



Town Report of Norwich, Vermont

Fiscal Year 2019

July 1, 2018 – June 30, 2019



This Norwich Annual Report is dedicated to Jack (Howard) Fraser. Jack died on April 22, 2019, after serving his town and country in many capacities.

Jack was born in Norwich on April 2, 1938, and graduated from Hanover High School in 1956, then earned a degree in Agriculture from the University of Vermont. A Bronze Star recipient and Army Ranger, he served two tours in Vietnam while on active duty from 1960 to 1972. He continued serving in the Army Reserves, retiring at the rank of Colonel in 1990, after 30 years of service.

Jack served his community for 51 years as a Norwich Fire Department volunteer, beginning in 1955 while in High School, and later in the capacity of Fire Chief from 1995 until he retired in 2006. As co-owner of Dan and Whit's, Jack could usually be found in the hardware section, wearing his apron, helping customers find the perfect part and telling a story. A big part of his life was The American Legion Post #8, as he believed strongly in their commitment and service to the community. Jack was Post Commander for several years. He was also a member of the Norwich Zoning Board, and served on the Board of Directors of the Mascoma Savings Bank from 1999 to 2008.



In his "spare time," Jack loved to be in the woods, cutting down trees, operating his sawmill, making maple syrup, driving his John Deere tractor, and tending to his garden. Jack will be remembered for his love of family, being a good friend and neighbor, and lending a helping hand whenever needed. He always had a good story to tell and an infectious smile. He was truly a pillar of the Upper Valley community. At his funeral on April 29, 2019, his casket passed under an enormous United States flag, proudly raised by the Norwich and Hanover Fire Departments' ladder trucks.

*Jack Fraser photos courtesy of Cheri Henry and Peter Griggs.
Cover photo: Huntley Meadows as seen from above. Photo by John Pepper.*

Town Report
of
Norwich, Vermont

Fiscal Year 2019
July 1, 2018 – June 30, 2019

Table of Contents

In Memoriam: Jack Fraser	Inside front cover
Warning of Annual Meeting, March 3, 2020	4
Candidates for Office - March 3, 2020	7
Warning – Vermont Presidential Primary – March 3, 2020	8
Telephone Contacts • Office Hours / Contacts • Meeting Schedules	Last page
General Information	Inside back cover

Part I — Town of Norwich

Norwich Town Officers & Committees for 2019	I-2
Elected Officials	I-2
Appointed Officials	I-2
Minutes of the Annual Meeting, March 4, 2019	I-4
Ballot Results	I-10
Graphs	
Town and School Homestead Tax Rate	I-11
Norwich Town and School Expenditures	I-11
Town Budget Comparison, FYE 2020 / FYE 2021	I-12
FYE 2021 Proposed Town Budget, by Major Category	I-12
Town of Norwich and Norwich School District Summary	I-13
Proposed Town of Norwich Budget:	
Town of Norwich Summary	I-14
Town of Norwich Revenue Report	I-15
Town of Norwich Expenditure Budget Report	I-17
Designated & Special Purpose Funds	I-28
Norwich Trust Funds	I-29
Treasurer's Report	I-30
Independent Auditor's Report	I-31

Part II — Town Boards, Commissions, Committees & Departments

Selectboard	II-2
Town Manager	II-3
Collector of Delinquent Taxes	II-6
Town Clerk	II-6
Vital Records for 2019	II-7
Board of Abatement and Board of Civil Authority	II-8
Cemetery Commission	II-8
Conservation Commission	II-9
Development Review Board	II-10
Emergency Management	II-10
Finance Department	II-11
Fire & EMS Department	II-11
Fire Warden	II-12
Health Officer	II-13
Listers Report	II-13
2019 Grand List as of 12/31/2019	II-14
Norwich Energy Committee (NEC)	II-15
Norwich Historic Preservation Commission (NHPC)	II-16
Planning Commission	II-16
Planning Department	II-17
Police Department	II-17
Police Department Statistics FY19	II-19
Public Works Department	II-19
Recreation Department	II-22
Trustees of Public Funds	II-23

Part III — Other Agencies & Organizations

2020 U.S. Census	III-2
Advance Transit	III-2
Aging in Place	III-3

Child Care Center in Norwich	III-3
Connecticut River Joint Commissions Upper Valley Subcommittee	III-4
ECFiber (East Central Vermont Telecommunications District).	III-4
The Family Place.	III-5
Good Beginnings.	III-6
Greater Upper Valley Solid Waste Management District (GUVSWMD)	III-6
Green Mountain Economic Development Corporation	III-7
Lyman F. Pell American Legion Post 8	III-8
Montshire Museum of Science	III-9
Norwich Historical Society & Community Center	III-9
Norwich Lions Club	III-10
Norwich Public Library.	III-11
FY19 Income & Operating Expenses	III-12
Norwich Women’s Club	III-12
Public Health Council of the Upper Valley (PHC)	III-13
Senior Solutions (Council On Aging For Southeastern Vermont)	III-14
Southeastern Vermont Community Action	III-15
Special Needs Support Center (SNSC)	III-15
Two Rivers-Ottawaquechee Regional Commission (TRORC)	III-16
Upper Valley Community Grange	III-16
Upper Valley Transportation Management Association (UVTMA)	III-17
Visiting Nurse and Hospice for VT and NH	III-17
White River Council on Aging – Bugbee Senior Center	III-18
Windsor County Mentors	III-18
Women’s Information Services (WISE)	III-19
Youth-in-Action	III-20

Part IV — Norwich Fire District

Norwich Fire District Officers	IV-2
Norwich Fire District 2020 Annual Meeting Warning	IV-2
Prudential Committee Annual Report.	IV-3
Treasurer’s Report.	IV-4
Delinquent Tax Report - December 31, 2019	IV-4
Fire District Auditor’s Report.	IV-4
Norwich Fire District Revenue, Expenditure and Budget Reports	IV-5

Part V — Norwich School District

Norwich School District Officers	V-2
Superintendent’s Report.	V-2
Norwich School Board Annual Report	V-3
Marion Cross School Principal’s Report	V-5
Norwich School District Proposed Revenue Report	V-7
Norwich School District Expenditure Budget Report	V-8
Three Prior Years Comparisons.	V-11

Part VI — Dresden School District

Dresden School District Officers	VI-2
Warrant for the 2020 Annual Meeting.	VI-2
Dresden School District FY21 Budget Analysis	VI-5
Minutes of the Dresden School District Annual Meeting	VI-6
Results of Australian Balloting on March 5, 2019	VI-9
Dresden School Board Annual Report.	VI-10
Norwich School District Comparative Yearly Enrollments	VI-12
Dresden School Districts Comparative Yearly Enrollments	VI-12
Norwich Students in Dresden School District	VI-12
Frances C. Richmond School Principals’ Report	VI-13
Dresden School District Proposed Revenue Report.	VI-14
Dresden School District Expenditure Budget Report	VI-15
Hanover High School Class of 2019.	VI-22

**Town of Norwich, Vermont And
Norwich Town School District
Warning of Annual Meeting, March 3, 2020**

The legal voters of the Town of Norwich, Vermont and the Norwich Town School District are hereby notified and warned to meet in Tracy Memorial Hall, Norwich, Vermont at 7:00 pm on Monday, March 2, 2020, to transact business not requiring a vote by Australian ballot. Voting for Town Officers and for all articles on the Warning will be by Australian ballot. The polls will be open Tuesday, March 3, 2020 from 7:00 am to 7:00 pm.

This meeting is called to determine if the Town will:

Article 1. Elect a Moderator of the Town and School District meeting for one year.

Article 2. Elect Town and School District Officers for terms starting in 2020.

Article 3. Hear and act on the reports of the Officers of the Town and Town School District.

Article 4. Shall the voters of the Town of Norwich approve a gross spending general Town budget of \$4,441,173 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2020 through June 30, 2021?

Article 5. Shall the voters of the Town of Norwich increase the gross spending general Town budget for FY21, July 1, 2020 to June 30, 2021, by \$80,000 for the replacement of a bridge for the Brown Schoolhouse Road trail extension over the Charles Brown Brook that collapsed in July, 2018 with a requested reimbursement up to \$50,000 from a Recreational Trails Program Grant, and authorize a loan to be paid over a term not to exceed five (5) years?

Article 6. Shall the voters of the Town of Norwich increase the gross spending general Town budget for FY21, July 1, 2020 to June 30, 2021, by \$11,000 for the purchase and installation of two Rectangular Rapid Flashing Beacons (RRFBs)?

Article 7. Shall the voters of the Town of Norwich increase the gross spending general Town budget for FY21, July 1, 2020 to June 30, 2021, by \$40,000 in order to establish a Climate Emergency Designated Fund?

Article 8. Shall the voters of the Town of Norwich authorize the issuance of not more than \$2,055,000 (with possible reduction through receipt of federal, state and/or other grant funds) of general obligation bonds or notes to be amortized over a period of not more than twenty years, to be used for capital improvements to implement the first phase of the elimination of fossil fuel use in Town operations as directed by the voters in Article 36 of the 2019 ballot, including, without limitation, the renovation and upgrading of HVAC, control, and lighting systems in Tracy Hall and upgrades of the lighting and controls systems in the Public Safety apparatus bay and in the Public Works Garage?

Article 9. Shall the voters of the Town of Norwich appropriate \$30,669.51 for Norwich's share of a Regional Energy Coordinator position serving 7 municipalities and based at the Two Rivers Ottauquechee Regional Commission (TRORC) for a period of one year beginning July 1, 2020?

Article 10. Shall the voters of the Town of Norwich appropriate \$13,514 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services?

- Article 11.** Shall the voters of the Town of Norwich appropriate \$3,000 to Community Access Television, Inc. (CATV) for video recordings of meetings for local government transparency?
- Article 12.** Shall the voters of the Town of Norwich appropriate \$3,000 to Good Beginnings to be used for those operating expenses that are reasonably necessary for the support of programs?
- Article 13.** Shall the voters of the Town of Norwich appropriate \$1,659 to the Green Mountain Economic Development Corporation to be used to offer support for new, growing and relocating businesses?
- Article 14.** Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for the operation of a crisis 24/7 hotline?
- Article 15.** Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance?
- Article 16.** Shall the voters of the Town of Norwich appropriate \$20,000 to the Cemetery Commission under 18 VSA §5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?
- Article 17.** Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children?
- Article 18.** Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to support those programs that support the celebration of historic events?
- Article 19.** Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair in celebration of the 257th year of the Town's Charter?
- Article 20.** Shall the voters of the Town of Norwich appropriate \$288,600 to the Norwich Public Library Association, to be used for the operating expenses of the Library?
- Article 21.** Shall the voters of the Town of Norwich appropriate \$337 to Public Health Council of the Upper Valley to be used for continuing public health education for Norwich residents particularly in the areas of substance abuse, elder care, oral health, emergency preparedness, and healthy living?
- Article 22.** Shall the voters of the Town of Norwich appropriate \$1,200 to Senior Solutions (an area Agency on Aging) to provide social services benefitting Norwich residents aged 60 and older?
- Article 23.** Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education?
- Article 24.** Shall the voters of the Town of Norwich appropriate \$2,000 to the Special Needs Support Center of the Upper Valley to help children and adults with special needs, and their families, meet their unique challenges through advocacy and program support?
- Article 25.** Shall the voters of the Town of Norwich appropriate \$6,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services?

- Article 26.** Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work?
- Article 27.** Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings?
- Article 28.** Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services?
- Article 29.** Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Mentors to be used for mentoring youth?
- Article 30.** Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education?
- Article 31.** Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for operating expenses that support our community service efforts?
- Article 32.** Shall the voters of Norwich approve an enhanced state model Fair and Impartial Policing Policy as it is written which will limit collaboration with federal immigration officials and welcome and protect the rights of all people living in and passing through Norwich?
- Article 33.** Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments? The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 14, 2020 and the balance will be due at the same location on or before 4:30 pm February 12, 2021. A legible, official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 12, 2021.
- Article 34.** To transact any other business that may legally come before the annual Norwich Town Meeting.
- Article 35.** To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA §562(9).
- Article 36.** Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA §562(5)?
- Article 37.** Shall the voters of the Norwich Town School District approve the School Board to expend \$6,215,808, which is the amount the School Board has determined to be necessary for the ensuing 2020-21 fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$19,584 per equalized pupil (this includes the Dresden assessment for 7-12th grade). This projected spending per equalized pupil is 3.77% higher than spending for the current year.
- Article 39.** To transact any other business that may legally come before the annual meeting of the Norwich Town School District.

Norwich Selectboard
John Pepper, Chair
Claudette Brochu, Vice-Chair
Roger Arnold
John Langhus
Mary Layton

Norwich School Board
Thomas Candon, Chair
James Mackall, Vice-Chair
Lauren Morando Rhim, Secretary
Kelley Hersey
Neil Odell

Candidates for Office - March 3, 2020

For MODERATOR

For one year

Vote for not more than ONE

For TOWN CLERK

For three years

Vote for not more than ONE

- MUNDAY, BONNIE J.

For TREASURER

For three years

Vote for not more than ONE

- LINDBERG, CHERYL A.

For Dresden-Norwich SCHOOL DIRECTOR

For three years

Vote for not more than ONE

- CHRISTIE, JACQUELINE L.

For Dresden-Norwich SCHOOL DIRECTOR

For three years

Vote for not more than ONE

- CANDON, TOM

For Norwich SCHOOL DIRECTOR

For two years

Vote for not more than ONE

- PALM, GARRETT

For LISTER

For three years

Vote for not more than ONE

- SMITH, PAMELA T.

For SELECTMAN

For three years

Vote for not more than ONE

- GERE, ROBERT
- WILBERDING, DOUGLAS

For SELECTMAN

For two years

Vote for not more than ONE

- BROCHU, CLAUDETTE

For AGENT TO PROSECUTE & DEFEND SUITS

For one year

Vote for not more than ONE

For CEMETERY COMMISSIONER

For five years

Vote for not more than ONE

- PARKER, ROBERT

For TRUSTEE OF PUBLIC FUNDS

For three years

Vote for not more than ONE

Warning – Vermont Presidential Primary – March 3, 2020

A statewide Presidential Primary will be held on TUESDAY, MARCH 3, 2020 to vote for candidates for the following offices:

PRESIDENT OF THE UNITED STATES

The polls will open at 7:00 a.m. and will close at 7:00 p.m. The polling place(s) is/are located at:

300 Main Street

Tracy Hall Gym

Norwich, VT

Town (or City) Clerk

VERMONT NOTICE TO VOTERS AND VERMONT VOTER RIGHTS

EARLY or ABSENTEE BALLOTS: You can request early/absentee ballots at any time during the election year. The latest a ballot can be requested

in Norwich is March 2, 2020 12:00 PM
(Town) (date and time office closes prior to election)

You or a family member can request early ballots in person, in writing, by telephone, or on your My Voter Page at mvp.sec.state.vt.us. An authorized person can request ballots for you in person or in writing.

CHECKLIST: posted at town clerk's office by Sunday, February 2, 2020. If your name is not on it, then you must register to vote.

SAMPLE BALLOTS POSTED: Wednesday, February 12, 2020.

REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. **Please register early** by visiting the town clerk's office or going online to olvr.sec.state.vt.us.

Methods of voting early/absentee in the 45 days before the election (ballots available by January 17, 2020):

1. Vote in the town clerk's office prior to the election.
2. Voter may take the ballots out of the clerk's office and return in the same manner as if the ballots were received by mail.
3. Have ballot mailed to you and return it to clerk's office before Election Day or to the polling place before 7 p.m. on Election Day.
4. If you are in the military, live overseas, or are ill or disabled, you may receive your ballot electronically and utilize our accessible online ballot marking tool, but you must print your ballot and return it by mail.
5. If you are ill or disabled, you may ask the town clerk, on or before the deadline to request an absentee ballot, to have two justices of the peace bring a ballot to you at your home on any day preceding the day of the election (once ballots are prepared) or the day of election.

Identification Required for First Time Registrants by Mail: If you are registering individually for the first time by mail or online, you must provide a copy of identification along with your registration: current valid photo I.D., or a utility bill, bank statement, government check, paycheck, or other government document showing your name and current address. If you do not provide I.D. or other documentation with your registration and do not have it when you come to the polls, you will be offered a provisional ballot.

CASTING A PROVISIONAL BALLOT: If you accept the offer to vote a provisional ballot, you must complete a sworn affidavit on the provisional ballot envelope swearing that you are qualified to vote in Vermont and in the polling place where you are, and that you submitted an application to register to vote before the deadline. You will be given a card explaining how you can find out if your ballot was counted one week after the election by calling the Vermont Secretary of State's Office at 1-800-439-8683.

If your name was dropped from the checklist in error or has not been added even though you submitted an application: Explain the situation to your town clerk or presiding officer and ask that your name be added to the checklist. The town clerk or presiding officer will investigate the situation and then either have you complete a registration form and then add your name to the checklist or explain why you cannot be added.

If the town clerk or presiding officer and BCA members present cannot determine that you are entitled to be added to the checklist on Election Day, you may appeal to a superior court judge, who will give you a decision on Election Day OR you may vote a provisional ballot.

Any voter who wants assistance for any reason may bring the person of their choice into the voting booth to help or may ask for assistance from two election officials.

Voters who cannot get from the car into the polling place may have a ballot brought to a car outside the polls by two election officials.

Any U. S. citizen and resident of a Vermont town or city who submitted an application to register to vote on or before election day is entitled to vote regardless of race or physical ability.

THE LAW PROHIBITS THE FOLLOWING--DO NOT:

- Vote more than once per election, either in the same town or in different towns.
- Mislead the board of civil authority about your own or another person's eligibility to vote.
- Socialize in a manner that will disturb other voters.
- Offer a bribe, threaten, or intimidate a person to vote for a candidate.
- Hinder or interfere with the progress of a voter going into or out of a polling place. Vermont law provides that a person cannot campaign within a polling place but does NOT specify any number of feet that campaigners need to be away from the polls outside. The presiding officer will set reasonable rules for where campaigners can stand.

The Election Officials at the polling place are here to serve you.

If you have any questions, or need assistance while voting, ask your town clerk or any election official for help.

If you do not understand something, or you believe a mistake has been made that has not been corrected, or you have a question that cannot be answered to your satisfaction at the polling place:

**Call the Elections Division, Office of the Secretary of State
1-800-439-VOTE (439-8683)
(Accessible by TDD)**

If you believe that any of your voting rights have been violated, you may call the Elections Division at 800-439-8683 or (802) 828-2363. You may also file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633-1101.

If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office, the County State's Attorney or the Vermont Attorney General.

If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

VOTING PROCESS--INSTRUCTIONS FOR VOTERS

- Go to the entrance checklist table, give your name, and if asked, your street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- If you want to use the **accessible voting system** tell the entrance checklist official at this time. An election official will take you to the accessible ballot marking device, enter a security code, and then leave you to mark and print your ballot privately. More details about our new accessible ballot marking device are available on our website at <http://www.sec.state.vt.us>. Click on Elections>Voters>Accessibility.
- You must ask for a major party ballot (Democratic or Republican). This is required by Vermont law for the Presidential Primary. (17 V.S.A. §2704.)
- Take the ballot from the election official and enter a voting booth. Once inside the voting booth, mark your ballot for each race.
- To vote for a candidate, fill in the oval to the right of the name of the candidate. **Do not vote for more candidates than the "Vote for not more than #!" for each office. If you vote for more than the "Vote for not more than #," your vote will not count for that race.**
- WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank "write-in" line on the ballot and either write in the name or paste on a sticker, then fill in the oval.
- **If you make a mistake or change your mind, DO NOT try to erase. Return your ballot and ASK an election official for a new ballot.** If you make a mistake again, you may ask for another ballot. Each voter may have up to 3 ballots.
- To cast your voted ballot: either insert your voted ballot into the tabulator machine, or in a hand count town, insert it into the ballot box.
- Go to the exit checklist table, if any, and state your name. Wait until your name is repeated and checked off by the official.
- Leave the voting area immediately by passing outside the guardrail. All voters who are in line at the polling place at 7p.m. will be permitted to vote. No voter can enter the polling place to vote after 7p.m.

Part I

Town of Norwich

Norwich Town Officers & Committees for 2019

Elected Officials

Selectboard

Claudette Brochu, Vice Chair 2020
John Pepper, Chair 2020
John Langhus 2021
Mary Layton 2021
Roger Arnold 2022

Town Clerk

Bonnie Munday 2020
Judy Trussell, Assistant

Town Treasurer

Cheryl Lindberg 2020
Henry Scheier, Assistant
Elaine Waterman, Assistant

Agent to Prosecute & Defend Suits

Vacant. 2020

Cemetery Commission

Robert Parker 2020
Jay Van Arman 2021
Bonnie Munday 2022
Fred Smith, Jr., Chair 2023
Demo Sofronas 2024

Justices of the Peace

John Carroll 2021
Ernie Ciccotelli 2021
Carolyn Clinton 2021
Nancy Dean 2021
Fran DeGasta 2021
Linda Gray 2021
Corlan Johnson 2021
Suzanne Leiter 2021
Arline Rotman 2021
Mary Magavern Sachsse 2021
Fred Smith, Jr. 2021

Listers

Pamela T. Smith 2020
Kris Clement 2021
Cheryl Lindberg, Chair 2022

Moderator

Warren Thayer 2020

Norwich School Board

Tom Candon 2020
James Mackall 2020
Lauren Morando Rhim 2020
Neil Odell, Chair 2021
Kelley Hersey 2022

Trustees of Public Funds

John Currier 2020
Ann Harvey 2021
Cheryl Lindberg 2022

Appointed Officials

Town Manager

*(Serves also as Collector of Delinquent Taxes
and Emergency Management Director)*
Herbert A. Durfee, Town Manager
Miranda Bergmeier, Assistant

Assessor

Spencer Potter

Conservation Commission

David Hubbard 2020
Mary Sellman 2020
Lynnwood Andrews 2021
David Hobson 2022
Craig Layne 2022
Norman Miller 2022
Chris Rimmer 2023

Development Review Board

Don McCabe 2020
Arline Rotman 2020
Richard Stucker 2020
Sue Pitiger, Alternate 2020
Nancy Dean, Chair 2021
John Lawe, Vice Chair 2021
John Carroll 2022
Stanley Teeter 2022

Emergency Management

Alexander Northern, Deputy Director

Energy Committee
 Susan Hardy 2020
 Jonathan Teller-Elsberg 2020
 Linda Gray, Chair 2021
 Norman Levy 2021
 Rob Gere. 2021
 Aaron Lamperti 2021
 Suzanne Leitner 2022

Fence Viewer
 Watt Alexander
 Liz Russell

Finance Director
 Vacant

Finance Committee
 David Barlow
 Ryan Gardner
 Garrett Palm
 Emmanuel Tesone
 Omer Trajman

Fire Chief
 Alexander Northern

Fire Warden
 Linda Cook. 2023
 Alexander Northern, Deputy

GUV Solid Waste Man. District
 Neil Fulton, Representative 2021
 Herbert A. Durfee, III, Alternate. 2021

Health Officer
 John Lawe, MD 2021
 Bonnie Munday, Deputy 2022

Historic Preservation Commission
 Deborah Brien 2020
 Peter Brink, Vice-Chair 2020
 Bill Aldrich. 2021
 Nancy Osgood 2021
 Anne Silberfarb 2022
 Phil Zea. 2022
 Folger Tuggle. 2023

Planning Commission
 Susan Brink 2020
 Jeff Goodrich, Vice Chair. 2020

Jacqueline Allen, Chair 2021
 Steven Thoms 2021
 Ernie Ciccotelli. 2022
 Melissa Horwitz, Clerk 2022
 Brian Loeb 2022
 Jeffrey Lubell. 2022
 Leah Romano 2022

Planning Director
 Rod Francis
 Pam Mullen, Assistant

Police Chief
 Jennifer Frank

Public Works Director
 Larry Wiggins

Recreation Council
 Jill Collins 2020
 Rob Johnson. 2021
 Sarah Martin 2021
 David Bartlett. 2022
 Kristin Fauci, Vice President 2022
 Ryan Gardner, President. 2022
 Steve Gaughan. 2022
 Cathy Girard. 2022
 Bill Tine 2022

Recreation Director
 Brie Berry Swenson

Surveyor of Wood and Lumber
 David Hubbard

Town Service Officer
 John Farrell

Tree Warden
 Thad Goodwin 2020

Two Rivers-Ottawquechee RC Rep.
 Jeff Goodrich 2020

Upper Valley River Subcommittee CRJC
 Melissa Horwitz

Watershed Land Management Council
 Will Haslett 2022
 Byron Haynes 2022
 David Hubbard, Chair 2022

Minutes of the Annual Meeting, March 4, 2019
Town of Norwich, Vermont and
Norwich Town School District

Selectboard Chairman John Pepper called the meeting to order at 7:00 PM, and read the paragraph below:

The legal voters of the Town of Norwich, Vermont and the Norwich Town School District are hereby notified and warned to meet in Tracy Memorial Hall, Norwich, Vermont at 7:00 pm on Monday, March 4, 2019, to transact business not requiring a vote by Australian ballot. Voting for Town Officers and for all articles on the Warning will be by Australian ballot. The polls will be open Tuesday, March 5, 2019 from 7:00 am to 7:00 pm.

In the absence of our Moderator for this year's meeting, Pepper asked if there might be any nominations to elect a Moderator for the meeting. Linda Cook moved, seconded by Bonnie Munday, to nominate Jack Candon for this meeting. Motion passed on a voice vote.

This meeting is called to determine if the Town will:

Article 1. *Elect a Moderator of the Town and School District meeting for one year.*

Article 2. *Elect Town and School District Officers for terms starting in 2019.*

Article 3. *Hear and act on the reports of the Officers of the Town and Town School District.*

School Board Chairman Tom Candon introduced the School Board: Neil Odell, Kelly Hersey and Loren Morando Rhim. Superintendent Jay Badams and Business Administrator Jamie Teague were also present.

Candon took a moment to thank our Police Chief Douglas Robinson, Recreation Director Jill Kearney Niles and Marion Cross School Principal Bill Hammond for their services to the Town and School. Bill Hammond presented us with a video showing highlights that took place with the students for the 17/18 school year.

Article 4. *To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA §562(9).*

This allows the School Board to borrow money without voter approval if taxes are not received in a timely fashion. (Yes 865; No 106)

Article 5. *Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA §562(5)?*

This article has been on the ballot for many years without any increase in the amount.

(Yes 892; No 86)

Article 6. *Shall the voters of the Norwich Town School District approve the School Board to expend \$5,814,645, which is the amount the School Board has determined to be necessary for the ensuing 2019-20 fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,857 per equalized pupil. This projected spending per equalized pupil is 1.54% higher than spending for the current year.*

Neil Odell spoke to this article going through the budget with a power point presentation.

Odell started by going through the school portion of the tax bill explaining that this represents the expenses of the Marion Cross School and our portion of the Dresden Assessment, noting that the school board has some control over the Dresden Assessment; however, this changes year by year by the number of students enrolled in the Hanover Norwich School District.

The school budget for this year is \$5,817,145, which is an increase of \$40,911 or 0.71%. This includes two warrant articles which add \$50,000. Per pupil spending is \$18,958 which is an increase of 2.08%.

Notable items are: there is no settlement between teachers or support staff yet; insurance is up 11.8%; one teacher reduction in staff and the starting of a Coordinator of Student Services; enrollment is down to 270 students in the K-6 grades; and there are 14 students in Pre-K. Expenses are up in Regular and Special Education as well as School Administration, with revenues down in the Special Education Reimbursement.

Odell explained that most of the budget is attributed to wages and benefits.

(Yes 737; No 248)

Article 7. *Shall the voters of the Norwich Town School District appropriate \$25,000.00, to be deposited in the District's Reserve Fund for Special Education?*

No discussion. (Yes 855; No 134)

Article 8. *Shall the voters of the Norwich Town School District appropriate \$25,000.00, to be deposited in the District's Reserve Fund for Repairs and Capital Maintenance?*

No discussion. (Yes 868; No 121)

Article 9. *To transact any other business that may legally come before the annual meeting of the Norwich Town School District.*

Tim Briglin and Jim Masland, our State Representatives, spoke, noting that next year's budget is going to be difficult with the State and Local taxes due to the Federal Tax Reductions. They are trying to redirect the Public Service Board in how they do business, investing money in Climate Change by offering weatherization programs for low income homes to reduce the use of fossil fuels. Tim said that he is proud of his third term in office even though the work is not any easier. The full Jim and Tim Report was made available in the back of the room along with an "Opinion Poll".

Article 10. *Shall the voters of the Town of Norwich approve a gross spending General Town Budget of \$4,271,793 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2019 to June 30, 2020?*

John Pepper spoke to this article, introducing the Selectboard: Vice Chair Claudette Brochu, Linda Cook, John Langhus, and Mary Layton. Pepper reviewed highlights of last year, speaking to the storm on July 1, 2017 and saying that the impact of the storm is ongoing. The Norwich Public Safety Building was opened in June 2017. Codifying the Ordinances took place, the Board put a stop to the sidewalk on Church Street, and he noted the inability to adopt a new Town Plan. There is a new plan in place although it has not been approved by the Regional Planning Commission. The Board welcomed our new Zoning Administrator Rod Francis, Fire Chief Alex Northern and new Police Chief Jen Frank. They also said goodbye to our longtime Police Chief Douglas Robinson, Recreation Director Jill Kearney Niles and Finance Director Roberta Robinson.

Budget Goals: This year the Selectboard asked the Town Manager and Department Heads to draft a budget for FY20 which reflected maintaining the current level of services, and to also go through an exercise to identify where cost reductions would achieve a 10% budgetary reduction. Also, the Board asked for departments to review all of their designated funds and future capital expenditures and to provide an analysis for such expenditures as necessary.

This year the Town portion of the budget is down 5.1%, most of this was achieved by not funding the Designated Funds for the following: paving, equipment, apparatus and restoration. Other areas which saw a decrease are in the paving, recycling wages, culverts and other road supplies and asphalt products.

Increases in the budget are in the following items: health insurance, bridges designated fund, professional services, FEMA debt service, dispatch services, reappraisal reserve fund, generator designated fund, the garage designated fund and the first repayment back to the State for grant monies received for the Church Street sidewalk that we decided not to do.

(Yes 836; No 147)

Article 11. *Shall bonds or notes of the Town of Norwich in an amount not to exceed \$242,461, payable over a term of no more than five (5) years, be issued for the purpose of financing that portion of the construction costs for the Town Garage and the Public Safety Building that were not covered by the previously voter authorized amounts?*

Pepper reported that this article is to cover the unexpected expenses on the Public Safety Building and Town Garage which were not previously covered. (Yes 760; No 208)

Article 12. *Shall the voters of the Town of Norwich reauthorize the borrowing of up to \$3,500,000 to be used, as needed, for funding Town roadway and related infrastructure repairs caused by the July 1, 2017 storm with anticipated reimbursement up to 75% by FEMA and up to 12.5% by the Vermont Department of Emergency Management, and that such borrowing may, at the discretion of the Selectboard, be made through long-term bond, by commercial bank borrowing up to five years, or a combination of these?*

This article is to reaffirm the amount needed to address the storm-related damage from the July 1, 2017 storm. (Yes 869; No 108)

Article 13. *Shall the voters of the Town of Norwich appropriate \$13,514 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services?*

Van Chesnut speaking for Advance Transit noted that there is a three percent increase this year, reminding us that there was no increase in last year's request. Ridership numbers may be found in the Town Report. There are new buses with lower floors with ramps. The buses are ninety five percent environmentally cleaner. They have a new website and smartphone app which was created by Dartmouth Students. (Yes 920; No 67)

Article 14. *Shall the voters of the Town of Norwich appropriate \$3,000 to Community Access Television, Inc. (CATV) for video recordings of meetings for local government transparency?*

Brochu spoke in favor of this article, reminding people that without CATV we would never know what is going on in local government. (Yes 786; No 188)

Article 15. *Shall the voters of the Town of Norwich appropriate \$3,000 to Good Beginnings to be used for those operating expenses that are reasonably necessary for the support of programs?*

No discussion. (Yes 789; No 166)

Article 16. *Shall the voters of the Town of Norwich appropriate \$1,677 to the Green Mountain Economic Development Corporation to be used to offer support for new, growing and relocating businesses?*

No discussion. (Yes 684; No 254)

Article 17. *Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for the operation of a crisis 24/7 hotline?*

No discussion. (Yes 852; No 123)

Article 18. *Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance?*

Demo Sofronas spoke, stating that this is the same amount requested for the last fifteen years and it is used for the parade and refreshments. (Yes 791; No 171)

Article 19. *Shall the voters of the Town of Norwich appropriate \$20,000 to the Cemetery Commission under 18 VSA §5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?*

Bob Parker spoke, noting that this is the first year since 2016 that due to the closing of the Windsor Prison we have had to contract the mowing out. He noted the countless hours that Fred Smith Jr. and his cousin John have donated in keeping our cemeteries in beautiful condition. (Yes 822; No 145)

Article 20. *Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children?*

No discussion. (Yes 852; No 131)

Article 21. *Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to support those programs that support the celebration of historic events?*

Sarah Rooker gave thanks for our support in the past for the Historical Society. This year the funding has supported school programs, walking tours and the creation of a Disaster Plan for the best way to care for the archives and collections if an event were to happen. (Yes 746; No 215)

Article 22. *Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair in celebration of the 257th year of the Town's Charter?*

Demo Sofronas said this is for the "Big Bang" on the last night of the Fair. (Yes 687; No 283)

Article 23. *Shall the voters of the Town of Norwich appropriate \$283,000 to the Norwich Public Library Association, to be used for the operating expenses of the Library?*

Director Lucinda Walker spoke to this article, directing us to the Town Report for the numbers. Walker reminded us that although they serve the Town of Norwich the Library is not a town department. Walker is grateful for our support and thanks the forty five volunteers who help make the Library what it is today. (Yes 904; No 92)

Article 24. *Shall the voters of the Town of Norwich appropriate \$50,000 to the Norwich Public Library Association for the Association's Reserve Fund for repairs and capital maintenance in accordance with 22 VSA §142?*

Lucinda Walker explained that the Library had to replace the roof and found a crack in the chimney foundation; remediation was needed for the storage room. They are trying to find ways to maintain a building of which one half is one hundred and eighteen years old and the other half is twenty years old. (Yes 850; No 141)

Article 25. *Shall the voters of the Town of Norwich appropriate \$337 to Public Health Council of the Upper Valley to be used for continuing public health education for Norwich residents particularly in the areas of substance abuse, elder care, oral health, emergency preparedness, and healthy living?*

Rosemary Orgren who is a member thanked the Town for supporting this article last year and hopes the Town will continue to support this request. (Yes 837; No 144)

Article 26. *Shall the voters of the Town of Norwich appropriate \$1,200 to Senior Solutions (an area Agency on Aging) to provide social services benefitting Norwich residents aged 60 and older?*

Amy Minfield explained that this program helps elders to remain in their home. They offer Medicare counselling and case management. They served 124 people and have eight case management people. They are largely federally funded but still need help with Town funding. (Yes 824; No 149)

Article 27. *Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education?*

Lori Canfield spoke to this article thanking the Town for past support. They have helped twenty five households in our Town and hope that the Town will continue with our support. (Yes 818; No 160)

Article 28. *Shall the voters of the Town of Norwich appropriate \$2,000 to the Special Needs Support Center of the Upper Valley to help children and adults with special needs, and their families, meet their unique challenges through advocacy and program support?*

Laura Perez spoke to this article saying that this will help people and children with disabilities. (Yes 841; No 141)

Article 29. *Shall the voters of the Town of Norwich appropriate \$6,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services?*

Don McCabe spoke, saying that he serves on the Board. They offer free tours every Thursday; they help with child care and adult education. This year they helped three people get their high school diplomas. McCabe is asking for our continued support. (Yes 842; No 139)

Article 30. *Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work?*

No discussion. (Yes 810; No 175)

Article 31. *Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings?*

No discussion. (Yes 877; No 106)

Article 32. *Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services?*

No discussion. (Yes 879; No 105)

Article 33. *Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Partners to be used for mentoring youth?*

Nancy Dean asked to please continue to support this article, which is a mentoring program matching children with adult mentors. (Yes 783; No 173)

Article 34. *Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education?*

No discussion. (Yes 846; No 138)

Article 35. *Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for operating expenses that support our community service efforts?*

Beth Kopp thanked the community for their past support. Bria Whitehair and Skylar Tomkins, students at Hanover High School, shared some of the events that "Youth in Action" took part in, such as David's House, local road races, the Memory Café, and the Children's Literacy Program in Bradford. They are proud of what they and the Program have been able to accomplish over the years and hope for our continued support. (Yes 744; No 217)

Article 36. *Shall the voters of Norwich direct all Town officials to take immediate and sustained efforts to gradually and continually reduce the Town's direct use of fossil fuels, beginning at a rate of no less than 5% per year starting in the 2019-20 fiscal year and continuing until they are eliminated entirely, and shall the Town Manager be charged with monitoring such efforts and reporting on them each year in the annual Town Report, and no capital expenditures shall be made that contradict or undermine this direction, absent a majority vote of the Selectboard?*

There was discussion regarding the pros to this article and its importance. The complexity of this issue is realized and there is a desire to bring our use of fossil fuels to zero. It is hoped that we can be more vocal and involve our citizens and leaders at the state and national level. (Yes 792; No 189)

Article 37. *Shall the voters of Norwich direct the Selectboard, the Town Manager, the Director of Planning & Zoning, the Planning Commission and all other Town committees to make local climate protection and resilience strategies a principal theme of the next version of the Town Plan?*

Linda Gray spoke, saying "Ditto" to the conversation before. (Yes 817; No 171)

Article 38. *Shall the Town of Norwich allocate \$50,000 from the existing Conservation Commission Designated Fund for the purpose of conducting preliminary work for a conservation easement trail network throughout Norwich for the combined purposes of recreation and non-vehicular commuting, such work to include a study and design to be administered by the Town Planning and Zoning Admin-*

istrator, such funds shall be available for legal, surveying and related expenses in connection with acquiring and documenting potential conservation easements for such purpose?

There was discussion regarding the pros and cons of this article and on the legality of it. It is asking for funds that we do not have the authority to disperse. John Langhus, who was the principal drafter of this article, stated that it could have been written better and it does not matter if this article passes or not, as this is an idea and not a binding article.

(Yes 480; No 492)

Article 39. *Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments? The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 16, 2019 and the balance will be due at the same location on or before 4:30 pm February 14, 2020. A legible, official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 14, 2020.*

No discussion. (Yes 916; No 63)

Article 40. *To transact any other business that may legally come before the annual Norwich Town Meeting.*

No discussion.

A motion was made by Nancy Dean, seconded by Sarah Reeves, to adjourn the meeting. Motion passed on a voice vote.

Meeting adjourned at 9:35 PM.

