

	2020 Town Plan Action Items	Responsibility	Timing
1	Ensure that the Zoning Administrator or their designee has the training and resources to enforce state Residential Building Energy Standards and issue Certificates of Compliance on development projects greater than 800-sf.	Town Manager Selectboard	2020
2	Investigate the use of land owned or controlled by the Town of Norwich for dedicated affordable housing.	Planning Director Town Manager Selectboard	2020
3	Make it easier for developers and the public to understand Norwich’s affordable housing policies by developing educational materials and conducting outreach.	Planning Commission	2020
4	Develop educational materials that address frequently asked questions about affordable housing in Norwich and increase public understanding of how new development will affect town and school property taxes.	Planning Commission	2020
5	Take a leading role in promoting opportunities and choices for parents in need of childcare by, among other things:	Town Manager Selectboard	2020
	Creating a standing community committee to coordinate the provision of childcare services in town		2020
	Exploring how to lower the costs of childcare provider background checks such as using the Norwich Police Department		2020
6	Complete the Community Rating System (CRS) certification process to qualify for maximum state reimbursement for flood events and assist homeowners.	Planning Director Town Manager Selectboard	2020
7	Update and re-adopt the Norwich All Hazards Mitigation (HMP) and the Emergency Operations Plan (EOP), and ensure consistency with the goals, objectives, and policies of this plan.	Planning Director Town Manager Selectboard	2020
8	Develop a plan to address any potential conflicts between existing or proposed development on the edge of the village and mapped forest blocks.	Planning Director Planning Commission Conservation Commission	2021

9	Consider how to address barriers to development related to limitations on septic capacity, including a review of the findings of the 2005 study conducted by the Norwich Sewer Committee in light of current challenges and changes in wastewater management.	Planning Director Planning Commission Town Manager Selectboard	2021
10	Study implications of improved wastewater management for the economic vitality of the village area.	Planning Director Planning Commission Historic Preservation Commission	2021
11	Create a long-range plan for construction and maintenance of sidewalks, bikeways, trails and park-and-ride lots.	Town Manager Selectboard	2021
12	Implement the recommendations made in this chapter section (see Figure 1) and throughout this plan when revising the Norwich Zoning and Subdivision Regulations to: Maintain the rural character of Norwich by preserving working lands and forests Recognize the important ecosystem services performed by forests Facilitate appropriate scale mixed-use development in areas currently zoned commercial-industrial	Planning Director Planning Commission Selectboard	2022
13	Implement the recommendations made in the housing chapter when revising the Norwich Zoning and Subdivision Regulations.	Planning Director Planning Commission	2022
14	Ensure that the new Norwich Zoning and Subdivision Regulations are clear, accessible and avoid any unnecessary barriers to developing housing.	Planning Director Planning Commission	2022
15	Complete a study on how to maintain a strong and vibrant village center and consider recommended actions.	Planning Director Planning Commission Historic Preservation Commission	2022
16	Identify opportunities to foster economic development in the Commercial-Industrial district.	Planning Director Planning Commission	2022

17	Adopt Land Use Regulations with adequate standards for access, management, curb cuts, driveways and roads, to promote a safe and efficient transportation network.	Planning Director Planning Commission	2022
18	Adopt revised land use regulations that will implement the objectives and policies of this plan related to flood hazards, riparian areas and stormwater management.	Planning Director Planning Commission Selectboard	2022
19	Develop a master plan for future trails, paths, sidewalks, and bikeways. Use the master plan as a basis for pursuing grants and other funding for design, right-of-way acquisition, and construction of planned improvements.	Planning Director Planning Commission Trails Committee Energy Committee	2023
20	Develop a Stormwater Management Plan.	Planning Director Town Manager Selectboard	2023
21	Participate in state, federal and other efforts to protect the Connecticut River, including basin plans provided for under 10 VSA §1253.	Planning Director Planning Commission	ongoing
22	Continue to advocate for the preservation and adaptive reuse of historic Lewiston.	Planning Director Planning Commission Historic Preservation Commission	ongoing
23	Consider incentive programs to encourage adaptive reuse of historic structures.	Historic Preservation Commission	ongoing
24	Update the inventory of barns at risk, and support owners in obtaining state grants to offset rehabilitation costs.	Historic Preservation Commission	ongoing
25	Ensure the participation of the Historic Preservation Commission in any study of improving bike-ability and walkability in the village.	Historic Preservation Commission	ongoing
26	Advocate before VTrans on behalf of non-vehicular road users for improved accommodations on state highways.	Planning Director Planning Commission Energy Committee	ongoing

