRATION LABS, IN	43268		10/21/21	11/10/21	03 NPD: repair	90.00	0.00	0.00
	01-5-500306.00		CRUISER MAINT					
HANOVERTO TOWN OF HANOVER	00823		10/28/21	11/10/21	03 NPD:DISPTCH 7-12/2021	10,912.00	0.00	0.00
	01-5-555901.00		AMBULANCE CONTRACT					
TRAFFICSS TRAFFIC SAFETY STORE	835851		10/25/21	11/10/21	03 NFD: flares	161.10	0.00	0.00
	01-5-555422.00		FIRE TOOLS & EQUIPMENT					
TWORIVERS TWO RIVERS - OTTAUQUECHEE	22-59		10/13/21	11/10/21	03 SIDEWALK SCOPING 9/21	8,844.39	0.00	0.00
	01-5-703215.00		OTHER PROJECTS					
UNITED AG UNITED AG & TURF NE, LLC	9117872		09/23/21	11/10/21	03 DPW:tractor wipr swtch	106.47	0.00	0.00
	01-5-703403.00		PARTS & SUPPLIES					
	9164450		10/26/21	11/10/21	03 DPW: mower parts	126.78	0.00	0.00
	01-5-704403.00		PARTS & SUPPLIES					



11/04/21  
01:34 pm

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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
Total For UNITED AG & TURF NE, LLC						233.25	0.00	0.00
VMERS	VMERS DB	PR-10/06/21	PR01:049	10/06/21	11/10/21 03	Payroll Transfer		
		01-2-001111.00	VMERS GRP B PAYABLE			4,176.44	0.00	0.00
		01-2-001113.00	VMERS GRP C PAYABLE			1,492.78	0.00	0.00
Invoice PR-10/06/21 Total						5,669.22	0.00	0.00
		PR-10/20/21	PR01:050	10/20/21	11/10/21 03	Payroll Transfer		
		01-2-001111.00	VMERS GRP B PAYABLE			4,196.86	0.00	0.00
		01-2-001113.00	VMERS GRP C PAYABLE			1,949.85	0.00	0.00
Invoice PR-10/20/21 Total						6,146.71	0.00	0.00
Total For VMERS DB						11,815.93	0.00	0.00
VTGFOA	VT GOVERNMENT FINANCE OFF	2021FALLWKSP		10/25/21	11/10/21 03	TREAS: Membership		
		01-5-005615.00	DUES/MTS/EDUC			20.00	0.00	0.00
VMCTA	VT MUNICIPAL CLERKS & TRE	10/28/2021		10/28/21	11/10/21 03	TC: 2 Membrships		
		01-5-100610.00	OFFICE SUPPLIES			55.00	0.00	0.00
WBMASON	W.B. MASON CO., INC.	224312764		10/18/21	11/10/21 03	TH: tissue		
		01-5-706109.00	BUILDING SUPPLIES			82.44	0.00	0.00
		224436473		10/21/21	11/10/21 03	B+G: bleach		
		01-5-706109.00	BUILDING SUPPLIES			82.64	0.00	0.00
		224473765		10/22/21	11/10/21 03	TC: markers		
		01-5-100610.00	OFFICE SUPPLIES			17.76	0.00	0.00
Total For W.B. MASON CO., INC.						182.84	0.00	0.00
WEBSTER	WEBSTER & DONOVAN EXCAVAT	6253		10/27/21	11/10/21 03	DPW: KerwnH11, BMR		
		01-5-703315.00	OTHER PROJECTS			8,690.00	0.00	0.00
		01-5-703315.00	OTHER PROJECTS			2,004.00	0.00	0.00
		01-5-703709.00	TWO RIVERS-BETR BACK ROAD			8,016.00	0.00	0.00
Invoice 6253 Total						18,710.00	0.00	0.00
WITMER	WITMER PUBLIC SAFETY GROU	2168352		10/18/21	11/10/21 02	NFD:extrication tool		
		01-5-555422.00	FIRE TOOLS & EQUIPMENT			29.00	0.00	0.00
		2168352.1		10/19/21	11/10/21 02	NFD: Emergncy hammer		
		01-5-555422.00	FIRE TOOLS & EQUIPMENT			8.00	0.00	0.00
Total For WITMER PUBLIC SAFETY GROUP						37.00	0.00	0.00

11/04/21  
01:34 pm

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Vendor	Invoice Number	Purchase Order	Invoice Date	Due Date	Ck Acct	Invoice Amount	Discenc. Amount	Discount Amount
Report Grand Total						121,942.16	0.00	0.00

Fund Totals	Expenditures	Dis-Encumbrance
01	121,942.16	0.00
	121,942.16	0.00

Town of Norwich, Vermont



CHARTERED 1761

3

To: Selectboard  
From: Rod Francis, Interim Town Manager  
Subject: Bid Results for Winter Salt  
Date: November 5, 2021

Bids for winter salt were recently sought and responses received from five vendors. A chart showing their responses is attached here, along with their individual bids.

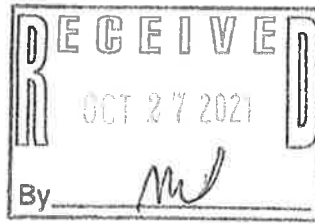
Based on the bids received and after consultation with DPW staff, I recommend awarding the bid to Cargill. Their charge per ton is \$69.21, with an estimate total quantity of 1,000 tons.

## 2021-2022 Winter Salt Quotes

Vender	Product	Delivery	Estimate Tons	Terminal
Cargill	Bulk Deicing Salt	\$69.21 Deliv.	1000	Shelburne
American Rock	Winter Salt	\$75.00 Deliv.		West Lebanon, NH
Eastern Saltt Company	Road Salt	\$70.00 P/U \$90.00 Delv		Portsmouth NH Portsmouth NH
Morton Salt	Bulk Safe-T-Salt	\$90.34 Deliv. \$90.34 P/U	2000 2000	Portsmouth NH Portsmouth NH
Compass Mineral Canada	N/A	Unable to deliver to this region. Working on to solve this problem but not within this year.		



Salt, Road Safety  
24950 Country Club Blvd, Suite 450  
North Olmsted, OH 44070



Monday, October 05, 2020

Billing Information		Shipping Information	*Contact Information	
Account Number	1500023203	2500020937	Attn:	VALUED CUSTOMER
Name	NORWICH TOWN OF	NORWICH TOWN OF	Title	
Address 1	300 MAIN ST	26 NEW BOSTON RD	Phone	
P O Box			Fax	
City State Zip	NORWICH, VT 05055-4418	NORWICH, VT 05055	Mobile	
County	WINDSOR		e-mail	
<b>*PLEASE VERIFY THAT ALL CONTACT INFORMATION IS CORRECT. IF CHANGES ARE REQUIRED PLEASE NOTE THEM ON THE NEXT PAGE.</b>				

Cargill, Incorporated Deicing Technology Business Unit ("Cargill") is pleased to submit the following quote for your DEICING SALT needs for the 2020/2021 season.

**Price Basis Per Ton**

Product	DELIVERY	Estimated Tons	Terminal
BULK DEICING SALT	\$69.21	1000	SHELBURNE
<b>THE PRODUCT QUOTED IN THIS AGREEMENT IS INTENDED FOR BULK DEICING USE ONLY.</b>			

PLEASE SIGN AND RETURN THIS QUOTE LETTER TO OUR ATTENTION WITHIN TEN (10) BUSINESS DAYS FROM DATE OF LETTER. WE CANNOT UPDATE YOUR ACCOUNT FOR THIS YEAR WITHOUT THE SIGNED QUOTE LETTER. THIS PRICE QUOTE LETTER DOES NOT CONSTITUTE AN ORDER. ORDERS MUST BE PLACED BY CALLING CUSTOMER SERVICE AT 800-600-SALT (7258). ORDERS BEING PLACED FOR PICKUP MAY NOT BE AVAILABLE FOR 24 HOURS FROM THE TIME THE ORDER IS PLACED.

**TERMS AND CONDITIONS -**

- Provided this Price Quote Letter is signed and returned within ten (10) business days from the Date, Cargill agrees to hold the quoted prices firm from October 5, 2020 through April 30, 2021. Notwithstanding the foregoing, the prices contained in this Price Quote Letter are contingent on Customer's adherence to these Terms and Conditions and the attached Terms and Conditions of Sale, including, but not limited to, Customer's compliance with the Customer account's payment and credit terms stated below.
- If purchase is not made by December 31, 2020, Cargill reserves the right to revoke the pricing provided in this Price Quote Letter.
- The Estimated Tons figure is an estimate of the total quantity of each Product(s) to be purchased by Customer under this Price Quote Letter. Customer is not obligated to purchase a minimum percentage of the Estimated Tons. Cargill is not obligated to sell Customer any quantity of the Estimated Tons.
- Cargill's obligation to sell Product(s) is SUBJECT TO PRODUCT AVAILABILITY. Cargill has the right to (i.) decline, or suspend shipments of, any Customer order placed under this Price Quote letter or (ii) terminate this Price Quote Letter if, at any time, Cargill encounters Product shortages due to commitments to other customers. In addition, Cargill reserves the right to decline, or suspend shipments of, any Customer order placed under this Price Quote Letter for any reason(s) relating to: Conditions at any Cargill terminal/production facility, weather conditions, or any other reason that may affect Cargill's ability to accept orders.
- Estimated delivery time three to seven business days after release of an order. This quote assumes that Product will be delivered from or picked up at the terminal set forth above. Sourcing of products from another Cargill facility is subject to availability and additional fees that may be applied to your account. Cargill's sale of Product is expressly conditional upon these Terms and Conditions and Customer's acceptance of the attached Terms and Conditions of Sale. Any terms which may exist on the Customer's standard purchase order (or similar forms) and which alter or are inconsistent with the terms and conditions will be of no legal force or effect and will not govern the transaction contemplated by this Price Quote Letter.
- By accepting, Customer agrees that this Price Quote Letter (including the Terms and Conditions and the attached Terms and Conditions of Sale) constitutes the entire understanding between Cargill and Customer and supersedes all other prior agreements or quotations, whether written or oral, between Cargill and Customer with respect to the Product(s). Any individual signing this Price Quote on behalf of Customer represents and warrants that they have full authority to do so, and that the transaction described herein is consistent with any applicable procurement regulations.

