

NORWICH PLANNING COMMISSION  
AFFORDABLE HOUSING SUBCOMMITTEE

DRAFT MINUTES

Monday, November 4, 2019, 6:00pm Tracy Hall, Multipurpose Room

**Members Present:** Jeff Lubell, Jeff Goodrich, Paul Manganiello, Kathleen Shepherd, Ralph Hybels, Creigh Moffatt, Brian Loeb

**Members Absent:**

**Staff:** Rod Francis, Planning and Zoning Director

Hybels called the meeting to order at 6:06pm

1. **Agenda:** Approved by consent
2. **Comments from the Public:** None
3. **Minutes:** Shepherd moved and Lubell seconded a motion to approve the Minutes of July 29, 2019. Motion Carried 4 — 0 — 3 (abstentions)
4. **Announcements, Reports & Correspondence**  
S Richards Email re: Marion Cross School wastewater 9-26-19 acknowledged
5. **Draft Housing Chapter:** Loeb gave an outline of the draft document, members commented. The feedback provided by members will inform further revisions.
6. **Possible Revisions to Housing Strategy:** Lubell opened with a recap of the Housing Workshop held September 12. Comments from that session have led to further changes to the strategy. Members of the Sub-committee posed questions to Loeb and Lubell, including noting that the life of the town plan and Housing strategy are different (8yrs versus 5yrs), and that this point will need to be made clearer. Subsequent edits to the housing strategy document will be approved by the Planning Commission.

Moffatt moved and Lubell seconded a motion that minor edits and revisions of the strategy document will be drafted by Loeb and Lubell for consideration and approval by the Planning Commission. Motion Carried 6 — 0

7. **Other Business.** None

8. **Adjournment:** 7:53pm

Respectfully submitted

Rod Francis

*Affordable Housing Subcommittee Agendas and Minutes available at:*  
<http://norwich.vt.us/Affordable-Housing/>