

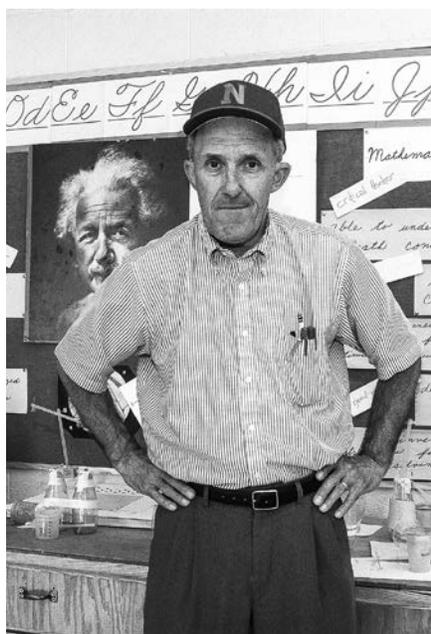
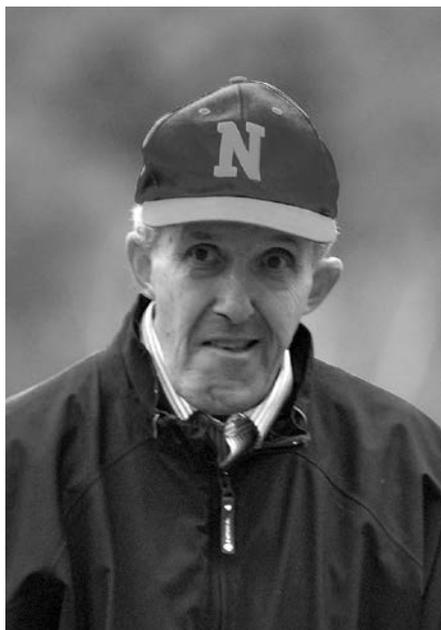


Town Report of Norwich, Vermont

Fiscal Year 2018

July 1, 2017 – June 30, 2018

This Norwich Annual Report is dedicated to John Girard. John died on August 4, 2018, after 47 years as a teacher at Marion Cross School and countless years as a coach and sports official in Norwich.



We would like to acknowledge the tremendous impact that John Girard had on the Norwich community throughout many decades of his exemplary life. His commitment to doing what was best for each and every child at both the Marion Cross School and through the Norwich Recreation Department was unmatched. He led by example and gave so much, quietly, without ever wanting any recognition. He will be missed beyond what words can describe. If you knew him, please take a moment to think of “Mr. G.” and choose one of his qualities to integrate into your being. If we all do this, the world will most certainly be a better place.

Jill Kearney Niles

John Girard photos courtesy of Chad Finer and Laura Osborn

Cover: Fireworks over the Norwich Lions Club Fair, July 2018. Photo by Stephen Flanders.

Town Report
of
Norwich, Vermont

Fiscal Year 2018
July 1, 2017 – June 30, 2018

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**TOWN OF NORWICH, VERMONT AND
NORWICH TOWN SCHOOL DISTRICT
WARNING OF ANNUAL MEETING, MARCH 5, 2019**

The legal voters of the Town of Norwich, Vermont and the Norwich Town School District are hereby notified and warned to meet in Tracy Memorial Hall, Norwich, Vermont at 7:00 pm on Monday, March 4, 2019, to transact business not requiring a vote by Australian ballot. Voting for Town Officers and for all articles on the Warning will be by Australian ballot. The polls will be open Tuesday, March 5, 2019 from 7:00 am to 7:00 pm.

This meeting is called to determine if the Town will:

Article 1. Elect a Moderator of the Town and School District meeting for one year.

Article 2. Elect Town and School District Officers for terms starting in 2019.

Article 3. Hear and act on the reports of the Officers of the Town and Town School District.

Article 4. To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA §562(9).

Article 5. Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA §562(5)?

Article 6. Shall the voters of the Norwich Town School District approve the School Board to expend \$5,814,645, which is the amount the School Board has determined to be necessary for the ensuing 2019-20 fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,857 per equalized pupil. This projected spending per equalized pupil is 1.54% higher than spending for the current year.

Article 7. Shall the voters of the Norwich Town School District appropriate \$25,000.00, to be deposited in the District's Reserve Fund for Special Education?

Article 8. Shall the voters of the Norwich Town School District appropriate \$25,000.00, to be deposited in the District's Reserve Fund for Repairs and Capital Maintenance?

Article 9. To transact any other business that may legally come before the annual meeting of the Norwich Town School District.

Article 10. Shall the voters of the Town of Norwich approve a gross spending General Town Budget of \$4,271,793 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2019 to June 30, 2020?

Article 11. Shall bonds or notes of the Town of Norwich in an amount not to exceed \$242,461, payable over a term of no more than five (5) years, be issued for the purpose of financing that portion of the construction costs for the Town Garage and the Public Safety Building that were not covered by the previously voter authorized amounts?

Article 12. Shall the voters of the Town of Norwich reauthorize the borrowing of up to \$3,500,000 to be used, as needed, for funding Town roadway and related infrastructure repairs caused by the July 1, 2017 storm with anticipated reimbursement up to 75% by FEMA and up to 12.5% by the Vermont Department of Emergency Management, and that such borrowing may, at the discretion of the Selectboard, be made through long-term bond, by commercial bank borrowing

up to five years, or a combination of these?

- Article 13.** Shall the voters of the Town of Norwich appropriate \$13,514 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services?
- Article 14.** Shall the voters of the Town of Norwich appropriate \$3,000 to Community Access Television, Inc. (CATV) for video recordings of meetings for local government transparency?
- Article 15.** Shall the voters of the Town of Norwich appropriate \$3,000 to Good Beginnings to be used for those operating expenses that are reasonably necessary for the support of programs?
- Article 16.** Shall the voters of the Town of Norwich appropriate \$1,677 to the Green Mountain Economic Development Corporation to be used to offer support for new, growing and relocating businesses?
- Article 17.** Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for the operation of a crisis 24/7 hotline?
- Article 18.** Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance?
- Article 19.** Shall the voters of the Town of Norwich appropriate \$20,000 to the Cemetery Commission under 18 VSA §5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?
- Article 20.** Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children?
- Article 21.** Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to support those programs that support the celebration of historic events?
- Article 22.** Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair in celebration of the 257th year of the Town's Charter?
- Article 23.** Shall the voters of the Town of Norwich appropriate \$283,000 to the Norwich Public Library Association, to be used for the operating expenses of the Library?
- Article 24.** Shall the voters of the Town of Norwich appropriate \$50,000 to the Norwich Public Library Association for the Association's Reserve Fund for repairs and capital maintenance in accordance with 22 VSA §142?
- Article 25.** Shall the voters of the Town of Norwich appropriate \$337 to Public Health Council of the Upper Valley to be used for continuing public health education for Norwich residents particularly in the areas of substance abuse, elder care, oral health, emergency preparedness, and healthy living?
- Article 26.** Shall the voters of the Town of Norwich appropriate \$1,200 to Senior Solutions (an area Agency on Aging) to provide social services benefitting Norwich residents aged 60 and older?
- Article 27.** Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education?