<b>Payment Terms</b>	NET 30	<b>Credit Limit</b>	N/A
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*Payment terms & credit limits are subject to change.*

**Thank you for the opportunity to be of service. We are looking forward to supplying your salt needs.**

<b>Cargill, Incorporated Salt, Road Safety</b>  Sara Cope Senior Sales Analyst Sara_Cope@cargill.com 800-600-7258 - p 952-404-8491 - f	<b>Accepted</b>
	Signature:
	Name:
	Title:
	e-mail:

**Confidential** - This document is intended only for the named recipient (i.e., Seller) and contains confidential information. Anyone other than the Seller is not permitted access to this information. Any dissemination or distribution of this information is a breach of the terms and conditions of this document. If you have received this document in error, please advise CDT by reply e-mail / mail at the address above, and delete this document and any email related thereto



Deicing Technology Business  
 24950 Country Club Blvd, Suite 450  
 North Olmsted, OH 44070

<b>Please notify us of any required changes to your account information. Any incorrect information will delay your account setup.</b>			
<b>Billing Information</b>		<b>Shipping Information</b>	
<b>Name:</b>			
<b>DBA (if applicable)</b>			
<b>Address 1</b>			
<b>Address 2</b>			
<b>City State Zip</b>			
<b>County</b>			
<b>Attn:</b>			
<b>Phone</b>		<b>Fax</b>	
		<b>e-mail:</b>	

**TERMS AND CONDITIONS OF GOVERNMENT ROAD SALT SALES**

1. **TERMS TO GOVERN.** The terms and conditions set forth herein shall constitute the sole terms and conditions of sale for this quotation (the "Quote") and any orders placed thereunder. No other terms or conditions, whether contained in Buyer's purchase order or elsewhere, shall be binding on Seller unless agreed to in writing by Seller.
2. **TITLE/RISK OF LOSS.** Title and risk of loss shall pass to Buyer at the time the goods are delivered to or picked up by Buyer.
3. **PAYMENT AND CREDIT TERMS.** Failure of the Buyer to pay on the due date for products shipped shall give Seller the right, but not the obligation, to suspend further shipment, without notice to the Buyer, until all previous shipments are paid, or to terminate this agreement and seek all available remedies from Buyer. Interest at the maximum rate permitted by law will accrue on all invoices unpaid as of the net due date. All payments by Buyer shall be final 180 days after shipment of the goods and Buyer shall have no right to audit payments or deduct future payments after such date. Notwithstanding anything else herein contained, Seller reserves the right to modify payment terms or to allow no credit whatsoever to Buyer if Seller determines that it cannot grant Buyer the credit terms which are specified herein or Buyer's credit changes. Buyer understands that this reservation is necessary to allow Seller's credit department to have adequate time to review Buyer's credit status.
4. **WARRANTY AND LIMITATION OF LIABILITY.** Seller warrants that it has the right to convey good title to the goods and that the goods will be delivered free of all liens and encumbrances. EXCEPT FOR THE WARRANTIES SPECIFICALLY SET FORTH ABOVE, SELLER DISCLAIMS ALL OTHER EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCTS, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL SELLER BE LIABLE FOR TO BUYER, OR TO ANY THIRD PARTY, FOR ANY INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES OF WHATSOEVER NATURE (INCLUDING, BUT NOT LIMITED TO, LOST BUSINESS, LOST PROFITS, DAMAGE TO GOODWILL OR REPUTATION AND/OR DEGRADATION IN VALUE OF BRANDS, TRADEMARKS, TRADENAMES, SERVICE NAMES OR SERVICE MARKS) WHETHER ARISING OUT OF BREACH OF CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE, FAILURE TO WARN, OR STRICT LIABILITY) OR OTHERWISE.
5. **EXCLUSIVE REMEDY.** If upon delivery to Buyer the goods appear not to meet the above warranty, Buyer shall immediately notify Seller who shall have a right to inspect them. Buyer shall not return, repair or dispose of any goods that fail to meet the above warranty without Seller's written consent. In the event Seller breaches the above warranty, Buyer's sole and exclusive remedy and Seller's sole and exclusive liability shall be limited to, at Seller's option, replacement of non-conforming goods with conforming goods or return of the purchase price.
6. **FORCE MAJEURE.** Seller shall be excused for failure to deliver or delay occasioned by conditions beyond Seller's reasonable control, including, but not limited to, Acts of God, fire, flood, windstorm, acts of governmental authorities, strikes, shortage of raw materials, breakdown, shortage or non-availability of transportation facilities or equipment or any similar event not within Seller's control. In the event Seller is unable to supply the total requirements of its customers, Seller may allocate its available supply among its customers in a manner deemed by Seller to be fair and equitable. If Seller declares force majeure hereunder, Seller may cancel any unperformed portion hereof upon ten (10) days written notice to Buyer.
7. **INCREASES.** Any advance in applicable freight rates or taxes taking effect before the fulfillment of orders placed under this Quote shall be for Buyer's account. All demurrage or detention charges shall be for Buyer's account. Seller reserves the right to add energy and/or transportation related surcharges for Buyer's account. In addition, if Seller is unable, for any reason, to supply the goods from its plant closest to Buyer's facility, then Seller may, but is not required to, supply the goods from another plant, to the extent it is available, subject to Buyer's payment of all increased freight costs.
8. **DELIVERY.** Buyer shall furnish complete shipping instructions in sufficient time to enable Seller to perform its obligations hereunder. Seller shall not be obligated to make shipment in absence thereof. If more than one delivery is called for, each delivery is to be considered a separate contract for purposes of furnishing complete shipping instructions by Buyer. Unless otherwise provided for herein, if the Quote provides for deliveries over a period exceeding one month, Seller shall not be obligated to deliver in any thirty day period more than approximately equal monthly quantities, in relation to the total amount. The destination routing of shipments will be at Seller's option.
9. **TERMINATION.** If either party breaches any of its obligations under this Quote or any order thereunder, the non-breaching party may give ten (10) day notice of termination, and if the breach has not been cured during the said 30-day period, this Quote shall terminate. In the event Buyer files a voluntary petition in bankruptcy, makes an assignment for the benefit of creditors; is adjudicated as bankrupt; and/or becomes insolvent, Seller may terminate this Agreement effective immediately. Termination, pursuant to this Section, while being in itself a remedy for breach, shall not preclude any other legal or equitable remedy which is available to the terminating party.
10. **TAXES.** Buyer shall be liable for any taxes or other exactions levied by Federal, State or local authorities upon the sale, delivery, storage, consumption or transportation of the goods or services, and if any such items are paid or required to be paid by Seller, the amount shall be added to and become part of the price payable to Seller for such goods or services.
11. **ASSIGNMENT.** The rights and obligations under this Quote are not assignable by Buyer unless in writing and signed by Seller.
12. **FORWARD CONTRACT.** The Parties agree that the transactions hereunder constitute a "forward contract" within the meaning of the United States Bankruptcy Code and that each Party is a "forward contract merchant" within the meaning of the United States Bankruptcy Code.
13. **CONTRACT AMBIGUITIES.** The Parties acknowledge that they have had the opportunity to consult with legal counsel of their own choosing. As a result, the rule of construction that provides that ambiguities in a contract shall be construed against the drafter shall not apply to these terms and conditions and the Parties waive any such defense to the terms of these terms and conditions.

**Confidential** - This document is intended only for the named recipient (i.e., Seller) and contains confidential information. Anyone other than the Seller is not permitted access to this information. Any dissemination or distribution of this information is a breach of the terms and conditions of this document. If you have received this document in error, please advise CDT by reply e-mail / mail at the address above, and delete this document and any email related thereto



Town of Norwich  
 PO Box 376  
 Norwich, VT 05055

*Rec'd  
 10/26/2021*

October 20, 2021  
 Customer#: 008211-000  
 County: Windsor  
 MSchuette@norwich.vt.us

**2021-2022 Quotation for BULK ICE CONTROL ROCK SALT**

<u>Source of Supply</u> West Lebanon, NH	<u>Price/Ton (USD)</u> \$75.00/ton delivered
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- Please note the rock salt we furnish is produced in the United States with American labor and is treated with anti-caking agent.
- Delivered Pricing is based on full truckload quantity for delivery, normally 22-25 tons (22 ton minimum) and/or weight dependent on local regulations.
- Normal delivery is 3 to 5 working days after receipt of order and is subject to availability.
- Payment Terms are NET 30 days from shipment date after which interest will accrue at 2% per month. No orders will be accepted until account is brought up to date.
- This Quotation is limited to your 2021-2022 Estimated Tonnage as listed below through 5/31/22 and is subject to availability.
- This quote must be accepted and acknowledged within 15 days from the date of this proposal. Quote will not be accepted and will be considered invalid after that date.
- Orders may be placed by calling our toll-free number (888) 762-7258. Normal hours of operation are from 8:00am to 4:00pm. American Rock Salt has made available a website for placing orders on-line, call for details!

Thank you for the opportunity to submit our quotation. We look forward to doing business with you during the 2021-2022 season.

Sincerely,

*Jamie A. McClain*

Jamie A. McClain  
 Marketing Manager  
 Phone: (888) 762-7258  
 Jamie.mcclain@americanrocksalt.com

**ACKNOWLEDGEMENT: PLEASE COMPLETE THE INFORMATION BELOW AND FAX TO (585) 243-7676. YOU MAY ALSO E-MAIL YOUR RESPONSE TO CUSTOMERSERVICE@AMERICANROCKSALT.COM. THIS INFORMATION MUST BE FILLED OUT AND RETURNED BACK BEFORE WE CAN PLACE AN ORDER FOR YOU.**

2021-2022 Estimated Tonnage: _____ TONS	Name:
Signature:	Title:
Phone:	Date:
Fax:	Mobile #:
Email Address:	

## Masaki Schuette

---

**From:** Jamie McClain <Jamie.McClain@americanrocksalt.com>  
**Sent:** Wednesday, October 27, 2021 11:58 AM  
**To:** Masaki Schuette  
**Subject:** RE: Town of Norwich, VT Winter salt

I'll extend to 30 days.

*Ms. Jamie A. McClain*

Marketing Manager

**AMERICAN  
ROCK SALT**

Direct: (585) 991-6817

Toll Free: (888) 762-7258

Fax: (585) 991-6917

**From:** Masaki Schuette <MSchuette@norwich.vt.us>  
**Sent:** Wednesday, October 27, 2021 11:53 AM  
**To:** Jamie McClain <Jamie.McClain@americanrocksalt.com>  
**Subject:** RE: Town of Norwich, VT Winter salt

Hi Jamie,

Quick question, because we don't have a new director yet, and I am not familiar with this process...

Is this quote only guaranteed within 15 days of acceptance? We are still waiting for other quotes and everything needs to go through the Select board meeting, which will take time...

Thanks,

Masaki Schuette

Administrative Clerk  
Department of Public Work  
Town of Norwich, VT  
Tel: (802)649-2209

**From:** Jamie McClain <[Jamie.McClain@americanrocksalt.com](mailto:Jamie.McClain@americanrocksalt.com)>  
**Sent:** Thursday, October 14, 2021 9:24 AM  
**To:** Masaki Schuette <[MSchuette@norwich.vt.us](mailto:MSchuette@norwich.vt.us)>  
**Subject:** RE: Town of Norwich, VT Winter salt



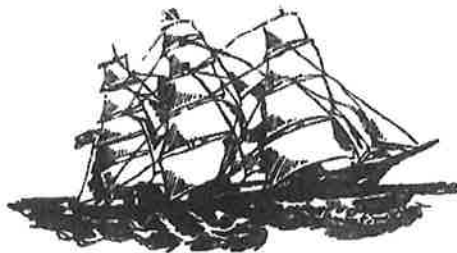
OFFICE

134 Middle Street • Suite 210

Lowell, MA 01852

Phone: 978 • 458 • 6420

Fax: 978 • 251 • 8244



# Eastern Salt Company

PLANT

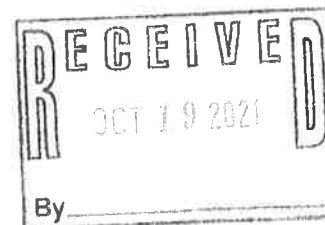
555 Market Street

Portsmouth, NH 03801

Phone: 603 • 373 • 8539

October 18, 2021

Masaki Schuette  
Town of Norwich, VT - DPW  
26 New Boston Rd  
Norwich, VT 05055  
[MSchuette@norwich.vt.us](mailto:MSchuette@norwich.vt.us)



The following quote is offered for your consideration on a minimum of **22 tons of Bulk De-Icing Road Salt** from our facility located in Portsmouth, NH.

