

DRAFT: Norwich Finance Committee Meeting minutes  
Tuesday, December 8, 2020  
7:00, meeting conducted by Zoom

**Committee Members present:** Libby Chamberlin, Secretary; Linda Cook; Cheryl Lindberg, Treasurer; Pam Smith, Vice-Chair; Emmanuel Tesone, Chair; Omer Trajman

Member of the public present: Doug Wilberding

1. All members being present, the meeting was called to order at 7:05 pm.
2. Cheryl moved to approve the agenda as presented, Omer seconded the motion and the agenda was approved unanimously.
3. There were no public comments.
4. Pam motion to approve last meetings minutes, Libby seconded. They were approved unanimously.
5. The Committee discussed the Town Budget. The Chair invited suggestions for what products would be most helpful to present to the Selectboard. The Committee agreed to author a memo on the budget to the Selectboard. The Committee also agreed that Town Designated Funds be assessed separately from the Operations budget. Discussion of revenue, including grant revenue, ensued. In an effort to help clarify the uses of designated funds, the Committee discussed creating a single designated fund, to be approved by voters. The Chair proposed that the Committee generate a flat budget in addition to the memo and review in advance of the next Finance Committee meeting.
6. The Committee set the next meeting date for December 15 at 7pm.
7. Linda moved to adjourn the meeting and Pam seconded. The meeting was adjourned at 9:05 pm.

Respectfully submitted,

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Libby Chamberlin, Secretary