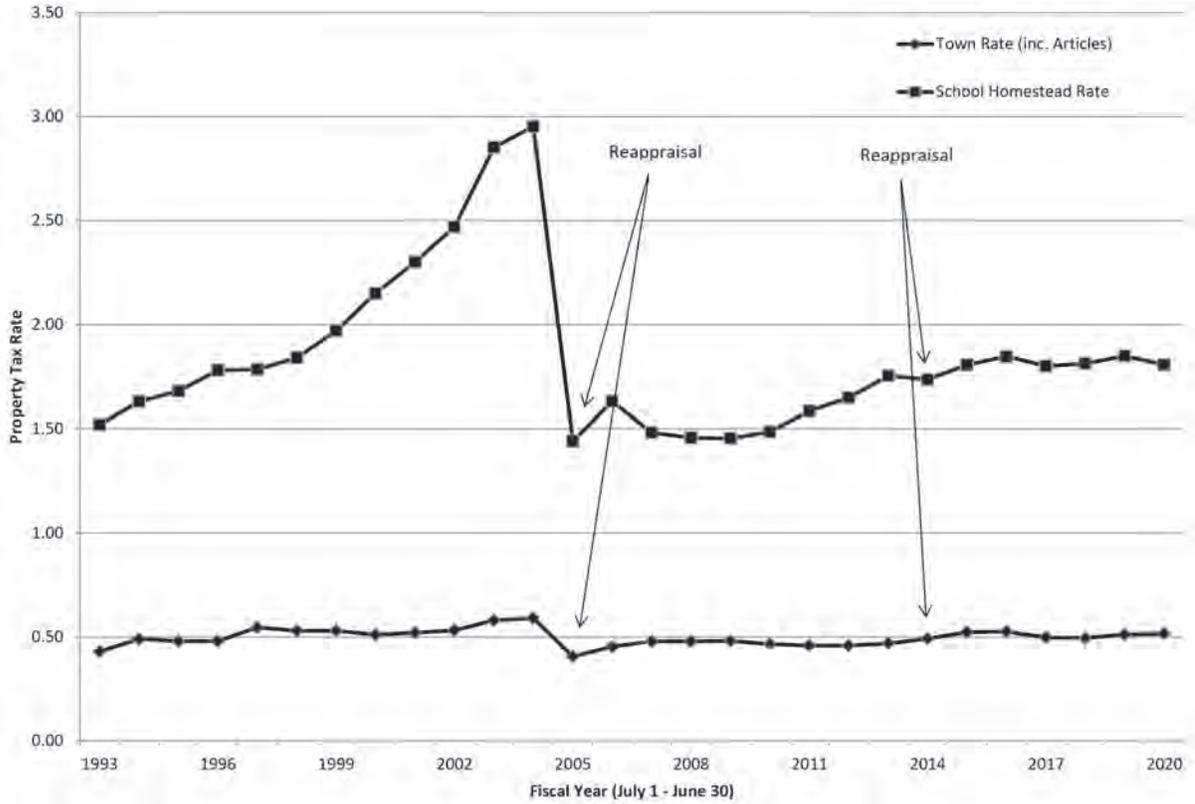
Respectfully submitted, Bonnie J. Munday, Norwich Town Clerk

Ballot Results

Articles 1 & 2, March 5, 2019

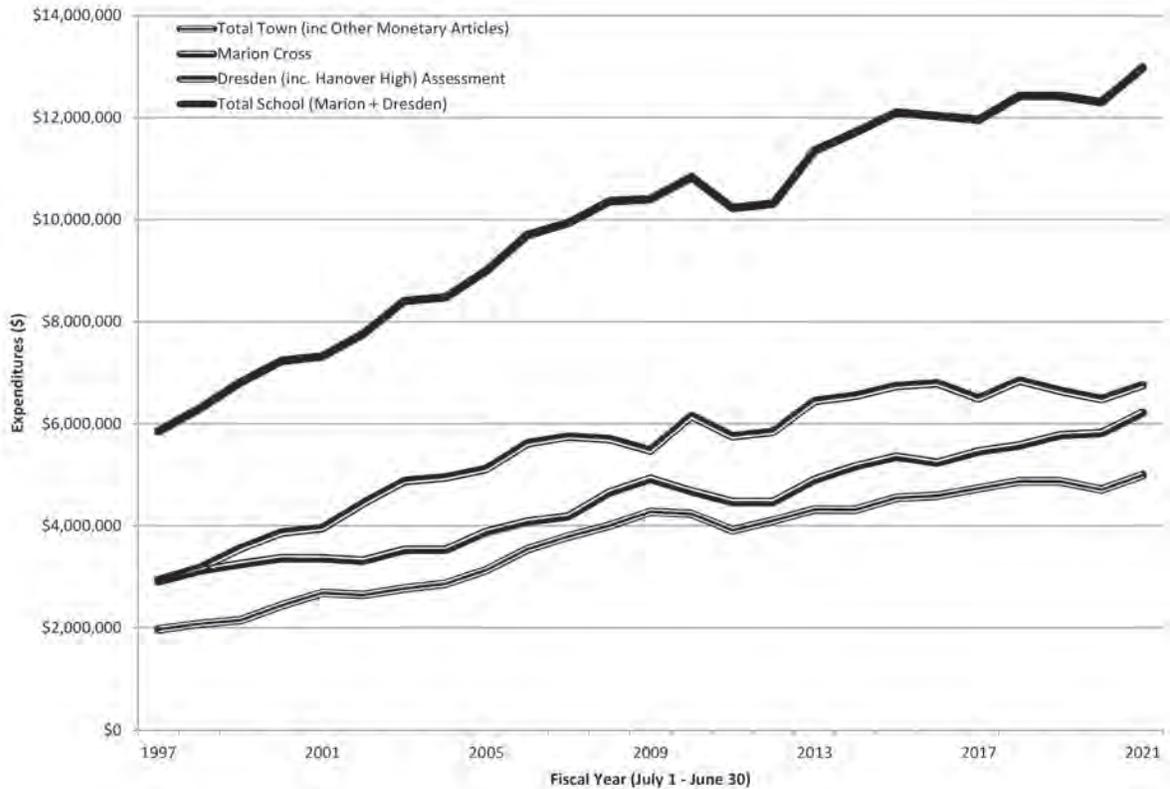
Moderator (1 year)	Warren Thaye.887
Dresden-Norwich School Director (3 years)	Kelley Hersey822
Lister (3 years)	Cheryl A. Lindberg.815
Lister (unexpired 1-year term)	Pamela T. Smith763
Selectman (3 years)	Roger Arnold557
	Linda Cook.430
Selectman (2 years)	John Langhus616
	Douglas Wilberding316
Cemetery Commissioner (5 years)	Demo Sofronas.904
Trustee of Public Funds (3 years)	Cheryl A. Lindberg.818

Town and School Homestead Tax Rate

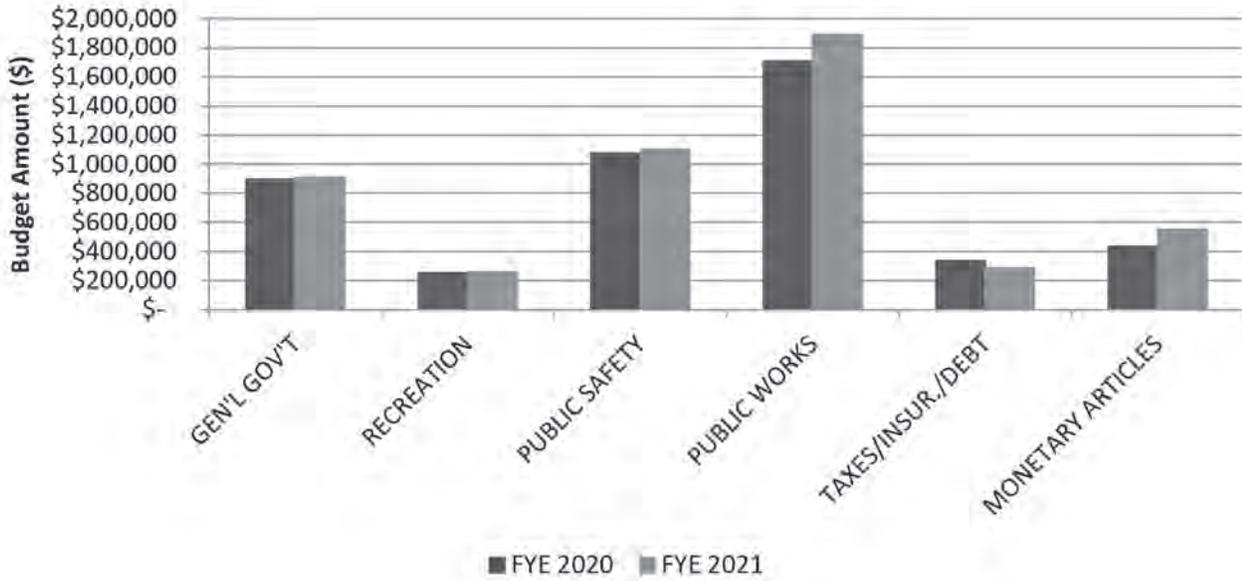


Norwich Town and School Expenditures

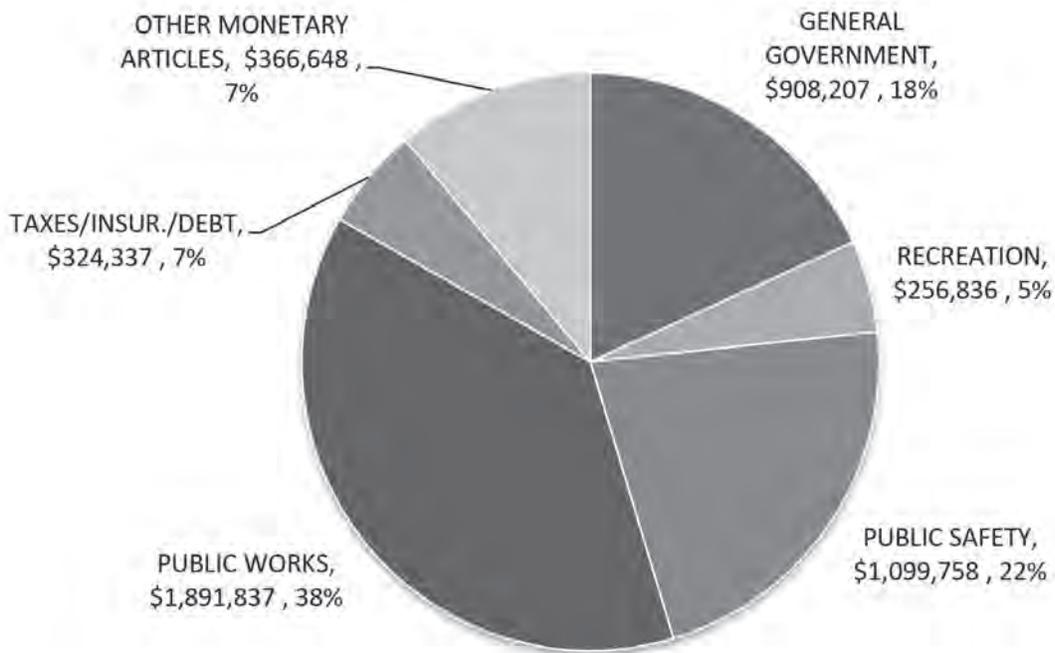
Total Budgeted Expenditures as Proposed to Voters



Town Budget Comparison, FYE 2020 / FYE 2021



FYE 2021 Proposed Town Budget, by Major Category



Town of Norwich and Norwich School District Summary

LOCAL GROSS EXPENDITURES SUMMARY

	FY19 Budget	FY20 Estimated	FY21 Projected*	FY21/FY20 % Change
Town without Articles (not inc FEMA)	\$ 4,502,386	\$ 4,271,793	\$ 4,441,173	3.97%
Articles	\$ 366,648	\$ 436,226	\$ 552,868	26.74%
Total Town	\$ 4,869,034	\$ 4,708,019	\$ 4,994,041	6.08%
Marion Cross School	\$ 5,776,234	\$ 5,867,145	\$ 6,215,808	5.94%
Dresden Assessment	\$ 6,644,872	\$ 6,486,961	\$ 6,757,272	4.17%
Total School	\$ 12,421,106	\$ 12,354,106	\$ 12,973,080	5.01%
Total Expenditures	\$ 17,290,140	\$ 17,062,125	\$ 17,967,121	5.30%

TOTAL TAX RATE (Per \$100 of Assessed Value)

	FY19 Actual	FY20 Actual	FY21 Projected*	FY21/FY20 % Change
Town Rate without Articles	0.4489	0.4482	0.4715	5.20%
Town Rate for Articles	0.0491	0.0583	0.0737	26.36%
Local Agreement Rate (est. for FY21)	0.0055	0.0024	0.0025	4.17%
Total Town Rate	0.5035	0.5090	0.5477	7.60%
Windsor County	0.0076	0.0076	0.0077	1.32%
School Homestead** (est. for FY21)	1.8487	1.8068	1.9111	5.77%
School Non-residential** (est. for FY21)	1.6075	1.6250	1.7566	8.10%
Total Tax Rate				
Homestead (est. for FY21)	2.3598	2.3233	2.4665	6.16%
Non-residential (est. for FY21)	2.1186	2.1415	2.3120	7.96%

AMOUNTS TO BE RAISED BY TAXES

	FY19 Actual ***	FY20 Actual ***	FY21 Projected*	FY21/FY20 % Change
Town	\$ 3,696,013	\$ 3,833,517	\$ 4,091,384	6.73%
Windsor County (est. for FY21)	\$ 56,649	\$ 56,329	\$ 57,787	2.59%
Combined School	\$ 13,136,619	\$ 13,089,892	\$ 13,943,209	6.52%
Total taxes to be raised	\$ 16,889,281	\$ 16,979,738	\$ 18,092,380	6.55%

* Assumes estimated Town Grand List on April 1, 2020 of \$750,485,796. (But, combined school taxes from SU.)

** Under the school funding system there are two different tax rates: one for homestead property and one for non-residential property. A homestead is the principal dwelling owned and occupied by a resident individual as the individual's domicile. All non-homestead property is classified as non-residential.

*** These numbers are based on the amounts initially billed to the property tax owners.

Amounts raised by Taxes for Schools, funds the assessment for the Marion Cross School, Norwich's allocation to the Dresden School District and an amount that goes back to the State Education Fund.

**Proposed Town of Norwich Budget:
Town of Norwich Summary**

	FY19 Budget	FY 19 Actual	FY 20 Budget	Proposed FY 21 Budget	FY20/FY19 % Change
TOWN ADMINISTRATION	\$ 264,927	\$ 257,650	\$ 279,745	\$ 289,708	3.56%
BCA/BOA	900	964	925	975	5.41%
STATUTORY MEETINGS	6,060	6,147	5,745	6,975	21.41%
TOWN CLERK	170,814	168,341	164,753	175,410	6.47%
FINANCE	135,808	135,733	174,235	143,535	-17.62%
GENERAL ADMINISTRATION	19,000	17,229	15,500	21,500	38.71%
LISTER	90,357	69,340	99,490	111,103	11.67%
PLANNING	135,612	142,643	145,878	148,051	1.49%
RECREATION	253,351	211,597	251,387	256,836	2.17%
PUBLIC SAFETY FACILITY	21,820	31,479	27,620	32,210	16.62%
POLICE	581,101	564,656	574,145	611,819	6.56%
FIRE/FAST	408,652	413,660	411,270	392,241	-4.63%
EMERGENCY MGMT.	43,857	26,946	64,828	63,488	-2.07%
CONSERVATION COMMISSION	7,550	2,331	7,950	10,950	37.74%
PUBLIC WORKS	2,708,781	2,768,534	1,711,552	1,891,837	10.53%
LONG TERM DEBT	96,037	106,040	113,269	94,416	-16.64%
TAXES	5,000	2,798	3,500	3,500	0.00%
INSURANCES	223,300	227,522	220,000	186,619	-15.17%
TOWN TOTAL	\$ 5,172,927	\$ 5,153,610	\$ 4,271,793	\$ 4,441,173	3.97%
OUTSIDE APPROPRIATIONS	\$ 366,648	\$ 366,655	\$ 436,226	\$ 552,868	26.74%
TOTAL	\$ 5,539,575	\$ 5,520,265	\$ 4,708,018	\$ 4,994,041	6.08%

Town of Norwich Revenue Report

	FY 19 ESTIMATE*	FY 19 ACTUAL	FY 20 ESTIMATE*	FY 21 ESTIMATE*	FY21/FY20 % CHANGE
PROPERTY TAX REVENUES					
TOWN PROPERTY TAX	\$ 3,394,775	\$ 3,329,365	\$ 3,397,291	\$ 3,538,516	4.16%
PROPERTY TAX FOR OTHER MONETARY ARTICLES	366,648	366,648	436,226	552,868	26.74%
VT LAND USE TAX (HOLD HARMLESS PAYMENT)	178,000	180,196	180,196	187,117	3.84%
PROPERTY TAX INTEREST	25,000	38,970	25,000	30,000	20.00%
PROPERTY TAX COLLECTION FEE	17,000	29,595	17,000	20,000	17.65%
TOTAL PROPERTY TAX REVENUE	\$ 3,981,423	\$ 3,944,774	\$ 4,055,713	\$ 4,328,501	6.73%
LICENSE & PERMIT REVENUE					
LIQUOR LICENSE	\$ 555	\$ 670	\$ 670	\$ 600	-10.45%
DOG LICENSE	2,800	2,728	2,750	2,750	0.00%
HUNTING & FISHING LICENSES	200	185	220	200	-9.09%
PEDDLER LICENSE	50	25	100	25	-75.00%
BUILDING/DEVELOPMENT PERMITS	8,000	3,840	8,000	3,500	-56.25%
LAND POSTING PERMIT	200	175	350	175	-50.00%
TOTAL LICENSE & PERMIT REVENUE	\$ 11,805	\$ 7,623	\$ 12,090	\$ 7,250	-40.03%
INTERGOVERNMENTAL REVENUE					
VT HIWAY GAS TAX	\$ 153,000	\$ 152,795	\$ 153,000	\$ 153,000	0.00%
VT ACT 60	15,300	15,345	15,300	15,300	0.00%
ST. OF VT. LISTER TRAINING	-	-	-	-	-
PILOT PAYMENTS	33,000	35,993	12,500	12,500	0.00%
VT NATURAL RESRCS	3,582	2,843	3,200	2,800	-12.50%
LATE FEES-REVISED TAX BILLS	250	-	-	-	-
EDUCATION TAX RETAINER	25,000	27,651	25,000	27,000	8.00%
TOTAL INTERGOVERNMENTAL REVENUE	\$ 230,132	\$ 234,624	\$ 209,000	\$ 210,600	0.77%
SERVICE FEE REVENUE					
RECORDING FEE	\$ 28,500	\$ 20,627	\$ 23,000	\$ 23,000	0.00%
DOCUMENT COPY FEE	2,400	2,039	2,200	2,100	-4.55%
USE OF RECRDS FEE	200	236	225	225	0.00%
VITAL STATISTIC FEE	500	1,000	800	1,000	25.00%
MOTOR VEHICLE RENEWAL FEE	100	96	80	80	0.00%
PHOTOCOPIING FEE	10	2	10	10	0.00%
EV CHARGING FEES	-	864	600	800	33.33%
TRACY HALL RENTAL FEE	7,000	6,627	7,000	7,100	1.43%
POLICE REPORT FEE	400	385	500	400	-20.00%
POLICE ALARM RESPONSE FEE	150	-	150	150	0.00%
SPECIAL POLICE DUTY FEES	-	240	-	-	-
PLANNING DOC COPY FEE	-	125	-	-	-
PLANNING MAPS	-	81	-	-	-
RECREATION PROGRAM FEES	170,000	126,713	171,300	200,000	16.75%
TRANSFER STATION STICKERS	27,500	26,415	28,000	28,000	0.00%
RECYCLING SOLID WASTE FEES	2,000	3,623	2,500	3,500	40.00%
E-WASTE REVENUE	2,000	3,380	2,400	3,000	25.00%
RECYCLING REBATES	3,000	6,826	5,000	6,500	30.00%
C & D WASTE REVENUE	10,000	7,909	9,000	7,500	-16.67%
TRASH COUPON	110,000	99,763	110,000	100,000	-9.09%
TOTAL SERVICE FEE REVENUE	\$ 363,760	\$ 306,951	\$ 362,765	\$ 383,365	5.68%
GRANT REVENUE					
BETTER BACK ROADS GRANT	\$ 8,000	\$ 8,000	\$ -	\$ -	-
FEMA	\$ 586,713	\$ 435,270	\$ -	\$ -	-
HISTORIC PRESERVATION GRANT	20,390	14,800	-	-	-
DRY HYDRANT GRANT	-	-	-	-	-
HOMELAND SECURITY	-	-	-	-	-
EVCS GRANT	-	-	-	-	-
VLCT GRANT	-	-	-	-	-
NEGRASS	-	-	-	-	-
GOVERNORS HIGHWAY SAFETY GRANT	-	-	-	-	-
NORWICH WOMEN'S CLUB GRANTS	7,404	7,404	-	-	-
VTRANS BIKE & PED GRANT	8,000	7,000	-	-	-
TOTAL GRANT REVENUE	\$ 630,507	\$ 472,474	\$ -	\$ -	-

Town of Norwich Revenue Report

	FY 19 ESTIMATE*	FY 19 ACTUAL	FY 20 ESTIMATE*	FY 21 ESTIMATE*	FY21/FY20 % CHANGE
OTHER TOWN REVENUES					
TOWN REPORT	\$ 2,000	\$ 1,308	\$ 2,000	\$ 1,350	-32.50%
BANK INTEREST	20,000	20,643	20,000	20,000	0.00%
INSURANCE CLAIMS	-	-	-	-	
ATHLETIC FIELD RENTAL	29,000	28,730	32,000	32,000	0.00%
TOTAL OTHER TOWN REVENUES	\$ 51,000	\$ 50,681	\$ 54,000	\$ 53,350	-1.20%
PUBLIC SAFETY REVENUES					
POLICE FINE	\$ 10,000	\$ 8,768	\$ 10,000	\$ 10,000	0.00%
PARKING FINE	150	494	300	350	16.67%
DOG FINE	50	125	150	125	-16.67%
TOTAL PUBLIC SAFETY REVENUES	\$ 10,200	\$ 9,387	\$ 10,450	\$ 10,475	0.24%
MISCELLANEOUS REVENUE					
DAILY OVER/SHORT	\$ -	\$ (21)	\$ -	\$ -	
DONATIONS	-	-	-	-	
AMBULANCE BILLS PAID	-	242	-	-	
COBRA REIMBURSEMENTS	-	1,326	-	-	
TOWN CLERK	-	63	-	-	
FINANCE DEPT	-	1,561	-	-	
PLANNING DEPT	-	214	-	-	
POLICE DEPT	-	178	-	-	
RECREATION DEPT	-	580	-	-	
FIRE DEPT	-	-	-	-	
HIGHWAY DEPT	-	232	-	-	
CONSERVATION COMM.	-	-	-	-	
MISCELLANEOUS	4,000	752	4,000	500	-87.50%
TOTAL MISCELLANEOUS REVENUE	\$ 4,000	\$ 5,128	\$ 4,000	\$ 500	-87.50%
TOTAL FEES & SERVICES	\$ 1,301,404	\$ 1,086,868	\$ 652,305	\$ 665,540	2.03%
ALLOWANCE FOR TAX ADJUSTMENTS*	-	-	-	-	
TOTAL TOWN REVENUES	\$ 5,282,827	\$ 5,031,642	\$ 4,708,018	\$ 4,994,041	6.08%
REVENUE-PAYMENT FROM REDUCTION IN FUND BALANCE	\$ 216,714	\$ -	\$ 41,920	\$ -	

* Adjusted at time of Town Report and setting tax rates.

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
TOWN ADMINISTRATION					
SELECTBOARD STIPEND	2,500	1,333	2,500	2,500	0.00%
TOWN MANAGER WAGE	90,017	91,336	89,076	94,010	5.54%
TREASURER STIPEND	1,750	1,750	1,750	1,750	0.00%
ADMIN ASSIST WAGE	50,038	50,428	52,456	53,015	1.07%
ADMIN ASSIST OT	1,500	-	500	500	0.00%
FICA TAX	9,040	8,142	9,069	9,410	3.76%
MEDI TAX	2,114	1,904	2,121	2,201	3.76%
HEALTH INSUR	42,971	42,292	42,971	46,701	8.68%
DISABILITY/LIFE INSURANCE	1,712	1,683	1,721	1,721	0.00%
DENTAL INSURANCE	480	432	432	446	3.24%
VT RETIREMENT	7,703	7,031	7,989	8,483	6.18%
PROFESS SERVICES	30,000	32,125	51,667	51,667	0.00%
TELEPHONE	625	551	625	625	0.00%
T MNGR CELL PHONE	720	600	650	650	0.00%
T MNGR RELOCATION EXPENSE	5,000	-	-	-	
POSTAGE	110	19	100	100	0.00%
ADVERTISING	650	1,447	1,000	1,500	50.00%
PRINTING	-	172	-	100	
MILEAGE	200	52	350	300	-14.29%
OFFICE SUPPLIES	500	715	500	500	0.00%
OFFICE EQUIP	500	209	300	300	0.00%
DUES/MTS/EDUC	1,770	1,772	1,800	1,800	0.00%
COMMITTEE	50	-	50	-	-100.00%
ENERGY COMMITTEE	1,500	1,353	1,500	1,460	-2.67%
ENERGY COMMITTEE GRANT	-	1,200	-	-	
EVCS GRANT	-	-	-	-	
NEGRASS GRANT	-	-	-	-	
VLCT MEMBERSHIP	4,977	4,977	5,117	5,270	2.99%
TOWN REPORT	7,500	4,216	5,000	4,200	-16.00%
DES FUND-FACILITIES STUDY	-	-	-	-	
DES FUND-CITIZEN ASSISTANCE	1,000	1,000	-	-	
MISCELLANEOUS	-	911	500	500	0.00%
TOTAL	\$ 264,927	257,650	279,745	289,708	3.56%
BOARD OF CIVIL					
JUSTICES WAGE	\$ 450	\$ 936	\$ 450	\$ 500	11.11%
FICA TAX	-	23	-	-	
MEDI TAX	-	5	-	-	
OFFICE SUPPLIES	-	-	25	25	0.00%
DUES/MTS/EDUC	300	-	\$ 300	\$ 300	0.00%
POSTAGE	150	-	150	150	0.00%
TOTAL	\$ 900	964	925	975	5.41%
STATUTORY MEETINGS					
POLL WORKERS WAGE	\$ 500	\$ 726	\$ 400	\$ 1,200	200.00%
FICA TAX	-	26	-	-	
MEDI TAX	-	6	-	-	
POSTAGE	250	112	125	125	0.00%
ADVERTISING	175	142	180	180	0.00%

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
PRINTING	2,100	1,913	2,000	1,900	-5.00%
OFFICE SUPPLIES	120	72	120	100	-16.67%
VOTING MACH EXPENSE	65	-	70	70	0.00%
VOTING MACH MAINT AGRMT	350	-	350	-	-100.00%
VTG MCHN PROGRAMG	2,500	3,151	2,500	3,400	36.00%
TOTAL	\$ 6,060	6,147	5,745	6,975	21.41%
TOWN CLERK					
TOWN CLERK WAGE	\$ 65,430	\$ 65,774	\$ 68,068	\$ 69,935	2.74%
ASST CLK WAGE	42,817	43,237	43,646	45,270	3.72%
FICA TAX	6,711	6,111	6,926	7,143	3.13%
MEDI TAX	1,570	1,429	1,620	1,670	3.13%
HEALTH INS	29,552	28,878	29,998	30,686	2.29%
DISABILITY/LIFE INS	1,403	1,371	1,412	1,412	0.00%
DENTAL INSURANCE	840	863	864	864	0.00%
VT RETIREMENT	5,954	5,423	6,284	6,624	5.42%
DOG/CAT LICENSE	300	251	300	300	0.00%
VITAL STATISTICS	25	-	25	15	-40.00%
ADVERTISING	-	-	150	-	-100.00%
TELEPHONE	515	432	515	515	0.00%
OFFICE SUPPLIES	1,500	1,027	1,500	1,500	0.00%
OFFICE EQUIPMENT	1,928	-	175	500	185.71%
SOFTWARE	3,120	3,057	3,120	3,720	19.23%
DUES/MTGS/EDUC	150	90	150	255	70.00%
WOMEN'S CLUB GRANT	-	1,398	-	-	-
DES FUND.RECORD RESTORATION	9,000	9,000	-	5,000	-
TOTAL	\$ 170,814	168,341	164,753	175,410	6.47%
FINANCE DEPARTMENT					
FINANCE OFFICER WAGE	\$ 69,018	\$ 87,979	71,651	65,870	-8.07%
FINANCE ASSISTANT WAGE	29,620	16,291	28,259	22,186	-21.49%
FICA TAX	6,116	5,421	6,194	5,459	-11.87%
MEDI TAX	1,430	1,228	1,449	1,277	-11.87%
HEALTH INS	9,137	-	45,000	23,350	-48.11%
DISABILITY/LIFE INS	1,190	1,234	1,170	860	-26.50%
DENTAL INSURANCE	683	432	432	446	3.24%
VT RETIREMENT	5,314	4,481	5,620	3,788	-32.61%
PROFESSIONAL SERVICES	-	38	-	-	-
TELEPHONE	500	425	500	500	0.00%
ADVERTISING	175	176	220	200	-9.09%
PRINTING	75	67	75	75	0.00%
OFFICE SUPPLIES	1,500	1,584	1,500	1,500	0.00%
OFFICE EQUIPMENT	250	-	250	250	0.00%
SOFTWARE	850	876	850	1,275	50.00%
DUES/MTGS/EDUC	250	-	250	1,000	300.00%
INDEPENDENT AUDIT	9,600	15,500	10,815	15,500	43.32%
BANK CHARGE	100	-	-	-	-
TOTAL	\$ 135,808	135,733	174,235	143,535	-17.62%
GENERAL ADMINISTRATION					
TELEPHONE	\$ 900	\$ 763	\$ 800	\$ 800	0.00%
POSTAGE METER RENTAL	700	514	700	700	0.00%
POSTAGE	3,000	3,481	3,000	3,500	16.67%
OFFICE SUPPLIES	1,000	600	1,000	1,000	0.00%
PHOTOCOPIER	2,000	1,341	2,500	2,500	0.00%
COMPUTER SOFTWARE	-	-	-	-	-

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
COMPUTEREQUIPMENT	-	55	-	-	
WEB SITE SUPPORT	900	240	500	500	0.00%
SERVER MAINTENANCE	5,000	4,736	7,000	7,000	0.00%
DESIGNATED FUNDEQUIPMENT	5,500	5,500	-	5,500	
TOTAL	\$ 19,000	\$ 17,229	\$ 15,500	\$ 21,500	38.71%
LISTER DEPARTMENT					
LISTER WAGE	\$ 4,500	\$ 4,250	\$ 4,500	\$ 4,500	0.00%
ASSESSING CLERK WAGE	17,772	15,376	16,955	17,700	4.39%
FICA TAX	1,381	1,175	1,330	1,376	3.47%
MEDI TAX	323	275	311	322	3.47%
HEALTH INS	5,482	-	-	-	
DISABILITY/LIFE INS	230	119	230	-	-100.00%
DENTAL INSURANCE	158	-	-	-	
VT RETIREMENT	911	561	954	-	-100.00%
PROFESSIONAL ASSESSOR SERVICES	42,000	34,177	45,000	45,000	0.00%
REAPPRAISAL RESERVE FUND	6,400	6,400	21,700	33,800	55.76%
SOFTWARE MAINT/UPDATE	6,000	5,757	6,100	6,500	6.56%
TELEPHONE	500	420	530	530	0.00%
POSTAGE	600	323	600	600	0.00%
REAPPRAISAL POSTAGE	2,900	-	-	-	
ADVERTISING	150	157	150	150	0.00%
PRINTING	150	45	150	100	-33.33%
MILEAGE REIMB	200	135	280	150	-46.43%
OFFICE SUPPLIES	150	102	150	125	-16.67%
OFFICE EQUIPMENT	250	49	250	150	-40.00%
DUES/MTGS/EDUC	300	20	300	100	-66.67%
TOTAL	\$ 90,357	\$ 69,340	\$ 99,490	\$ 111,103	11.67%
PLANNING/DRB DEPARTMENT					
PLAN ADMIN WAGE	69,614	66,782	70,787	72,726	2.74%
OFFICE ASST. WAGE	23,919	26,606	24,301	24,985	2.81%
FICA TAX	5,799	5,560	5,895	6,058	2.76%
MEDI TAX	1,356	1,300	1,379	1,417	2.76%
HEALTH INS	14,961	12,655	14,924	15,024	0.67%
DISABILITY/LIFE INS	751	679	878	878	0.00%
DENTAL INSURANCE	420	264	432	446	3.24%
VT RETIREMENT	3,829	3,622	3,982	4,182	5.02%
TOWN PLAN	-	-	5,000	1,000	-80.00%
PLANNING SERVICES	3,000	-	3,500	3,000	-14.29%
MAPPING	1,500	-	3,000	2,000	-33.33%
PLANNING GRANT	-	-	-	6,000	
HISTORIC PRESERVATION COMMISSION	1,000	300	1,000	750	-25.00%
HISTORIC PRES CLG GRANT	-	15,910	-	-	
TELEPHONE	450	440	450	450	0.00%
POSTAGE	300	235	350	350	0.00%
ADVERTISING	500	259	600	500	-16.67%
PRINTING	150	214	150	200	33.33%
MILEAGE REIMB	500	311	500	400	-20.00%
OFFICE SUPPLIES	550	389	350	400	14.29%
OFFICE EQUIPMENT	250	620	250	250	0.00%
DUES/MTGS/EDUC	750	483	2,000	750	-62.50%
TWO RIVER PLANNING COMM.	4,950	4,950	5,087	5,223	2.67%
U.V. TRANSPORTATION MGMT	1,063	1,063	1,063	1,063	0.00%
TOTAL	135,612	142,643	145,878	148,051	1.49%

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
RECREATION DEPARTMENT					
RECREATION ADMINISTRATION					
RECREATION DIR WAGE	\$ 70,843	\$ 74,693	\$ 64,165	\$ 67,187	4.71%
FICA TAX	4,392	4,380	3,978	4,166	-4.71%
MEDI TAX	1,027	1,024	930	974	4.71%
HEALTH INS	8,414	11,541	21,441	23,350	8.91%
DISABILITY/LIFE INSUR	862	786	862	862	0.00%
DENTAL INSURANCE	420	432	432	446	3.24%
VT RETIREMENT	3,896	3,768	3,609	3,863	7.04%
TELEPHONE	520	440	550	500	-9.09%
POSTAGE	130	116	200	150	-25.00%
ADVERTISING	50	-	50	135	170.00%
PRINTING	-	-	50	50	0.00%
DUES/MTGS/EDUC	850	783	850	800	-5.88%
OFFICE EQUIPMENT	-	-	100	50	-50.00%
MILEAGE REIMBURSEMENT	400	63	400	300	-25.00%
OFFICE SUPPLIES	225	238	225	225	0.00%
TOTAL ADMINISTRATION	\$ 92,030	\$ 98,265	\$ 97,843	\$ 103,059	5.33%
RECREATION PROGRAMS					
INSTRUCTOR FEE	\$ 86,000	\$ 44,548	\$ 85,000	\$ 65,000	-23.53%
COACHING MATERIALS	400	37	450	450	0.00%
TEE SHIRT/HAT	4,500	2,875	4,000	3,000	-25.00%
EQUIPMENT	4,500	2,666	4,000	3,500	-12.50%
SUMMER PROG WAGE	14,000	14,539	13,000	38,000	192.31%
REFEREE/UMPIRE	4,000	3,520	4,000	3,600	-10.00%
ENTRY FEE	1,200	900	1,300	4,500	246.15%
REGISTRATION & CREDIT CARD FEES	8,500	7,088	8,000	8,500	6.25%
M.CROSS SCHOOL RENTAL FEE	13,500	13,230	13,500	-	-100.00%
SPECIAL EVENTS/SUPPLIES	1,000	981	1,100	1,500	36.36%
FICA	868	481	806	2,356	192.31%
MEDI	203	112	189	551	192.31%
UNIFORM	300	-	700	700	0.00%
TOTAL RECREATION PROGRAMS	\$ 138,971	\$ 90,978	\$ 136,045	\$ 131,657	-3.23%
RECREATION FACILITIES					
REC FIELD CARE	\$ 10,500	\$ 6,151	\$ 10,750	\$ 7,500	-30.23%
HUNTLEY LINE MARKING	4,300	857	4,000	3,500	-12.50%
PORTABLE TOILET	400	498	350	1,200	242.86%
REPAIRS & MAINT	2,000	5,156	2,000	2,500	25.00%
WATER USAGE	400	410	400	420	5.00%
WOMEN'S CLUB GRANT	-	4,704	-	2,500	-
SITE WORK	250	78	-	-	-
DESIGNATED FUND-T COURTS	4,500	4,500	-	4,500	-
TOTAL RECREATION FACILITIES	\$ 22,350	\$ 22,354	\$ 17,500	\$ 22,120	26.40%
TOTAL	\$ 253,351	\$ 211,597	\$ 251,387	\$ 256,836	2.17%
PUBLIC SAFETY FACILITY					
WATER USAGE	1,150	1,081	1,000	1,000	0.00%
ELECTRICITY	4,850	6,253	6,250	6,250	0.00%
HEATING	3,950	4,030	2,500	3,000	20.00%
ADMIN TELEPHONE & INTERNET	5,800	-	5,800	4,500	-22.41%
ALARM MONITORING	270	930	210	210	0.00%

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
SUPPLIES	550	737	1,000	1,000	0.00%
REPAIRS & MAINTENANCE	1,750	14,948	1,500	1,750	16.67%
CLEANING	-	-	9,360	11,000	17.52%
DESIGNATED FUND - POLICE/FIRE STATION	3,500	3,500	-	3,500	
TOTAL PUBLIC SAFETY FACILITY	21,820	31,479	27,620	32,210	16.62%
POLICE DEPARTMENT					
WAGES & BENEFITS					
POLICE CHIEF WAGE	\$ 89,159	\$ 105,389	\$ 81,000	\$ 84,093	3.82%
POLICE OFFICER WAGE	157,250	147,608	162,962	168,822	3.60%
ON-CALL WAGE	6,500	5,441	6,000	7,000	16.67%
OVERTIME OFFICER WAGE	21,000	18,111	22,000	23,843	8.38%
ADMINISTRATIVE WAGE	46,256	46,615	48,116	49,412	2.69%
PARTTIME OFFICER WAGE	5,000	1,611	5,000	5,000	0.00%
CROSSING GUARD WAGE	15,000	13,732	15,200	15,200	0.00%
SPECIAL DUTY WAGE	-	-	-	250	
GOVERNOR'S HIGHWAY SAFETY GRANT	-	-	-	-	
FICA TAX	21,090	20,235	21,097	21,924	3.92%
MEDTAX	4,932	4,611	4,934	5,127	3.92%
HEALTH INS	81,014	67,695	68,437	68,437	0.00%
DISABILITY/LIFE INS	3,750	3,813	3,708	3,708	0.00%
DELTA DENTAL	1,680	2,154	2,160	2,160	0.00%
VT RETIREMENT	22,402	20,630	22,764	24,350	6.97%
TOTAL	\$ 475,034	\$ 457,646	\$ 463,378	\$ 479,327	3.44%
COMMUNITY POLICING					
ANIMAL CONTROL (NPD-RELATED & NON-	\$ 800	\$ 2,376	\$ 800	\$ 2,500	212.50%
COMMUNITY RELATNS	1,200	265	1,200	1,200	0.00%
SPEED SIGNS	1,500	1,740	1,200	1,800	50.00%
NORWICH CADET PROGRAM	-	-	500	500	0.00%
TOTAL	\$ 3,500	\$ 4,380	\$ 3,700	\$ 6,000	62.16%
EQUIPMENT & MAINTENANCE					
RADIO MAINTENANCE	\$ 800	\$ 710	\$ 800	\$ 800	0.00%
PETROLEUM PRODUCTS	8,500	6,877	8,000	8,000	0.00%
CRUISER VIDEO EQUIP	500	-	500	500	0.00%
CRUISERMAINT	7,500	10,701	7,500	10,200	36.00%
CRUISER SUPPLIES	500	500	500	500	0.00%
TOTAL	\$ 17,800	\$ 18,789	\$ 17,300	\$ 20,000	15.61%
FY 2017 OP/DUE EQUIPMENT GRANT	\$ -	\$ -	\$ -	\$ -	
SUPPORT					
ADMINISTRATION	\$ 3,800	\$ 5,835	\$ 3,000	\$ 4,000	33.33%
TRAINING	2,500	1,390	2,500	2,500	0.00%
TRAINING SUPPLIES (inc. Equipment & Ballistic	500	524	500	2,000	300.00%
VIBRS	3,500	2,616	3,500	3,000	-14.29%
DISPATCH SERVICES	57,117	56,053	62,817	67,292	7.12%
MILEAGE REIMB	100	325	200	200	0.00%
DUES/MTGS/EDUC	750	965	750	1,000	33.33%
UNIFORM	2,500	2,641	2,500	2,500	0.00%
UNIFORMS CLEANING	1,500	993	1,500	1,500	0.00%
TOTAL	\$ 72,267	\$ 71,341	\$ 77,267	\$ 83,992	8.70%

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
DESIGNATED FUNDS					
DESIGNATED FUND-SPECIAL EQUIP	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0.00%
DESIGNATED FUND-CRUISER	10,000	10,000	10,000	20,000	100.00%
TOTAL	\$ 12,500	\$ 12,500	\$ 12,500	\$ 22,500	80.00%
TOTAL POLICE STATION & POLICE DEPT. HISTORICAL ITEMS (I.E., INC PD-RELATED ITEMS NOW IN PUBLIC SAFETY					
	581,101	564,656	574,145	611,819	6.56%
FIRE/FAST DEPT.					
FIRE WAGES					
FIRE CHIEF WAGES	\$ 67,151	\$ 62,755	\$ 62,230	\$ 65,185	4.75%
FIRE OFFICER STIPEND	1,202	1,200	1,500	2,100	40.00%
FIREFIGHTERS WAGE	34,000	32,600	34,000	34,000	0.00%
FF DRILLS/MTGS WAGE	3,000	3,343	3,000	3,000	0.00%
FICA TAX	6,532	5,703	6,245	6,466	3.53%
MEDI TAX	1,528	1,332	1,461	1,512	3.53%
HEALTH INSURANCE	938	14,348	15,966	16,276	1.94%
DISABILITY/LIFE INSURANCE	850	1,026	817	817	0.00%
VT RETIREMENT	3,441	3,109	3,500	3,748	7.08%
DENTAL INSURANCE	420	389	324	446	37.65%
TOTAL	\$ 119,062	\$ 125,805	\$ 129,043	\$ 133,551	3.49%
EMS WAGES					
EMS WAGE	\$ 6,000	\$ 3,522	\$ 6,000	\$ 5,500	-8.33%
EMS DRILL WAGE	1,800	1,960	1,800	1,900	5.56%
EMS FICA TAX	484	339	484	439	-5.13%
EMS MEDI TAX	113	82	113	107	-5.13%
TOTAL	\$ 8,397	\$ 5,903	\$ 8,397	\$ 7,966	-5.13%
EDUCATION & TRAINING					
FIRE EDUC/TRAINING	\$ 1,500	\$ 310	\$ 1,000	\$ 750	-25.00%
EMS EDUC/TRNG	1,200	1,111	1,400	1,200	-14.29%
FIRE DUES/MTGS/EDUC	1,200	-	750	750	0.00%
TOTAL	\$ 3,900	\$ 1,421	\$ 3,150	\$ 2,700	-14.29%
TOOLS & EQUIPMENT					
FIRE TOOLS & EQUIPMENT	\$ 4,500	\$ 4,802	\$ 4,000	\$ 4,000	0.00%
EMS TOOLS/EQUIP	1,000	1,277	1,900	1,900	0.00%
RADIO PURCH/REPAIR	700	-	1,000	750	-25.00%
TOTAL	\$ 6,200	\$ 6,079	\$ 6,900	\$ 6,650	-3.62%
MAINTENANCE					
FIRE TRK R&M	\$ 14,000	\$ 12,838	\$ 14,000	\$ 14,000	0.00%
EQUIPMENT MAINTENANCE (Inc. Equip	2,000	1,999	2,000	5,800	190.00%
RADIO MAINTENANCE	500	401	500	500	0.00%
SOFTWARE MAINTENANCE	800	589	400	400	-0.00%
COMPUTER MAINTENANCE	450	294	450	400	-11.11%
VEHICLE FUEL	3,250	2,638	3,000	3,000	0.00%
TOTAL	\$ 21,000	\$ 18,759	\$ 20,350	\$ 24,100	18.43%

