

Town of Norwich  
Affordable Housing Sub-committee  
Draft Minutes  
June 15, 2020

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Location: Act 92 compliant virtual Open Meeting via Zoom

Members Present: Jeff Lubell (Chair), Jeff Goodrich, Paul Manganiello, Brian Loeb, Kathleen Shepard, Creigh Moffatt, Ralph Hybels

Public Present: Karen Wynkoop, Leah Romano

Meeting called to Order: 5:04pm

1. Approve Agenda: Manganiello moved and Goodrich seconded a motion to approve the agenda. Motion carried 7 – 0.
2. Comments from the Public: Karen informed the meeting that her trailer mounted tiny house is being readied for a site in Norwich.
3. Approve Minutes of May 18, 2020: Goodrich moved and Manganiello seconded a motion to approve the minutes of May 18, 2020. Motion carried 7 – 0.
4. Announcements: None
5. Committee Process:
  - The subcommittee will meet the third Monday of the month at 6:00pm
  - The meeting will run for 60 minutes (longer as agreed)
  - Members will be prompted to suggest items during the fourth week of the month, will be able to submit items for the agenda by the end of the first week of the month, and then the agenda will be set and posted second week of the month (1 week prior to meeting)
6. Recruiting new members: With Planning Commission approval the subcommittee will post notice to the listserv and town email list by June 29, 2020. This notice will also be added to the AHSC webpage. Non-Norwich residents are eligible to apply
7. Establishing working groups:

Education	Fundraising/Land*	Policy (recommendations to PC)
Manganiello	Loeb	Goodrich
Moffatt	Lubell	Lubell
Shepard	Moffatt	Hybels

\*fundraising scope was broadened to include obtaining land or site control

Volunteers (non AHSC members) are welcome to join on specific tasks (subject to Planning Commission approval).

8. Identification of items for future agendas: None

Meeting Adjourned 5:57pm

Respectfully submitted,  
Rod Francis