

**Agenda for the Selectboard Meeting Wednesday, April 24, 2019 6:30 PM
Tracy Hall, Multipurpose Room**

1. Approval of Agenda (Action)

Administrative Matters

2. Public Comments on items not on the Agenda (Discussion)
3. *Women's Club Alcohol Policy Waiver Request – June 1st Event (Action)
4. *Appointments to Open Positions (Action) – Planning Commission, Development Review Bd., Historic Preservation Commission, Conservation Commission, ECFiber Governing Bd., Recreation Council, Deputy Health Officer, Two Rivers-Ottawaquechee Regional Commission
5. Consent Agenda (Action)
 - a. *Correspondence
 1. Franny Eanet
 2. John Pepper
 3. Stephen Flanders
 4. Geo Honigford
 5. Christopher Katucki
 - b. *Warrants/Payables
 - c. *Minutes – 4/10/2019
6. Town Manager Report (Discussion)
 - a. Union Negotiations Update

Policy Matters

7. *Possible Gile Mountain Parking Area Expansion (Discussion / Action)
8. Discussion w/Planning Commission Members (Discussion / Action)
 - a. *Town Plan Status & Strategy
 - b. *Draft Affordable Housing Fund Policy
9. *Selectboard Goals Session Follow-up (Discussion)
10. Future Meeting Agenda Items (Discussion)
11. End of Meeting Debrief (Discussion)
12. Adjournment (Action)

* Indicates agenda items with related documents in meeting packet

Next Regular Meeting – May 8, 2019 at 6:30 PM

To receive email notices of Selectboard meetings and hearings, agendas, minutes and other notices, send an email to manager-assistant@norwich.vt.us requesting to be placed on the Town Email List.

Future Agenda Items:

May 8: Outdoor Farmers Market Solar Project Possible Preferred Site Designation
Dartmouth Campus Plan

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FROM: The Norwich Women's Club

April 17, 2019

Re: Request for Waiver from Town Alcohol Policy

The Norwich Women's Club, a non-profit Norwich organization, will be holding an 80s Prom in Tracy Hall on the evening of June 1, 2019. The event will feature 80s music, and is meant to be both a fundraiser for the Women's Club and a mixer for the community. The proceeds, if any, will be applied to the NWC's community grant fund and scholarship fund.

We are requesting a waiver of the ordinance regulating the possession and consumption of alcohol for that evening in order for us to serve wine and beer. We have engaged Maple Street Catering to handle our bar. Maple Street has a caterer's permit from the Vermont Liquor Board. We will provide the Town Manager with the "Request to Cater Malt and Vinous beverages and Spirituous Liquors" for submission to the Vermont Liquor Control Board not less than 45 days before June 1st. We will be certain that the caterer has a current insurance policy covering catered events, uses trained servers and will name the Town of Norwich as an additional named insured for our event.

Lily Trajman, 80s Prom organizer
On behalf of the Norwich Women's Club

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: Leah Romano

Address: 60 Bradley Hill Road, Norwich, VT 05055

Day phone: 484-883-1786

Evening phone: 484-883-1786

E-mail: leah.romano@gmail.com

Position Applied For: Re-applying to continue on the Planning Commission (PC)

- 1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: December 2018-April 2019

Years: less than 1

- 2. Would you be available for evening and/or morning meetings?

Evening: (Yes No) Morning: (Yes No)

Are there other restrictions on your availability? If so, please describe:

I work M-F from 9am-5pm with some extra night/weekend hours & travel too.

If any restrictions occur, I'm open to discussing workarounds, schedules, etc.

- 3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

Committed to service to our community. Research/Vision/Pitch/ Strategy skills

Confident communicator (esp. listening & asking questions). Organized.

Support discourse, learning, collaboration, engagement. Dedicated. Creative

- 4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

Norwich PC work from Dec. 2018 to April 2019. In 2018, I ran for Norwich

Selectboard. Much of my experience is within the community arts & education.

Please see Section 6 (below) for more detail * for current positions.

All other experience is within my professional and volunteering commitments.

5. Education and Current Employment

Name of Company: Aquifer, Inc.

Location: Lebanon, NH

Title: Business Development Manager

Describe your work:

Non-profit/ healthcare educators who create e-learning content. Relationship Mgmt.

Acct mgmt. focus on growth-revenue & new markets. Training. Problemsolving, some HR

6. Pertinent Education and/or Experience:

Emerge VT leadership/politics training, ran for SelectBoard, Leadership Upper Valley

*TCS Mgmt. Cmte & Chair, Parish Players Board, Granite United Way Grant Cmte.

MA Univ. of London-Goldsmiths; BA Ithaca College

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes

No). If yes, please explain:

Comments:

I was encouraged by community members/leaders to re-apply to continue my PC work.

It was suggested that I complete this document with brief answers and then prepare a written statement with more detail to present at an interview. I can share my resume too.

I look forward to continuing the conversation ~ about my re-application, schedule, etc.

Signature

Date

Leah C. Romano

04/ 12/19

Norwich, VT Planning Commission ~ Written Statement from applicant, Leah Romano
For Selectboard ~ April 11, 2019

Dear all,

Below is a written statement to complement my re-application to continue on the Planning Commission (PC). I understand that part of the application is an interview with the Selectboard (SB), which is typically done at an SB meeting. Unfortunately, I have a conflict on Wednesday evenings that despite best efforts, cannot be moved. I may be able to make something work for a short window of time, but would need to speak with someone about my availability so that it could be appropriately scheduled. Please know that I remain interested in the PC and would be open to finding another time or method to present my background and qualifications to you (e.g. a written statement or rescheduling). I hope this information does not lessen my chances for appointment and am confident that we can find a way forward.

Background about me: I'd like to take this time to introduce myself. I've lived in the Upper Valley since 2009 and chose Norwich when buying my first home in 2014. Some of you may know me from around town, working on the PC, or from my 2018 run for the Selectboard. My current stats are that I'm a single full-time working homeowner with no children. I work for Aquifer in Lebanon, NH, on a small and growing non-profit team committed to innovation in healthcare education. For several years prior, I worked for Dartmouth. I am active in various local arts organizations as a producer, performer, and board member. While my current job involves relationship management and business development (focusing on growth), I have a background in HR, communications, and international education administration. I earned an MA from the University of London at Goldsmiths College and a BA from Ithaca College. In addition to various certification programs, I've also taken part in Leadership Upper Valley (class of 2017) and the Emerge VT Candidate Training program (class of 2018) ~ focusing on leadership in public office.

My qualifications: There are a lot of important topics to be addressed by the PC and for the Selectboard. I'm committed to expression ~ I put my personal and professional time into endeavors that value relationships (e.g. communications, HR, business development, the arts, community). Much of my experience is rooted in collaborating with people, project management, thoughtful discussion, and creative problem-solving. My work often includes visioning, strategizing, and outreach. I enjoy building possibility and gathering input. I believe it's important for people to be heard and to connect. While I usually fulfill a facilitator role, I'm aware that, should I continue on the PC, I may focus more time on listening and asking questions. This will help me learn and also provide a different perspective to the group. (Having studied Journalism, I'm quite at home with research, asking questions, and presenting information). I believe that with a more diverse perspective, comes more diverse solutions that better support a larger base of our community. I bring professional skills, personal interest, curiosity, an open mind, reliability, and a thick skin.

Why I'm interested: I enjoy community involvement and am committed to being of service. I was invited to apply to the open position on the PC in November 2018. I've served on the PC since December 2018 and am interested in continuing the work we've begun. I understand the mission of the PC as well as the culture, schedule, and tasks ahead. I care about this town. I'm a do-er at heart and believe I have talents to share. Change is happening and I enjoy being a part of it. Engaging with community is a personal commitment. Please feel free to contact me to continue the conversation. I'm confident that there will be a fruitful outcome and, as I want what's best for Norwich, will support whatever decision is made. ~ Truly, Leah Romano

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

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APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: Melissa Horwitz

Address: 6 Spur Lane

Day phone: (850) 491-5195

Evening phone: (850) 491-5195

E-mail: horwitzmelissa@gmail.com

Position Applied For: Planning commission

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: 1

Years: 4

2. Would you be available for evening and/or morning meetings?

Evening: (Yes No Morning: (Yes No

Are there other restrictions on your availability? If so, please describe:

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

We are currently working on the town plan, I feel that my experience

working on the last town plan would be valuable to this process.

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

Connecticut River Upper Valley Subcommittee (Norwich Representative)

Enhanced Energy Committee (Planning Commission Representative)

Harassment, Hazing and Bullying Advisory Committee (State Committee)

5. Education and Current Employment

Name of Company: VT Human Rights Commission Location: Montpelier, VT

Title: Staff Attorney

Describe your work:

I investigate allegations of discrimination in state employment, public accommodations and housing. I also provide training in those areas.

6. Pertinent Education and/or Experience:

JD

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No) If yes, please explain:

Comments:

Signature

/s/ Melissa Horwitz

Date

3/28/2019

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Town of Norwich
P.O. Box 376
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APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: John Carroll

Address: 345 Campbell Flat Road (P O Box 305, Norwich 05055)

Day phone: 802 649-1988

Evening phone: 802 649-1988

E-mail: jc@ompom.us

Position Applied For: member, Development Review Board

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: two

Years: four

2. Would you be available for evening and/or morning meetings?

Evening: (Yes No Morning: (Yes No

Are there other restrictions on your availability? If so, please describe:

I travel to East Africa each year to work on humanitarian projects there.

I'm gone at least three weeks each year, usually in February and March.

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

Many years working with public bodies (e. g .Dresden School Board, Vermont

State Senate) and in the private sector (e. g. Hypertherm, TD Banknorth);

My focus is on building consensus, thinking / acting strategically.

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

Currently a member of the Norwich Board of Civil Authority and

the Vermont State Board of Education

5. Education and Current Employment

Name of Company: retired

Location:

Title:

Describe your work:

6. Pertinent Education and/or Experience:

Please see answers to questions 3 and 4, above.

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes

No). If yes, please explain:

Comments:

The average age of DRB members is 65 or 70, maybe older.

We'd be a better Board if we reflected the spectrum of ages and perspectives

of the townspeople. I'd readily stand aside for a younger appointee.

Signature



Date 22 MAR 2019

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: STANLEY L. TEETER

Address: BOX 1654 , 1802 TURNPIKE RD,

Day phone: 802-649-3008 Evening phone: 802-649-3008

E-mail: TEETERSTAN@GMAIL.COM

Position Applied For: MEMBER DRB

- 1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: since DRB inception Years:

- 2. Would you be available for evening and/or morning meetings?

Evening: (Yes No) Morning: (Yes No)

Are there other restrictions on your availability? If so, please describe:

- 3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

retired electrical engineer

- 4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

none

5. Education and Current Employment

Name of Company:

Location:

Title:

Describe your work:

retired

6. Pertinent Education and/or Experience:

BS in electrical engineering from UVM

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No) No). If yes, please explain:

Comments:

I have been proud to be a member of this very fine Board.

Signature

Stanley L. Teeter

Date

4/15/2019

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: DON MCCABE

Address: 97 WESTINGHOUSE ROAD, NORWICH

Day phone: Evening phone: 649-5921

E-mail: DON-MCCABE@COMCAST.NET

Position Applied For: REGULAR DRB MEMBER

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: 3 Years: 9

2. Would you be available for evening and/or morning meetings?

Evening: (Yes) No Morning: (Yes) (No)

Are there other restrictions on your availability? If so, please describe:

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

PAST DRB MEMBER. HOME BUILDER.

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

BOARD MEMBER THE FAMILY PLACE. CURRENT.

5. Education and Current Employment MASTERS IN SOCIAL WORK.
Name of Company: RETIRED. Location:
Job Title:
Description of work:

6. Pertinent Education and/or Experience:
25 YRS CLINICAL ASSOCIATE DARTMOUTH COLLEGE.

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No)
If yes, please explain:

Comments: LOOKING TO UPGRADE MY CURRENT DRB POSITION OF ALTERNATE MEMBER TO REGULAR MEMBER.

Signature 

Date 3/26/2019

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: Anne W. Silberfarb
Address: 287 Bragg Hill Rd, Norwich, VT 05055
Day phone: 802-649-1753 Evening phone: -
E-mail: annesilberfarb@gmail.com
Position Applied For: Historic Preservation Commission

1. If you are re-applying for the same board/commission, how many terms/years have you already served?
Terms: 2 terms Years: 6 yrs

2. Would you be available for evening and/or morning meetings?
Evening: (Yes No Morning: (Yes No
Are there other restrictions on your availability? If so, please describe:

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.
Past chair of Norwich Historical Society when Norwich was placed on the National Register of Historic Places

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:
current: Norwich Historic Preservation Commission
past: chair, Board of Norwich Historical Society
Norwich Planning Commission

5. Education and Current Employment

Name of Company: *retired* Location:
Title: *Learning Disabilities specialist*
Describe your work:

6. Pertinent Education and/or Experience: *see bio, attached*

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No) No). If yes, please explain:

Comments:

Signature

Anne W. Silberfarb

Date

April 10, 2019

ANNE W. SILBERFARB Bio, Revised 2019

HOME ADDRESS: 287 Bragg Hill Road, Norwich, Vermont 05055
802-649-1753

SOCIAL: Pre-college residence - Darien, Connecticut
Married: 1962 to Peter M. Silberfarb, M.D.
Children:
Benjamin J.
Leah S.

EDUCATION: High School: National Cathedral School for Girls
Washington, D.C., 1958

College: Bucknell University, Lewisburg, PA., 1962
B.S. in Elementary Education

1976 Post Graduate degree: Goddard College, Plainfield, Vt.,
M.A. in Learning Disabilities

HONORS: Undergraduate honors:
Dean's List (7 out of 8 semesters)
Phi Beta Kappa
Kappa Delta Pi (national education honor society)
Mortor Board (national academic and leadership
honor society)

CERTIFICATION:
1. New Hampshire:
a. Experienced Educator Certificate,
Licensed: #0025687048309725
Educational Specialist, endorsed as a Specialist in the
Assessment of Intellectual Functioning
b. Experienced Educator, licensed: Teacher,
endorsed in Elementary Education and Learning
Disabilities, and General Special Education

2. Vermont:

a. Level I:

Essential Early Educator

b. Level II:

General Elementary, Teacher of the Handicapped -
Special Education Class Programs / Resource
Teacher Programs, Consulting Teacher / Learning
Specialist

PAST EMPLOYMENT:

Fulltime:

1962 - 1966

Friends' Select School, Philadelphia, PA.,
first grade teacher

1966 - 1967

Hanover Elementary School, Hanover, N.H.,
first grade teacher

1975 - 1988

Hanover Elementary School, Hanover, N. H., Learning
Disabilities Specialist, Specialist in the Assessment of
Intellectual Functioning 1979 to 1989, Title I
Coordinator 1978 to 1981, Pre-school Coordinator 1984
to 1988.

Part-time:

summer, 1964

Fairleigh Dickinson University Reading Clinic,
remedial reading teacher to second through
eighth graders

summer, 1965

Friends' Neighborhood Guild, Philadelphia,
teacher of remedial reading, math, spelling
and creative writing to culturally deprived
minority students

1967 - 1969

Hanover Elementary School, tutored an autistic
child one hour, four times a week in all subjects
throughout his second and third grade years

Feb. - May 1970

Johnson County Community College, Kansas,
teacher of high school drop outs (both teenage
and adult) to prepare them for taking the High
School Equivalency English Test

Anne Silberfarb, bio

- Dec. 1974-June, 1975 Richmond School (a middle school, grades 6-8), Hanover, N.H., tutor in remedial reading, written expression and arithmetic.
- Jan. 1987 - Jan 1988 Dartmouth College, as needed testing and consultations for learning disabilities.
- Jan. 1988 - April 1996 Dartmouth College, Learning Disabilities Specialist (40% position).
- 1989-1994 Lyme School District, Lyme, NH, Learning Disabilities Specialist, Specialist in the Assessment of Intellectual Functioning, Pre-school Coordinator, 1989-1994; Coordinator of Special Education (1989-90: 60% position); psychoeducational evaluations and consultation (1990-94: 20%).
- Oct 1994 - Feb 1995 Adjunct Instructor, Saint Michael's College, taught graduate level course: GED 641, Instruction of Students with Learning Problems in Reading, Written Language and Study Skills.
- March 1996 -2000 Clinical Associate and Instructor in Psychiatry, Dartmouth Medical School, Hanover, NH 03755.
- August 1996 - 1999 Mentor for TIME for Teachers - a grant to improve the teaching of reading in the State of Vermont administered by the Stern Center, Williston, VT, 05495.

