

**Norwich Board of Listers**  
Listers' Special Meeting – 1:00 pm  
Wednesday, July 08, 2020

**Draft Minutes**

This meeting was held at Listers' office at Tracy Hall as below members are presented while following appropriate physical distance under the State of Vermont COVID-19 requirements. The public were invited through teleconference using ZOOM in order to maintain Tracy Hall COVID-19 requirements.

**Members present:** Cheryl Lindberg, Chair; Pam Smith and Doug Wilberding, Listers; Spencer Potter, Contract Assessor; Masaki Schuette, Administrative Clerk.

**Public:** Tom Candon, Linda Cook, Christina Aquila, (802)291-4091

**1. Call to order**

Lindberg called the meeting to order at 1:03 PM.

**2. Review and approval of agenda – action**

Smith **motioned** (2<sup>nd</sup> Wilberding) to approve the agenda. **Vote was unanimous.**

**3. Public Comments / correspondences --**

No members of the public commented.

Lindberg mentioned an email from Robin Rice Voigt regarding the labeling of her property in the 2020 Abstract. She felt that it was not correct with her last name appearing first. Schuette sent a reply explaining to her why we input the data this way into our system as well as the limitations (using “ , (comma)” after the last name) of transferring data from one software to the other. Schuette will contact Voigt again to discuss possible alterations; however, Listers will not be able to change the function of the last name to be a key search word.

**4. Decisions of 2020 grievance hearings – review / action**

Lindberg presented Listers decisions of 2020 grievance hearings.

**#11-041.000 Marc & Christina Aquila, 633 New Boston Rd.**

**Approved ( -\$142,100 )**

**#05-038.000 Steve Bachner, 22 Norford Lake Rd.**

**Approved ( -\$75,000 )**

**#11-116.000 Charles & Connie Bowdoin, 239 Goodrich Four Corners Rd.**

**Approved ( -\$800 )**

**#05-075.100 Thomas Candon, 1183 Union Village Rd.**

**Approved ( -\$118,000 )**

**#11-126.000 Glyn Elwyn, 720 Union Village Rd.**

**Approved ( -\$32,300 House site correction - \$304,500 )**

**#11-077.200 Dorothy Farrell, 373 Town Farm Rd.**

**Denied**

**#11-043.000 Daniel Gottlieb, 112 Bradley Hill Rd.**

**Approved ( -\$26,200 )**

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**#70-006.000** Great river Hydro LLC

**Denied**

Smith **motioned** (2<sup>nd</sup> Wilberding) to approve the decisions as presented. **Vote was unanimous.**

**5. New Change of Assessment Letters – review / action**

Listers reviewed 2 solar farm accounts: Norwich Technology INC (635 US Route 5) and Norwich Union Village Solar LLC (673 Union village Road).

Smith **motioned** (2<sup>nd</sup> Wilberding) to add above two solar farm accounts to 2020 Norwich Grand List. **Vote was unanimous.**

There will be a Change of Assessment Notice mailed to these two solar companies, along with the cover letter of how to grieve to Listers assessments. If they appeal, there will be a grievance hearing on the 24<sup>th</sup> of July, at 10:00 AM to 11:00 AM.

**6. Assessor's Report and Invoice for June – review / action**

Listers thanked Potter for his reports every month, and for all the work he did over the last few months. Listers reviewed his report for June. Smith **motioned** (2<sup>nd</sup> Wilberding) to accept Potter's June report and to approve his Invoice #1217 dated 07/01/2020. **Vote was unanimous.**

**7. NEMRC invoice – review / action**

Invoice from NEMRC needs to be allocated within two departments: Listers and Town Clerk. There was a discussion over which size physical maps the Listers required. Listers and the Town Clerk have clarified the map size request with NEMRC; we will be spending less than this original invoice we had received last week. NEMRC is sending a new revised invoice shortly. Lindberg will connect with Rod Francis (Zoning / planning director) to discuss the status of our original plan of getting an "Interactive Map" on our website.

**8. Approve draft minutes from Listers' meeting on June 17th, 2020 and 2020 Grievance hearing minutes on July 1st, 2020 – review / action**

Listers reviewed the draft minutes from June 17<sup>th</sup>. Smith **motioned** (2<sup>nd</sup> Lindberg) to approve the draft minutes of June 17<sup>th</sup> 2020 as presented. **Vote was unanimous.**

Listers reviewed the draft minutes from their grievance hearings. Smith **motioned** (2<sup>nd</sup> Wilberding) to approve the draft minutes from 2020 Grievance hearings on July 1<sup>st</sup>, 2020 and July 2<sup>nd</sup>, 2020 (as an additional day) **Vote was unanimous.**

**9. Next Meeting Date**

July 15<sup>th</sup>, 2020, at 11:30 AM. To lodge the 2020 Grand List.

**10. Adjourn**

Wilberding **motioned** (2<sup>nd</sup> Smith) to adjourn the meeting at 1:22 PM. **Vote was unanimous.**

Respectfully submitted,

Cheryl A. Lindberg, Chair  
Board of Listers