

Town of Norwich

Agenda for Special Selectboard Meeting June 25, 2020, 6:30 pm

Remote Meeting

ZOOM access information: <https://us02web.zoom.us/j/89194527365> Meeting ID: 891 9452 7365 Via phone: 877-853-5257

<b>Agenda Item</b>	<b>Action</b>	<b>Packet Materials</b>	<b>Expected start &amp; end time</b>
1. Approval of the agenda	Chair: will be asked to add or remove agenda items	n/a	6:30 - 6:35 (5 minutes)
2. Public and Selectboard comment	Public invited to speak to any item not on the agenda	n/a	6:35 - 6:45 (to completion)
3. Consent Agenda	Accept correspondence, 6-10-2020 minutes, A/P warrants-motion required	Correspondence received (list attached at the end of agenda), minutes, A/P warrants	6:45 - 6:55 (10 minutes)
4. Appointments to open positions on Town Committees, Commissions	Review applications to: 1. Lister-interim appt (1 seat) 2. Devel. Review Board (1 seat and 1 alternate) 3. Recreation Council (2 seats) 4. Conservation Commission (1 seat)	Applicant letters	6:55-7:25 (30 minutes)
5. Special Town Meeting Warning with articles	Board to review and approve Special Town Meeting articles and begin to discuss preliminary plan for pre-town meeting info session-motion required	Special Town Meeting warning and articles	7:25-7:40 (25 minutes)
6. Year to date (YTD) Revenue/Expense (R/E) report	Review YTD R/E report	May R/E report	7:40-8:00 (20 minutes)
BREAK			8:00-8:10 (10 minutes)
7. Policy updates	Review draft revisions with possible action to: 1. Fund balance policy 2. Tax collection policy 3. Policy on Posting of Police Standards	Draft revisions	8:10-8:30 (20 minutes)
8. Town Manager Update	Brief update	n/a	8:30-8:35 (5 minutes)

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9. Brown Schoolhouse trail bridge	Discussion and possible motion on funding sources for the replacement of the Brown Schoolhouse trail bridge	Supporting documents	8:35-8:45 (10 minutes)
10. Rte. 132 road classification	Discussion on proposal from Thetford Town Manager and Selectboard to submit proposal to VTtrans for reclassification of Rte. 132	Letter from Thetford Town Manager	8:45-8:50 (5 minutes)
11. Fire Dept. request for use of Designated Funds	Discussion and possible motion r/t use of Fired Dept. Designated Funds	Fire Department material	8:50-9:00 (10 minutes)
12. Liquor Licenses	Convene as liquor control board and review license applications for approval: 1. Carpenter & Main 2. Norwich Wines & Spirits 3. Blue Sparrow Kitchen	Liquor license applications	9:00-9:05 (10 minutes)
13. Adjourn	Motion required		

**List of correspondence received before 3:00 pm on Thursday, June 18, 2020:** State of Vermont re: Willing Hands Land Use Permit; Tim Briglin re: COVID-19 Municipal Lending Program; Pamela Smith re: Capital Plan and Budget Report; Herb Durfee to VT Housing & Conservation Board re: Woody Adams Forest Conservation Project; Nick Krembs re: Status of Norwich Trails Committee; Board of Listers re: Change in Appraisal Rate for DPW garage

**Possible July Items :** Set tax rate; TM interim evaluation COVID-19 update; Energy Performance update; Trails Committee discussion/website; Regional Energy Coordinator-rep report; Town Plan work; policy revisions-conservation fund policy, Animal ordinance; Regional Concerns Mtg with Vtrans r/t I91 bridge; August 11 Special Town Mtg information mtg prep work; appointments to open positions; penalty for non-compliance with deadline for Homestead declaration; tech upgrade recommendations;

**Parking Lot:** Union contract; Financial Procedures; cyber security policy; Fee schedule update; Dresden MOU; Finance Committee charge revision; SB Goal setting; Emerald Ash borer town response; Green Fleet proposal