PUBLICATIONS

REGIONAL CORTICAL SURFACE AREA IN SUBJECTS WITH DEVELOPMENTAL DYSLEXIA, W. C. Loftus, R. L. Green, A. Silberfarb, C.E. Thomas, R.A. Nordgren, R.E. Nordgren, and M. S. Gazzaniga, COGNITIVE NEUROSCIENCE SOCIETY, Poster Abstract , March 1994.

GRANT REVIEW

Served as panel member to review grant applications for federal Early Child Demonstration Projects, U.S. Department of Education, Office of Special Education Programs, Washington, D.C., February 1994 and May 1996.

COMMUNITY ACTIVITIES

President, United Way of the Upper Valley, 1981-83.

Chair of the Board of Directors, The Hitchcock Foundation, 1981-82.

President, Norwich Historical Society, 1987 - 91, when Norwich was placed on the National Register of Historic Places as a village.

Chair of the Board of Directors, The Montshire Museum of Natural Science, 1992 - 1993.

Co-Chair, Capital Fund Drive, Norwich Public Library, 1997-'98.

Chair, Planning Committee, Upper Valley 2001 and Beyond, 1997.

Trustee (founding board member) Vital Communities, 1999; secretary, 2001-2002; chair of the Great Train Ride, 2003-04; Vice Chair, 2004; Chair 2005-2007.

Norwich Special Places Board (founding board member), Secretary, 1997 to 2000, Organizing Chair, 2000-2001, while chair conserved the parcel at the entrance to Norwich (Peisch Property) with the apple orchard and adjacent to the Milton Frye Nature Preserve.

Board of Directors of Friends of the Norris Cotton Cancer Center, Secretary, 1998; Chair, Nominating Committee Chair, 1999.

President of the Corporation, The Montshire Museum of Natural Science, 1999-2001.

Board of Trustees, Norwich Historical Society, Secretary, 1999, Chair of Nominating Committee, 2000, Chair 2001-2003.

Joint Law Enforcement Survey Committee, Chair, 2000.

The Nature Conservancy of Vermont, board member (2001-9), Chair 2004-2006.

Vermont Institute of Natural Science, member of the Capital Campaign committee, 2002, the Major Gifts committee 2002-3, the Governance and Nominating Committee 2002-5, chair of the opening of the Nature Center in Quechee, 2004, Board of Directors 2010-17.

The Friends of the Hopkins Center and Hood Museum, chair of the membership committee 2001-2004.

Board of Directors of Norwich Public Library, 2001-2004.

Norwich Planning Commission, 2009-2013.

Norwich Historic Preservation Commission, 2009-2019.

20 Million dollar Capital Campaign, Vermont Chapter of The Nature Conservancy, 2018-present.

Vital Communities: 25th Anniversary Celebration Committee, 2018- present.

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APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: Cheryl Asa

Address: 244 Mitchell Brook Road, Norwich

Day phone: 314-807-5410

Evening phone: 802-649-2177

E-mail: cherylasa244@gmail.com

Position Applied For: Conservation Commission

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms:

Years:

2. Would you be available for evening and/or morning meetings?

Evening: (Yes No Morning: (Yes No

Are there other restrictions on your availability? If so, please describe:

No general restrictions

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

I've been working in wildlife conservation and research for more than 40 years, although never in the New England region.

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

None

5. Education and Current Employment

Name of Company: Saint Louis Zoo

Location: St. Louis, MO

Title: Director of Research

Describe your work:

Semi-retired zoologist. I still work periodically for US Fish & Wildlife Service Mexican wolf recovery program and consult on the use of fertility control for population management.

6. Pertinent Education and/or Experience:

BA Zoology & Psychology, PhD Endocrinology/Reproductive Physiology: U Wisconsin

Lab & field research (fertility control & gene banking) for conservation of numerous species (especially Mexican wolves & wild horses) in the US & Latin America

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No) . If yes, please explain:

Comments:

I also ran a project on a biosphere reserve in Nicaragua, documenting hunting practices of indigenous people and its effects on wildlife populations. My son heads a company that does research and reports on alternative energy, especially solar.

Signature



Date 16 April 2019

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: Cody Williams

Address: 239 Mitchell Brook Road, Norwich VT 05055

Day phone: 612.220.5784

Evening phone: 612.220.5784

E-mail: cody.williams@mac.com

Position Applied For: Conservation Commission

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: —

Years: —

2. Would you be available for evening and/or morning meetings?

Evening: (Yes No) Morning: (Yes No) Most of the time

Are there other restrictions on your availability? If so, please describe:

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

A love for the outdoors and outdoor recreation since I was a child. Raised by parents who believed in the importance of conservation I have continued to believe in and work to defend/protect the world we all share.

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

None

5. Education and Current Employment

Name of Company: Adimab

Location: Lebanon, NH

Title: Software developer

Describe your work: writing software used to facilitate research in the lab. Additionally do design work.

6. Pertinent Education and/or Experience:

Bachelor's degree in botany from UW Madison
2.5 years research in Dr Ken Sytsma's lab working on plant evolutionary biology.

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No) No). If yes, please explain:

Comments: Thank you for your consideration.

Signature

Cody Watkins

Date April 11, 2019

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Town of Norwich
P.O. Box 376
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(802) 649-1419 Ext. 101 or 102

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: Irv Thomae

Address: 528 New Boston Rd (mail: PO Box 281)

Day phone: 649-5617

Evening phone: 649-5617

E-mail: irvthomae@alum.mit.edu

Position Applied For: delegate to East Central VT Telecomm District (ECFiber)

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: 3 since reorg as ECVTD

Years: 11 in all

2. Would you be available for evening and/or morning meetings?

Evening: (Yes No) Morning: (Yes No)

Are there other restrictions on your availability? If so, please describe:

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

Serving as ECFiber Chair since before transition to municipal status has involved working for passage of the enabling legislation, as well as advocacy for full-strength rural broadband throughout Norwich and the entire state.

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

East Central Vt Telecommunications District Governing Board (currently chair)

Past: member, sometimes chair, of the elected Norwich Finance Committee

(thereby also Dresden Finance Committee) for ~16 years total, starting ~1990

Advocacy since early 1990's for income-based school funding mechanisms

5. Education and Current Employment

Name of Company:

Location:

Title: Retired since Sept. 2006 (Dartmouth)

Describe your work:

6. Pertinent Education and/or Experience:

Educ'n: SB, PhD , both from MIT.

Experience: engineering educator (Thayer School & elsewhere); independent software developer; volunteer community advocate

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No) No). If yes, please explain:

Comments:

Full-strength internet connectivity is essential for sustainability of rural life and communities throughout Vermont, but commercial providers avoid sparsely populated areas that most need it. As the state's first Communications Union District, ECFiber is showing that a multi-community approach can overcome this challenge, and I'm proud to be part of it.

Signature

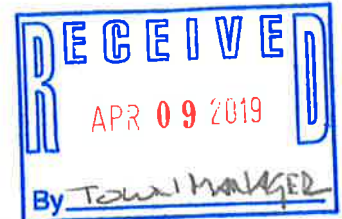


Date

April 18, 2019

4

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102



APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: Robert Gere
Address: 1399 Union Village Rd
Day phone: 802 280 5192 Evening phone: 802 649 5267
E-mail: rgere@mac.com
Position Applied For: Alternate, EC Fiber Governing Board

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: 2

Years: 1-7

2. Would you be available for evening and/or morning meetings?

Evening: (Yes No Morning: (Yes No

Are there other restrictions on your availability? If so, please describe:

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

I am an IT consultant.

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

Energy Committee - current
Development Review Board - past
Justice of the Peace - past
Finance Committee - past

5. Education and Current Employment

Name of Company: Dresden School District⁴ Location: Hanover

Title: IT Specialist

Describe your work: Maintain the network infrastructure and faculty and staff computers.

6. Pertinent Education and/or Experience:

Previous service

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes

No). If yes, please explain:

Comments: As an alternate I have served when the primary governor has been out of town or recuses himself for possible conflicts. Hopefully I will not be needed for any more dire reasons.

Signature



Date

4/8/2019

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: STEVE GAUGHAN

Address: 63 CLIFF STREET, NORWICH

Day phone: Evening phone: 603-646-9350 / 802-649-1960

E-mail: stephen.p.gaughan@dartmouth.edu

Position Applied For: Recreation

1. If you are re-applying for the same board/commission, how many terms/years have you already served?
Terms: Years:

2. Would you be available for evening and/or morning meetings?
Evening: (Yes) No) Morning: (Yes) No).
Are there other restrictions on your availability? If so, please describe:

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.
coach youth sports teams

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:
Norwich Conservation (not current)

5. Education and Current Employment

Name of Company: Dartmouth College Location: Hanover, NH

Job Title:

Description of work:

support researchers and faculty with IT and applications

6. Pertinent Education and/or Experience:

7. Do you feel there could be any conflict of interest with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No.)
If yes, please explain:

Comments:

Signature Stephen P. Gungor Date 3/21/2019



FOR OFFICE USE ONLY
 Beginning Date: _____
 Expiration Date: _____
 Resignation Date: _____
 Entered: _____

Deputy Town Health Officer Recommendation Form

This is a: New Appointment Re-appointment

Is a resignation letter needed from previous Health Officer? Yes No

Start Date: 6/1/19 Town/Municipality: Norwich

County: Windsor Full Name: Bonnie J. Munday

Home Delivery Address: P.O. Box 481, Norwich, VT - 05055
(DO NOT USE the Town Clerk Office or a Business for your Home Address)

Street Address for UPS Deliveries: 1540 US Rt 5 North, Norwich, VT 05055

Email Address: Bonnie.munday@gmail.com

Telephone(s): W: 802-649-1419 x 103 H: 802-649-3255 Cell: 802-356-1916

Education: High School College Other (list) _____

Professional Degree: _____ (e.g. MD, RN, DVM, DDS) Occupation: Town Clerk / EMT

Please give a brief statement noting why the select board believes the recommended individual will make a good Health Officer:

Signed: _____
Chair of the Local Board of Health Board Meeting Date

Print Name: _____

Return completed recommendation form to:
 VT Department of Health / Environmental Health
 108 Cherry Street • PO Box 70
 Burlington, VT 05402

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: Jeff Goodrich

Address: 259 Beaver Meadow Road, Norwich, Vermont 05055

Day phone: (603) 448-2200

Evening phone: (802) 649-2624

E-mail: jeff.goodrich@pathwaysconsult.com

Position Applied For: TRORC Commissioner

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms: Cannot recall, but believe since 2010.

Years: 9+/-

2. Would you be available for evening and/or morning meetings?

Evening: (Yes No) Morning: (Yes No)

Are there other restrictions on your availability? If so, please describe:

Conflicts with other meetings (e.g., Norwich SB) and youth coaching responsibilities.

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

My years of service as a Commissioner and great relationship with TRORC staff serve me well in this position. My experience as a professional planner/consultant, long term membership on the Norwich Planning Commission, and service on other volunteer boards all contribute to this position.

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

I have served in a number of community, volunteer, and other capacities over more than three decades. Current examples include Vital Communities Corporate Council membership, Hanover Improvement Society membership, coaching for Hanover High School, and the Norwich Planning Commission. Previous examples include the Norwich Conservation Commission, the Upper Valley Housing Coalition, Green Mountain Economic Development Corporation, the Norwich Corridor Enhancement Committee, and the Hanover Chamber of Commerce Leadership Awards Committee.

5. Education and Current Employment

Name of Company: Pathways Consulting, LLC
Title: President

Location: Hartford, Vermont and
Lebanon, New Hampshire

Describe your work:

My role consists of assisting more than 300 clients annually with a wide variety of projects (e.g., individual home owners, municipalities, state and federal agencies, institutions, businesses, private clients, etc.).

6. Pertinent Education and/or Experience:

Although I am a licensed Professional Engineer my primary focus is strategic planning over more than three decades serving thousands of regional clients.

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes No) No). If yes, please explain:

Comments:

Through ongoing interaction and collaboration with Peter Gregory, Executive Director, I believe that my greatest utility as a TRORC Commissioner is committee and staff participation. I intend to continue this collaboration in service of Norwich, our region, and our State if reappointed by the Selectboard.

Signature



Date April 19, 2019

Town of Norwich
P.O. Box 376
Norwich VT 05055-0376
(802) 649-1419 Ext. 101 or 102

④

APPLICATION FOR BOARDS/COMMISSIONS
(and for those reapplying for continuing appointments)

Name: Jeffrey Lubell

Address: 23 Spring Pond Road

Day phone: 301-634-1752

Evening phone: 802-649-7230

E-mail: jefflubell@yahoo.com

Position Applied For: Alternative rep. to Two Rivers – Ottauquechee Reg. Cmn.

1. If you are re-applying for the same board/commission, how many terms/years have you already served?

Terms:

Years:

2. Would you be available for evening and/or morning meetings?

Evening: (Yes No Morning: (Yes No

Are there other restrictions on your availability? If so, please describe:

I have a full-time job, so will need to coordinate meetings with my day job.

However, I work from home and usually have flexibility in scheduling.

3. Please list any experiences, skills and/or qualifications which you feel would especially suit you for this appointment.

Executive Director, Center for Housing Policy for seven years; co-director of

National Community of Practice on Local Housing Policy; TA provider for HUD

Currently Director of housing and community initiatives, Abt Associates

4. Please include service on other municipal or school district Boards, Commissions, or Committees both in Norwich and elsewhere and indicate whether or not any of those appointments are current ones:

Current: Norwich Planning Commission and Affordable housing subcommittee

5. Education and Current Employment

Name of Company: Abt Associates

Location: I work from home

Title: Director, Hsng and Cmty Initiatives

Describe your work:

I do research, policy analysis and technical assistance on housing, community developme and financial capability issues. Main clients are the federal government and foundations

6. Pertinent Education and/or Experience:

Director of the policy development division, HUD's Office of Policy Dev't & Research (2000-2003); Exec. Dir. of Center for Housing Policy (2006-2013)

JD, Harvard Law School, 1993.

7. Do you feel there could be *any conflict of interest* with your personal beliefs, occupation or employer in serving on this board, commission or committee? (Yes

No). If yes, please explain:

Comments:

Thank you for considering my application.

Signature



Date

04/19/2019

Subject: FW: [Norwich] On the Selectboard Agenda for April 10, 2019

----- Forwarded message -----

From: **Franny Eanet** <franny.eanet@gmail.com>

Date: Mon, Apr 8, 2019 at 7:24 PM

Subject: Re: [Norwich] On the Selectboard Agenda for April 10, 2019

To: <cbrochu30@gmail.com>

Cc: John Langhus <johnlanghus@gmail.com>, <JPepper@norwich.vt.us>, <marydlayton@gmail.com>

Dear Claudette,

Thank you for the reminder that the Selectboard will be discussing the plastic bag ban at this week's meeting.

I'm not sure why it would be too late to submit a comment when the meeting is Wednesday and today is Monday, so I hope you will be able to bring my views to the meeting. I have a regular Wednesday night commitment so am not able to attend.

I'm in support of the ban. I think arguments that it uses less energy to produce a plastic bag compared to paper bag or a reusable cotton or other material bag ignores what happens to the bag after its use. We should be taking a "cradle-to-grave" approach to our use of bags (and, in fact, every product we consume) because only then can we do an accurate accounting of the environmental cost.

In addition, on the local level, there are community members who are upcycling materials such as feed bags to make sturdy reusable bags, which have the added advantage of taking something from the waste stream and repurposing it.