27	Review hybrid and electric options for any municipal vehicle purchase or replacement.	Town Manager Energy Committee Selectboard	ongoing
28	Encourage development projects to install solar collectors on rooftops and parking lots.	Planning Director Energy Committee	ongoing
29	Participate in the Section 248 process before the Public Utility Commission to make decisions that further the goals, objectives, and policies of this plan.	Planning Director Energy Committee	ongoing
30	Implement to the best of our abilities the (non-binding) Article 36 from the Town of Norwich 2019 ballot.	Planning Commission Energy Committee	ongoing
31	Provide residents with information on:	Energy Committee	ongoing
	cold-climate heat pumps, and other non-fossil fuel heat sources in new construction and in existing homes and buildings;		ongoing
	replacing fossil fuels powered vehicles with electric vehicles;		ongoing
	managing forest land for long-term, sustainable harvesting of wood.		ongoing
32	Raise climate crisis and energy awareness.	Energy Committee	ongoing
33	Work with community groups and others to support non-vehicular transportation options in Norwich.	Energy Committee	ongoing
34	Encourage the development of dedicated affordable housing by formalizing and growing the affordable housing revolving fund (currently \$45,000).	Planning Commission Selectboard	ongoing
35	Encourage landowners to donate land for dedicated affordable housing.	Planning Commission Selectboard	ongoing

36	Conduct outreach to encourage developers of affordable homes to focus on Norwich.	Planning Director Planning Commission	ongoing
37	Continue to encourage ADUs to increase Norwich's stock of rental housing. Monitor the effect of short-term rentals (e.g. Airbnb)	Planning Director Planning Commission	ongoing
38	Encourage broad-based participation in community conversations around housing, including low and moderate income households, younger residents and renters.	Planning Commission	ongoing
39	Work with Green Mountain Economic Development Corporation (GMEDC) to recruit appropriate businesses to Norwich.	Planning Director Town Manager Selectboard	ongoing
40	Provide education on area services available for unemployed and lower income residents.	Selectboard	ongoing
41	Support agricultural and forest industries by encouraging participation in the Vermont Use Value Appraisal (UVA) Program, (current use) and conservation easements through the Upper Valley Land Trust.	Planning Commission Conservation Commission	ongoing
42	Accommodate bicycle and pedestrian safety when rebuilding and upgrading roads and bridges.	Planning Director Town Manager Selectboard	ongoing
43	Maintain a capital improvement program that is aligned with the goals and objectives of this plan.	Town Manager Selectboard	ongoing
44	Implement the strategic initiatives developed by the town's Trails Committee	Town Manager Trails Committee Selectboard	ongoing
45	Continue to participate and meet the requirements of the National Flood Insurance Program, so that owners within floodplains are eligible for flood insurance.	Planning Director Town Manager Selectboard	ongoing
46	Implement the hazard mitigation programs, projects and activities identified in the Norwich 2015 All Hazard Mitigation Plan and subsequently adopted plans.	Planning Director Town Manager Selectboard	ongoing

	Selectboard Action Items	Responsibility	Timing
1	Ensure that the Zoning Administrator or their designee has the training and resources to enforce state Residential Building Energy Standards and issue Certificates of Compliance on development projects greater than 800-sf.	Town Manager Selectboard	2020
2	Investigate the use of land owned or controlled by the Town of Norwich for dedicated affordable housing.	Planning Director Town Manager Selectboard	2020
5	Take a leading role in promoting opportunities and choices for parents in need of childcare by, among other things: Creating a standing community committee to coordinate the provision of childcare services in town Exploring how to lower the costs of childcare provider background checks such as using the Norwich Police Department	Town Manager Selectboard	2020
6	Complete the Community Rating System (CRS) certification process to qualify for maximum state reimbursement for flood events and assist homeowners.	Planning Director Town Manager Selectboard	2020
7	Update and re-adopt the Norwich All Hazards Mitigation (HMP) and the Emergency Operations Plan (EOP), and ensure consistency with the goals, objectives, and policies of this plan.	Planning Director Town Manager Selectboard	2020
9	Consider how to address barriers to development related to limitations on septic capacity, including a review of the findings of the 2005 study conducted by the Norwich Sewer Committee in light of current challenges and changes in wastewater management.	Planning Director Planning Commission Town Manager Selectboard	2021
11	Create a long-range plan for construction and maintenance of sidewalks, bikeways, trails and park-and-ride lots.	Town Manager Selectboard	2021
12	Implement the recommendations made in this chapter section (see Figure 1) and throughout this plan when revising the Norwich Zoning and Subdivision Regulations to:	Planning Director Planning Commission Selectboard	2022
	Maintain the rural character of Norwich by preserving working lands and forests Recognize the important ecosystem services performed by forests		

