

TOWN OF NORWICH
PRIVATE ROAD ACCESS PERMIT APPLICATION

Applicant Name: _____

Mailing Address: _____ Day Phone: _____

City: _____ State: ___ Zip _____ Eve. Phone: _____

Landowner (If Different): _____

Map#: ___ Lot#: _____ Town Road: _____

Location of Private Road: Distance _____ (Feet, Miles) from: _____

_____ (Known Landmark).

The Private Road will access: ___ A Single Residential lot.

___ Two or more Residential lots. How many? _____

___ Commercial or Industrial ___ Logging ___ Gravel extraction ___ Agriculture

Width of Private Road: _____ Length: _____ (Feet, Miles)

PLEASE NOTE! Any Private Road serving two or more lots may require additional Town or State Permits. Please check with the Norwich Zoning Administrator (649-1204) and District Environmental Coordinator (886-2215) prior to the start of construction.

Signature of Applicant: _____ Date: _____

Signature of Landowner: (If different) _____ Date: _____

This permit is issued in accordance with Title 19, Section 1111, V.S.A. relative to all highways within the control and jurisdiction of the Town of Norwich. The issuance of this permit DOES NOT release the applicant from any requirements of the statutes, ordinances, rules and regulations administered by other governmental agencies. The permit will be effective upon compliance with such of these requirements as are applicable and continue in effect for as long as the present land use continues. any change of the present land use will require a new permit. This permit is issued subject to the directions, restrictions, and conditions contained herein and on the reverse of this form and any attachments hereto, and covers only the work described in this application, and then only when the work is performed as directed. Violations are subject to the penalties set forth in Title 19, Section 1111, V.S.A., for fines of not less than \$111.00, nor more than \$10,000.00, for each violation.

SEE BACK PAGE OF THIS APPLICATION FOR IMPORTANT INFORMATION!

INSPECTIONS:

Preconstruction Inspection: Date _____ By _____

Directions, Conditions and Restrictions: _____

Final Inspection : Date _____ By _____

NORWICH DRIVEWAY ACCESS ORDINANCE SPECIFICATIONS DESIGN, LAYOUT AND CONSTRUCTION STANDARDS

It is the intent, where reasonably possible, to implement these driveway access standards for any driveway, residential or commercial, in the Town of Norwich. Vermont Agency of Transportation Standard B-71A as amended August 20, 1992 is hereby made a part of this ordinance. The Standard may be modified by the Selectboard, or its agent, when it is considered unreasonable to adhere to Standard B-71A in total.

This ordinance applies to driveways within the Town of Norwich and driveways intersecting any highway shall be governed by this ordinance. Any modifications to an existing driveway may require a permit under this ordinance.

1. A driveway access permit shall be obtained prior to construction of any driveway, logging access, farm drive, or other vehicular access to a highway.
2. An access driveway shall intersect any highway at a minimum angle of 75 degrees.
3. Grades shall conform to Standard B-71A (amended) at the intersection. Grades shall not exceed 15% within the access area.
4. Ditches shall be provided where necessary, and shall be constructed to conduct storm drainage. Excessive water shall not be added to Town ditches from the driveway. No runoff from the drive shall discharge onto the travelled portion of the highway.
5. Culverts shall be installed in the existing ditch line of the highway. All driveways shall be equipped with a culvert. Minimum culvert size shall be 15" ID round pipe, or equal. Should the Selectmen, or their agent, deem a larger culvert necessary, the applicant shall install specified culvert at his own expense. Culvert section shall be properly joined with couplings supplied by the manufacturer, and shall extend at least two feet (2') beyond the driveway shoulder unless a header is installed. Culverts shall be of corrugated or helical galvanized steel or other material approved by the Selectmen, or their agent. Should it be necessary to reshape a portion of the highway ditch to accommodate installation of a driveway culvert, such work shall be done by the applicant at his expense under the supervision of the Selectmen, or their agent. Headwalls, boxes, stone fill or other protection necessary either in driveway or highway ditches shall be provided at the applicant's expense.
6. The minimum approach area shall begin at the edge of pavement or on gravel roads at the edge of the travelled way. A minimum 20' approach area with a 7" depression shall be provided on any driveway in a fill section. A minimum 20' approach area with a 9" depression shall be provided in any cut section.
7. Minimum driveway width within the highway right-of-way shall be 12' and maximum width shall be 24' within the highway right-of-way.
8. Vertical or sharp cut faces, excepting ledge, shall not be permitted. Slopes and banks shall not exceed 1 on 1½. Slopes or banks shall not interfere with snow removal or sight distances as provided in B-71A (amended). Slopes or banks shall be seeded and mulched prior to final inspection. Cribbing or other structures may be used where needed. However, snow removal and sight distances shall be maintained.
9. No driveway culvert shall discharge within 10' of a highway culvert unless specifically exempted by the Selectmen, or their agent.
10. A final inspection is required by the Town, or its agent, prior to use of any access. An approved final certificate shall be issued by the Town, or its agent, if all requirements of this ordinance have been met to the Town's satisfaction.

IMPORTANT INFORMATION FOR PRIVATE ROAD ACCESS PERMITS

1. Please attach to this application:
 - a. A plan or sketch of the intersection of the Private Road and the Town Highway including:
 - An elevation drawing of the Private Road as it intersects with the Town Highway.
 - Diameter, length, & location of any culverts.
 - b. A locator map of where the access will be in relation to an intersection of two town highways.
2. The exact location of the proposed access must be staked so that it is visible from the road.
3. The application form and plans should be delivered to the Town Clerk's Office.
4. The proposed access site and plans must be reviewed by the Road Foreman prior to construction. **Call 649-2209 for an appointment.**
5. A Final Inspection is required before the Permit will be issued. Please arrange for the Final inspection while the contractor is still available to correct problems.