

Norwich Board of Listers
Listers Meeting – 1:00 pm
Sunday, January 17, 2021

This meeting was conducted using ZOOM, in order to maintain appropriate physical distance under COVID-19 precautions.

Listers present: Cheryl Lindberg, Chair; Pam Smith, and Doug Wilberding (all via Zoom)

Public: None Present

1. Call to order

Lindberg called the meeting to order at 12:57pm

2. Review and approval of agenda – action

Motion by Smith (2nd Wilberding) to add discussion of Article #10 on the Town Warrant for March 2021 Town Meeting after #5 on the agenda (moving all other items down). Unanimous.

3. Public Comments: None

4. Request for Proposal (RFP) for Reappraisal – finish document

The Listers reviewed the latest iteration of the draft RFP and made several more changes. The Listers will meet one more time to finalize the RFP for submission to the Selectboard on Thursday, January 21, 2021.

5. Executive Session – Personnel Matter/Candidate Interviews

Moved by Smith (2nd Wilberding) to enter executive session under VSA §313(a)(3) to interview applicants for the Administrative Assistant position. Unanimous. The Listers entered Executive Session at 3:22pm. Motion by Smith (2nd Wilberding) to enter public session. Unanimous. The Listers entered public session at 3:38pm. The Listers agreed to meet again on Tuesday or Wednesday of this week to conduct a second interview with one of the Administrative Assistant candidates. The date will be dependent upon the candidate's availability. The agenda will include the Administrative Assistant position opening and the RFP for the reappraisal.

6. Article #10 – Town Warrant

The Listers discussed the content of Article 10 as it relates to the taxation of solar arrays in Norwich. No action was taken.

7. Adjourn

Lindberg **moved** (2nd Wilberding) to adjourn at 3:50pm **Unanimous**.

Respectfully submitted,

Cheryl A. Lindberg, Chair
Board of Listers