- Article 28.** Shall the voters of the Town of Norwich appropriate \$2,000 to the Special Needs Support Center of the Upper Valley to help children and adults with special needs, and their families, meet their unique challenges through advocacy and program support?
- Article 29.** Shall the voters of the Town of Norwich appropriate \$6,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services?
- Article 30.** Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work?
- Article 31.** Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings?
- Article 32.** Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services?
- Article 33.** Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Partners to be used for mentoring youth?
- Article 34.** Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education?
- Article 35.** Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for operating expenses that support our community service efforts?
- Article 36.** Shall the voters of Norwich direct all Town officials to take immediate and sustained efforts to gradually and continually reduce the Town's direct use of fossil fuels, beginning at a rate of no less than 5% per year starting in the 2019-20 fiscal year and continuing until they are eliminated entirely, and shall the Town Manager be charged with monitoring such efforts and reporting on them each year in the annual Town Report, and no capital expenditures shall be made that contradict or undermine this direction, absent a majority vote of the Selectboard?
- Article 37.** Shall the voters of Norwich direct the Selectboard, the Town Manager, the Director of Planning & Zoning, the Planning Commission and all other Town committees to make local climate protection and resilience strategies a principal theme of the next version of the Town Plan?
- Article 38.** Shall the Town of Norwich allocate \$50,000 from the existing Conservation Commission Designated Fund for the purpose of conducting preliminary work for a conservation easement trail network throughout Norwich for the combined purposes of recreation and non-vehicular commuting, such work to include a study and design to be administered by the Town Planning and Zoning Administrator, such funds shall be available for legal, surveying and related expenses in connection with acquiring and documenting potential conservation easements for such purpose?
- Article 39.** Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments? The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 16, 2019 and the balance will be due at the same location

on or before 4:30 pm February 14, 2020. A legible, official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 14, 2020.

Article 40. To transact any other business that may legally come before the annual Norwich Town Meeting.

Norwich Selectboard
John Pepper, Chair
Claudette Brochu, Vice-Chair
Linda Cook
John Langhus
Mary Layton

Norwich School Board
Thomas Candon, Chair
James Mackall, Vice-Chair
Lauren Morando Rhim, Secretary
Kelley Hersey
Neil Odell

Notice to Voters For Local Elections

BEFORE ELECTION DAY:

CHECKLIST POSTED at Clerk's Office by February 3, 2019. If your name is not on the checklist, then you must register to vote. SAMPLE BALLOTS will be posted by February 23, 2019.

HOW TO REGISTER TO VOTE: There is no deadline to register to vote. You will be able to register to vote on the day of the election. You can register prior by visiting the town clerk's office or going online to olvr.sec.state.vt.us.

REQUEST EARLY or ABSENTEE BALLOTS: You or a family member can request early or absentee ballots at any time during the year of the election in person, in writing, by telephone, email, or online at mvp.sec.state.vt.us. The latest you can request ballots for the 2019 Annual Town and School District Election is the close of the Town Clerk's office on March 4, 2019. (Any other person authorized by you who is not a family member must apply in writing or in person for a ballot for you.)

WAYS TO VOTE YOUR EARLY BALLOT:

- You may vote in the town clerk's office before the deadline.
- Voter may take his or her ballot(s) out of the clerk's office and return in same manner as if the ballots were received by mail.
- Have ballot mailed to you, and mail or deliver it back to the clerk's office before Election Day or to the polling place before 7:00 p.m. on Election Day.
- If you are sick or disabled before Election Day, ask the town clerk to have two justices of the peace bring a ballot to you at your home. (Ballots can be delivered on any of the eight days preceding the day of the election or on the day of election.)

ON ELECTION DAY:

If your name was dropped from the checklist in error, or has not been added even though you submitted a timely application for addition to the checklist, you can fill out a new registration form.

- If the clerk or Board of Civil Authority does not add your name, you can appeal the decision to a superior court judge, who will settle the matter on Election Day. Call the Secretary of State's Office at 1-800-439-VOTE (439-8683) for more information.
- If you are a first time voter who submitted your application to the checklist individually by mail and did not submit the required document, you must provide a current and valid photo identification, or a bank statement, utility bill, or government document that contains your name/current address.
- If you have physical disabilities, are visually impaired or can't read, you may have assistance from any person of your choice. If any voters you know have disabilities let them know they can have assistance from any person of their choice.
- If you know voters who cannot get from the car into the polling place let them know that ballot(s) may be brought to their car by two election officials.
- If you have any questions or need assistance while voting, ask your town clerk or any election official for help.

NO PERSON SHALL:

- Vote more than once per election, either in the same town or in different towns.
- Mislead the board of civil authority about your own or another person's true residency or other eligibility to vote.
- Hinder or impede a voter going into or from the polling place.
- Socialize in a manner that could disturb other voters in the polling place.
- Offer bribe, threaten or exercise undue influence to dictate or control the vote of another person.

FOR HELP OR INFORMATION: Call the Secretary of State's Office at 1-800-439-VOTE (439-8683).
(Accessible by TDD)

- If you believe that any of your voting rights have been violated, you may file an Administrative Complaint with the Secretary of State's Office, 128 State Street, Montpelier, VT 05633.
- If you believe you have witnessed efforts to commit any kind of fraud or corruption in the voting process, you may report this to your local United States Attorney's Office.
- If you have witnessed actual or attempted acts of discrimination or intimidation in the voting process, you may report this to the Civil Rights Division of the United States Department of Justice at (800) 253-3931.

INSTRUCTIONS FOR VOTERS USING PAPER BALLOTS

CHECK-IN AND RECEIVE BALLOTS:

- Go to the entrance checklist table.
- Give name and, if asked, street address to the election official in a loud voice.
- Wait until your name is repeated and checked off by the official.
- An election official will give you a ballot.
- Enter within the guardrail and go to a vacant voting booth.

MARK YOUR BALLOT: For each office listed on the ballot, you will see instructions to “Vote for not more than one, or Vote for not more than two, etc.”

- To vote for a candidate, fill in the oval to the right of the name of the candidate you want to vote for.
- WRITE-IN candidate(s). To vote for someone whose name is not printed on the ballot, use the blank “write-in” lines on the ballot and either write-in the name or paste on sticker, then fill in the oval.

Candidates for Office - March 5, 2019

For MODERATOR

For one year

Vote for not more than ONE

- THAYER, WARREN

For Dresden-Norwich SCHOOL DIRECTOR

For three years

Vote for not more than ONE

- HERSEY, KELLEY

For LISTER

For three years

Vote for not more than ONE

- LINDBERG, CHERYL A.

For LISTER

Unexpired one year term

Vote for not more than ONE

- SMITH, PAMELA T.