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
SUPPORT					
RECRUITMENT	\$ 100	\$ -	\$ 100	\$ 100	0.00%
VEHICLE ALLOWANCE	\$ -	\$ -	\$ -	\$ -	
FIRETRUCK STORAGE	\$ -	\$ -	\$ -	\$ -	
POSTAGE	75	18	75	25	-66.67%
FIRE PREVENTION BOOKS & MATERIALS	100	-	100	100	0.00%
FIREFIGHTERS CASUAL INS	5,000	5,017	4,900	5,200	6.12%
TELEPHONE & INTERNET	-	1,849	-	-	
OFFICE SUPPLIES	400	188	400	400	0.00%
DISPATCH SERVICE	9,800	10,526	20,985	21,824	4.00%
UNIFORM	225	401	225	225	0.00%
HYDRANT RENTAL	18,057	18,057	22,500	23,000	2.22%
DRY HYDRANT	200	-	200	200	0.00%
OSHA COMPLIANCE	1,100	1,200	1,100	1,200	9.09%
TOTAL	\$ 35,057	\$ 37,256	\$ 50,585	\$ 52,274	3.34%
AMBULANCE EXPENDITURES					
AMBULANCE CONTRACT	\$ 122,426	\$ 122,426	\$ 130,235	\$ 135,500	4.04%
AMBULANCE LIAB	12,000	14,581	12,000	14,500	20.83%
TOTAL	\$ 134,426	\$ 137,008	\$ 142,235	\$ 150,000	5.46%
GRANT					
VLCT PACIFGRANT	\$ -	\$ -	\$ -	\$ -	
DRY HYDRANT GRANT	\$ -	\$ 820	\$ -	\$ -	
FY 17 HOMELAND SECURITY	\$ -	\$ -	\$ -	\$ -	
TOTAL	\$ -	\$ 820	\$ -	\$ -	
DESIGNATED FUNDS					
DESIGNATED FUND-APPARATUS	\$ 60,000	\$ 60,000	\$ 30,000	\$ 15,000	-50.00%
DESIGNATED FUND-EQUIPMENT	20,610	20,610	20,610	-	-100.00%
TOTAL	80,610	80,610	50,610	15,000	-70.36%
TOTAL FIRE DEPT.	408,652	413,660	411,270	392,241	-4.63%
EMERGENCY MANAGEMENT					
DEBT SERVICE ON TOWER BOND	\$ 28,078	\$ 15,753	\$ 32,078	\$ 30,738	-4.18%
TOWER POWER	629	574	600	600	0.00%
EMERG MAN ADMIN	100	-	100	100	0.00%
EMERG MNGMT SUPPLIES	50	-	50	50	0.00%
GENERATOR FUEL	300	-	300	300	0.00%
EMERG GEN MAINT	6,200	2,619	6,200	6,200	0.00%
BASE RADIO MAINTENANCE PD & DPW	500	-	500	500	0.00%
DESIGNATED FUND-GENERATORS	8,000	8,000	25,000	25,000	0.00%
TOTAL	43,857	26,946	64,828	63,488	-2.07%
CONSERVATION COMM.					
PRINTING	-	48	-	-	
OFFICE SUPPLIES & EMAIL	-	70	-	-	
DUES/MTGS/EDUC	\$ 850	\$ 1,000	\$ 850	\$ 300	-64.71%
SPKRS/PUBLIC INFO	300	-	300	1,500	400.00%
PUBLICITY (Inc. Education Outreach/LEEEP)	300	-	300	1,500	400.00%
TRAILS	3,000	1,214	3,000	5,500	83.33%
WATER QUAL MONIT	500	-	500	-	-100.00%
MILT FRYE NATURE AREA	500	-	1,000	1,150	15.00%

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
NATRL RESRCS INVEN	1,100	-	1,000	-	-100.00%
PROJECT RESTORATION	1,000	-	1,000	1,000	0.00%
WOMAN'S CLUB GRANT	-	-	-	-	
TOTAL	\$ 7,550	\$ 2,331	\$ 7,950	\$ 10,950	37.74%
PUBLIC WORKS DEPARTMENT					
HIGHWAY DIVISION					
HIGHWAY-WAGES & BENEFITS					
DIRECTOR OF PUBLIC WORKS	90,403	58,634	80,924	83,498	3.18%
ADMINISTRATIVE ASSISTANT, PART-TIME	-	-	-	20,103	
ROAD CREW WAGES (Inc. 1 new gen'l laborer)	259,853	261,304	264,258	325,447	23.16%
ROAD CREW OVERTIME	27,966	53,340	29,000	29,000	0.00%
PAGER COMPENSATION	2,200	3,850	2,750	3,300	20.00%
FICA & MEDICARE	29,102	26,597	28,835	35,293	22.40%
HEALTH INSURANCE	108,373	87,171	103,856	92,030	-11.39%
DISABILITY & LIFE INSURANCE	4,540	3,603	4,434	5,141	15.94%
DENTAL INSURANCE	2,520	2,300	2,592	2,678	3.32%
RETIREMENT	20,923	18,552	21,202	25,372	19.66%
TOTAL	545,880	515,351	537,852	621,862	15.62%
MATERIALS					
SALT & CHEMICALS	\$120,000	\$139,630	\$120,000	\$120,000	0.00%
SAND	61,600	102,339	65,000	100,000	53.85%
DUST CONTROL	20,000	10,315	18,000	20,000	11.11%
GRAVEL & STONE	50,000	50,615	50,000	50,000	0.00%
CULVERTS & OTHER ROAD SUPPLIES	12,000	5,186	5,000	5,000	0.00%
ASPHALT PRODUCTS	10,100	1,063	5,000	5,000	0.00%
BRIDGE REPAIR & MAINTENANCE	2,000	-	2,000	5,000	150.00%
OTHER PROJECTS	5,000	4,185	5,000	2,000	-60.00%
SIGNS	4,000	1,292	3,000	4,000	33.33%
TOTAL	\$284,700	\$314,624	\$273,000	\$311,000	13.92%
CONTRACTED SERVICES					
PLOWING & SANDING	\$ 24,000	\$ 21,983	\$24,000	\$24,000	0.00%
ROAD SWEEPING	4,500	-	3,500	4,500	28.57%
LEAF REMOVAL	6,000	950	6,000	6,000	0.00%
STREET LIGHTS	11,500	11,735	11,500	12,000	4.35%
TREE CUTTING & REMOVAL	12,500	1,000	12,500	12,500	0.00%
UNIFORMS	9,000	13,188	9,000	10,000	11.11%
PAVING	60,000	8,634	30,000	30,000	0.00%
OTHER PROJECTS	7,500	24,335	7,500	7,500	0.00%
CRACK SEALING	35,000	30,997	35,000	15,000	-57.14%
PAVEMENT MARKING	21,000	12,069	21,000	22,000	4.76%
BRIDGES	-	-	-	10,000	
TOTAL	\$ 191,000	\$124,891	\$160,000	\$153,500	-4.06%
EQUIPMENT					
OUTSIDE REPAIRS	\$ 40,000	\$ 39,550	\$ 45,000	\$ 45,000	0.00%
PARTS & SUPPLIES	38,000	37,467	42,250	45,000	6.51%
PETROLEUM PRODUCTS	43,000	44,603	43,000	43,000	0.00%
TOTAL	\$ 121,000	\$121,620	\$130,250	\$ 133,000	2.11%
HIGHWAY GARAGE					
ELECTRICITY	\$ 2,500	\$ 3,601	\$3,000	\$3,600	20.00%
PROPANE	9,000	7,549	10,000	7,000	-30.00%
TELEPHONE (Inc. Internet)	2,500	3,275	4,000	4,000	0.00%
SUPPLIES	1,500	5,997	1,500	3,000	100.00%
ALARM MONITORING	500	115	500	500	0.00%
REPAIRS & MAINTENANCE	5,000	17,074	5,000	9,000	80.00%

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
TOOLS	2,500	4,709	11,500	5,000	-56.52%
ADMINISTRATION	5,000	9,604	5,000	5,000	0.00%
DESIGNATED FUND-GARAGE	25,000	25,000	35,000	25,000	-28.57%
TOTAL	\$ 53,500	\$76,924	\$75,500	\$62,100	-17.75%
GRANTS					
TWO RIVERS BETTER BACK ROADS GRANTS	\$ -	\$ 2,011	\$ -	\$ 5,705	
VTRANS - BIKE & PED (2017, 2018 - 10K, & 2019	\$ -	\$ 18,964	\$ -	\$ 6,600	
VTRANS - STRUCTURES GRANT (10% Local)	\$ -	\$ -	\$ -	\$ 3,600	
VTRANS - TAP GRANT (Tigertown Culverts - 20%	\$ -	\$ -	\$ -	\$ 75,600	
FEMA	\$ 670,541	\$ 758,063	\$ -	\$ -	
TOTAL	\$ 670,541	\$ 779,038	\$ -	\$ 91,505	
CAPITAL EXPENDITURES					
DESIGNATED FUND-EQUIPMENT	\$ 85,000	\$ 85,000	\$ 40,000	\$ 20,000	-50.00%
DESIGNATED FUND-SIDEWALK	14,000	14,000	-	-	
DESIGNATED FUND-PAVING	275,000	275,000	-	60,000	
DESIGNATED FUND-BRIDGES	40,000	40,000	88,000	40,000	-54.55%
TOTAL	\$ 414,000	\$ 414,000	\$ 128,000	\$ 120,000	-6.25%
TOTAL-HIGHWAY DIVISION	\$ 2,280,621	\$ 2,346,449	\$ 1,304,602	\$ 1,492,967	14.44%
BUILDINGS & GROUNDS DIVISION					
BUILDINGS & GROUNDS WAGES & BENEFITS					
BUILDING & GROUND WAGES	\$ 83,851	\$ 93,387	\$ 85,805	\$ 92,372	7.65%
OVERTIME WAGES	3,700	9,746	5,000	5,000	0.00%
PAGER COMPENSATION	550	550	1,100	550	-50.00%
FICA & MEDICARE	6,740	7,660	7,031	7,491	6.55%
HEALTH INSURANCE	22,657	25,897	29,340	31,866	8.61%
DISABILITY & LIFE INSURANCE	1,187	1,140	1,140	1,140	0.00%
DENTAL INSURANCE	420	735	432	735	70.14%
RETIREMENT	4,846	4,636	5,170	5,631	8.91%
TOTAL	\$ 123,950	\$ 143,752	\$ 135,017	\$ 144,785	7.23%
MATERIALS					
GARDEN SUPPLIES & PLANTS	\$ 1,600	\$ 1,975	\$ 1,600	\$ 2,000	25.00%
CONTRACTED SERVICES					
FOLEY PARK & MEDIANS	\$ 4,750	\$ -	\$ 4,750	\$ -	-100.00%
UNIFORMS	2,100	3,069	2,000	2,500	25.00%
TOTAL	\$ 6,850	\$ 3,069	\$ 6,750	\$ 2,500	-62.96%
EQUIPMENT					
OUTSIDE REPAIRS	\$ 1,600	\$ 1,829	\$ 1,600	\$ 1,600	0.00%
PARTS & SUPPLIES	2,500	4,788	2,500	3,000	20.00%
PETROLEUM PRODUCTS	2,500	6,232	2,800	2,800	0.00%
TOOLS	500	93	500	500	0.00%
TOTAL	\$ 7,100	\$ 12,942	\$ 7,400	\$ 7,900	6.76%
CAPITAL EXPENDITURES					
DESIGNATED FUND-EQUIPMENT	7,000	7,000	-	-	
TOTAL-BUILDING AND GROUNDS DIVISION	\$ 146,500	\$ 168,738	\$ 150,767	\$ 157,185	4.26%
SOLID WASTE DIVISION					
SOLID WASTE WAGES & BENEFITS					
TRANSFER STATION WAGES	36,958	39,204	38,838	39,374	1.38%
FICA & MEDICARE	2,827	2,884	2,971	3,012	1.38%
TOTAL	39,785	42,087	41,809	42,386	1.38%

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
CONTRACTED SERVICES					
GUVSWMD ASSESSMENT	\$ 37,554	\$ 37,554	\$ 37,554	\$ 37,554	0.00%
MUNICIPAL SOLID WASTE	49,000	40,691	46,000	43,000	-6.52%
RECYCLING	61,000	33,178	45,000	40,000	-11.11%
C & D WASTE DISPOSAL	10,000	7,261	9,000	10,000	11.11%
FOOD WASTE DISPOSAL	2,000	5,066	2,500	6,000	140.00%
UNIFORMS	500	-	500	500	0.00%
TOTAL	\$ 160,054	\$ 123,751	\$ 140,554	\$ 137,054	-2.49%
EQUIPMENT					
REPAIRS & MAINTENANCE	\$ 2,000	\$ 2,170	\$ 2,000	\$ 2,000	0.00%
PARTS & SUPPLIES	1,000	1,429	1,000	1,000	0.00%
SMALL EQUIPMENT	300	55	500	300	-40.00%
TOTAL	\$ 3,300	\$ 3,653	\$ 3,500	\$ 3,300	-5.71%
TRANSFER STATION					
PURCHASED SERVICES	\$ 1,170	\$ 2,413	\$ 1,170	\$ 2,595	121.79%
ELECTRICITY	1,200	1,866	1,000	2,000	100.00%
PROPANE	600	409	650	600	-7.69%
TELEPHONE	450	430	450	450	0.00%
ADMINISTRATION	2,500	329	2,500	2,000	-20.00%
FRANCHISE TAX TO VERMONT	2,900	1,439	2,100	2,000	-4.76%
TOTAL	\$ 8,820	\$ 6,886	\$ 7,870	\$ 9,645	22.55%
CAPITAL EXPENDITURES					
DESIGNATED FUND-EQUIPMENT	6,500	6,500	-	-	
TOTAL-TRANSFER STATION DIVISION	\$ 218,459	\$ 182,878	\$ 193,733	\$ 192,385	-0.70%
TRACY HALL					
WATER USAGE	\$ 500	\$ 625	\$ 550	\$ 650	18.18%
ELECTRICITY	10,500	13,365	12,000	13,500	12.50%
HEATING	13,000	11,467	11,000	11,500	-4.55%
ALARM MONITORING	600	115	600	600	0.00%
ELEVATOR MAINT	3,300	3,827	3,100	3,300	6.45%
BUILDING SUPPLIES	4,200	3,687	4,200	4,200	0.00%
REPAIRS & MAINT	10,000	15,663	10,000	13,000	30.00%
CUSTODIAN PAGER	100	-	100	550	450.00%
MILEAGE REIMB	100	-	-	-	
BANDSTAND & SIGN ELECTR	900	1,720	900	2,000	122.22%
DESIGNATED FUND-TRACY HALL	20,000	20,000	20,000	-	-100.00%
TOTAL TRACY HALL	\$ 63,200	\$ 70,469	\$ 62,450	\$ 49,300	-21.06%
TOTAL PUBLIC WORKS DEPARTMENT	\$ 2,708,781	\$ 2,768,534	\$ 1,711,552	\$ 1,891,837	10.53%
DEBT SERVICE EXPENDITURES					
PUBLIC SAFETY FACILITY BOND	\$ 47,000	\$ 47,000	\$ 47,000	\$ 47,000	0.00%
DEBT INTEREST	49,037	49,037	48,269	47,416	-1.77%
DEBT INTEREST (FEMA)	-	10,003	18,000	-	-100.00%
TOTAL	\$ 96,037	\$ 106,040	\$ 113,269	\$ 94,416	-16.64%
TAX EXPENDITURES					
TAX ADJUSTMENTS & ABATEMENT	\$ 5,000	\$ 2,798	\$ 3,500	\$ 3,500	0.00%
TOTAL	\$ 5,000	\$ 2,798	\$ 3,500	\$ 3,500	0.00%
INSURANCES					
COBRA	-	1,339	-	-	
PROP & CAS INSURANCE	\$ 86,000	\$ 78,117	\$ 86,000	\$ 75,092	-12.68%

Town of Norwich Expenditure Budget Report

	FY19 Final Budget	FY19 Actual	FY20 Final Budget	Proposed FY21 Budget	FY21/FY20 % Change
UNEMP INS RATE ASSMT	5,300	1,516	2,000	2,397	19.85%
WORKER'S COMP INS	132,000	146,550	132,000	109,130	-17.33%
TOTAL	\$ 223,300	\$ 227,522	\$ 220,000	\$ 186,619	-15.17%
TOTAL TOWN EXPENDITURES	\$ 5,172,927	\$ 5,153,610	\$ 4,271,793	\$ 4,441,173	3.97%
OTHER MONETARY ARTICLES					
ADVANCE TRANSIT	\$ 13,120	\$ 13,120	\$ 13,514	\$ 13,514	0.00%
BROWNS SCHOOLHOUSE RD BRIDGE	\$ -	\$ -	\$ -	\$ 80,000	
CATV	\$ -	\$ -	3,000	3,000	0.00%
CLIMATE EMERGENCY DESIGNATED FUND	\$ -	\$ -	-	40,000	
GOOD BEGINNINGS	3,000	3,000	3,000	3,000	0.00%
GREEN MOUNTAIN ECONOMIC	1,693	1,693	1,677	1,659	-1.07%
HEADREST	2,500	2,500	2,500	2,500	0.00%
NORWICH AMERICAN LEGION	1,500	1,500	1,500	1,500	0.00%
NORWICH CEMETERY ASSOCATN	15,000	15,000	20,000	20,000	0.00%
NORWICH CHILD CARE SCHOLARSHIP	4,348	4,348	4,348	4,348	0.00%
NORWICH HISTORICAL SOCIETY	8,000	8,000	8,000	8,000	0.00%
NORWICH LIONS CLUB FIREWORKS	3,000	3,000	3,000	3,000	0.00%
NORWICH PUBLIC LIBRARY - OPERATING	275,000	275,000	283,000	288,660	2.00%
NORWICH PUBLIC LIBRARY-REPAIRS & PUBLIC HEALTH COUNCIL OF THE UPPER	-	-	50,000	-	-100.00%
REGIONAL ENERGY COORDINATOR	337	337	337	337	0.00%
RSVP	-	-	-	30,000	
SENIOR SOLUTIONS	-	-	1,200	1,200	0.00%
SEVCA	3,750	3,750	3,750	3,750	0.00%
SPECIAL NEEDS SUPPORT CENTER	-	-	2,000	2,000	0.00%
THE FAMILY PLACE	6,000	6,000	6,000	6,000	0.00%
UPPER VALLEY TRAILS ALLIANCE	2,000	2,007	2,000	2,000	0.00%
VISITING NURSE ASSOC. & HOSPICE	15,600	15,600	15,600	15,600	0.00%
VTRANS 2019 BIKE/PED LOCAL SHARE FOR	-	-	-	11,000	
WHITE RIVER COUNCIL ON AGING	5,300	5,300	5,300	5,300	0.00%
WINDSOR COUNTY MENTORS	1,000	1,000	1,000	1,000	0.00%
WISE	2,500	2,500	2,500	2,500	0.00%
YOUTH-IN-ACTION	3,000	3,000	3,000	3,000	0.00%
TOTAL VOTED MONETARY ARTICLES	366,648	366,655	436,226	552,868	26.74%
TOTAL TOWN EXPENDITURES IF ALL	\$ 5,539,575	\$ 5,520,265	\$ 4,708,018	\$ 4,994,041	6.08%

Designated & Special Purpose Funds

Fund	Balance 06/30/2018	Town Appropriations FYE2019	Interest FYE2019	Donations & Other Income FYE2019	Expenses in FYE2019	Balance 06/30/2019	Town Appropriations FYE2020
Affordable Housing	\$ 45,671	\$ -	\$ 505	\$ -	\$ -	\$ 46,176	\$ -
Building & Grounds Equipment	26,096	7,000	317	-	-	33,413	-
Citizens Assistance	4,074	1,000	34	-	2,907	2,201	-
Conservation Commission	151,476	-	1,673	441	508	153,082	-
Fire Apparatus	525,425	60,000	5,947	13,129	57,472	547,029	30,000
Fire Equipment	68,167	20,610	818	-	2,605	86,989	20,610
Fire Station	18,161	-	192	-	7,357	10,995	-
General Administration Equipment	31,444	5,500	370	-	-	37,314	-
Generators	15,107	8,000	200	-	-	23,307	25,000
Highway Bridges	201,790	40,000	2,395	5,447	-	249,632	88,000
Highway Equipment	237,131	85,000	2,318	275	152,593	172,131	40,000
Highway Garage - Note 1)	(122,890)	25,000	-	65,552	76,225	(108,564)	35,000
Land Management Council	13,925	-	111	2,082	5,986	10,132	-
Main Street Flags	1,315	-	15	-	-	1,330	-
Paving	176,131	275,000	1,798	-	232,122	220,807	-
Police Cruiser	69,940	10,000	814	-	-	80,754	10,000
Police Special Equipment	11,268	2,500	124	1,506	3,013	12,385	2,500
Police Station	7,038	3,500	92	-	-	10,630	-
Public Safety Facility - Note 1)	(85,521)	-	-	2,700	24,395	(107,216)	-
Reappraisal	-	6,400	26	-	-	6,426	21,700
Recreation Facilities	38,348	-	-	32,598	17,500	53,446	-
Recreation Pool/Dam	1,871	-	21	-	-	1,892	-
Recreation Scholarship	4,357	-	52	740	65	5,084	-
Records Restoration	37,761	9,000	266	2,281	34,535	14,773	-
Sidewalks	67,216	14,000	787	-	1,423	80,581	-
Solid Waste	27,105	6,500	326	-	-	33,931	-
Tennis Courts	4,530	4,500	68	-	810	8,288	-
Tracy Hall Building	25,431	20,000	357	-	-	45,787	20,000
WCTU Fountain	1,085	-	12	-	-	1,097	-
Total	\$ 1,603,451	\$ 603,510	\$ 19,638	\$ 126,750	\$ 619,516	\$ 1,733,834	\$ 292,810

Note 1) During 2019 March Town Meeting, voters authorized a loan amount to cover the negative balances. The adjustment will be seen as part of the FYE 2020 audit report.

Norwich Trust Funds

<u>Balances</u>	<u>July 1, 2018</u>	<u>June 30, 2019</u>
Perpetual Care Funds	\$ 99,576.89	\$ 106,641.82
Sales of Cemetery Lots Funds	42,777.17	48,235.70
Union Village Cemetery Perpetual Care Funds	36,495.24	36,495.24
Leaseland Funds	1,093.17	1,106.95
Total	\$ 179,942.47	\$ 192,479.71

RECONCILIATION STATEMENT

Balance - July 1, 2018	\$ 179,942.47
Income:	
Interest on Cemetery Trust Funds	2,740.62
Cemetery Lots Sold during the year	9,800.00
Sub-total	12,540.62
Payments:	
Refunds of Lots previously purchased	-
Norwich Cemetery Comm - Partial pmt Perp Care Interest	3.38
Sub-total	(3.38)
Balance - June 30, 2019	\$ 192,479.71

DEPOSITS / INVESTMENTS

Perpetual Care, Savings Account, Mascoma Bank	\$ 100.17
Sale of Lots, Savings Account, Mascoma Bank	100.18
Perpetual Care, 5-Year CD, Mascoma Bank-1.25%	47,675.82
Sale of Lots, 5-Year CD, Mascoma Bank-1.25%	36,406.29
Perpetual Care, 18-month CD, Mascoma Bank-2.35%	43,089.25
Perpetual Care, 5-Year CD, Mascoma Bank-1.25%	52,271.82
Sale of Lots, 5-Year CD, Mascoma Bank-1.25%	9,579.07
Sale of Lots, 18-month CD, Mascoma Bank-2.35%	2,150.16
Leaseland Funds, 5-Year CD, Mascoma Bank-1.25%	1,106.95
	\$ 192,479.71

John Currier, Ann Harvey, Cheryl A. Lindberg – Trustees

Treasurer's Report

The Town Treasurer's statutory duties include: paying orders authorized by the Selectboard, School Board and Cemetery Commissioners; investing moneys with the approval of the legislative body; appointing an Assistant Treasurer; and being a member of the Board of Abatement. Historically, the Treasurer served automatically as a member of the Norwich (NFC) and Dresden Finance Committees (DFC). In FY19, the Norwich Finance Committee became active again and has been handling matters delegated by the Selectboard. However, there is still no DFC and, in my opinion, this is a great loss to the voters. No longer do the School budgets get opined on by an independent voice.

The General Fund of the Town ended F/Y19 with a surplus of \$114,885 before transfers in and out to other funds and the addition of \$1,400,000 of debt issue. After the transfers and debt issue, the FY19 year ended in a surplus of \$911,375 (Exhibit E, page I-33) of the Audit Report. Schedule 3 of the Independent Auditor's Report (page I-38) identifies the categories that were over and under budget for the year. There were no budget amendments during F/Y19 that affected budgeted revenues or budgeted expenditures. When compared to actual 2019 results, the revenues were under budget by \$251,185 and expenditures were lower than budget by \$313,129. When the \$1,400,000 LOC proceeds are added in, it results in an excess of revenues over expenditures of \$911,375. FEMA revenue due to the town is largely unpaid by the end of FY19. The Listers, Recreation and Public Works were under budget at year-end. The Net Change in Fund Balance was \$(321,838). The GAAP version of this information is Exhibit E (page I-33) of the Audit Report. The accompanying footnotes are an integral part of the financial results and should be read in conjunction with the statements.

During the past year, I attended most Selectboard and a few Schoolboard meetings. I provided quarterly investment reports and discussed them at meetings when necessary. I attended Vermont Treasurer workshops and Vermont and New England educational conferences. As of June, 2019 I remained the 1st Vice-President of the Vermont Government Finance Officers Association Board. I continue to serve as one of three Vermont representatives to the New England States GFOA Board. In 2019, I completed my term as President of the NESGFOA Board.

As always, I would like to express my appreciation to those elected officials who serve our Town. I encourage the residents of Norwich to stay involved in our Town and School governments. I thank the five residents of Norwich who applied for membership to the Norwich Finance Committee in the fall of 2018, all of whom were appointed by the Selectboard. This is an important Committee for the taxpayers.

Cheryl A. Lindberg, Treasurer

Independent Auditor's Report



Batchelder Associates, PC

November 9, 2019

To the Board of Selectmen
Town of Norwich
Norwich, Vermont

We were engaged by the Town of Norwich and have audited the financial statements of the Town of Norwich as of and for the year ended June 30, 2019. The following statements and schedules have been extrapolated from the 2019 financial statements, a complete copy of which, including our opinion thereon, is available for inspection at the Town Office.

Included herein are:

Balance Sheet – Governmental Funds	Exhibit C
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds	Exhibit E
Statement of Fiduciary Net Position	Exhibit G
Combining Balance Sheet – Non-Major Governmental Funds	Schedule 4
Combining Schedule of Revenue, Expenditures, and Changes in Fund Balance – Non-Major Governmental Funds	Schedule 5
Statement of Revenue, Expenditures and Changes in Fund Balance – General Fund – Budget and Actual	Schedule 3

Batchelder Associates PC

Batchelder Associates, PC
License #945
Barre, Vermont
November 9, 2019

TOWN OF NORWICH, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2019

EXHIBIT C

	General Fund	Public Safety Facility	Fire Apparatus Fund	Non-Major Governmental Funds	Permanent Funds	Total Governmental Funds
ASSETS						
Cash and cash equivalents	\$ 1,631,418	\$ -	\$ -	\$ -	\$ -	\$ 1,631,418
Accounts receivable (net of allowance for uncollectible)	5,108	-	-	-	-	5,108
Delinquent taxes receivable	180,397	-	-	-	-	180,397
Interest and penalties receivable	49,507	-	-	-	-	49,507
Grant receivable	2,348,142	-	-	6,953	-	2,355,095
Prepaid expenses	15,320	-	-	-	-	15,320
Inventory	36,804	-	-	-	-	36,804
Due from other funds	-	-	547,030	1,278,680	8,958	1,834,668
Total Assets	\$ 4,266,696	\$ -	\$ 547,030	\$ 1,285,633	\$ 8,958	\$ 6,108,317
LIABILITIES						
Accounts payable	\$ 180,188	\$ -	\$ -	\$ -	\$ -	\$ 180,188
Payroll withholdings and accruals	78,984	-	-	-	-	78,984
Due to other funds	1,727,453	107,216	-	-	-	1,834,669
Total Liabilities	1,986,625	107,216	-	-	-	2,093,841
DEFERRED INFLOWS OF RESOURCES						
Prepaid property taxes	7,890	-	-	-	-	7,890
Unavailable property taxes, interest and penalties	196,334	-	-	-	-	196,334
Unavailable fees	49,542	-	-	-	-	49,542
Unavailable grants	2,348,143	-	-	-	-	2,348,143
Total Deferred Inflows of Resources	2,601,909	-	-	-	-	2,601,909
FUND BALANCES						
Nonspendable	52,124	-	-	-	-	52,124
Restricted	-	-	-	-	8,958	8,958
Committed	-	-	-	322,210	-	322,210
Assigned	-	-	547,030	963,423	-	1,510,453
Unassigned	(373,962)	(107,216)	-	-	-	(481,178)
Total Fund Balances	(321,838)	(107,216)	547,030	1,285,633	8,958	1,412,567
Total Liabilities, Fund Balances and Deferred Inflows of Resources	\$ 4,266,696	\$ (0)	\$ 547,030	\$ 1,285,633	\$ 8,958	\$ 6,108,317

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

EXHIBIT E

	General Fund	Public Safety Facility	Fire Apparatus Fund	Non-Major Governmental Funds	Permanent Funds	Total Governmental Funds
Revenues:						
Taxes	\$ 3,944,774	\$ -	\$ -	\$ -	\$ -	\$ 3,944,774
Intergovernmental	699,694	-	-	71,974	-	771,668
Charges for services	306,951	-	-	-	-	306,951
Permits, licenses and fees	7,623	-	-	-	-	7,623
Investment income	20,643	-	5,948	14,213	54	40,858
Miscellaneous revenues	51,957	2,700	13,129	60,889	-	128,675
Total Revenues	<u>5,031,642</u>	<u>2,700</u>	<u>19,077</u>	<u>147,076</u>	<u>54</u>	<u>5,200,549</u>
Expenditures:						
General government	1,056,937	-	-	2,400	-	1,059,337
Public safety	916,379	-	3,210	12,976	-	932,565
Public Works	2,240,123	-	-	71,055	-	2,311,178
Culture, recreation and community development	209,428	-	-	59,913	-	269,341
Health and welfare	366,655	-	-	-	-	366,655
Capital outlay:						
Public Safety	-	24,395	54,262	-	-	78,657
Public Works	5,442	-	-	413,808	-	419,250
Debt service:						
Principal	58,175	-	-	16,325	-	74,500
Interest	63,618	-	-	-	-	63,618
Total Expenditures	<u>4,916,757</u>	<u>24,395</u>	<u>57,472</u>	<u>576,477</u>	<u>-</u>	<u>5,575,101</u>
Excess/(Deficiency) of Revenues Over Expenditures	<u>114,885</u>	<u>(21,695)</u>	<u>(38,395)</u>	<u>(429,401)</u>	<u>54</u>	<u>(374,552)</u>
Other Financing Sources:						
Issuance of debt	1,400,000	-	-	-	-	1,400,000
Transfers in	-	-	60,000	537,110	6,400	603,510
Transfers out	(603,510)	-	-	-	-	(603,510)
Total Other Financing Sources	<u>796,490</u>	<u>-</u>	<u>60,000</u>	<u>537,110</u>	<u>6,400</u>	<u>1,400,000</u>
Net Change in Fund Balances	911,375	(21,695)	21,605	107,709	6,454	1,025,448
Fund Balances - July 1, 2018	<u>(1,233,213)</u>	<u>(85,521)</u>	<u>525,425</u>	<u>1,177,924</u>	<u>2,504</u>	<u>387,119</u>
Fund Balances - June 30, 2019	<u>\$ (321,838)</u>	<u>\$ (107,216)</u>	<u>\$ 547,030</u>	<u>\$ 1,285,633</u>	<u>\$ 8,958</u>	<u>\$ 1,412,567</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
 FIDUCIARY NET POSITION
 JUNE 30, 2019

EXHIBIT G

	Cemetery	Trust Funds	Total
ASSETS			
Cash	\$ 34,730	\$ 200	\$ 34,930
Investments	18,149	192,280	210,429
Total assets	<u>\$ 52,879</u>	<u>\$ 192,480</u>	<u>\$ 245,359</u>
LIABILITIES			
Due to other funds	\$ -	\$ -	\$ -
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES			
Restricted	52,879	192,480	245,359
Total fund balances	<u>52,879</u>	<u>192,480</u>	<u>245,359</u>
Total liabilities and fund balances	<u>\$ 52,879</u>	<u>\$ 192,480</u>	<u>\$ 245,359</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
 COMBINING BALANCE SHEET
 NON-MAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2019

SCHEDULE 4

	Special Revenue Fund	Capital Project Fund	Total
ASSETS:			
Cash	\$ -	\$ -	\$ -
Accounts receivable	-	-	-
Grant receivable		6,953	6,953
Due from other funds	322,210	956,470	1,278,680
Total Assets	\$ 322,210	\$ 963,423	\$ 1,285,633
LIABILITIES:			
Accounts payable		\$ -	\$ -
FEMA grant receivable		-	-
Due to other funds	-	-	-
Total Liabilities	-	-	-
DEFERRED INFLOWS OF RESOURCES:			
Unavailable receivables	-	-	-
Total Deferred Inflows of Resources	-	-	-
FUND BALANCES:			
Committed	322,210	-	322,210
Assigned	-	963,423	963,423
Total Fund Balances	322,210	963,423	1,285,633
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 322,210	\$ 963,423	\$ 1,285,633

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
 COMBINING SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
 NON-MAJOR GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 5

	Special Revenue Fund	Capital Project Fund	Total
REVENUES:			
Intergovernmental	\$ 1,082	\$ 70,892	\$ 71,974
Donations	36,501	-	36,501
Miscellaneous	-	24,388	24,388
Interest income	3,583	10,630	14,213
Total revenues	41,166	105,910	147,076
EXPENDITURES:			
General government	1,590	810	2,400
Public safety	-	12,976	12,976
Public works	-	71,055	71,055
Culture, recreation and community development	59,913	-	59,913
Capital outlay:			
Public safety	-	-	-
Public works	-	413,808	413,808
Debt service:			
Principal	16,325	-	16,325
Interest	-	-	-
Total expenditures	77,828	498,649	576,477
Excess (Deficiency) of Revenues Over Expenditures	<u>(36,662)</u>	<u>(392,739)</u>	<u>(429,400)</u>
OTHER FINANCING SOURCES (USES)			
Loan proceeds	-	-	-
Transfers in	15,500	521,610	537,110
Total other financing sources (uses)	15,500	521,610	537,110
Net Change in Fund Balances	(21,162)	128,871	107,709
Fund Balances - July 1, 2018	343,372	834,552	1,177,924
Fund Balances - June 30, 2019	<u>\$ 322,210</u>	<u>\$ 963,423</u>	<u>\$ 1,285,633</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 3

Page 1 of 9

REVENUES:	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Property taxes:			
Current	\$ 3,761,423	\$ 3,696,013	\$ (65,410)
Interest and penalties	42,250	68,565	26,315
Payments in lieu of taxes	25,000	27,651	2,651
Current use program	178,000	180,196	2,196
Other taxes	168,300	168,137	(163)
Total property taxes	<u>4,174,973</u>	<u>4,140,562</u>	<u>(34,411)</u>
Licenses and permits:			
Dog licenses	2,800	2,728	(72)
Liquor licenses	555	670	115
Hunt and fishing	200	185	(16)
Building permits	8,000	3,840	(4,160)
Other	250	200	(50)
Total licenses and permits	<u>11,805</u>	<u>7,623</u>	<u>(4,182)</u>
Charges for services:			
Recording fees	28,500	20,627	(7,873)
Document fees	2,400	2,039	(361)
Rental fees	7,000	6,627	(373)
Field Rental	29,000	28,730	(270)
Police fines	10,200	9,387	(813)
Other	63,942	68,945	5,003
Total charges for services	<u>141,042</u>	<u>136,355</u>	<u>(4,687)</u>
Grant revenue:			
FEMA	586,713	435,270	(151,443)
General government-Norwich Womens Club	7,404	7,404	-
Public works	16,000	15,000	(1,000)
Historic Preservation Grant	20,390	14,800	(5,590)
Total grant revenue	<u>630,507</u>	<u>472,474</u>	<u>(158,033)</u>
Total recreation	<u>170,000</u>	<u>126,713</u>	<u>(43,287)</u>
Sanitation			
User Fees	151,500	141,089	(10,411)
Recycling Income	3,000	6,826	3,826
Total sanitation	<u>154,500</u>	<u>147,915</u>	<u>(6,585)</u>
Total revenues	<u>\$ 5,282,827</u>	<u>\$ 5,031,642</u>	<u>\$ (251,185)</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 3

Page 2 of 9

EXPENDITURES:	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Town administration:			
Salaries	\$ 145,805	\$ 144,847	\$ 958
Payroll taxes and benefits	69,740	62,084	7,656
Professional services	30,000	32,125	(2,125)
Dues and subscriptions	6,747	6,749	(2)
Office, printing, publications	8,660	7,330	1,330
Other	5,175	4,516	659
Total town administration	<u>266,127</u>	<u>257,651</u>	<u>8,476</u>
BCA/BOA:			
Salaries	450	936	(486)
Other	450	28	422
Total BCA/BOA	<u>900</u>	<u>964</u>	<u>(64)</u>
Stat Mtgs Expenditures:			
Salaries	500	726	(226)
Voting machine	2,915	3,151	(236)
Printing	2,100	1,913	187
Other	545	358	187
Total Stat Meetings	<u>6,060</u>	<u>6,148</u>	<u>(88)</u>
Town Clerk expenditures:			
Salaries	108,247	109,011	(764)
Payroll taxes and benefits	46,029	44,076	1,953
Software	3,120	3,057	63
Designated Fund - Record Restoration	9,000	9,000	-
Supplies, other	5,816	3,197	2,619
Total Town Clerk	<u>172,212</u>	<u>168,341</u>	<u>3,871</u>
Finance department:			
Salaries	98,638	104,270	(5,632)
Payroll taxes and benefits	23,870	12,796	11,074
Audit	9,600	15,500	(5,900)
Supplies, software, other	3,700	3,166	534
Total Finance department	<u>135,808</u>	<u>135,733</u>	<u>75</u>
General administrative expenditures:			
Postage	3,700	3,995	(295)
Server maintenance	5,000	4,736	264
Office supplies	3,000	600	2,400
Designated fund - Equipment	5,500	5,500	-
Computers/website	900	295	605
Utilities and other	\$ 900	\$ 2,104	\$ (1,204)
Total general administrative	<u>19,000</u>	<u>17,229</u>	<u>1,771</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 3

Page 3 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Assessor/Lister expenditures:			
Salaries	22,272	19,626	2,646
Payroll taxes and benefits	8,485	2,129	6,356
Professional services	42,000	34,177	7,823
Software	6,000	5,757	243
Office, supplies, other	11,600	7,651	3,949
Total Assessor/Lister	<u>90,357</u>	<u>69,340</u>	<u>21,017</u>
Planning Department expenditures:			
Salaries	93,533	93,388	145
Payroll taxes and benefits	27,116	24,081	3,035
Planning and mapping	9,450	4,950	4,500
Historic preservation	16,910	16,210	700
Office, supplies, other	4,513	4,014	499
Total Planning	<u>151,522</u>	<u>142,643</u>	<u>8,879</u>
Recreation Department expenditures:			
Administration:			
Salaries	70,843	74,693	(3,850)
Payroll taxes and benefits	19,012	21,932	(2,920)
Dues, meeting, education	850	783	67
Office, supplies, other	1,325	858	467
	<u>92,030</u>	<u>98,265</u>	<u>(6,235)</u>
Program:			
Instructor/umpire fees	90,000	48,068	41,932
Summer program salaries	14,000	14,539	(539)
Payroll taxes and benefits	1,071	593	478
Rental fees	13,500	13,230	270
Equipment and materials	4,900	2,703	2,197
Registration fees	9,700	7,988	1,712
Entry fees and special events	5,800	3,857	1,943
	<u>138,971</u>	<u>90,978</u>	<u>47,993</u>
Recreation facilities:			
Field care	10,500	6,151	4,349
Line markings	4,300	857	3,443
Designated fund - Tennis Courts	4,500	4,500	-
Repairs & Maintenance	2,000	5,156	(3,156)
Other	5,754	5,689	65
	<u>27,054</u>	<u>22,354</u>	<u>4,700</u>
Total Recreation	<u>258,055</u>	<u>211,598</u>	<u>46,457</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 3

Page 4 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Police Station expenditures:			
Telephone			\$ -
Electricity	4,850	6,253	(1,403)
Heating	3,950	4,030	(80)
Repairs & Maintenance	1,750	14,948	(13,198)
Other	5,470	6,249	(779)
Total Police Station	<u>16,020</u>	<u>31,480</u>	<u>(15,460)</u>
Police Department expenditures:			
Salaries and benefits:			
Salaries	343,165	338,508	4,657
Payroll taxes and benefits:	<u>131,869</u>	<u>119,138</u>	<u>12,731</u>
	<u>475,034</u>	<u>457,646</u>	<u>17,388</u>
Community policing:			
Animal containment	800	2,376	(1,576)
Community relations	1,200	265	935
Speed signs	1,500	1,740	(240)
	<u>3,500</u>	<u>4,380</u>	<u>(880)</u>
Equipment and Maintenance:			
Petroleum products	8,500	6,877	1,623
Cruiser maintenance and supplies	8,500	11,201	(2,701)
Repairs & Maintenance	800	710	90
	<u>17,800</u>	<u>18,789</u>	<u>(989)</u>
DUI equipment grant	-	-	-
Support:			
Dispatch services	57,117	56,053	1,064
Administration	7,800	5,835	1,965
Training and supplies	3,000	1,914	1,086
Uniforms and cleaning	4,000	3,634	366
VIBRS	3,500	2,616	884
Other	850	1,290	(440)
	<u>76,267</u>	<u>71,341</u>	<u>4,926</u>
Capital expenditures:			
Designated Fund - Special Equipment	2,500	2,500	-
Designated Fund - Cruiser	10,000	10,000	-
	<u>12,500</u>	<u>12,500</u>	<u>-</u>
 Total Police Department	 <u>585,101</u>	 <u>564,656</u>	 <u>20,445</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
 GENERAL FUND
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 3

Page 5 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Fire/FAST Department expenditures:			
Fire wages:			
Salaries	105,353	99,898	5,455
Payroll taxes and benefits	13,709	25,907	(12,198)
	<u>119,062</u>	<u>125,805</u>	<u>(6,743)</u>
EMS wages:			
Salaries	7,800	5,482	2,318
Payroll taxes and benefits	597	421	176
	<u>8,397</u>	<u>5,903</u>	<u>2,494</u>
Education and training	<u>3,900</u>	<u>1,421</u>	<u>2,479</u>
Tools and equipment	<u>6,200</u>	<u>6,079</u>	<u>121</u>
Maintenance:			
Fire truck	14,000	12,838	1,162
Petroleum products	3,250	2,638	612
Other maintenance	3,750	3,282	468
	<u>21,000</u>	<u>18,759</u>	<u>2,241</u>
Support:			
Hydrant rental	18,057	18,057	-
Dispatch service	9,800	10,526	(726)
Firefighter casualty insurance	5,000	5,017	(17)
OSHA compliance	1,100	1,200	(100)
Other	2,900	2,456	444
	<u>36,857</u>	<u>37,256</u>	<u>(399)</u>
Capital expenditures:			
Designated Fund - Apparatus	60,000	60,000	-
Designated Fund - Equipment	20,610	20,610	-
	<u>80,610</u>	<u>80,610</u>	<u>-</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
 GENERAL FUND
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 3

