

DRAFT

**MINUTES OF THE NORWICH BOARD OF CIVIL AUTHORITY
JULY 19, 2021**

Members Present: JP's: Clinton, DeGasta, Gray, Johnson , Leiter and Teller-Elsberg.
Selectboard Present: Calloway and Gere. Town Clerk: Munday

The meeting was called to order at 7:00 PM by Munday.

Munday administered the Oath of Office to the JP's who were present.

The first order of business is the re organization of the Board:

A motion mad by Johnson seconded by DeGasta to nominate Gray to be the Chairperson for the Board.

Motion passed unanimously.

A motion made by DeGasta seconded by Munday to nominate Teller-Elsberg to be Vice Chair.

Motion passed unanimously.

The second order of business was to adopt the Rules of Procedure for Tax Appeals:

Calloway proposed a revision to the opening sentence of the Rules that were adopted in 2019. After discussion, Teller-Elsberg moved seconded by DeGasta to keep the current language as is.

Yes – 6 No- 1 Abstentions – 2.

The third order of business is to set the calendar for Tax Appeal Hearings.

Tuesday night July 27, 2021 the Board will meet to hear the two appeals that have been requested to be heard. Wednesday August 4, 2021 the Board will meet to accept the Inspection Committee's report, deliberate and arrive at a decision. Both meetings will begin at 7:00 PM.

Munday updated the Board regarding the Norwich Voter Checklist and noted that there are about 434 Challenge letters that have been sent to people who are believed to have moved out of Town. A letter is sent out to people that is provided by the Secretary of State's Office with a response card for them to reply with. A number of response cards have been received back.

A motion made by Johnson seconded by Clinton to adjourn the meeting. Motion passed, the meeting adjourned at 7:40 PM.

Respectfully Submitted,

Bonnie J Munday
Norwich Town Clerk

