

TOWN OF NORWICH, VT
2019 LIFE SAFETY SYSTEMS PROJECT

BID PACKAGE

June 21, 2019

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by

**Department of Public Works
Town of Norwich
300 Main Street
Norwich, VT 05055
(802)-649-2209**

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PROJECT DESCRIPTION

The Project consists of inspection and testing the life safety systems of several facilities in Norwich, Vt. specifically Tracy Hall, the Public Works Garage, the Public Safety Building, the Library, the Transfer Station. It also includes addressing the life safety equipment in some Public Works equipment.

INSTRUCTIONS TO BIDDERS

1. The Public Works Department of the Town of Norwich, 300 Main St., Norwich, VT will receive sealed bids at the Town Manager's Office in Tracy Hall (300 Main St., PO Box 376, Norwich, VT, 05055) for the "**2019 Life Safety Systems Project**" until **10:00 AM on July 19, 2019** at which time and place the bids will be opened and publicly read. The sealed envelope shall be plainly marked "**2019 Life Safety Systems Project**".
2. Bid Package documents may be obtained from the Public Works Garage located at 26 New Boston Road, Norwich, VT between the hours of 7:00 AM and 3:00 PM, Monday through Friday or from the Town of Norwich website www.norwich.vt.us/. There will be no cost for the package.
3. Any explanation regarding the meaning or interpretation of contract drawings, specifications or other contract documents must be requested in writing at least five (5) working days before the time of bid opening. Any such explanations or interpretations shall be made in the form of addenda to the documents and shall be furnished to all bidders who shall submit all addenda with their bids. Oral explanations and interpretations made prior to the bid opening shall not be binding. Requests for explanations should be addressed to:

Larry A. Wiggins, DPW
Town of Norwich
300 Main Street
Norwich, VT 05055

All references to the DPW in these bid documents shall mean the Town of Norwich Director of Public Works.

4. Bidders should visit the work site to familiarize themselves with pertinent local conditions such as location, character and accessibility of the site, availability of facilities, location and character of existing work within or adjacent thereto, labor conditions, etc. The Town of Norwich shall make available to all prospective bidders, previous to the receipt of bids, information that it may have as to extraordinary site conditions at the work site. Such information shall be given, however, as the best factual information available without the assumption of responsibility for its accuracy or for any conclusions that the Contractor might draw therefrom. Bidder should visit the locations of all work to be performed, and a submitted bid shall be considered as evidence that the bidder has done so.
5. **All proposals shall be submitted on company letterhead, dated and in accordance with the Proposal Form supplied in this bid package. All proposals shall include any exceptions, if any, to any requirements of the bid package. Bids must be signed by the bidder or its authorized representative. Any corrections to entries made on bid forms should be initialed by the person signing the bid. The Proposal Form shall be completed in ink.**

Prices quoted in this request shall remain firm for a period of thirty (30) days after the date and time of receipt of bids. The price is to include the furnishing of all material, plant, equipment, tools, labor, and other facilities required for the completion of the work except as may be otherwise expressly provided in the Contract Documents. Bids shall be submitted no later than the time fixed in the Invitation for Bids. Bids received after the time so indicated shall be returned unopened.

6. Each bidder is responsible for checking its bid package to ensure receipt of all drawings specifications, and other related documents. If any bidder does not receive complete data, it is the bidder's responsibility to contact the undersigned immediately. All drawings specifications, and other data furnished to bidder for bidding purposes shall, upon request, be returned to the Director of Public Works.

Any referenced drawings are for convenience only in bidding and do not relieve the bidder from any responsibilities to provide a complete and acceptable project.

7. The Town will not award a contract to any Bidder who does not furnish evidence satisfactory to the Town that the Bidder has the ability, skill, integrity and experience in this class of work and has sufficient capital, plant, and insurance to enable the successful and complete execution of this contract within the specified time.

In determining the skill, ability and integrity of the responsible and eligible Bidders, the following elements will be considered: (a) previously defaulted on, failed to perform properly, or failed to complete on time contracts of similar nature; (b) habitually and without just cause neglected payment for material or to employees; (c) a permanent place of business; (d) adequate plant and equipment to do the work properly; (e) a suitable financial status to meet the obligations incident to the work; (f) appropriate technical experience; (g) labor force that can work in harmony with all other elements of labor employed; (h) sufficient bonding capacity; (j) adequate superintendence; (k) Statement of Bidder's Qualifications; (l) adequate Certificate of Insurance (with the Town named as the insured) that meets at least the minimum requirements of the Town.