Page 6 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Grant expenditures:			
Dry Hydrant grant	\$ 820	\$ 820	\$ -
	<u>820</u>	<u>820</u>	<u>-</u>
Ambulance services:			
Ambulance contract	122,426	122,426	(0)
Ambulance bills	12,000	14,581	(2,581)
	<u>134,426</u>	<u>137,008</u>	<u>(2,582)</u>
Total Fire/FAST	<u>411,272</u>	<u>413,660</u>	<u>(2,388)</u>
Emergency management:			
Debt service principal	28,078	11,175	16,903
Debt service interest	-	4,578	(4,578)
Emergency general maintenance and supplies	7,779	3,193	4,586
Designated fund - Generator	8,000	8,000	-
Total Emergency Management	<u>43,857</u>	<u>26,946</u>	<u>16,911</u>
Conservation:			
Trails	3,000	1,214	1,786
Dues, meetings, education	850	1,000	(150)
Natural resources intervention	1,100	-	1,100
Project restoration	1,000	-	1,000
Other	1,600	117	1,483
Total Conservation	<u>7,550</u>	<u>2,331</u>	<u>5,219</u>
Public Works department:			
Highway division:			
Salaries and benefits:			
Salaries	378,222	373,277	4,945
Payroll taxes and benefits	167,658	142,074	25,584
	<u>545,880</u>	<u>515,351</u>	<u>30,529</u>
Materials:			
Salt and chemicals	120,000	139,630	(19,630)
Sand	61,600	102,339	(40,739)
Gravel and stone	50,000	50,615	(615)
Dust control	20,000	10,315	9,685
Culverts, road supplies, asphalt	22,100	6,248	15,852
Other	11,000	5,477	5,523
	<u>284,700</u>	<u>314,624</u>	<u>(29,924)</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 3

Page 7 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Contracted services:			
Plowing and sanding	\$ 24,000	\$ 21,983	\$ 2,017
Crack sealing	35,000	30,997	4,003
Street lights	11,500	11,735	(235)
Paving	60,000	8,634	51,366
Pavement marking	21,000	12,069	8,931
Tree cutting and removal	12,500	1,000	11,500
Other projects	27,000	38,473	(11,473)
	<u>191,000</u>	<u>124,891</u>	<u>66,109</u>
Equipment:			
Petroleum products	43,000	44,603	(1,603)
Outside repairs	40,000	39,550	450
Parts and supplies	38,000	37,467	533
	<u>121,000</u>	<u>121,621</u>	<u>(621)</u>
Highway garage:			
Utilities	14,500	14,540	(40)
Repairs and maintenance	5,000	17,074	(12,074)
Administration	5,000	9,604	(4,604)
Tools and supplies	4,000	10,706	(6,706)
	<u>28,500</u>	<u>51,924</u>	<u>(23,424)</u>
Capital expenditures:			
Designated fund - Equipment	85,000	85,000	-
Designated fund - Sidewalk	14,000	14,000	-
Designated fund - Paving	275,000	275,000	-
Designated fund - Bridges	40,000	40,000	-
Designated fund - Garage	25,000	25,000	-
	<u>439,000</u>	<u>439,000</u>	<u>-</u>
Grants:			
FEMA grant	670,541	758,063	(87,523)
Two Rivers - BETR Back Road	2,011	2,011	-
2017 Vtrans Bike & Ped Grant	18,964	18,964	-
	<u>691,516</u>	<u>779,039</u>	<u>(87,523)</u>
Total Highway Division	<u>2,301,596</u>	<u>2,346,450</u>	<u>(44,854)</u>
Buildings and Grounds Division:			
Salaries and benefits:			
Salaries	88,101	103,684	(15,583)
Payroll taxes and benefits	35,849	40,068	(4,219)
	<u>123,950</u>	<u>143,751</u>	<u>(19,801)</u>
Garden supplies	1,600	1,975	(375)

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TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 3

Page 8 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Contracted services	\$ 6,850	\$ 3,069	\$ 3,781
Equipment	7,100	12,942	(5,842)
Designated fund - Equipment	7,000	7,000	-
Total Buildings and Grounds Division:	<u>146,500</u>	<u>168,737</u>	<u>(22,237)</u>
Solid Waste Division:			
Salaries and benefits:			
Salaries	36,958	39,204	(2,246)
Payroll taxes and benefits	2,827	2,884	(57)
	<u>39,785</u>	<u>42,087</u>	<u>(2,302)</u>
Contracted services:			
GUVSWMD assessment	37,554	37,554	-
Municipal solid waste	49,000	40,691	8,309
Recycling	61,000	33,178	27,822
Waste disposal and other	12,500	12,327	173
	<u>160,054</u>	<u>123,751</u>	<u>36,303</u>
Equipment parts and supplies	3,300	3,653	(353)
Transfer station expenditures	8,820	6,886	1,934
Designated fund - Equipment	6,500	6,500	-
Total Solid Waste Division	<u>218,459</u>	<u>182,878</u>	<u>35,581</u>
Tracy Hall:			
Heating	13,000	11,467	1,533
Other utilities	12,500	15,825	(3,325)
Repairs, maintenance, and supplies	17,700	23,178	(5,478)
Designated fund - Tracy Hall	20,000	20,000	-
	<u>63,200</u>	<u>70,469</u>	<u>(7,269)</u>
Total Public Works Department	<u>2,729,755</u>	<u>2,768,534</u>	<u>(38,779)</u>
Debt service interest	96,037	106,040	(10,003)
Appropriation expenditures:			
Norwich Public Library	275,000	275,000	-
Norwich Cemetery Association	15,000	15,000	-
Visiting Nurse/HSP APPR	15,600	15,600	-
Advance Transit	13,120	13,120	-
Norwich Historical Society	8,000	8,000	-
Other	39,928	39,935	(7)
Total Appropriations	<u>366,648</u>	<u>366,655</u>	<u>(7)</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
 GENERAL FUND
 BUDGET AND ACTUAL
 FOR THE YEAR ENDED JUNE 30, 2019

SCHEDULE 3

Page 9 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Tax abatements/adjustments	\$ 5,000	\$ 2,798	\$ 2,202
Insurance:			
Unemployment insurance rate assessment	5,300	1,516	3,784
Property and casualty insurance	86,000	78,117	7,883
Workers' compensation insurance	132,000	146,550	(14,550)
Cobra	-	1,339	(1,339)
Total insurance	<u>223,300</u>	<u>227,522</u>	<u>(4,222)</u>
Total Expenses	<u>5,584,581</u>	<u>5,520,269</u>	<u>64,312</u>
Debt:			
Line of Credit Proceeds	<u>900,000</u>	<u>1,400,000</u>	<u>500,000</u>
Net Change in Fund Balance	<u>\$ 598,246</u>	<u>911,375</u>	<u>\$ 313,129</u>
Fund Balance - July 1, 2018		<u>(1,233,213)</u>	
Fund Balance - June 30, 2019		<u>\$ (321,838)</u>	

The accompanying notes are an integral part of this financial statement.



Photo by Herb Durfee.

Part II

Town Boards, Commissions,
Committees & Departments

Selectboard

Greetings to our fellow citizens and neighbors. We hope to see you and hear your thoughts at Town Meeting on March 3, 2020. The following is a synopsis of Selectboard work this year, much of which included incredible amounts of assistance from our volunteer committee members and, of course, Town employees.

The Selectboard was engaged in oversight of a number of areas of Town governance this year that includes the broad categories of Communication, Finance, Planning, Personnel, Policy, Capital Improvements, and Climate Mitigation.

Clear and frequent communication has been a concern for citizens for many years. Efforts this year included the distribution of a Town-wide survey, creation of a Facebook page, a trial engagement of Story Kitchen, and the quarterly Selectboard Corner in the Norwich Times. We will continue to work on reaching all constituents as effectively as possible.

The Norwich Finance Committee was created to advise the Selectboard and met numerous times in its inaugural year.

The Planning Commission was extremely busy as they were charged to rewrite the Town Plan within a year, and to work with TRORC (Regional Commission) to address sections that led to lack of approval in 2018. The ongoing issue of lack of affordable housing is an important aspect of the proposed new plan as is environmental stewardship.

Personnel changes initiated by the Town Manager including the hiring of new department heads at the Police Department, Department of Public Works and Recreation Department. While we filled the role of Finance Director in early summer, it was short-lived in part due to the BEC financial scam. Norwich has a great team of experienced professionals in place today, with the lessons learned from the summer's incident top of mind as the Town looks to fill the Finance roles in the coming months.

Policy work by the Selectboard (an agenda item which seemed to quickly empty the meeting room in Tracy Hall) included updates to Internal Financial Controls, Personnel, Fraud, Conflict of Interest, Banner Policy, Sexual Harassment, and a Police Department Traffic Ordinance. A Master Financial Policy was approved that consolidated thirteen policies into a master policy document.

Capital Improvements included continued repairs to roads damaged by the July 1, 2017 storm as well as extensive interaction by the Town Manager with FEMA and Vermont state officials to complete necessary paperwork. Larger culverts and more robust ditches were installed to handle future increases in storm water runoff. The Selectboard approved the replacement of the Fire Department Forestry 1 Truck. Two RRFBs (Rectangular Rapid Flash Beacons, aka the infamous Flashing Lights!) were installed at the cross walks on Main Street near Tracy Hall and at the intersection of Main Street and Elm Street. A sub-committee of the Selectboard engaged in discussions with the Prudential Committee about the future possibility of merging the Fire District into the Town.

It is apparent that Climate Mitigation is already impacting all areas of governance in Norwich. Effects of increasing storms are expensive, as are proactive efforts such as weatherization and solar installations. There is an increasing sense of urgency, as reflected in the adoption of Article 36 of the 2019 Warning, in which the Town is directed to reduce its use of fossil fuels by 5% per year, and for local climate protection and resilience strategies to be a principal theme of the next Town Plan. The Energy Committee has been very active in increasing awareness and taking actions that include the installation of EV charging stations, weatherization challenge, supporting community solar arrays and electric bicycles.

And lest we forget whom future climate effects are going to impact very dramatically, remember that this is the year that the Marion Cross fifth grade class advocated and won action by the Selectboard to approve a Town-wide ban on plastic shopping bags and the creation of a new recycling option at DPW for plastic bags.

To the hundreds of citizens who participated and contributed to the betterment of our Town this past year, we are grateful. The level of engagement and volunteerism in Norwich is nothing short of impressive, and we should all feel fortunate that so many give of their time to support the efforts to make Norwich a special place to live for all of us.

John Pepper, Chair; Claudette Brochu, Vice Chair; Roger Arnold; John Langhus; Mary Layton

Town Manager

“It’s fun to do the impossible.” – Walt Disney

An Open Letter to the Norwich Town Manager 100 years from now (March 2120):

Dear Future Town Manager,

I was taught by one of my mentors to write annual reports as though an individual 100 years from now would understand, without research, what was accomplished during that year. While I’ve always kept that in mind when writing my reports, I’ve never focused on who actually might be interested in knowing what was important or critical for someone 100 years in the past. After some thought, I’m figuring that you, my future counterpart, would find the most interest in the activity undertaken during my time.

So, whoever you are, first, congratulations on working for Norwich. I’m sure you’ve been well-vetted by the community and are the appropriate person for the position. Because they’ve chosen you, that speaks a lot to your professional qualifications, commitment to doing the best that you can in the position, and having the best interest of Norwich in mind.

I’m assuming you have some excellent department heads to rely upon in carrying out your duties and responsibilities. I know I do. I’ve been in the position barely three years and I’ve had to hire an entirely new set of leaders – six in total, due to retirements. While I lost a tremendous amount of historical knowledge and experience, I’ve gained a team of individuals truly committed to their positions, their work outcomes, and, most importantly, how well their department’s responsibilities interface with the greater Norwich community. Specific to me, one of their greatest assets is that they make it easier for me to claim “success”. As a sidebar, I’m not sure what defines “success” in my time, but it seems to be more a general “feeling” of having done the “right thing” for a given task or issue, even though there typically are outspoken critics touting disappointment and even failure.

The current department heads add support to my professional strengths, but, more importantly, with their talents they help “plug” the holes where my professional qualifications lack strength or require improvement. If you haven’t already done so, make sure you have solid relationships with that team. They are the individuals that you must rely on to get past the tough days, and, trust me, you will have some difficult tasks, even conundrums that test your patience and what should be common sense decisions evolve into seemingly “no-win” scenarios.

Know that your job and mine is to try to figure out how to turn those perceptions into “win-win” scenarios. I’m still learning how to do that. It’s hard. To understand this better, watch the two films

titled, *Star Trek II: The Wrath of Khan* (1982) and *Star Trek* (2009). (I hope they still exist in your time!) While stupidly entertaining, both films present the “Kobayashi Maru” test. It is a training exercise in the fictional Star Trek universe designed to test the character of Starfleet Academy cadets in a no-win scenario. Spoiler alert: the protagonist in the 2009 movie cheats (by reprogramming the computer) so he can beat the no-win test. While I’m not suggesting you have to cheat to beat Norwich’s no-win “tests”, you are the person in the limelight who needs to help the Selectboard and the community get through, or figure out possible alternatives to get through, those difficult tasks, projects, or issues. It will be helpful to be honest with staff, officials, and the public at-large. Confide in all of them. And, earn their trust. In turn, you will be rewarded with quality effort by employees, a functional interaction with elected and appointed officials, and, most importantly, a resident population that respects and openly supports its local government.

One of the paramount issues the Town is grappling with in 2019 relates to what we call “climate change.” It’s also referred to as climate resiliency, climate emergency, and other names, but they are all focused on the concern of global warming. Climate experts are indicating that if the world doesn’t significantly change its habits, stop relying on fossil fuels, and reduce greenhouse gases, etc., the world’s population only has something like 15-20 years left to reverse/stop the global warming trend and effectively “save” the earth. For your sake, I hope we did what we were supposed to. I believe Norwich is a community committed to making whatever changes are necessary to be a leader or model community for other communities to do what’s necessary to beat that 15-20 year global point of no return. For instance, during last year’s Town Meeting, voters overwhelmingly passed two non-binding resolutions.

One article directed, “... all Town officials to take... efforts to... reduce the Town’s direct use of fossil fuels, ...at a rate of... 5% per year...and continuing until they are eliminated..., and that the Town Manager be charged with monitoring such efforts and reporting them each year in the annual Town Report, and no capital expenditures shall be made that contradict or undermine that direction, absent a majority vote of the Selectboard”. The other article directed, “... the Selectboard, the Town Manager, the Director of Planning & Zoning, the Planning Commission, and all other Town committees to make local climate protection and resilience strategies a principal theme of the next version of the Town Plan”.

Along the same vein, this year, the Selectboard agreed to put the following Articles on the Warning for voter consideration [abridged here for economy]:

Article 7. *Shall the voters...increase the gross spending general Town budget for FY21... by \$40,000... to establish a Climate Emergency Designated Fund?*

Article 8. *Shall the voters...authorize the issuance of not more than \$2,055,000...of general obligation bonds or notes to be amortized over a period not more than twenty years, ...for capital improvements to implement the first phase of the elimination of fossil fuel use in town operations..., including, without limitation, the renovation and upgrading of HVAC, control, and lighting systems in Tracy Hall and upgrades of the lighting and controls systems in the Public Safety apparatus bay and in the Public Works Garage?*

Article 9. *Shall the voters...appropriate \$30,669.51 for Norwich’s share of a Regional Energy Coordinator...?*

Whether or not this year’s articles receive voter approval, those persons supporting the articles believe that Norwich and other jurisdictions cannot afford to wait any longer on the issue of global warming and its impact on ours and future generations, including yours. Also, I would say that many of those supporters believe that the above does not do enough, financially or otherwise, but is a great

start to combat global warming within the prescribed 15-20 year point of no return and serve as a model for other municipalities to follow.

Beyond the issue of global crisis, locally I'm improving efforts to better understand the condition of our aging public infrastructure. Budget-wise and based on current reserve funds, I don't believe Norwich is well-positioned to handle the proper maintenance and replacement of that infrastructure (e.g., roadways, culverts, sidewalks, buildings & grounds, and storm water and erosion control systems). As such, work is ongoing with staff to update infrastructure inventories and their condition. In addition, I'm trying to better balance the operational and debt service budget with a renewed capital budget & program effort (updated at least annually) along with better monitoring of existing and new appropriations related to reserve/designated funds. This effort most likely will not cover all necessary infrastructure improvements. But, it will permit my office, department heads, and the Selectboard to better prioritize and schedule specific projects while maximizing the use of limited funds available for such projects. Importantly, in our time, weather patterns seem to be changing so that more frequent, damage-causing storms are hitting the Town. Two examples are Tropical Storm Irene and a July 1, 2017 storm event. Both storms severely damaged public infrastructure (i.e., essentially roadways and culverts). In both instances, federal assistance (FEMA) was required to help repair and upsize culverts to be able to handle the volume and velocity of water those storms produced. For instance, if it's still there, on Needham Rd (just off Turnpike Rd) we just upsized a former 5.5 foot diameter culvert into an elliptical culvert 17 feet wide by 7 feet high. Recognizing that it's likely that future storms of at least the same intensity are likely, the importance of capital budgeting and asset management is ever more emphasized.

As a final thought, while you might think we live in "simpler" times, I envy you. I can't imagine the technological advances you benefit from to inform and interact with the public, interfacing with the Selectboard, department heads, and the like, and just being able to complete relevant tasks and day-to-day duties with the help of whatever are your go-to devices, programs, and the like. There are individuals trying to capitalize and improve upon existing technologies available to us to make government more interactive, transparent, and, I would say, simpler. We see technological advancement as a keystone method to improve local government, especially as it pertains to linking the Town Manager Office's multi-faceted work program with the public and its understanding/participation in those tasks. We're just not there, yet. Hopefully, over the next couple of years, we can better capitalize on available (and improved) technologies to provide easier methods to engage an all "too busy" resident population, improve document retrieval over multiple meetings and among differing projects, and make it easier for individuals to research Town documents without having to travel to the Town Offices. While some of those technologies are already available, the budget does not yet exist to significantly take on that responsibility.

The insight offered herein provides only a small sample of some of the topical discussions and issues I am addressing in our time. At the sake of being flippant, I'll bet you've smirked at some of my letter's content, since "some things don't change," like not having enough funding to do what you or the Selectboard believe the Town could be doing. I'm also willing to bet that there are individuals stating that the tax rate is too high, that the draft Town Plan is causing angst about what is the best future course for the Town's vision, and there is an insufficient number of affordable residential units in Town compared to the region's calculated need. These perennial topics never seem to go away. I know I've been dealing with all of them over the course of my 35+ years of public service. They are important topics, and I hope your residents, officials, and staff have an easier time of it. So, as I look

to plug away during 2020 on the issues we're striving to solve, I wish you success and good luck in your position during 2120!

Sincerely, Herbert A. Durfee, III

Collector of Delinquent Taxes

As Town Manager, it is my responsibility to act as the Collector of Delinquent Taxes. Taxes become delinquent after the second payment is due in February if taxes remain unpaid. A Warrant is issued by the Treasurer authorizing the collection of delinquent taxes along with an 8% penalty and 1% interest per month for the first three months and 1.5% interest thereafter. A tax collection policy outlines the collection process, which includes payment applications, payment plans and tax sale procedures, if necessary.

Herb Durfee, Town Manager (649-1419, ext. 102)

Tax Year Summary for 2018 – 2019

Final Taxes Billed:	\$17,029,765
Taxes Collected during FY:	\$16,934,122
Taxes outstanding at close of FY:	\$95,643

Delinquent Tax Report

6/30/2018 Delinquent Tax Balance:	\$143,084
FY18-19 Delinquent Taxes:	\$372,073
Subtotal:	<u>\$515,157</u>
Less delinquent taxes collected:	\$334,760
6/30/2019 Balance:	<u>\$180,397</u>

Taxes delinquent for FY18/19	\$95,643
Taxes delinquent previous years:	
FY15-16.	\$11,584
FY16-17.	\$20,653
FY17-18.	<u>\$52,517</u>
Total	\$180,397

Delinquent taxes as of December 31, 2019. \$129,087

Town Clerk

This year we have seen a decrease in the number of documents recorded in our office. We went from 3,477 pages recorded in the Land Records to 2,327 pages. This amounts to \$20,318.00 of revenue for the Town. We processed 32 motor vehicle registration renewals, licensed 606 dogs and sold 164 Fish and Game Licenses, which is up from last year. We collected \$175.00 in land posting fees and issued 17 Marriage Licenses. There were twelve deaths and no home births to report this year.

Judy has continued linking the indexes of the volumes that were scanned last winter and soon we will have linked all the images that were scanned to their indexes. We now have 112 volumes of Land Records that reside in the vault that are scanned, indexed and microfilmed. Each volume scanned and indexed brings us closer to our 40-year goal.

This year our office continues to face more changes in our Election Law and procedures, some of which pertain to requesting absentee ballots. Another change which will directly have an impact on some absentee voters: starting with the 2019 election cycle, THE NORWICH TOWN CLERK'S OFFICE WILL BE CLOSING THE MONDAY BEFORE ELECTIONS AT NOON. I will keep reminding people routinely through the Listserv and on our Town website. You may register to vote or request an absentee ballot online at: <https://www.olvr.sec.state.vt.us>. Please check the information you have entered making sure all is correct especially when asking for an absentee ballot. Any information that is incorrect or half completed can result in not receiving your ballot or not being registered to vote.

The Town Clerk's Office is open Monday through Friday 8:30 am to 4:30 pm. During this time you may come in and register to vote, purchase cards and stickers for the Norwich Transfer Station as well as cards and stickers for the Hartford Landfill, renew your motor vehicle registration, buy Hunting and Fishing Licenses, obtain a burn permit or research the records in the vault.

Dog licenses will be available to purchase in January of 2020 and remember the April 1st deadline to register your dog. If you do not already have a rabies certificate on file with us, you will need to get a copy from your veterinarian. There are still many people who refuse/forget to register your dogs, please keep in mind that there are many reasons to register your dog. If a dog wanders off, someone can call my office and, with the tag number, I can locate the owner. Also, if your pet nips or bites someone, the person will know that your dog is currently vaccinated against rabies, since you cannot purchase a license without proof of a rabies vaccination. This is for your safety as well as others.

If you have any questions or need help, please stop in or call and we will do our best to help.

Bonnie J. Munday, Town Clerk (649-1419, ext. 103)

Judy Trussell, Assistant (649-1419, ext. 104)

*Please note that the vital statistics are based on a fiscal year not a calendar year.

Vital Records for 2019

As recorded by the Town Clerk's Office July 1, 2018 to June 30, 2019

Marriages

DeShazo, Peter Charles Price, Marsha Jane
Foster, Katherine Ana Fonseca. Boursiquot, Jonathan Leonard
Smith, Brittany Lynn Pearson, Jeffrey Donelan Lane
Lewkowicz, Kayla Layne Voigt, William Henry Arthur
Newton, Zachary John Li, Eileena Jing
Osterberg, Lars William Gibson Imhof, Andrea McLean
Hamil, Rebekah Elizabeth Moskow, Zachary Abraham
Daugherty, Steven David Fischelis, Lauren Barton
Wilkinson-Ryan, Ivy Allen, James Michael
Peach, Morgan Edward. Evancie, Angela Jane

Ames, Megan McLaughry Holaday, Thomas Westhoff
 MacAulay, Laughton Claire Friedman, John Samuel
 Bekhtereva, Maria Guest, Benjamin Andrew
 Weyer, Jessica Leigh Mountain, Alexander Gordon
 Labrecque, Nicole Marie Musty, Michael James
 Stebbins, Cori Renee Tebbetts, Michael Curtis
 Lutz, David Andrew Fisher, Katharine Speer Cochran

There were no home births and twelve deaths that occurred in the Town of Norwich.

Board of Abatement and Board of Civil Authority

The Board of Abatement hears and acts upon requests for abatements of taxes or interest or penalties from those who found errors in, or difficulties with, their tax bills.

The Board of Civil Authority (BCA) performs several functions, conducting the Town’s elections and acting upon appeals from decisions of the Listers. The latter can be an exhausting process, where the appellant must show convincing evidence and the BCA must, by following fairly strict procedures, consider the testimony, inspect the properties, weigh the evidence and decide on the merits of the cases. As it was not a Town-wide re-assessment year, the appeals were relatively few.

An additional activity of the Justices of the Peace (who, with Selectboard members, Town Clerk and Town Treasurer make up the BCA) is to perform marriages. The JPs are empowered by the State to conduct marriages but are not required to do so. The other functions are mandatory. Both Boards had an easy year for appeals and requests.

Nancy H. Dean, Chairman

Cemetery Commission

The five-member Cemetery Commission is responsible for the care and upkeep, as well as necessary improvements, of all 11 Norwich cemeteries. This includes the Union Village Cemetery.

In FY19, all seasonal maintenance has been performed, including straightening and repairing stones. This will be an ongoing project as funds are available.

Last year, with the closing of the Windsor Prison, the Cemetery Commission lost the inmates who were doing the mowing and trimming of the cemeteries. A private contractor was hired for mowing and trimming which will increase the cost of maintenance.

The financial details of our operations for FY18 are summarized below, based on information provided by the Finance Office and Treasurer:

Revenue:

Appropriation from town of Norwich	\$15,000
Woodworth Unitrust	6,114
Sale of Cemetery Markers	915
Perpetual Care Fund – Interest	4
Operating Account – Interest	0
Donation	400
	<u>\$22,433</u>

Expenses:

Purchased Services Mowing and Trimming	\$20,000
Tree Trimming/Removal Costs	0
Employee	0
Repairs and Maintenance	0
Supplies	30
Water	251
Postage	0
Capital Improvements	0
Stone Restoration	400
Sexton Stipend.	0
	<u> </u>
	\$20,681

Fred Smith Jr., Chairman (649-1094)

Conservation Commission

The Conservation Commission endeavors to inventory, monitor, and conserve the natural heritage assets in Town. These assets include wildlife, wetlands, waterways, natural plant communities, intact forest ecosystems, and scenic resources. We share our findings with fellow citizens, Town commissions, and governing bodies. For the benefit of all town residents, we:

- Supported environmental education at the elementary school.
- Published articles in the Norwich Times about Stream Restoration, Insect Decline, Norwich Bats, and Winter Adaptations.
- Maintained Post Office Displays about Norwich Birds, Invasive Species, and Pollinators.
- Initiated development of a website for sharing information and materials with Town residents.
- Initiated an inventory of roadside ash trees.
- Managed invasive plant species in the Village Nature Area and elsewhere in Town.
- Assisted the Upper Valley Land Trust in conserving a floodplain meadow along Blood Brook.
- Consulted with the Trails Committee about access to forests and protecting sensitive areas.
- Consulted with the Recreation Department about riparian plantings and community gardens around Huntley Meadow.
- Consulted with the Enhanced Energy Committee about resilience to climate change, energy production, and carbon sequestration in the forested landscape.
- Consulted with the Planning Commission about the Land Use chapter of the revised Town Plan, especially concerning protection of forest blocks and habitat connectors and a vision for landscape stewardship.

NorwichConservationCommission@gmail.com

Development Review Board

The Development Review Board (DRB) works as a quasi-judicial body hearing applications made under the Town's land use regulations. The DRB issued permits for two subdivision applications, and reviewed two boundary line adjustment permits.

Nancy H. Dean, Chair

Emergency Management

Emergency Management's responsibility is to prepare for disasters and to coordinate responses to situations that may demand extraordinary action. Our approach is to use an "all hazards" management system. These plans are dynamic documents that require annual review and revisions. Floods, storms, fires, and hazardous materials releases have the highest probability of threatening our community.

As part of our preparedness mission, we hosted a Table-Top Exercise (TTX) last May. This TTX involved our local mutual aid partners and others from the State. We have already begun planning the operational exercise, which is the next step after the TTX. This takes roughly a year to plan.

In notable events, we:

- Collaborated with Norwich Senior Housing regarding notification and evacuation during a natural/man-made disaster
- Collaborated with Bayada on emergency response, notification and evacuation procedures during a natural/man-made disaster
- Collaborated with local HAM Radio operators on emergency communications during a natural/man-made disaster
- Coordinated with Vermont 2-1-1 (a program of The United Way of Vermont) on emergency notification and evacuation procedures during a natural/man-made disaster
- Participated in Hydro River TTX
- Attended the FEMA sponsored Community Planning for Disaster Recovery class
- The Director of Emergency Management completed the VT Emergency Management Director Certificate Program.

FYI, Upper Valley Communications (Hanover Dispatch) provides CodeRED emergency communication services to Norwich. This is like 9-1-1 in reverse. For example, if there is a missing child in your part of town, or a severe weather warning, or chemical/gas leaks that may require you to evacuate, your emergency service providers will be able to reach you immediately by telephone (landline, cell phone and TDD/TTY) with information you need. Register at http://hanovernh.org/Pages/HanoverNH_WebDocs/codered. I strongly urge the citizens of Norwich to register.

In addition, Vermont Alert, <http://www.vtalert.gov/home.aspx>, is the Vermont All-Hazards Alert and Notification web-based portal. This website contains critical emergency-related information. The information posted here will include severe weather warnings, significant highway closures, hazardous materials spills, and many other emergency conditions. By signing up for VT-Alert, you can receive warnings and emergency information via the web, your cell phone, email and other technologies. Signing up for VT Alert is free. Your information is protected and never shared with anyone else.

The Town Manager is, by statute, the Director of Emergency Management. The Fire Chief is the Deputy Director.

Alexander Northern, Fire Chief (649-1133); anorthern@norwich.us.vt

Finance Department

The Finance Department is responsible for all accounting functions for the Town and all tax collection. Please review the audited financial statements and the proposed budget included in the Town Report for specific information.

The initial billing for school and Town taxes for FY19 was \$17,029,765.21. From this come the following tax amounts: non-residential education \$3,953,388.05; homestead education \$9,251,135.40; county tax \$56,649.11; voted exempt \$40,996.36; and municipal \$3,711,995.88.

Homestead Declarations – remember to file your HS-122 Homestead Declaration no later than April 15, 2020. There are no extensions allowed for this filing; obtaining an extension to file your income taxes does not grant you an extension to file your Homestead Declaration. Visit the following website for more information: <http://tax.vermont.gov/property-owners>. Late filing of your Homestead Declaration will result in penalties, including an 8% penalty on the education tax, as mandated by a policy adopted by the Selectboard. A \$15.00 late filing fee will be assessed by the State of Vermont.

Becky Grammer (649-1419, ext. 106/105; bgrammer@norwich.vt.us)

Fire & EMS Department

Our mission is to protect life, property and the environment, while educating the public about fire safety. We accomplish our mission by providing high-quality fire and emergency medical service (EMS) response to the citizens of Norwich and the Upper Valley region. We provide public fire safety education through partnering with local schools and other public service opportunities.

FY19 has come and gone, and the Norwich Fire Department (NFD) continues to provide superlative Fire and EMS service coverage for the Town. Several items to note:

- The NFD promoted four officers
- We finalized the Rapid Intervention Team program between Hanover, Hartford, Lebanon and Norwich FD's
- The Fire Chief achieved the NFA Incident Safety Officer Certification and passed the VT Fire Inspector exam
- We established the NFD Apparatus Committee to investigate replacement of Engine 2.

One challenging area for us is the recruitment and retention of our volunteer members. This year, we lost several outstanding contributing members due to life changes. Efforts are underway to fill those gaps. For those considering joining the NFD, please visit <http://norwichfire.com/recruiting-q-a/> for further information. For real-time updates and related NFD information, you can follow us on twitter @NorwichFD or on Facebook [facebook.com/norwichfiredepartment/](https://www.facebook.com/norwichfiredepartment/).

NFD FY19 Run Statistics

Structure Fire:	7	Hazardous Conditions (No Fire):	26
Vehicle Fire:	0	Service Calls:	34
Wildland Fire:	3	Good Intent Calls:	4
Other Fire:	47	False Alarms:	8
Medical:	106	Other Fire:	19
Vehicle Accidents:	23	TOTAL:	258

Current Members

Officers: Chief Alex Northern, Deputy Chief Matt Swett, Captains Peter Griggs & Aaron Lamperti, Lieutenants Pete Schwab, Chris Maeder, and Mark Nickles. EMS Training Officer Matt Herbert.

Firefighter-Advanced EMTs: Matt Herbert, Mark Nickels, Chris Schweitzer, and Jon Wilkinson.

Firefighters: Linda Cook, Michael Ducharme, Steve Foltz, Eric Friets, Peter Griggs, Alex Hoehn, Dan King, Aaron Lamperti, Chris Maeder, Mark Nickles, Mike Novick, Peter Orner, Chris Schweitzer, and Jon Wilkinson.

EMTs: Peter Griggs, Alex Hoehn, John Kerr, Noelle Kosarek, Aaron Lamperti, Joe Minichiello, Bonnie Munday, Alex Northern, and Matt Swett.

Support Team (provides food and supplies to emergency responders at incident scenes and the station): Kris Clement, Allora Craig, Annah Dupuis, Kandy Foltz, Cheri Henry, Cheryl Lindberg, Liz Russell, Sydney Smith, Laurie Welch, and Linda Cook, advisor.

Alexander Northern, Fire Chief (649-1133); anorthern@norwich.us.vt

Fire Warden

I would like to thank the Norwich residents and their agents for making this a safe year.

A written burn permit is required at all times unless the entire town has a good blanket of snow on the ground. A representative for the Fire Warden will post conditions and other information via facebook.com/norwichfiredepartment.

Pick up a burn permit as follows:

Monday & Tuesday 9:00 a.m. – 4:00 p.m.: call Alex Northern for an appointment (649-1133)

Wednesday & Thursday 9:00 a.m. – 4:00 p.m.: Town Clerk's office (649-1419, ext. 103 or 104)

Friday 9:00 a.m. – 4:00 p.m.: Town Clerk's office (649-1419, ext. 103 or 104)

Saturday & Sunday 8:00 a.m. – 12:00 noon: call Linda Cook (603-208-7847)

Please do not burn if it is windy. Stay with the fire until it is out and the ashes are cold. If you have a large fire, call Fire Warden Cook. Smaller burn piles are advised. Acceptable burn materials are brush, unpainted and unstained wood, grass and leaves. Do not burn laminate, plywood, particle board, building construction material, or trash. If you have a fire pit, wish to have a campfire, or have any questions, please call Fire Warden Cook.

Linda Cook, Fire Warden (603-208-7847)

Alex Northern, Fire Chief and Assistant Fire Warden (649-1133)

Health Officer

This year we have investigated some complaints from tenants who are concerned about the health and safety of their rentals. It is the responsibility of a landlord to comply with the Vermont Rental Housing Code, which sets standards such as ventilation, heating, trash removal and fire protection. The code is available on line from the Vermont Department of Health website. The Health Officers can visit and inspect a rental unit and assist in correcting problems if they are found.

The presence of mold remains a common problem in several houses. This can almost always be corrected by ventilation or installation of a dehumidifier. Often leaking faucets, roofs or faulty foundation drains are the source of dampness. Cleaning up existing mold may require professional assistance.

Other HO duties include follow-up on dog or wild animal bites, disposal of dead animals and investigation of reports of suspected failing septic systems. Animal cruelty also falls within our responsibilities. Despite the ban on use of lead in paint, several older houses still have flaking or chipping paint. This poses a real danger of lead poisoning, particularly to infants and children. The State has an active lead protection program and is ready to offer advice.

*John E. Lawe (649-1585)
Bonnie Munday (649-1419)*

Listers Report

According to Vermont State Statutes, the Board of Listers hears and adjudicates grievances, lodges the Grand List, participates in Board of Civil Authority hearings, sits on the Board of Abatement, and meets, usually monthly, to receive correspondence and attend to other matters. The Board of Listers also plays an important role in educating the public about the assessment process.

As of July 1, 2018 the Listers hired Vermont Assessor as the new contract assessor. The Listers office is also staffed by a part-time Office Assistant. The role of the Board of Listers, with the assistance of the contract assessor, is to produce a Grand List that equitably assesses every property in Town as close to fair market value as possible. The Listers have no control over the tax rates.

Property record cards containing assessment data for every property in Town can be viewed and printed from the Town's website, Lister page as follows: <http://norwich.vt.us/listers/>. However, a slightly different property record card can be requested via e-mail from listers@norwich.vt.us.

Town-wide Reappraisal Update

During FY17, another three-year reappraisal process began, designed to culminate in a 2019 Town-wide reappraisal. In January, 2018 the Selectboard ended this reappraisal by removing the funds from the Listers budget for FY19. The next reappraisal will be done when the CLA drops and/or the COD increases to a number that warrants a reappraisal, but not to the point where the State of Vermont would require one. The State requires a reappraisal when the CLA drops to 85% or the COD increases to 20%. The Board of Listers has begun budgeting for a reappraisal fund and believes a reappraisal will need to be done by 2023 or thereafter. An RFP for reappraisal services will be issued within the next year.

2020 Homestead Declaration

The Listers would like to remind everyone that if you own and occupy your Vermont residence as your primary dwelling on April 1, 2020, you MUST file your Homestead Declaration, Form HS-122, with the Vermont Department of Taxes on or before April 15, 2020. There are NO EXTENSIONS given for this filing, even if you file for an extension on your income taxes. The penalty for late-filing is 8% of the education tax. This filing may be completed on paper or online through the website of the Vermont Department of Taxes at <http://tax.vermont.gov/property-owners/homestead-declaration>. We anticipate that the State website will be open for 2020 Homestead Declaration filing in early February 2020.

In the past, some Norwich taxpayers who have used tax-preparation software or an out-of-state tax preparer have experienced problems with Homestead Declarations not being filed, even though the taxpayer fully believed that they had been. This is especially true when the taxpayer is either filing for an extension or not required to file a tax return at all. The Listers recommend that all Norwich property owners required to file a Homestead Declaration do so themselves (preferably online) or obtain a printed confirmation of a successful filing from their tax preparer.

General Information

The Listers issued approximately 95 Change of Assessment notices and heard 15 grievances, after which two were appealed to the Board of Civil Authority. The Listers hired a new Assistant in March, 2019 and welcome Masaki Schuette to the office.

Cheryl A. Lindberg (Chair), Kris Clement and Pamela Smith

2019 Grand List as of 12/31/2019

Breakdown of Grand List

R-1 Residence with under 6A of Land (817)	\$350,734,900
R-2 Residence with 6A of land or more (492)	338,310,200
MH Mobile Home with or without land (14)	1,975,700
S Seasonal (16)	3,637,200
C Commercial Properties (44)	32,304,900
CA Commercial Apartments (7)	7,041,800
UE Utilities Electric (3)	9,734,300
F Farms (10)	9,229,000
O Other (27)	7,520,600
M Miscellaneous (134)	<u>25,575,900</u>
Total Listed Real Property Value (1564)	\$786,064,500

Comcast (Education Grand List only)(1)

1,045,696

Land Use Appraisal Program (152 parcels, 14,079.49 enrolled ac)

Exempt Value of Property Enrolled	36,738,300
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Exemptions by Vote (*foregone education tax to be made up by rest of Town*)

Veterans (7) (\$40,000 per disabled Veteran by vote)	210,000
Norwich Fire District	40,000
Beaver Meadow Schoolhouse	133,900
Root District Game Club	208,700
Upper Valley Community Grange	388,500
Charlotte Metcalf (alternate energy installation)	10,700
Timothy Brownell & Marjorie Waters (alternate energy installation)	19,800
Norah Lake & Christopher Polashenski (alternate energy installation)	5,100

Exemptions by Statute

Veterans (7) (\$10,000 per disabled Veteran by statute)	70,000
Child Care Center, Inc.	573,500
Montshire Museum of Science	6,883,500
Norwich Historical Society	770,500
Norwich Nursery School	272,500
The Family Place	813,900
Norwich Public Library Association	1,618,600
American Legion Post 8.	271,200
Religious Organizations (6)	4,479,000
Willing Hands Enterprise	488,800
Town, Fire District, School, State, Federally Owned Parcels (38)	21,092,700

Total Municipal Grand List (x100)	748,239,500
Total Education Grand List (x100)	750,301,896

Common Level of Appraisal as of 12/31/19	94.16%
Coefficient of Dispersion as of 12/31/19	10.96%

Norwich Energy Committee (NEC)

In FY19, the NEC continued its work on home weatherization and residential solar installations, and non-car and non-fossil transportation. Through the Committee’s 7th Solarize campaign in 2018, with Norwich Solar Technologies and Solaflect Energy, 23 additional households chose solar electricity through 12/2018 (a total of about 22% of residences). The 8th Solarize campaign started in the first half of 2019, including for a new community solar array off Union Village Road.

The NEC worked with Efficiency Vermont (EVT) on the 2018-19 “Button Up Hero” program. 52 households signed up for a free walk-through with a contractor and professional weatherization recommendation. This was the third-highest town total across the state, after Essex/Essex Junction and Williston. The NEC also helped Efficiency VT contact rental unit owners to offer consultations on efficiency improvements to their buildings.

The NEC got Town data active in the Energy Star Portfolio Manager and explored options for an updated audit of Tracy Hall. This resulted in a Request for Qualifications, to select an energy performance company to do an audit of the Town facilities and make recommendations.

Other activities:

- The Town received a state grant for installation of a second dual-port, networked charging station for electric vehicles, to be located in the parking lot at Huntley Meadow;
- The NEC worked with the Town planning director on a revised energy chapter of the Town Plan;
- The NEC collaborated with Vital Communities on “Curb Your Car” day in May;
- The NEC began planning for more support for residents’ use of bikes, through additional bike racks in town, bike fix-it stations, and a loaner program for electric-assist bikes.

The NEC meets regularly on the fourth Tuesday of every month, at 7 pm at Tracy Hall. For more information, contact Linda Gray.

Linda Gray, Chair (649-2032, linda.c.gray@gmail.com).

Norwich Historic Preservation Commission (NHPC)

NHPC, established by the Selectboard in 2010, advises the Town on historic preservation issues and carries out public education projects. As one of 16 Certified Local Governments (CLG) in Vermont, Norwich, with NHPC, is eligible to apply for CLG matching grants. NHPC is supported by the Town’s Planning Director and works in partnership with the Norwich Historical Society (NHS).

