

Town of Norwich Agenda for Selectboard Meeting March 10, 2021, 6:30 pm

Remote Meeting

ZOOM access information: <https://us02web.zoom.us/j/86293758694> Meeting ID: 862 9375 8694 US Toll-free: 877 853 5257

Telephone number to call if unable to access meeting: 845-282-0686

Agenda Item	Action	Packet Materials	Estimated start & end time
[1] Approval of the agenda	Chair will ask Board to add/remove/reorder agenda items	n/a	6:30 - 6:35 (5 minutes)
[2] Public & Selectboard comment	Public invited to speak to any item not on the agenda	n/a	6:35 - 6:45 (to completion)
[3] Consent agenda	Approve consent agenda. Motion required	Correspondence, A/P warrants, meeting minutes for 2/24/21, 12/3/20, 12/9/20, 12/16/20	6:45-6:55 (10 minutes)
[4] Childcare Cmte Update	Presentation from Chair of Cmte	February 24 <sup>th</sup> correspondence from childcare cmte, drafted preliminary presentation, cmte charge	6:55-7:25 (30 minutes)
[5] Town Manager Report	Town Manager to deliver update on significant happenings and answer board questions. Town manager has been asked to focus on an update of open positions and the work with contract CPA to date	Verbal report and/or memo from Town Manager	7:25-7:35 (10 minutes)
BREAK			7:35-7:45 (10 minutes)
[6] Amendment(s) to Procedure for Receipt of Correspondence	Motion required	Suggested amendment(s) to procedure	7:45-7:55 (10 minutes)
[7] Amendments to Rules for Conduct of Regular and Special Selectboard Meetings	Motion required	Suggested amendment(s) to rules for conduct	7:55-8:05 (10 minutes)
[8] Reaffirm Master Financial Policies	Board members asked to reaffirm policies. Suggestions for edits or modifications to be made during discussion. Motion required	Master Financial Policies	8:10-8:25 (15 minutes)

Agenda Item	Action	Packet Materials	Estimated start & end time
[9] Parking lot agenda items	Board members will be asked to review memo and provide feedback on items that require action for subsequent meeting	R. Arnold memo on background and context for parking lot items	8:25-8:35 (10 minutes)
[10] Operational Plan and Goal Setting	Board will discuss packet materials and decide on process for organizing an operational plan and/or goals for the year by consensus	M. Calloway memo, re: operational planning, 2017 and 2018-19 excel charts, examples from Montpelier, VT	8:35-9:00 (5 minutes)
[11] Set date for continuation of operational Plan and goal setting discussion	Board will be asked to agree by consensus on a future special meeting date	n/a	9:00-9:05 (5 minutes)
[12] Town Manager evaluation	Board to enter Executive session to discuss TM evaluation and Improvement Plan	n/a	9:05-9:30 (25 minutes)
[13] Adjourn	Motion required		

**List of correspondence received before 3 pm on Thursday, March 4, 2021:** John Farrell re: Norwich Lions Club funding for fireworks; Pam Smith re: Beaver Meadow Rd. speed tables; Stacy Morig re: Beaver Meadow sidewalk; Julia Rabig re: Beaver Meadow Rd. sidewalk; Brian Shiner re: Beaver Meadow Rd. sidewalk; Amanda Archer re: childcare in Norwich; Larry Wiggins, DPW Director, re: Norwich Road Posting Notice; Stuart Richards re: OML violations.