

Norwich Board of Listers
Listers' Meeting - 3:00 pm
Wednesday, November 13, 2019
Draft Minutes

Present: Cheryl Lindberg (via telephone), Kris Clement and Pam Smith, Listers; Spencer Potter, Contract Assessor; Masaki Schuette, Administrative Clerk.

Public: Linda Cook (exited the meeting at 3:14 PM.)

1. Clement called the meeting to order at 3:02 PM.

2. Review and approval of agenda – action

(Lindberg expressed an interest through her email earlier to add a discussion about On-Line Tax Map.) Smith moved to approve the agenda, except On-Line Tax Map to be discussed later when Lindberg is present. (Lindberg had not called in yet at this point) Clement seconded. Vote was unanimous.

3. Public Comments –

No comment from public.

4. Request from the district adviser to change Fire District Properties (#09-029.100 / #09-036.100) from voted exemption to tax exempt. - review / action

(Lindberg called in)

Lindberg asked Potter to find out which fire District Properties are voted exempt from Town Clerk. Potter agreed to do so. Clement and Smith would like to put this on hold to make a decision until Lindberg is back and Potter gets information.

5. Correspondence - the letter from Connecticut River Valley Flood Control Commission – review / action

The letter asking two questions: 1) if there has been a general revaluation in the past year = No.
2) What is the 2019 TAX rate = 2.1415.

When Lindberg is back, she will sign the letter and mail it back to the Connecticut River Valley Flood Control Commission.

6. Approve draft minutes from Listers' special meeting on Oct. 08, and Listers' regular meeting on 9th of Oct.– review / action

Smith moved to approve draft minutes from Listers' special meeting on Oct. 08, and Listers' regular meeting on 9th of Oct. as they are written. Seconded by Lindberg. Vote was unanimous.

7. Assessor's Report and Invoice for October – review / action

Assessor's report -Potter said he had visited a couple properties. Lindberg asked Potter if there were any more appointments to visit properties, Potter said no, but there are properties he needs to go back to visit close to April 1. Clement asked Potter if there were any time sensitive issues right now, Potter said that there were none at this moment.

Listers reviewed Potter's invoice from October (#1180), Clement moved to approve Potter's Invoice #1180 and to accept Potter's report. Seconded by Smith. Vote was unanimous.

8. FY2021 Listers' Budget – review / discussion

Lindberg commented that SB prefers to have a budget in Excel format, for future information. Lindberg said that On-Line Tax Map issue is related to Budget due to which departments need to have a budget for it; Zoning department or Listers? Listers like to have Tax Map on line, not only for our Assessor Potter but also for public. There is some feedback from public that On-Line Map is preferable. Listers agreed that Lindberg will meet with Rod Frances (director of Planning & Zoning) to discuss this matter.

9. Next meeting.

Wednesday, December 11, 2019 at 3:00 PM, at Listers' office, Tracy Hall.

10. Adjourn

Smith moved to adjourn the meeting, Clement seconded. The meeting was adjourned at 3:30 pm.

Respectfully submitted,

Cheryl A. Lindberg, Chair
Board of Listers