Pursuant to the Windshield Survey, NHPC has completed listing on the National Register of Historic Places (N/R) of the Goodrich Four Corners District and the Brigham Hill District. It has nominated to the N/R Maple Hill Farm and Meeting House Farm as well as a multi-property listing for Mid-Century Modern Architecture, with 3 nominations of houses pursuant to this listing. All completed N/R listings are available in full on-line at the NHS website at: <http://norwichhistory.org/historic-preservation/>

NHPC received a CLG matching grant of \$10,000 to develop 3 podcasts for driving tours using N/R listings in Norwich. After a competitive selection process, NHPC selected NHS to create the podcast tours. NHS will have the initial tour completed by the end of 2019. NHPC continues printing and distribution of the Norwich Historic Walking Tour brochure which it produced in partnership with NHS. To date more than 20,000 have been distributed at selected VT Welcome Centers and at Tracy Hall, NHS, and the Norwich Inn.

Peter Brink, Vice-Chair (802-291-0135)

Planning Commission

The role of the Planning Commission is defined in Vermont statute and includes preparing a Town Plan, land use regulations (Zoning and Subdivision) and other studies and reports necessary for the orderly development of the Town. The work of the commission is assisted by the Enhanced Energy Working Group (EEWG) and the Affordable Housing Sub-committee (AHSC).

In 2019 the Planning Commission worked on and approved the 2020 draft Town Plan. The AHSC completed an affordable housing strategy, added as an appendix to the 2020 draft Town Plan.

Planning Commissioners are appointed by the Selectboard and serve four-year staggered terms. In November 2018 the Selectboard increased the number of commissioners from seven to nine. The

Planning Commission meets the fourth Thursday of every month at 7:00pm (unless warned otherwise). The meetings are open to the public. Agendas, minutes, the Town Plan, and other resources can be found at the Town website.

Jaci Allen, Chair

Planning Department

The Planning Department, staffed by the Director of Planning and the Planning Assistant, is responsible for administration and enforcement of the Zoning and Subdivision Regulations, advising on matters relating to land development regulations, and reviewing permit applications. It provides staff support to the Development Review Board (DRB), Planning Commission, Affordable Housing Subcommittee (AHSC), and the Historic Preservation Commission. In addition, the department maintains the Norwich Geographic Information System (GIS), the E911 Locatable Address System, and the Tracy Hall server network.

The Planning Commission approved a draft of the 2020 Norwich Town Plan, which included an Affordable Housing Strategy.

Zoning permits were issued this year for one new single-family home. Two approved subdivision applications resulted in four new lots

Specific information on zoning and subdivision requirements are listed on the inside back cover of this report. Regulations and permit applications are available at the Town website.

*Rod Francis, Director of Planning (649-1419, ext. 4)
Pam Mullen, Planning Assistant*

FY 2018-19 Zoning Permits

New Homes.	1
Building Additions	16
Accessory Dwelling.	0
Accessory Structures.	14
Home Occupation	1
Replacements Bldg./Home	1
Agricultural Review	0
Apartment.	0
Permitted Use Review.	0

FY 2018-19 Development Review Board

Subdivisions - Final Plan Review	2
Conditional Use Review	0
Boundary Line Adjustment.	2
Site Plan Review	0
Development Envelope.	0
Variance	0
Appeal.	0

Police Department

On behalf of the Norwich Police Department, it is with great honor that we submit the 2019 Town Report which provides a snapshot of the department’s activities, responses, call for service, community programming, and efforts over the last year.

The Norwich Police Department (NPD) continues to be one of the most professional and highly trained agencies in the region. With a strong commitment to community policing, we protect and serve with respect and dignity those who choose to work, visit, and play in the region. NPD recognizes the importance of working together with our active and informed citizenry; and have made a concerted

effort to be transparent and forthright in our duties as we continue to strengthen our bonds and relationships within the community.

With four full-time, two part-time officers, and two crossing-guards, NPD provides 24-7 coverage 365 days a year, using a combination of on-duty and on-call staffing. Officers are called upon to respond to a myriad of tasks ranging from animal control issues and motor-vehicle enforcement concerns, to assaults, burglaries, domestic violence issues, and illicit substance abuse. This year was no exception as our calls for service and community programs increased over years past. In 2019, NPD had a 21% increase in motor-vehicle stops, a 9% increase in calls for service, and a 45% increase in community programming. A few examples of the community programs offered this year include: Babysitting certification courses, Bike Safety Day, Cadet Program, Coffee With A Cop, Halloween, National Night Out, Operation Safety Cone, Ride-A-Long Program, Student Safety Patrol, and Touch-A-Truck, to name a few.

NPD recognizes that these services are not provided in a vacuum, and would not be possible without the tremendous level of support we receive from our Town officials, Selectboard, and residents. We are honored to serve in our capacity as law enforcement officers and are excited to see what this next year holds as we continue to expand our partnerships and service opportunities to the Town of Norwich.

*Jennifer M. Frank, Chief of Police (Jennifer.Frank@Vermont.gov, 802-649-1460, 802-295-9425);
Simon Keeling, Sergeant; Francis Schippert and Anna Ingraham, Full-Time Officers;
Michael Scruggs and Doug Robinson, Part-Time Officers;
Demo Sofronas and Norm Campbell, Crossing Guards;
Judy Powell, Administrative Assistant*

Police Department Statistics FY19

911 Hang Ups	20	Larceny/Theft	16
Abandoned Vehicle.	3	Littering.	3
Accidents	63	Lost /Found/Recovered Property	17
Agency Assistance	124	Medical	6
Alarm	84	Missing Person.	2
Alcohol offense / Intoxication	1	Motorist Assist	66
Animal Problem/Bite	76	Noise Disturbance.	5
Arrest on Warrant.	1	Parking Problem	14
Assault	1	Property Check*	83
Attempted Suicide	2	Public Speaking.	16
Background Inv.	17	Overdose	2
Bad Check.	0	Residence/Vehicle Lockout.	33
Burglary.	4	Robbery	1
Citizen Assistance.	74	Sex Offense	3
Citizen Dispute	10	Sex Offender Registry	4
Court Appearance	12	Stalking	1
Death Inv.	1	Stolen Vehicle/OOC.	1
Deliver Message	4	Suspicious	95
Directed Patrol	52	Threatening/Harassment	8
Disorderly Conduct.	3	Training	6
Domestic Abuse Order	3	Traffic Hazard	33
Driving License Suspended.	2	Trespassing	15
Drugs.	2	Unlawful Mischief/Vandalism.	10
DUI.	4	Utility Problem	2
Family Disturbance/Fight	4	Vehicle Serial # Inspection	47
Fish & Game Offense	2	Weapon Offense	2
Foot Patrol.	284	Welfare Check.	19
Fraud	8	Weapon Offense	2
Illegal Burn	1	Traffic Citations	264
Juvenile Problem.	4	Traffic Warnings (written)	415

** Property Checks were conducted on 83 days averaging 5 per day equaling an approximate total of 415 property / business check visits*

Public Works Department

The Norwich Department of Public Works (DPW) is responsible for the maintenance of the Town highways, bridges, sidewalks and buildings, as well as the Town's recreational and parking areas and the Transfer Station/Recycling Center. We also provide significant support to other Town departments, including the maintenance of all the Town's vehicles and equipment.

Highway Department - Projects

Paving (shim and overlay) of the segment of Union Village Road from Old Coach Road to Goodrich Four Corners Road was completed in late July. Blaktop, Inc. was the low bidder and was awarded the

contract. Shoulder gravel was placed on the newly paved segment. Paving final quantities were sent to VTRANS for reimbursement of up to \$166,380.39 in accordance with the paving grant awarded to the Town.

The DPW crew spent 190 hours assembling and installing four Rectangular Rapid Flashing Beacons on Main St. at the Tracy Hall and Elm St. crosswalks. We also assisted with the digging and laying of conduit for the Huntley Field EV Station. At the same time, we constructed the bike station and bike racks at Huntley Field and the Library.

Highway Department - Operations

In addition to the routine maintenance duties, the following is a brief list some of the Highway Department's work details during the year:

- The brutal winter season wreaked havoc on the department's budget. The winter salt budget was exhausted at the end of February and the winter sand and overtime budgets were previously expended.
- The roads were posted for spring conditions on March 12, 2019. Road postings were lifted on May 1, 2019.
- The DPW picked up the Green Up Day trash bags for the entire town area.
- The Highway Dept responded to a rain storm and high winds on October 31, clearing approximately 60 trees in the roads.
- In the fall of 2019, the Highway Dept calibrated sanders for salt, sand and liquid applications. The winter sand screen was rebuilt as it was in dire need of repair.
- The Highway Dept replaced approximately 8 culverts on as many roads.
- The Highway crew repaired three catch basins on Main St.
- The crew mowed the Peische Field and constructed drainage-related work on Elm St.
- The Highway and the Buildings & Grounds (B&G) departments assisted the Women's Club and the school with vegetation removal, loam placement and planting of hydrangeas at the school.
- The Highway Dept installed culvert delineators around town and removed the delineators that had no significant purpose.
- The Highway Dept staff assisted B&G with hanging/removing several sets of banners, installing storm windows on Tracy Hall, repairing the fence at Tracy Hall and erecting/removing the skating rink at the school.

Highway Department - Equipment

In early 2019, the DPW received the new Freightliner dump truck as approved by the Town in the 2018 Town Meeting. The new truck is a welcome change to the fleet. One grader was out of service for the majority of the summer due to mechanical repairs. The sidewalk tractor was out of service due to mechanical issues for most of the month of December.

Buildings and Grounds Department

The B&G of Public Works is responsible for the maintenance of all Town buildings, properties, and recreation areas. The B&G technician and custodian collaborate on repair projects and the on-going maintenance of Tracy Hall throughout the year. The B&G custodian is responsible for readying the building for all public events that are held there. During summer months, B&G is responsible for making sure that all of the playing fields are maintained and ready for the many scheduled sports events.

In addition to the routine maintenance duties, the following is a brief list some of the B&G's work details during the year:

- Due to the lack of a per diem B&G worker, the B&G custodian helped with the regular maintenance duties on all facilities. The lone B&G employee performed custodial duties when the custodian was on vacation.
- B&G (with Highway Dept assistance) moved a children's sandbox from Huntley Field to the school.
- Permanent field corner markers were installed at Huntley Field to assist with field location and field lining.

Transfer Station/Recycling Center

The Transfer Station/Recycling Center provides a means for residents to dispose of solid waste and recycle materials in an efficient and cost-effective manner. Since implementation in 2017, the station now accepts food waste and construction/demolition waste. For more information about the station operations, materials accepted and fees, please visit the Town's website at www.norwich.vt.us under Public Works.

Since March, the Transfer Station has been collecting bottles and cans for redemption. The program has been successful, with redemption checks equaling approximately \$300/month. The proceeds are deposited in the Town General Fund for expenditure by the Norwich Police Cadets and the Norwich Citizen Assistance Fund. The Transfer Station implemented new procedures to dispose of certain types of glass with the New England Resource Recovery Association. Residents are advised to read the sandwich boards at the Transfer Station regarding proper glass recycling.

General

Due to budgetary reasons (the long 2018-19 winter and winter maintenance expenses), the DPW did not hire a per diem worker for B&G for the summer months. This strained the department to maintain normal operations and perform all routine duties. The department was also not able to purchase the following services prior to the new fiscal year (July 1, 2019): 1) contract road striping and in town striping 2) purchase dust control 3) purchase the necessary gravel for roads and 4) perform some mechanical repairs. The delay due to the budget status had an adverse effect on the scheduling of those purchases, work and repairs.

The Director of DPW continued the evaluation of generator proposals to repair or replace the generators at DPW Garage and Tracy Hall. The Director prepared bid documents and specifications for several projects, including: annual inspection of fire detection/sprinkler/extinguisher systems in

Town buildings; pavement work on Union Village Road; road striping; winter salt and sand for road maintenance; streambank repair along Turnpike Road and Beaver Meadow Road.

I would like to thank the Town Manager, the Board of Selectmen, the other Town departments and the residents for their continued support of the DPW. I would also like to commend the DPW staff for their hard work and dedication.

*Larry Wiggins, P.E., Public Works Director (649-2209, lwiggins@norwich.vt.us)
Public Works Staff: Neal Rich, Ben Trussell, Gary Durkee, Albert Lewellyn,
Michael Koloski, Christopher Connor, Adam Moore
Transfer Station Staff: Paul Albee, Jedediah Smith, Roger Fremont*

Recreation Department

This year, Norwich Recreation had a change in leadership. After 26 years as the Recreation Director, Jill Kearney Niles retired. Her guidance made the transition at the beginning of a busy spring sports season possible. She was and is appreciated for her creativity and devotion to the residents of Norwich. This past September, the Huntley Meadows Pavilion was dedicated to her in a ceremony hosted by the Recreation Council.

Norwich Recreation's expansion of programming began in June, with the addition of a full-day option for our summer camps. Campers over 3rd grade now have the option of taking Advance Transit over to Storrs Pond with our counselors to enjoy the facilities before heading back to be picked up at Tracy Hall. Campers 3rd grade and under have the option of joining our Good Life Camp for the second half of their day at the Marion Cross School. An outdoor immersion camp was added for the 1st-3rd grades, with the Marion Cross and Mt. Lebanon outdoor kindergarten teachers as instructors. A partnership was established with the Upper Valley Trails Alliance to co-host a Trail Camp, familiarizing campers aged 12-16 with trail building considerations, stewardship and outreach. We also formalized the counselor training program, to encourage more Hanover High School students to stay involved with Norwich Recreation throughout the calendar year.

During the academic year, Norwich Recreation responded to the need for more options for children after school with two new offerings. Creative Kids is an open-studio program led by the Marion Cross Art teacher. Weekday Wind Down serves working families whose children would not otherwise be able to attend our regular recreation programs, by bringing the kids to the field/forest/classroom/gym and back to Tracy Hall for pick up. Both programs provide Hanover High School students with either after-school employment or community service hours (required for graduation). The students are required to attend either First Aid or Babysitting Certification classes, then mentored for two weeks before they begin assisting with our programs. The students engage in games with children and chaperone the Wind Down kids to and from each site. Some of them have elected to become assistant coaches during their time with Norwich Recreation.

Norwich Recreation, working with the Marion Cross principals, former (Bill Hammond) and current (Shawn Gonyaw), has begun exploring an Afterschool option for families. This is a long-range plan with partners that are still emerging.

The newly named Jill Kearny Niles Pavilion and the Huntley tennis courts both required repairs this year. Peter French, the original builder of the pavilion, graciously offered his organizational and roofing skills to gather a group of volunteers and lead them in replacing the cedar shake roof.

The tennis courts suffered under the many freeze and thaw cycles Norwich experienced last winter. The back court paint peeled up in sheets, and had to be removed. Court #1 required crack sealant and resurfacing. We were fortunate to be under warranty for some of this work, making the cost much less than anticipated. We requested that the court be evaluated for the overall condition, and were advised the entire court will need to be completely resurfaced down to the concrete within the next 3 years at the most. There was a positive note to having the tennis court surfacing company down at Huntley Meadows – this year, we put down two sets of Pickleball lines. A group of Norwich residents with an interest in the sport assisted in fundraising for the equipment and organized an active group of Pickleball enthusiasts who played all summer, nearly every day. They also hosted clinics and evening round robins. In the fall, they raised enough money to pay for a set of Pickleball lines in Tracy Hall.

Norwich Recreation upgraded our online registration system and website this year. The new system will make all programs, site rentals, and calendars, accessible to the community online.

Please check the Recreation Department portion of our Town website for programs, schedules and events at <http://norwich.vt.us/recreation/>.

Recreation Council: Ryan Gardner, President; Kristin Fauci, Vice-President; David Bartlett, Jill Collins, Rob Johnson, Sarah Martin, Bill Tine, and Steve Gaughan

Brie Swenson, Director (649-1419, ext.5; bswenson@norwich.vt.us)

Trustees of Public Funds

According to Vermont Statutes, if a Town elects Cemetery Commissioners, then the Town also elects Trustees of Public Funds. The Trustees are elected on a rotating basis for a three-year term. The Trustees of Public Funds manage cemetery funds and other monies left to the Town in trust and accepted by the Selectboard.

During the town's fiscal year, the Trustees invest Cemetery monies not currently in use to maximize earnings for these funds. The Trustees meet regularly to monitor the funds. A decision was made to support area banks with investments in accordance with the Vermont Statutes, typically requesting investment rates at a minimum of three different banks in order to determine the best investment offer. The Cemetery Commissioners apprise us of their plans for working in the various cemeteries. Therefore, we invest to meet their needs. The interest is allocated between sale of lots and perpetual care funds.

John Currier, Ann Harvey and Cheryl A. Lindberg, Trustees



Needham Road Culvert – before and after photos. Photos by Herb Durfee.



Part III

Other Agencies &
Organizations

2020 U.S. Census

Every ten years, the U.S. Constitution requires an enumeration of all persons in the United States, commonly referred to as The Census. For the next ten years, the numbers produced in this effort will help determine how more than \$675 billion will be distributed to states and localities annually through more than 65 federal programs. These programs include special education funding, school lunch programs, meals on wheels, fuel assistance, Medicare, housing rehabilitation, community economic development and revitalization block grants, early childhood education, cooperative extension offices, and more. This year, you will have the option of responding online, on the telephone, or with a traditional, short-form written response. Look for your invitation to respond in the mail or at your door. It is critical that everyone participate and that all household members be included. The 2020 Decennial Census begins in March. Make sure that your community counts!

Advance Transit

Advance Transit is a bi-state regional nonprofit public transportation system headquartered in Wilder. Our mission: To assure the continued livability and accessibility of Upper Valley communities by providing safe, effective and friendly public transportation services. Our vision: **Moving the Upper Valley Forward.**

The ridership report for FY 19 shows a slight increase in trips on the fixed routes. In Norwich, following several years of consecutive increases, ridership returned to near 2017 levels. For the twelve months ending June 30, 2019, total ridership, which includes fixed routes (blue, brown, green, orange, red), shuttles, and ADA paratransit, was 909,715. On the fixed routes 12,843 were boarded in Norwich, out of a total 583,140. 170 trips were boarded in Norwich on AT's ACCESS ADA service, out of a total of 8,112. 318,463 trips were taken on shuttles in downtown Hanover and near DHMC.

Whether you are trying to reduce your carbon footprint or are looking for basic mobility, we would like to see more of you on the bus. If you need help navigating the AT bus system, our friends at Vital Communities offer travel training services to groups or individuals free of charge. Let us know if we can help you learn how to ride and travel independently. If you have a disability that prevents you from being able to use fixed route service, you may qualify for Advance Transit's ACCESS service, which is a curb-to-curb reservations-based service provided within $\frac{3}{4}$ of a mile of the fixed routes. Visit our website or contact our office for more information.

All of the buses running in Norwich now are new cleaner-emissions, easier-loading, low-floor buses with wheelchair ramps.

Services include FREE regularly scheduled fixed route bus service, ADA Complementary Paratransit service, park-and-ride shuttles. Visit our website at www.advancetransit.com or call 295-1824 8-4:30 Monday to Friday with service questions. Be sure to download the convenient and free smartphone app [advancetransit](http://advancetransit.com). Get bus arrival data in real time in the palm of your hand. Don't have internet access? Printed schedules are available from Advance Transit and at Tracy Hall. Printed route maps are available on request or they can be downloaded from our website.

Thank you for your continued support, and thanks for riding Advance Transit!

*Van Chesnut, Executive Director;
Demo Sofronas, Norwich Representative, AT Board of Directors*

Aging in Place

In May, 2009, we held the first organizational meeting of Aging in Place, Norwich. We have been helping Norwich residents ever since to continue to live where they want by providing help with normal (ordinary) chores around their houses or apartments. Ten years later, we continue this help, and it is all done without financial support from the Town. But its success is really due to the generosity of dozens of capable volunteers young and old, from all walks of life, recruited by Judy Pond, who puts them in contact with those who need some help around the house. Before each Service Day she calls twenty-some of our resident elders to see what tasks need doing. A few of our help recipients serve as volunteers, as well

This year we had ten service days, and nearly 40 volunteers did 99 jobs for 26 different people. Typical jobs include stacking wood, making minor repairs, installing difficult-to-reach light bulbs, digging up plants, moving heavy objects, sewing or mending clothes, cleaning out freezers, and hanging shelves and pictures. We have found that many of the people we help also appreciate the social contact of volunteers taking people out to lunch, or bringing lunch to share with a shut-in – even going out to the theater!

We also sponsor an informational talk or panel each spring which deals with specific problems of aging. Last May we hosted Jessica de Grechie, Director of the local Bayada Hospice and Home Health Care program. These talks are open to everyone in the Upper Valley.

In carrying out these activities, we very much appreciate being able to use the facilities of the Norwich Historical Society for our meetings and as the location for our appreciation reception that we give our volunteers in the fall. We want to thank John and Jean Lawe for their faithful help on our Board for the past 10 years. We look forward to 10 more years of giving help to those Norwich residents who wish to age in place!

Charlie Buell, President

Child Care Center in Norwich

The Child Care Center in Norwich is a nonprofit organization founded in May 1971 for the purpose of providing high quality, affordable, childcare services for families of the Upper Valley. In 2009 the program expanded to provide after school care for Norwich children. The Child Care Center is a social service agency as described in 24 V.S.A. § 2691.

The center provides childcare to 60 children ages six weeks through six years and 32 after school children in grades kindergarten through sixth. The center has been accredited by The National Association for the Education of Young Children since 1996. The center also offers inclusive programming for children with special needs who are referred by local school districts, and partners with the Norwich School to provide 10 hours/week of public preschool. Tuition for preschoolers is on a sliding scale based on family income; need based scholarships are also available. Tuition subsidies are available through the state of Vermont for low-income families. The center receives funding from the United Way. Last year, the center served 66 children from the town of Norwich. Six Norwich children were awarded partial scholarships totaling \$3,466. The center awarded \$15,314 in scholarships in total. 77% of Norwich families receive discounted tuition because of the organization's sliding fee scale.

The staff and board are committed to a center rich in diversity of families and children, both culturally and economically. The strength and quality of our program is derived from the broad experiences of our families and staff.

Allison Colburn, Executive Director (649-1403)

Connecticut River Joint Commissions Upper Valley Subcommittee

The Upper Valley Subcommittee of the Connecticut River Joint Commissions (CRJC) meets every two months and consists of up to two volunteers nominated by participating municipalities. The Subcommittee provides a local voice to help steward the resources on or affecting a portion of the Connecticut River, particularly on topics related to the maintenance of good water quality and wildlife habitat. Meetings and events are open to the public. The Subcommittee is one of five that make up the Connecticut River Joint Commissions. Specific responsibilities include providing feedback to NH Department of Environmental Services, VT Agency of Natural Resources, and municipalities on matters pertaining to the river; reviewing and commenting on proposed permits and plans; and maintaining a corridor management plan.

The Subcommittee stayed up to date on a number of issues including dam management, the FERC relicensing process, and projects by the Connecticut River Conservancy. The Subcommittee reviewed and commented on a series of permits, including five applications from Dartmouth College for new construction and complex drainage systems, as well as the Fisher Riverbank Project in Orford. Members reviewed emergency work done on Pinneo Rd in Hanover, updates on the Lebanon Westboro Rail yard and restoration projects along Jacobs Brook in Orford and Girl Brook in Hanover. The Subcommittee will review the Upper Valley region's Connecticut River Corridor Plan in upcoming meetings. In February 2018, the meeting hosted a presentation from Dr. Erin Rodgers on stream restoration. In July, a presentation from Bob Mulligan, Department of Safety Marine Patrol, was followed by a boat tour of the river. In October, Jennifer Griffin of Great River Hydro updated members on the Connecticut River dams operations and FERC relicensing process. This December, members will learn about and discuss the Vermont basin management plan update from Danielle Owczarski, VTDEC Watershed Planner. NHDES has shared legislative changes to the wetlands permit process and is expected to share guidelines for implementation in December 2019.

If you or someone in your community is interested in learning about or contributing to river conservation issues in the region or serving as a liaison to the Upper Valley Subcommittee, please contact our staff support Olivia Uyizeye at ouyizeye@uvlsrpc.org to learn more.

ECFiber (East Central Vermont Telecommunications District)

Norwich is a founding member of ECFiber, Vermont's first Communications Union District. The District is owned by its 24 member municipalities, but under Vermont law neither operations nor capital expenditures can be subsidized from local taxes. It offers extremely fast, highly reliable, non-commercial internet service, as further described below.

In December of 2019, the District closed on a \$10 million offering of revenue bonds to cover 2020 capital expenditures, including design and pole preparation work for the remainder of the 23 active town network and building approximately 300 more miles of fiber. ECFiber plans to continue to raise capital through the municipal bond market and to complete the total 1400 miles of network covering all underserved locations in its 23 active towns by 2021.

ECFiber added over 1000 new customers throughout its network in 2019, and as of Dec. 31, had completed over 1000 miles of active fiber-optic network in all or part of 22 member towns, serving more than 4100 customers including more than 350 in Norwich. All roads where we currently offer service are highlighted in green on our “zoomable” map at <https://map.ecfiber.net>. The same map shows current and firmly committed 2020 construction in red or blue.

Unserved areas continue to be our top priority. In 2019, we built out six more towns border-to-border, chosen based on town-wide signups. These were: Braintree, Brookfield, Granville, Hancock, Rochester and Stockbridge. Royalton, Sharon, and Tunbridge will be completed in the first half of the new year, and we also plan to fill in many of the remaining gaps in larger towns during 2020. Construction already underway here in Norwich will bring service at last to Goodrich Four Corners Rd and related side roads off Rte 5 North and Union Village Rd. The Jericho neighborhood, which of course includes part of Hartford, has been delayed by pole-line gaps in the latter town, but will also be completed in 2020.

Beginning in 2020, ECFiber is pleased to state it is reducing its cost for Basic service (25Mbps reciprocal upload and download speeds) and increasing its speeds for its Standard, Ultra and Wicked Fast service levels from 50Mbps to 100, 200Mbps to 300, and 700Mbps to 800, respectively. Again, all speeds are reciprocal – upload and download. We have had to increase our prices slightly for these speeds and for our phone service (for the first time in 8 years), but the features and service quality are improved.

ECFiber offers reliable and the best available speeds for high speed internet, along with voice over internet protocol (VOIP) phone services. Other features include:

- Simple, stable pricing with no contracts, fine print, or data caps.
- Local and personable customer service. During business hours, phones are answered by an employee without an automated queue.
- Local ownership and control. Governing Board members appointed by their Selectboards advocate for their towns’ concerns and meet monthly to set District policy.
- Community services. For example, ECFiber provides its highest level of service to over 25 community anchor institutions (including the Norwich Public Library) for its lowest monthly fee.

For additional information, visit the website, email or call the office, or contact Norwich’s delegates to the ECFiber Governing Board, Irv Thomae and Rob Gere.

The Family Place

As one of 15 Parent Child Centers in Vermont, The Family Place operates a variety of programs designed to promote strong, resilient families and nurturing, high quality early experiences for children. Our staff includes early childhood educators, child development specialists, a nurse, a licensed clinical mental health counselor, home visitors and case managers. We offer meaningful, timely support in families’ homes, at our center, or in other settings where families are comfortable.

Families come through our doors for many different reasons. Sometimes, it’s to make connections with other families through playgroups or events. Often, it’s for assistance finding or paying for child

care. Sometimes, it's because someone recognizes that a child is behind in meeting developmental milestones or has special medical needs. Other parents engage with us for support in meeting education or employment goals, or to enhance their parenting skills. We partner with families to identify all the potential areas for support and connect them with the resources that are most appropriate for their circumstances and goals. We partner with local agencies and providers, working together to create a more effective fabric of support for families.

The Family Place served more than 40 children (and their families) from Norwich last year, through both on-site and home-based services. We could not do this vital work without the support of the Norwich community and our community partners. We have seen the challenges facing families become increasingly complex. We are keenly aware of the importance of the early childhood years and the challenges to healthy outcomes for the children in our community, including the growing epidemic of opioid dependence. The Family Place provides a family-friendly campus and experienced staff to welcome and assist adults and children alike.

We invite you to review the work and outcomes highlighted in our 2018-2019 Annual Report, which can be found on our website. For more information, please view our website at www.Family-PlaceVT.org or call 649-3268. Thank you for your support!

Nancy Bloomfield, Executive Director

Good Beginnings

Good Beginnings of the Upper Valley's mission is to serve local families with new babies by providing hands-on support, education and community outreach. We provide both an In-Home Volunteer Visitor Program, and an Education/Support Program to families of babies six months and under, including adoptive and foster families. An In-Home Volunteer visits a family for 23 hours/week for approximately 12 weeks, to provide respite, community connection and support. Additionally, Good Beginnings provided education and support to over 138 families, with 28 families receiving emergency assistance of diapers, formula, gas cards for doctor's appointments and other necessary baby items, such as clothing and car seats. Our programs are simple, yet powerful, and unduplicated.

Good Beginnings is in its 33rd year of service to families with new babies and the programs continue to thrive. This past year, Good Beginnings served 268 families, including 504 children and 485 adults through both the In-Home Volunteer Visitor Program, and the Education/Support Program. Our In-Home Volunteer Visitors served 147 families. These services were provided by 104 devoted volunteers who served over 3040 hours, as well as three part-time staff.

In the town of Norwich, between July 1, 2018 and June 30, 2019, Good Beginnings served 7 families, with 5 families receiving In-Home Volunteer Visitors, for a total of 145 hours. Additional families received emergency assistance of diapers, clothes and baby items. For more information, contact Karen Morton at the Good Beginnings' office: 6032989524 or at: kmorton@gbuv.org.

Greater Upper Valley Solid Waste Management District (GUVSWMD)

The GUVSWMD comprises 10 Upper Valley towns, overseeing a system for proper management of solid and hazardous waste, recyclables, and food scraps. GUV also provides special collection events for bulky and household hazardous waste (HHW), paint, electronics, tires, metal, and fluores-

cent bulbs. In addition, the District offers technical assistance, outreach, and education programs to area residents, businesses, schools, and municipalities.

- GUV collected 14.1 tons of tires; 4.2 tons of scrap metal; 7.3 tons of electronics; 12.9 tons of “big” trash/construction & demolition debris; 2.3 tons of batteries; and thousands of fluorescent bulbs.
- 331 GUV residents (28 from Norwich) participated in four household hazardous waste events for free in FY2019. 11.1 tons of hazardous material were collected, including 1,230 gallons of paint. An additional 1,085 paint gallons were collected just at the Norwich Transfer Station.
- **PLEASE DO NOT drop off any household hazardous waste at the transfer station!** If it's not paint please ask one of the attendants what to do with it. It is illegal for them to store it and very expensive for the town to dispose of it.
- Thanks to Paul Albee and his team for doing a terrific job at the transfer station.
- 124 GUV residents attended six backyard composting workshops where we sold 58 Soil Saver composters and 53 Sure-Close food scrap pails.
- **Food scraps will be banned from residential trash as of July 1, 2020.** Contact GUV with questions.
- In FY 2019, Neil Fulton served as Chairperson to the GUVSWMD Board of Supervisors. We thank him for his leadership and ongoing support of our work.

*For information call Ham Gillett at 802-674-4474
email hgillett@swcrpc.org, or visit www.guvswd.org.*

Green Mountain Economic Development Corporation

Green Mountain Economic Development Corporation (GMEDC) is actively supporting new, growing and relocating businesses wrestling with retention, expansion, day care and other critical issues in its 30 towns. We team with the Departments of Economic Development (DED), Labor and Education, the Vermont Workforce Development Council, 3 Regional Technical Centers and other partners to help businesses advance their performance levels through training with state and federally funded programs. This is a top priority and we devote a large portion of our time and attention to it.

GMEDC helps business, organizations and community groups secure financing from Vermont Economic Development Authority (VEDA) and other entities including USDA–Rural Development. We also manage Revolving Loan Funds for business support and disaster recovery. These provide gap financing not available elsewhere, especially following emergencies and other business interruptions.

During the past 8 years, GMEDC purchased 2 commercial facilities for tenants needing assistance and this spring we completed construction of a beautiful 28,000sf facility in Randolph for LEDynamics, a rapidly growing lighting manufacturer. This was made possible by a \$1M Community Development Block Grant (CDBG) and mortgage financing from VEDA. Combined these three companies employ over 275 people and are most important to their respective towns.

Working with DED, we provide customized and confidential assistance to out-of-state companies interested in relocating to Vermont, as well as companies hoping to stay here. Businesses receive

individualized attention on matters regarding site location, financing, training programs, the Vermont Economic Growth Initiative tax incentives and a variety of other important issues including permitting, availability of housing, and the pursuit of Federal grants.

We facilitate forums for career and technical education, manufacturing, day care, forestry and other key sectors. We rely on resources provided by DED that are available through grants to non-profits, municipalities and community groups. Our Small Business Development Center is staffed with a Business Advisor who is an expert in helping start-ups and established companies at no charge.

GMEDC works collaboratively with Two Rivers Ottaquechee Regional Commission to encourage appropriate land use, settlement and transportation patterns that stimulate healthy and vibrant communities, as desired by our 30 member towns. Assignments have included providing guidance and support to redevelop vacant public buildings, start a community store, and purchase real property.

Brownfield Redevelopment of contaminated sites is an important part of our services. We assist prospective purchasers with the professional guidance and support necessary to return contaminated sites to productive use. We are willing to consider taking title as an interim owner and leverage our expertise with state and federal funding. This increases employment and improves local tax bases.

Robert Haynes, President (802-295-3710; rhaynes@gmedc.com)

Lyman F. Pell American Legion Post 8

2019 was a memorable year for Post 8. In the spring, we unexpectedly lost Commander Lyle Favreau to cancer, and soon after, lost Past Commanders Jack Fraser and Frank Read. Our Norwich/Thetford Honor Guard rendered military honors at services and interments, both locally and at the Vermont Veterans Memorial Cemetery in Randolph Center.

American Legion membership eligibility changed in 2019 with the signing of the Legion Act. Honorably discharged veterans who served in the U.S. military after 1941 can now join. Meetings are the first Monday of the month at 7:00pm. All veterans are always welcome!

Every spring, we place American flags on veterans' graves in Norwich. We are currently mapping all veterans' grave sites to make sure none are missed. If you know of a veteran's grave without a flag, please let us know.

We coordinate and conduct the Memorial Day Parade & Observance held on the Sunday before Memorial Day. Groups wishing to honor our wartime fallen are welcome to join us. It is a non-political observance showing our respect for the people who gave their lives to ensure our freedoms. We appreciate the support of the Fire Dept., Lions, Civil Air Patrol, Scouts, Marion Cross School, and the Town.

November was busy with an invitation to the Marion Cross School, the re-dedication of the war memorials after more names were added, and our annual Bake Sale.

Tuesday evening is Cribbage night at the Post starting at 6:00pm. Beginner or seasoned player, there's a spot for you! The Post is also available for community use. Contact Betty Armstrong at (802) 299-7849 for information or to reserve a date.

For God and Country, Jim Harlow, Post Commander

Montshire Museum of Science

The Montshire Museum of Science is a nonprofit, community-based institution serving Norwich and the surrounding communities since 1976. Through exhibitions, museum programs, outreach programs, and special event days, the Montshire offers a valuable resource for science education. On September 22, 2018, the Museum celebrated the 2018 Day for Science, welcoming 659 people from the community who attended for free that day. On March 16, 2019, the Museum hosted the 2019 Day for Science, providing complimentary admission to over 1,000 people.

Currently, 270 Norwich households are members of the Museum and seven members of the Montshire Board of Trustees reside in Norwich. The Montshire offers several benefits exclusively to Norwich residents including free Museum admission for school groups visiting from Marion Cross School and for groups visiting from the Child Care Center in Norwich. The Montshire also serves as an official emergency evacuation site for the Marion Cross School and for the Child Care Center in Norwich. Four Norwich companies are members of the Montshire Business Partnership.

The Montshire serves families in Norwich and throughout the region who are disadvantaged economically: 3,236 Museum visits were subsidized by the Museum through complimentary admission passes provided by the Montshire and issued by Upper Valley Social Service agencies; eleven Norwich households are members of Montshire's Warm Welcome program, which offers greatly reduced membership rates for low-income individuals and families in New Hampshire and Vermont; and several Norwich children received scholarships to attend Summer Camp.

The Norwich Business Council and the Norwich Police Department, as well as other nonprofit and community organizations serving Norwich residents benefit from free use of Montshire's Porter Community Room. The Norwich Fire Department also uses the Museum grounds as a training site.

During the year, 152,474 people visited the Museum, including over 16,000 students. The Montshire also served an additional 6,073 people through outreach programs. The Montshire is one of the most popular attractions and educational resources in northern New England. It is recognized widely as one of the best science centers in the nation, drawing tourists from around the country to Norwich. We are pleased and proud to be a part of the Norwich community.

Marcos Stafne, Executive Director, Montshire Museum of Science

Norwich Historical Society & Community Center

Our 2019 theme might easily have been "out and about" as we brought Norwich history to the streets. We created a pop-up exhibit on the bandstand for Memorial Day, honoring Norwich's Vietnam War Veterans and spotlighting oral histories of veterans created by the 6th grade. We hosted a rest stop at the Prouty and shared the story of Lewiston in a pop-up exhibit at Foley Park. A spelling bee and community social was enjoyed by a standing room only crowd at the Beaver Meadow Schoolhouse. And children explored our old schoolroom out on the Green during Revels and endured a very strict schoolmistress on our float at the Lions Club parade. Our exhibits and online history explored Norwich's dedication to excellent education. Visitors from throughout the country stopped in to see the Norwich University exhibit, while families and friends tried out the old school desks and learned about Norwich's 18 one-room schools.

Walking tours continue to be popular, and we were all over town again this summer from the Mid-Century Modern Hopson Road neighborhood to the banks of the Ompompanoosuc. A new self-guided walking tour of Norwich University's early days also proved popular.

We seek to foster a sense of place with residents of all ages. With support from the Lions Club we offered education programs in students in grades 1, 2, 3, 4, 6, and 7. Children learned about the roles of community helpers, took part in the Sheep-to-Shawl program, and researched how Norwich residents have taken a stand for their beliefs in the past.

We care for close to 10,000 items in our collection. Nearly 2,000 photographs and close to 2,000 archival items document the stories of people, places, and events in this community. These testaments to the personal and public milestones in our lives help us all to connect to this place we call home. Thanks to a grant from the Norwich Women's Club, we were able to hire Norwich student Kevin Hybels to digitize our collection of VHS and audio tapes. He saved the voices of many of Norwich's older residents and shared their stories through blog posts and YouTube.

We are open free of charge, on Wednesdays and Thursdays from 9am - noon, and Saturdays from 10am - noon in the summer months. NHS welcomed over 1300 visitors from Norwich and all over the country who attended our programs and exhibits. Many community groups used the Lewis House for functions, bringing the number who came through NHS to over 3000. Thank you, Norwich for helping with school programs, conducting walking tours, assisting with research, and running our Antiques Show fund-raiser! We are your door to Norwich history.

Sarah Rooker, Director, 802-649-0124

Norwich Lions Club

It was another busy and productive year for the Norwich Lions Club. We meet bi-monthly on the first and third Tuesday of each month (September to June) at 6:30 pm in the Norwich Public Library community room. To learn more or to join, please contact Demo Sofronas (649-1536) or Gary De Gasta (649-3533).

Here's a partial list of our activities in 2019. We:

- Sponsored the Norwich Fair (silent auction, pig roast, dunk tank, pie contest, bingo, fire-works, rides and meadow muffins)
- Donated nearly \$19,000 to 23 community agencies
- Conducted free vision screening for 540+ school children (Marion Cross, Newton and Sharon Elementary schools) and 40+ adults (during King Arthur Flour's Health Fair)
- Collected hundreds of eyeglasses for cleaning and redistribution
- Assisted individuals with buying eyeglasses and other critical needs
- Sponsored monthly dinners for 100+ people at Listen Center
- Delivered Meals on Wheels for needy local shut-ins and donated 216 dried meals to both the Bugbee Senior Center and to the Haven for when Meals on Wheels could not deliver or when people could not get out due to a storm
- Sponsored children's educational programs at the Historical Society

- Co-sponsored, with the NWC, a summer concert on the Green
- Donated food and drink for the Family Day on the Green after Norwich Parade
- Assisted with Salvation Army bell ringing holiday fundraising
- Expanded Lions scholarships to include not only Hanover HS but Hartford HS and the Hartford Area Career and Technical Center
- Marched in the Memorial Day parade
- Prepared food for the Upper Valley Land Trust Fun Run Meet/Greet and Cookout
- Donated candy machines to the newly formed Lebanon Lions Club to help it raise funds
- Donated monies and volunteer time to renovate the Cabot-based Vermont Lions Camp for handicapped children
- Assembled seating benches for the NPL
- Sponsored the Christmas Memory Tree on the Green.

Warren Thayer, President (King Lion)

Norwich Public Library

The Norwich Public Library (NPL) is a 501(c)(3) nonprofit organization. Operating funds come from the Town appropriation, donations to our Annual Fund, grants, and library fees. We serve the residents of Norwich and surrounding communities. We have 2,400 registered patrons including 431 children. Last year our circulation increased by 3% to 57,190 items, and 48,000 people walked through our doors!

Our robust schedule of programming attracted 6,475 attendees. Among the most popular programs were a community sing-along of the musical Hamilton, Tech Help Tuesdays, our annual Peeps contest and 1st Wednesdays lectures. More families than ever attended story times, “crafternoons”, and our Lego and American Girl Clubs.

The backyard was beautifully renovated in the summer of 2018 and is now a destination for those seeking a respite from the hustle and bustle of life. During this year, the space hosted picnickers, a plein air painting group, weary AT hikers and many people enjoying a good book.

Looking ahead, the Library is embarking on a new strategic planning process. The plan, which relies upon input from residents, will provide guidance as we keep innovating and responding to the needs of the community.

The Library’s success would not be possible without the generous support of Norwich residents, our amazing volunteers, the energetic Friends of the NPL, and our wonderful patrons. On behalf of the Trustees and staff, we thank you. For more information about the Library please visit our website at www.norwichlibrary.org.

