

**Present** - Herb Durfee, Mike Davey, Linda Grey, Larry Wiggins, Aaron Lamperti

**Action items** from 3/30 meeting -

Herb - Respond to Flanders letter; Follow state stimulus discussion

James - Continue CAD work

Mike - Estimate how changed circumstances will reduce project cost; Update timeline

Linda - Search for alternative funding options (grants, etc...)

**Draft agenda** for 4/13 construction meeting -

1. Agenda review
2. Report on 3/30 action items
3. Reconsideration - currently scheduled for August 11
4. COVID-19 - State orders extended to 5/15
5. Letter of intent
  - o Status of work, to date
  - o \$ spent, to date
  - o Reasonable work left to do, subject to updated vote discussion
6. Drawings
7. Revised timeline
8. Herrmann easement
9. Alternative funding search
10. Additional items
11. Review action items
12. Next meeting

**Notes** from 4/13/2020 meeting -

**Herb** updated us on the results of the 4/8 SB meeting: The reconsideration vote was moved to 8/11; the SB understands that no onsite work will start before then; expenditures are limited to the LOI amount (\$15k) for now.

There were no suggestions of alterations to the draft agenda.

**Herb** reported on replies to the two Flanders consultants: Both he and SB members replied and he feels the responses are sufficient for now; Herb also noted that he is organizing paperwork with possible state or federal stimulus/emergency reimbursement as a matter of course although there is no pipeline yet.

**Aaron** noted that EEI has draft CAD drawings for TH; Mike pointed out that the drawings are initial and will require a site visit before they are suitable for public discussion; He also noted that EEI commissioned a set of architectural backgrounds that he will forward to the town that will be useful for future projects as well as this one;

Mike and Herb tentatively scheduled a site visit for 5/21 depending on the status of COVID lockdown at that point.

**Linda** updated us on the search for alternate funding - She spoke with Tim Briglin about the possibility of federal/state stimulus money for infrastructure projects. There is no update at this time, but we will keep an eye on the possibility; Linda, Aaron and Mike met (virtually... v-met?) with Efficiency Vermont to discuss the rebate and clarify the 'deep energy retrofit' program. Upshot is that that rebate remains about the same; There is a federal grant process for this sort of project, but both Mike and EV agree that it is a complicated process with strings attached and likely not worth the effort; Linda offered this project in response to an EAN request for ideas for worthy projects for their lobbying efforts.

**Reconsideration** - Herb suggested that when the time comes, Linda and Aaron could hold info sessions again. Aaron said this was in the works. Linda asked if new info on changes to the project cost would be available by then (end of July). Mike and Herb thought so.

**LOI** - Mike said the \$15k authorized in the LOI will be spent by the end of April. EEI will spend more than that, but at their own risk. They were planning on \$20k as was authorized in the original LOI.

**Herrmann easement** - Herb reported a checkin with Cheryl Herrmann which was positive; Aaron suggested it might be good to start the process of drafting easement language so this doesn't hold up work. Herb agreed and will check with Langhus for a sample energy easement to work from.

**Next meeting** scheduled for 5/18 or 5/23 at 9:30 am.

**Action items** from 4/13 meeting -

Herb, John - start process of drafting easement language.

Herb - Updated financing quotes (in time for info sessions).

Mike - Updated cost estimates; Updated timeline (in time for info sessions).

John - Continue private financing efforts.

Herb, Mike - site visit after lockdown loosens.

Larry - review preliminary drawings.