For SELECTMAN

For three years

Vote for not more than ONE

- ARNOLD, ROGER
- COOK, LINDA

For SELECTMAN

For two years

Vote for not more than ONE

- LANGHUS, JOHN
- WILBERDING, DOUGLAS

For AGENT TO PROSECUTE & DEFEND SUITS

For one year

Vote for not more than ONE

-

For CEMETERY COMMISSIONER

For five years

Vote for not more than ONE

- SOFRONAS, DEMO

For TRUSTEE OF PUBLIC FUNDS

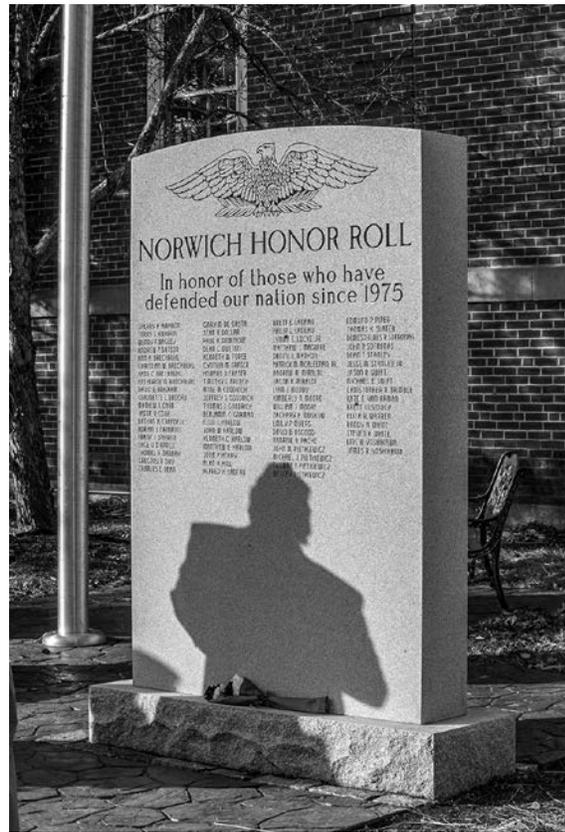
For three years

Vote for not more than ONE

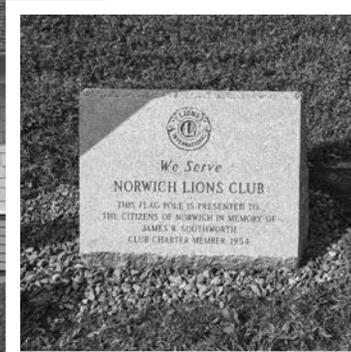
- LINDBERG, CHERYL A.



Dedication of the American Legion's veterans' monument.



Dedication of flag pole, donated by the Norwich Lions Club, at the Public Safety Building.



Photographs by Demo Sofronas

Part I

Town of Norwich

Norwich Town Officers & Committees for 2018

Elected Officials

Selectboard

Linda Cook 2019
 John Langhus 2019
 John Pepper, Chair 2020
 Claudette Brochu, Vice Chair 2020
 Mary Layton 2021

Town Clerk

Bonnie Munday 2020
 Judy Trussell, Assistant

Town Treasurer

Cheryl Lindberg 2020
 Henry Scheier, Assistant
 Elaine Waterman, Assistant

Agent to Prosecute & Defend Suits

Vacant 2019

Cemetery Commission

Demo Sofronas 2019
 Robert Parker 2020
 Jay Van Arman 2021
 Bonnie Munday 2022
 Fred Smith, Jr., Chair 2023

Justices of the Peace

John Carroll 2021
 Ernie Ciccotelli 2021
 Carolyn Clinton 2021
 Nancy Dean 2021
 Fran DeGasta 2021
 Linda Gray 2021
 Corlan Johnson 2021
 Suzanne Leiter 2021
 Arline Rotman 2021
 Mary Magavern Sachsse 2021
 Fred Smith, Jr. 2021
 vacant 2021

Listers

Cheryl Lindberg, Chair 2019
 vacant 2020
 Kris Clement 2021

Moderator

Warren Thayer 2019

Norwich School Board

Kelley Hersey 2019
 Tom Candon 2020
 James Mackall 2020
 Lauren Morando Rhim 2020
 Neil Odell, Chair 2021

Trustees of Public Funds

Cheryl Lindberg 2019
 John Currier 2020
 Ann Harvey 2021

Appointed Officials

Town Manager

*(serves also as Collector of Delinquent Taxes and
 Emergency Management Director)*
 Herbert A. Durfee, Town Manager
 Miranda Bergmeier, Assistant

Assessor

Spencer Potter

Conservation Commission

Chris Rimmer 2019
 David Hubbard 2020
 Mary Sellman 2020
 Courtney Dragiff 2021
 Lynnwood Andrews 2021
 David Hobson 2022
 Craig Layne 2022
 Norman Miller 2022
 Brie Swenson 2022

Development Review Board

John Carroll 2019
 Stanley Teeter 2019
 Ernie Ciccotelli 2020
 Arline Rotman 2020
 Richard Stucker 2020
 Sue Pitiger, Alternate 2020
 Nancy Dean, Chair 2021
 John Lawe, Vice Chair 2021
 Don McCabe, Alternate 2021

Emergency Management

Alexander Northern, Deputy Director

Energy Committee
 Suzanne Leitner 2019
 Susan Hardy 2020
 Jonathan Teller-Elsberg. 2020
 Rob Gere 2021
 Linda Gray, Chair. 2021
 Aaron Lamperti 2021
 Norman Levy 2021

Fence Viewer
 Watt Alexander
 Liz Russell

Finance Director
 Roberta Robinson

Finance Committee
 David Barlow
 Ryan Gardner
 Garrett Palm
 Emmanuel Tesone
 Omer Trajman

Fire Chief
 Alexander Northern

Fire Warden
 Linda Cook. 2023
 Alexander Northern, Deputy

GUV Solid Waste Man. District
 Neil Fulton, Representative 2019
 Herbert A. Durfee, III, Alternate 2019

Health Officer
 John Lawe, MD. 2021
 Bonnie Munday, Deputy 2019

Historic Preservation Commission
 Cheryl Herrmann. 2019
 Anne Silberfarb 2019
 Peter Brink, Vice-Chair. 2020
 Deborah Brien 2020
 Bill Aldrich 2021
 Nancy Osgood 2021

Planning Commission
 Melissa Horwitz, Clerk. 2019
 Leah Romano 2019
 Susan Brink 2020
 Jeff Goodrich, Vice Chair. 2020

Jacqueline Allen, Chair 2021
 Steven Thoms. 2021
 Ernie Ciccotelli. 2022
 Brian Loeb 2022
 Jeffrey Lubell. 2022

Planning Director
 Rod Francis
 Pam Mullen, Assistant

Police Chief
 Douglas Robinson

Public Works Director
 Larry Wiggins

Recreation Council
 Gered Dunne 2019
 Kristin Fauci, Vice President 2019
 Ryan Gardner, President 2019
 Bill Tine 2019
 Page Tompkins 2019
 Amy Tuller, Secretary 2019
 Jill Collins. 2020
 Rob Johnson. 2020
 Sarah Martin. 2021
 David Bartlett. 2022

Recreation Director
 Jill Kearney Niles

Surveyor of Wood and Lumber
 David Hubbard

Town Service Officer
 John Farrell

Tree Warden
 Thad Goodwin 2019

Two Rivers-Ottawaquechee RC Rep.
 Jeff Goodrich 2019

Upper Valley River Subcommittee CRJC
 Melissa Horwitz
 Bartlett Leber

Watershed Land Management Council
 Sandra Haskell 2019
 Byron Haynes 2019
 David Hubbard, Chair 2019

**Minutes of the Annual Meeting, March 5, 2018
Town of Norwich, Vermont and
Norwich Town School District**

Moderator Warren Thayer called the meeting to order at 7:00 PM. He reminded people of the rules for the meeting and asked the public to take a voice vote allowing people to speak for two or three minutes. It was determined after the vote that two minutes would be allowed.