	Facilitate appropriate scale mixed-use development in areas currently zoned commercial-industrial		
18	Adopt revised land use regulations that will implement the objectives and policies of this plan related to flood hazards, riparian areas and stormwater management.	Planning Director Planning Commission Selectboard	2022
20	Develop a Stormwater Management Plan.	Planning Director Town Manager Selectboard	2023
27	Review hybrid and electric options for any municipal vehicle purchase or replacement.	Town Manager Energy Committee Selectboard	ongoing
34	Encourage the development of dedicated affordable housing by formalizing and growing the affordable housing revolving fund (currently \$45,000).	Planning Commission Selectboard	ongoing
35	Encourage landowners to donate land for dedicated affordable housing.	Planning Commission Selectboard	ongoing
39	Work with Green Mountain Economic Development Corporation (GMEDC) to recruit appropriate businesses to Norwich.	Planning Director Town Manager Selectboard	ongoing
40	Provide education on area services available for unemployed and lower income residents.	Selectboard	ongoing
42	Accommodate bicycle and pedestrian safety when rebuilding and upgrading roads and bridges.	Planning Director Town Manager Selectboard	ongoing
43	Maintain a capital improvement program that is aligned with the goals and objectives of this plan.	Town Manager Selectboard	ongoing
44	Implement the strategic initiatives developed by the town's Trails Committee	Town Manager Trails Committee Selectboard	ongoing
45	Continue to participate and meet the requirements of the National Flood Insurance Program, so that owners within floodplains are eligible for flood insurance.	Planning Director Town Manager Selectboard	ongoing

46	Implement the hazard mitigation programs, projects and activities identified in the Norwich 2015 All Hazard Mitigation Plan and subsequently adopted plans.	Planning Director Town Manager Selectboard	ongoing
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	Town Manager Action Items	Responsibility	Timing
1	Ensure that the Zoning Administrator or their designee has the training and resources to enforce state Residential Building Energy Standards and issue Certificates of Compliance on development projects greater than 800-sf.	Town Manager Selectboard	2020
2	Investigate the use of land owned or controlled by the Town of Norwich for dedicated affordable housing.	Planning Director Town Manager Selectboard	2020
5	Take a leading role in promoting opportunities and choices for parents in need of childcare by, among other things: Creating a standing community committee to coordinate the provision of childcare services in town Exploring how to lower the costs of childcare provider background checks such as using the Norwich Police Department	Town Manager Selectboard	2020
6	Complete the Community Rating System (CRS) certification process to qualify for maximum state reimbursement for flood events and assist homeowners.	Planning Director Town Manager Selectboard	2020
7	Update and re-adopt the Norwich All Hazards Mitigation (HMP) and the Emergency Operations Plan (EOP), and ensure consistency with the goals, objectives, and policies of this plan.	Planning Director Town Manager Selectboard	2020
9	Consider how to address barriers to development related to limitations on septic capacity, including a review of the findings of the 2005 study conducted by the Norwich Sewer Committee in light of current challenges and changes in wastewater management.	Planning Director Planning Commission Town Manager Selectboard	2021
11	Create a long-range plan for construction and maintenance of sidewalks, bikeways, trails and park-and-ride lots.	Town Manager Selectboard	2021
20	Develop a Stormwater Management Plan.	Planning Director Town Manager Selectboard	2023
27	Review hybrid and electric options for any municipal vehicle purchase or replacement.	Town Manager Energy Committee Selectboard	ongoing

