Town of Norwich, Vermont

CHARTERED 1761

EMPLOYMENT OPPORTUNITY
DPW DIRECTOR
Norwich, Vermont

Norwich, VT has an opening for its Director of Public Works. Under the direction of the Town Manager, this is a full-time, salaried position responsible for supervision of Highway, Transfer Station, Custodial, and Buildings & Grounds functions.

The Director is expected to:
- Manage all aspects of the department including budget and capital budget development/implementation in a fiscally constrained environment
- Lead a DPW crew covered by a union contract
- Communicate effectively with a diverse set of stakeholders including the DPW crew and the Selectboard
- Demonstrate a commitment to continuous improvement in service quality, productivity, safety, and workplace culture
- Develop the asset management program
- Implement a comprehensive safety/risk management program
- Be an active member of a small management team dedicated to delivering high quality services in a fiscally responsible manner
- Collaborate with the Norwich Fire District (which operates a small potable water system servicing the village)
- Engage with state and regional stakeholders (including VTrans) to obtain grant support for Norwich projects and further the goals of the town

Minimum qualifications: A combination of education, training and experience equivalent to ten years. Experience working in Northern New England an advantage. Valid driver's license required, a CDL is preferred. Enthusiasm for further professional development is appreciated. Salary is commensurate with experience; the Town offers excellent benefits.

The position remains open until filled. However, applicants submitting a cover letter, resume, and professional references before 4:30 pm, Friday, October 29, 2021 will be given preference. In confidence, send or email application to:

Rod Francis, Interim Town Manager
Town of Norwich
PO Box 376
Norwich, VT 05055-0376
rfrancis@norwich.vt.us

For additional information, including job description, visit the Town webpage at: www.norwich.vt.us
Equal Opportunity Employer