I am cc'ing the other members of the board in case you are not able to bring my views to the meeting. (I couldn't find an email address for Roger Arnold.)

Best regards,

Franny Eanet
557 New Boston Road
Norwich VT 05055
franny.eanet@gmail.com

04/09/19
09:28 am

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 9 Mar

Page 1
RRobinson

HANDOUT
PEPPER 4/10/19
5a2

Account	Budget	Expenditures	% Budget Expended	Unencumbered Balance
TOTAL	3,990,523	2,945,058	73.8%	1,045,465
Account	Budget	Expenditures	% Budget Expended	Unencumbered Balance
ROAD CREW WAGES	259,853	191,844	73.8%	68,009
WORKER'S COMP INS	132,000	142,993	108.3%	(10,993)
SALT & CHEMICALS	120,000	128,022	106.7%	(8,022)
POLICE OFFICER WAGE	157,250	112,068	71.3%	45,182
AMBULANCE CONTRACT	122,426	91,820	75.0%	30,606
SAND	61,600	90,889	147.6%	(29,289)
PROP & CAS INSURANCE	86,000	76,986	89.5%	9,014
HEALTH INSUR	108,373	76,265	70.4%	32,108
BUILDINGS & GROUNDS WAGES	83,851	70,712	84.3%	13,139
POLICE CHIEF WAGE	89,159	66,072	74.1%	23,087
TOWN MANAGER WAGE	90,017	62,931	69.9%	27,086
HEALTH INS	81,014	59,429	73.4%	21,585
FINANCE OFFICER WAGE	69,018	52,444	76.0%	16,575
RECREATION DIR WAGE	70,843	51,931	73.3%	18,912
ROAD CREW OVERTIME	27,966	50,381	180.2%	(22,415)
PLAN ADMIN WAGE	69,614	48,450	69.6%	21,164
TOWN CLERK WAGE	65,430	48,145	73.6%	17,285
PUBLIC SAFTY FACILITY BON	47,000	47,000	100.0%	-
FIRE CHIEF WAGES	67,151	46,215	68.8%	20,936
DISPATCH SERVICES	57,117	42,040	73.6%	15,077
DIRECTOR OF PUBLIC WORKS	90,403	37,586	41.6%	52,817
GUVSWMD ASSESSMENT	37,554	37,554	100.0%	-
INSTRUCTOR FEE	86,000	37,063	43.1%	48,937
ADMIN ASSIST WAGE	50,038	36,798	73.5%	13,240
HEALTH INSUR	42,971	35,994	83.8%	6,977
PETROLEUM PRODUCTS	43,000	34,885	81.1%	8,115
ADMINISTRATIVE WAGE	46,256	34,139	73.8%	12,117
ASST CLK WAGE	42,817	31,365	73.3%	11,452
CRACK SEALING	35,000	30,997	88.6%	4,003
MUNICIPAL SOLID WASTE	49,000	29,835	60.9%	19,165
TRNSF STATION WAGE	36,958	28,456	77.0%	8,502
PARTS & SUPPLIES	38,000	26,250	69.1%	11,750
FIREFIGHTERS WAGE	34,000	25,280	74.4%	8,720
DEBT INTEREST	49,037	24,701	50.4%	24,336
OTHER PROJECTS	7,500	24,335	324.5%	(16,835)
HEALTH INS	29,552	24,020	81.3%	5,532
RECYCLING	61,000	23,666	38.8%	37,334
PROFESS SERVICES	42,000	21,812	51.9%	20,188
HEALTH INSURANCE	22,657	20,960	92.5%	1,697
OFFICE ASST. WAGE	23,919	20,275	84.8%	3,644
OUTSIDE REPAIRS	40,000	19,663	49.2%	20,337

Account	Budget	Expenditures	% Budget Expended	Unencumbered Balance
PROFESS SERV	30,000	19,200	64.0%	10,800
2017 VTRANS BIKE & PED GR	-	18,964	100.0%	(18,964)
GRAVEL & STONE	50,000	18,726	37.5%	31,274
FICA	23,586	16,654	70.6%	6,932
REPAIRS & MAINTENANCE	5,000	16,409	328.2%	(11,409)
FINL ASSISTANT WAGE	29,620	16,291	55.0%	13,329
INDEPENDENT AUDIT	9,600	15,500	161.5%	(5,900)
OVERTIME OFFICER WAGE	21,000	15,350	73.1%	5,650
FICA TAX	21,091	15,161	71.9%	5,930
VT RETIREMENT	22,402	14,726	65.7%	7,676
HIST PRES GRANT	-	13,660	100.0%	(13,660)
RETIREMENT	20,923	13,605	65.0%	7,318
REPAIRS & MAINTENANCE	10,000	13,561	135.6%	(3,561)
M.CROSS SCHOOL RENTAL FEE	13,500	13,230	98.0%	270
ADVANCE TRANSIT	13,120	13,120	100.0%	-
HEALTH INSURANCE	938	12,116	1291.7%	(11,178)
PAVEMENT MARKING	21,000	12,069	57.5%	8,931
FIRE TRK R & M	14,000	11,440	81.7%	2,560
DEBT SERVICE TOWER PRINCI	28,078	11,175	39.8%	16,903
OFFICE ASST WAGE	17,772	10,667	60.0%	7,105
ELECTRICITY	10,500	10,631	101.3%	(131)
HEALTH INS	14,961	10,381	69.4%	4,580
DUST CONTROL	20,000	10,315	51.6%	9,685
DISPATCH SERVICE	9,800	10,161	103.7%	(361)
AMBULANCE BILLS	12,000	10,113	84.3%	1,887
REPAIRS & MAINTENANCE	1,750	9,853	563.0%	(8,103)
CROSSING GUARD WAGE	15,000	9,636	64.2%	5,364
HEATING	13,000	9,276	71.4%	3,724
ADMINISTRATION	5,000	9,080	181.6%	(4,080)
HYDRANT RENTAL	18,057	9,029	50.0%	9,029
OT BLDGS & GROUNDS	3,700	8,953	242.0%	(5,253)
PAVING	60,000	8,634	14.4%	51,366
UNIFORMS	9,000	8,415	93.5%	585
SUMMER PROG WAGE	14,000	8,112	57.9%	5,888
STREETLIGHTS	11,500	7,916	68.8%	3,584
VSTNG NRS/HSP APPR	15,600	7,800	50.0%	7,800
PLOWING & SANDING	24,000	7,109	29.6%	16,891
HEALTH INS	8,414	6,807	80.9%	1,607
PROPANE	9,000	6,586	73.2%	2,414
FICA TAX	9,040	5,952	65.8%	3,088
REC FIELD CARE	10,500	5,851	55.7%	4,649
SOFTWARE MAINT/UPDATE	6,000	5,757	96.0%	243
PETROLEUM PRODUCTS	8,500	5,732	67.4%	2,768
CRUISER MAINT	7,500	5,092	67.9%	2,408
VT RETIREMENT	7,703	4,986	64.7%	2,717
VLCT MEMBERSHIP	4,977	4,977	100.0%	-
TWO RIVER PLANNING COMM.	4,950	4,950	100.0%	-
ELECTRICITY	4,850	4,941	101.9%	(91)
FICA	5,462	4,927	90.2%	535
WOMEN'S CLUB GRANT	-	4,704	100.0%	(4,704)

Account	Budget	Expenditures	% Budget Expended	Unencumbered Balance
FICA TAX	6,710	4,636	69.1%	2,074
SUPPLIES	1,500	4,614	307.6%	(3,114)
FIRE TOOLS & EQUIPMENT	4,500	4,552	101.2%	(52)
C & D WASTE DISPOSAL	10,000	4,485	44.9%	5,515
FICA TAX	6,532	4,437	67.9%	2,095
ADMINISTRATION	7,800	4,406	56.5%	3,394
ON-CALL WAGES	6,500	4,346	66.9%	2,154
FICA TAX	5,799	4,250	73.3%	1,549
FICA TAX	6,116	4,244	69.4%	1,872
FIREFIGHTERS CASUL INS	5,000	4,163	83.3%	837
REGISTRATION FEES	8,500	4,135	48.7%	4,365
TOOLS	2,500	4,124	165.0%	(1,624)
NORWICH HISTORICAL SOC.	8,000	4,000	50.0%	4,000
VT RETIREMENT	5,954	3,984	66.9%	1,970
MEDICARE	5,516	3,895	70.6%	1,621
PARTS & SUPPLIES	2,500	3,878	155.1%	(1,378)
PETROLEUM PRODUCTS	2,500	3,774	151.0%	(1,274)
POSTAGE	3,000	3,679	122.7%	(679)
VT RETIREMENT	5,314	3,562	67.0%	1,752
SERVER MAINTENANCE	5,000	3,532	70.6%	1,468
RETIREMENT	4,846	3,437	70.9%	1,409
MEDI TAX	4,932	3,424	69.4%	1,508
FOOD WASTE DISPOSAL	2,000	3,377	168.9%	(1,377)
BUILDING SUPPLIES	4,200	3,328	79.2%	872
HEATING	3,950	3,311	83.8%	639
FF DRILLS/MTGS WAGE	3,000	3,300	110.0%	(300)
DISABILITY/LIFE INS	3,750	3,278	87.4%	472
FICA TAX	4,393	3,220	73.3%	1,173
VTG MCHN PROGRAMG	2,500	3,151	126.0%	(651)
OTHER PROJECTS	5,000	3,023	60.5%	1,977
NORWICH LIONS CLUB	3,000	3,000	100.0%	-
THE FAMILY PLACE	6,000	3,000	50.0%	3,000
REFERREE/UMPIRE	4,000	2,990	74.8%	1,010
EMS WAGE	6,000	2,896	48.3%	3,104
DISABILITY/LIFE	4,540	2,886	63.6%	1,654
ELECTRICITY	2,500	2,837	113.5%	(337)
TAX ABATEMENT/ADJUSTMENT	5,000	2,797	56.0%	2,203
VT RETIREMENT	3,829	2,738	71.5%	1,091
EMERG GEN MAINT	6,200	2,619	42.2%	3,581
VT RETIREMENT	3,896	2,598	66.7%	1,298
TOWN REPORT	7,500	2,416	32.2%	5,084
DEBT SERVICE TOWER INTERE	-	2,393	100.0%	(2,393)
VT RETIREMENT	3,441	2,317	67.3%	1,124
LISTER WAGE	4,500	2,250	50.0%	2,250
ELEVATOR MAINTENANCE	3,300	2,182	66.1%	1,118
REPAIRS & MAINTENANCE	2,000	2,160	108.0%	(160)
SOFTWARE	3,120	2,074	66.5%	1,046
VIBRS	3,500	2,046	58.5%	1,454
PETROLEUM PRODUCTS	3,250	2,017	62.1%	1,233
TWO RIVERS-BETR BACK ROAD	-	2,011	100.0%	(2,011)

Account	Budget	Expenditures	% Budget Expended	Unencumbered Balance
U.V. TRAILS ALLIANCE	2,000	2,007	100.4%	(7)
TELEPHONE	2,500	1,988	79.5%	512
UNIFORMS	2,100	1,960	93.4%	140
EMS DRILL WAGE	1,800	1,960	108.9%	(160)
PRINTING	2,100	1,913	91.1%	187
EQUIPMENT	4,500	1,872	41.6%	2,629
OUTSIDE REPAIRS	1,600	1,829	114.3%	(229)
ANIMAL CONT/LEASH LAW	800	1,782	222.8%	(982)
FICA TAX	2,291	1,764	77.0%	527
GOOD BEGINNINGS	3,000	1,755	58.5%	1,245
DENTAL INSURANCE	2,520	1,721	68.3%	799
EQUIPMENT MAINTENANCE	2,000	1,687	84.4%	313
DELTA DENTAL	1,680	1,619	96.4%	61
GARDEN SUPPLIES & PLANTS	1,600	1,570	98.1%	30
UNEMP INS RATE ASSMT	5,300	1,516	28.6%	3,784
SPEED SIGNS	1,500	1,480	98.7%	20
DISABILITY/LIFE INSUR	1,712	1,402	81.9%	310
WOMEN'S CLUB GRANT	-	1,398	100.0%	(1,398)
MEDI TAX	2,114	1,392	65.9%	722
TELEPHONE & INTERNET	1,800	1,360	75.6%	440
PARTTIME OFFICER WAGE	5,000	1,354	27.1%	3,646
BNDSTND/SIGN/EVCH ELECTRI	900	1,312	145.8%	(412)
PURCHASED SERVICES	1,170	1,295	110.7%	(125)
ELECTRICITY	1,200	1,214	101.2%	(14)
SIGNS	4,000	1,166	29.2%	2,834
MEDICARE	1,277	1,152	90.2%	125
ADVERTISING	650	1,146	176.4%	(496)
DISABILITY/LIFE INS	1,403	1,143	81.4%	260
DUES/MTS/EDUC	1,770	1,107	62.6%	663
DISABILITY/LIFE INS	1,190	1,104	92.8%	86
PAGER COMPENSATION	2,200	1,100	50.0%	1,100
CHILD CARE CTR IN NORWICH	4,348	1,087	25.0%	3,261
MEDI TAX	1,570	1,084	69.1%	486
OFFICE SUPPLIES	1,500	1,078	71.9%	422
U.V. TRANSPORTATION MGMT	1,063	1,063	100.0%	-
MEDI TAX	1,528	1,035	67.8%	493
COBRA	-	1,001	100.0%	(1,001)
TREE CUTTING & REMOVAL	12,500	1,000	8.0%	11,500
MEDI TAX	1,356	994	73.3%	362
MEDI TAX	1,430	992	69.4%	438
VERMONT FRANCHISE TAX	2,900	992	34.2%	1,908
DUES/MTGS/EDUC	750	965	128.7%	(215)
EMS EDUC/TRNG	1,200	960	80.0%	240
PHOTOCOPIER	2,000	957	47.9%	1,043
LEAF REMOVAL	6,000	950	15.8%	5,050
DISABILITY/LIFE	1,187	950	80.0%	237
JUSTICES WAGE	450	936	208.1%	(486)
DISABILITY/LIFE INSURANCE	850	890	104.7%	(40)
SOFTWARE	850	876	103.1%	(26)
TREASURER STIPEND	1,750	847	48.4%	904

Account	Budget	Expenditures	% Budget Expended	Unencumbered Balance
ALARM MONITORING	270	815	301.7%	(545)
FICA TAX	1,381	801	58.0%	580
MEDI TAX	1,027	753	73.3%	274
DUES/MTGS/EDUC	850	753	88.6%	97
SELECTBOARD STIPEND	2,500	750	30.0%	1,750
POLLWORKERS WAGE	500	726	145.3%	(226)
WATER USAGE	1,150	724	63.0%	426
DISABILITY/LIFE INSUR	862	718	83.3%	144
RADIO MAINTENANCE	800	710	88.8%	90
UNIFORMS CLEANING	1,500	704	46.9%	796
DENTAL INSURANCE	840	647	77.1%	193
SPECIAL EVENTS /SUPPLIES	1,000	634	63.4%	366
OSHA COMPLIANCE	1,100	595	54.1%	505
OFFICE SUPPLIES	1,500	589	39.3%	911
SOFTWARE MAINTENANCE	800	589	73.6%	211
TELEPHONE	900	573	63.7%	327
VT RETIREMENT	911	561	61.6%	350
DISABILITY/LIFE INS	751	533	71.0%	218
OFFICE SUPPLIES	1,000	523	52.3%	477
DENTAL INSURANCE	420	519	123.7%	(99)
POSTAGE METER RENTAL	700	514	73.4%	186
BUILDING SUPPLIES	550	511	92.8%	39
PARTS & SUPPLIES	1,000	493	49.3%	507
DUES/MTGS/EDUC	750	483	64.4%	267
FICA TAX	868	481	55.4%	387
CULVERTS & ROAD SUPPLIES	12,000	474	4.0%	11,526
WATER USAGE	500	471	94.3%	29
UNIFORMS	2,500	468	18.7%	2,032
TOWER POWER	629	443	70.5%	186
T MNGR CELL PHONE	720	426	59.1%	294
MEDI TAX	536	413	77.0%	123
UNIFORM	225	401	178.2%	(176)
RADIO MAINTENANCE	500	401	80.2%	99
EMS TOOLS/ EQUIP	1,000	398	39.8%	602
ADMIN TELEPHONE	625	392	62.8%	233
OFFICE SUPPLIES	500	388	77.6%	112
ASPHALT PRODUCTS	10,100	366	3.6%	9,734
ENTRY FEE	1,200	340	28.3%	860
PROPANE	600	338	56.4%	262
PUBLIC HEALTH COUNC UV	337	337	100.0%	-
WATER USAGE	400	331	82.8%	69
MISCELLANEOUS	-	330	100.0%	(330)
TELEPHONE	520	329	63.2%	191
ADMINISTRATION	2,500	329	13.1%	2,171
TELEPHONE	450	328	73.0%	122
TELEPHONE	450	325	72.3%	125
TELEPHONE	515	324	62.9%	191
DENTAL INSURANCE	420	324	77.1%	96
DENTAL INSURANCE	480	324	67.4%	156
DENTAL INSURANCE	683	324	47.4%	359