*Lucinda H. Walker, Director (649-1184
Lucinda.Walker@norwichlibrary.org)*

Norwich Public Library FY19 Income & Operating Expenses

FY19 Income	Budgeted	Actual
Town Appropriation	\$275,000.00	\$275,000.00
Annual Appeal/Fundraising	\$76,600.00	\$75,994.00
Investment Income	\$6,300.00	\$11,517.00
Library Income (fees/fines)	\$4,600.00	\$4,109.00
Grants & Gifts	\$20,000.00	\$29,341.00
Grand Totals for Income	\$382,500.00	\$395,961.00

FY19 Operating Expenses	Budgeted	Actual
Salaries & Taxes (FTE 5.14)	\$265,927.00	\$255,400.00
Health Insurance	\$25,000.00	\$22,803.00
Building & Ground Expenses	\$24,500.00	\$41,339.00
Books (includes processing costs)	\$12,050.00	\$11,746.00
Audio/Visual (includes processing costs)	\$6,200.00	\$5,105.00
Electronic Databases & Periodicals	\$3,615.00	\$4,952.00
Library Sponsored Programs (all ages)	\$1,500.00	\$1,564.00
Technology (Hardware/software/ECFiber/website)	\$4,788.00	\$4,137.00
Contracted Services (bookkeeping, janitorial, tax prep)	\$14,000.00	\$14,025.00
Insurance (Property/casualty & worker's comp)	\$9,600.00	\$8,007.00
Administrative Expenses (office supplies, copier contract)	\$6,755.00	\$8,024.00
Postage (including interlibrary loan expenses)	\$2,700.00	\$2,365.00
Promotions (fundraising, advertising, printing, mailings)	\$4,065.00	\$3,202.00
Professional Development (Dues, conferences, mileage)	\$1,400.00	\$1,544.00
Grand Total Operating	\$382,100.00	\$384,213.00

Restricted Funds*	Balance as of 6/30/19
Capital Reserve	\$12,569.00
Collections	\$4,698.00
Grants	\$2,533.00
Memorial Funds	\$1,572.00
Programming	\$1,916.00
Strategic Planning Funds	\$817.00

*Restricted Funds are specially designated and may not be used for regular operating expenses.

Norwich Women's Club

The Norwich Women's Club (NWC) is a non-profit organization open to all women who have an interest in supporting the Norwich community. Since its founding in 1907 as the Women's Literary Club of Norwich, the NWC has promoted the cultural, educational, civic and charitable aspects of life in Norwich. With over 250 members from Norwich and surrounding towns, the Club touches many in the community through social activities, scholarship awards, and grants to local organizations.

Each spring and fall, over 200 volunteers from the Club and the broader community work together to conduct our Nearly New Sales of consigned clothing. Proceeds from the sale go to the Club's Scholarship Fund, which awards post-secondary scholarships to Norwich residents through

the Vermont Student Assistance Corp (VSAC). The successful Sales, donations from members and a bequest from the Woodworth endowment enabled the Club to award \$32,000 in scholarships in the past year. Since 1967 the NWC has awarded over \$800,000 in scholarships to local students.

In March 2019, the NWC presented the Norwich Citizen of the Year award to Demosthenes Sofronas, and recognized two Stewards of Norwich (retiring Norwich police chief Doug Robinson and retiring director of the Norwich Recreation Department Jill Kearney Niles) at its Eighth Annual Spring Gala. Net proceeds from this event plus donations from Club members and others provided over \$48,000 to the Community Projects Fund to benefit Norwich and its residents. The Town Directory sales also support the NWC Community Projects Fund. Recipients of the 2019 Community Project Grants include 36 local organizations; the full list of grants is available at www.norwichwomensclub.org. Community Project funds also support NWC's Summer Concerts on the Green, the Candidate forum and the Triangle Garden by Tracy Hall.

In addition to fundraisers, the NWC held social events including a docent-led tour of the Currier Museum, an 80's themed dance party, monthly Coffee and Conversation gatherings at the Norwich Inn, a book and author luncheon, fall and spring membership meetings, and a December holiday party.

Membership is open to all - you need not live in Norwich - and new members are always welcome. For information, please visit us at www.norwichwomensclub.org or on our Facebook page.

Lily Trajman, President

Public Health Council of the Upper Valley (PHC)

The PHC has quickly become the largest and broadest coalition of advocates on public health issues in the greater Upper Valley region. The PHC is a dynamic organization with the flexibility to forge solutions that respond to the needs of its grassroots members with backing from governmental, philanthropic, and health care institutions. Through regular meetings and ongoing initiatives, the PHC empowers organizations, professionals, and citizens, who together make our communities healthier and better places to live, work, and play.

In 2019, PHC staff and partners worked together to address increased collaboration, promote greater health equity, and address the priority public health issues for the region. The PHC supported a number of initiatives such as:

- Hosted five flu clinics in rural communities across our region, providing over 1,250 free vaccines, with support from Dartmouth Hitchcock, Geisel School of Medicine and various local partners.
- Hosted an educational event for Upper Valley legislators from Vermont and New Hampshire to increase cross-border understanding and communication.
- Hosted a Racism of the Well-Intended training with 100 participants from across the region, with major support from Hypertherm.
- Hosted regular meetings for Aging in Community Volunteer groups and community nurses and for Town Service/Welfare Officers.
- Expanded availability of summer meal programs for children in the region.

PHC greatly appreciates the support we receive from Norwich and will continue to work hard to meet your needs in 2020. For more information about PHC, visit us at www.uvpublichealth.org.

Senior Solutions (Council On Aging For Southeastern Vermont)

Senior Solutions (Council on Aging for Southeastern Vermont) has served the residents of Norwich and the Southeastern Vermont region since 1973. Our mission is to promote the well-being and dignity of older adults. Our vision is that every person will age in the place of their choice, with the support they need and the opportunity for meaningful relationships and active engagement in their community.

This past year we moved into a new office in White River Junction and significantly expanded our Upper Valley staff to be able to provide more office and home visits to Upper Valley residents. We worked in close collaboration with the Norwich Police on a major project supported by the US Department of Justice to develop a coordinated community response to abuse in later life in Windsor County. Norwich was selected as the site of our kickoff event and training. We also chose Norwich as the site of a training on the HomeMeds program, which screens older adults for medication-related problems.

We target our resources to those older adults with the greatest social and economic needs. Supporting caregivers is an important part of our work. Senior Solutions can help caregivers assess their family's needs and options, connect with resources and local programs that meet their needs and provide short-term relief (respite) for those who are caring for family members.

This is a summary of services provided to Norwich residents in FY19:

Information and Assistance: 31 callers were assisted with applying for benefits, health insurance problems, housing needs, fuel assistance and many other services via our toll-free Senior HelpLine, at 1-800-642-5119. Extensive resources are also described at www.seniorsolutionsVT.org.

Medicare Assistance: 10 residents received assistance with Medicare issues through our State Health Insurance Assistance Program.

In-Home Social Services: We provided 4 elder residents with in-home case management or other home-based services for 49.25 hours to enable them to remain living safely in their homes.

Nutrition services and programs: 7 Norwich seniors received 696 meals at home through our partnership with the Bugbee Senior Center.

Caregiver Respite: Through grants we provide respite assistance for caregivers of those diagnosed with dementia or other chronic diseases.

Transportation: Senior Solutions provides financial support and collaborates with local and regional transit providers to support transportation services for seniors.

Other Services: Senior Solutions supports a variety of other services including health, wellness and fall prevention programs, legal assistance (through Vermont Legal Aid), assistance for adults with disabilities and home-based mental health services. Senior Solutions has a flexible "Special Help Fund" that can help people with one-time needs when no other program is available.

Our agency is enormously grateful for the support of the people of Norwich.

Carol Stamatakis, Executive Director (802-885-2655)

Southeastern Vermont Community Action

Southeastern Vermont Community Action is an anti-poverty, community based, nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to enable people to cope with, and reduce the hardships of poverty; create sustainable self-sufficiency; and reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Family Services/Crisis Intervention (i.e., fuel/utility assistance, food, shelter), Micro-Business Development, SaVermont (matched savings accounts), Volunteer Income Tax Assistance, VT Health Connect Navigator, Ready-for-Work (workforce development), Emergency Home Repair, Homelessness Prevention, Thrift Stores, and Solar Energy Assistance (new).

In the community of Norwich we have provided the following services during FY2018:

Emergency Heating System Repair/Replacement: 1 home (1 person) received heating system repairs at a cost of \$298

Head Start: 1 family (6 people) received comprehensive early education and family support services with a total value of \$16,172

Tax Preparation: 19 households (27 people) received tax credits and refunds totaling \$12,201 and services valued at \$3,982

Family Services / Crisis Intervention: 6 households (11 people) received 37 services valued at \$267 (including fuel, utility & housing assistance; financial counseling; nutrition education; referral to and assistance with accessing needed services)

Fuel/Utility Assistance: 3 households (4 people) received 5 fuel/utility assists valued at \$4,617

Housing Assistance: 1 household (1 person) received 1 assist valued at \$2,085

Thrift Store Vouchers: 2 households (3 people) received goods and services valued at \$78.

Community support, through Town funding, helps to build a strong partnership. The combination of federal, state, private, and town funding allows us not only to maintain, but to increase and improve service. We thank the residents of Norwich for their continued support.

Stephen Geller, Executive Director

Special Needs Support Center (SNSC)

The Special Needs Support Center is a group of individuals and families throughout the Upper Valley and beyond who proudly work together to create a community where people with special needs, across the spectrum and throughout the life span, can live their best lives. All of our services help people with special needs in Norwich and their families have opportunities and support to pursue their goals and aspirations.

Parent Educational Support and Advocacy supports parents in all aspects of the special education and Section 504 process to promote understanding of state and federal rules and have access to a free and appropriate education.

ART LAB is a weekly open studio art program for adults with special needs. Artists get a chance to explore different media with an emphasis on creative self-expression.

Happenings is a monthly social activities program for adults with special needs. Activities include dances, pizza and bingo nights, music fun nights, apple picking and other events related to the seasons.

ASPIRE is a recreation program for children on the Autism Spectrum which is offered regularly throughout the year. Children enjoy activities that encourage development of communication and social skills through modeling and practice. Individualized skills and goals are identified and worked on through group play and exploration in the community.

In FY19, SNSC provided service 2,647 times. We need volunteers! Volunteers foster independence and empower productive and fulfilling lives! Please join our team!

Laura Perez (laura@sns-cv.org; 603-448-6311)

Two Rivers-Ottawaquechee Regional Commission (TRORC)

TRORC is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our members, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life.

Specifically in Norwich this past year, TRORC helped complete the Local Emergency Management Plan, provided grants management on a project on Tigerton Road, and conducted an emergency response table top exercise.

We are committed to serving you, and welcome opportunities to assist you in the future.

*Peter G. Gregory, AICP, Executive Director
Jerry Fredrickson, Chairperson, Barnard*

Upper Valley Community Grange

While many Granges in Vermont have surrendered their charters and closed their doors, the Grange in Norwich continues to be an active organization in several ways. Many folks know us as an eventful location come the last Saturday of the month, when we are busy in the kitchen cooking eggs, sausage, bacon, French toast, sausage gravy and – most important of all – pancakes. This monthly event has become an Upper Valley tradition and makes it possible for the Grange to have its building available for other community social events. The Grange has supported:

- The Norwich Christmas Pageant;
- The Halloween Haunted House;
- Weekly Boy Scout meetings;
- Major gatherings for the Historical Society;
- Library luncheons;
- Mascoma Bank breakfast;

- Norwich Police Cadet training;
- Occasional family gatherings.

Thank you all for your support. Please do make a visit when hunger calls at the end of the month.

Robert Parker, Master; Anna Dupuis, Secretary

Upper Valley Transportation Management Association (UVTMA)

The Upper Valley Transportation Management Association is a program of Vital Communities that works to reduce reliance on driving alone. Over the past 18 years, the TMA and its partner organizations have shown that our rural area can grow three transit companies, develop biking and walking infrastructure, increase park-and-rides, and promote mobility options at the workplace. Climate change, volatile gas prices, and a local commitment to livability, affordability, and public transit all demonstrate the need for our work.

We continue to help Vermont towns, including Norwich, with projects that promote transit, carpooling, biking, walking and telecommuting and advance vehicle efficiency. Specifically, this year we have partnered with the Norwich Energy Committee to host Curb the Car Day in May and the e-bike lending library in August. We have continued the campaign in Norwich and Hartford in partnership with Advance Transit to promote their real-time bus tracker. We also provide one-on-one consulting to area schools and workplaces on ways to give people more travel options to job sites and classrooms. Additionally, we hold monthly TMA meetings that help town officials, planners, transit companies, and interested citizens coordinate sustainable transportation efforts. We look forward to another successful year with the Town of Norwich. Thank you for your support.

*Bethany Fleishman, Transportation Program Manager
(802-291-9100, ext. 111; bethany@vitalcommunities.org)*

Visiting Nurse and Hospice for VT and NH

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization committed to providing the highest quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay.

VNH services reduce costs associated with Town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And with VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2018 and June 30, 2019 VNH made 1,387 homecare visits to 77 Norwich residents. This included approximately \$49,588 in unreimbursed care to Norwich residents.

- **Home Health Care:** 1,131 home visits to 64 residents with short-term medical or physical needs.
- **Long-Term Care:** 202 home visits to 3 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.

- **Hospice Services:** 26 home visits to 6 residents who were in the final stages of their lives.
- **Skilled Pediatric Care:** 28 home visits to 4 residents for well-baby, preventative and palliative medical care.

Additionally, residents made visits to VNH wellness clinics at local senior and community centers throughout the year, receiving low- and no-cost services including blood pressure screenings, foot care, and flu shots.

Norwich's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. On behalf of the people we serve, we thank you for your continued support.

Hilary Davis, Director Community Relations and Development
(1-888-300-8853)

White River Council on Aging Bugbee Senior Center

The White River Council on Aging, also known as the Bugbee Senior Center, is a non-profit agency committed to providing services to older community members and their families. The Center serves residents from towns that include Norwich, Hartford, Hartland and Thetford. We provide a range of social, transportation, nutrition, enrichment and education programs and activities. All of these programs have the goal of enhancing the health and independence of our older residents. If you would like more information about these services, I invite you to give us a call at 295-9068, or stop in to the Center during our hours of operation, 8:00-4:00, Monday through Friday.

During the last year, 24 Norwich residents participated in our meal program at the Center and 6 Norwich residents received home-delivered meals. We provided social service to 10 different Norwich residents, 28 Norwich residents participated in education or enrichment programs, 133 Norwich residents received our newsletter and 10 Norwich residents served as volunteers. The Center provided services of one kind or another to more than 100 Norwich residents, including Home Delivered Meals, Transportation, Enrichment Programs, and Social Services.

Norwich resident Marieke Sperry serves on our Board of Directors. Our agency has requested and received from the citizens of Norwich an annual appropriation of \$5,300. This is the same amount requested for a number of years.

We thank you.

Gary Schall, Executive Director

Windsor County Mentors

Windsor County Mentors (WCM, formerly Windsor County Partners) is in its 46th year of building healthier communities through youth mentoring. Our community-based Pals program extends across the county. Mentored youth learn life skills, provide community service and participate in cultural and athletic activities. In our surveys, 100% of the young people in our Pals mentorships report that having a mentor has made a difference in their life.

WCM creates partnerships where mentors are matched with a child. Matches are made with children up to age 12. Since matches are renewed annually, mentored children range in age from 7 – 18. These mentoring partnerships meet for 2 hours per week for at least a year, with many partnerships continuing for years.

In FY19, WCM served and supported 34 school- and community-based mentorships, with children from 12 towns including two (2) in Norwich. Collectively, these mentors volunteered over 1900 hours. Our mentees were distributed among 16 Windsor County public schools. Our surveys demonstrate the positive effects of mentoring. Mentors (94%) report that their mentee is gaining social skills. Mentee parents (94%) said that they would recommend mentoring to others, and mentees (89%) reported feeling hopeful about the future.

WCM has invested in three part-time regional outreach coordinators who are serving the towns in their region to increase the number of mentors recruited and the number of mentor matches.

Financial support from Windsor County towns helps ensure the well-being of children and their families. For more information on our mentorships, find us on Facebook, visit our website www.wcmentors.org, or contact us at ProgramsWC@outlook.com 802-674-5101. WCM thanks the voters of Norwich for their support for the children of Windsor County.

David Sleeper, Interim Executive Director (802-674-5101)

Women's Information Services (WISE)

Since 1971, WISE has been the sole provider of crisis advocacy and support for victims of gender-based violence within 21 communities of the Upper Valley, including Norwich. WISE is a non-profit organization dedicated to supporting people and communities impacted by domestic violence, sexual violence and stalking. We offer a confidential and free 24-hour crisis line, peer support groups and workshops, emergency shelter, safety planning and accompaniment to hospitals, police stations, court houses and other social service agencies. WISE works with youth, professionals, and the community to develop relevant and comprehensive prevention strategies. We are committed to engaging everyone in learning to recognize and eliminate the root causes of violence.

In FY19, WISE provided advocacy and support to 1,427 people, 73.4% of whom reached out to us for the first time, which is reflective of our outreach efforts. We supported 15 residents of Norwich. WISE received 11,271 calls on the crisis line, provided 795 accompaniments to local hospitals, courts, police departments, child advocacy centers, and other service locations, hosted 43 shelter guests in the Safe Home, and provided emergency shelter to 140 people. WISE increased accessibility to advocacy by offering physical co-locations at Windsor Connection Resource Center, Good Neighbor Health Clinic, Upper Valley Haven, and Junction Youth Center. The new WISE spaces join existing co-locations at Dartmouth College and at the NH Department of Children, Youth, and Families. WISE provided youth violence prevention to 169 students at Marion Cross.

Peggy O'Neil, Executive Director (603-448-5922; wiseuv.org)

Youth-in-Action

Youth-in Action (YIA) was founded in 1983 to provide the students of Hanover High School with opportunities to serve our community directly. Our hope is that, with exposure to the breadth of opportunities to help out in the community, students will find their niche and make community service a part of the lifestyle they carry into adulthood. Although Hanover High School students are not required to complete community service hours to graduate, students YIA participated in 94 projects last year, logging over 1200 hours!

In 2019, we offered students a variety of service opportunities, such as working on our region's trails, making crafts at CHaD, playing cards with visitors to the Hanover Senior Center, stacking wood for the Town of Norwich, and helping with the Norwich Labor Day Race. YIA students made crafts at the Norwich Halloween event; completed yard work at the Dismas House and trail work with Hanover Conservancy; cooked at David's House, the Listen Center, and the Upper Valley Haven; coached elementary Recreation Department sports; organized two annual Red Cross blood drives; and more.

Through our service to local agencies and our projects, we serve the needs of many Norwich residents by improving the quality of life in the Upper Valley. Our events are open for all students, families, and HHS staff to participate. For more information, please contact Beth Kopp at via@hanovernorwichschools.org or 603- 643-4313, ext. 2713.



Results of The 19 Days of Norwich (and Beyond) 1% For The Haven

This year we collected 20,660 pounds of food and \$231,915.00 in donations, including \$150,000.00 in matching funds from the Byrne Foundation, for a total of \$381,915.00. This was Year 7, and \$1.6 million has been donated to The Haven since we began this fundraiser.

Thanks to all who participated.

Dan Fraser

Part IV

Norwich Fire District

Norwich Fire District Officers

Elected Officials

Prudential Committee	Term Expires
Alicia Groft	2021
Elliot Harik	2022
Michael P. Goodrich, <i>Chair</i>	2023

Cheryl A. Lindberg, <i>Treasurer and Delinquent Tax Collector</i>	2021
Steve Allen, <i>Clerk</i>	2021
Priscilla Vincent, <i>Auditor</i>	2021
John C. Candon, <i>Moderator</i>	2021

Administration

Samuel Eaton, *Water Operations Manager & Certified Water Operator*
Michael Tebbetts, *Certified Water Operator*
Cheryl A. Lindberg, *Bookkeeper*

The Fire District Administrative office is located at 293B Main Street, Norwich, VT, below the Norwich Post Office. Office hours are by appointment. The office is accessible only by stairs; to make other arrangements please call 802-649-3474. A drop-box is located outside the office door for water and tax payments.

Norwich Fire District 2020 Annual Meeting Warning

The Annual Meeting of the Norwich Fire District will be held in the Public Safety Building, 10 Hazen Street, Norwich on Monday, January 27, 2020 at 7:30 p.m. to transact the following business:

- ARTICLE 1.** To approve the 2019 Annual Meeting Minutes.
- ARTICLE 2.** To hear and act upon the reports of the Officers of the District.
- ARTICLE 3.** To authorize the Prudential Committee to move fiscal 2019 surplus funds, if any, to the Reserve Fund or Designated Funds.
- ARTICLE 4.** To see if the Fire District will raise and appropriate the amount set forth in the budget proposed by the Prudential Committee for necessary expenses.
- ARTICLE 5.** To authorize the Treasurer to collect District taxes and assess statutory penalties and interest for delinquent taxes.
- ARTICLE 6.** To elect all Fire District officers as may be required by law.
- ARTICLE 7.** To transact any other business that may legally come before this meeting.

Dated at Norwich, Vermont this 20th day of December, 2019.
Prudential Committee of the Norwich Fire District
Michael Goodrich, Chairperson; Alicia Groft; Elliot Harik

Persons residing within the limits of the Fire District who are voters in Town Meeting shall be voters in the Fire District Meeting. Title 20 VSA, Pt 7, Ch. 171, ss 2484.

It is the policy of the Norwich Fire District to make public meetings accessible to all. If you have any special needs, please make them known to the Norwich Fire District at (802) 649-3474 at least 24 hours before the meeting.

Jonathan Vincent, Clerk

Prudential Committee Annual Report

Our water operators continue to provide top quality water and service. Michael Tebbetts completed his certification as a Class 3 Operator in May of 2019. Tim Cronan is no longer working for the Water Department. Tim was an integral part of our team for 5 years. The Prudential Committee and Fire District as a whole thank him for his time and service and wish him the best going forward. We are actively looking for an additional water operator.

The Fire District applied for and received an asset management loan. Our system has been surveyed by the Dufrense Group Consulting Engineers, and they have suggested both long term financial planning and projection of future system upgrades. In addition, Alicia Groft and Michael Tebbetts completed an extensive asset management course to further the Fire District on the correct path.

As a follow up to our asset management review, in 2020 we will pursue:

- Engineering for replacement of aging pipes that exist beneath I-91
- An RFP (request for proposal) to replace our aging water meters
- Pay down loans, many of which are due by 2023.

The overhead of the Fire District continues to rise, while the usage of water continues to decline. To balance the increased overhead and to allow reserve funds to be set aside for necessary capital improvements, water rates for 2020 will be \$8.50/1000 gallons, an increase of \$1.00/1000 gallons from last year's rate. We had 3 water main breaks in old pipes on Cliff and Elm Streets in the fall of 2019, as well as another on Rte. 5 North January 14, 2020. The Fire District will be putting out an RFP for an audit of our 2020 books, which we try to do every 10 years. We plan to purchase a new truck to replace the orange Ford that we sold in 2019 after having served us well.

We plan to continue discussions of a potential merger of the Fire District with the Town.

We want to thank Jonathan Vincent for his dedicated service on the Prudential Committee for 24 years, 17 as chair, and for his continued service as clerk. He will be stepping down as clerk and we are seeking someone to fill the duties of the clerk position.

*The Prudential Committee of the Norwich Fire District
Michael Goodrich, Chair; Alicia Groft; Elliot Harik*

Treasurer's Report

The General Fund of the Norwich Fire District ended FY19 with a surplus of \$4,450 against a budgeted surplus of \$1,798. This is the result of larger than anticipated revenue due to the lease of Fire District land for a solar array. The Prudential Committee, with the approval of the voters, will transfer the lease payment of \$75,000 into the Reserve Fund in addition to the \$8,000 budgeted. The goal to grow the Reserve Fund is important to the Prudential Committee in order to plan for future capital expenditures. Otherwise, actual revenues and expenditures during FY19 are very close to budget. Proposed tax revenues for FY20 are at the 2019 actual amount. Proposed expenditures for FY20 reflect a decrease over the 2019 budget, mainly because there is not an amount budgeted for a Reserve Fund transfer. A net surplus of \$5,426 is proposed for FY20.

The Water Fund of the Norwich Fire District ended FY19 with a surplus of about \$29,900 against a budgeted surplus of \$1,786, before the transfer of \$25,000 to the Reserve Fund is added. Metered water revenue was under budget and all expenditure categories were under budget as well. Lower personnel costs accounted for most of the reduced expenditures. With water conservation a goal of many households, the ample water available does not get used. The net surplus allows us to transfer \$25,000 to the Reserve Fund in 2019. The proposed budget for FY20 reflects a change in water revenue based upon a new rate schedule implemented by the Prudential Committee on January 1, 2020. Water revenue needs to cover more of the fixed costs associated with providing potable water and the new rate schedule will accomplish that and allow for contributions to the Reserve Fund. An increase in the Fire Protection Assessment from the General Fund and the Town, also increases revenue for FY20. A net surplus of \$3,187 is proposed for FY20.

The Reserve Fund was not used during 2019. With voter approval, \$108,000 will be added from the General Fund and the Water Fund from FY19 surplus. Proceeds from the sale of a truck were added, plus interest. In FY20, there is a proposal to add \$45,000 and a plan to buy a new truck for \$50,000 from the Reserve Fund.

Cheryl A. Lindberg, Treasurer

Delinquent Tax Report - December 31, 2019

All current and delinquent property taxes and fees were collected by December 31, 2019, except for:

Kaur Gursharan	\$227.42 – Pd 1/13/20
Alice E. Wilson	\$136.00 – Pd 1/10/20
Zi Chen	\$546.08 – Pd 1/3/20

Cheryl A. Lindberg, Treasurer, Collector of Delinquent Taxes

Fire District Auditor's Report

I find that the Norwich Fire District financial accounts appear to be a fair representation of Fire District Funds for the year ending December 31, 2019.

Priscilla Vincent, Auditor

**Norwich Fire District
Revenue, Expenditure and Budget Reports
All Funds – December 31, 2018**

	GENERAL FUND			WATER FUND		
	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	2019 BUDGET	2019 ACTUAL	2020 PROPOSED
REVENUES						
Taxes	\$ 128,700	\$ 129,035	\$ 129,000	\$ -	\$ -	\$ -
Solar Lease	-	75,000	-	-	-	-
Water Fees	-	-	-	203,450	197,889	214,950
Fire Protection Assessment	-	-	-	98,358	98,358	104,358
Interest/Penalty	850	1,612	850	-	-	-
Other Revenue	-	207	-	12,310	11,310	11,310
OTHER FINANCING						
Interfund Transfer	-	-	-	-	-	-
Total Revenues & Financing	\$ 129,550	\$ 205,854	\$ 129,850	\$ 314,118	\$ 307,557	\$ 330,618
EXPENDITURES						
Administrative	26,359	24,981	28,473	63,521	61,999	61,170
Operations	89,390	89,390	91,918	180,424	159,947	160,145
Maintenance	-	-	-	20,250	13,880	18,250
Debt Principal/Interest	4,033	4,033	4,033	42,867	42,867	42,866
Reserve Fund Transfer	8,000	83,000	-	5,270	25,000	45,000
Total Expenditures	\$ 127,782	\$ 201,404	\$ 124,424	\$ 312,332	\$ 303,693	\$ 327,431
Surplus / (Deficit)	\$ 1,768	\$ 4,450	\$ 5,426	\$ 1,786	\$ 3,864	\$ 3,187

	WATER RESERVE FUND			SIDEWALK RESERVE FUND		
	2019 BUDGET	2019 ACTUAL	2020 PROPOSED	2019 BUDGET	2019 ACTUAL	2020 PROPOSED
REVENUES						
New Water Connection(s)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	220	639	1,200	-	-	-
OTHER FINANCING						
Interfund Transfer	18,000	108,000	45,000	-	-	-
Truck sale proceeds	-	2,001	-	-	-	-
Total Revenues & Financing	\$ 18,220	\$ 110,640	\$ 46,200	\$ -	\$ -	\$ -
EXPENDITURES						
Sidewalk Repair & Mainten	-	-	-	-	-	-
Water Line Replacements	-	-	-	-	-	-
Capital Expenditure-Truck	-	-	50,000	-	-	-
Total Expenditures	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Surplus/(Deficit)	18,220	110,640	(3,800)	-	-	-
Beginning Cash	115,234	115,234	225,874	-	-	-
Ending Cash	\$ 133,454	\$ 225,874	\$ 222,074	\$ -	\$ -	\$ -



Photo by Demo Sofronas.

Part V

Norwich School District

Norwich School District Officers
School Board

	Term Expires
Tom Candon, Chair	2020
Jim Mackall, Vice Chair	2020
Lauren Morando Rhim, Secretary	2020
Neil Odell	2021
Kelley Hersey	2022

School District Treasurer

Cheryl A. Lindberg	2020
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Administration

Jay D. Badams	Superintendent of Schools
Jamie T. Teague	Business Administrator
Rhett Darak	Director of Student Services
Shawn Gonyaw	Principal, Marion W. Cross School

Superintendent’s Report

At this time last year, I shared examples of notable activities and events, impressive student accomplishments and exceptional teaching. At the same time, I described ongoing efforts to expand our collective understanding of “success.” I remind you of this to reiterate my concern that success can breed complacency. By all traditional measures of school quality – test scores, graduation rates, college matriculation - our programs far exceed state and national benchmarks. Given the exceptionally high levels of educational attainment and economic prosperity in our community, I believe that these traditional benchmarks fail to adequately describe or assess our programs and provide little direction for growth. In order to transform this observation into action, our school boards have decided to embark on a long-term strategic planning process.

While the prospect of yet another strategic planning effort can induce yawns, groans and glazed eyes, our goal is to create a pragmatic, attainable roadmap to guide our work and to ensure that we continually improve the quality and relevance of our educational programs. To explain this effort to our staff at our initial meeting this past August, I used a hut-to-hut hike my wife and I took through the Presidentials this summer as a metaphor for the work ahead of us. On such hikes, the maps at the trailheads always show the bold arrow indicating that “You Are Here,” and then a color-coded web of possible paths through the mountains to a hearty meal and a place to sleep. Of course, the map only hints at the challenges that lie between your first step and last – steep climbs and descents, sudden changes in weather conditions, unmapped detours, bug bites, and twisted ankles to list a few. As we plan our hike, we consider our starting point, our destination, and our route – Where are we now? Where do we want to go? How will we get there? We decide what equipment and supplies we’ll need, we prepare for the unexpected, we stuff our packs and set off.

For the purposes of our strategic planning effort, our boards have committed to a curriculum audit and a facilities review to help determine “where we are now.” In order to determine “where we

want to go,” next steps will include the development of our vision, which we will achieve by creating a “portrait of a graduate,” and agreement on goals in the areas of education, facilities, operations, finance, and governance. Along the way, we will consider the challenges we face in each of these areas and turn to our stakeholders for insight. We hope to include as many different community perspectives as possible as we work through the process, so please be alert for invitations to participate. Our initial phase of data gathering should be finished in April, and we hope to accomplish the bulk of our planning in time for next year’s budget process.

Finally, I am pleased to inform you that the leadership transitions I reported on last year have gone exceedingly well. Tim Boyle and Anissa Morrison have successfully assumed their new roles as Principal and Associate Principal at Richmond Middle School, as have Shawn Gonyaw and Greg Bagnato at Marion Cross. While such transitions can be stressful for everyone involved, I am deeply appreciative of the patience and flexibility of our school communities, as they have graciously supported our new teams.

Your generous support of our schools ensures that we are able to provide an excellent education for our children. It is my privilege to serve as superintendent for a community that so deeply values teaching and learning.

Jay Badams, Superintendent of Schools

Norwich School Board Annual Report

“It’s difficult to make predictions... especially about the future.”—Unknown

This quote, attributed to a number of historical figures (Mark Twain, Niels Bohr, Yogi Berra...) has been on my mind a great deal this budget season. Last year, the school board presented a budget with a 1.57% increase for the Marion Cross School (MCS), but which resulted in a 1.99% decrease to the tax rate (when other factors were calculated in, including the Dresden assessment for educating grades 7-12). That budget accounted for a predicted slight reduction in student enrollment from 289 in 2018-19 to 284 in 2019-20 (this year). As of this writing, we have 309 students at MCS. This 25-student jump in enrollment occurred between the end of the last school year and the start of this year, resulting in larger class sizes and efforts to find more support in the classrooms entering the school year. As a result of the student distribution throughout the grade levels – and a predicted level enrollment for next year and increased enrollment in the following year – the administration and the board recognize the need to add two classroom teachers and a special educator to the MCS staff.

We are one of a few Vermont towns to see increased enrollment and should be proud that our school system is so sought after, but there can be challenges managing budgetary increases that are necessary to address educational needs. The nature of Vermont’s education financing system also can create challenges. While our budget reflects a 5.99% increase over last year (largely a result of increased staff and special education costs) our estimated homestead tax rate increase also was negatively affected by a significant drop in our Common Level of Appraisal (the calculation the State makes on whether our properties are assessed at actual values) from 98.09% to 94.16%. By comparison, last year’s drop was from 98.29% to 98.09% (a 100% CLA denotes a calculation that properties are assessed right at value). Challenges in predicting the future of student enrollment and the State’s CLA designation, but the need to address both, are the main reasons for a 5.77% increase in the homestead tax rate.

There are other contributing factors associated with the increase in the tax rate, however, that are separate from the MCS budget and which varied in their level of predictability. The main contributing factor in the increase from the Dresden budget is a predicted increase in the percentage of students from Norwich versus those from Hanover. The increase in the SAU budget (that which oversees the administrative aspects of the District) is the result of a re-assessment of past decisions. Three years ago, the SAU board decided not to hire a new Curriculum, Instruction, and Assessment (CIA) Coordinator and, prior to that, had decided not to hire a staff member whose role also included those responsibilities associated with that of an Assistant Superintendent. Over the past couple of years, the board has come to recognize the need for the CIA position to be reinstated and to have a staff member who would also serve as an Assistant Superintendent. That combined position is included in next year's proposed SAU budget.

There is one other factor that will affect the 2020-21 budget that is not included, as currently proposed. While the numbers do include step and track increases for our teachers and support staff at MCS, and they do include the health insurance increase related to the arbitrator's decision in the Statewide healthcare negotiations (the arbitrator found in favor of the teachers' union's proposal), they do not include a final settlement with the teacher and support staff unions. These negotiations are ongoing.

Another future budgetary item that I wish to address here, not because it will affect next year's budget, but because we had hoped for it to be on the ballot this Town Meeting Day, is a resolution to the septic issues at MCS. As you may have noticed, approximately one half of the Town Green has been fenced off since November. This is one of a few steps the District is taking to address problems that have arisen with the system in the cold months, while we identify a long-term solution. Though it is taking longer than we had hoped to come to a resolution, we continue to pursue a few options to address the issues. Among the options are a replacement of the system where it currently is under the Green with a new septic system, or a wastewater connection to Hartford's system. Over the coming months, we will provide updates on the progress of this effort. In the meantime, we thank you for your patience.

Despite the challenges inherent to predictions, your board and District administration worked hard to come to agreement on budgets (Norwich, Dresden, and SAU) that would provide the best educational opportunities, while exhibiting fiscal responsibility. We are proud of the great work that goes into educating our Town's youth every school day – and beyond – and we are very fortunate our children have a wide array of experiential learning opportunities, wound throughout classroom instruction, music, the arts, foreign language study, and outdoor education and we want to build upon them. As such, your board and administration recognize the need to get ahead in the process of planning the future direction of our school district. To do so, we will work to develop a strategic plan that will begin with identifying what we wish to see in a graduate of Hanover High School – i.e., the portrait of a graduate. Building on this central construct, we will then form four subcommittees addressing the topics of: education, finance, facilities and grounds, and governance. These committees will include administrators, board members, teachers, area experts, and community members. We look forward to working with you to map out our District's educational future.

Finally, a welcome and thanks. Please join us in welcoming (though he will have been with us for eight months by the time of Town Meeting Day) our new principal of the Marion Cross School, Shawn Gonyaw. Shawn brings a wealth of experience in the education field to MCS, including the last 12 years as a principal. It has been a pleasure working with and getting to know him. It also has been my

pleasure and honor to work alongside Jim Mackall and Lauren Rhim. After multiple years and terms of service on the school board, Jim and Lauren have decided not to seek reelection this year. Their thoughtful insights and dedication will be greatly missed. And thanks, as well, to all of you, for the tremendous support provided for the education of our children. Beyond our fantastic faculty, staff, administrators, PTO members, and those volunteering their time to share their expertise in myriad ways, we know how fortunate we are to have such a supportive community. Thank you.

Tom Candon, Chair, Norwich School Board

Marion Cross School Principal's Report

The function of education is to teach one to think intensively and to think critically.

Intelligence plus character – that is the goal of true education. ~ Martin Luther King, Jr.

Six months have passed since my arrival at Marion Cross School (MCS). In that time I have begun to learn about the people and programs that make up our school. I appreciate the connections the community has with the school and the opportunities that these afford students. In six months' time I have only scratched the surface in my understanding of MCS. I have found students to be inquisitive and eager to learn. Teachers are committed to creating engaging learning experiences that challenge student thinking. Families and the community at large want to be a part of the school and value a quality education. Each day I arrive at school eager to discover more. The MCS staff determined that this school year our goal is to understand our current state in anticipation of creating goals for the coming year that will increase student proficiency. Please enjoy a few notes below about what I have discovered and some steps we are making to move learning forward for students.

Marion Cross students and staff have an agreed upon set of expectations; we call these our Wise Words. These words are **Kind, Respectful, Responsible and Safe**. These are the cornerstone of our Positive Behavioral Interventions and Supports (PBIS) system. As in any organization, especially where over 350 individuals make up a community, we have individuals who struggle to follow these expectations. Our goal is to teach children how to make better decisions. Each academic year, the Vermont PBIS staff recognizes schools throughout the State for striving to improve conditions that will allow students to thrive behaviorally and academically. There is an annual gathering of all PBIS schools in October. MCS was recognized as a School of Merit, for aspiring always to look for ways to improve school climate and decrease negative behaviors. Our school community was proud to accept this recognition.

MCS values student enrichment and offers art, music, physical education, French, technology, health and guidance instruction. These classes are essential components of a well-balanced program. Having the luxury of being nestled near the Frye Forest gives us the opportunity to use the outdoors as a classroom. Kindergarteners spend a minimum of a half day each week in the outdoor classrooms. The arts and outdoor activities provide opportunities that enrich our school in many ways.

At the core of my beliefs about education is that a public school needs to be able to serve all students who walk through the front doors. Every student is worthy of a quality education. At MCS, we are building systems that will bring about student success. This year, due to an influx of students near the start of the school year, class sizes have risen to 26 in some grades. This has proven difficult for giving each student the attention that they deserve. The budget proposed for the coming school year includes funding that will have a return to small class sizes to promote optimum learning environments. A second exciting shift at MCS for the coming school year will be piloting of a co-teaching

model to provide special education services. A co-teaching model will bring the expertise of a special educator, classroom teacher, and education assistant together to craft curriculum that all students can access. I look forward to continued efforts to ensure that the MCS program is accessible to all students.

If I have sparked your interest, there are several ways to find out what is happening at the Marion Cross School. Our website, www.marioncross.org is a great source of information. The first Wednesday of each month the School Board meets to discuss our school's present state and to plan for the future. The school's weekly newsletter is sent electronically. If you would like a copy please send a request to shawngonyaw@hanovernorwichschools.org. If ever you have questions, concerns, or comments about our school, please feel free to contact me. I am always eager to talk with you and gain new perspectives.

In closing, I would like to express my excitement and joy in working as principal of the Marion Cross School. I appreciate the dedicated School Board; the talented and enthusiastic staff; the supportive families and community; and most of all, the students who demonstrate a love of learning on a daily basis. I look forward to many more years of working with the MCS community.

Shawn Gonyaw, Principal (649-1703)



Demo Sofronas

Norwich Women's Club
2019 Citizen of the Year.