THE WARNING AS READ

The legal voters of the Town of Norwich, Vermont and the Norwich Town School District are hereby notified and warned to meet in Tracy Memorial Hall, Norwich, Vermont at 7:00 pm on Monday, March 5, 2018, to transact business not requiring a vote by Australian ballot. Voting for Town Officers and for all articles on the Warning will be by Australian ballot. The polls will be open Tuesday, March 6, 2018 from 7:00 am to 7:00 pm.

This meeting is called to determine if the Town will:

Article 1. *Elect a Moderator of the Town and School District meeting for one year.*

Article 2. *Elect Town and School District Officers for terms starting in 2018.*

Article 3. *Hear and act on the reports of the Officers of the Town and Town School District.*

Article 4. *To authorize the Board of School Directors to borrow money by issuance of bonds or notes not in excess of anticipated revenues for the next fiscal year in accordance with the provisions of 16 VSA § 562(9).*

Chairman Tom Candon introduced the board. Candon took a moment to recognize that Principal Bill Hammond was named Vermont's 2017 National Distinguished Principal by the National Association of Elementary School Principals (NAESP). A hearty round of applause was given. Candon also introduced our new Superintendent, Jay Badams, and Business Administrator Jamie Teague. At this point, Hammond presented a video showing highlights with students from the '16/'17 school year. No discussion. (Yes 868; No 123)

Article 5. *Shall the voters of the Norwich Town School District determine and fix the salaries of the School Board members in the sum of \$500 each per year in accordance with the provisions of 16 VSA § 562(5)?*

No discussion. (Yes 929; No 75)

Article 6. *Shall the voters of the Norwich Town School District approve the School Board to expend \$5,676,234, which is the amount the School Board has determined to be necessary for the ensuing 2018-19 fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,403 per equalized pupil. This projected spending per equalized pupil is 0.67% higher than spending for the current year.*

Board member Neil Odell presented the proposed FY19 school budget. He began by recapping the result of the FY18 Education Budget for the State of Vermont. That budget, which was eventually approved by the Governor and the Legislature in a special session last June, relied on a \$43.7 million one-time transfer to balance the Education Fund. Of this, \$8.5 million was recaptured in teachers' health care savings and \$35.2 million was added to lower property taxes. Of the \$35.2 million, he said \$27.4 million came from the prior year surplus and \$7.8 million from a transfer from the Education Fund Reserve.

Odell noted that while this one-time influx of funds was helpful last year, it set up a difficult budgeting process this year as school boards were told to expect a \$50 million gap in the Edu-

cation Fund, which could climb to \$80 million if school boards passed budgets with an average increase of 3%. Additional pressures on the Education Fund include \$8 million in teacher retirement obligations moved to the Education Fund and \$1 million in Medicaid money for child care subsidies moved to the General Fund. At the same time, school boards across the State are being encouraged to push for cost containment.

This year the proposed Norwich school budget is up by 1.85%, or \$102,863. The school's equalized per pupil spending is up by 0.67% to \$18,403 – Norwich ranks 20th by this measure in the State. The budget includes the cost of negotiated contracts and a \$188,000 increase in Special Education. Pre-K is up by \$35,000. Site and building improvements (including roof repairs) are up by \$16,000.

There also have been reductions in several categories. These include: regular education (-\$135,044), Technology (-\$5,470), Guidance (-\$1,903), Operation and Maintenance of Plant (-\$17,314) and Transportation (-\$44,926). This year, the budget does not include additions to the Building Reserve Fund or Special Education Reserve Fund. Federal funding is decreasing.

Odell stated that even though the budget the school has presented, combined with the Dresden assessment (for Norwich students at the Richmond Middle and Hanover High Schools), shows a .24% decrease, the result of the education funding gap will increase our tax rate by 5% by current calculations (the Legislature is considering a different education funding formula for FY19).

To provide some context on what would have to be done to ensure that education-based property taxes did not increase at all in the coming year, Odell noted that the board would have had to cut the budget by \$530,184, which is the equivalent of almost 6 classroom teachers (Yes 746; No 274)

Article 7. *In addition to the amount of money approved as necessary for the support of educational programs for the school year commencing July 1, 2018, shall the voters of the Norwich Town School District appropriate and expend \$100,000 for such purpose?*

Odell noted that this is not for a specific grade. Current projections show that the school population may increase. If approved, at this point in time, the administration would use the additional funds for a third 5th grade teacher based upon enrollment numbers, but the board and administration will track numbers throughout the remainder of the academic year to determine where/if the funds need to be used. (Yes 529; No 524)

Article 8. *To transact any other business that may legally come before the annual meeting of the Norwich Town School District.*

In a brief break before the start of discussion of Town matters, Irv Thomae reminded people to take advantage of the Income Sensitivity Program when filing their state tax returns.

State Representative Jim Masland said the Legislature is working on ways to ease the burden on property taxes. He noted that Acts 60 and 68 have been around for about 20 years and the more they try to make it fair it the more complicated it gets. The Legislature does recognize that the public has lost faith in our current way of education funding.

H.911 is a bill designed to preserve income sensitivity, maintain the non-residential property tax and reduce the homestead tax – but it adjusts for higher-spending towns. It would create a progressive education income tax which is lower than earlier proposals. This would eliminate

the General Funds transfer so all education spending comes from the Education Fund.

H.911 would also make changes to the Vermont tax code to compensate for the adverse effects of the new federal tax law. This would lower all income tax rates by 0.2% and consolidate the top two income tax brackets. It would create a 5% tax credit for charitable contributions up to \$10,000 and provide tax relief to Vermonters receiving Social Security benefits. Single filers whose benefits are below \$45,000 and married filers below \$60,000 would be exempt from State Income Tax.

State Representative Tim Briglin explained that the Legislature is trying to keep the Affordable Care Act in place at the state level. It is also working on gun legislation to allow law enforcement responding to a domestic violence incident to remove firearms from those involved for up to five days. It would also let law enforcement obtain a court order to confiscate a gun from someone they believe may be planning to use it for violence. It would require background checks for gun purchases except for transfers between family members. It would also outlaw the possession of “bump stocks” for guns.