Account	Budget	Expenditures	% Budget Expended	Unencumbered Balance
TELEPHONE	500	321	64.1%	179
TELEPHONE	500	318	63.6%	182
OFFICE SUPPLIES	550	313	57.0%	237
MILEAGE REIMB	500	311	62.1%	189
DENTAL INSURANCE	420	309	73.5%	111
EMS FICA TAX	484	300	62.0%	184
HISTORIC PRES COMM.	1,000	300	30.0%	700
REPAIRS & MAINT	2,000	288	14.4%	1,712
DOG/CAT LICENSE	300	251	83.5%	49
DUES/MTGS/EDUC	850	250	29.4%	600
WEB SITE SUPPORT	900	240	26.7%	660
PORTABLE TOILET	400	233	58.1%	168
COMPUTER MAINTENANCE	450	219	48.7%	231
PRINTING	150	214	142.8%	(64)
OFFICE EQUIP	500	209	41.9%	291
FIRE EDUC/TRAINING	1,500	195	13.0%	1,305
MEDI TAX	323	187	58.0%	136
POSTAGE	300	183	61.0%	117
ADVERTISING	175	176	100.6%	(1)
PRINTING	-	172	100.0%	(172)
ADVERTISING	500	170	34.0%	330
TRAILS	3,000	167	5.6%	2,833
ADVERTISING	150	157	104.9%	(7)
DENTAL INSURANCE	420	156	37.2%	264
ADVERTISING	175	142	80.9%	33
MILEAGE REIMB	200	135	67.6%	65
MILEAGE REIMB	100	123	123.2%	(23)
DISABILITY/LIFE INSURANCE	230	119	51.5%	112
OFFICE SUPPLIES	400	114	28.5%	286
MEDI TAX	203	112	55.4%	91
POSTAGE	250	112	44.9%	138
ENERGY COMMITTEE	1,500	108	7.2%	1,392
TRAINING	2,500	100	4.0%	2,400
TOOLS	500	93	18.5%	407
DUES/MTGS/EDUC	150	90	60.0%	60
COMMUNITY RELATNS	1,200	88	7.4%	1,112
POSTAGE	3,500	80	2.3%	3,420
SITE WORK	250	78	31.2%	172
EMS MEDI TAX	113	73	64.3%	40
OFFICE SUPPLIES	120	72	60.2%	48
OFF SUPP & EMAIL	-	70	100.0%	(70)
PRINTING	75	67	89.3%	8
MILEAGE REIMBURSEMENT	400	63	15.9%	337
SMALL EQUIPMENT	300	55	18.3%	245
COMPUTER HARDWARE	-	55	100.0%	(55)
MILEAGE	200	52	25.9%	148
OFFICE EQUIPMENT	250	49	19.6%	201
OFFICE SUPPLIES	225	48	21.3%	177
PRINTING	-	48	100.0%	(48)
OFFICE SUPPLIES	150	47	31.6%	103

Account	Budget	Expenditures	% Budget Expended	Unencumbered Balance
FICA TAX	-	26	100.0%	(26)
POSTAGE	130	24	18.8%	106
HNTLY LINE MARKING	4,300	24	0.6%	4,276
FICA TAX	-	23	100.0%	(23)
PRINTING	150	22	14.7%	128
OFFICE EQUIPMENT	250	20	8.0%	230
DUES/MTGS/EDUC	300	20	6.5%	280
POSTAGE	110	15	13.3%	95
MEDI TAX	-	6	100.0%	(6)
COACHING MATERIALS	400	6	1.5%	394
MEDI TAX	-	5	100.0%	(5)
ADMIN ASST OT	1,500	-	0.0%	1,500
ADVERTISING	50	-	0.0%	50
ALARM MONITORING	500	-	0.0%	500
ALARM MONITORING	600	-	0.0%	600
BANK	100	-	0.0%	100
BASE RADIO MAINTENANCE	500	-	0.0%	500
BRIDGE REPAIR & MAINT.	2,000	-	0.0%	2,000
COMMITTEE	50	-	0.0%	50
CRUISER VIDEO EQUIP	500	-	0.0%	500
CUSTODIAN PAGER & MILEAGE	200	-	0.0%	200
DENTAL INSURANCE	158	-	0.0%	158
DRY HYDRANT	200	-	0.0%	200
DUES/MTGS/EDUC	300	-	0.0%	300
DUES/MTGS/EDUC	250	-	0.0%	250
EMERG MAN ADMIN	100	-	0.0%	100
EMERG MNGMT SUPPLIES	50	-	0.0%	50
FIRE DUES/MTGS/EDUC	1,200	-	0.0%	1,200
FIRE OFFICER STIPEND	1,202	-	0.0%	1,202
FIRE PREV BOOKS & MATERIA	100	-	0.0%	100
FOLEY PARK & MEDIANS	4,750	-	0.0%	4,750
GENERATOR FUEL	300	-	0.0%	300
GREEN MTN ECO DEV CORP	1,693	-	0.0%	1,693
HEADREST	2,500	-	0.0%	2,500
HEALTH INS	9,137	-	0.0%	9,137
HEALTH INS	5,482	-	0.0%	5,482
MAPPING	1,500	-	0.0%	1,500
MILT FRYE NATURE AREA	500	-	0.0%	500
NATRL RESRCS INVEN	1,100	-	0.0%	1,100
NORWICH AMERICAN LEGION	1,500	-	0.0%	1,500
NORWICH CEMETERY ASSOCATN	15,000	-	0.0%	15,000
OFFICE EQUIPMENT	1,928	-	0.0%	1,928
OFFICE EQUIPMENT	250	-	0.0%	250
PAGER COMPENSATION	550	-	0.0%	550
PLANNING SERVICES	3,000	-	0.0%	3,000
POSTAGE	150	-	0.0%	150
POSTAGE	75	-	0.0%	75
PROJECT RESTORATION	1,000	-	0.0%	1,000
PUBLICITY	300	-	0.0%	300
RADIO PURCH/REPAIR	700	-	0.0%	700

Account	Budget	Expenditures	% Budget Expended	Unencumbered Balance
RECRUITMENT	100	-	0.0%	100
ROAD SWEEPING	4,500	-	0.0%	4,500
SEVCA	3,750	-	0.0%	3,750
SPKRS/PUBLIC INFO	300	-	0.0%	300
TEE SHIRT/HAT	4,500	-	0.0%	4,500
TMGR RELOCATION EXPENSE	5,000	-	0.0%	5,000
TRAINING SUPPLIES	500	-	0.0%	500
UNIFORMS	300	-	0.0%	300
UNIFORMS	500	-	0.0%	500
VITAL STATISTICS	25	-	0.0%	25
VOTING MACH MAINT AGRMT	350	-	0.0%	350
VOTING MACHINE	65	-	0.0%	65
WATER QUAL MONIT	500	-	0.0%	500
WHT RIVR COUN ON AGING	5,300	-	0.0%	5,300
WINDSOR COUNTY PARTNERS	1,000	-	0.0%	1,000
WISE	2,500	-	0.0%	2,500
YOUTH-IN-ACTION	3,000	-	0.0%	3,000
CRUISER SUPPLIES	500	(54)	-10.7%	554

Handout
REPR: 2 4/10/19

Fund	Balance 03/30/2019
Affordable Housing	\$ 45,986
Alura Grant	105
Bandstand	1
Building & Grounds Equipment	33,276
Citizens Assistance	3,946
Communications Study Fund	0
Conservation Commission	152,455
Fire Apparatus	566,110
Fire Equipment	86,633
Fire Station	17,888
General Administration Equipment	37,161
Generators	23,212
Highway Bridges	243,184
Highway Equipment	171,424
Highway Garage	(174,008)
Facility Studies	461
Land Management Council	8,530
Main Street Flags	1,325
Paving	219,901
Police Cruiser	80,423
Police Special Equipment	13,846
Police Station	10,587
Public Safety Facility	(109,916)
Reappraisal	6,400
Recreation Facilities	50,678
Recreation Pool/Dam	1,884
Recreation Scholarship	4,984
Records Restoration	14,009
Sidewalks	80,251
Solid Waste	33,792
Tennis Courts	9,061
Tracy Hall Building	45,599
WCTU Fountain	1,092
Total	\$ 1,680,279

5a3

To the Norwich Selectboard,

April 15, 2019

It appears that the board has made a good-faith error in adopting an ordinance, regulating single-use plastic bags and requiring that businesses charge for paper bags within the Town of Norwich. This is because it has based the ordinance to govern the *provision* of plastic bags or the *sale* of paper bags on statutes that govern the *disposal of solid waste* and penalties for non-compliance thereof. I am unaware of any statute that permits our town to regulate business practices, as the ordinance directs, at the point of sale. The Dillon Rule requires that statutes be applied to the formulation of ordinances in the manner for which the statutes were designed.

The ordinance cites 24 VSA §2291(12) as a legal basis and 24 VSA §2297a with respect to enforcement.

Under 24 VSA §2291 (Enumeration of powers) For the purpose of promoting the public health, safety, welfare, and convenience, a town, city, or incorporated village shall have the following powers:

...

(12) To regulate or prohibit the storage or dumping of solid waste, as defined in 10 V.S.A. § 6602. These regulations may require the separation of specified components of the waste stream.

Under 24 VSA §2297a. (Enforcement of solid waste ordinance by town, city, or incorporated village)

(a) Solid waste order. A legislative body may issue and enforce a solid waste order in accordance with this section. A solid waste order may include a directive that the respondent take actions necessary to achieve compliance with the ordinance, to abate hazards created as a result of noncompliance, or to restore the environment to the condition existing before the violation and may include a civil penalty of not more than \$800.00 for each violation and in the case of a continuing violation, not more than \$100.00 for each succeeding day. In determining the amount of civil penalty to be ordered, the legislative body shall consider the following:

The Municipal Law Basics handbook (Secretary of State, 2014) states on P. 2:

“It is a general and undisputed proposition of law that a municipal corporation *possesses and can exercise the following powers, and no others*: First, those granted in *express words*; second, those *necessarily or fairly implied* in or *incident* to the powers expressly granted; third, those *essential* to the accomplishment of the declared objects and purposes of the corporation—not simply convenient, but indispensable.” Also, “The Vermont Supreme Court has also held that “[I]f any fair, reasonable, substantial doubt exists concerning [a grant of power,] it must be resolved against the [municipality], and its power denied.”

Clearly, the ordinance does not reflect the express words of the statutes cited nor what those words imply. As to being “essential to accomplishment”, the ordinance provides no essential benefit or service, as Norwich and most other towns in Vermont have functioned perfectly well without such ordinances for as long as plastic bags have been manufactured.

And even if the board had the authority to regulate single use bags it does not have the authority to regulate a private business and require that there be a charge for paper bags.

I understand that the board sought an opinion on this ordinance of an attorney, who is knowledgeable in municipal law. His opinion clearly states that “There is no specific statute beyond the general public health/public safety authority, but there is science to support this, and defend it”.

Although he approved passage of the ordinance, I feel that it was an inadequately founded endorsement, since:

- a) The ordinance is not expressly supported by statute, as required by the Dillon Rule, and
- b) There is *no science* to support whether plastic bags found as litter in the town’s jurisdiction originated from businesses in town and, furthermore, there is *scientific evidence* that has been published in *The New York Times* and *The Washington Post* that shows that shopping bag bans cause counterintuitive results that substantially offset the purpose of such bans.

I would ask that the attorney *revisit his opinion* in light of my remarks, above.

My suggestion would be to:

- a) Supplant the measure with a non-binding proclamation to the town that covers the intent of the ordinance, or
- b) Design an ordinance that prescribes the proper disposal of plastic bags, based on the statutes cited, or
- c) Wait for the state legislature to act on this topic, which would be the appropriate level at which to deliberate and pass such legislation.

An additional piece of advice: Please remember to frame any new ordinance in a manner that fits into the *codification scheme of Norwich’s ordinances*.

Sincerely,

Stephen Flanders
317 Hopson Road
Norwich, Vermont 05055

802-649-1134 (Home)

5a4

April 17, 2019

I am writing this letter on behalf of the Norwich Farmers Market Board to support the proposed solar project at the Norwich Farmers Market. We spent the winter working with Norwich Solar Technologies developing the site design and informing our membership of the project. Last month at our annual membership meeting we discussed the project and the membership expressed overwhelming support for the project.

We see the project as having the following benefits:

- clean, renewable energy
- provide a shelter to vend under, and for the customers
- clean up the market giving it a uniform appearance
- provide electric to the market vendors, allowing us new vending opportunities
- allow an opportunity for a long term lease from the Coop

I would be happy to answer any questions that the board might have and will be available for a phone call during the meeting time.

Geo Honigford
Norwich Farmers Market Board Member

802 359 3027

5a5

Herb Durfee

From: Christopher Katucki <kals95@startmail.com>
Sent: Thursday, April 18, 2019 3:00 PM
To: Miranda Bergmeier; Herb Durfee
Cc: Miranda Bergmeier; John Pepper
Subject: aesthetics of Norwich Farmers Market solar project

Dear Selectboard members and Town Manager Durfee:

This letter is to encourage the Selectboard to consider the aesthetics of the proposed solar project at the Norwich Farmers Market. This project might be here for decades.

I don't know if the issue has been considered. On Tuesday, I emailed the Planning and Zoning Director, as well as the Chair of the Energy Committee, asking about any review regarding the the aesthetics of Norwich Farmers Market solar project. I have not received a reply.

Without "Preferred Site" designation from the Planning Commission and Selectboard, this project does not go forward. This grant of local control over siting should not be lightly regarded by local officials.

I can't imagine a more local concern than the project's aesthetics. How will this project look to abutters, residents who can see the project from their homes, and people who pass by the site on a daily basis? Is there a promise of upkeep over the decades? Does a performance bond secure the obligation to dismantle the project?

On the issue of aesthetics, public input would be helpful. However, to my knowledge, no community outreach about the project has occurred. Not even a listserv post. I am not sure abutters have received notice, as a PUC filing has not yet occurred.

The PUC is scant protection for the Town and its residents. Aesthetics is one criteria that must be satisfied to get PUC approval. But who knows Norwich better - appointed officials in Montpelier or our residents and public officials? The Town still smarts from the TRORC saying it knows better, when it rejected the Town Plan.

Plus, the PUC approval process is a legal proceeding. Unless the Town hires a lawyer to be actively involved in the case, no one is looking out for the interests of the Town. Moreover, under Rule 5.112, the PUC applies the "Quechee test" in determining aesthetic impact. The aesthetics of a project can pass muster if it is not "shocking to the average person." That is not a very high bar.

Since the project can not go forward without the "Preferred Site" designation, this seems like an ideal time to make sure the aesthetics are satisfactory.

Thank you in advance for considering my views.