	<u>Picked Up</u>	<u>Delivered</u>
<b>Road Salt</b>	<b>\$70.00/ton</b>	<b>\$90.00/ton</b>

Prices do not reflect any applicable Sales Tax.  
For your convenience we accept Visa, MasterCard and American Express.

Prices quoted will remain firm until April 30, 2022 if accepted and returned By October 30, 2021. Please provide us with an estimate of the tonnage you may need to help us plan our inventory accordingly. Please sign and return by Fax: 978-251-8244 or [info@gsmsalt.com](mailto:info@gsmsalt.com).

To place an order or questions regarding pick up, please call the dispatch office at 603-436-8505.

Sincerely,

Jason P. Archambault  
Sales Representative

Estimated Tonnage: \_\_\_\_\_ Date: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

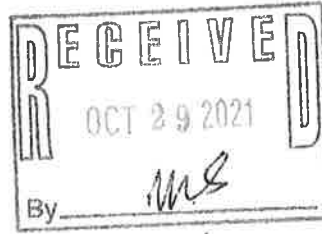
Print: \_\_\_\_\_

**Email:** \_\_\_\_\_



**MORTON SALT**

Town of Norwich  
PO Box 376  
Norwich VT 05055



OCT 28, 2021

Dear Sir/Madam

MORTON SALT, INC. / CENTRAL SALT LLC is pleased to offer you the following bulk deicing salt pricing for the season 2021/2022.

Description	Valid From	Valid To	Transport Mode	Min Order
Bulk Safe-T-Salt 2000 TON 5940050102/10	SEP 01, 2021	JUN 30, 2022	Delivered MS Dump Truck Standard PORTSMOUTH NH	UNLIMI 20 TON 90.34 USD per TON
Description	Valid From	Valid To	Transport Mode	Min Order
Bulk Safe-T-Salt 5940050103/10	SEP 01, 2021	JUN 30, 2022	Pick-Up PORTSMOUTH NH	10 TON 90.34 USD per TON
<b>Total Tons:</b>	<b>2000 TON</b>			

Do you wish to change the tonnage? Yes \_\_\_ No \_\_\_ Upon approval, new requested tonnage is: \_\_\_\_\_ Tons

Reason for tonnage change: \_\_\_\_\_

Delivered prices are based upon full truckload quantities from SELLER's location listed above to specific to the delivery address shown below.

Any applicable taxes are extra. Terms are net 30 days. Initial order must be placed by December 31, 2021.

Tonnage Commitment: SELLER agrees to supply up to 100% of the Quoted Tonnage, and CUSTOMER guarantees to purchase a minimum of 40% of the total Quoted Tonnage by December 31, 2021 and a minimum of 50% of the total Quoted Tonnage by March 31, 2022. If CUSTOMER fails to purchase the minimum 40% December 31, 2021, SELLER reserves the right to terminate this quote. SELLER will invoice CUSTOMER for any shortfall below the minimum committed tonnage at the quoted price within thirty (30) days of the purchase deadline.

Please review your account information and advise if any changes are required:

Delivery Address:  
TOWN NORWICH-VT  
26 New Boston Rd  
Norwich VT 05055

Name and Title of Customer's authorized representative: \_\_\_\_\_

Customer #3664522

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

444 West Lake Street  
Suite 3000  
Chicago, IL 60606-0090

TEL 855.665.4540  
WEB [mymortonsalt.com/login](http://mymortonsalt.com/login)

**MORTON SALT, INC.**

5930002757



# MORTON SALT

To confirm and accept this quote, please sign this form and return via e-mail, mail, or fax to seller within seven (7) days of the date of this quote.

Return to:  
Customer Service  
Email: [buyroadsalt@mortonsalt.com](mailto:buyroadsalt@mortonsalt.com)  
Fax : 630-214-0725  
444 W Lake St  
Chicago IL 60606

**CUSTOMER ACCEPTANCE:** I accept this price quote for CUSTOMER for season 2021/2022 .

CUSTOMER's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*This quote is valid for acceptance by CUSTOMER within seven (7) days after the date of issuance. If this form is not signed and returned by CUSTOMER to SELLER within seven (7) days, then the quote is null and void. This quote is not binding on Seller until CUSTOMER's signed acceptance form is accepted and confirmed in writing by Seller.\*

Customer # 3664522

All orders must be placed through myMorton at [mymortonsalt.com/login](http://mymortonsalt.com/login)  
To place orders and view invoices 24/7, logon or register at [mymortonsalt.com/login](http://mymortonsalt.com/login)

For future correspondence, if your email address will be changing, please provide it below.

Email address for quote communication: \_\_\_\_\_



# MORTON SALT

## STANDARD TERMS FOR COMMERCIAL BULK DEICING SALT CUSTOMERS (2021-2022 WINTER SEASON)

"SELLER" means Morton Salt, Inc. unless otherwise stated on the quote form.

"CUSTOMER" means the customer signing the price quote; and "TONS" means short tons

1. Orders based on the price quote are subject to the terms and conditions set forth herein, and no agreement or other understanding in any way modifying or supplementing these conditions shall be binding upon SELLER unless made in writing and signed by an authorized executive of SELLER.
2. All orders are subject to product availability, SELLER reserves the right to decline any order, suspend a shipment, or terminate an existing order for any reason that affects SELLER's ability to deliver product, including, without limitation, conditions at production facilities or terminals of SELLER or SELLER's affiliates.
3. Effort will be made to ship Product as soon as possible after an order is accepted by SELLER, however SELLER shall not be responsible for any delay or failure to deliver caused wholly or in part by any cause not resulting from SELLER'S negligence, including without limitation, fire, flood, accident, strike, labor trouble, civil commotion, acts of terrorism, war, demands, requests or requirements of governmental authority, failure in production equipment, product availability, inability to obtain fuel, power, raw materials or shipping capacity or acts of God, including snow, ice or other weather-related problems. Transportation surcharges may be applied in the event of significant cost increases in transportation beyond the reasonable control of SELLER.
4. Please order at least 24 hours prior to the expected delivery date. Delivered pricing quotes are based on shipments made in dump trucks carrying a minimum quantity of 22-25 tons per shipment, except for the following: In Michigan, there is 50-ton minimum quantity (or single trailer 25-ton minimum); in Utah: a 40-ton minimum (or single trailer, 25 ton minimum or in-axle truck 18-ton minimum); In Ohio: pile delivery-200 ton minimum; a 10-ton minimum per truck pickup where offered and available, Normal delivery is 1 to 5 business days.
5. Prices quoted are good for the product sourced from the stated shipping location. Any orders for product quantities exceeding Quoted Tonnage is subject to product availability and may be declined by SELLER with no liability to Customer, or may be sourced from an alternate shipping location within SELLER's network of affiliates, and are subject to price adjustment for incremental transportation costs incurred by SELLER to fulfill such orders. SELLER reserves the right: (i) to direct Customer pickups to an alternate shipping locations within a specific market (within fifty(50) miles of the original shipping location), depending on SELLER's inventory availability, and (ii) charge a fee for any in-transit load that is diverted from its original destination in order to fulfill CUSTOMER's order. For delivered pricing quotes, if fuel costs rise to a level requiring carriers to implement a fuel surcharge, SELLER reserves the right to invoice Customer for the fuel surcharge amount as an additional charge that will be shown as a separate line item on the invoice. If implemented, the fuel surcharge amount may vary weekly, and are based on the fuel cost averages published at [www.eia.doe.gov](http://www.eia.doe.gov).
6. Orders must be placed via myMorton online portal whenever possible. Orders placed for pickup may not be available for 24 hours from the time the order is placed.
7. SELLER warrants the product sold hereunder is suitable for ice control only. SELLER's liability is limited to providing additional material, to the extent any material is shown to be otherwise than warranted, and SELLER shall be in no event liable otherwise or for indirect or consequential damages. THIS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, INCLUDING BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
8. Any claims of quantity errors, quality issues, or damages must be made in writing to SELLER within five (5) days of delivery and must include satisfactory evidence. Customer, by acceptance of the Product, assumes all risk and responsibility incident to the handling and use of said product and for the results obtained through the use of said material, and shall indemnify and hold SELLER harmless of and from any and all claims with respect thereto.
9. The price quote does not include any sales, use or other taxes, which will be added to the price, if applicable, as a separate line item at time of invoicing. All purchases are subject to the appropriate sales tax rate, and the Customer will be charged such tax unless Customer is exempt and has provided SELLER with the appropriate sales tax exemption certificate for Customer.
10. Payment is due net thirty (30) days, subject to SELLER's Credit Department approval. SELLER reserves the right to charge a one and a half percent (1 ½%) per month service charge on amounts outstanding more than thirty (30) days from the date of the invoice, effective as of the thirty-first day from the date of invoice. SELLER also reserves the right upon notice to CUSTOMER to condition any future shipments (including those previously ordered or in transit) upon SELLER'S receipt of cash, certified or cashier's check in the amount of the invoiced price for such shipments and inclusive of all freight.
11. In the event of a product shortage, SELLER has the right to allocate available product among its customers, including itself.
12. This price quote and terms herein are construed and governed by the laws of the State of Illinois.

444 West Lake Street  
Suite 3000  
Chicago, IL 60606-0090

TEL 855.665.4540  
WEB [mymortonsalt.com/login](http://mymortonsalt.com/login)

MORTON SALT, INC.

5930002757

③

DRAFT Minutes of the Special Selectboard Meeting of  
Wednesday, October 20, 2021 at 5:30 pm

This meeting was conducted via teleconference using ZOOM and in person in Tracy Hall, in order to comply with Open Meeting Law requirements while providing remote access for attendees. Members present: Roger Arnold, Chair; Mary Layton, Vice Chair; Claudette Brochu; Marcia Calloway; Robert Gere; Rod Francis, Interim Town Manager; Miranda Harris Bergmeier, Assistant to the Town Manager.

Also participating: Cheryl Lindberg.