Article 9. *Shall the voters of the Town of Norwich approve a gross spending General Town Budget of \$4,502,386 plus state and federal grants and gifts consistent with budgeted programs for the period July 1, 2018 to June 30, 2019?*

Selectboard Chair Mary Layton noted that the largest part of the budget is in Public Works followed by Public Safety and the Town Government. The total increase of this year’s budget is 0.9%. This year we have seen our new Fire and Police Building built and opened to the public. The Fire Department had its annual dinner there on March 2. The Selectboard thanks the Town for getting this done.

Some of the increases this year are: Public Safety Facility Bond - Payment of principal and interest of \$51,037; Highway Garage Designated Fund (Equipment) \$45,000; Contracted Services (Recycling) \$24,000; Ambulance Liability - The cost of unreimbursed transfers - \$8,250; Dispatch Services (Hartford Dispatch) \$6,417 and Firefighter Wages (membership has increased) \$5,440. (Yes 857; No 189)

Article 10. *Shall the voters of the Town of Norwich authorize the spending of any remaining funds in the Communications Study Designated Fund for the purpose of reducing the Communications Tower Bond debt service?*

Layton explained that we would use the balance of \$28,212 from the Communications Study Designated Fund to spend down the fund against bond payments. There was a question regarding carriers that might reside on the tower providing income to the Town but it was explained that when the Town voted for the tower the article stated that this would be a stand-alone tower and would not provide carrier service. (Yes 913; No 101)

Article 11. *Shall the voters of the Town of Norwich authorize the borrowing of up to \$4,000,000 to be used, as needed, for funding Town roadway and related infrastructure repairs caused by the July 1, 2017 storm with anticipated reimbursement up to 75% by FEMA and up to 12.5% by the Vermont Department of Emergency Management?*

Layton explained that this article pertains to the July 1, 2017 storm. This article would allow the Town to borrow up to \$4 million to be used as needed to address storm-related infrastructure damage. The Town anticipates a reimbursement of up to 75% from FEMA and 12.5% from

the Vermont Department of Emergency Management. Funds from the above sources are not expected until October at the earliest, and this money would allow us to pay for the costs the Town has incurred to date. Even after the reimbursements the Town would be required to cover 12.5% percent of the costs. This could be in the neighborhood of up to \$500,000. At this point we would require a long-term loan. (Yes 952; No 95)

Article 12. *Shall the Town of Norwich provide notice of the availability of the annual Town Report by postcard mailed to all registered voters at least 30 days before the annual Town Meeting, in lieu of mailing or otherwise distributing the report to the voters of the Town of Norwich, pursuant to 24 VSA §1682?*

Town Clerk Bonnie Munday said the cost of printing and mailing is over \$7,000. This would cut costs for distributing the report. The report will be made available at the Town offices, the library and possibly Dan & Whit's. (Yes 856; No 176)

Article 13. *Shall the voters of the Town of Norwich appropriate \$13,120 to Advance Transit to be used to help cover operating costs and providing matching funds for grants, such amount being reasonably necessary for the support of providing public transportation services?*

Van Chesnut said this amount is the same as last year. He noted that ridership is slightly down here but overall ridership is up around the nation. Chestnut spoke of their new website and smart phone application. (Yes 986; No 72)

Article 14. *Shall the voters of the Town of Norwich appropriate \$3,000 to Good Beginnings to be used for those operating expenses that are reasonably necessary for the support of programs?*

Karen Horton explained that this organization provides families of new babies (six months and under) education in health and safety. They have provided over 50 hours of service to families in our area. They have volunteered these services for the past 32 years. (Yes 864; No 166)

Article 15. *Shall the voters of the Town of Norwich appropriate \$1,693 to the Green Mountain Economic Development Corporation to be used to offer support for new, growing and relocating businesses?*

There was no discussion. (Yes 733; No 280)

Article 16. *Shall the voters of the Town of Norwich appropriate \$2,500 to Headrest to be used for the operation of a crisis 24/7 hotline?*

There was no discussion. (Yes 910; No 130)

Article 17. *Shall the voters of the Town of Norwich appropriate \$1,500 to the Norwich American Legion, to be used for the Legion's Memorial Day observance?*

There was no discussion. (Yes 812; No 219)

Article 18. *Shall the voters of the Town of Norwich appropriate \$15,000 to the Cemetery Commission under 18 VSA § 5361 to supplement the interest from the Perpetual Care Trust Fund for maintenance of the Town Cemeteries?*

Bob Parker explained that this money is used for the upkeep of our 11 cemeteries, the main one being Hillside Cemetery. (Yes 874; No 157)

Article 19. *Shall the voters of the Town of Norwich appropriate \$4,348 to The Child Care Center of Norwich to be used for income sensitive scholarships to Norwich children?*

There was no discussion. (Yes 887; No 157)

Article 20. *Shall the voters of the Town of Norwich appropriate \$8,000 to the Norwich Historical Society and Community Center to support those programs that support the celebration of historic events?*

Sarah Rooker said this is the same request amount as last year and previous years. She spoke of the events that are hosted by the Historical Society and the interest of the students from the school. This is where the hearse and Norwich jail can be seen. (Yes 768; No 266)

Article 21. *Shall the voters of the Town of Norwich appropriate \$3,000 to the Norwich Lions Club to be used to underwrite the fireworks for the Norwich Fair in celebration of the 256th year of the Town's Charter?*

Warren Thayer spoke to this article giving a brief talk on the history of the Town Fair and how the Club used to use the parking fees to pay the cost of the fireworks display. With the loss of income from the parking, this amount allows the Lions Club to continue the tradition of the fireworks during the Fair. (Yes 713; No 313)

Article 22. *Shall the voters of the Town of Norwich appropriate \$275,000 to the Norwich Public Library Association, to be used for the operating expenses of the Library?*

Lucinda Walker thanked the Town, all the volunteers and the library trustees for their support. She noted that the library had over 52,000 visits and was accessed 1,400 times from homes. In this third year of strategic planning for the library, the organization is seeking guidance from townspeople on how the inside of the library should look and what services would be most valuable to users. The library has sent out post cards and would like to hear from all. (Yes 959; No 105)

Article 23. *Shall the voters of the Town of Norwich appropriate \$3,750 to SEVCA (Southeastern Vermont Community Action) to be used for emergency needs, referral to and assistance with accessing needed services, financial counseling and food and nutrition education?*

Anne Day spoke to this article, although not in an official role. She said the group offers a tremendous amount of services for low-income people/families. Her own role there is helping people preparing their taxes. (Yes 887; No 159)

Article 24. *Shall the voters of the Town of Norwich appropriate \$6,000 to The Family Place to be used for general program support, such amount being reasonably necessary for the support of programs such as direct service through early intervention, child care payment assistance, healthy baby visits, reach up, welcome baby, parent education, playgroups and other services?*

