

Norwich Board of Listers
Listers' Regular Meeting – 1:00 PM
Wednesday, February 10, 2021

Draft Minutes

This meeting was conducted using ZOOM in order to maintain appropriate physical distance under COVID-19 precautions.

Members present: Cheryl A. Lindberg, Chair; Pam Smith, Doug Wilberding, Listers; Spencer Potter, Contract Assessor; Justine Montgomery, Administrative Clerk, Cy Bailey, District Advisor

Public:

1. **Call to order**
Lindberg called the meeting to order at 1:02pm
2. **Review and approval of agenda – review/discussion/action**
New agenda item: Lindberg suggested adding an agenda item for the Certificate of Appeal. Motion by Smith to approve agenda as amended; (second Wilberding); vote was unanimous.
3. **Public Comments** -- none
4. **Conservation Easement—review/discussion/action** The Listers requested information and clarification from Potter and Bailey on how conservation easements affect the valuations of the subject property and surrounding properties. It was noted that Listers are required to review conservation easements to determine if there should be a valuation change for the Grand List. The Listers asked Potter to provide them with the conservation easement documents he is working with and a recommendation to the Listers as how they should be handled. This will be discussed further at the next regular Listing Meeting with possible decisions at that time.
5. **Adverse Possession—Review/discussion/action** The Listers, with input from Bailey & Potter, discussed transferring the deed to .38 Acres in town for the 2021 Grand List; Motion by Lindberg requesting Potter to include the previously unassessed parcel in the Williams Parcel (second Smith). Vote was unanimous.
6. **Assessor Report & Invoice-Review/action** – The Listers reviewed Potter's report and noted that Potter had inspected numerous properties in town. Motion by Smith to accept the Assessor's report and approve the invoice #1252 for \$2,772.70. Second Wilberding; Vote was unanimous
7. **Request For Proposal (RFP)-Review/discussion/action** Waiting for Selectboard feedback; No action taken until after the Selectboard meeting tonight.
8. **Certificate- No Appeal or Suit Pending:** Potter provided the Listers with the Certificate. Both the Listers and the Selectboard need to sign it and deliver it to the Town Clerk to include in the 2020 Grand List; The Listers will get the Certificate into the next Selectboard packet.
9. **Approval Of Draft Minutes 1/13/2021, 1/17/2021, 1/20/21, 2/3/2021-** Motion by Smith to accept draft minutes from 1/13/2021, 1/17/2021, 1/20/21, and 2/3/21 as presented; second Wilberding; vote was unanimous
10. **Next Meeting Date** –March 10, 2021 at 3:00pm
11. **Adjourn**
Motion by Smith to adjourn; second Wilberding; vote was unanimous; meeting adjourned at 2:45 pm.

Respectfully submitted,

Cheryl A. Lindberg, Chair

Board of Listers