1. Approval of Agenda. Layton **moved** (2<sup>nd</sup> Calloway) to approve the agenda. **Motion approved unanimously.**

2. Public Comment. No public comment was offered.

3. Discussion of Additional Support in Town Manager's Office. Arnold introduced the topic and reminded the SB members that Arnold raised the topic of additional help for the TM office. Francis said that he and Miranda Bergmeier had discussed the TM office's activities and projects and where the office could benefit from help. Francis said that the Town Report would be an excellent project to hire out to someone. Also, the website posting/updating duties would be appropriate for a part-time consultant of some sort. Layton said she thought these are reasonable requests and these are good duties to have an outside person do. Layton said she thought this sounded like a good idea, and asked about the total likely hours of this employment. Calloway asked what's different in the TM office now to justify the outside help. Gere said he thinks this request is justified. Brochu asked where the wage money will come from. She said she thought this request is justified. Francis said that Bergmeier's role in the TM office is now larger than it has been in the past, largely because she is serving as the institutional knowledge in the office. Also, Francis is continuing to do his Planning & Zoning work on top of the full-time interim TM work, which puts additional strain on the TM office. SB members asked about where in the budget funding for this outside help would come from. Francis said the money would come from the TM salary line. Cheryl Lindberg asked how Francis's salary right now is being allocated. Francis said he is being paid his customary Planning salary from the Planning budget and his additional Interim TM pay comes from the TM budget line. Gere expressed concern about the likelihood of the person hired to do the Town Report being interested in also posting things on the town's website. Layton **moved** (2<sup>nd</sup> Gere) to authorize the Interim Town Manager to write the job description for a Project Coordinator and to solicit applications for the position, the term of which shall end March 1, 2022 with the possibility of extension, as needed. **Motion approved unanimously.**

4. Adjourn. Layton **moved** (2<sup>nd</sup> Gere) to adjourn. **Motion approved unanimously.**

Meeting adjourned at 6:17 pm.

By Miranda Bergmeier

Approved by the Selectboard on \_\_\_\_\_, 2021

\_\_\_\_\_  
Roger Arnold, Selectboard Chair

Next Meeting – October 27, 2021 – Meeting at 6:30

PLEASE NOTE THAT CATV POSTS RECORDINGS OF ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

③

DRAFT Minutes of the Selectboard Meeting of  
Wednesday, October 27, 2021 at 6:30 pm

This meeting was conducted via teleconference using ZOOM and in person in Tracy Hall, in order to comply with Open Meeting Law requirements while providing remote access for attendees. Members present: Roger Arnold, Chair; Mary Layton, Vice Chair; Claudette Brochu; Marcia Calloway; Robert Gere; Rod Francis, Interim Town Manager; Miranda Harris Bergmeier, Assistant to the Town Manager.

Also participating: Cheryl Lindberg, Fielding Essensa, Andy Scherer, Linda Cook,.

1. Approval of Agenda. Arnold suggested the SB defer agenda item #12 (Fund Balance Reserve Policy) to a future meeting. SB members agreed. Brochu **moved** (2<sup>nd</sup> Layton) to approve the agenda with the proposed amendment [deletion of item #12]. **Motion approved unanimously.**
2. Public Comment. No public comment was offered.
3. Consent Agenda. Calloway asked to pull the Jenny Barba letter for discussion as a possible future agenda item. Layton **moved** (2<sup>nd</sup> Calloway) to approve the consent agenda minus correspondence from Jenny Barba. **Motion approved unanimously.** Calloway said she'd like to have a SB discussion at a future meeting about the issues presented by Barba in her letter. Calloway **moved** (2<sup>nd</sup> Layton) to receive correspondence from Jenny Barba. **Motion approved unanimously.**
4. Appointments to Town Manager Screening Committee. Arnold discussed the process for selecting people for screening and interview committees. SB members discussed possible appointees for the screening committee by tallying SB members' top three choices. Brochu **moved** (2<sup>nd</sup> Gere) to appoint Richard Stucker and Marisa Lorenzo to the Town Manager Screening Committee. **Motion approved unanimously.**
5. Interim Town Manager Report. Francis said we are sorry to announce that Masaki Schuette has tendered her resignation from DPW; she will be greatly missed. Francis has made a job offer to a candidate for DPW Equipment Operator. We continue to work on various computer issues with CCI, our new vendor. Arnold asked what is the interim plan for filling the admin position at DPW. Francis said we plan to look for a part-time person to fill the position. Brochu asked if we should advertise as a full-time position. Francis said he'd like to start as part-time, with the possibility of expanding to full-time. Brochu asked if the DPW administrator could be a remote position. Francis said it's possible, but unlikely that it would be as effective.
6. ChargePoint EV Charging Station at Dan & Whit's. Arnold introduced the topic and Francis explained the recommendation for the town to arrange with Dan & Whit's to maintain the charging station and the town will keep ownership. SB members discussed possible options for the charging station. Layton **moved** (2<sup>nd</sup> Gere) to affirm the Town Manager's decision to enter into an agreement with Dan & Whit's concerning the ownership and operation of the electric vehicle charging station and solar awning on Dan & Whit's property per a memorandum from Geoff Martin, as included in the Selectboard meeting packet. **Motion approved (4 yes; Calloway abstain).**
7. Town Manager Profile from VLCT Consultant. Calloway and Cheryl Lindberg pointed out some errors in the document. Arnold said he will alert Rick McGuire (the consultant) to those so they can be corrected. SB members discussed the draft position profile. Layton **moved** (2<sup>nd</sup> Brochu) to approve the Town Manager position profile prepared by VLCT and included in the Selectboard meeting packet. **Motion approved unanimously.**

8. Density Study. Francis gave some background information about the density study project and proposed contract. SB members discussed the project and its use. Brochu **moved** (2<sup>nd</sup> Gere) to approve the Town of Norwich award a contract to AES Northeast not to exceed \$15,000 for the completion of the Density Factor Review, a project supported by the Municipal Planning Grant Program of the Vermont Department of Housing and Community Development. **Motion approved unanimously.**

9. Operating Budget FY23: Executive Summaries. Francis said he and Fielding Essensa, Finance Director, have been working with the town's department heads on budget planning and the September and year-to-date budget numbers. Essensa spoke about operations expenditures for the first quarter of the current fiscal year, plus October. We are trending slightly under budget. Essensa said that the current projection for next fiscal year's proposed budget is fairly flat relative to this fiscal year, at just over a 2% increase. FY2023 budget is still being developed, so this is not finalized. Essensa spoke about the FY2023 budget expenditure summary. Essensa said the current estimated budget increase is preliminary, and will further develop as SB discussions and the budgeting process continues.

10. Status of Designated Funds and Review of Their Financing Functions. Francis said he and Essensa have been focusing on how designated fund allocations relate to the operating budget, and also how designated fund interest is allocated. Essensa said the designated fund chart in the SB packet is a very high-level summary and will be further refined. Andy Scherer asked how broadly can we interpret the purpose of a fund, in terms of how the money is spent. Francis said you have to refer to the original language about establishing the fund.

11. Capital Budgeting: Summary of Prioritized Capital Budget Items. Essensa said the spreadsheet in the packet is the start of a capital improvement plan. Essensa discussed some particulars of the spreadsheet on pages 59-60 of the SB packet.

12. \*Deferred to a future meeting, per SB action earlier in the meeting.

13. Board Review Interim Town Manager Staffing Proposals in Support of Key Town Functions. Francis introduced his memo in the SB packet regarding support for town functions. Francis said his recommendations regarding full-time DPW Assistant has changed, in light of Schuette's resignation; Francis now recommends keeping the assistant role at part-time. Francis would like to hire a part-time consultant to assist with DPW operations and management. Francis also would like to hire a part-time Zoning Administrator to handle zoning functions while Francis is serving as Interim Town Manager. Layton said she thinks it's sensible to seek a part-time DPW consultant. Gere said he agreed. Gere **moved** (2<sup>nd</sup> Layton) to affirm the recommendation to seek a part-time consultant for DPW at 8 to 10 hours per week. **Motion approved unanimously.** SB members agreed they support Francis's proposal to hire the DPW Assistant as a part-time position. Brochu **moved** (2<sup>nd</sup> Calloway) to affirm the recommendation to seek a part-time Zoning Administrator to support the work of the Planning Director until the position of Town Manager is permanently filled. **Motion approved unanimously.**

14. Adjourn. Linda Cook thanked Rod Francis on behalf of the town for all of his work in multiple roles and said he is doing excellent work. Brochu **moved** (2<sup>nd</sup> Layton) to adjourn. **Motion approved unanimously.**

Meeting adjourned at 9:50 pm.

By Miranda Bergmeier



Approved by the Selectboard on \_\_\_\_\_, 2021

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Roger Arnold, Selectboard Chair

Next Meeting – November 3, 2021 – Meeting at 6:30

PLEASE NOTE THAT CATV POSTS RECORDINGS OF ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

Town of Norwich  
P.O. Box 376  
Norwich VT 05055-0376  
(802) 649-1419 Ext. 101 or 102

APPLICATION FOR BOARDS/COMMISSIONS  
(and for those reapplying for continuing appointments)

Name: Bonnie Blake

Address: 96 Old Bow Rd Weathersfield VT 05156

Day phone: 802-376-9564 Evening phone: 802-376-9564

E-mail: bonnieblake04@gmail.com

Position Applied For: Solid Waste Committee

1. If you are re-applying for the same board/commission, how many terms/years have you already served?  
Terms: \_\_\_\_\_ Years: \_\_\_\_\_

2. Would you be available for evening and/or morning meetings?  
Evening: (Yes  No  Morning: (Yes  No

Are there other restrictions on your availability? If so, please describe:  
I HAVE School From 8AM-3PM Monday-Friday.  
I HAVE ballet Monday and Friday nights and Saturday Mornings.

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

I AM a MEMBER of Hanover High School's Environmental Club. I also attend virtual MEETINGS for the SUNRISE MOVEMENT (climate change activist group).

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

5. Education and Current Employment

Name of Company: THE DANCE FACTORY Location: Springfield VT

Title: Choreographer / substitute teacher

Describe your work:

I choreograph ballet classes for and occasionally teach in place of official teachers

6. Pertinent Education and/or Experience:

HANOVER High School (2023)

7. Do you feel there could be any conflict of interest with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes  No)  No). If yes, please explain:

Comments:

I live outside of the town of Norwich, but I have been part of the community since I was younger as I've been going to extracurriculars there. I hope to go to college to become a civil rights lawyer, so the kind of local change in this committee is something I want to be a part of and see happen!

Signature *SBH*

Date 10/20/21

happen!