Don McCabe explained that the Family Place offers services for early childhood development, parent education, high school education and assessing the needs of young children. It serves 40 families in the area. The Gingerbread Festival is a way to raise funding and McCabe reminded people to come if they can next year. (Yes 891; No 159)

Article 25. *Shall the voters of the Town of Norwich appropriate \$2,000 to the Upper Valley Trails Alliance to be used for trail planning and work?*

There was no discussion. (Yes 850; No 198)

Article 26. *Shall the voters of the Town of Norwich appropriate \$15,600 to the Visiting Nurse Association & Hospice of VT and NH to help support the home health, maternal and child health and hospice care provided in patients' homes and in community settings?*

Terry Highland noted that the organization is level-funded this year. It offers community health assistance to families and served 55 families in Norwich last year. He invited people to fill out a health needs survey and send it in. (Yes 941; No 117)

Article 27. *Shall the voters of the Town of Norwich appropriate \$5,300 to the White River Council on Aging to be used for home delivered meals, transport and social services?*

Warren Thayer said that as well as delivering Meals on Wheels, the organization does a lot for senior citizens. (Yes 968; No 92)

Article 28. *Shall the voters of the Town of Norwich appropriate \$1,000 to Windsor County Partners to be used for mentoring youth?*

Nancy Dean explained that this group matches children with adult friends. (Yes 849; No 185)

Article 29. *Shall the voters of the Town of Norwich appropriate \$2,500 to WISE (Women's Information Service) to be used to support WISE's crisis intervention and support services and prevention education?*

There was no discussion. (Yes 908; No 143)

Article 30. *Shall the voters of the Town of Norwich appropriate \$3,000 to Youth-In-Action to be used for operating expenses that support our community service efforts?*

There was no discussion. (Yes 809; No 227)

Article 31. *Shall the voters of the Town of Norwich appropriate \$337 to Public Health Council of the Upper Valley to be used for continuing public health education for Norwich residents particularly in the areas of substance abuse, elder care, oral health, emergency preparedness, and healthy living.*

Alice Ely said this is a new request. Currently the Public Health Council of the Upper Valley partners with 13 towns and hopes to expand to 22 Vermont towns. It assists people in navigating through the health care system in an effort to come up with collaborative solutions. Its funding now comes from charities and donations, and it would appreciate Town support. (Yes 894; No 147)

Article 32. *Shall the voters of the Town of Norwich require that taxes be paid in U.S. funds in two installments? The first installment will be due and accepted at the Town of Norwich Finance Office on or before 4:30 pm August 17, 2018 and the balance will be due at the same location on or before 4:30 pm February 15, 2019. An official United States Post Office postmark/cancellation (not a postage machine date) will determine the payment date for all mailed payments. Interest on overdue taxes will be charged at 1% per month for the first three months and 1½% per month thereafter. All delinquent taxes will be subject to an 8% collection fee in accordance with Vermont Statutes after February 15, 2019.*

There was no discussion. (Yes 981; No 57)

Article 33. *To transact any other business that may legally come before the annual meeting of the Norwich Town Meeting.*

There was a round of applause for Steve Flanders who is leaving his seat on the Selectboard.

Nancy Dean asked if the Town could alternate the order in which appropriation requests are listed in the Town warning each year. The requests have always been listed in alphabetical order. She said that as a result, organizations with names beginning in the second half of the alphabet have always had to wait until the last part of the meeting to speak. Swapping the order around would be helpful to many, she noted.

Kathleen Shepherd asked the Town to support a non-binding resolution to support legislation on three current gun bills. This resolution passed with a voice vote.

A motion to adjourn was made and seconded. Motion passed. The meeting ended at 9:22 PM.

Respectfully submitted, Bonnie J. Munday, Norwich Town Clerk

Ballot Results

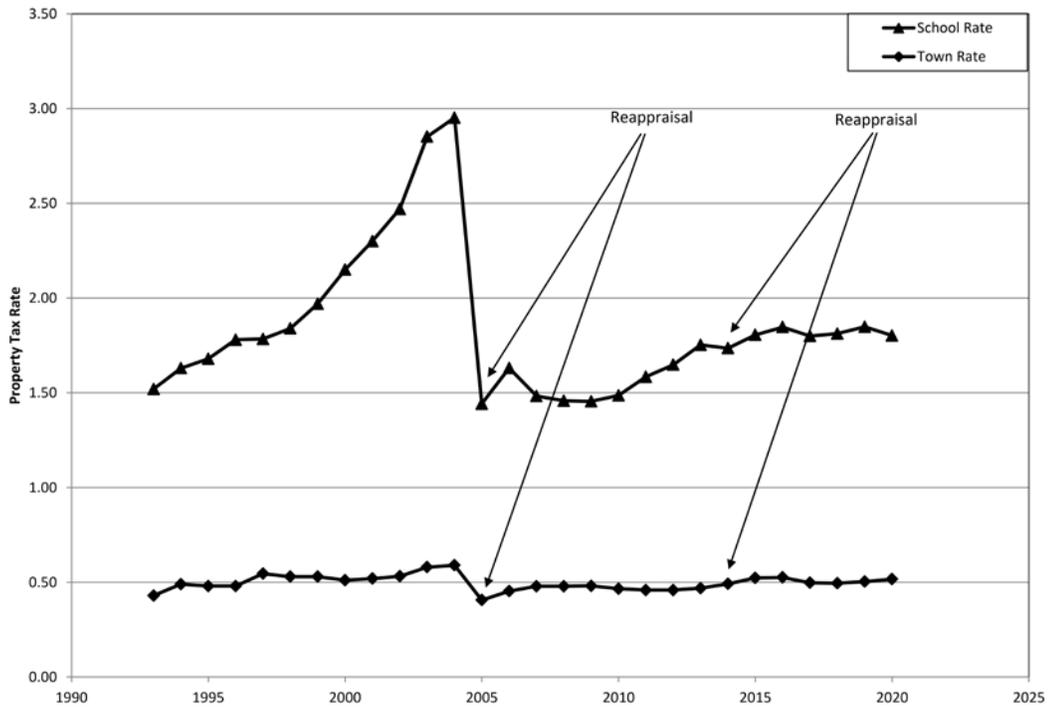
Articles 1 & 2, March 6, 2018

Moderator (1 year)	Warren Thayer	921
Dresden-Norwich School Director (3 years)	Neil Odell	879
Dresden-Norwich School Director (2 years)	Lauren Morando Rhim.	857
Lister (3 years)	Kris Clement.	808
Selectman (3 years)	Mary Layton	503
	Marcia Calloway	459
Selectman (2 years)	Claudette Brochu	398
	Leah Romano	303
	Robert Gere.	296
Cemetery Commissioner (5 years)	Fred Smith, Jr.	916
Trustee of Public Funds (3 years)	Ann Harvey.	846