8. Any Bidder's proposal that is accepted by the Town shall be deemed the Preferred Contractor and, thereafter, will be required to execute a Contract with the Town within ten (10) days after notice that the Contract has been awarded to said Preferred Contractor. Failure or neglect to do so shall constitute a breach of the agreement affected by the acceptance of the Proposal.

Statement of Bidder's Qualifications

Complete the following questions relative to bidder's qualifications. All questions must be answered and the data given must be clear and comprehensive. If necessary, add separate sheets.

1. Name of Bidder:
2. Permanent Main Office Address:
3. When Incorporated:
4. Where Incorporated (including evidence that Bidder is legally eligible to conduct business in the State of Vermont):
5. How many years have you been engaged in the contracting business under your present firm name:
6. Contracts on hand: (**Attach list** showing project title, project location, gross amount of each contract and the approximate anticipated dates of completion.)
7. General character of work performed by your company.
8. Have you ever failed to complete work awarded to you? YES NO
If yes, where, when and why?
9. Have you ever defaulted on a contract? YES NO
If so, where, when and why?
10. Has the Bidder ever been on or is currently on any debarment list related to Bidder's business or related to the scope of work anticipated related to this request for bids? If so, explain.

11. List at least three similar projects completed by the firm in the last two years. The list shall include job description, quantities, cost, client contacts and phone numbers.

12. List your major equipment AVAILABLE FOR THIS CONTRACT. (Attach equipment schedule if necessary.)

NAME OF BIDDER

BY:

Signature

Name

Title

Award of Contract

The contract shall be awarded to the lowest responsible bidder as soon as practicable after the bid opening. The Town of Norwich reserves the right to waive any informality in bids submitted and the right to reject any and all bids at its discretion and to accept the bid which will be in the best interest of the Town of Norwich.

In case of error in the extension of prices, the unit prices bid shall govern and the unit prices in writing shall take precedence over the unit prices in figures.

Contract award is contingent upon adequate funding.

SCOPE OF WORK

Work to be Done

The following work shall be done in accordance with all referenced drawings and specifications (latest edition).

The Contractor shall supply all necessary labor, materials, equipment and accessories as required to complete the following scope of work.

1. Contractor shall complete the following scope of work for the specified buildings:
 - a. Sprinkler system backflow tests – applies only to Tracy Hall and Public Safety Building
 - i. Inspection and testing of all backflow preventer devices connected to the fire sprinkler system which includes:
 1. Tracy Hall – 1
 2. Public Safety Building - 1
 - b. Sprinkler system test – dry sprinkler systems -applies only to Tracy Hall and Public Safety Building
 - i. Inspection and testing of the dry sprinkler system including Tamper, Pressure Switch, Low Air, Gate Valve, Fire Dept Connection, Hydraulic Nameplate Verification, Partial Trip Test). Tests will be scheduled in advance.
 1. Tracy Hall – 1
 2. Public Safety Building - 1
 - c. Sprinkler system test – wet sprinkler systems -applies only to Tracy Hall and Public Safety Building
 - i. Inspection and testing of the wet sprinkler system including inspecting gauges, systems and valves, components and signs, operating control valves, testing tamper and flow switches and local alarms and signals, opening main drain to record static and residual pressures, inspecting the fire dept connection and performing a building walkthrough to inspect sprinklers, piping, fittings and hangers (from floor level). Tests will be scheduled in advance.
 1. Tracy Hall – 1
 2. Public Safety Building - 1
 - d. Emergency Exit Lights Systems test – applies to Tracy Hall, Public Works Garage, Public Safety Building
 - i. Inspection and testing of all emergency lighting listed (including load test)
 1. Tracy Hall – 5
 2. Public Works Garage – 4
 3. Public Safety Building – 6