5

**Town of Norwich**  
P.O. Box 376  
Norwich VT 05055-0376  
(802) 649-1419 Ext. 101 or 102

**APPLICATION FOR BOARDS/COMMISSIONS**  
*(and for those reapplying for continuing appointments)*

Name: Lily Terry

Address: 649 rt 132 , Norwich

Day phone: 802-281-9625

Evening phone: 802-281-9625

E-mail: lilyterry21@gmail.com

Position Applied For: Solid Waste Committee

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms:

Years:

2. Would you be available for evening and/or morning meetings?

Evening: (Yes  No ) Morning: (Yes  No )

Are there other restrictions on your availability? If so, please describe:

I am a student, so I am only available during select times during week days, I also play sports that have daily practices

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

I am in the HHS enviro club and have a strong interest in environmental/waste management issues

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

5. Education and Current Employment

Name of Company:

Location: Norwich

Title: Farmstand Employee

Describe your work:

I work the register, process produce, help customers, and restock

6. Pertinent Education and/or Experience:

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes  No) . If yes, please explain:

Comments:

Signature

Date

Town of Norwich  
FY23 Proposed Expenditure Budget

CODE	DESCRIPTION	FY 19 BUDGET	FY 19 ACTUAL	FY 20 BUDGET	FY 20 ACTUAL	FY 21 BUDGET	FY 21 ACTUAL	FY 22 BUDGET	FY 23 REQUEST	FY 21 PERFORMANCE TO BUDGET	FY 22/FY 23 BUDGET CHANGE
<b>PUBLIC SAFETY FACILITY</b>											
01-5-485232.00	WATER USAGE	\$ 1,150	\$ 1,081	\$ 1,000	\$ 1,095	\$ 1,000	\$ 864	\$ 1,100	\$ 1,100	86.44%	0.00%
01-5-485233.00	ELECTRICITY	\$ 4,850	\$ 6,253	\$ 6,250	\$ 11,431	\$ 6,250	\$ 6,870	\$ 7,100	\$ 7,700	109.92%	8.45%
01-5-485238.00	ADMIN TELEPHONE & INTERNET	\$ 5,800	\$ -	\$ 5,800	\$ 3,921	\$ 4,500	\$ 5,797	\$ 4,830	\$ 4,830	128.82%	0.00%
01-5-485301.00	SUPPLIES	\$ 550	\$ 737	\$ 1,000	\$ 337	\$ 1,000	\$ 544	\$ 750	\$ 650	54.39%	-13.33%
01-5-485302.00	REPAIRS & MAINTENANCE (Inc. Apparatus Bay)	\$ 1,750	\$ 14,948	\$ 1,500	\$ 5,715	\$ 1,750	\$ 4,348	\$ 2,000	\$ 5,000	248.47%	150.00%
01-5-485303.00	ALARM MONITORING	\$ 270	\$ 930	\$ 210	\$ 226	\$ 210	\$ 1,400	\$ 325	\$ 1,400	666.69%	330.77%
01-5-485304.00	CLEANING	\$ -	\$ -	\$ 9,360	\$ 10,911	\$ 11,000	\$ 9,369	\$ 11,000	\$ 10,000	85.18%	-9.09%
01-5-485760.00	DESIGNATED FUND - POLICE/FIRE STATION	\$ 3,500	\$ 3,500	\$ -	\$ -	\$ 3,500	\$ -	\$ -	\$ -	0.00%	0.00%
	<b>TOTAL PUBLIC SAFETY FACILITY</b>	\$ 21,820	\$ 31,479	\$ 27,620	\$ 34,748	\$ 32,210	\$ 29,193	\$ 29,980	\$ 30,680	90.63%	2.33%
<b>POLICE DEPARTMENT</b>											
<b>WAGES &amp; BENEFITS</b>											
01-5-500110.00	POLICE CHIEF WAGE	\$ 89,159	\$ 105,389	\$ 81,000	\$ 81,294	\$ 84,093	\$ 57,281	\$ 87,257	\$ 85,704	68.12%	-1.78%
01-5-500112.00	POLICE OFFICER WAGE	\$ 157,250	\$ 147,608	\$ 162,962	\$ 159,474	\$ 168,822	\$ 183,694	\$ 174,617	\$ 181,876	108.81%	4.16%
01-5-500112.10	ON-CALL WAGE	\$ 6,500	\$ 5,441	\$ 6,000	\$ 5,520	\$ 7,000	\$ 6,547	\$ 5,472	\$ 5,472	93.53%	0.00%
01-5-500113.00	OVERTIME OFFICER WAGE	\$ 21,000	\$ 18,111	\$ 22,000	\$ 19,241	\$ 23,843	\$ 17,843	\$ 19,838	\$ 20,138	74.83%	1.51%
01-5-500114.00	ADMINISTRATIVE WAGE	\$ 46,256	\$ 46,615	\$ 48,116	\$ 47,409	\$ 49,412	\$ 49,885	\$ 51,247	\$ 54,747	100.96%	6.83%
01-5-500115.00	PARTTIME OFFICER WAGE	\$ 5,000	\$ 1,611	\$ 5,000	\$ 566	\$ 5,000	\$ 1,156	\$ 3,000	\$ -	23.12%	-100.00%
01-5-500116.00	CROSSING GUARD WAGE	\$ 15,000	\$ 13,732	\$ 15,200	\$ 14,260	\$ 15,200	\$ 13,859	\$ 16,934	\$ 17,442	91.18%	3.00%
01-5-500117.00	GOVERNOR'S HIGHWAY SAFETY GRANT WAGE	\$ -	\$ -	\$ -	\$ 1,099	\$ -	\$ 7,368	\$ -	\$ -	999.00%	0.00%
01-5-500118.00	SPECIAL DUTY WAGE	\$ -	\$ -	\$ -	\$ 160	\$ 250	\$ 331	\$ -	\$ -	132.58%	0.00%
01-5-500121.00	FICA TAX	\$ 21,090	\$ 20,235	\$ 21,097	\$ 20,763	\$ 21,924	\$ 20,074	\$ 20,587	\$ 19,984	91.56%	-2.93%
01-5-500122.00	MEDI TAX	\$ 4,932	\$ 4,611	\$ 4,934	\$ 4,856	\$ 5,127	\$ 4,695	\$ 4,815	\$ 4,513	91.56%	-6.28%
01-5-500123.00	HEALTH INS	\$ 81,014	\$ 67,695	\$ 68,437	\$ 59,300	\$ 68,437	\$ 72,103	\$ 72,228	\$ 69,648	105.36%	-3.57%
01-5-500124.00	DISABILITY/LIFE INS	\$ 3,750	\$ 3,813	\$ 3,708	\$ 2,668	\$ 3,708	\$ 3,585	\$ 3,708	\$ 3,289	96.68%	-11.30%
01-5-500125.00	DELTA DENTAL	\$ 1,680	\$ 2,154	\$ 2,160	\$ 2,105	\$ 2,160	\$ 1,864	\$ 2,160	\$ 2,209	86.29%	2.27%
01-5-500126.00	VT RETIREMENT	\$ 22,402	\$ 20,630	\$ 22,764	\$ 27,640	\$ 24,350	\$ 23,657	\$ 24,313	\$ 20,145	97.16%	-17.14%
	<b>TOTAL</b>	\$ 475,034	\$ 457,646	\$ 463,378	\$ 446,353	\$ 479,327	\$ 463,943	\$ 486,176	\$ 485,167	96.79%	-0.21%
<b>COMMUNITY POLICING</b>											
01-5-500201.00	ANIMAL CONTROL	\$ 800	\$ 2,376	\$ 800	\$ 1,978	\$ 2,500	\$ 2,588	\$ 2,131	\$ 2,750	103.53%	29.05%
01-5-500202.00	COMMUNITY RELATIONS	\$ 1,200	\$ 265	\$ 1,200	\$ 483	\$ 1,200	\$ 425	\$ 653	\$ 650	35.40%	-0.46%
01-5-500204.00	SPEED SIGNS	\$ 1,500	\$ 1,740	\$ 1,200	\$ 3,214	\$ 1,800	\$ 1,997	\$ 1,865	\$ 2,000	110.96%	7.24%
01-5-500206.00	NORWICH CADET PROGRAM	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ 500	\$ 300	\$ -	100.00%	-100.00%
	<b>TOTAL</b>	\$ 3,500	\$ 4,380	\$ 3,700	\$ 5,675	\$ 6,000	\$ 5,510	\$ 4,949	\$ 5,400	91.84%	9.11%
<b>EQUIPMENT &amp; MAINTENANCE</b>											
01-5-500301.00	RADIO MAINTENANCE	\$ 800	\$ 710	\$ 800	\$ 315	\$ 800	\$ 500	\$ 764	\$ 750	62.50%	-1.83%
01-5-500302.00	PETROLEUM PRODUCTS	\$ 8,500	\$ 6,877	\$ 8,000	\$ 2,181	\$ 8,000	\$ -	\$ 6,121	\$ 7,250	0.00%	18.44%
01-5-500304.00	CRUISER VIDEO EQUIP	\$ 500	\$ -	\$ 500	\$ 40	\$ 500	\$ 42	\$ 1,025	\$ 3,650	8.38%	256.10%
01-5-500306.00	CRUISER MAINT	\$ 7,500	\$ 10,701	\$ 7,500	\$ 6,355	\$ 10,200	\$ 11,399	\$ 8,396	\$ 8,250	111.75%	-1.74%
01-5-500308.00	CRUISER SUPPLIES	\$ 500	\$ 500	\$ 500	\$ 226	\$ 500	\$ 823	\$ 482	\$ 500	164.66%	3.73%
	<b>TOTAL</b>	\$ 17,800	\$ 18,789	\$ 17,300	\$ 9,117	\$ 20,000	\$ 12,764	\$ 16,788	\$ 20,400	63.82%	21.52%
01-5-500432.00	GRANTS (Inc PACIF Equip & Women's Club)	\$ -	\$ -	\$ -	\$ 952	\$ -	\$ 823	\$ -	\$ -	999.00%	0.00%
<b>SUPPORT</b>											
01-5-500501.00	ADMINISTRATION	\$ 3,800	\$ 5,835	\$ 3,000	\$ 4,634	\$ 4,000	\$ 4,236	\$ 4,000	\$ 4,000	105.90%	0.00%
01-5-500535.00	VIBRS	\$ 3,500	\$ 2,616	\$ 3,500	\$ 2,404	\$ 3,000	\$ 3,269	\$ 2,971	\$ 3,000	108.98%	0.98%
01-5-500536.00	DISPATCH SERVICES	\$ 57,117	\$ 56,053	\$ 62,817	\$ 61,673	\$ 67,292	\$ 67,292	\$ 72,911	\$ 73,000	100.00%	0.12%
01-5-500538.00	TRAINING	\$ 2,500	\$ 1,390	\$ 2,500	\$ 1,588	\$ 2,500	\$ 765	\$ 2,500	\$ 2,500	30.62%	0.00%
01-5-500543.00	TRAINING SUPPLIES (inc. Equipment & Ballistic Vests)	\$ 500	\$ 524	\$ 500	\$ 1,524	\$ 2,000	\$ 708	\$ 1,421	\$ 2,000	35.42%	40.75%
01-5-500580.00	MILEAGE REIMB	\$ 100	\$ 325	\$ 200	\$ 74	\$ 200	\$ -	\$ 217	\$ 200	0.00%	-7.83%
01-5-500581.00	DUES/MTGS/EDUC	\$ 750	\$ 965	\$ 750	\$ 714	\$ 1,000	\$ 605	\$ 943	\$ 1,000	60.50%	6.04%
01-5-500582.00	UNIFORM	\$ 2,500	\$ 2,641	\$ 2,500	\$ 2,848	\$ 2,500	\$ 3,763	\$ 3,026	\$ 2,500	150.53%	-17.38%
01-5-500584.00	UNIFORMS CLEANING	\$ 1,500	\$ 993	\$ 1,500	\$ 1,499	\$ 1,500	\$ 906	\$ 1,386	\$ 1,500	60.40%	8.23%
	<b>TOTAL</b>	\$ 72,267	\$ 71,341	\$ 77,267	\$ 76,958	\$ 83,992	\$ 81,545	\$ 89,375	\$ 89,700	97.09%	0.36%
<b>DESIGNATED FUNDS</b>											
01-5-500701.00	DESIGNATED FUND-SPECIAL EQUIP	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,885	\$ 2,500	\$ 2,500	\$ -	\$ 5,000	100.00%	0.00%
01-5-500702.00	DESIGNATED FUND-CRUISER	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 20,000	\$ -	\$ 35,000	100.00%	0.00%
	<b>TOTAL</b>	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,885	\$ 22,500	\$ 22,500	\$ -	\$ 40,000	100.00%	0.00%
	<b>TOTAL POLICE DEPARTMENT</b>	\$ 581,101	\$ 564,656	\$ 574,145	\$ 551,942	\$ 611,819	\$ 587,086	\$ 597,288	\$ 640,667	95.96%	7.26%