Sincerely,

Christopher Katucki
47 Old Coach Road
Norwich, VT 05055

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
ADVANCE	ADVANCE AUTO PARTS	02/12/19	DPW-OIL FILTERS 12032	01-5-703403.00 PARTS & SUPPLIES	10.15	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	02/12/19	DPW-OIL FILTER 12033	01-5-703403.00 PARTS & SUPPLIES	2.87	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	02/28/19	DPW-PLOW HOSE FITTINGS 12513	01-5-703403.00 PARTS & SUPPLIES	13.68	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	02/28/19	DPW-PLOW HOSE FITTINGS 12516	01-5-703403.00 PARTS & SUPPLIES	22.26	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	03/26/19	DPW-HUB ASSEMBLY CREDIT 13315	01-5-703403.00 PARTS & SUPPLIES	-304.92	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	02/04/19	DPW-OIL & FILTERS 66732	01-5-703403.00 PARTS & SUPPLIES	156.53	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	02/06/19	DPW- PARTS FOR TRUCK 9 66800	01-5-703403.00 PARTS & SUPPLIES	89.20	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	02/15/19	DPW-COOLANT PRESSURE TOOL 67096	01-5-703513.00 TOOLS	119.95	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	02/01/19	DPW-BACK UP ALARM 70015	01-5-703403.00 PARTS & SUPPLIES	26.35	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	02/22/19	DPW- GLOVES 70477	01-5-703507.00 SUPPLIES	139.90	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	03/06/19	DPW-DIESEL FLUID 70747	01-5-703405.00 PETROLEUM PRODUCTS	143.84	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	03/08/19	REC-2CYCLE SNOWMOBILE 70777	01-5-425322.00 REC FIELD CARE	78.88	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	03/14/19	DPW-HUB ASSEMBLY 70949	01-5-703403.00 PARTS & SUPPLIES	304.92	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	02/15/19	DPW-CREDIT MEMO 73140	01-5-703403.00 PARTS & SUPPLIES	-299.80	7545	04/24/19
ADVANCE	ADVANCE AUTO PARTS	03/05/19	DPW-EXHAUST FLUID 84545	01-5-703403.00 PARTS & SUPPLIES	95.60	7545	04/24/19
APD	ALICE PECK DAY OCCUPATION	03/18/19	FD-PREEMPLOYMENTPHYSICAL 8314	01-5-555636.00 OSHA COMPLIANCE	121.00	7547	04/24/19
APD	ALICE PECK DAY OCCUPATION	03/19/19	FD-PREEMPLOYMENT PHYSICAL 8330	01-5-555636.00 OSHA COMPLIANCE	121.00	7547	04/24/19
APD	ALICE PECK DAY OCCUPATION	03/25/19	FD-PREEMPLOYMENT PHYSICAL 8364	01-5-555636.00 OSHA COMPLIANCE	121.00	7547	04/24/19
APD	ALICE PECK DAY OCCUPATION	03/27/19	FD-PRE EMPLOYMENT PHYSICA 8393	01-5-555636.00 OSHA COMPLIANCE	121.00	7547	04/24/19
BAYSTATE	BAY STATE ELEVATOR CO.	04/01/19	TH-APRIL ELEVATOR 499853	01-5-706107.00 ELEVATOR MAINTENANCE	261.26	-----	--/--/--
BCBS	BLUE CROSS/BLUE SHIELD OF	04/01/19	MAY HEALTH INSURANCE MAY 2019	01-5-005123.00 HEALTH INSUR	4422.16	7548	04/24/19
BCBS	BLUE CROSS/BLUE SHIELD OF	04/01/19	MAY HEALTH INSURANCE MAY 2019	01-5-425123.00 HEALTH INS	5047.78	7548	04/24/19
BCBS	BLUE CROSS/BLUE SHIELD OF	04/01/19	MAY HEALTH INSURANCE MAY 2019	01-5-100123.00 HEALTH INS	2458.69	7548	04/24/19
BCBS	BLUE CROSS/BLUE SHIELD OF	04/01/19	MAY HEALTH INSURANCE MAY 2019	01-5-350123.00 HEALTH INS	1137.26	7548	04/24/19
BCBS	BLUE CROSS/BLUE SHIELD OF	04/01/19	MAY HEALTH INSURANCE MAY 2019	01-5-555123.00 HEALTH INSURANCE	1604.40	7548	04/24/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BCBS	04/01/19	BLUE CROSS/BLUE SHIELD OF MAY HEALTH INSURANCE MAY 2019	01-5-703123.00 HEALTH INSUR	5892.76	7548	04/24/19
BCBS	04/01/19	BLUE CROSS/BLUE SHIELD OF MAY HEALTH INSURANCE MAY 2019	01-5-704123.00 HEALTH INSURANCE	2083.55	7548	04/24/19
BCBS	04/01/19	BLUE CROSS/BLUE SHIELD OF MAY HEALTH INSURANCE MAY 2019	01-5-500123.00 HEALTH INS	5760.13	7548	04/24/19
BENS	04/10/19	BEN'S UNIFORMS PD-INSIGNIA 84188	01-5-500582.00 UNIFORMS	33.00	-----	--/--/--
BESTSEPT	04/01/19	BEST SEPTIC SERVICE, LLC TS-PORTABLE TOILET 15259	01-5-705500.00 PURCHASED SERVICES	130.00	7549	04/24/19
CANON	03/29/19	CANON SOLUTIONS AMERICA, GEN ADMIN-QTRLY BILLING 4028823111	01-5-275620.00 PHOTOCOPIER	384.15	7550	04/24/19
CASELLA	04/01/19	CASELLA WASTE SERVICES TS- MARCH RECYCLING 0477458	01-5-705308.00 FOOD WASTE DISPOSAL	562.91	-----	--/--/--
CASELLA	04/01/19	CASELLA WASTE SERVICES TS- MARCH RECYCLING 0477458	01-5-705305.00 RECYCLING	2876.11	-----	--/--/--
CASELLA	04/01/19	CASELLA WASTE SERVICES TS-MARCH TRASH 0477459	01-5-705303.00 MUNICIPAL SOLID WASTE	2901.94	-----	--/--/--
CASELLA	04/01/19	CASELLA WASTE SERVICES TS-MARCH TRASH 0477459	01-5-705306.00 C & D WASTE DISPOSAL	734.80	-----	--/--/--
CHALLENGE	03/18/19	CHALLENGER SPORTS TEAMWEA REC-T SHIRTS ORD 1021374	01-5-425208.00 TEE SHIRT/HAT	933.84	-----	--/--/--
CHILDSUPP	04/18/19	OFFICE OF CHILD SUPPORT CHILD SUPPORT PPE 4/20/19	01-2-001115.00 CHILD SUPPORT PAYABLE	244.92	7551	04/24/19
CINTAS	03/26/19	CINTAS CORPORATION DPW-MEDICINE CHEST 5013255829	01-5-703507.00 SUPPLIES	20.90	7552	04/24/19
CINTAS	04/03/19	CINTAS CORPORATION DPW-MEDICINE CHEST 5013422047	01-5-703507.00 SUPPLIES	86.46	7552	04/24/19
COVER	04/17/19	COVER HOME REPAIR ENERY COMM-BULBS, STRIPS 4/17/2019	01-5-005701.20 ENERGY COMMITTEE	72.59	7553	04/24/19
COVER	04/17/19	COVER HOME REPAIR ENERY COMM-BULBS, STRIPS 4/17/2019	01-5-005701.10 ENERGY COMMITTEE GRANT	1200.00	7553	04/24/19
CRYSTAL	04/02/19	CRYSTAL ROCK, LLC DPW,TS-COOLER & WATER 040219	01-5-705500.00 PURCHASED SERVICES	22.75	-----	--/--/--
CRYSTAL	04/02/19	CRYSTAL ROCK, LLC DPW,TS-COOLER & WATER 040219	01-5-703507.00 SUPPLIES	22.75	-----	--/--/--
DEADRIVER	04/04/19	DEAD RIVER COMPANY TH-297.4 GAL #2 OIL 72302	01-5-706103.00 HEATING	706.65	7554	04/24/19
EARTHLINK	04/01/19	EARTHLINK BUSINESS TELEPHONE SERVICE APRIL 71163314	01-5-275531.00 TELEPHONE	63.45	7555	04/24/19
EARTHLINK	04/01/19	EARTHLINK BUSINESS TELEPHONE SERVICE APRIL 71163314	01-5-200531.00 TELEPHONE	34.42	7555	04/24/19
EARTHLINK	04/01/19	EARTHLINK BUSINESS TELEPHONE SERVICE APRIL 71163314	01-5-300531.00 TELEPHONE	34.42	7555	04/24/19
EARTHLINK	04/01/19	EARTHLINK BUSINESS TELEPHONE SERVICE APRIL 71163314	01-5-425127.00 TELEPHONE	34.41	7555	04/24/19
EARTHLINK	04/01/19	EARTHLINK BUSINESS TELEPHONE SERVICE APRIL 71163314	01-5-703505.00 TELEPHONE	43.18	7555	04/24/19
EARTHLINK	04/01/19	EARTHLINK BUSINESS TELEPHONE SERVICE APRIL 71163314	01-5-705505.00 TELEPHONE	35.25	7555	04/24/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
EARTHLINK	04/01/19	EARTHLINK BUSINESS TELEPHONE SERVICE APRIL 71163314	01-5-100531.00 TELEPHONE	34.42	7555	04/24/19
EARTHLINK	04/01/19	EARTHLINK BUSINESS TELEPHONE SERVICE APRIL 71163314	01-5-350531.00 TELEPHONE	34.42	7555	04/24/19
EARTHLINK	04/01/19	EARTHLINK BUSINESS TELEPHONE SERVICE APRIL 71163314	01-5-005531.00 ADMIN TELEPHONE	34.42	7555	04/24/19
EVANSMOTO	04/01/19	EVANS GROUP, INC. DPW-230 GAL DIESEL 658431	01-5-703405.00 PETROLEUM PRODUCTS	531.60	-----	--/--/--
EVANSMOTO	04/09/19	EVANS GROUP, INC. PREPAID EXP- 430GAL PREMI 658970	01-1-004102.00 PREPAID EXPENSES	1278.10	-----	--/--/--
FRANK	04/03/19	JENNIFER FRANK PD-NELEEDS CONFERENCE REIMBURSEMEN	01-5-500580.00 MILEAGE REIMB	201.84	-----	--/--/--
FRANK	04/03/19	JENNIFER FRANK PD-NELEEDS CONFERENCE REIMBURSEMEN	01-5-500538.00 TRAINING	1289.60	-----	--/--/--
FREIGHTNH	04/15/19	FREIGHTLINER OF NEW HAMPS DPW-PARTS LP289211	01-5-703403.00 PARTS & SUPPLIES	219.12	7556	04/24/19
GATEKEEP	04/05/19	GATEKEEPER LOCK & SAFE, L DPW-KEY FOBS I-190319-2	01-5-703511.00 REPAIRS & MAINTENANCE	188.00	7557	04/24/19
GEORGE	04/01/19	MICHELE S. GEORGE REC-YOGA 4/1/2019	01-5-425200.00 INSTRUCTOR FEE	557.90	-----	--/--/--
GMPC	03/29/19	GREEN MOUNTAIN POWER CORP DPW-GARAGE ELECTRIC 046950MARCH	01-5-703501.00 ELECTRICITY	273.41	7558	04/24/19
GMPC	03/29/19	GREEN MOUNTAIN POWER CORP TH-MARCH ELECTRICITY 34966MARCH	01-5-706101.00 ELECTRICITY	19.20	7558	04/24/19
GMPC	03/29/19	GREEN MOUNTAIN POWER CORP TH-EVCS ELECTRIC 92150MARCH	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	49.56	7558	04/24/19
GRAPHIC	04/03/19	THE GRAPHIC EDGE, INC REC-HATS 1312418	01-5-425208.00 TEE SHIRT/HAT	233.12	7559	04/24/19
GRAYLIN	04/15/19	LINDA GRAY TWN ADMIN-ENERGY COMM 4/15/2019	01-5-005701.20 ENERGY COMMITTEE	174.75	-----	--/--/--
GURMAN	04/08/19	GLENN GURMAN REC-KUNG FU 4/8/2019	01-5-425200.00 INSTRUCTOR FEE	882.00	-----	--/--/--
HAUN	04/01/19	HAUN WELDING SUPPLY, INC. DPW-CYLINDER RENTAL U120582	01-5-703507.00 SUPPLIES	15.58	-----	--/--/--
HOOPRE	04/10/19	REBECCA HOOPER REC-YOGA 4/10/2019	01-5-425200.00 INSTRUCTOR FEE	185.50	7560	04/24/19
IRVINGOIL	04/01/19	IRVING ENERGY DISTRIB. & DPW-292 GALL PROPANE 452050	01-5-703503.00 PROPANE	415.81	-----	--/--/--
IRVINGOIL	04/01/19	IRVING ENERGY DISTRIB. & TS-31.1 GAL PROPANE 452738	01-5-705503.00 PROPANE	44.29	-----	--/--/--
IRVINGOIL	04/01/19	IRVING ENERGY DISTRIB. & TS-19 GAL PROPANE 452958	01-5-705503.00 PROPANE	27.06	-----	--/--/--
LINDBERG	04/12/19	CHERYL A LINDBERG TADM-NESGFOA CONF. 4/12/2019	01-5-005615.00 DUES/MTS/EDUC	150.00	7561	04/24/19
LUFKIN	04/07/19	LUFKIN GRAPHIC DESIGNS TADM-2018 TOWN REPORT 100017	01-5-005310.00 TOWN REPORT	1800.00	-----	--/--/--
MCNEIL	03/31/19	MCNEIL, LEDDY & SHEAHAN, TADM-LEGAL UNION 31914	01-5-005300.00 PROFESS SERV	2170.00	7562	04/24/19
NORFIREDI	04/04/19	NORWICH FIRE DISTRICT CEM COMM-1ST QTR 2019 11130-1ST QT	01-5-675232.00 WATER	78.50	7563	04/24/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
NORFIREDI	04/04/19	NORWICH FIRE DISTRICT TH-WATER 1ST QTR 2019 30070-1ST QT	01-5-706100.00 WATER USAGE	153.50	7563	04/24/19
NORFIREDI	04/04/19	NORWICH FIRE DISTRICT PUBSFTY-WATER 1ST QTR 19 44015 1ST QT	01-5-485232.00 WATER USAGE	357.80	7574	04/24/19
NORFIREDI	04/04/19	NORWICH FIRE DISTRICT REC- 1ST QTR 2019 51160 1STQTR	01-5-425332.00 WATER USAGE	78.50	7563	04/24/19
PAPAZIAN	02/04/19	LYSSA PAPAZIAN PLAN-MID CENTURY 2/4/2019	01-5-350416.00 HIST PRES GRANT	2250.00	7564	04/24/19
PATHWAYS	03/31/19	PATHWAYS CONSULTING, LLC FEMA- MARCH 2019 21606	01-5-703703.00 FEMA GRANT	3334.43	7565	04/24/19
PIKE	03/29/19	PIKE INDUSTRIES INC DPW-87.93 T 1 1/2 GRAVEL 1017771	01-5-703207.00 GRAVEL & STONE	1178.26	-----	--/--/--
PIKE	04/09/19	PIKE INDUSTRIES INC DPW-14.74t 1 1/2 GRAVEL 1018583	01-5-703207.00 GRAVEL & STONE	170.99	-----	--/--/--
PIKE	04/12/19	PIKE INDUSTRIES INC DPW-33.52T 3-6"BANKRUN 1018895	01-5-703207.00 GRAVEL & STONE	278.22	-----	--/--/--
PIKE	04/12/19	PIKE INDUSTRIES INC DPW-202.19t 1 1/2 BANKRUN 1018896	01-5-703207.00 GRAVEL & STONE	2709.36	-----	--/--/--
PIKE	04/12/19	PIKE INDUSTRIES INC DPW- 33.16T 1 1/2"BANKRUN 1018897	01-5-703207.00 GRAVEL & STONE	273.57	-----	--/--/--
PIKE	04/12/19	PIKE INDUSTRIES INC DPW-19.92t 3-6"BANK RUN 1018963	01-5-703207.00 GRAVEL & STONE	165.34	-----	--/--/--
POSTMASTE	04/10/19	POSTMASTER NORWICH REC-MAILBOX RENT 1137 RENT	01-5-425128.00 POSTAGE	92.00	7566	04/24/19
RICHARDSO	04/03/19	TAD RICHARDSON GEN ADMIN/LIST-SERVER 0001726	01-5-300360.00 SOFTWARE MAINT/UPDATE	356.25	-----	--/--/--
RICHARDSO	04/03/19	TAD RICHARDSON GEN ADMIN/LIST-SERVER 0001726	01-5-275632.00 SERVER MAINTENANCE	300.00	-----	--/--/--
SABIL	02/27/19	SABIL & SONS INC FD-BRAKE VALVE 35274	01-5-555528.00 FIRE TRK R & M	88.53	7567	04/24/19
SABIL	03/13/19	SABIL & SONS INC DPW- 17 FORD F550 INSPECT 84175	01-5-703401.00 OUTSIDE REPAIRS	75.00	7567	04/24/19
SEVCA	04/10/19	SOUTHEASTERN VERMONT COMM 18-19 ALLOCATION 18-19 APPRO.	01-5-800366.00 SEVCA	3750.00	7568	04/24/19
SOLAFLECT	04/17/19	SOLAFLECT SOLAR PARK I, L TH,TG-APRIL ALLOCATION APRIL 19	01-5-703501.00 ELECTRICITY	64.53	-----	--/--/--
SOLAFLECT	04/17/19	SOLAFLECT SOLAR PARK I, L TH,TG-APRIL ALLOCATION APRIL 19	01-5-706101.00 ELECTRICITY	783.60	-----	--/--/--
SOLAIV	04/17/19	SOLAFLECT SOLAR PARK IV, TS,PUBSFT,PD-APRIL ALLOC 1904-01	01-5-705501.00 ELECTRICITY	78.82	-----	--/--/--
SOLAIV	04/17/19	SOLAFLECT SOLAR PARK IV, TS,PUBSFT,PD-APRIL ALLOC 1904-01	01-5-485233.00 ELECTRICITY	310.02	-----	--/--/--
SOLAIV	04/17/19	SOLAFLECT SOLAR PARK IV, TS,PUBSFT,PD-APRIL ALLOC 1904-01	01-5-706115.00 BNDSTND/SIGN/EVCH ELECTRI	52.55	-----	--/--/--
SOLAIV	04/17/19	SOLAFLECT SOLAR PARK IV, TS,PUBSFT,PD-APRIL ALLOC 1904-01	01-5-500204.00 SPEED SIGNS	84.08	-----	--/--/--
TARRANT	04/04/19	TARRANT, GILLIES & RICHA TADM-LEGAL ZONING 12288	01-5-005300.00 PROFESS SERV	1656.17	7569	04/24/19
TENCO	03/27/19	TENCO INDUSTRIES, INC DPW-FREIGHTLINER REPAIR 6536845	01-5-703401.00 OUTSIDE REPAIRS	3779.65	-----	--/--/--