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- e. Fire Alarm System test – Honeywell Prog System - applies to Tracy Hall, Public Works Garage, Public Safety Building
 - i. Inspection and testing of fire alarm systems. Tests will be scheduled in advance.
 - ii. Tracy Hall
 1. Smoke Sensor Addressable – 4
 2. Pull Station – 21
 3. Audio – Visual Unit Addressable – 4
 4. Main Fire Alarm Panel -1
 - iii. Public Works Garage
 1. Smoke Sensor Addressable – 29
 2. Pull Station – 3
 3. Audio – Visual Unit Addressable – 10
 4. Main Fire Alarm Panel -1
 5. Fire, Gas, or Flame Detector -1
 - iv. Public Safety Building
 1. Smoke Sensor Addressable – 9
 2. Pull Station – 5
 3. Audio – Visual Unit Addressable – 22
 4. Main Fire Alarm Panel -1
 - f. Extinguisher test and inspection (includes portables) – applies to all buildings including the Transfer Station and the heavy equipment listed. Fees to recharge extinguishers shall be listed in proposal.
 - i. Inspect and test all portable fire extinguishers listed
 1. Tracy Hall – 6 dry chemical (ABC)
 2. Public Works Garage – 48 dry chemical (ABC)
 3. Transfer Station and heavy equipment – 10 trucks and 2 at Transfer
 4. Library - dry chemical (ABC)
 5. Public Safety Building - dry chemical (ABC) -4
 - g. Emergency Service on all systems defined above. Emergency service to include emergency service response during normal working hours. Fees and labor rates for normal hours shall be listed in proposal.
 2. Contractor shall provide required documentation for all tests defined above to the Town of Norwich Fire Dept., Town of Norwich Public Works Director and the State of Vermont. Test results shall identify any items not meeting the State of Vermont requirements and the discrepancies found.
 3. Coordinate with the Director of Public Works before any work to verify the calendar of work, so the Director of Public Works can appropriately notify the public at-large of the schedule of anticipated work.
 4. Provide daily clean-up of all areas affected by project work.

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5. The Contractor shall provide and pay for all temporary facilities, utilities, temporary construction and supervision as required to complete the contract scope of work.
 6. The Contractor shall guarantee all materials and workmanship completed under the contract scope of work for one year from the date of acceptance by the Director of Public Works or his representative.
 7. Upon completion of the work, the improvement areas shall be cleaned up to the satisfaction of the Director of Public Works including, but not limited to, removal of all spoil from the job site and clean-up of materials.

MISCELLANEOUS SCOPE OF WORK

1. Attend pre-construction meeting, as applicable, and coordinate all activities with the Director of Public Works.
2. The Contractor shall provide a minimum of 72 hours' notice to the Director of Public Works prior to commencing the project.
3. No work will be permitted at night or on weekends or holidays except as approved in writing by the Director of Public Works. Normal working hours are Monday through Friday 7:00 a.m. to 3:30 p.m. The Contractor shall not work outside normal working hours without prior approval from the Town.
4. Perform any other miscellaneous work required to complete the project but not otherwise specified.

WORK NOT INCLUDED IN SCOPE OF WORK

1. The Town of Norwich Public Works will provide access to all buildings with prior notice by the Contractor.
2. Maintenance or repair of equipment found to be deficient from the inspection or testing.

GENERAL CONDITIONS

1. The Contractor is responsible for maintaining normal office activities through the project area for the duration of the project. All testing will be coordinated with the facility in which the work is performed. All testing shall only be performed after 72 hours advance notice.

2. Any damage to personal property by the Contractor or his subcontractors shall be repaired in-kind at the Contractor's expense.

3. It is the intent of this contract to complete all work in a continuous manner to minimize the projects' duration. The Contractor shall cooperate in scheduling work at times which is mutually agreeable.

5. It is the responsibility of each Contractor submitting proposals for the work to assure that the equipment/construction methods intended for use are capable of complying with project specifications. The attention of each contractor submitting a proposal is directed to the portion of the project specifications which require the Contractor to demonstrate to the Director of Public Works the ability of his crew(s) and equipment to comply with the specification requirements and to do so at a rate of production consistent with the time allowed under the contract. In submitting proposals for this work, Contractors are required to use specific equipment on the project. In order to meet the project schedule, Contractors are required to provide all necessary equipment to complete said project in a continuous, orderly manner. In the event that any aspect of the Contractor's work does not meet the requirements stated in the technical specifications, all construction operations shall cease until the Contractor demonstrates the ability to comply with all specifications. The Contractor shall not be permitted an extra for delays during this period. If compliance cannot be demonstrated, the contract shall be terminated upon written notice from the Director of Public Works. The Contractor shall not be paid for any substandard work.