Norwich Vermont FY23-27 Capital Request Detail and 5 Year Capital Improvement Plan

Project Title	Total Cost	Capital Project / Appropriation		FY23 Request						FY 24 Request			FY 25 Request			FY 26 Request			FY 27 Request						
		Funding Source	Grant Funds	Net Cost To Town	Lifespan	Annual Operating Cost	Priority	Ranking	Capital Cost	Fund	Fund Appropriation Needed	Priority	Ranking	Capital Cost	Fund	Fund Appropriation Needed	Capital Cost	Fund	Fund Appropriation Needed	Capital Cost	Fund	Fund Appropriation Needed			
Police																									
Radios	\$ 6,000.00	FUND #21	\$ -	\$ 6,000.00	6	\$ 250.00	MEDIUM	3	\$ 6,000.00	21	\$ -	LOW		\$ 1,030.00	21	\$ 1,030.00	\$ 1,060.90	21	\$ 1,060.90	\$ 1,092.73	21	\$ 1,092.73	\$ 1,125.51	21	\$ 1,125.51
Balistic Vests	\$ 5,200.00	FUND #21/GRANT	\$ 2,600.00	\$ 2,600.00	10	\$ -		\$ -		\$ -		HIGH	1	\$ 5,200.00	21	\$ 2,600.00	\$ 260.00	21	\$ 260.00	\$ 267.80	21	\$ 267.80	\$ 275.83	21	\$ 275.83
Cruiser #1	\$ 68,316.00	FUND #11	\$ -	\$ 68,316.00	10	\$ 2,500.00	MEDIUM	4	\$ 68,316.00	11	\$ -	MEDIUM		\$ 7,070.71	11	\$ 7,070.71	\$ 7,318.18	11	\$ 7,318.18	\$ 7,574.32	11	\$ 7,574.32	\$ 7,801.55	11	\$ 7,801.55
Cruiser #2	\$ 68,316.00	FUND #11	\$ -	\$ 68,316.00	10	\$ 2,500.00		\$ -	\$ -	\$ -		MEDIUM		\$ 10,606.06	11	\$ 10,606.06	\$ 10,977.27	11	\$ 10,977.27	\$ 11,361.48	11	\$ 11,361.48	\$ 11,702.32	11	\$ 11,702.32
Cruiser #3	\$ 68,316.00	FUND #11	\$ -	\$ 68,316.00	10	\$ 2,500.00		\$ -	\$ -	\$ -		MEDIUM		\$ 7,070.71	11	\$ 7,070.71	\$ 7,318.18	11	\$ 7,318.18	\$ 7,574.32	11	\$ 7,574.32	\$ 7,801.55	11	\$ 7,801.55
Chief Car #4	\$ 68,316.00	FUND #11/21	\$ -	\$ 40,000.00	10	\$ 2,500.00	MEDIUM	5	\$ 40,000.00	11 & 21	\$ 40,000.00	MEDIUM		\$ 4,140.00	11	\$ 4,140.00	\$ 4,284.90	11	\$ 4,284.90	\$ 4,434.87	11	\$ 4,434.87	\$ 4,590.09	11	\$ 4,590.09
Subtotal	\$ 284,464.00		\$ 2,600.00	\$ 253,548.00		\$ 10,250.00		\$ 114,316.00		\$ 40,000.00				\$ 35,117.47		\$ 32,517.47	\$ 31,219.43		\$ 31,219.43	\$ 32,305.51		\$ 32,305.51	\$ 33,296.85		\$ 33,296.85



**NORWICH VERMONT  
FY 2023-2027 CAPITAL IMPROVEMENT PLAN**

<b>OFFICE/DEPT/DIVISON:</b>	<b>Police</b>
<b>PROJECT TITLE:</b>	<b>Radios</b>
<b>PROJECT STATUS:</b>	<b>Proposed</b>
<b>START/FINISH DATE:</b>	<b>FY 23</b>
<b>PRIORITY LEVEL:</b>	<b>MEDIUM</b>
<b>PRIORITY RANKING:</b>	<b>3</b>

**PROJECT MANAGER:** \_\_\_\_\_ Simon Keeling \_\_\_\_\_

*Note: Be sure to complete Project Cost Spreadsheets (SEE TABS BELOW) associated with the project request.  
In addition, include any other graphics that describe the project (i.e. site plan, map, etc.)*

**Project Description:**

Replacement of 6x portable radios and 1x desktop radio due for replacment in 2021  
Replacement cost of \$6000

**Project Justification:**

Current radios are old and are not compatible with surrounding departments  
Existing Radios are unreliable and do not work in parts of Norwich  
Existing radios incompatible with Norwich Fire Department  
Prior equipment was grant funded, which no longer exists

**Method for Estimating Cost:**

Quote  
Police Special Equipment Fund (#21)

**Project Status (As of July 1, 2022):**

Proposed

**Lifespan/Replacement Cycle and Other Special Considerations (Future Expansion/Special Features/Etc.):**

10 years



NORWICH VERMONT  
FY 2023-2027 CAPITAL IMPROVEMENT PLAN

<b>OFFICE/DEPT/DIVISON:</b>	Police
<b>PROJECT TITLE:</b>	Cruiser #1
<b>PROJECT STATUS:</b>	Proposed
<b>START/FINISH DATE:</b>	FY 23
<b>PRIORITY LEVEL:</b>	MEDIUM
<b>PRIORITY RANKING:</b>	4

**PROJECT MANAGER:** \_\_\_\_\_ Simon Keeling

*Note: Be sure to complete Project Cost Spreadsheets (SEE TABS BELOW) associated with the project request. In addition, include any other graphics that describe the project (i.e. site plan, map, etc.)*

**Project Description:**

Replacement of Cruiser #1 \$68,316.00  
Switch from gas only sedan to hybrid SUV  
Article 36 initiative

**Project Justification:**

Current cruiser is a 2013 model with 89293 miles  
Annual Maintenance costs are increasing  
\$3309.11 in FY 19  
\$747.13 in FY 20  
\$1809.43 in FY 21  
\$1634.69 IN FY 21  
\$1219 YTD in FY 22  
Anticipated fuel savings with switch to hybrid technology of \$500 annually

**Method for Estimating Cost:**

Quote  
Police Cruiser Fund (#11)

**Project Status (As of July 1, 2022):**

Proposed

**Lifespan/Replacement Cycle and Other Special Considerations (Future Expansion/Special Features/Etc.):**

10 years

NORWICH VERMONT  
FY 2023-2027 CAPITAL IMPROVEMENT PLAN

<b>OFFICE/DEPT/DIVISON:</b>	Police
<b>PROJECT TITLE:</b>	Chief Car #4
<b>PROJECT STATUS:</b>	Proposed
<b>START/FINISH DATE:</b>	FY 23
<b>PRIORITY LEVEL:</b>	MEDIUM
<b>PRIORITY RANKING:</b>	5

**PROJECT MANAGER:** Simon Keeling

*Note: Be sure to complete Project Cost Spreadsheets (SEE TABS BELOW) associated with the project request. In addition, include any other graphics that describe the project (i.e. site plan, map, etc.)*

**Project Description:**

Replacement of Chief Car #4 \$35000 + 5000 in equipment  
Switch from gas only sedan to hybrid SUV  
Article 36 initiative

**Project Justification:**

Current cruiser is a 2013 model with 115097 miles  
Annual Maintenance costs are increasing  
\$4342.41 in FY 19  
\$2702.85 in FY 20  
\$5847.12 in FY 21  
Anticipated fuel savings with switch to hybrid technology of \$500 annually

**Method for Estimating Cost:**

Quote  
Police Cruiser Fund (#11)

**Project Status (As of July 1, 2022):**

Proposed

**Lifespan/Replacement Cycle and Other Special Considerations (Future Expansion/Special Features/Etc.):**

10 years

NORWICH VERMONT  
FY 2023-2027 CAPITAL IMPROVEMENT PLAN

<b>OFFICE/DEPT/DIVISON:</b>	Police
<b>PROJECT TITLE:</b>	Balistic Vests
<b>PROJECT STATUS:</b>	Proposed
<b>START/FINISH DATE:</b>	FY 24
<b>PRIORITY LEVEL:</b>	HIGH
<b>PRIORITY RANKING:</b>	1

**PROJECT MANAGER:** \_\_\_\_\_ Simon Keeling

*Note: Be sure to complete Project Cost Spreadsheets (SEE TABS BELOW) associated with the project request.  
In addition, include any other graphics that describe the project (i.e. site plan, map, etc.)*

**Project Description:**

Purchase replacement balistic vests (body armor) for police force.  
Current quotes are \$5,200 (1300 per vest) for entire force.  
Proposed ongoing designated fund appropriations of \$600 per year to spread out cost impact

**Project Justification:**

Vest require replacement every 5 years by manufacturer  
Union contract stipulates vest must be replaced per manufacturer requirements, and officer's must be equipped with these for safety.

**Method for Estimating Cost:**

Quote  
Police Special Equipment Designated Fund (#21) 50%, USDOJ Grant 50%

**Project Status (As of July 1, 2022):**

Proposed

**Lifespan/Replacement Cycle and Other Special Considerations (Future Expansion/Special Features/Etc.):**

5 years (non-extendable)