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
UNIFIRST	UNIFIRST CORPORATION	03/25/19	DPW& B&G-UNIFORMS 035 04356296	01-5-704311.00 UNIFORMS	91.58		--/--/--
UNIFIRST	UNIFIRST CORPORATION	03/25/19	DPW& B&G-UNIFORMS 035 04356296	01-5-703311.00 UNIFORMS	290.69		--/--/--
UNIFIRST	UNIFIRST CORPORATION	12/24/18	DPW & B&G-UNIFORMS 035 4326154	01-5-703311.00 UNIFORMS	320.56		--/--/--
UNIFIRST	UNIFIRST CORPORATION	12/24/18	DPW & B&G-UNIFORMS 035 4326154	01-5-704311.00 UNIFORMS	51.11		--/--/--
UNIFIRST	UNIFIRST CORPORATION	01/14/19	DPW-UNIFORMS 035 4333008B	01-5-703311.00 UNIFORMS	35.91		--/--/--
UNIFIRST	UNIFIRST CORPORATION	03/11/19	DPW & B&G-UNIFORMS 035 4351651	01-5-703311.00 UNIFORMS	270.25		--/--/--
UNIFIRST	UNIFIRST CORPORATION	03/11/19	DPW & B&G-UNIFORMS 035 4351651	01-5-704311.00 UNIFORMS	48.50		--/--/--
UNIFIRST	UNIFIRST CORPORATION	03/18/19	DPW & B&G-UNIFORMS 035 4353973	01-5-704311.00 UNIFORMS	54.96		--/--/--
UNIFIRST	UNIFIRST CORPORATION	03/18/19	DPW & B&G-UNIFORMS 035 4353973	01-5-703311.00 UNIFORMS	269.95		--/--/--
UNIFIRST	UNIFIRST CORPORATION	04/01/19	DPW & B&G-UNIFORMS 035 4358602	01-5-704311.00 UNIFORMS	54.98		--/--/--
UNIFIRST	UNIFIRST CORPORATION	04/01/19	DPW & B&G-UNIFORMS 035 4358602	01-5-703311.00 UNIFORMS	326.20		--/--/--
UNIFIRST	UNIFIRST CORPORATION	04/08/19	DPW, B & G-UNIFORMS 035 4360914	01-5-704311.00 UNIFORMS	55.31		--/--/--
UNIFIRST	UNIFIRST CORPORATION	04/08/19	DPW, B & G-UNIFORMS 035 4360914	01-5-703311.00 UNIFORMS	290.40		--/--/--
UNIFIRST	UNIFIRST CORPORATION	04/15/19	DPW & B&G-UNIFORMS 035 4363223	01-5-704311.00 UNIFORMS	55.31		--/--/--
UNIFIRST	UNIFIRST CORPORATION	04/15/19	DPW & B&G-UNIFORMS 035 4363223	01-5-703311.00 UNIFORMS	290.40		--/--/--
USBANK	US BANK	03/15/19	BOND PYMNT-TOWER & PUBSFT 3/15/2019	01-5-800235.00 DEBT INTEREST	24336.60	7570	04/24/19
USBANK	US BANK	03/15/19	BOND PYMNT-TOWER & PUBSFT 3/15/2019	01-5-575105.00 DEBT SERVICE TOWER INTERE	2184.86	7570	04/24/19
VALLEYNEW	VALLEY NEWS	03/06/19	PLAN-DRB AD 25075	01-5-350540.00 ADVERTISING	89.66	7571	04/24/19
VLCT	VERMONT LEAGUE OF CITIES	03/26/19	TADM-SELECTBOARD TRAINING 2019-20506	01-5-005615.00 DUES/MTS/EDUC	280.00	7572	04/24/19
VLCTPACIF	VLCT PROP & CASUALTY INTE	04/01/19	INSURANCE-ADD & DELETE INT455040119	01-5-800518.00 PROP & CAS INSURANCE	54.00	7573	04/24/19
VTMUNI	VERMONT MUNICIPAL ASSESSO	04/01/19	LIST-MARCH ASSESSOR 1138	01-5-300300.00 PROFESS SERVICES	2710.83		--/--/--

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
Report Total				106401.73		

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***106,401.73
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR *Roberta Robinson*
Roberta Robinson

TOWN MANAGER: *Herb A. Durfee, III* /s/ MHHB
Herb Durfee, Town Manager

SELECTBOARD:

John Langhus Roger Arnold Claudette Brochu John Pepper, Chair Mary Layton

5c

DRAFT Minutes of the Selectboard Meeting of
Wednesday, April 10, 2019 at 6:30 pm

Members present: Claudette Brochu, Vice Chair; Roger Arnold; John Langhus; Mary Layton; Herb Durfee, Town Manager; Miranda Bergmeier, Assistant to the Town Manager. John Pepper, Chair, was present via telephone until 8:40 pm. Claudette Brochu served as chair for the meeting.

There were about 12 people in the audience.

Also participating: Linda Cook, Charlotte Metcalf, Jeff Goodrich, Rod Francis, Omer Trajman, and Jaci Allen.

1. Approval of Agenda. Selectboard (SB) members agreed to proceed with the agenda as drafted.

2. a. Public Comment. Linda Cook asked whether the Town Manager (TM) has taken action on Town Meeting Article 37, or if the SB has taken action. SB members said that the Planning Commission (PC) has begun working on the issues of resiliency. Cook asked about whether the town's attorney had looked at the proposed plastic bag ban. Langhus said that the attorney did review the proposed ordinance and did not identify any legal impediment to moving forward. Charlotte Metcalf suggested that when the SB responds in writing to a resident's question, that written response should be shared with the public.

2. b. Consent Agenda. SB members agreed to pull the quit claim deed matter out of the consent agenda, for separate consideration. Layton moved (2nd Langhus) to approve the consent agenda with the exception of the quit claim deed. **Motion passed unanimously.** Durfee explained that after Bradley Hill Road was moved, it created a title issue for property alongside the road. The title issue will be solved by the proposed quit claim deed from the town. Langhus pointed out a typographical error in the deed; specifically, "ands" should be corrected to "lands". Langhus moved (2nd Layton) to accept the quit claim deed in the Selectboard packet as correspondence. **Motion passed unanimously.** Langhus moved (2nd Layton) to authorize the Town Manager to execute a quit claim deed from the Town to Francis and Josie Hanlon concerning land on Bradley Hill Road, with the correction noted. **Motion passed unanimously.**

2. c. Town Manager Report. Durfee said that the Road and Bridges Standards were added to the SB motions sheet today, because it needs to be approved by the SB in order for the town to apply for a road work grant from the State of Vermont. The grant application is due on April 15th. Langhus moved (2nd Layton) to approve for signature the "Annual Financial Plan – Town Highways" and the "Certification of Compliance for Town Road and Bridge Standards and Network Inventory" that were emailed to the Selectboard today and will be included in the next Selectboard meeting packet. **Motion passed unanimously.**

c.i. Union Negotiations Update. SB members agreed to move this discussion to a point later in the meeting.

c.ii. FY2019 Budget Update. Brochu said that she had asked for this agenda item because she wants to discuss where we are with spending. Durfee handed out to the SB a hardcopy of a spreadsheet that Pepper prepared to show where the town is with their ongoing expenses. [this spreadsheet will appear in the 4/24/19 SB packet] Langhus asked about the "other projects" line referenced in the spreadsheet. Durfee said that he thinks that refers to the DPW budget. Pepper explained that his spreadsheet is a reformatted version of the town budget, grouping like-named budget lines together. Langhus asked about the repair and maintenance lines. Brochu and Durfee

said those lines refer to the DPW garage and the Public Safety Building. Brochu asked how the anticipated revenue amounts are set for the budget. Durfee said that he and the departments make conservative estimates based on past experience. Some of the fees that figure into those estimates are set by state statute and some are set by the SB. Layton said that if we're thinking about increasing fees to increase revenue, we should look at what we earn in fees currently, so we know what impact raises will have. Linda Cook suggested that the SB look at the Tracy Hall rental charges, in particular.

3. a. TRORC Update. Jeff Goodrich, current Norwich representative to the Two Rivers Ottauquechee Regional Commission (TRORC) spoke to the SB about TRORC activities. Goodrich said that the TRORC is working on a housing needs assessment for the Upper Valley as an entire region, including both sides of the CT River. Goodrich said that the TRORC meets once a month to discuss business, including transportation, the regional plan, a 10-year strategic plan, Act 250, and economic development. Langhus asked about Goodrich's attendance at TRORC meetings. Goodrich said that he doesn't go to meetings where they discuss things that Goodrich has been working on in a subcommittee, because he finds that to be redundant. Goodrich said that his term as TRORC rep. is expiring at the end of this month, and he would like to be appointed to another term, so that he can continue the work he has been doing there. Goodrich said that typically, 15-20 of the 30 member towns attend any given TRORC meeting. Arnold asked about the document [about housing] that Goodrich sent to the SB and that was included in the 4/10 meeting packet. Goodrich said that he thinks it is something that the SB should look at, to know how TRORC is approaching the topic as it drafts the regional plan. Durfee suggested to the SB that they make sure that the town's TRORC rep. is conveying Norwich's priorities and is encouraging a grassroots approach to planning, rather than a top-down approach. Brochu said that she thinks it is essential for Norwich's TRORC rep. to attend all the TRORC meetings.

3. b. Plastic Bags Ordinance – 2nd Reading & Possible Adoption. Layton said that she is interested in what tax consequences the 10-cent fee for paper bags will have. Will the 10 cents be taxable? Arnold said that question is an open one, to be determined by the Vermont legislature. Brochu proposed to amend the implementation/effective date to September 1, 2019. Charlotte Metcalf said she thinks the retailers should be allowed to decide how much to charge. Langhus read aloud from the proposed ordinance to explain that retailers can decide to charge more than the 10 cents, if they want to. Brochu said that she wants to find a way to subsidize the added bag cost for those customers who are financially needy. Langhus and Brochu read aloud from correspondence from Steve Hoffman and from Franny Eanet, which will be included in the 4/24/2019 SB packet. Langhus **moved** (2nd Arnold) to accept the 2nd reading of the Civil Ordinance Regulating Single-Use Plastic Bags Within the Town of Norwich, Vermont and to adopt the 2nd reading, as amended to delete section 6 and change the effective date to September 1, 2019. **Motion passed unanimously.**

3. c. Draft Affordable Housing Fund Policy. Durfee said this is an initial "first look" at the draft policy. At their 4/24/2019 meeting, the SB will hear from Brian Loeb, who is on the Affordable Housing Subcommittee (AH). Rod Francis, Planning Director, said this draft policy was written in response to the article passed in town meeting. Langhus asked Francis about the process used to develop the draft policy. Francis said that the AH met several times to develop consensus about the role of the small fund. The AH agreed that the fund could be useful as a magnet for additional funding or incentive to begin work on housing. AH members agree that the fund should be used as a single lump sum, rather than splitting it up. They also agreed that the fund should not be used in a speculative endeavor that might not result in housing. Layton said that she appreciated the work that went into this draft policy. Layton and Arnold asked questions about whether the fund could be added. Francis said that yes, it can.

After this discussion, SB members agreed to take a quick break. Pepper, who had been attending via telephone, left the meeting at 8:40 pm.

3. d. Selectboard Goals Session Follow-Up. Brochu asked fellow SB members if they want to schedule a special SB meeting to finish work on planning SB goals, and ask John Carroll to facilitate. Arnold and Layton agreed to this possibility. Layton suggested that the SB decide on a timeframe for each goal. Brochu and Durfee agreed to work together on the SB policies project. Omer Trajman, Finance Committee (FC) Chair, said that the FC has been working on reviewing the town's financial policies and is about halfway done. Trajman said the FC seems more comfortable opining and consulting, rather than drafting policy. SB members agreed to find a date to schedule a special meeting for goals and invite John Carroll to facilitate.

2. c. Town Manager Report – Union Negotiations Update. Durfee said that the negotiating session that was scheduled earlier this month had to be rescheduled, so he did not have any new information for the SB. SB members agreed that it was not necessary to go into executive session on this matter. Durfee will provide the SB with a substantive update after the negotiation sessions have resumed.

4. Future Meeting Agenda Items. Brochu said that she would like the following information to be included in the SB packet when the outdoor farmer's market solar installation is considered: abutters' input, input from the Co-op as landowners, who will receive the solar credit, the impact – if any – on the nearby community garden, notice to abutting landowners, what will the installation look like, and what do the residents in town think of the project.

SB members agreed to the following agenda items for their next meeting:

- Women's Club Request for Alcohol Policy Waiver
- Appointments to Open Committee Positions
- Farmers Market Proposed Solar Project
- Affordable Housing Fund Policy Update – Brian Loeb of AH Subcommittee to attend
- Dartmouth College Campus Project – college planning staff to attend
- Union Negotiations Update (if timely)

At 9:39 pm, Layton moved (2nd Arnold) to adjourn. **Motion passed unanimously.**

Meeting adjourned at 9:39 pm.