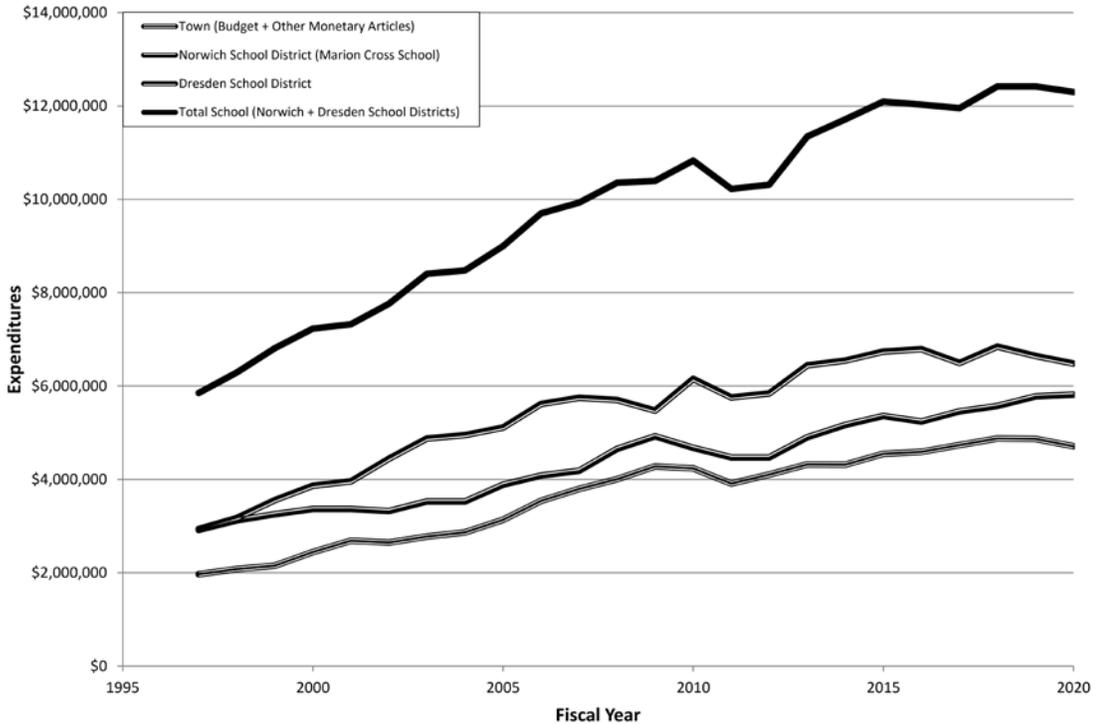
Photograph by Demo Sofronas

Town and School Homestead Tax Rate

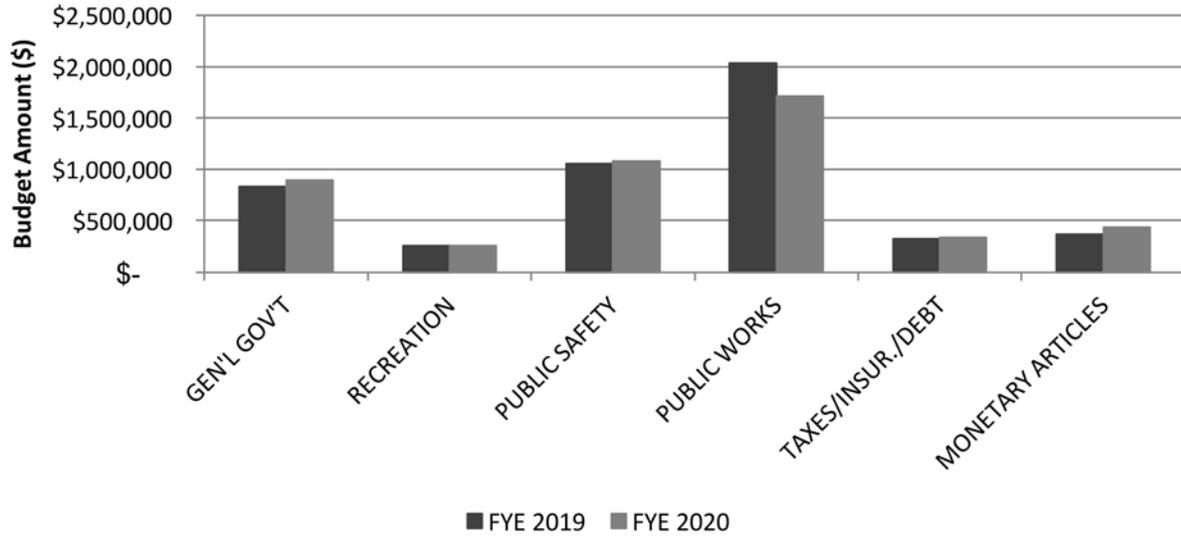


Norwich Town and School Expenditures

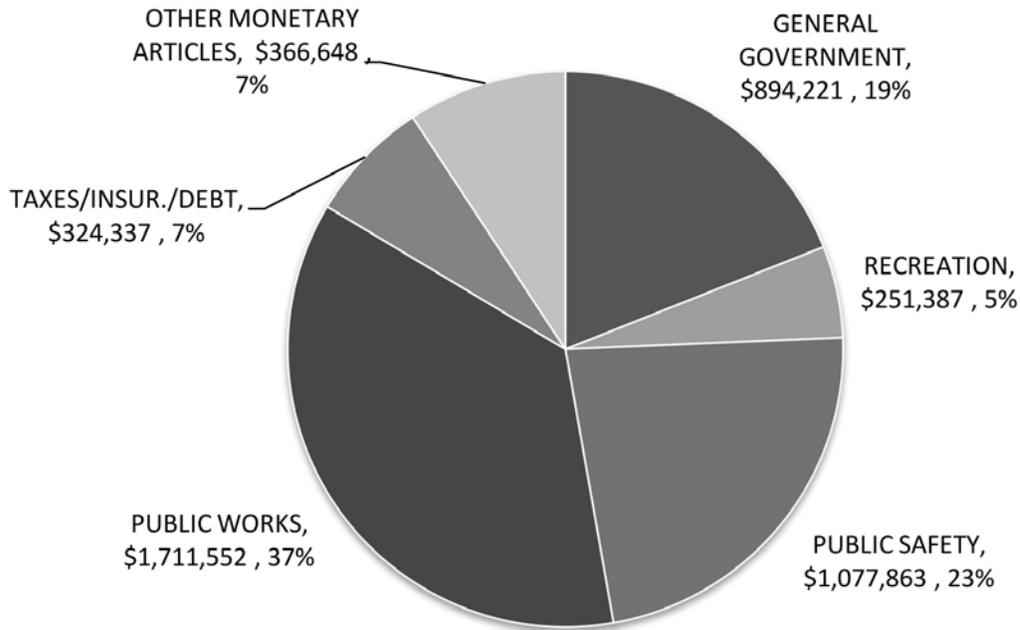
Total Budgeted Expenditures as Proposed to Voters