6. The Contractor shall promptly correct any work not meeting specifications at Contractor's expense.

7. This project is subject to all of the Safety and Health Regulations (29 CFR Part 1926 and all subsequent amendments) as promulgated by the U.S. Department of Labor on April 6, 1979, unless otherwise noted. Contractors are urged to become familiar with the requirements of these regulations.

Schedule

The following schedule summary indicates the desired sequence and timing for this contract. It is intended that this schedule be met with all work done during normal working hours. Work shall not be performed on weekends or holidays.

Contract awarded by July 26, 2019
Start of 2019 Life Safety Systems Project August 12, 2019
Completion of all 2019 Life Safety Systems Project Contract Items by . . . August 30, 2019

Work Schedule

The schedule must be acceptable to the Director of Public Works.
He will be expected to participate actively in all scheduling and expediting activities.
The on-time completion of the project is an essential part of the contract.

14. **Insurance**

Prior to the commencement of any work under this contract, the Contractor and any duly authorized subcontractors shall procure and thereafter maintain for the duration of their responsibilities hereunder, Comprehensive General Liability and Comprehensive Automobile Liability and Workers Compensation Insurance. Minimum limits shall be as follows:

COMPREHENSIVE GENERAL LIABILITY

MINIMUM LIMITS REQUIRED

- | | |
|--------------------------------------|----------------------------|
| 1. Fire Legal Liability | \$1,000,000 Per Occurrence |
| 2. Broad Form Property Damage | |
| 3. Premises Operation | |
| 4. Products and Completed Operations | |
| 5. Towns and Contractors Protective | |
| 6. Explosion and Collapse | |
| 7. Underground Hazards | |
| 8. Independent Contractors | |

COMPREHENSIVE AUTOMOBILE LIABILITY

- | | |
|------------------------------------|-------------|
| 9. Any Auto | \$1,000,000 |
| 10. Employee Liability Endorsement | |

**WORKERS COMPENSATION AND
EMPLOYERS LEGAL LIABILITY**

Vt. Statutory
\$100,000 Bodily Injury by
accident per employee
\$100,000 Bodily Injury by
disease per employee
\$500,000 Body Injury by
disease policy limit

The Town of Norwich shall be named as an additional insured. Copies of the above certificates shall be submitted to the Town of Norwich prior to award of contract.

15. **Terms of Payment**

The Town will, once a month and within thirty (30) day's receipt of a certificate of payment from the Contractor, make a progress payment to the Contractor on the basis of an estimate of the total amount of work done to the time of such estimate and the value thereof as prepared by the Contractor and approved by the Town. The progress payment shall be on a form agreeable to both the Town and the Contractor.

16. **Acceptance and Final Payment**

The general guarantee period for the work substantially completed shall begin on the date certified by the Town.

Upon receipt of written notice that the work is ready for final inspection and acceptance, the Director of Public Works and/or his representative shall make inspection. When he finds the work acceptable under the Contract and the Contract fully performed, upon receipt of the final payment requisition, the entire balance found to be due the Contractor shall be paid to the Contractor by the Town.

Before final payment, the Contractor shall submit evidence satisfactory to the Director of Public Works and/or his representative that all payrolls, materials bills and other indebtedness connected with the work have been paid, except that in case of disputed indebtedness or liens, the Contractor may submit in lieu of evidence of payment, a surety bond satisfactory to the Town guaranteeing payment of all such disputed amounts when adjudicated in cases where such payment has not already been guaranteed by surety bond.

The making and acceptance of the final payment shall constitute a waiver of all claims by the Town other than those arising from unsettled liens, from faulty work appearing within twelve months after final payment, from requirements of the specifications, or from manufacturers' guarantees. It shall also constitute a waiver of all claims by the Contractor, except those previously made and still unsettled.

17. **Extra Work**

The Contractor shall not be paid for any work not identified in Scope of Work for this project unless a Change Order defining the change is approved in writing by the Director of Public Works in advance. If an approved Change Order, signed by the Director of

Public Works is executed, charges for additional work shall be based on the prices set forth in this contract.