Town of Norwich  
FY23 Proposed Expenditure Budget

CODE	DESCRIPTION	FY 19 BUDGET	FY 19 ACTUAL	FY 20 BUDGET	FY 20 ACTUAL	FY 21 BUDGET	FY 21 ACTUAL	FY 22 BUDGET	FY 23 REQUEST	FY 21 PERFORMANCE TO BUDGET	FY 22/FY 23 BUDGET CHANGE
<b>FIRE/FAST DEPT.</b>											
01-5-555108.00	FIRE CHIEF WAGES	\$ 67,151	\$ 62,755	\$ 62,230	\$ 64,892	\$ 65,185	\$ 67,055	\$ 67,782	\$ 70,666	102.87%	4.26%
01-5-555110.00	FIRE OFFICER STIPEND	\$ 1,202	\$ 1,200	\$ 1,500	\$ 1,500	\$ 2,100	\$ 2,100	\$ 2,100	\$ 2,100	100.00%	0.00%
01-5-555112.00	FIREFIGHTERS WAGE	\$ 34,000	\$ 32,600	\$ 34,000	\$ 26,348	\$ 34,000	\$ 31,391	\$ 29,000	\$ 30,000	92.33%	3.45%
01-5-555114.00	FF DRILLS/MTGS WAGE	\$ 3,000	\$ 3,343	\$ 3,000	\$ 2,160	\$ 3,000	\$ 1,360	\$ 3,000	\$ 2,500	45.33%	-16.67%
01-5-555119.00	C-19 GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,088	\$ -	\$ -	999.00%	0.00%
01-5-555119.10	C-19 MILEAGE REIUMBURSEMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 203	\$ -	\$ -	999.00%	0.00%
01-5-555121.00	FICA TAX	\$ 6,532	\$ 5,703	\$ 6,245	\$ 5,767	\$ 6,466	\$ 6,978	\$ 6,322	\$ 6,527	107.92%	3.24%
01-5-555122.00	MEDI TAX	\$ 1,528	\$ 1,332	\$ 1,461	\$ 1,348	\$ 1,512	\$ 1,632	\$ 1,479	\$ 1,526	107.92%	3.20%
01-5-555123.00	HEALTH INSURANCE	\$ 938	\$ 14,348	\$ 15,966	\$ 15,582	\$ 16,276	\$ 15,874	\$ 16,458	\$ 21,141	97.53%	28.45%
01-5-555124.00	DISABILITY/LIFE INSURANCE	\$ 850	\$ 1,026	\$ 817	\$ 719	\$ 817	\$ 817	\$ 518	\$ 736	99.94%	42.05%
01-5-555125.00	VT RETIREMENT	\$ 3,441	\$ 3,109	\$ 3,500	\$ 4,414	\$ 3,748	\$ 4,200	\$ 4,236	\$ 4,417	112.05%	4.26%
01-5-555126.00	DENTAL INSURANCE	\$ 420	\$ 389	\$ 324	\$ 331	\$ 446	\$ 302	\$ 462	\$ 442	67.62%	-4.37%
	<b>TOTAL</b>	\$ 119,062	\$ 125,805	\$ 129,043	\$ 123,060	\$ 133,551	\$ 147,998	\$ 131,357	\$ 140,054	110.82%	6.62%
<b>EMS WAGES</b>											
01-5-555212.00	EMS WAGE	\$ 6,000	\$ 3,522	\$ 6,000	\$ 6,944	\$ 5,500	\$ 3,614	\$ 6,000	\$ 5,000	65.72%	-16.67%
01-5-555215.00	EMS DRILL WAGE	\$ 1,800	\$ 1,960	\$ 1,800	\$ 1,920	\$ 1,900	\$ 1,060	\$ 1,900	\$ 1,900	55.79%	0.00%
01-5-555221.00	EMS FICA TAX	\$ 484	\$ 339	\$ 484	\$ 540	\$ 459	\$ 256	\$ 490	\$ 428	55.74%	-12.69%
01-5-555222.00	EMS MEDI TAX	\$ 113	\$ 82	\$ 113	\$ 127	\$ 107	\$ 60	\$ 115	\$ 100	55.67%	-13.00%
	<b>TOTAL</b>	\$ 8,397	\$ 5,903	\$ 8,397	\$ 9,531	\$ 7,966	\$ 4,990	\$ 8,505	\$ 7,428	62.64%	-12.66%
<b>EDUCATION &amp; TRAINING</b>											
01-5-555338.00	FIRE EDUC/TRAINING	\$ 1,500	\$ 310	\$ 1,000	\$ 482	\$ 750	\$ -	\$ 1,000	\$ 750	0.00%	-25.00%
01-5-555340.00	EMS EDUC/TRNG	\$ 1,200	\$ 1,111	\$ 1,400	\$ 615	\$ 1,200	\$ 185	\$ 1,400	\$ 1,200	15.42%	-14.29%
01-5-555342.00	FIRE DUES/MTGS/EDUC	\$ 1,200	\$ -	\$ 750	\$ 205	\$ 750	\$ 305	\$ 500	\$ 500	40.67%	0.00%
	<b>TOTAL</b>	\$ 3,900	\$ 1,421	\$ 3,150	\$ 1,302	\$ 2,700	\$ 490	\$ 2,900	\$ 2,450	18.15%	-15.52%
<b>TOOLS &amp; EQUIPMENT</b>											
01-5-555422.00	FIRE TOOLS & EQUIPMENT	\$ 4,500	\$ 4,802	\$ 4,000	\$ 3,931	\$ 4,000	\$ 3,746	\$ 4,000	\$ 4,000	93.64%	0.00%
01-5-555424.00	EMS TOOLS/ EQUIP	\$ 1,000	\$ 1,277	\$ 1,900	\$ 1,959	\$ 1,900	\$ 2,297	\$ 1,900	\$ 1,900	120.88%	0.00%
01-5-555426.00	RADIO PURCH/REPAIR	\$ 700	\$ -	\$ 1,000	\$ 502	\$ 750	\$ 402	\$ 750	\$ 750	53.60%	0.00%
	<b>TOTAL</b>	\$ 6,200	\$ 6,079	\$ 6,900	\$ 6,391	\$ 6,650	\$ 6,444	\$ 6,650	\$ 6,650	96.91%	0.00%
<b>MAINTENANCE</b>											
01-5-555528.00	FIRE TRK R & M	\$ 14,000	\$ 12,838	\$ 14,000	\$ 14,203	\$ 14,000	\$ 14,410	\$ 14,500	\$ 13,000	102.93%	-10.34%
01-5-555530.00	EQUIPMENT MAINTENANCE & SAFETY TESTING	\$ 2,000	\$ 1,999	\$ 2,000	\$ 1,337	\$ 5,800	\$ 3,131	\$ 4,000	\$ 4,000	53.99%	0.00%
01-5-555532.00	RADIO MAINTENANCE	\$ 500	\$ 401	\$ 500	\$ 196	\$ 500	\$ 512	\$ 531	\$ 500	102.40%	-5.84%
01-5-555534.00	SOFTWARE MAINTENANCE	\$ 800	\$ 589	\$ 400	\$ 120	\$ 400	\$ 132	\$ 1,012	\$ -	33.08%	-100.00%
01-5-555536.00	COMPUTER MAINTENANCE	\$ 450	\$ 294	\$ 450	\$ -	\$ 400	\$ -	\$ 291	\$ -	0.00%	-100.00%
01-5-555538.00	VEHICLE FUEL	\$ 3,250	\$ 2,638	\$ 3,000	\$ 1,914	\$ 3,000	\$ 2,674	\$ 2,715	\$ 3,500	89.12%	28.91%
	<b>TOTAL</b>	\$ 21,000	\$ 18,759	\$ 20,350	\$ 17,771	\$ 24,100	\$ 20,859	\$ 23,049	\$ 21,000	86.55%	-8.89%
<b>SUPPORT</b>											
01-5-555614.00	RECRUITMENT	\$ 100	\$ -	\$ 100	\$ 100	\$ 100	\$ -	\$ 100	\$ 100	0.00%	0.00%
01-5-555618.00	POSTAGE	\$ 75	\$ 18	\$ 75	\$ 8	\$ 25	\$ 92	\$ 25	\$ 25	367.80%	0.00%
01-5-555619.00	FIRE PREVENTION BOOKS & MATERIALS	\$ 100	\$ -	\$ 100	\$ 92	\$ 100	\$ -	\$ 100	\$ 100	0.00%	0.00%
01-5-555620.00	FIREFIGHTERS CASUL INS	\$ 5,000	\$ 5,017	\$ 4,900	\$ 8,746	\$ 5,200	\$ 4,207	\$ 8,800	\$ 5,800	80.90%	-34.09%
01-5-555625.00	TELEPHONE & INTERNET	\$ -	\$ 1,849	\$ -	\$ 687	\$ -	\$ 480	\$ -	\$ -	999.00%	999.00%
01-5-555630.00	OFFICE SUPPLIES	\$ 400	\$ 188	\$ 400	\$ 544	\$ 400	\$ 658	\$ 400	\$ 600	164.45%	50.00%
01-5-555632.00	DISPATCH SERVICE	\$ 9,800	\$ 10,526	\$ 20,985	\$ 20,985	\$ 21,824	\$ 11,014	\$ 22,588	\$ 25,004	50.47%	10.70%
01-5-555633.00	UNIFORM	\$ 225	\$ 401	\$ 225	\$ 159	\$ 225	\$ 343	\$ 225	\$ 225	152.64%	0.00%
01-5-555634.00	HYDRANT RENTAL	\$ 18,057	\$ 18,057	\$ 22,500	\$ 22,499	\$ 23,000	\$ 25,001	\$ 33,933	\$ 34,000	108.70%	0.20%
01-5-555635.00	DRY HYDRANT	\$ 200	\$ -	\$ 200	\$ 5	\$ 200	\$ 490	\$ 25	\$ 500	245.00%	1900.00%
01-5-555636.00	OSHA COMPLIANCE	\$ 1,100	\$ 1,200	\$ 1,100	\$ 136	\$ 1,200	\$ 768	\$ 1,000	\$ 1,000	64.00%	0.00%
01-5-555637.00	WATER LINE REPAIR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,086	\$ -	\$ -	999.00%	0.00%
	<b>TOTAL</b>	\$ 35,057	\$ 37,256	\$ 50,585	\$ 53,961	\$ 52,274	\$ 52,140	\$ 67,196	\$ 67,354	99.74%	0.24%
<b>DESIGNATED FUNDS</b>											
01-5-555758.00	DESIGNATED FUND-APPARATUS	\$ 60,000	\$ 60,000	\$ 30,000	\$ 30,000	\$ 15,000	\$ 15,000	\$ 20,000	\$ 60,000	100.00%	200.00%
01-5-555760.00	DESIGNATED FUND-EQUIPMENT	\$ 20,610	\$ 20,610	\$ 20,610	\$ 20,610	\$ -	\$ -	\$ 20,000	\$ 20,000	0.00%	0.00%
	<b>TOTAL</b>	\$ 80,610	\$ 80,610	\$ 50,610	\$ 50,610	\$ 15,000	\$ 15,000	\$ 40,000	\$ 80,000	100.00%	100.00%
<b>GRANT</b>											
01-5-555824.00	VLCT PACIF GRANT	\$ -	\$ -	\$ -	\$ 1,643	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
01-5-555825.00	FEMA GRANT	\$ -	\$ -	\$ -	\$ 5,804	\$ -	\$ 2,795	\$ -	\$ -	999.00%	0.00%
01-5-555830.00	DRY HYDRANT GRANT	\$ -	\$ 820	\$ -	\$ 2,585	\$ -	\$ 3,629	\$ -	\$ -	999.00%	0.00%
01-5-555852.00	FY 17 HOMELAND SECURITY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0.00%
	<b>TOTAL</b>	\$ -	\$ 820	\$ -	\$ 10,032	\$ -	\$ 6,424	\$ -	\$ -	999.00%	0.00%
<b>AMBULANCE EXPENDITURES</b>											
01-5-555901.00	AMBULANCE CONTRACT	\$ 122,426	\$ 122,426	\$ 130,235	\$ 126,113	\$ 135,500	\$ 140,593	\$ 146,340	\$ 152,925	103.76%	4.50%

