

Minutes, Meeting of Norwich Finance Committee  
April 22, 2019, 8:00 PM – Tracy Hall small conference room

Present: Omer Trajman (Chair), David Barlow (Vice Chair), Ryan Gardner (Secretary), Cheryl Lindberg, Emmanuel Tesone

Absent: Garrett Palm

Public Present: Linda Cook

1. A quorum being present, the meeting was called to order at 8:08 PM.
2. The Committee reviewed and discussed the agenda. Cheryl Lindberg moved to approve the agenda. Ryan Gardner seconded the motion. The motion to approve the agenda was passed unanimously.
3. The Committee reviewed and discussed the draft meeting minutes from its April 8, 2019 meeting. Dave Barlow moved to approve the minutes. Cheryl Lindberg seconded the motion. The minutes were approved unanimously.
4. No public comments.
5. The Committee reviewed and discussed the recent monthly financial reports received from the Town. The Committee agreed that it would be beneficial for the Selectboard (and Committee) to receive standard balance sheets, a statement of cash flows, and income statements. The Committee Chair has met with the Town Manager to discuss this request/suggestion. Emmanuel Tesone joined the meeting.
6. The Committee reviewed and discussed various financial policies. Specifically, the Committee reviewed the following financial policies: Grants, Gifts and Special Funds dated 12/15/17; and Undesignated Funds dated 10/4/17. The Committee agreed to discuss the remaining policies at its next meeting.
7. The Committee discussed the newly-formed town Audit Committee and agreed to table discussion until its next meeting.
8. The Committee reviewed its agreed-upon next meeting dates, and agreed to next meet on the following Mondays at 8 PM: 5/6, and 5/20.
8. At 9:42 PM, Ryan Gardner moved to adjourn the meeting. Dave Barlow seconded the motion. The motion to adjourn was passed unanimously. The meeting was adjourned at 9:43 PM.

Respectfully submitted,

A handwritten signature in blue ink, consisting of stylized initials and a surname, positioned above a horizontal line.

Ryan Gardner, Secretary