The Director of Public Works reserves the right to increase or decrease the volume of work set forth in this Contract within the limits of available funds. The Contractor shall not make any claim against the Department should the work be increased or decreased as indicated above.

18. **Indemnification**

To the fullest extent permitted by law, the Contractor shall indemnify, exonerate, protect, defend (with counsel acceptable to the Town of Norwich), save harmless and reimburse the Town of Norwich and its employees, officers, agents and representatives (hereinafter Contractor shall include such foregoing persons or entities) from and against any and all damages (including, without limitation, bodily injury, illness or death or property damage), losses, liabilities, obligations, penalties, claims (including, without limitation, claims predicated upon theories of negligence, fault, breach of warranty, products liability or strict liability), litigation, demands, defenses, judgments, suits, proceedings, costs disbursements or expenses of any kind or nature whatsoever, including without limitation, attorneys' and experts' fees, investigative and discovery costs and court costs, which may at any time be imposed upon, incurred by, asserted against or awarded against the Town of Norwich which are in any way related to the Contractor's performance under this Agreement and which arise from (i) any act, omission or strict liability of Contractor, Contractor's licensees, agents, servants or employees or any third party, whether such act, omission or strict liability gives rise to liability which is sole, joint or several, (ii) any default by the Contractor under any of the terms or covenants of this Agreement, or (iii) any warranty given by or required to be given by Contractor relating to the performance of Contractor under this Agreement.

Contractor agrees to pay the Town of Norwich interest from the date of any loss indemnified against hereunder until such amount, plus interest, is paid.

Contractor shall purchase and maintain in force, from the commencement of this Agreement until Contractor has fully completed its responsibilities hereunder, an appropriate general liability insurance policy with contractual extension coverage (by endorsement or otherwise) and shall provide the Town of Norwich with a certificate of

insurance evidencing such coverage. At the requests of the Town of Norwich at any time (or from time to time) that this indemnity provision remains in effect, the Contractor shall name the Town of Norwich as an additional insured under its general liability insurance policy. The Contractor's obligations under this paragraph shall not, however, be limited in any way by any limitation on the amount or type of insurance available to the Contractor.

19. **Arbitration**

Unless otherwise provided in this Contract, all claims, counterclaims, disputes and other matters in question between the Town and the Contractor arising out of or relating to this Contract or the breach thereof will be decided by arbitration if the parties mutually agree, or in a court of competent jurisdiction within the state in which the Town is located.

The procedure for conducting the hearings will follow the Construction Industry Arbitration Rules of the American Arbitration Association.

20. **Termination**

This contract may be terminated by the Town upon fourteen days' written notice to the Contractor in the event that the Project is abandoned. If such termination occurs, the Town shall pay the Contractor for work completed and for proven loss sustained upon materials, equipment, tools, and construction equipment and machinery, including reasonable profit and applicable damages.

If the Contractor defaults or persistently fails or neglects to carry out the work in accordance with the contract documents or fails to perform the provisions of the contract, the Town may give written notice that the Town intends to terminate the contract. If the Contractor fails to correct the defaults, failure or neglect within seven days after being given notice, the Town may then give a second written notice and, after an additional seven days, the Town may, without prejudice to any other remedy, make good such deficiencies and may deduct the cost thereof from the payment due the Contractor or, at the Town's option, may terminate the employment of the Contractor and take possession of the site and of all materials, equipment, tools and construction equipment and machinery thereon owned by the Contractor and finish the work by whatever method the Town may deem expedient. If the unpaid balance of the contract sum exceeds the expense of finishing the work, the excess shall be paid to the Contractor, but if the expense exceeds the unpaid balance, the Contractor shall pay the difference to the Town.

If the Town fails to make payment when due, the Contractor may give written notice of the Contractor's intention to terminate. If the Contractor fails to receive payment within seven days after receipt of such notice by the Town, the Contractor may give a second written notice and, seven days after receipt of such second written notice by the Town, may terminate the contract and recover from the Town payment for work executed and for proven losses sustained upon materials, equipment, tools, and construction equipment and machinery including reasonable profit and applicable damage. Note: there is an established bill paying procedure the Town adheres to. Thus, the function of making payment to a Contract necessarily relates to the Town's receipt of a Contractor's invoice.