By Miranda Bergmeier

Approved by the Selectboard on _____, 2019

John Pepper
Selectboard Chair

Next Meetings – April 24, 2019 – Regular Meeting at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

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Herb Durfee

From: Nick Krembs <nick.krembs@gmail.com>
Sent: Friday, March 15, 2019 5:09 PM
To: Herb Durfee
Subject: Expand Gile Mtn. Parking Lot
Attachments: letter-gile parking expansion 3-15-19.pdf

Hello Herb,

The attached letter from the Norwich Trails Committee asks the Selectboard to approve expanding the size of the parking area at Gile Mtn. Will you please bring the letter to the Selectboard and ask that the request to placed on the agenda for a decision soon.

Thank you, Nick Krembs



March 15, 2019

To: Herb Durfee
Norwich Town Manager
and
Norwich Selectboard

From: Nick Krembs
Chair, Norwich Trails Committee
1396 New Boston Rd.
802 649 1048

Re: Expand the size of the Parking Lot at the Gile Mtn. Trail

The Trails Committee recommends that the parking area at Gile Mtn. Trail be enlarged to accommodate more vehicles to help relieve the situation of people parking along the road on days when many people decide to visit.

We propose elongating the lot another 50 feet toward town, which would about double the parking area. It would stop before a large, beautiful white pine tree. The project could be accomplished on a modest scale by using local volunteered labor, materials and equipment and the expertise and resources of the Public Works Dept.

We ask that the Selectboard place making a decision to expand the Gile Mtn. parking lot on its agenda soon. The specifics of how that would be accomplished would be another decision to be made after this first one.

Thank you for your consideration,
Nick Krembs
Norwich Trails Committee

Norwich Trails Committee P.O. Box 376 Norwich VT 05055



March 15, 2019

To: Herb Durfee
Norwich Town Manager
and
Norwich Selectboard

From: Nick Krembs
Chair, Norwich Trails Committee
1396 New Boston Rd.
802 649 1048

Re: Expand the size of the Parking Lot at the Gile Mtn. Trail

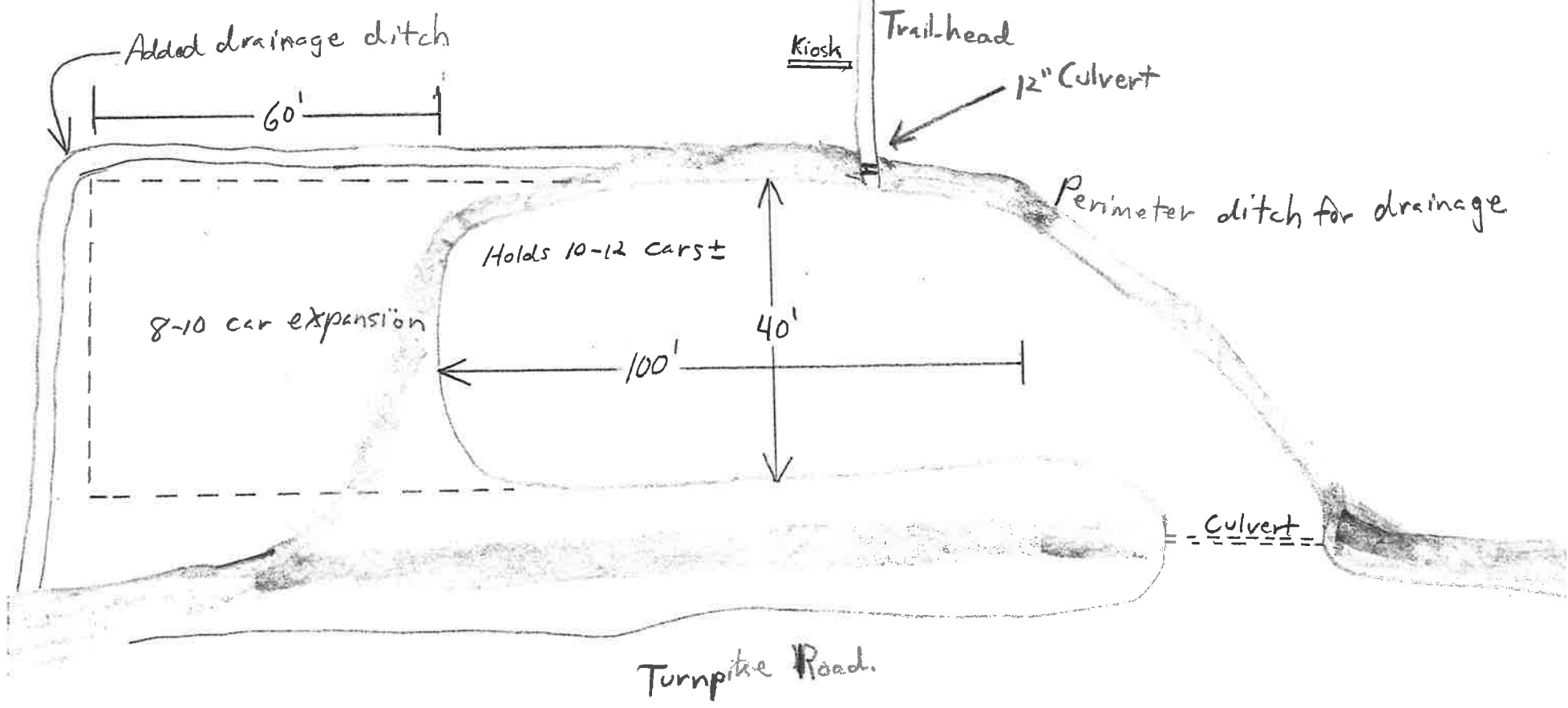
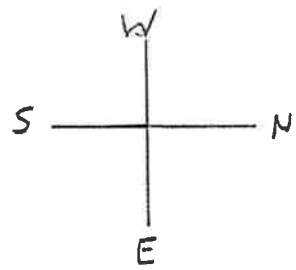
The Trails Committee recommends that the parking area at Gile Mtn. Trail be enlarged to accommodate more vehicles to help relieve the situation of people parking along the road on days when many people decide to visit.

We propose elongating the lot another 50 feet toward town, which would about double the parking area. It would stop before a large, beautiful white pine tree. The project could be accomplished on a modest scale by using local volunteered labor, materials and equipment and the expertise and resources of the Public Works Dept.

We ask that the Selectboard place making a decision to expand the Gile Mtn. parking lot on its agenda soon. The specifics of how that would be accomplished would be another decision to be made after this first one.

Thank you for your consideration,
Nick Krembs
Norwich Trails Committee

↑
Tower 5/8 mile



Added drainage ditch

60'

Kiosk

Trail-head

12" Culvert

Perimeter ditch for drainage

Holds 10-12 cars ±

8-10 car expansion

40'

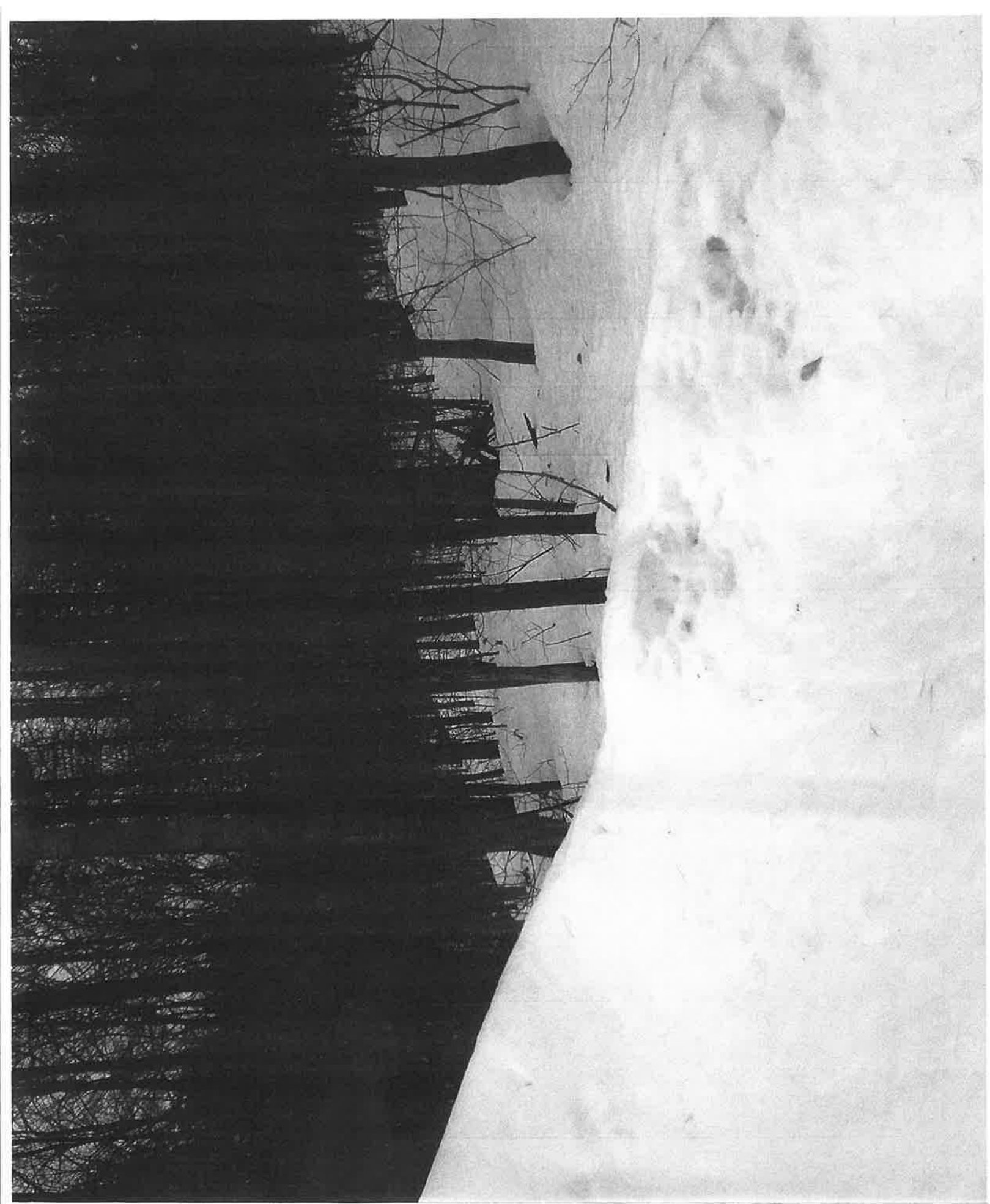
100'

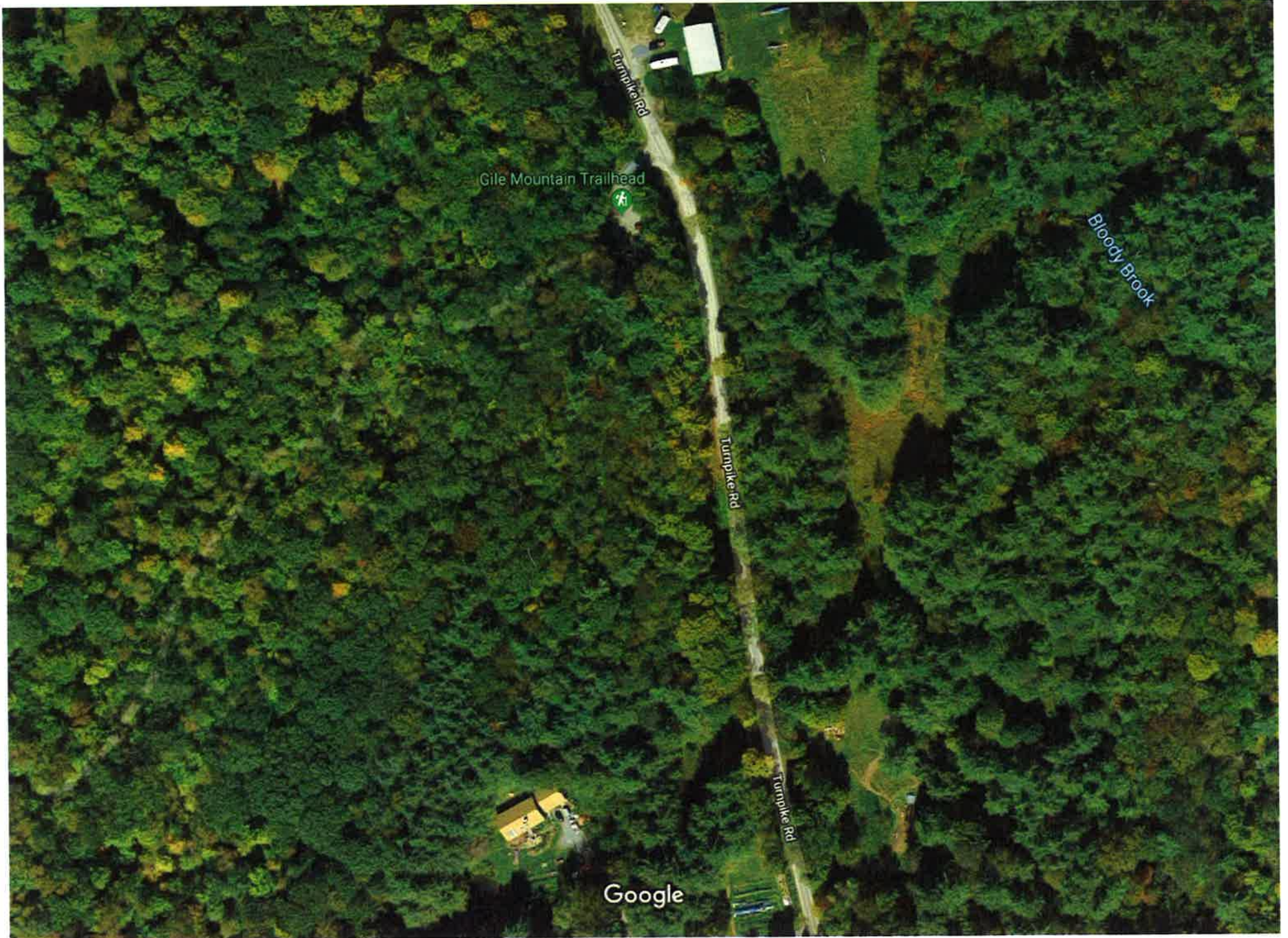
Culvert

Turnpike Road.