Norwich School District Proposed Revenue Report

NORWICH SCHOOL DISTRICT Proposed Revenue Budget 2020-21 School Year	2018-19 Adopted	2018-19 Actual Year End	2019-20 Adopted	2019-20 Anticipated Year End	2020-21 Proposed	\$ Chg	% Chg
GENERAL FUND							
Local Revenue							
1311 Tuition from Patron	\$0	\$877	\$0	\$15,796	\$15,796	\$15,796	n/a
1510 Interest Income	14,000	28,087	16,000	24,000	25,000	9,000	56.3%
1910 Rental of District Property	13,500	13,230	13,500	13,000	100	(13,400)	-99.3%
1980 Refund of Prior Year Exp	400	3,087	700	309	500	(200)	-28.6%
1990 Miscellaneous Income	150	7,404	150	150	150	-	0.0%
<i>subtotal local sources</i>	\$28,050	\$52,686	\$30,350	\$53,255	\$41,546	\$11,196	36.9%
State Revenue							
3109 Homestead Tax Liability	\$11,031,427	\$11,031,427	\$10,882,059	\$10,882,059	\$11,329,125	\$447,066	4.1%
3110 State Health Recapture	-	(19,936)	-	-	-	-	n/a
3114 Vocational Center Grant	32,126	32,126	28,672	33,049	33,049	4,377	15.3%
3150 Transportation Grant	118,555	132,143	119,144	119,144	121,498	2,354	2.0%
3201 Special Education Block Grant	265,557	265,557	266,719	266,719	264,721	(1,998)	-0.7%
3202 Special Ed Exp Reimb	533,417	553,617	465,704	465,704	472,471	6,767	1.5%
3203 Extraordinary Reimb	44,820	29,029	23,560	23,560	29,029	5,469	23.2%
3204 Early Essential Education Grant	39,482	39,482	41,093	41,093	47,265	6,172	15.0%
3205 State Placed Student	-	15,200	-	-	31,589	31,589	n/a
Other Revenue							
5230 Transfr from Vt Const Aid Fund	230,452	230,452	230,452	230,452	330,452	100,000	43.4%
<i>subtotal state sources</i>	\$12,295,836	\$12,309,098	\$12,057,403	\$12,061,780	\$12,659,199	\$601,796	5.0%
GENERAL FUND TOTAL	\$12,323,886	\$12,361,783	\$12,087,753	\$12,115,035	\$12,700,745	\$612,992	5.1%
Summary:							
Appropriation Total					\$12,975,580		
from Prior Year Fund Balance (audited)					\$274,835		
from Other Income					1,371,620	165,926	13.8%
Total Revenue & From Fund Balance					1,646,455		
From District Assessment					\$11,329,125		
Revenue for Purposes of Calculating "Ed Spending" and Estimated Tax Rate							
Revenue Total					\$1,646,455		
less Vocational Grant					(33,049)		
Revenue for Purposes of Calculating "Ed Spending" and Estimated Tax Rate					\$1,613,406		

In accordance with VSA Title 16 § 563 an audit of the 2018-19 accounts of the Norwich School District was conducted by Plodzick and Sanderson CPA, of Concord, New Hampshire. A copy of the audit is available for review at the Town Manager's Office, Norwich, Vermont and at the Superintendent's Office, Hanover, New Hampshire. It can also be found on the SAU70.org website under the Finance Department tab. 1.22.20

Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT									
Func	Obj	Proposed Budget 2020-21	2018-19 Budget	2018-19 Actual	2019-20 Adopted Budget	2019-20 Exp'd & Enc'd	2020-21 Proposed Budget	Bgt Chg increase (decrease)	% Chg
REGULAR EDUCATION									
1100	100	Salaries--Teacher	1,672,804	1,636,346	1,554,961	1,594,015	1,752,354	197,393	
1100	100	Salaries--Ed Asst	86,070	111,984	94,108	56,216	77,266	(16,842)	
1100	100	Substitutes	22,000	21,867	22,000	20,897	22,000	0	
1100	100	Tutors, ESL & LEEEP	64,704	66,018	66,627	112,841	73,174	6,547	
1100	200	Payroll Tax & Benefit	422,685	444,092	483,235	403,953	496,211	12,976	
1100	300	Purch Prof & Tech Svcs	13,600	10,753	13,900	14,486	9,700	(4,200)	
1100	400	Purch Prop Svcs	24,000	28,393	32,300	31,950	35,300	3,000	
1100	566	Tuition--Pre-K	104,262	95,731	104,262	77,913	100,680	(3,582)	
1100	568	Tuition--Vocational	25,510	32,126	26,000	25,510	27,000	1,000	
1100	600	Supplies/Textbooks	43,325	34,628	43,150	42,447	41,810	(1,340)	
1100	700	Property	4,300	3,958	4,800	5,428	13,825	9,025	
		<i>Function Total</i>	\$ 2,483,260	\$ 2,485,896	\$ 2,445,343	\$ 2,385,656	\$ 2,649,320	\$ 203,977	8.3%
TECHNOLOGY									
1120	100	Salaries	82,370	82,255	82,370	83,798	61,517	(20,853)	
1120	200	Payroll Tax & Benefit	21,502	20,318	20,314	18,701	20,391	77	
1120	400	Purch Prop Svcs	1,500	1,191	1,500	1,395	1,270	(230)	
1120	600	Supplies	10,984	12,915	15,000	14,114	12,000	(3,000)	
1120	700	Property	42,016	41,937	40,000	39,802	40,000	0	
		<i>Function Total</i>	\$ 158,372	\$ 158,616	\$ 159,184	\$ 157,810	\$ 135,178	\$ -24,006	-15.1%
SPECIAL EDUCATION									
1200	100	Salaries--Teacher	328,152	286,038	330,791	334,950	406,749	75,958	
1200	100	Salaries--Ed Asst	430,716	366,506	398,498	392,537	350,618	(47,880)	
1200	200	Payroll Tax & Benefit	307,690	242,276	274,823	253,435	276,202	1,379	
1200	300	Purch Prof & Tech Svcs	108,600	96,117	97,600	99,328	89,650	(7,950)	
1200	400	Purch Prop Svcs	14,500	14,089	17,200	16,292	21,500	4,300	
1200	500	Other Purch Svcs	900	729	350	348	580	230	
1200	56x	Tuition	142,000	113,514	97,500	129,479	166,200	68,700	
1200	600	Supplies	7,400	5,068	6,600	6,438	7,450	850	
1200	700	Property	1,100	488	3,950	3,596	0	(3,950)	
		<i>Function Total</i>	\$ 1,341,058	\$ 1,124,825	\$ 1,227,312	\$ 1,236,403	\$ 1,318,949	\$ 91,637	7.5%
GUIDANCE									
2120	100	Salaries	74,167	74,242	76,428	77,850	80,184	3,756	
2120	200	Payroll Tax & Benefit	22,695	22,313	27,343	24,135	29,310	1,967	
2120	600	Supplies	500	270	500	320	500	0	
		<i>Function Total</i>	\$ 97,362	\$ 96,825	\$ 104,271	\$ 102,305	\$ 109,994	\$ 5,723	5.5%
HEALTH PROGRAM									
2134	100	Salaries	76,122	76,122	80,082	81,604	85,190	5,108	
2134	200	Payroll Tax & Benefit	21,115	24,562	25,761	26,366	27,690	1,929	
2134	300	Purch Prof & Tech Svcs	350	0	350	0	0	(350)	
2134	600	Supplies	2,500	2,441	2,500	2,403	2,700	200	
2134	700	Property	500	380	500	469	500	0	
		<i>Function Total</i>	\$ 100,587	\$ 103,505	\$ 109,193	\$ 110,842	\$ 116,080	\$ 6,887	6.3%
STAFF DEVELOPMENT									
2213	200	Staff Training Benefits	76,000	56,382	75,000	71,000	70,500	(4,500)	
2213	300	Purch Prof & Tech Svcs	4,800	2,854	4,800	4,750	2,000	(2,800)	
2213	600	Supplies	500	0	500	400	0	(500)	
		<i>Function Total</i>	\$ 81,300	\$ 59,236	\$ 80,300	\$ 76,150	\$ 75,700	\$ -4,600	-5.7%

Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT									
Func	Obj	Proposed Budget 2020-21	2018-19 Budget	2018-19 Actual	2019-20 Adopted Budget	2019-20 Exp'd & Enc'd	2020-21 Proposed Budget	Bgt Chg increase (decrease)	% Chg
MEDIA (Library)									
2221	100	Salaries	80,082	80,082	80,082	81,604	81,604	1,522	
2221	200	P/R Tax and Benefits	18,057	21,203	21,157	22,208	22,431	1,274	
2221	600	Supplies	8,900	6,737	9,000	8,133	8,550	(450)	
2221	700	Property	800	757	800	757	700	(100)	
		<i>Function Total</i>	\$ 107,839	\$ 108,779	\$ 111,039	\$ 112,702	\$ 113,285	\$ 2,246	2.0%
SCHOOL BOARD SERVICES									
2310	100	Salaries	5,630	5,409	5,576	5,500	5,700	124	
2310	200	Payroll Tax & Benefit	545	627	540	471	482	(58)	
2310	300	Purch Prof & Tech Svcs	15,500	17,013	15,500	18,540	16,500	1,000	
2310	500	Other Purch Svcs	2,000	4,834	2,000	1,900	2,000	0	
2310	800	Other Objects	5,700	7,546	5,700	6,075	7,400	1,700	
		<i>Function Total</i>	\$ 29,375	\$ 35,429	\$ 29,316	\$ 32,486	\$ 32,082	\$ 2,766	9.4%
SCHOOL ADMINISTRATIVE UNIT #70									
2320	300	Purch Prof & Tech Svcs	238,516	238,516	254,402	254,402	288,729	34,327	
		<i>Function Total</i>	\$ 238,516	\$ 238,516	\$ 254,402	\$ 254,402	\$ 288,729	\$ 34,327	13.5%
SCHOOL ADMINISTRATION									
2410	110	Salary--Principal	107,458	115,724	177,000	188,281	190,187	13,187	
2410	11x	Salary--Support	68,121	67,323	55,078	57,951	59,464	4,386	
2410	115	Salary Admin Team	28,041	26,828	28,041	29,976	28,235	194	
2410	200	Payroll Tax & Benefit	174,223	195,194	178,989	209,140	177,921	(1,068)	
2410	300	Purch Prof & Tech Svcs	5,600	3,336	5,600	6,486	4,340	(1,260)	
2410	400	Purch Prop Svcs	2,057	2,068	2,109	2,108	2,109	0	
2410	500	Other Purch Svcs	10,725	8,347	8,925	10,306	9,425	500	
2410	600	Supplies	1,700	2,146	1,700	3,398	10,965	9,265	
2410	700	Property	900	593	900	610	500	(400)	
2410	800	Other Objects	1,500	680	1,500	680	1,000	(500)	
		<i>Function Total</i>	\$ 400,325	\$ 422,239	\$ 459,842	\$ 508,936	\$ 484,146	\$ 24,304	5.3%
MAINTENANCE OF PLANT									
2610	400	Purch Prop Svcs	38,800	43,551	37,850	38,929	57,805	19,955	
2610	500	Other Purch Svcs	900	617	900	860	900	0	
2610	600	Supplies	12,000	9,346	12,500	11,720	8,650	(3,850)	
		<i>Function Total</i>	\$ 51,700	\$ 54,200	\$ 51,250	\$ 52,384	\$ 67,355	\$ 16,105	31.4%
CUSTODIAL SERVICES									
2620	100	Salaries	124,918	128,802	127,082	116,993	126,307	(775)	
2620	200	P/R Tax and Benefits	28,752	31,517	29,402	34,864	38,986	9,584	
2620	400	Purch Prop Svcs	36,000	30,127	32,100	31,900	52,100	20,000	
2620	500	Other Purch Svcs	26,000	27,094	27,690	26,000	28,000	310	
2620	600	Supplies	70,750	62,180	77,000	74,658	71,750	(5,250)	
2620	700	Property	2,500	2,353	3,500	2,674	2,000	(1,500)	
		<i>Function Total</i>	\$ 288,920	\$ 282,073	\$ 296,774	\$ 287,089	\$ 319,143	\$ 22,369	7.5%
GROUNDS MAINTENANCE									
2630	400	Purch Prop Svcs	16,400	16,312	16,600	32,164	22,800	6,200	
2630	600	Supplies	1,000	137	500	395	500	0	
		<i>Function Total</i>	\$ 17,400	\$ 16,449	\$ 17,100	\$ 32,559	\$ 23,300	\$ 6,200	36.3%
PUPIL TRANSPORTATION									
2711	500	Other Purch Svcs	242,061	242,406	247,743	247,743	254,937	7,194	
2711	600	Supplies	14,145	16,100	20,000	20,000	18,000	(2,000)	
		<i>Function Total</i>	\$ 256,206	\$ 258,506	\$ 267,743	\$ 267,743	\$ 272,937	\$ 5,194	1.9%

Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT				2019-20	2019-20	2020-21	Bgt Chg		
Func	Obj	Proposed Budget 2020-21	2018-19 Budget	2018-19 Actual	Adopted Budget	Exp'd & Enc'd	Proposed Budget	increase (decrease)	% Chg
SPECIAL EDUCATION TRANSPORTATION									
2722	500	Other Purch Svcs	14,900	34,294	29,000	29,641	33,250	4,250	
		<i>Function Total</i>	<i>\$ 14,900</i>	<i>\$ 34,294</i>	<i>\$ 29,000</i>	<i>\$ 29,641</i>	<i>\$ 33,250</i>	<i>\$ 4,250</i>	14.7%
FIELD TRIPS									
2725	500	Other Purch Svcs	15,000	8,521	15,000	13,687	10,000	(5,000)	
		<i>Function Total</i>	<i>\$ 15,000</i>	<i>\$ 8,521</i>	<i>\$ 15,000</i>	<i>\$ 13,687</i>	<i>\$ 10,000</i>	<i>\$ -5,000</i>	-33.3%
STUDENT LUNCH SUPPLIES									
3100	600	Supplies	1,800	1,344	2,000	1,047	0	(2,000)	
		<i>Function Total</i>	<i>\$ 1,800</i>	<i>\$ 1,344</i>	<i>\$ 2,000</i>	<i>\$ 1,047</i>	<i>\$ -</i>	<i>\$ -2,000</i>	#####
SITE IMPROVEMENTS									
4200	400	Purch Prop Svcs	8,600	54,412	14,350	22,507	24,300	9,950	
		<i>Function Total</i>	<i>\$ 8,600</i>	<i>\$ 54,412</i>	<i>\$ 14,350</i>	<i>\$ 22,507</i>	<i>\$ 24,300</i>	<i>\$ 9,950</i>	69.3%
BUILDING IMPROVEMENTS									
4600	400	Purch Prop Svcs	22,600	21,772	76,100	71,057	81,900	5,800	
		<i>Function Total</i>	<i>\$ 22,600</i>	<i>\$ 21,772</i>	<i>\$ 76,100</i>	<i>\$ 71,057</i>	<i>\$ 81,900</i>	<i>\$ 5,800</i>	7.6%
DEBT SERVICE									
5100	800	Other Objects	49,114	49,551	48,626	48,625	47,660	(966)	
		<i>Function Total</i>	<i>\$ 49,114</i>	<i>\$ 49,551</i>	<i>\$ 48,626</i>	<i>\$ 48,625</i>	<i>\$ 47,660</i>	<i>\$ -966</i>	-2.0%
INTERFUND TRANSFERS OUT									
5220	900	Trnsfr to Food Svce Fund	12,000	13,017	19,000	13,000	15,000	(4,000)	
5300	930	Trnsfr to Spec Ed Rsv	0	0	25,000	25,000	0	(25,000)	
5300	930	Trnsfr to Bldg Maint Rsv	0	0	25,000	25,000	0	(25,000)	
		<i>Function Total</i>	<i>\$ 12,000</i>	<i>\$ 13,017</i>	<i>\$ 69,000</i>	<i>\$ 63,000</i>	<i>\$ 15,000</i>	<i>\$ -54,000</i>	-78.3%
SCHOOL TOTAL			\$ 5,776,234	\$ 5,628,005	\$ 5,867,145	\$ 5,867,031	\$ 6,218,308	\$ 351,163	5.99%

Notes:

1. "Func" and "Obj" are federally required accounting designations which refer to "function" and "object". A function might be "regular education" or "transportation". "Objects" designate the type of expense being reported, for example, wage expense, or equipment expense, relating to a particular function.
2. The "budget" columns represent the adopted budget for the particular line item or group of line items. "Actual" represents the amount actually spent in the prior year. Exp'd & Enc'd represents, in salary and benefit accounts, the expected expenditure through year end; and in other accounts, the actual expenditure, plus amount for which the school has issued purchase orders or contracts for goods or services. It may represent an estimate of year end, but more likely not.
3. The "Bgt Chg" column represents the difference between the proposed budget and the current year's budget. The "% Chg" is computed based on the same columns.

1.22.20

Three Prior Years Comparisons

(Provided by VT DOE)

PRELIMINARY

Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES ONLY

District: Norwich		T145		Property value equalized yield	Homestead tax rate on \$10,883 of equalized pupil
SU: Dresden Interstate		Windsor County		10,883	1.00
				13,396	(Income dollar equivalent yield, net 2.0% of household) income
Expenditures		FY2018	FY2019	FY2020	FY2021
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$12,420,793	\$12,481,904	\$12,354,106	\$12,975,580
2.	Sum of separately warned articles passed at town meeting	-	-	-	-
3.	Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-
4.	Locally adopted or warned budget	\$12,420,793	\$12,481,904	\$12,354,106	\$12,975,580
5.	Obligation to a Regional Technical Center School District if any	-	-	-	-
6.	Prior year deficit repayment of deficit	-	-	-	-
7.	Total Budget	\$12,420,793	\$12,481,904	\$12,354,106	\$12,975,580
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-
Revenues					
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$1,431,291	\$1,418,351	\$1,405,015	\$1,613,406
11.	Capital debt aid for eligible projects pre-existing Act 60	-	-	-	NA
12.	All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-
13.	Offsetting revenues	\$1,431,291	\$1,418,351	\$1,405,015	\$1,613,406
14.	Education Spending	\$10,989,502	\$11,063,553	\$10,949,091	\$11,362,174
15.	Equalized Pupils	601.17	595.74	580.19	580.19
Education Spending per Equalized Pupil		\$18,280.19	\$18,571.11	\$18,871.56	\$19,583.54
16.	Less ALL net eligible construction costs (or P&I) per equalized pupil	\$1,487.07	\$1,492.52	\$1,532.52	\$1,394
17.	Less share of SpEd costs in excess of \$50,000 for an individual (per equp)	\$3.69	\$2.06	\$3.06	\$5.56
18.	Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per equp)	-	-	-	-
19.	Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per equp)	-	-	-	-
20.	Estimated costs of new students after census period (per equp)	-	-	-	-
21.	Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per equp)	-	-	-	-
22.	Less planning costs for merger of small schools (per equp)	-	-	-	-
23.	Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per equp)	\$14.60	\$29.45	\$34.07	\$34.07
24.	Excess spending threshold	Threshold = \$17,360	Threshold = \$17,816	Threshold = \$18,311	Threshold = \$18,756
25.	Excess Spending per Equalized Pupil over threshold (if any)	\$17,366.00	\$17,816.00	\$18,311.00	\$18,756.00
26.	Per pupil figure used for calculating District Equalized Tax Rate	\$18,280	\$18,571	\$18,872	\$19,583.54
27.	District spending adjustment (minimum of 100%)	179.923%	181.713%	177.231%	179.946%
Prorating the local tax rate					
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [(19,583.54 + (10,883 / \$1.00)]	\$1,7992	\$1,8171	\$1,7723	\$1,7995
30.	Percent of Norwich equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.80)	\$1,7992	\$1,8171	\$1,7723	\$1,7995
32.	Common Level of Appraisal (CLA)	99.28%	98.29%	98.09%	94.16%
33.	Portion of actual district homestead rate to be assessed by town (\$1,7995 / 94.18%)	\$1,8122	\$1,8487	\$1,8068	\$1,9111
34.	Anticipated income cap percent (to be prorated by line 30) [(19,583.54 + 13,396) x 2.00%]	3.05%	3.00%	2.89%	2.92%
35.	Portion of district income cap percent applied by State (100.00% x 2.92%)	3.05%	3.00%	2.89%	2.92%
36.	#N/A	-	-	-	-
37.	#N/A	-	-	-	-

Following current statute, the Tax Commissioner recommended a property yield of \$10,883 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,396 for a base income percent of 2.0% and a non-residential tax rate of \$1.654. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.
 Final figures will be set by the Legislature during the legislative session and approved by the Governor.
 The base income percentage cap is 2.0%.



Photos by Demo Sofronas.



Part VI

Dresden School District

Dresden School District Officers
School Board

	Term Expires
Tom Candon	2020
Kimberly Hartman, Secretary	2020
Jim Mackall	2020
Lauren Morando Rhim	2020
David Sobel, Vice Chair	2020
Richard Johnson, Jr.	2021
Kelly McConnell	2021
Neil Odell, Chair	2021
Daniel Rockmore	2021
Kelley Hersey	2022
Jonathan Hunt	2022
Benjamin Keeney	2022

District Officers

Jonathan Edwards, Moderator	2021
Deborah M. Carter, Clerk	2021
Cheryl A. Lindberg, Treasurer	2021
Three auditor vacancies	

Administration

Jay D. Badams	Superintendent of Schools
Jamie J. Teague	Business Administrator
Rhett Darak	Director of Student Services
Justin Campbell	Principal, Hanover High School
Julie Stevenson	Dean of Students, Hanover High School
Tim Boyle	Principal, Frances C. Richmond Middle School
Anissa Morrison	Associate Principal, Frances C. Richmond Middle School

**Warrant for the 2020 Annual Meeting of the Dresden School District
Hanover, New Hampshire • Norwich, Vermont**

NOTE: The following warrant articles apply to the operation of the Dresden School District, which includes the operation of the Frances C. Richmond School and Hanover High School, grades 7-12, and sixth grade students from Hanover who are tuitioned to the Frances C. Richmond School by the Hanover School District.

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School District are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

DISCUSSION PHASE: Thursday, February 27, 2020, at 7:00 P.M., at the Hanover High School Auditorium, Hanover, New Hampshire.

VOTING PHASE: Tuesday, March 3, 2020, from 7:00 A.M. to 7:00 P.M. in the Hanover High School Gymnasium in Hanover, New Hampshire (for Hanover voters) and in Tracy Hall in Norwich, Vermont (for Norwich voters).

During the discussion phase, the voters shall have the opportunity to discuss the following Warrant Articles and to transact any non-substantive business that may legally be acted on during the discussion phase under Article 5.

All voting on Warrant Articles 1 through 4 shall be conducted by secret written ballot during the voting phase, as provided in the Dresden School District Procedures for Australian ballot.

ARTICLE 1: To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a three-year term, an auditor for a two-year term, and an auditor for a one-year term.

Informational Notes: The positions noted above are voted upon annually. Information on each position is available at the Superintendent's Office.

ARTICLE 2: Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member with an additional \$300 for the School Board Chair; School District Treasurer \$2,566; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V-A of the NH/VT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand, Six Hundred Sixty-Seven Dollars (\$11,667) to fund these salaries?

The School Board recommends this article.

Informational Notes: This article requests \$700 for the salary for School Board members, the same stipend as the last several years and an additional \$300 for the Board Chair. The salaries of the School District Clerk and Moderator are unchanged; there is a small increase for the Treasurer. This article's effect on the tax rate is negligible.

ARTICLE 3: Shall the District raise and appropriate the amount of Twenty-Seven Million, Seven Hundred Ninety-two Thousand, Three Hundred and Nine Dollars (\$27,792,309) for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2020-2021 fiscal year? This sum does not include the sums appropriated in any of the other articles.

The School Board recommends this article.

Informational Notes: As currently built including money for the officer salaries (Article 2), the Dresden School District Budget will increase \$849,953, or 3.15%. After accounting for a projected large increase in the 6th grade tuition, the amount to be assessed to the Hanover and Norwich districts for the 2020-21 budget as currently built is estimated to increase by \$424,840 or 2.04%. Since Dresden does not have its own tax rate, the tax rate impact of the Dresden budget is included within the tax rate estimates for the Hanover and Norwich districts and their respective budget documents. At this point, the total Hanover assessment is expected to be \$14,459,628, an increase of \$154,529, which is actually a 1.08% increase. The Average Daily Membership appropriation percentage calculation between the two districts has shifted 0.663% more towards Norwich from the prior year. The Norwich assessment is expected to be \$6,757,272, an increase of \$270,311, or a 4.17% increase.

While tax estimation is always hazardous, and a "tax rate" cannot be established for the Dresden District separately from the Hanover and Norwich tax rates, the potential tax rate increase for the

Dresden portion of Hanover's tax rate is \$0.07; if the Special Petitioned Warrant Article [#4 below] passes it would add \$0.08 bringing Dresden's portion of the rate to \$0.15. The total potential estimated homestead tax rate increase for Norwich's tax rate including the Dresden Assessment is \$0.0453, with the Special Petitioned Warrant Article [#4 below] adding \$0.013 it would be projected at \$0.0583.

All these amounts are estimates. Actual revenue and assessment information will not be finalized until the state of Vermont sets various budgetary parameters as late as the spring of 2020, and the New Hampshire Department of Revenue Administration finalizes assessment and tax rates for the districts in October of 2020.

ARTICLE 4 (by Petition): To see if the school district will vote to raise and appropriate the sum of \$275,000 for the purpose of repairing the Dresden Baseball field to improve drainage and playability.

The School Board does not recommend this article.

Informational Notes: This is a petitioned article brought forth by signature of 30 registered Dresden [Hanover and Norwich] tax payers after research on alternatives was done by a group of concerned parents and coaches with some historical input from District staff. Expanded information (handouts and video) can be found on the BoardDocs website during the following Dresden meetings: Dec.17, 2019 and Jan. 28, 2020. While the School Board and Administration are sympathetic to the challenges of the baseball program, after much discussion the Board felt the newly appointed/resurrected Athletic Advisory Committee needs a bit more time to work through all of the Districts needs and bring forth a prioritized list for future budgetary consideration. As mentioned above, if this article passes it would add \$170,381 to the Hanover portion of the Dresden assessment resulting in an additional \$0.08 and \$77,778 to the Norwich portion of the Dresden assessment resulting in an additional \$0.013 on the rate.

ARTICLE 5: To transact any non-substantive business that may legally come before the discussion phase of this meeting.

Ratified at the Dresden School District School Board Budget Hearing Meeting, which started on Tuesday, January 14, 2020 and was recessed until Tuesday, January 28, 2020.

Thomas Candon
Kimberly Hartmann, Secretary
Jonathan Hunt
Kelley Hersey
Richard Johnson
Benjamin Keeney

James Mackall
Kelly McConnell
Neil Odell, Chair
Lauren Morando Rhim
Daniel Rockmore
David Sobel, Vice Chair

Dresden School Board Dresden School District
Deborah McLane Carter, Clerk

Dresden School District FY21 Budget Analysis

The Hanover Finance Committee (HFC) is an appointed Town committee composed of Hanover residents charged with reviewing financial matters of the Town, and offering guidance on those matters to the Hanover School Board (HSB), Town officials and residents. For the benefit of Hanover taxpayers, the HFC also reviews financial matters of the Dresden School District, offering guidance on those matters to the Dresden School Board (DSB). As part of its deliberations on the proposed Dresden School District budget for FY21 (2020-21), members of the HFC reviewed projected revenue and expenditure data, attended public meetings of the DSB, attended DSB Budget Committee meetings as appropriate, and discussed the details of the budget with DSB members and school administrators.

During a public meeting on January 16, 2020, the Hanover Finance Committee voted unanimously to support the proposed FY21 Dresden School District Budget of \$27,803,976 in all suggested articles. The proposed budget will increase spending by \$849,953 or 3.2%, resulting in a 1.1% increase in net assessment to Hanover and a 4.2% increase in net assessment to Norwich, based on student enrollment.

Total net assessment for Dresden increased \$424,840 or 2.04% vs FY20. This dollar increase is half the level of the budget increase owing to a large bump in Hanover sixth grade tuition revenue. Further reducing the impact on Hanover, the HFC notes that the relative increase in Norwich students results in a -0.663% decrease in Hanover's share of the net assessment. Thus the assessment to Hanover for FY21 is up \$154,529, or a 1.08% increase vs FY20 as compared to a 4.17% increase for Norwich.

For Hanover taxpayers, neither the shifting proportion of Hanover versus Norwich students nor the favorable swing in sixth grade tuition are sustainable tailwinds. Accordingly, and noting district cost pressures driven by healthcare benefit uptake and unexpectedly high track advancements for teachers, the HFC urges vigilance both in budgeting and contract negotiations next year. Prior year school-related tax increases of over 5% and the uneven impact of property revaluations make school-related tax costs a more keenly felt expense for a number of Hanover households.

The HFC commends both the Dresden administration and the School Board for a well-run budget process which allowed for more timely public involvement and better transparency. The HFC appreciated the setting of balanced budget guidelines and the reallocation of resources to fund new initiatives at the high school as good examples of fiscal management and responsibility, respectively.

The HFC also again encourages the Norwich Selectboard and School Board to revive participation of their Town Finance Committee in school-related matters, in order to provide guidance and insights on the joint Dresden School District Budget to Norwich taxpayers from a local perspective.

Hanover Finance Committee: Kari Asmus, Carey Callaghan, William A. Fischel, Mary Hakken-Phillips, Jeffrey N. Ives, Kimberly Hartmann (Hanover School Board), and William V. Geraghty (Hanover Selectboard).

Minutes of the Dresden School District Annual Meeting Hanover High School Auditorium • February 28, 2019

Moderator Jonathan Edwards called the meeting to order at 7:13 p.m. Thursday, February 28, 2019. Present were School Board members Carey Callaghan, Tom Candon, Bruce Duncan, Kelly Hersey, Rick Johnson, Kelly McConnell, Neil Odell (Chair), Lauren Morando Rhim, Dan Rockmore and David Sobel; Administrators Jay Badams, and Jamie Teague, Michael LePene; and nine members of the public. Moderator Edwards explained that this was the discussion phase of the meeting, and that the voting phase would take place Tuesday, March 5, from 7:00 a.m. until 7:00 p.m. in Tracy Hall in Norwich for Norwich voters, and Hanover High School Gymnasium for Hanover voters. He noted that the Warrant had been duly posted By Kate O'Connor in six locations both New Hampshire and Vermont.

Jonathan recognized Jeffrey Vitt and Mary M. Jeffrey noted the superb job the Board has done, and praised retiring member Carey Callaghan.

Moderator Edwards then recognized Dresden School Board Chair Neil Odell, who introduced the Board members. Neil commented that he couldn't have worked with a better group and that all of them were incredibly hard working and served their towns well. Superintendent Badams introduced district administrators.

After Mr. Edwards reviewed the structure of the Dresden School District and reviewed the guidelines for the District meeting, he read the Warning.

Article 1: *To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a three-year term, an auditor for a two-year term, and an auditor for a one-year term.*

Moderator Edwards read the positions to be voted on, and the names of the candidates running. Rick Johnson offered to answer questions about this article but no questions were asked or public comment offered. Elections are for one year.

Article 2: *Shall the district raise and appropriate the sum of Nine Hundred Thousand Dollars (\$900,000) for the design, construction and repair of the drainage system which runs beneath the Hanover High School turf field, replacement of the 13 year old turf-field carpet and update the surrounding athletic area? And to authorize the issuance of not more than \$900,000 of bonds or notes in accordance with the provisions of the NH-VT Interstate Compact (Article VII) as well as the Municipal Finance Act (NH RSA 33:1) and to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The School Board recommends this article.*

NOTE 1. No payments will be due in the 2019-2020 school year. All future payments will be structured to continue an even stream of debt payments as other present debt payments retire. Payoff will be structured over 6 years.

Neil Odell introduced the article. Why the turf field? Why now? The current field is three years beyond anticipated lifespan. NHIAA established requirements for field usage. The field is used by many teams. There are associated drainage issues. The main drainage pipe under the field is 30 feet below the surface, and needs to be replaced. The draining project has quotes, as does the carpet. We have already had assistance from the town of Hanover.

There is a new pipe, along the edge of the field. Replacement and repair will be scheduled for minimal impact. Payments have been scheduled to minimize impact on the taxpayers.

Several debt service payments will be retiring.

Kari Assmus spoke on behalf of the Hanover Finance Committee. The Committee voted unanimously in favor of this proposal. This field has saved a lot of money for the district over the years.

Article 3: *Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member with an additional \$300 for the School Board Chair; School District Treasurer \$2,516; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V-A of the NHNT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand, Six Hundred Sixteen Dollars (\$11,616) to fund these salaries?*

Bruce Duncan noted that these salaries had remained basically the same for many years. There was no public comment.

Article 4: *Shall the district vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Hanover Education Association, NEA-NH, which calls for the following increases in teacher salaries and benefits:*

Year	Estimate Increase over status quo budget
2019-2020	\$101,814
2020-2021	\$285,069
2021-2022	\$285,528

and further, shall the District raise and appropriate the sum of One Hundred One Thousand, Eight Hundred Fourteen Dollars (\$101,814), such sum representing the estimated increase in teacher salaries and benefits for the 2019-2020 fiscal year brought about by this collective bargaining agreement? The School Board recommends this appropriation.

NOTE 1. The sum necessary to pay the so-called status quo salaries and benefits for teachers if this article is defeated is included in the operating budget in Article 6.

NOTE 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

David Sobel presented the article, thanking the negotiating teams. Everyone was aware of the context on both sides of the river. Negotiations began in the fall and were ratified in December. The salary increase is not the only factor. Health care costs are a huge driver.

Estimated increase in year one is lower. There is a change in the insurance plan, which yields savings, but also provides a high-quality plan. These numbers being discussed are for Dresden only. Teach co-pay is going up in the name of collaboration. Many other changes, including early retirement limited to three per site per year. The School Board approved this unanimously. It met all of the goals, keeping within inflationary guidelines. This includes contracted and non-contracted items. All changes are on the SAU Web Page.

Kari Assmus spoke on behalf of the Hanover Finance Committee. This article needs to pass in both Hanover and Dresden to take effect. The Finance Committee voted unanimously to approve the article. Compared with other districts, we are very much in line. We used to be well above. Committee approves of this trend. The two percent increase is in line with current local employment trends. Kari thanked the Board for looking at total compensation, a better practice than in the past.

Article 5: *Shall the district vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Hanover Support Staff, NEA-NH, which calls for the following increases in teacher salaries and benefits:*

Year	Estimate Increase over status quo budget
2019-2020	\$23,221
2020-2021	\$45,230
2021-2022	\$38,398

and further shall the District raise and appropriate the sum of Twenty-three Thousand, Two Hundred Twenty One Dollars (\$23,221), such sum representing the estimated increase in support staff salaries and benefits for the 2019-2020 fiscal year brought about by this collective bargaining agreement? The School Board recommends this article.

NOTE 1. The sum necessary to pay the so-called status quo salaries and benefits for support staff if this article is defeated is included in the operating budget in Article 6.

NOTE 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

Jamie Teague presented the article. The information is the same as in the agreement described by David Sobel in the Hanover meeting. It was ratified in December. An MOU was signed to address several new issues. The verall goal was to secure a contract that would remain in line with expected inflation. The cost for year one is lower due to projected savings in health care insurance plan. We are moving to School Care Yellow Choice. The switch will yield year one savings. There is a step up in employee co-pay. Sick leave was adjusted, leave adjusted, vacation/leave rules were adjusted. All details are in the SAU website.

There were no further comments.

Article 6: *Shall the District raise and appropriate the amount of Twenty-Six Million, Eight Hundred Seventeen Thousand, Three Hundred Seventy-Two Dollars (\$26,817,372) for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2019-2020 fiscal year? This sum does not include the sums appropriated in any of the other articles.*

Carey Callaghan presented this article, noting the support for public education of the residents and taxpayers. He gave thanks to administrators, Jay and Jamie, and the administrative team. Carey noted that this was his sawn song. He added his thanks to those who support Board members.

Kari Assmus spoke on behalf of the Hanover Finance Committee. They voted unanimously to support the budget. The Board recognized the impact of the increased assessment in Hanover. In terms of the process, the Board asked the administrators to make additional cuts. There is a 20-year of trend of more students coming from Hanover than Norwich. There are swings which could be anticipated. Kari thanked everyone who was part of the process.

Jonathan Edwards expressed his appreciation for the hard and thorough work of the Finance Committee

Dresden School Board Annual Report

Great Expectations

We expect a lot from our schools. The changing landscape of public education coupled with evolving needs of the community has transformed the traditional model of reading, writing and arithmetic into a system that many people from my generation might hardly recognize. Or, as my sons like to remind me, “Dad, this isn’t like it was when you were a kid.”

It hasn’t been a wholesale change. There are many things you would still recognize. We have all the same sports that you likely remember. We have chorus, band and orchestra. We have drama and theater. But did you know that the high school has six different soccer teams so that any student, no matter their skill level, can participate in competitive soccer? Did you know that middle school students can learn to skateboard? Did you know that the high school has over 80 co-curricular clubs, each with a staff advisor?

It’s not just these extra (and co-) curricular activities that distinguish our modern schools from their predecessors. We also have a robust and varied academic program at both the middle and high school. Our middle school has a popular elective program where students can choose from courses such as Music Studio (learn to record your own songs), News Crew (create a news show that airs each week) or Yoga (we can all learn to be more flexible). At the high school we now have a “design lab” outfitted with professional woodworking tools, but also 3D printers, laser cutters and high-end computer-aided design and drafting tools. This space isn’t limited to just high school students. Through a partnership with the Howe Library, the design lab is now a resource available to everyone in our community.

In addition to the academic programs, we also have a network of support services to help students in a variety of ways. The high school is now in the second year of a program known as ‘Response to Need.’ This program provides targeted support to students who have a particular need at a particular time. The efforts of our counselors help to get students back on track and fully engaged in school. Due to the success of this program, the proposed Dresden budget contains funding to set up a similar program at Richmond Middle School. At Richmond Middle School, students can take advantage of Guided Study (a study hall period supervised by a certified teacher offering students help with assignments), after-school study groups and one-on-one tutors with students from Hanover High School. Finally, in both schools, our counselors offer more than just academic advising: they are trained to support students with social and emotional needs as well.

None of the academic offerings, the extracurricular options or the support services are unique to our schools. In fact, at this moment in time most of these are now expected of school systems in the United States. The challenge that the Dresden board faces each year is balancing the expectations of the community with the needs of the students and the cost to taxpayers.

Raising the Bar

Because of these high expectations, the board and administration are always looking to improve. This year we modified several aspects of the budgeting process to try and improve community engagement, address affordability and focus on student success. These efforts included starting the budget process earlier to allow for more deliberation, setting caps in the budget guidelines and engaging more directly with the Dresden Finance Committee.

In addition, over the next several months our entire district will embark on a strategic planning process. The intent of the effort is to develop a 3- to 5-year strategic plan that will drive the priorities and goals for the district. The process will include all our schools on both sides of the river and offer multiple avenues for community engagement. We hope you'll join us in this effort.

Finally, despite all of these Great Expectations, what I and the full Dresden School board never expect, or take for granted, is your support of the school budget each year. Each fall and winter we spend a significant amount of time and effort building and refining the budgets that we present to you for approval. We hope that the work we have done accurately reflects the values and priorities our communities have for public education. Thank you for your generous support over the years.

Neil Odell, Chair, Dresden School Board



Photos by Demo Sofronas.



**Norwich School District
Comparative Yearly Enrollments**

For October 1 of each year

	K	1	2	3	4	5	6	Total
2010	41	47	36	39	40	39	63	305
2011	50	44	45	42	41	40	39	301
2012	43	48	49	45	42	44	40	311
2013	39	51	45	52	47	46	46	326
2014	25	40	52	46	53	46	43	305
2015	33	29	44	53	54	49	50	312
2016	34	37	28	46	52	56	49	302
2017	34	37	37	32	44	56	57	297
2018	32	38	37	37	35	48	51	278
2019*	33	39	41	45	45	38	56	297

**Preschool enrollment of 13 students is not included.*

**Dresden School Districts
Comparative Yearly Enrollments**

For October 1 of each year

	7	8	9	10	11	12	Total
2010	140	181	177	203	179	190	1,070
2011	168	138	208	179	197	176	1,066
2012	146	166	163	205	178	190	1,048
2013	145	145	198	162	191	181	1,022
2014	163	142	172	203	156	192	1,028
2015	135	163	182	173	192	153	998
2016	151	133	209	185	167	197	1,042
2017	143	153	172	205	181	167	1,021
2018	136	150	203	173	197	178	1,037
2019	144	140	181	212	159	190	1,026

Norwich Students in Dresden School District

For October 1 of each year

	7	8	9	10	11	12	Total
2010	52	61	69	50	52	48	332
2011	61	47	68	51	52	46	325
2012	48	62	55	62	64	45	336
2013	45	47	63	52	56	61	324
2014	50	40	43	60	50	58	301
2015	44	48	40	44	56	51	283
2016	49	43	52	44	42	57	287
2017	44	52	48	53	40	43	280
2018	54	45	46	40	50	40	275
2019	54	48	46	46	36	50	280

Frances C. Richmond School Principals' Report

We welcome the opportunity to introduce ourselves to the greater Dresden community. We are happy to be the new administrative team at the Frances C. Richmond Middle School (RMS). Tim returns to his childhood hometown to serve as principal after a career in college athletics, teaching Social Studies, and administration in an urban middle school. Anissa transitioned from one of the largest, most active classrooms at RMS into the associate principal's office. We are both enjoying our roles within this learning community.

Our stated mission is to inspire students to build the skills and compassion necessary to succeed in a complex world and, as they move toward greater independence, empower them to examine the impact their actions have on themselves, others, and the environment. For this school community to thrive, teachers, staff, parents, and students will work together to:

- Communicate effectively in a variety of ways
- Think critically and creatively to identify and solve a range of problems
- Contribute positively to the classroom, school, and broader community by participating in decision making, valuing diversity, taking responsibility for their own actions, resolving conflicts peacefully.

RMS supports this vision and student learning through our team structure. Each team collaborates to present grade-appropriate educational opportunities as an integrated unit. Some highlights of our grade level integration include our 6th graders' year-long study of the brain. Through lectures, literature, experiments, and reading the students come to a deeper understanding of brain structure and function. Our 7th grade team brings together students from Hanover and Norwich into one class explore how the Civil War affected local soldiers. Through presentations of primary source research, students examine how national issues changed the lives of 19th century Vermonters. Finally, our 8th grade uses the year to answer the focusing question, "What does it mean to be human?" Threaded through multiple units in all subjects, this question informs inquiry and discussion throughout the year. In February the 8th grade continues the years-long tradition of coming together to participate in the multidisciplinary Renaissance Festival. The learning opportunities afforded by these multidisciplinary units not only encompass the academic skills necessary, but also aid in the social/emotional growth of our students.

We would love to have you visit RMS to experience first-hand the positive energy present each day. Information about upcoming evening events can be found on our website www.frms.org or you may call or email to arrange a time to visit during the school day. We value and appreciate all input, conversation, and collaboration as we all work to make the Richmond Middle School the very best school it can be.