39	Work with Green Mountain Economic Development Corporation (GMEDC) to recruit appropriate businesses to Norwich.	Planning Director Town Manager Selectboard	ongoing
42	Accommodate bicycle and pedestrian safety when rebuilding and upgrading roads and bridges.	Planning Director Town Manager Selectboard	ongoing
43	Maintain a capital improvement program that is aligned with the goals and objectives of this plan.	Town Manager Selectboard	ongoing
44	Implement the strategic initiatives developed by the town's Trails Committee	Town Manager Trails Committee Selectboard	ongoing
45	Continue to participate and meet the requirements of the National Flood Insurance Program, so that owners within floodplains are eligible for flood insurance.	Planning Director Town Manager Selectboard	ongoing
46	Implement the hazard mitigation programs, projects and activities identified in the Norwich 2015 All Hazard Mitigation Plan and subsequently adopted plans.	Planning Director Town Manager Selectboard	ongoing

	Planning Commission Action Items	Responsibility	Timing
3	Make it easier for developers and the public to understand Norwich’s affordable housing policies by developing educational materials and conducting outreach.	Planning Commission	2020
4	Develop educational materials that address frequently asked questions about affordable housing in Norwich and increase public understanding of how new development will affect town and school property taxes.	Planning Commission	2020
8	Develop a plan to address any potential conflicts between existing or proposed development on the edge of the village and mapped forest blocks.	Planning Director Planning Commission Conservation Commission	2021
9	Consider how to address barriers to development related to limitations on septic capacity, including a review of the findings of the 2005 study conducted by the Norwich Sewer Committee in light of current challenges and changes in wastewater management.	Planning Director Planning Commission Town Manager Selectboard	2021
10	Study implications of improved wastewater management for the economic vitality of the village area.	Planning Director Planning Commission Historic Preservation Commission	2021
12	Implement the recommendations made in this chapter section (see Figure 1) and throughout this plan when revising the Norwich Zoning and Subdivision Regulations to:	Planning Director Planning Commission Selectboard	2022
13	<p>Maintain the rural character of Norwich by preserving working lands and forests</p> <p>Recognize the important ecosystem services performed by forests</p> <p>Facilitate appropriate scale mixed-use development in areas currently zoned commercial-industrial</p> <p>Implement the recommendations made in the housing chapter when revising the Norwich Zoning and Subdivision Regulations.</p>	Planning Director Planning Commission	2022

14	Ensure that the new Norwich Zoning and Subdivision Regulations are clear, accessible and avoid any unnecessary barriers to developing housing.	Planning Director Planning Commission	2022
15	Complete a study on how to maintain a strong and vibrant village center and consider recommended actions.	Planning Director Planning Commission Historic Preservation Commission	2022
16	Identify opportunities to foster economic development in the Commercial-Industrial district.	Planning Director Planning Commission	2022
17	Adopt Land Use Regulations with adequate standards for access, management, curb cuts, driveways and roads, to promote a safe and efficient transportation network.	Planning Director Planning Commission	2022
18	Adopt revised land use regulations that will implement the objectives and policies of this plan related to flood hazards, riparian areas and stormwater management.	Planning Director Planning Commission Selectboard	2022
19	Develop a master plan for future trails, paths, sidewalks, and bikeways. Use the master plan as a basis for pursuing grants and other funding for design, right-of-way acquisition, and construction of planned improvements.	Planning Director Planning Commission Trails Committee Energy Committee	2023
21	Participate in state, federal and other efforts to protect the Connecticut River, including basin plans provided for under 10 VSA §1253.	Planning Director Planning Commission	ongoing
22	Continue to advocate for the preservation and adaptive reuse of historic Lewiston.	Planning Director Planning Commission Historic Preservation Commission	ongoing