Gile sign









Planning Commission Progress Report on 2019 Town Plan

April 24, 2019

Outline:

- Approach
- Plan Process
- Key Features

Approach

- Informed by best practice in land use planning
- Acknowledges the statutory intent of Plans in VT
 - (regulatory language alongside vision statements)
- Concise, accessible focused on the primary purposes of a plan:
 - Expresses a shared vision and goals for Norwich's future
 - Establishing policies to guide town decision-making in pursuit of the vision and goals
 - Providing a foundation for Land Use Regulations
 - Setting policies to influence Act 250, Section 248 and other VT permitting
 - Identify and prioritize capital improvement and community development projects
 - Meeting minimum requirements for participating in VT grant programs
- Limits itself to policies and actions that small town government can reasonably pursue
 - Via authority granted to it under statute
 - As an active partner with community and regional organizations

Plan Process

Tasks	Q2			Q3		
	Apr	May	June	July	Aug	Sept
Town Plan	PC members meet with town experts to review draft of chapter outlines	Incorporate expert feedback into chapter drafts	Review revised drafts with town experts and begin community outreach	Community outreach	Revise chapter drafts	Community outreach
- Enhanced Energy Plan	Revise Draft 1 and conduct community outreach	Develop Draft 2	Community outreach			
- TRORC Interstate Interchange Revisions	Provide input to TRORC	Provide input to TRORC				
- Affordable Housing Strategy	Revolving fund criteria to SB	Community outreach on draft of Housing strategy	Revise Housing strategy	Community outreach		
ERAF Qualification	Work with Two Rivers to achieve CRS status	Work with Two Rivers to achieve CRS status	Community Outreach	Implementation planning	Implementation planning	

Plan Process

Month	Pre/ Post town plan draft completion	Event	Event/ Location
April	Pre	Schedule Meetings with Town Experts: Use the input to create a second draft of the plan. Refer to Town Annual Report for groups/individuals	Meetings
May	Pre	Schedule Meetings with Town Experts: Use the input to create a second draft of the plan. Refer to Town Annual Report for groups/individuals	Meetings, Memorial Day Weekend events
June	Pre	Schedule Meetings with the Public: Review plan content and gather input on key questions	Meetings, Dump, Dan & Whits

July	Pre	Schedule Meetings with the Public: Review plan content and gather input on key questions	Meetings, Dump, Dan & Whits, July 4th, Norwich Fair
August	Post	Gather Public Feedback: Develop/distribute flyer at key locations like transfer station & Dan & Whits; Develop Online Survey on key ideas; Schedule Feedback Groups on key topics (with facilitator and recorder); Have PC members/town experts attend major town events to provide info.	Meeting, Dump, Dan & Whits
September	Post	Gather Public Feedback: Develop/distribute flyer at key locations like transfer station & Dan & Whits; Develop Online Survey on key ideas; Schedule Feedback Groups on key topics (with facilitator and recorder); Have PC members/town experts attend major town events to provide info.	Meeting, Dump, Dan & Whits, Labor Day events

October	Post	<p>Gather Public Feedback: Develop/distribute flyer at key locations like transfer station & Dan & Whits; Develop Online Survey on key ideas; Schedule Feedback Groups on key topics (with facilitator and recorder); Have PC members/town experts attend major town events to provide info.</p>	<p>Meeting, Dump, Dan & Whits, Halloween events</p>
November	Post	<p>Gather Public Feedback: Develop/distribute flyer at key locations like transfer station & Dan & Whits; Develop Online Survey on key ideas; Schedule Feedback Groups on key topics (with facilitator and recorder); Have PC members/town experts attend major town events to provide info.</p>	<p>Meeting, Dump, Dan & Whits, Veterans Day, Thanksgiving events</p>
December	Post	<p>Final edits</p>	

Plan Process

- Content changes over 2018 Plan
 - Resilience Chapter
 - Statute now requires the plan to address ‘resilience’ (not defined), but primarily climate change flood hazard emphasis
 - 2019 Town Meeting non-binding Article 38
 - Expressed interest by public
 - Other chapters have been combined (see statutory requirements/chapter table)
 - Energy chapter will constitute “Energy Plan”, not seeking Act 174 “substantial deference” status

Key Features

- Calling on 'expert input'
- Engaging stakeholders
- Diverse outreach strategies
- Focusing plan on what the town can do

Chapter	Statutory Requirements	Related Chapters
1. Introduction §4382 Elements	(1) A statement of objectives, policies, and programs of the municipality to guide the future growth and development of land, public services, and facilities, and to protect the environment. (8) A statement indicating how the plan relates to development trends and plans for adjacent municipalities, areas and the region developed under this title.	
2. Land Use §4382 Elements §4302 Goals	(2) A land use plan, which shall consist of a map and statement of present and prospective land uses... (5) A statement of policies on the preservation of rare and irreplaceable natural areas, scenic and historic features and resources. To plan development so as to maintain the historic settlement pattern of compact village and urban centers separated by rural countryside. To identify, protect, and preserve important natural and historic features To maintain and improve the quality of air, water, wildlife, forests, and other land resources. To provide for the wise and efficient use of Vermont's natural resources and to facilitate the appropriate extraction of earth resources and the proper restoration and preservation of the aesthetic qualities of the area.	All other chapters relate to Land Use
3. Housing §4382 Elements §4302 Goals	(10) A housing element that shall include a recommended program for addressing low and moderate income persons' housing needs as identified by the regional planning commission pursuant to subdivision 4348a(a)(9) of this title. The program should account for permitted accessory dwelling units, as defined in subdivision 4412(1)(E) of this title, which provide affordable housing. To ensure the availability of safe and affordable housing for all Vermonters.	4, 5, 6, 7, 8

<p>4. Economic Development §4382 Elements</p>	<p>(11) An economic development element that describes present economic conditions and the location, type, and scale of desired economic development, and identifies policies, projects, and programs necessary to foster economic growth.</p>	<p>3, 5, 6, 7, 8</p>
<p>§4302 Goals</p>	<p>To provide a strong and diverse economy that provides satisfying and rewarding job opportunities and that maintains high environmental standards, and to expand economic opportunities in areas with high unemployment or low per capita incomes.</p> <p>To encourage and strengthen agricultural and forest industries.</p>	
<p>5. Utilities, Facilities and Services §4382 Elements</p>	<p>(4) A utility and facility plan, consisting of a map and statement of present and prospective community facilities and public utilities showing existing and proposed educational, recreational and other public sites, buildings and facilities, including hospitals, libraries, power generating plants and transmission lines, water supply, sewage disposal, refuse disposal, storm drainage, and other similar facilities and activities, and recommendations to meet future needs for community facilities and services, with indications of priority of need, costs and method of financing.</p> <p>(6) An educational facilities plan consisting of a map and statement of present and projected uses and the local public school system.</p>	<p>3, 6, 7, 8</p>
<p>§4302 Goals</p>	<p>To plan for, finance and provide an efficient system of public facilities and services to meet future needs.</p> <p>To broaden access to educational and vocational training opportunities sufficient to ensure the full realization of the abilities of all Vermonters.</p> <p>To ensure the availability of safe and affordable child care and to integrate child care issues into the planning process, including child care financing, infrastructure, business assistance for child care providers, and child care work force development.</p> <p>To maintain and enhance recreational opportunities for Vermont residents and visitors.</p>	
<p>6. Transportation §4382 Elements</p>	<p>(3) A transportation plan, consisting of a map and statement of present and prospective transportation and circulation facilities showing existing and proposed highways and streets by type and character of improvement, and where pertinent, parking facilities, transit routes, terminals, bicycle paths and trails, scenic roads, airports, railroads, and port facilities, and other similar facilities or uses, with indications of priority of need.</p>	<p>7</p>
<p>§4302 Goals</p>	<p>To provide for safe, convenient, economic and energy efficient transportation systems that respect the integrity of the natural environment, including public transit options and paths for pedestrians and bicyclers.</p>	

7. Energy §4382 Elements	(9) An energy plan, including an analysis of energy resources, needs, scarcities, costs and problems within the municipality, a statement of policy on the conservation of energy, including programs, such as thermal integrity standards for buildings, to implement that policy, a statement of policy on the development of renewable energy resources, a statement of policy on patterns and densities of land use likely to result in conservation of energy.	3, 4, 5, 6, 8
	§4302 Goals To make efficient use of energy, provide for the development of renewable energy resources, and reduce emissions of greenhouse gases.	
8. Resilience* §4382 Elements	(12) A flood resilience plan	3, 4, 5, 6, 7
	§4302 Goals To encourage flood resilient communities.	
9. Implementation §4382 Elements	(7) A recommended program for the implementation of the objectives of the development plan.	

*This could be titled "Resilience, Adaptation and Sustainability" in response to the non-binding Climate Action articles on the TM warning (with extra content)

AFFORDABLE HOUSING FUND POLICIES AND CRITERIA

PREAMBLE: The question of whether to establish an Affordable Housing Revolving Fund in the amount of \$45,000 was put to voters of the Town of Norwich in an article included on the November 6th, 2018 ballot. The measure was supported by the voters. What follows is guidance for the management of the fund.

PURPOSE STATEMENT: The purpose of the Norwich Affordable Housing Revolving Fund (fund) is to facilitate the provision of housing in Norwich that remains affordable in perpetuity. The fund shall be managed in such a way as to attract additional support for affordable housing from other private, public and not-for-profit entities. In this manner, the impact of the fund will be quantifiably greater than the original \$45,000 commitment.

GOVERNANCE: The Selectboard may approve the disbursement of funds in support of an affordable housing project that aligns with the guidance contained herein. Such a project is to be led by a designated sponsor. The Planning Commission will review potential projects for compliance with the Town Plan and make recommendations to the Selectboard.

ELIGIBLE SPONSORS: Entities registered with the VT Secretary of State to conduct business in VT, 503 (c), and/or recognized affordable housing providers are eligible. A demonstrated track record in the development and/or management of affordable housing is required. Individuals and households are not eligible, and would need to partner with an eligible sponsor.

ELIGIBLE PROJECTS: A proposal that demonstrates a need for the town's funding that cannot be readily met through other sources in order to provide two or more affordable housing units in perpetuity located in Norwich. Projects that demonstrate a substantial leveraging of the town's funding with other private and/or public funding sources for the creation of affordable housing units are preferred.

PERFORMANCE PERIOD OF FUNDS: The Town expects there will be a direct relationship between the duration (term) of the loan of funds and the number of affordable dwelling units any proposed project provides. The smaller the number of affordable housing units created, the shorter the required repayment period.

REPAYMENT OF FUNDS: The obligation is on the sponsor to show how the project will benefit from the use of the funds and to propose a repayment schedule that is both workable from the project's standpoint and consistent with the affordable housing fund policies and criteria. Repayment holidays, deferred payment schedules and balloon payments are all devices sponsors can propose to advance project viability.

INTEREST OWED ON USE OF FUNDS: An interest rate of one point below the prime rate as published in the Wall Street Journal (WSJ prime) per annum will be set on all dispersed funds unless:

- a. The Selectboard (or their designees) in reviewing the project determines that the public good justifies foregoing any expected interest payments (principal is not forgiven)
- b. The sponsor demonstrates to the Selectboard's satisfaction that the levying of interest on the repayment of funds would jeopardize the viability of the project

TRACKING OF FUNDS: Where a sponsor proposes a lengthy installment plan (more than three years) for repayment, and/or multiple payments, the recovery of the administrative costs associated with tracking payments will be considered when settling on loan terms.

ELIGIBLE USE OF FUNDS: Funds may be used to cover reasonable "hard" and "soft" costs incurred in the acquisition, construction, or rehabilitation of an Eligible Project except as provided for herein. These funds are not available for: markets studies, property appraisals, site assessments, engineering, permitting or design, legal review or any soft costs associated with the acquisition of real property or project management. These funds cannot be used for the payment of Norwich property taxes, education taxes, VT taxes or US taxes. Sponsors are encouraged to use these funds as a match for other funding sources. A project may include dwelling units that do not meet the definition of 'affordable' (below), so long as the project delivers the minimum number of affordable units required for eligibility under this fund.

DEFINITIONS:

Affordable: This program will use the definition of affordable housing adapted from 24 VSA § 4303 (1).

(1) "Affordable housing" means either of the following:

(A) Owner-occupied housing for which the total annual cost of ownership, including principal, interest, taxes, insurance, and condominium association fees, does not exceed 30 percent of the gross annual income of a household at 80 percent of the highest of the following:

- (i) the county median income, as defined by the U.S. Department of Housing and Urban Development;
- (ii) the standard metropolitan statistical area median income if the municipality is located in such an area, as defined by the U.S. Department of Housing and Urban Development; or
- (iii) the statewide median income, as defined by the U.S. Department of Housing and Urban Development.

(B) Rental housing for which the total annual cost of renting, including rent, utilities, and condominium association fees, does not exceed 30 percent of the gross annual income of a household at 80 percent of the highest of the following:

- (i) the county median income, as defined by the U.S. Department of Housing and Urban Development;
- (ii) the standard metropolitan statistical area median income if the municipality is located in such an area, as defined by the U.S. Department of Housing and Urban Development; or
- (iii) the statewide median income, as defined by the U.S. Department of Housing and Urban Development.

Perpetuity: means the longest possible time period permitted under state law, which will be enforced through legal instruments attached to the property title or other binding legal documents. The following specific provisions shall apply to rental and owner-occupied affordable housing:

- Affordable rental housing must be occupied, in perpetuity, by households with incomes at or below 80 percent of the highest of the three income standards specified in the definition of affordable housing. Housing that serves households with lower incomes is to be preferred where practicable.

- Owner-occupied affordable housing shall use a resale formula designed to share equity between the purchaser and the program to facilitate the accumulation of assets by the homeowners while maintaining long-term affordability. Unless good cause is shown to use a different resale formula, the resale formula shall be one of those commonly in use in Vermont. The initial occupant of owner-occupied affordable housing must have an income at or below 80 percent of the highest of the three income standards specified in the definition of affordable housing. Subsequent purchasers must have an income at or below the higher of: (a) 80 percent of the highest of the three income standards specified in the definition of affordable housing or (b) the income level needed to afford the price specified by the resale formula.

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2019-2020 Norwich Selectboard
Goal-Setting Workshop

March 28, 2019

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Priority (1=Highest)	BIG ASPIRATION (BHAG)	Support (People/Groups)	Other Comments
	Create 100 units of affordable, sustainable housing		
	Affordable Housing Assessment Strategy		
	Increase # of low to moderating housing units		
	Adopt Town Plan with clear targetes for Affordable housing, net zero emmissions, and full school enrollment.		
	Create sustainable growth via inclusive communication		
	Provide high speed broadband to all persons, and provide training.		
	Increase population to 4,000 and cut controllable tax rate by 15%		
	#1 Public Sector Employer of Choice in Vermont		
	Commuter rail service up and down Connecticut River Valley		
	Bury overhead wires on Main Street		

Priority (1=Highest)	"NON-STATUTORY" DUTIES YOU WOULD LIKE TO CONTINUE	Support (People/Groups)	Other Comments
	Community Engagement: Be where people are; "Be Present"		
	Further Community Understanding through enhanced communication		
	Encourage Communication, Participation, and Debate		
	Ongoing & Consistent engagement with peers in and out of town to find best practices		
	Feel empowered to disagree; feel welcome/allowed to disagree		
	Reading minutes, research, listen to constituents - being "grounded"		

Priority (1=Highest)	WHAT DO YOU WANT TO DO THAT YOU RARELY GET TO DO	Support (People/Groups)	Other Comments
	Recognize/celebrate employees		

**2019-2020 Norwich Selectboard
Goal-Setting Workshop**

March 28, 2019

	Converse with others to introduce material, facilitation, conversation, other members take ownership of topics/agenda items		
	Hear from constituents that disagree without fear of retribution; all comments welcome.		
	Have space to unpack concepts. Minimize interruptions. Don't want to be interrupted. Duty is not to interrupt.		
	Communicate effectively with public. Coherent, concise communication to/from public, "norms" of communication, communication protocol(s)		
	Decisions of response: individual members vs. board as a whole		

Priority (1=Highest)	STATUTORY OBLIGATIONS THAT ARE VALUE-ADDED	Support (People/Groups)	Other Comments
	"Supervise" Personnel: statute language is unhealthy, need to be more clear on what "supervise" means to Norwich SB		
	Be Transparent: "Right to know" - easily knows		
	Oversight of Internal Controls: finances, capital assets, designated funds, policy oversight - all about value for the tax payer.		
	Compliance with Regulations, local and state laws/rules: Pay attention to state initiatives, proper alignment		
	Town Policy Development and review		

Priority (1=Highest)	STATUTORY OBLIGATIONS TO "MINIMIZE"/"GET RID OF"/MODIFY	Support (People/Groups)	Other Comments
	Line item review of budget development (take bigger picture position, values and needs of community)		
	Stop scattered meetings/have more thematic intent/minimize shifting from topic to topic		

**2019-2020 Norwich Selectboard
Goal-Setting Workshop**

March 28, 2019

	Get rid of check warrants		
	Set tight time guardrails around policy discussions		
	Remove outdated/trivial responsibilities - dog licenses, weigher of coal, etc.		

Priority (1=Highest)	AREAS NEED TO ATTEND TO (TACTICAL) - BOARD SPECIFIC	Support (People/Groups)	Other Comments
	Website Overhaul		
	All manner of communication across all levels - info sharing & to give/receive concern in multiple ways		
	Find history of a topic/situations (e.g. water runoff and municipal sewage, "historisize, gatherer")		
	Convey to citizens the condition of the "parts of the machine"... assess value		
	Big Ideas: big picture: Know big topics and establish direction		
	Opportunity exists to more consistently and directly interact with communities, officials, appointees.		
	Technology across the board for efficiency - "searchable"		
	Technology to allow us bandwidth to do more with less, with technologies and knowledge base available to us.		