Tim Boyle, Principal (timboyle@hanovernorwichschools.org @TimBoyle_RMS)
Anissa Morrison, Assoc. Principal (anissamorrison@hanovernorwichschools.org @AnissaVT)

Dresden School District Proposed Revenue Report

DRESDEN SCHOOL DISTRICT Proposed Revenue Budget 2020-21 School Year		2018-19 Revised Budget	2018-19 Actual	2019-20 Revised Budget	2019-20 Anticipated Year End	2020-21 Proposed Budget	Bgt-Bgt \$ Chg	Bgt - Bgt % Chg
Local Sources								
1121	District Assmt--Hanover	\$13,835,308	\$13,835,308	\$14,305,099	\$14,305,099	\$14,459,628	\$154,529	1.1%
1122	District Assmt--Norwich	6,644,872	6,644,872	6,486,961	6,486,961	6,757,272	270,311	4.2%
	Sub-Total	\$20,480,180	\$20,480,180	\$20,792,060	\$20,792,060	\$21,216,900	\$424,840	2.0%
Tuition								
1311	Parents	\$179,570	\$240,630	\$208,367	\$183,925	\$218,732	\$10,365	5.0%
1311	International Tuitions (SEVIS)	0	0	0	0	0	0	n/a
1315	Sp Ed Excess Cost Recov	0	0	0	0	0	0	n/a
1321	In-State LEA	1,084,243	1,427,759	1,351,750	1,296,424	1,418,994	67,244	5.0%
1321	Hanover 6th Gr Curr Yr	2,035,218	2,035,218	1,517,812	1,517,812	2,202,042	684,230	45.1%
1321	Hanover 6th Gr Prior Yr	(99,835)	(99,835)	60,480	60,480	311,805	251,325	415.6%
1331	Out-of-State LEA	1,512,548	1,535,613	1,401,215	1,340,459	1,470,920	69,705	5.0%
1332	Sp Ed Tuition Out	0	0					
	Sub-Total	\$4,711,744	\$5,139,386	\$4,539,624	\$4,399,100	\$5,622,493	\$1,082,869	23.9%
Other Local Sources								
1511	Interest Income	\$9,000	\$46,844	\$35,000	\$42,000	35,000	\$0	0.0%
1740	Athletic User Fees	120,000	133,576	120,000	125,000	120,000	0	0.0%
1910	Rent	29,000	29,570	29,000	29,000	29,000	0	0.0%
1930	Sale of Dist Property	0	603	0	400	0	0	n/a
1931	From Hanover Town	100,000	100,000	100,000	100,000	100,000	0	0.0%
1980	Refund of Prior Year Expense	20,000	2,577	20,000	2,938	20,000	0	0.0%
1990	Miscellaneous-Cap Trust	1,000	11,747	1,000	996	57,126	56,126	5612.6%
	Sub-Total	\$279,000	\$324,916	\$305,000	\$300,334	\$361,126	\$56,126	18.4%
State Sources								
3210	Building Aid--NH	\$404,588	\$404,588	\$385,074	\$385,074	366,757	(\$18,317)	-4.8%
3223	Voc Transportation--Vt	17,000	16,206	17,000	17,000	17,000	0	0.0%
3241	Voc Tuition--NH	16,528	9,847	9,878	13,300	19,000	9,122	92.3%
3242	Voc Transportation--NH	330	722	700	741	700	0	0.0%
	Sub-Total	\$438,446	\$431,363	\$412,652	\$416,115	\$403,457	(\$9,195)	-2.2%
From Long Term Borrowing								
51XX	From Long Term Borrowing	\$0	\$0	\$0	\$0	\$0	\$0	n/a
	Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	n/a
General Fund Revenue Total		\$25,909,370	\$26,375,845	\$26,049,336	\$25,907,609	\$27,603,976	\$1,554,640	6.0%
from Prior Year's Fund Balance				\$904,687		\$200,000	(\$704,687)	-77.9%
Total Revenues and from Fund Balance		\$25,909,370		\$26,954,023		\$27,803,976	\$849,953	3.15%
With Long Term Borrowing '19-20-Spec Art 2				\$27,854,023				
<p>Note: The underlined total does not include the \$900,000 special warrant article from 19-20, so we can compare budget to budget without the amount causing a negative comparison result. The total including the note proceeds is reflected in the total below.</p>								

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2018-19	2018-19	2019-20	2019-20	2020-21	Budget	
2020-21	Original Rec		Budget	Actual	Budget	Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget	Budget	Actual	Budget	Enc'd	Budget	(Decrease)	% Chg
<i>DISTRICT WIDE</i>									
Coordinator of Volunteers									
1110	100	Salaries	18,000	17,725	18,000	18,000	18,360	360	2.0%
1110	200	Payroll Tax & Bnfts	1,517	1,459	839	1,461	1,507	668	79.6%
1110	900	Pmts from Districts	(7,600)	(7,228)	(8,000)	(8,000)	(8,000)	0	0.0%
		Function Total	11,917	11,956	10,839	11,461	11,867	1,028	9.48%
Computer Technician									
1120	400	Purch Prof & Tech Svcs	11,500	5,567	11,500	10,500	7,000	(4,500)	-39.1%
1120	600	Materials & Supplies	4,600	1,451	2,500	2,400	2,500	0	0.0%
1120	700	Equipment	15,000	5,508	15,000	15,000	7,000	(8,000)	-53.3%
		Function Total	31,100	12,894	29,000	27,900	16,500	(12,500)	-43.10%
SCHOOL BOARD SERVICES									
2310	100	Salaries (Sep WA)	13,186	13,279	13,186	13,180	13,967	781	5.9%
2310	200	Payroll Tax & Benefit	1,096	1,063	1,028	1,081	1,120	92	8.9%
2310	300	Purch Prof & Tech Svcs	35,000	78,225	35,000	68,268	38,000	3,000	8.6%
2310	500	Other Purch Svcs	3,000	4,838	3,000	2,200	3,000	0	0.0%
2310	800	Other Objects	10,500	17,057	10,500	10,498	9,700	(800)	-7.6%
		Function Total	62,782	114,461	62,714	95,227	65,787	3,073	4.90%
SUPERINTENDENT SERVICES									
2320	300	Purch Prof & Tech Svcs	904,759	904,759	965,023	965,023	1,095,235	130,212	13.5%
		Function Total	904,759	904,759	965,023	965,023	1,095,235	130,212	13.49%
SCHOOL ADMINISTRATION									
2410	452	Inter-School Delivery	2,335	2,346	2,435	2,408	2,435	0	0.0%
		Function Total	2,335	2,346	2,435	2,408	2,435	0	0.0%
BUILDING MAINTENANCE									
2610	100	Salaries	354,867	269,066	347,091	308,882	348,177	1,086	0.3%
2610	200	P/R Tax and Benefits	137,922	122,353	148,381	119,606	134,579	(13,802)	-9.3%
2610	500	Other Purch Svcs	75,402	73,667	64,762	60,735	67,418	2,656	4.1%
2610	600	Supplies	1,300	1,330	1,200	1,196	1,200	0	0.0%
2610	700	Equipment	1,000	1,023	1,000	986	1,000	0	0.0%
2610	900	Other Uses	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	0	0.0%
		Function Total	530,491	427,440	522,434	451,405	512,374	(10,060)	-1.9%
DEBT SERVICE									
5100	800	Interest	1,652,040	1,652,041	1,787,854	1,787,853	1,883,398	95,544	5.3%
5100	900	Principal	1,825,364	1,825,364	1,748,343	1,748,342	1,698,752	(49,591)	-2.8%
		Function Total	3,477,404	3,477,404	3,536,197	3,536,196	3,582,150	45,953	1.3%
INTERFUND TRANSFER OUT									
5200	0	Other Objects	0	0	900,000	900,000	0	(900,000)	-100.0%
			0	0	900,000	900,000	0		
DISTRICT WIDE TOTAL			\$5,020,788	\$4,951,260	\$6,028,642	\$5,989,620	\$5,286,348	-\$742,294	-12.31%
			Totals without Spec WA		\$5,128,642		\$5,286,348	\$157,706	3.08%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2018-19	2018-19	2019-20	2019-20	2020-21	Budget	
2020-21	Original Rec				Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget	Budget	Budget	Enc'd	Budget	(Decrease)	% Chg
<i>RICHMOND MIDDLE SCHOOL</i>								
REGULAR INSTRUCTION								
1100	110	Salaries Teacher	2,515,105	2,460,250	2,466,547	2,430,911	\$2,675,981	209,434 8.5%
1100	112	Salaries Ed Asst	88,386	92,023	93,266	94,807	\$95,900	2,634 2.8%
1100	114	Substitutes	30,000	43,451	30,000	30,000	\$30,000	0 0.0%
1100	115	Tutors & Sabbatical	9,957	749	9,957	1,596	\$10,485	528 5.3%
1100	200	Payroll Tax & Benefit	967,941	941,428	931,355	899,482	\$1,022,288	90,933 9.8%
1100	300	Purch Prof & Tech Svcs	449	448	2,817	2,672	\$3,080	263 9.3%
1100	400	Purch Prop Svcs	21,029	17,749	19,445	19,115	\$22,730	3,285 16.9%
1100	600	Supplies	65,886	63,051	68,114	65,935	\$72,925	4,811 7.1%
1100	700	Property	61,185	61,626	31,375	29,194	\$32,295	920 2.9%
1100	800	Other Objects	320	375	565	375	\$550	(15) -2.7%
		Function Total	3,760,258	3,681,150	3,653,441	3,574,087	\$3,966,234	312,793 8.56%
TECHNOLOGY								
1120	100	Salaries	57,274	51,497	54,643	54,643	\$56,877	2,234 4.1%
1120	200	Payroll Tax & Benefit	21,013	28,746	32,067	33,786	\$34,335	2,268 7.1%
1120	400	Purch Prop Svcs	40,730	38,682	42,363	40,991	\$45,083	2,720 6.4%
1120	600	Supplies	13,060	15,050	15,700	15,676	\$13,800	(1,900) -12.1%
1120	700	Property	54,901	55,188	54,881	53,293	\$36,100	(18,781) -34.2%
		Function Total	186,978	189,162	199,654	198,389	\$186,195	(13,459) -6.74%
SPECIAL EDUCATION								
1200	110	Salaries--Teacher	577,825	554,517	597,865	700,736	\$635,001	37,136 6.2%
1200	112	Salaries--Ed Asst	374,256	316,500	437,905	380,217	\$425,834	(12,071) -2.8%
1200	115	Tutors	1,000	0	1,000	0	\$1,000	0 0.0%
1200	200	Payroll Tax & Benefit	568,566	535,663	548,366	553,474	\$611,336	62,970 11.5%
1200	300	Purch Prof & Tech Svcs	58,700	16,426	64,840	61,100	\$44,900	(19,940) -30.8%
1200	400	Purch Prop Svcs	175	194	150	148	\$860	710 473.3%
1200	600	Supplies	5,905	5,402	7,900	7,157	\$7,669	(231) -2.9%
1200	700	Property	500	408	1,200	885	\$910	(290) -24.2%
		Function Total	1,586,927	1,429,402	1,659,226	1,703,717	\$1,727,510	68,284 4.12%
CO-CURRICULAR								
1420	100	Salaries	31,150	29,695	31,891	30,158	\$31,891	0 0.0%
1420	200	Payroll Tax & Benefit	2,575	3,762	2,564	3,058	\$2,852	288 11.2%
1420	300	Purch Prof & Tech Svcs	6,250	5,854	6,000	5,902	\$6,180	180 3.0%
		Function Total	39,975	39,311	40,455	39,118	\$40,923	468 1.16%
GUIDANCE								
2120	100	Salaries	167,256	165,798	173,616	171,724	\$180,064	6,448 3.7%
2120	200	Payroll Tax & Benefit	80,061	81,627	80,123	76,599	\$80,194	71 0.1%
2120	600	Supplies	390	741	600	563	\$575	(25) -4.2%
		Function Total	247,707	248,165	254,339	248,885	\$260,833	6,494 2.55%
HEALTH SERVICES								
2134	100	Salaries	66,264	61,424	67,797	67,652	\$75,446	7,649 11.3%
2134	200	Payroll Tax & Benefit	42,558	41,377	41,264	40,867	\$44,341	3,077 7.5%
2134	300	Purch Prof & Tech Svcs	500	1,385	1,500	1,493	\$1,500	0 0.0%
2134	400	Purch Prop Svcs	85	85	400	124	\$445	45 11.3%
2134	600	Supplies/Prof Dues	2,875	2,813	2,600	2,485	\$2,850	250 9.6%
2134	800	Dues	105	105	125	110	\$170	45 36.0%
		Function Total	112,387	107,189	113,686	112,845	\$124,752	11,066 9.73%
CURRICULUM DEVELOPMENT								
2212	300	Purch Prof & Tech Svcs	1,860	11,253	2,000	18	\$4,000	2,000 100.0%
		Function Total	1,860	11,253	2,000	18	\$4,000	2,000 100.0%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT		2018-19	2018-19	2019-20	2019-20	2020-21	Budget	
2020-21	Original Rec				Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget	Actual	Budget	Enc'd	Budget	(Decrease)	% Chg
STAFF DEVELOPMENT								
2213	100	Salaries	0	651	4,510	4,000	\$0	(4,510) -100.0%
2213	200	P/R Tax and Benefits	67,684	54,792	59,074	56,582	\$61,834	2,760 4.7%
2213	300	Purch Prof & Tech Svcs	1,425	1,650	1,419	1,775	\$1,750	331 23.3%
		<i>Function Total</i>	69,109	57,093	65,003	62,357	\$63,584	(1,419) -2.18%
MEDIA (Library)								
2221	100	Salaries	106,098	107,961	111,686	112,650	\$117,523	5,837 5.2%
2221	200	Payroll Tax & Benefit	63,491	65,845	60,213	59,834	\$62,848	2,635 4.4%
2221	500	Other Purch Svcs	450	448	500	448	\$500	0 0.0%
2221	600	Supplies	29,600	29,291	29,400	29,308	\$29,400	0 0.0%
2221	700	Property	2,850	2,862	3,000	2,775	\$3,000	0 0.0%
		<i>Function Total</i>	202,489	206,408	204,799	205,015	\$213,271	8,472 4.14%
SCHOOL ADMINISTRATION								
2410	100	Salaries	327,772	342,933	334,268	342,455	\$341,765	7,497 2.2%
2410	200	Payroll Tax & Benefit	265,194	227,487	205,356	193,177	\$204,705	(651) -0.3%
2410	300	Purch Prof & Tech Svcs	5,965	7,328	11,500	11,300	\$12,000	500 4.3%
2410	400	Purch Prop Svcs	1,500	2,992	1,500	1,498	\$1,500	0 0.0%
2410	500	Other Purch Svcs	16,660	15,772	18,100	17,233	\$19,550	1,450 8.0%
2410	600	Supplies	2,700	2,874	3,600	3,256	\$3,600	0 0.0%
2410	800	Other Objects	350	349	800	409	\$800	0 0.0%
		<i>Function Total</i>	620,141	599,735	575,124	569,328	\$583,920	8,796 1.53%
BUILDING MAINTENANCE								
2610	400	Purch Prop Svcs	50,980	46,741	56,325	56,325	\$64,080	7,755 13.8%
2610	600	Supplies	10,000	5,323	10,500	10,425	\$7,500	(3,000) -28.6%
		<i>Function Total</i>	60,980	52,063	66,825	66,750	\$71,580	4,755 7.12%
CUSTODIAL SERVICES								
2620	100	Salaries	226,442	226,569	225,785	214,914	\$230,873	5,088 2.3%
2620	200	P/R Tax and Benefits	94,596	102,024	97,322	88,308	\$100,861	3,539 3.6%
2620	400	Purch Prop Svcs	9,600	10,099	9,600	9,600	\$10,000	400 4.2%
2620	600	Supplies	85,200	83,574	88,200	85,457	\$88,500	300 0.3%
2620	700	Property	3,000	3,332	3,000	3,000	\$3,000	0 0.0%
		<i>Function Total</i>	418,838	425,598	423,907	401,279	\$433,234	9,327 2.20%
GROUNDS MAINTENANCE								
2630	400	Purch Prop Svcs	47,350	46,030	47,350	58,006	\$59,000	11,650 24.6%
2630	600	Supplies	500	340	250	248	\$250	0 0.0%
		<i>Function Total</i>	47,850	46,370	47,600	58,254	\$59,250	11,650 24.5%
STUDENT TRANSPORTATION								
2700	500	Other Purch Svcs	9,200	5,701	9,500	6,581	\$6,000	(3,500) -36.8%
		<i>Function Total</i>	9,200	5,701	9,500	6,581	\$6,000	(3,500) -36.84%
SPECIAL ED TRANSPORTATION								
2722	500	Other Purch Svcs	1,000	686	0	0	\$0	0 n/a
		<i>Function Total</i>	1,000	686	0	0	\$0	0 n/a
FIELD TRIPS								
2725	500	Other Purch Svcs	11,259	11,149	21,464	21,421	\$23,465	2,001 9.3%
		<i>Function Total</i>	11,259	11,149	21,464	21,421	\$23,465	2,001 9.32%
SITE IMPROVEMENTS								
4200	400	Purch Prop Svcs	13,000	1,785	45,000	45,000	\$23,250	(21,750) -48.3%
		<i>Function Total</i>	13,000	1,785	45,000	45,000	\$23,250	(21,750) -48.33%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2018-19	2018-19	2019-20	2019-20	2020-21	Budget	
2020-21	Original Rec		Budget	Actual	Budget	Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget				Enc'd	Budget	(Decrease)	% Chg
		BUILDING IMPROVEMENTS							
4600	400	Purch Prop Svcs	30,885	19,900	76,500	76,500	\$27,000	(49,500)	-64.7%
		<i>Function Total</i>	30,885	19,900	76,500	76,500	\$27,000	(49,500)	-64.71%
		INTERFUND TRANSFER OUT							
5221	0	Other Objects	25,000	14,548	25,000	15,000	\$18,000	(7,000)	-28.0%
		<i>Function Total</i>	25,000	14,548	25,000	15,000	\$18,000	(7,000)	-28.0%
RICHMOND MIDDLE SCHOOL TOTAL			\$7,445,843	\$7,146,670	\$7,483,523	\$7,404,545	\$7,833,000	\$349,477	4.67%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2018-19	2018-19	2019-20	2019-20	2020-21	Budget	
2020-21	Original Rec		Budget	Actual	Budget	Exp'd & Enc'd	Proposed Budget	Increase/ (Decrease)	% Chg
Func	Obj	Proposed Budget							
HANOVER HIGH SCHOOL									
REGULAR INSTRUCTION									
1100	110	Salaries--Teacher	4,551,322	4,590,758	4,805,679	4,842,041	4,768,794	(36,885)	-0.8%
1100	112	Salaries--Ed Assts	189,863	178,373	219,857	212,116	217,968	(1,889)	-0.9%
1100	114	Substitutes	28,500	59,408	28,500	28,500	28,500	0	0.0%
1100	115	Tutors/Sabbatical	72,783	57,491	20,000	20,000	20,000	0	0.0%
1100	200	Payroll Tax & Benefit	1,827,492	1,826,446	1,736,151	1,810,203	1,837,808	101,657	5.9%
1100	300	Purch Prof & Tech Svcs	9,055	8,049	8,825	8,640	9,385	560	6.3%
1100	400	Purch Prop Svcs	61,835	41,586	70,185	69,791	53,635	(16,550)	-23.6%
1100	500	Other Purch Svcs	3,100	2,535	4,500	4,498	4,500	0	0.0%
1100	600	Supplies	137,742	126,717	153,526	139,137	151,875	(1,651)	-1.1%
1100	700	Property	43,995	42,001	40,747	47,076	43,635	2,888	7.1%
1100	800	Other Objects	16,123	14,543	17,926	17,941	18,282	356	2.0%
		Function Total	6,941,810	6,947,907	7,105,896	7,199,943	7,154,382	48,486	0.68%
TECHNOLOGY									
1120	100	Salaries	57,054	57,756	112,489	110,895	113,922	1,433	1.3%
1120	200	Payroll Tax & Benefit	34,080	34,409	46,910	54,112	57,735	10,825	23.1%
1120	400	Purch Prop Svcs	38,695	42,534	52,127	51,812	104,845	52,718	101.1%
1120	700	Equipment	130,725	140,989	135,422	119,882	151,000	15,578	11.5%
		Function Total	260,554	275,689	346,948	336,702	427,502	80,554	23.22%
SPECIAL EDUCATION									
1200	100	Salaries--Teachers	590,665	546,903	573,669	694,083	607,481	33,812	5.9%
1200	100	Salaries--Ed Assts	349,722	252,553	359,974	327,607	377,855	17,881	5.0%
1200	200	Payroll Tax & Benefit	384,027	427,824	420,198	470,429	463,623	43,425	10.3%
1200	300	Purch Prof & Tech Svcs	73,700	28,965	119,830	65,321	38,873	(80,957)	-67.6%
1200	400	Purch Prop Svcs	900	180	400	256	250	(150)	-37.5%
1200	500	Other Purch Svcs	3,400	72	2,500	1,589	1,490	(1,010)	-40.4%
1200	600	Supplies	7,350	1,994	8,050	7,990	6,850	(1,200)	-14.9%
1200	700	Equipment	500	0	2,700	2,450	450	(2,250)	-83.3%
1200	800	Other Objects	1,500	643	1,500	775	1,500	0	0.0%
		Function Total	1,411,764	1,259,134	1,488,821	1,570,500	1,498,372	9,551	0.64%
ENGLISH AS A SECOND LANGUAGE									
1260	100	Salaries	15,356	15,356	15,356	15,663	0	(15,356)	-100.0%
1260	200	Payroll Tax & Benefit	6,696	6,397	4,153	6,140	0	(4,153)	-100.0%
1260	600	Supplies	2,000	0	2,000	1,100	2,000	0	0.0%
		Function Total	24,052	21,753	19,509	21,804	2,000	(17,509)	-89.75%
VOCATIONAL PROGRAM									
1300	500	Other Purch Svcs	99,600	89,748	102,591	95,521	102,591	0	0.0%
		Function Total	99,600	89,748	102,591	95,521	102,591	0	0.00%
ATHLETICS									
1410	100	Salaries	393,237	396,225	405,018	404,161	414,202	9,184	2.3%
1410	200	P/R Tax and Benefits	118,302	132,786	134,389	134,384	139,573	5,184	3.9%
1410	300	Purch Prof & Tech Svcs	600	600	1,500	752	1,500	0	0.0%
1410	400	Purch Prop Svcs	188,270	166,581	197,690	182,321	202,041	4,351	2.2%
1410	500	Other Purch Svcs	3,000	2,073	3,000	2,345	3,000	0	0.0%
1410	600	Supplies	12,725	10,483	13,595	13,396	15,165	1,570	11.5%
1410	700	Property	35,415	32,369	36,973	35,736	37,485	512	1.4%
1410	800	Other Objects	6,965	7,046	10,500	9,554	11,025	525	5.0%
		Function Total	758,514	748,163	802,665	782,649	823,991	21,326	2.66%
CO-CURRICULAR									
1420	100	Salaries	70,734	93,042	94,934	94,915	94,934	0	0.0%
1420	200	Payroll Tax & Benefit	5,745	7,857	7,588	7,914	8,367	779	10.3%
1420	300	Purch Prof & Tech Svcs	13,500	13,500	13,500	13,500	13,500	0	0.0%
		Function Total	89,979	114,399	116,022	116,329	116,801	779	0.67%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2018-19	2018-19	2019-20	2019-20	2020-21	Budget	
2020-21	Original Rec		Budget	Actual	Budget	Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget				Enc'd	Budget	(Decrease)	% Chg
GUIDANCE									
2120	100	Salaries	661,916	627,527	640,312	640,529	649,195	8,883	1.4%
2120	200	Payroll Tax & Benefit	279,530	251,085	243,344	254,264	251,950	8,606	3.5%
2120	300	Purch Prof & Tech Svcs	13,800	5,995	11,500	7,236	13,700	2,200	19.1%
2120	400	Purch Prop Svcs	225	162	220	0	0	(220)	-100.0%
2120	500	Other Purch Svcs	8,795	7,964	11,085	8,345	8,100	(2,985)	-26.9%
2120	600	Supplies	1,825	1,545	2,350	2,158	2,350	0	0.0%
2120	800	Other Objects	670	230	670	250	890	220	32.8%
		<i>Function Total</i>	966,761	894,508	909,481	912,782	926,185	16,704	1.84%
HEALTH SERVICES									
2134	100	Salaries	106,392	105,358	108,934	108,934	113,304	4,370	4.0%
2134	200	Payroll Tax & Benefit	19,572	16,998	19,582	18,144	18,201	(1,381)	-7.1%
2134	300	Purch Prof & Tech Svcs	1,530	2,344	2,400	2,344	7,720	5,320	221.7%
2134	400	Purch Prop Svcs	300	130	300	130	300	0	0.0%
2134	600	Supplies	6,225	5,462	6,300	5,864	6,300	0	0.0%
2134	700	Property	0	0	541	465	500	(41)	-7.6%
2134	800	Other Objects	450	450	400	400	400	0	0.0%
		<i>Function Total</i>	134,469	130,742	138,457	136,282	146,725	8,268	5.97%
CURRICULUM DEVELOPMENT									
2212	300	Purch Prof & Tech Svcs	3,000	19,500	3,000	2,500	3,000	0	0.0%
		<i>Function Total</i>	3,000	19,500	3,000	2,500	3,000	0	0.0%
STAFF DEVELOPMENT									
2213	100	Salaries	0	0	7,900	1,926	5,000	(2,900)	-36.7%
2213	200	P/R Tax and Benefits	92,274	103,801	81,874	78,776	84,774	2,900	3.5%
		<i>Function Total</i>	92,274	103,801	89,774	80,702	89,774	0	0.00%
DRESDEN PLAN									
2214	100	Salaries	8,250	6,519	8,250	7,200	9,000	750	9.1%
2214	200	Payroll Tax & Benefit	0	540	628	614	689	61	9.7%
		<i>Function Total</i>	8,250	7,059	8,878	7,814	9,689	811	9.1%
MEDIA (Library)									
2221	100	Salaries	144,110	132,311	144,158	133,482	144,913	755	0.5%
2221	200	Payroll Tax & Benefit	49,685	36,760	21,097	20,745	23,021	1,924	9.1%
2221	400	Purch Prop Svcs	1,000	6,960	20,000	19,000	10,000	(10,000)	-50.0%
2221	500	Other Purch Svcs	5,500	5,265	3,200	3,175	16,500	13,300	415.6%
2221	600	Supplies	75,416	68,704	55,081	53,092	55,690	609	1.1%
2221	700	Property	33,855	41,545	38,675	35,236	31,450	(7,225)	-18.7%
2221	800	Other Objects	1,060	832	1,060	198	1,040	(20)	-1.9%
		<i>Function Total</i>	310,626	292,377	283,271	264,928	282,614	(657)	-0.23%
SCHOOL ADMINISTRATION									
2410	100	Salaries	796,554	854,286	914,447	877,486	913,392	(1,055)	-0.1%
2410	200	Payroll Tax & Benefit	570,779	598,273	507,550	496,554	562,900	55,350	10.9%
2410	300	Purch Prof & Tech Svcs	4,010	7,644	4,010	3,986	7,060	3,050	76.1%
2410	400	Purch Prop Svcs	11,800	57,629	12,800	13,228	6,400	(6,400)	-50.0%
2410	500	Other Purch Svcs	37,530	27,285	41,030	40,872	38,030	(3,000)	-7.3%
2410	600	Supplies	21,175	19,073	22,175	20,145	22,175	0	0.0%
2410	700	Equipment	575	568	1,000	782	1,000	0	0.0%
2410	800	Other Objects	5,000	3,975	5,000	4,370	5,000	0	0.0%
		<i>Function Total</i>	1,447,423	1,568,733	1,508,012	1,457,423	1,555,957	47,945	3.18%
BUILDING MAINTENANCE									
2610	400	Purch Prop Svcs	70,390	65,678	77,200	77,126	90,750	13,550	17.6%
2610	600	Supplies	36,700	33,306	21,000	20,874	18,250	(2,750)	-13.1%
2610	700	Property	1,500	1,057	1,000	780	1,000	0	0.0%
		<i>Function Total</i>	108,590	100,041	99,200	98,780	110,000	10,800	10.89%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2018-19	2018-19	2019-20	2019-20	2020-21	Budget		
2020-21	Original Rec		2018-19	2018-19	2019-20	2019-20	2020-21	Budget	Budget	Increase/
Func	Obj	Proposed Budget	Budget	Actual	Budget	Exp'd & Enc'd	Proposed Budget		(Decrease)	% Chg
CUSTODIAL SERVICES										
2620	100	Salaries	366,346	347,185	373,363	343,368	382,916		9,553	2.6%
2620	200	P/R Tax and Benefits	185,341	172,577	177,336	158,021	184,145		6,809	3.8%
2620	400	Purch Prop Svcs	25,000	22,380	25,000	22,380	23,000		(2,000)	-8.0%
2620	500	Other Purch Svcs	400	0	0	0	400		400	n/a
2620	600	Supplies	192,870	203,104	205,300	195,300	216,500		11,200	5.5%
2620	700	Property	10,930	10,845	6,500	6,480	6,500		0	0.0%
		<i>Function Total</i>	780,887	756,090	787,499	725,549	813,461		25,962	3.30%
GROUNDS MAINTENANCE										
2630	400	Purch Prop Svcs	140,500	142,977	141,890	154,594	239,400		97,510	68.7%
2630	600	Supplies	1,500	1,496	1,500	1,480	1,500		0	0.0%
2630	700	Property	600	496	600	500	500		(100)	-16.7%
		<i>Function Total</i>	142,600	144,969	143,990	156,574	241,400		97,410	67.7%
PUPIL TRANSPORTATION										
2700	500	Other Purch Svcs	42,000	52,978	15,650	39,086	39,000		23,350	149.2%
		<i>Function Total</i>	42,000	52,978	15,650	39,086	39,000		23,350	149.2%
SPECIAL ED TRANSPORTATION										
2722	500	Other Purch Svcs	7,500	34	5,500	7,600	5,000		(500)	-9.1%
		<i>Function Total</i>	7,500	34	5,500	7,600	5,000		(500)	-9.09%
VOCATIONAL TRANSPORTATION										
2723	500	Other Purch Svcs	44,558	43,282	45,250	68,556	46,914		1,664	3.7%
		<i>Function Total</i>	44,558	43,282	45,250	68,556	46,914		1,664	3.68%
ATHLETIC TRANSPORTATION										
2724	500	Other Purch Svcs	182,834	94,475	123,834	126,348	97,790		(26,044)	-21.0%
		<i>Function Total</i>	182,834	94,475	123,834	126,348	97,790		(26,044)	-21.03%
FIELD TRIPS										
2725	500	Other Purch Svcs	38,285	34,103	29,110	27,520	30,980		1,870	6.4%
		<i>Function Total</i>	38,285	34,103	29,110	27,520	30,980		1,870	6.42%
SITE IMPROVEMENTS										
4200	400	Purch Prop Svcs	37,000	170,508	61,500	61,500	39,500		(22,000)	-35.8%
		<i>Function Total</i>	37,000	170,508	61,500	61,500	39,500		(22,000)	-35.77%
BUILDING IMPROVEMENTS										
4600	400	Purch Prop Svcs	62,400	58,841	77,000	77,000	91,000		14,000	18.2%
		<i>Function Total</i>	62,400	58,841	77,000	77,000	91,000		14,000	18.18%
INTERFUND TRANSFER OUT										
5221		Other Objects	37,800	34,460	30,000	14,690	30,000		0	0.0%
		<i>Function Total</i>	37,800	34,460	30,000	14,690	30,000		0	0.0%
HIGH SCHOOL TOTAL			\$14,033,530	\$13,963,294	\$14,341,858	\$14,389,080	\$14,684,628		\$342,770	2.39%
DISTRICT TOTAL			\$26,500,161	\$26,061,225	\$27,854,023	\$27,783,244	\$27,803,976		-\$50,047	-0.18%
			Totals without Spec WA		\$26,954,023	26,883,244	\$27,803,976		\$849,953	3.15%

**Hanover High School
Class of 2019**

Adams-Blackmore, Lea ** •	Goff, Joseph Charles
Alibozek, Matthew Ryan	Gold, Natalie Seaton •
Altman, Phoebe A	Golder, Julia G
Austin-Washburn, Claire Helen	Goodrich, Maeve Moran
Bailey, Duncan •	Granizo-Mackenzie, Romaney •
Barker, Ellee	Gui, Suhan
Bedford, Charlotte P	Gundermann, Daria G **
Bender, William Raymond •	Hackett, Eleanor D
Benjamin, Caleb Alexander Frowein •	Hackett, Emily Lucille ** •
Biglow, Aidan Kunhardt	Hamblen, Caleb •
Blackburn, Adam Tyler	Hanchett, Dakota James •
Boland, Clara	Hansen, Erik Michael **
Beverly Bolinger, Greta	Healy, James J
Bradley, Dillon Christopher **	Hertog-Raz, Dina •
Bregou, Emily J *	Hinck, Matthew I
Brown, Spencer D	Hoffer, Benjamin Adam
Callaway, Caleb D **	Holt, Jeffrey Emmanuel
Cardona, Kaylei Madeline	Hoskin, Benjamin P
Castaldo, Neil Anthony	Hutchins, Zoe Anne
Caulfield, Mackenzie Taft *	Jain, Anika N
Chapman, Ella M	Jones, Ryan M
Choyt, Tobias Morgan	Junio-Thompson, Natalie ** •
Chu, Joshua R •	Kable, Bryn Porter * •
Clarke, Lillian D	Kaplan-James, Keillor Stuart
Collins, Isabella Grace	Kealey, Mariah Rosemary
Collins, Liam Joseph *	Kirk, Hannah Lois •
Davis, Margot R	Kleber, Sara
Derksen, Grace Brunner •	Kotz, Andrew Quante
Devitskiy, Boris	Krimmel, Samuel
Donaldson, Rose XinYi	Kwaku, Geneva Natasha **
Dragnev, Christo C	Lange, Kennedy A
Elder, Brianna M	Laycock, William S*
Elin, Jett Beckett	Lee, Audrey R
Fenner, Matthew T	Lee, Margaret P
Feyrer, Abigail K*	Lenning, Emilee M
Finley, Margaret Ann Marie	Li, Gary L *
Frederick, Alice A **	Lou, Yajie *
Frost, Wright Calhoun	Low, Maxwell R*
Gallimore, Samuel Robert	Lukovits, Peter Timothy •
Gardner, Morgan Nong	Luttmer, Frans Joseph
Garrity-Hanchett, Hazel Rose	Lutz, Maxwell Phineas
Gemery, Lauren Elizabeth * •	Lynch, John Middlebrook
Genzer, Sarah Marie ** •	Lynn, Maya R
George, Rachel Elizabeth	Madden, Thomas S
Gilardi-Dahlqvist, Mia Nellie	Mallett, Mason Stewart

**Hanover High School
Class of 2019**

Marsh, Colby Aaron	Seelig, Samuel J
Marshall, Aidan M	Seigne, Colm •
Marshall, Emilie Grace	Shipulski, Cameron R
Martin, Deveon Cortez •	Shirai, Iroha *
Mayo, Pierre J *	Siegel, Leora T
Mayo-Pushee, Nicolas Allie	Silovich, Eli Justin
McCann, Rosa Simone	Silovich, Kegan Dunne
McCarthy-Sinhart, Sheila Maeve •	Smith, Hallie Macaulay •
McNamara, Amelia James •	Smith, Megan Elizabeth **
Minshall, Oliver D •	Stafford, Heather
Monroe-Anderson, Neve Susitna •	Stahl, Julia Abigail •
Morse, Anna Claire	Starosta, Nicholas John •
Napier, Elizabeth Bailey	Stearns, Sydney •
Neuman, Henry •	Stone, Aiden K
Nichols, Cassandra Mary	Stroud, Benjamin James
Nolan, Paige Julia •	Supattapone, Emma Y
Norman, Hope Lacy Johnson •	Szczepiorkowski, Liam T*
Onyango, Christopher Hagin	Tally, Courtney Marian*
Parker, Andrew William	Tanny, Paul James
Parrado, Oliver Sebastian	Taylor, Elaine Marie •
Passow, Glen J*	Trummel, Leila M **
Patyk-Finkel, Max Aaron •	Tso, Ray Wang
Plottner, Charles L	Turkington, Brian Callahan
Prak, Vothanak Sophea	Tysinger, Emma * •
Psomas, Dorothea J	van Gemenen, Brigit Carolyn
Purcell, Alexander A	Velazquez, Prosper J
Putnam, Elijah Joel	Vollmann, Aimee Renee
Putnam, Robert Arthur	Walsh, Shannon H
Radicioni, Ethan	Watson, Emma Burke
Ralston Daniel, Mark Henry *	White, Laura
Renshaw, Kai T **	Wilcox, Maisy
Renshaw, Quinn T	Willens, Haley Ann
Reynolds, Maia J	Williams, Johannes Nathan •
Ridge, Jessica	Wilson, Rebecca S **
Rightmire, Andrew Turner	Winter, Mason G
Roach, Simon G	Wittmann, Tyler W
Robertson, Christopher S	Worden, Eamon L
Robey, Jack MacPhail **	Yegian, Claire Elizabeth
Rodi, Elizabeth Freeman **	Young, Griffin Patrick
Rowley, Aiden Christopher •	Zamora, Christiana Marie
Rozzi, Kyle C **	
Ryan-O'Flaherty, Margaret •	• Norwich Resident
Salzano, Cade Morgan	* Magna cum Laude
Schwarz, Diana R **	** Maxima cum Laude
Schwarz, Lois R *	

Telephone Contacts

Emergency Only: Ambulance, Fire, Police	911
Non-emergency	
Ambulance	(603) 643-4123
Fire	649-1133
Police	649-1460
Game Warden	(802) 234-9933
Town Garage	649-2209
Web Page	norwich.vt.us

Office Hours / Contacts

Assessor/Listers, <i>by appointment</i>	649-1419 ext. 111
Finance Office, 8:30am to 4:30pm M-F	649-1419 ext. 106
Fire District, 11:00am to 4:30pm Tue.-Thurs. or <i>by appointment</i>	649-3474
Norwich Public Library	649-1184
1-8pm Mon.; 10am-5:30pm Tues., Wed. & Fri.	
10am to 8pm Thurs.; 10am-3pm Sat.; 12-4pm Sun. (Sept.-May)	
Public Works, 7:00am-3:30pm M-F	649-2209
Recreation Director	649-1419 ext. 109
Town Clerk, 8:30am-4:30pm M-F	649-1419 ext. 103
Town Manager	649-1419 ext. 102
Manager Assistant, 8:30am-4:30pm M-F	649-1419 ext. 101
Town Treasurer, <i>by appointment</i>	649-1678
Transfer Station & Recycling Center, 8am-4:45pm Wed. & Sat.	649-1192
Planning & Zoning, 8:30am-4:30pm M-F	649-1419 ext. 108

Meeting Schedules

(At Tracy Hall unless otherwise noted. Please note that meeting dates and times may change.)

Conservation Commission	3rd Tuesday at 7:00pm
Development Review Board	1st and 3rd Thursdays at 7:00pm
Dresden School Board (at Hanover High School Library)	4th Tuesday at 7:00pm
Fire Department Training (at Fire Department)	2nd Monday at 6:30pm
Drill Night	3rd Monday at 6:30pm
FAST Squad Training	1st Monday at 6:30pm
Land Management Council	3rd Wednesday at 6:30pm
Norwich Energy Committee	4th Tuesday at 7:00pm
Norwich School Board (at Marion Cross School Library)	1st Wednesday at 7:00pm
Norwich Public Library Board of Trustees (at Library)	4th Monday at 7:00pm
Planning Commission	2nd and 4th Thursdays at 7:00pm
Prudential Committee/Fire District	3rd Monday at 5:30pm
Recreation Council	2nd Wednesday at 7:00pm
Selectboard	2nd and 4th Wednesdays at 6:30pm
Trails Committee (at Norwich Historical Society)	1st Wednesday at 7:00pm
Upper Valley Trails Alliance (at Howe Library)	2nd Wednesday at 5:30pm

General Information

Access from Highways: A written permit is required for any new or changed access from a property to a state or Town road. A permit is also required if the use of a private road is changed, e.g., logging road changed to a residential driveway. Permit applications are available from the Town Clerk or Zoning Office and should be submitted to the Norwich Zoning Administrator.

Zoning and Building Permits: No building construction or land development may commence, and no land or structure may be devoted to a new or changed use within the Town without a permit issued by the Norwich Zoning Administrator. Any business carried on within the home requires either a Home Business Permit or a Conditional-Use approval by the Development Review Board (DRB). All subdivisions require approval from the DRB. Renovations, alterations, or new construction of any commercial or residential property with multiple dwelling units may also require a construction permit from the Vermont Division of Fire Safety (802-885-8883 or visit www.firesafety.vermont.gov). Renovations, alterations, or new construction of any commercial property or residential property may need to comply with the Vermont Energy Codes and a VT-RBES compliance certificate may need to be filed with the Planning and Energy Resources Division, which is part of the VT Department of Public Service, with a copy to be filed with the Norwich Town Clerk. For more information on the Vermont Energy Codes please call 855-887-0673 or visit publicservice.vermont.gov/.

On-site Sewage Disposal Systems: New or replacement sewage disposal systems require a wastewater permit issued by the Vermont Department of Environmental Conservation (802-885-8855). Construction, modification or expansion of any structure requiring a new or expanded sewage disposal system may not commence until a wastewater permit has been issued. Repairs or modifications to existing sewage disposal systems may also require a state permit.

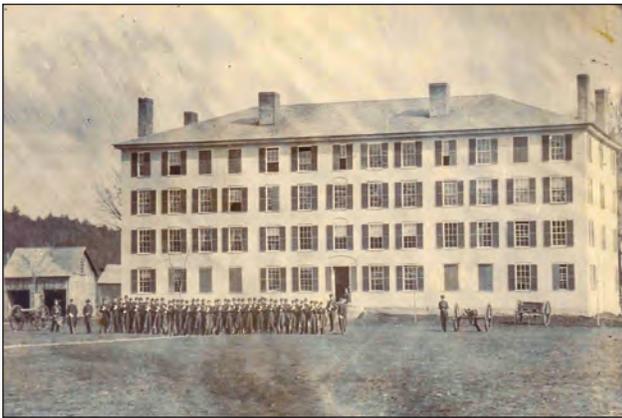
Solid Waste Disposal: Use of the Town Transfer Station and Recycling Center is generally limited to Norwich residents. The annual windshield sticker, which costs \$25, may be obtained at the Town Clerk's Office. You pay a per-bag fee for all trash that cannot be recycled. Fees are \$4.00 per ticket purchased at the Transfer Station and \$35 for a card of 10 purchased at the Town Clerk's Office.

Permits for the landfill in Hartford, Vermont, are available at the Town Clerk's Office, together with the rules and punch cards necessary for payment. Punch cards of 10 cost \$43 and windshield stickers cost \$20.

Pet Licenses: All dogs and wolf hybrids must be licensed annually on or before April 1 of each year. A current rabies vaccination certificate must be presented before an animal can be licensed. Regular license fees are \$9 for a neutered male or spayed female, \$13 for others. A statutory fine of one-half of the license fee will be charged for dogs licensed after April 1.

Copies of all ordinances are available or on file at the Town Clerk's Office.

The Norwich Town Manager and Selectboard thank Miranda Bergmeier, Jean Lawe, Douglas Lufkin, Bonnie Munday, Kate O'Connor, and Jamie Teague for their contributions to the preparation of this Town Report.



Norwich University was founded 200 years ago in 1819 as the American Literary, Scientific, and Military Academy. Fire destroyed the South Barracks in 1866 and the University moved to Northfield, Vermont, in 1867.

Photos courtesy of The Norwich Historical Society.

Dresden District Meeting
7pm Thursday, February 27, 2020
Hanover High School Auditorium

Norwich Town Meeting
7pm Monday, March 2, 2020
Tracy Hall

Voting Hours
7am to 7pm Tuesday, March 3, 2020
Tracy Hall

Please bring this report with you to Town Meeting. You may recycle your report at the Town Clerk's Office and at the Norwich Transfer Station.