26	Advocate before VTrans on behalf of non-vehicular road users for improved accommodations on state highways.	Planning Director Planning Commission Energy Committee	ongoing
30	Implement to the best of our abilities the (non-binding) Article 36 from the Town of Norwich 2019 ballot.	Planning Commission Energy Committee	ongoing
34	Encourage the development of dedicated affordable housing by formalizing and growing the affordable housing revolving fund (currently \$45,000).	Planning Commission Selectboard	ongoing
35	Encourage landowners to donate land for dedicated affordable housing.	Planning Commission Selectboard	ongoing
36	Conduct outreach to encourage developers of affordable homes to focus on Norwich.	Planning Director Planning Commission	ongoing
37	Continue to encourage ADUs to increase Norwich's stock of rental housing. Monitor the effect of short-term rentals (e.g. Airbnb)	Planning Director Planning Commission	ongoing
38	Encourage broad-based participation in community conversations around housing, including low and moderate income households, younger residents and renters.	Planning Commission	ongoing
41	Support agricultural and forest industries by encouraging participation in the Vermont Use Value Appraisal (UVA) Program, (current use) and conservation easements through the Upper Valley Land Trust.	Planning Commission Conservation Commission	ongoing

	Planning Director Action Items	Responsibility	Timing
2	Investigate the use of land owned or controlled by the Town of Norwich for dedicated affordable housing.	Planning Director Town Manager Selectboard	2020
6	Complete the Community Rating System (CRS) certification process to qualify for maximum state reimbursement for flood events and assist homeowners.	Planning Director Town Manager Selectboard	2020
7	Update and re-adopt the Norwich All Hazards Mitigation (HMP) and the Emergency Operations Plan (EOP), and ensure consistency with the goals, objectives, and policies of this plan.	Planning Director Town Manager Selectboard	2020
8	Develop a plan to address any potential conflicts between existing or proposed development on the edge of the village and mapped forest blocks.	Planning Director Planning Commission Conservation Commission	2021
9	Consider how to address barriers to development related to limitations on septic capacity, including a review of the findings of the 2005 study conducted by the Norwich Sewer Committee in light of current challenges and changes in wastewater management.	Planning Director Planning Commission Town Manager Selectboard	2021
10	Study implications of improved wastewater management for the economic vitality of the village area.	Planning Director Planning Commission Historic Preservation Commission	2021
12	Implement the recommendations made in this chapter section (see Figure 1) and throughout this plan when revising the Norwich Zoning and Subdivision Regulations to: Maintain the rural character of Norwich by preserving working lands and forests Recognize the important ecosystem services performed by forests Facilitate appropriate scale mixed-use development in areas currently zoned commercial-industrial	Planning Director Planning Commission Selectboard	2022
13	Implement the recommendations made in the housing chapter when revising the Norwich Zoning and Subdivision Regulations.	Planning Director Planning Commission	2022

14	Ensure that the new Norwich Zoning and Subdivision Regulations are clear, accessible and avoid any unnecessary barriers to developing housing.	Planning Director Planning Commission	2022
15	Complete a study on how to maintain a strong and vibrant village center and consider recommended actions.	Planning Director Planning Commission Historic Preservation Commission	2022
16	Identify opportunities to foster economic development in the Commercial-Industrial district.	Planning Director Planning Commission	2022
17	Adopt Land Use Regulations with adequate standards for access, management, curb cuts, driveways and roads, to promote a safe and efficient transportation network.	Planning Director Planning Commission	2022
18	Adopt revised land use regulations that will implement the objectives and policies of this plan related to flood hazards, riparian areas and stormwater management.	Planning Director Planning Commission Selectboard	2022
19	Develop a master plan for future trails, paths, sidewalks, and bikeways. Use the master plan as a basis for pursuing grants and other funding for design, right-of-way acquisition, and construction of planned improvements.	Planning Director Planning Commission Trails Committee Energy Committee	2023
20	Develop a Stormwater Management Plan.	Planning Director Town Manager Selectboard	2023
21	Participate in state, federal and other efforts to protect the Connecticut River, including basin plans provided for under 10 VSA §1253.	Planning Director Planning Commission	ongoing
22	Continue to advocate for the preservation and adaptive reuse of historic Lewiston.	Planning Director Planning Commission Historic Preservation Commission	ongoing