Town of Norwich  
FY23 Proposed Expenditure Budget

01-5-555903.00	AMBULANCE LIAB	\$ 12,000	\$ 14,581	\$ 12,000	\$ 9,038	\$ 14,500	\$ 4,263	\$ 14,500	\$ 5,500	29.40%	-62.07%
	<b>TOTAL</b>	<b>\$ 134,426</b>	<b>\$ 137,008</b>	<b>\$ 142,235</b>	<b>\$ 135,151</b>	<b>\$ 150,000</b>	<b>\$ 144,856</b>	<b>\$ 160,840</b>	<b>\$ 158,425</b>	<b>96.57%</b>	<b>-1.50%</b>
	<b>TOTAL FIRE DEPT.</b>	<b>\$ 408,652</b>	<b>\$ 413,660</b>	<b>\$411,270</b>	<b>\$407,809</b>	<b>\$392,241</b>	<b>\$399,202</b>	<b>\$440,497</b>	<b>\$ 483,361</b>	<b>101.77%</b>	<b>9.73%</b>
	<b>EMERGENCY MANAGEMENT</b>										
01-5-575100.00	DEBT SERVICE ON TOWER BOND PRINCIPAL	\$ 28,078	\$ 15,753	\$ 32,078	\$ 31,410	\$ 30,738	\$ 27,500	\$ 29,894	\$ 26,775	89.47%	-10.43%
01-5-575105.00	DEBT SERVICE ON TOWER BOND INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,147	\$ -	\$ 3,025	999.00%	999.00%
01-5-575233.00	TOWER POWER	\$ 629	\$ 574	\$ 600	\$ 408	\$ 600	\$ 324	\$ 500	\$ 400	54.02%	-20.00%
01-5-575600.00	EMERG MAN ADMIN	\$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ 48	\$ 17	\$ 25	47.60%	47.06%
01-5-575610.00	EMERG MNGMT SUPPLIES	\$ 50	\$ -	\$ 50	\$ -	\$ 50	\$ 61	\$ 33	\$ 50	122.00%	51.52%
01-5-575612.00	GENERATOR FUEL	\$ 300	\$ -	\$ 300	\$ 66	\$ 300	\$ 60	\$ 55	\$ 100	20.16%	81.82%
01-5-575620.00	EMERG GEN MAINT	\$ 6,200	\$ 2,619	\$ 6,200	\$ 1,126	\$ 6,200	\$ 3,055	\$ 2,500	\$ 2,500	49.27%	0.00%
01-5-575740.00	DESIGNATED FUND- GENERATORS	\$ 8,000	\$ 8,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 10,000	\$ 15,000	100.00%	50.00%
	<b>TOTAL</b>	<b>\$ 43,857</b>	<b>\$ 26,946</b>	<b>\$ 64,828</b>	<b>\$ 58,010</b>	<b>\$ 63,488</b>	<b>\$ 59,195</b>	<b>\$ 42,999</b>	<b>\$ 47,875</b>	<b>93.24%</b>	<b>11.34%</b>

Norwich Vermont FY23-27 Capital Request Detail and 5 Year Capital Improvement Plan

Project Title	Capital Project / Appropriation		FY23 Request						FY 24 Request			FY 25 Request			FY 26 Request			FY 27 Request							
	Total Cost	Funding Source	Grant Funds	Net Cost To Town	Lifespan	Annual Operating Cost	Priority	Ranking	Capital Cost	Fund	Fund Appropriation Needed	Priority	Ranking	Capital Cost	Fund	Fund Appropriation Needed	Capital Cost	Fund	Fund Appropriation Needed	Capital Cost	Fund	Fund Appropriation Needed			
		Fire																							
SCBA Package	\$ 117,375.00	FUND #26	\$ -	\$ 117,375.00	15	\$ 500.00	HIGH	1	\$ 89,518.00	26	\$ -	MEDIUM	2	\$ 33,854.00	26	\$ 7,825.00	\$ 12,316.88	26	\$ 12,316.88	\$ 8,382.34	26	\$ 8,382.34	\$ 13,237.72	26	\$ 12,660.88
PPE	\$ 8,508.00	FUND #26	\$ -	\$ 8,508.00	10	\$ 250.00	HIGH	2	\$ 8,508.00	26	\$ -	HIGH	3	\$ 5,899.00	26	\$ 5,899.00	\$ 6,135.00	26	\$ 6,135.00	\$ 6,635.00	26	\$ 6,635.00	\$ 6,901.00	26	\$ 6,901.00
Ladder # 1	\$ 506,127.61	FUND #6	\$ -	\$ 506,127.61	35	\$ 3,500.00			\$ -		\$ -			\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ 506,127.61	6	\$ -
Fire Apparatus Appropriation	\$ 480,000.00	FUND #6	\$ -	\$ 100,000.00	VARIED	VARIED	MEDIUM		\$ 60,000.00	26	\$ 60,000.00	MEDIUM		\$ 80,000.00	26	\$ 80,000.00	\$ 100,000.00	26	\$ 100,000.00	\$ 120,000.00	26	\$ 120,000.00	\$ 120,000.00	26	\$ 100,000.00
Fire Equipment Appropriation	\$ 20,000.00	FUND #26	\$ -	\$ 100,000.00	VARIED	VARIED	MEDIUM		\$ 20,000.00	6	\$ 20,000.00	MEDIUM		\$ 30,000.00	6	\$ 30,000.00	\$ 30,000.00	6	\$ 30,000.00	\$ 30,000.00	6	\$ 30,000.00	\$ 30,000.00	6	\$ 30,000.00
<b>Subtotal</b>	<b>\$ 1,132,010.61</b>		<b>\$ -</b>	<b>\$ 832,010.61</b>		<b>\$ 4,250.00</b>			<b>\$ 178,026.00</b>		<b>\$ 80,000.00</b>			<b>\$ 149,753.00</b>		<b>\$ 123,724.00</b>	<b>\$ 148,451.88</b>		<b>\$ 148,451.88</b>	<b>\$ 165,017.34</b>		<b>\$ 165,017.34</b>	<b>\$ 676,266.33</b>		<b>\$ 149,561.88</b>

10

NORWICH VERMONT  
FY 2023-2027 CAPITAL IMPROVEMENT PLAN

<b>OFFICE/DEPT/DIVISON:</b>	Fire
<b>PROJECT TITLE:</b>	SCBA Package (Breathing Apparatus)
<b>PROJECT STATUS:</b>	Proposed
<b>START/FINISH DATE:</b>	FY 23 & FY 24
<b>PRIORITY LEVEL:</b>	HIGH
<b>PRIORITY RANKING:</b>	1

**PROJECT MANAGER:** \_\_\_\_\_ Fire Chief

*Note: Be sure to complete Project Cost Spreadsheets (SEE TABS BELOW) associated with the project request. In addition, include any other graphics that describe the project (i.e. site plan, map, etc.)*

**Project Description:**

Replacement of breathing apparatus  
15x SCOTT 2018 X3 Pro 4.5 @ \$6250 per unit  
15x SCOTT AV3000 HT 4.5 Strap - Medium @ \$4875 per unit  
15x SCOTT Carbon Cyl & Valve 4500 45 min @ \$1250 per unit  
Total Cost: \$117,375 (FY 22 bid) - Split between FY 23 & 24

**Project Justification:**

NFPA 1852 requires SCBA cylinders to be replaced once 15 year service life has been reached. 22 cylinders will reach this threshold in 2023.

**Method for Estimating Cost:**

Direct Quote - includes 2 for 1 cylinder purchase promotion and negotiated 20% off list price  
Fire Equipment Designated Fund (#26)

**Project Status (As of July 1, 2022):**

Proposed

**Lifespan/Replacement Cycle and Other Special Considerations (Future Expansion/Special Features/Etc.):**

15 Years (non-extendable)

NORWICH VERMONT  
FY 2023-2027 CAPITAL IMPROVEMENT PLAN

<b>OFFICE/DEPT/DIVISION:</b>	Fire
<b>PROJECT TITLE:</b>	Protective Equipment
<b>PROJECT STATUS:</b>	Proposed
<b>START/FINISH DATE:</b>	FY 23
<b>PRIORITY LEVEL</b>	HIGH
<b>PRIORITY RANKING</b>	2

**PROJECT MANAGER:** \_\_\_\_\_ Fire Chief

*Note: Be sure to complete Project Cost Spreadsheets (SEE TABS BELOW) associated with the project request. In addition, include any other graphics that describe the project (i.e. site plan, map, etc.)*

**Project Description:**

Fireproof Jackets: 3x Globe G-Xtreme 3.0 Jackets @ \$1651 per jacket  
Fireproof Pants: 3x Globe GPS Pants @ \$1185 per pair  
Total Cost: \$8508

**Project Justification:**

NFPA 1851 requires this equipment be removed from service after 10 years post date of manufacture.

**Method for Estimating Cost:**

Direct Quote  
Fire Equipment Designated Fund (#26)

**Project Status (As of July 1, 2021):**

Proposed

**Lifespan/Replacement Cycle and Other Special Considerations (Future Expansion/Special Features/Etc.):**

10 years (cannot extend)



NORWICH VERMONT  
FY 2023-2027 CAPITAL IMPROVEMENT PLAN

<b>OFFICE/DEPT/DIVISON:</b>	Fire
<b>PROJECT TITLE:</b>	Protective Equipment
<b>PROJECT STATUS:</b>	Proposed
<b>START/FINISH DATE:</b>	FY 24
<b>PRIORITY LEVEL</b>	HIGH
<b>PRIORITY RANKING</b>	2

**PROJECT MANAGER:** \_\_\_\_\_ Fire Chief

*Note: Be sure to complete Project Cost Spreadsheets (SEE TABS BELOW) associated with the project request.  
In addition, include any other graphics that describe the project (i.e. site plan, map, etc.)*

**Project Description:**

Fireproof Jackets: 2x Globe G-Xtreme 3.0 Jackets @ \$1651 per jacket  
Fireproof Pants: 2x Globe GPS Pants @ \$1185 per pair  
Total Cost: \$5899

**Project Justification:**

NFPA 1851 requires this equipment be removed from service after 10 years post date of manufacture.

**Method for Estimating Cost:**

Direct Quote  
Fire Equipment Designated Fund (#26)

**Project Status (As of July 1, 2021):**

Proposed

**Lifespan/Replacement Cycle and Other Special Considerations (Future Expansion/Special Features/Etc.):**

10 years (cannot extend)

NORWICH VERMONT  
FY 2023-2027 CAPITAL IMPROVEMENT PLAN

<b>OFFICE/DEPT/DIVISON:</b>	Fire
<b>PROJECT TITLE:</b>	Ladder #1
<b>PROJECT STATUS:</b>	Proposed
<b>START/FINISH DATE:</b>	FY 27
<b>PRIORITY LEVEL:</b>	MEDIUM
<b>PRIORITY RANKING:</b>	TBD

**PROJECT MANAGER:** \_\_\_\_\_ Fire Chief

*Note: Be sure to complete Project Cost Spreadsheets (SEE TABS BELOW) associated with the project request.  
In addition, include any other graphics that describe the project (i.e. site plan, map, etc.)*

**Project Description:**

Replacement of Ladder Truck #1 \$506,127.61  
 Ladder truck is important to the current ISO (insurance) rating  
 Would meet current NFPA aerial ladder safety standards

**Project Justification:**

Current ladder truck is a 1991 model and will be 36 years old at replacement

**Method for Estimating Cost:**

Estimate  
 Fire Equipment Designated Fund (#6)

**Project Status (As of July 1, 2022):**

Proposed

**Lifespan/Replacement Cycle and Other Special Considerations (Future Expansion/Special Features/Etc.):**

35 Years