21. **The Contractor shall not award any work to any subcontractor without prior written approval of the Town.**

22. The Contractor shall promptly remove from the premises all material and work condemned by the Town as failing to meet contract requirements, whether incorporated in the work or not, and the Contractor shall promptly replace and re-execute his own work in accordance with the contract and without expense to the Town and shall bear the expense of making good all work of other contractors destroyed or damaged by such removal or replacement.

23. At the site of the work the Contractor shall employ a competent construction superintendent who shall have full authority to act for the Contractor. It is understood that such representative shall be acceptable to the Town.

2019 LIFE SAFETY SYSTEMS PROJECT
AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2019, by and between the Town of Norwich, VT, hereinafter called "OWNER", and _____, doing business as a corporation hereinafter called "CONTRACTOR". WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the 2019 Life Safety Systems Project.
2. The CONTRACTOR will furnish all of the materials, supplies, tools, equipment, labor, and other services necessary for the construction and completion of the PROJECT described herein.
3. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the dollar amounts as shown in the Contractor's bid proposal.
4. The term "CONTRACT DOCUMENTS" means the 2019 Life Safety Systems Project Bid Package and includes the following:
 - a. Project Description
 - b. Instructions to Bidders
 - c. Scope of Work
 - d. General Conditions
 - e. Agreement
 - f. Contractor's Proposal Dated: _____ signed by _____ (attached - 2 pages)
5. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.

IN WITNESS WHEREOF the parties hereto have executed this Agreement, the day and year first written above.

H. Durfee, Town Manager
Town of Norwich, VT

Authorized Representative
Contractor

Witness

Witness

Date

Date

**2019 LIFE SAFETY SYSTEMS PROJECT
 TOWN OF NORWICH, VT.
PROPOSAL FORM**

(To be typed on Company Letterhead)

<u>ITEM #</u>	<u>FACILITIES</u>	<u>UNIT</u>	<u>ITEM DESCRIPTION</u>	<u>TOTAL PRICE</u>
1	2	LS	Sprinkler system backflow tests _____Dollars _____Cents Lump sum	_____
2	2	LS	Sprinkler system test - dry _____Dollars _____Cents Lump sum	_____
3	2	LS	Sprinkler system test – wet _____Dollars _____Cents Lump sum	_____
4	3	LS	Emergency Exit Lights Systems test _____Dollars _____Cents Lump sum	_____
5	3	LS	Fire Alarm System test _____Dollars _____Cents Lump sum	_____
6	5*	LS	Extinguisher test and inspection _____Dollars _____Cents Lump sum • Includes equipment	_____

TOTAL PROJECT COST: \$ _____

TOTAL PROJECT COST: _____ Dollars _____ Cents
 (written in words)

SUBCONTRACTORS: _____

CONTRACTOR REPRESENTATIVE: Name of Home Office Project Manager to be assigned to this project is:

SUPERINTENDENT: Name of Superintendent to be assigned to this project is:

EXCLUSIONS

Please identify any exclusions or qualifications relative to your proposal here.

RATES

Bidder shall submit a rate schedule of all equipment intended for use on the project. All rates shall include an operator.

Bidders shall include a rate schedule for:

- 1.Recharging fire extinguishers
2. Emergency service for repair of systems during normal work hours (Mon-Fri 7:00AM to 3:30 PM)

UNIT PRICES

The Contractor agrees to perform any extra work or accept deductions for work omitted from this contract at the above unit prices. Prices shall be based upon the requirements of the Contract Specifications. All unit prices are net cost to the Town of Norwich and shall include all overhead, profit, transportation, taxes, and other contributory factors.

ADDENDA

The undersigned acknowledges receipt of the following addenda:

1. _____ 2: _____ 3. _____

QUALIFICATIONS

Statement of Bidder's Qualifications attached: YES _____ NO _____

In compliance with the Town's Bid Package dated _____ for the above-captioned project, the undersigned hereby proposes to furnish all labor, equipment and materials and perform all work in strict accordance with the plans, specifications and all the Contract Documents within the time set forth therein, for prices stated in this proposal.

Signature of Responsible Official: _____ Date: _____

Title: _____ Printed Name: _____

Name of Firm: _____ State of Incorp. _____

Business Address: _____

Telephone Number: _____ Fax: _____

Cell Phone: _____ E-Mail: _____