26	Advocate before VTrans on behalf of non-vehicular road users for improved accommodations on state highways.	Planning Director Planning Commission Energy Committee	ongoing
28	Encourage development projects to install solar collectors on rooftops and parking lots.	Planning Director Energy Committee	ongoing
29	Participate in the Section 248 process before the Public Utility Commission to make decisions that further the goals, objectives, and policies of this plan.	Planning Director Energy Committee	ongoing
36	Conduct outreach to encourage developers of affordable homes to focus on Norwich.	Planning Director Planning Commission	ongoing
37	Continue to encourage ADUs to increase Norwich's stock of rental housing. Monitor the effect of short-term rentals (e.g. Airbnb)	Planning Director Planning Commission	ongoing
39	Work with Green Mountain Economic Development Corporation (GMEDC) to recruit appropriate businesses to Norwich.	Planning Director Town Manager Selectboard	ongoing
42	Accommodate bicycle and pedestrian safety when rebuilding and upgrading roads and bridges.	Planning Director Town Manager Selectboard	ongoing
45	Continue to participate and meet the requirements of the National Flood Insurance Program, so that owners within floodplains are eligible for flood insurance.	Planning Director Town Manager Selectboard	ongoing
46	Implement the hazard mitigation programs, projects and activities identified in the Norwich 2015 All Hazard Mitigation Plan and subsequently adopted plans.	Planning Director Town Manager Selectboard	ongoing

Conservation Commission Action Items

Responsibility

Timing

8 Develop a plan to address any potential conflicts between existing or proposed development on the edge of the village and mapped forest blocks.

Planning Director
Planning Commission
Conservation
Commission

2021

41 Support agricultural and forest industries by encouraging participation in the Vermont Use Value Appraisal (UVA) Program, (current use) and conservation easements through the Upper Valley Land Trust.

Planning Commission
Conservation
Commission

ongoing

	Trails Committee Action Items	Responsibility	Timing
19	Develop a master plan for future trails, paths, sidewalks, and bikeways. Use the master plan as a basis for pursuing grants and other funding for design, right-of-way acquisition, and construction of planned improvements.	Planning Director Planning Commission Trails Committee Energy Committee	2023
44	Implement the strategic initiatives developed by the town's Trails Committee	Town Manager Trails Committee Selectboard	ongoing

	Energy Committee Action Items	Responsibility	Timing
19	Develop a master plan for future trails, paths, sidewalks, and bikeways. Use the master plan as a basis for pursuing grants and other funding for design, right-of-way acquisition, and construction of planned improvements.	Planning Director Planning Commission Trails Committee Energy Committee	2023
26	Advocate before VTrans on behalf of non-vehicular road users for improved accommodations on state highways.	Planning Director Planning Commission Energy Committee	ongoing
27	Review hybrid and electric options for any municipal vehicle purchase or replacement.	Town Manager Energy Committee Selectboard	ongoing
28	Encourage development projects to install solar collectors on rooftops and parking lots.	Planning Director Energy Committee	ongoing
29	Participate in the Section 248 process before the Public Utility Commission to make decisions that further the goals, objectives, and policies of this plan.	Planning Director Energy Committee	ongoing
30	Implement to the best of our abilities the (non-binding) Article 36 from the Town of Norwich 2019 ballot.	Planning Commission Energy Committee	ongoing
31	Provide residents with information on: cold-climate heat pumps, and other non-fossil fuel heat sources in new construction and in existing homes and buildings; replacing fossil fuels powered vehicles with electric vehicles; managing forest land for long-term, sustainable harvesting of wood.	Energy Committee	ongoing ongoing
32	Raise climate crisis and energy awareness.	Energy Committee	ongoing
33	Work with community groups and others to support non-vehicular transportation options in Norwich.	Energy Committee	ongoing

	Historic Preservation Commission Action Items	Responsibility	Timing
10	Study implications of improved wastewater management for the economic vitality of the village area.	Planning Director Planning Commission Historic Preservation Commission	2021
15	Complete a study on how to maintain a strong and vibrant village center and consider recommended actions.	Planning Director Planning Commission Historic Preservation Commission	2022
22	Continue to advocate for the preservation and adaptive reuse of historic Lewiston.	Planning Director Planning Commission Historic Preservation Commission	ongoing
23	Consider incentive programs to encourage adaptive reuse of historic structures.	Historic Preservation Commission	ongoing
24	Update the inventory of barns at risk, and support owners in obtaining state grants to offset rehabilitation costs.	Historic Preservation Commission	ongoing
25	Ensure the participation of the Historic Preservation Commission in any study of improving bike-ability and walkability in the village.	Historic Preservation Commission	ongoing