Town Budget Comparison, FYE 2019 / FYE 2020



FYE 2020 Proposed Town Budget, by Major Category



Town of Norwich and Norwich School District Summary

LOCAL GROSS EXPENDITURES SUMMARY

	FY18 Budget	FY19 Estimated	FY20 Projected*	FY20/FY19 % Change
Town without Articles	\$ 4,509,923	\$ 4,502,386	\$ 4,271,793	-5.12%
Articles	\$ 364,761	\$ 366,648	\$ 436,226	18.98%
Total Town	\$ 4,874,684	\$ 4,869,034	\$ 4,708,019	-3.31%
Marion Cross School	\$ 5,573,371	\$ 5,776,234	\$ 5,817,145	0.71%
Dresden Assessment	\$ 6,847,499	\$ 6,644,872	\$ 6,483,596	-2.43%
Total School	\$ 12,420,870	\$ 12,421,106	\$ 12,300,741	-0.97%
Total Expenditures	\$ 17,295,554	\$ 17,290,140	\$ 17,008,760	-1.63%

TOTAL TAX RATE (Per \$100 of Assessed Value)

	FY18 Actual	FY19 Actual	FY20 Projected*	FY20/FY19 % Change
Town Rate without Articles	0.4408	0.4489	0.4557	1.51%
Town Rate for Articles	0.0492	0.0491	0.0585	19.14%
Local Agreement Rate (est. for FY20)	0.0053	0.0055	0.0023	-58.18%
Total Town Rate	0.4953	0.5035	0.5165	2.58%
Windsor County	0.0077	0.0076	0.0077	1.32%
School Homestead** (est. for FY20)	1.8122	1.8487	1.8023	-2.51%
School Non-residential** (est. for FY20)	1.5461	1.6075	1.6558	3.00%
Total Tax Rate				
Homestead (est. for FY20)	2.3152	2.3598	2.3265	-1.41%
Non-residential (est. for FY20)	2.0491	2.1186	2.1800	2.90%

AMOUNTS TO BE RAISED BY TAXES

	FY18 Actual ***	FY19 Actual ***	FY20 Projected*	FY20/FY19 % Change
Town	\$ 3,672,967	\$ 3,752,992	\$ 3,833,517	2.15%
Windsor County (est. for FY20)	\$ 57,101	\$ 56,649	\$ 57,377	1.29%
Combined School	\$ 12,819,787	\$ 13,205,610	\$ 13,061,494	-1.09%
Total taxes to be raised	\$ 16,549,855	\$ 17,015,251	\$ 16,952,388	-0.37%
Homestead Penalty	\$ 12,398	\$ 15,600		
Total with Homestead Penalty	\$ 16,562,252	\$ 17,030,851		

* Assumes estimated Town Grand List on April 1, 2018 of \$745,529,600. (But, combined school taxes from SU.)

** Under the school funding system there are two different tax rates: one for homestead property and one for non-residential property. A homestead is the principal dwelling owned and occupied by a resident individual as the individual's domicile. All non-homestead property is classified as non-residential.

*** These numbers are based on the amounts initially billed to the property tax owners.

Amounts raised by Taxes for Schools fund the assessment for the Marion Cross School, Norwich's allocation to the Dresden School District and an amount that goes back to the State Education Fund.

**Proposed Town of Norwich Budget:
Town of Norwich Summary**

	FY17		FY18 Budget		FY19 Budget		Proposed FY	FY20/FY19
	FY 17 Budget	Actual	FY18 Budget	FY 18 Actual	FY19 Budget	20 Budget	% Change	
TOWN ADMINISTRATION	\$ 283,657	\$ 252,790	\$ 267,652	\$ 250,136	\$ 264,927	\$ 279,745	5.59%	
BCA/BOA	1,125	688	1,025	212	900	925	2.78%	
STATUTORY MEETINGS	7,215	5,489	4,655	3,163	6,060	5,745	-5.20%	
TOWN CLERK	159,989	157,463	164,556	163,053	170,814	164,753	-3.55%	
FINANCE	130,164	128,872	133,333	118,297	135,808	174,235	28.30%	
GENERAL ADMINISTRATION	18,491	20,524	19,400	21,289	19,000	15,500	-18.42%	
LISTER	112,201	108,214	107,871	75,309	90,357	99,490	10.11%	
PLANNING	132,197	131,084	149,289	149,082	135,612	145,878	7.57%	
RECREATION	239,115	237,106	252,742	215,625	253,351	251,387	-0.77%	
PUBLIC SAFETY FACILITY	32,195	23,272	23,508	24,448	21,820	27,620	26.58%	
POLICE	559,500	541,237	577,398	510,702	581,101	574,145	-1.20%	
FIRE/FAST	348,631	376,509	418,256	425,929	408,652	411,270	0.64%	
EMERGENCY MGMT.	72,222	71,401	44,762	68,771	43,857	64,828	47.82%	
CONSERVATION COMMISSION	8,950	6,401	9,339	6,843	7,550	7,950	5.30%	
PUBLIC WORKS	2,065,474	1,955,020	4,482,025	4,337,060	2,038,240	1,711,552	-16.03%	
LONG TERM DEBT	-	-	45,000	35,130	96,037	113,269	17.94%	
TAXES	5,000	3,343	5,000	3,350	5,000	3,500	-30.00%	
INSURANCES	204,762	218,869	223,300	216,111	223,300	220,000	-1.48%	
TOWN TOTAL	\$ 4,380,889	\$ 4,238,281	\$ 6,929,111	\$ 6,624,509	\$ 4,502,386	\$ 4,271,793	-5.12%	
OUTSIDE APPROPRIATIONS	\$ 354,858	\$ 354,858	\$ 364,761	\$ 364,761	\$ 366,648	\$ 436,226	18.98%	
TOTAL	\$ 4,735,747	\$ 4,593,139	\$ 7,293,872	\$ 6,989,270	\$ 4,869,034	\$ 4,708,018	-3.31%	

Town of Norwich Revenue Report

	FY 18	FY 18	FY 19	FY 20	FY20/FY19
	ESTIMATE *	ACTUAL	ESTIMATE*	ESTIMATE*	% CHANGE
REVENUES-PAYMENT FROM REDUCTION IN FUND BALANCE	\$ 191,059		\$ 216,714		
PROPERTY TAX REVENUES					
TOWN PROPERTY TAX	\$ 3,365,535	\$ 3,284,283	\$ 3,394,775	\$ 3,397,291	0.07%
PROPERTY TAX FOR OTHER MONETARY ARTICLES	364,761	364,761	366,648	436,226	18.98%
VT LAND USE TAX	183,165	177,631	178,000	180,196	1.23%
PROPERTY TAX INTEREST	25,000	29,576	25,000	25,000	0.00%
PROPERTY TAX COLLECTION FEE	17,000	18,469	17,000	17,000	0.00%
TOTAL PROPERTY TAX REVENUE	\$ 3,955,461	\$ 3,874,720	\$ 3,981,423	\$ 4,055,713	1.87%
LICENSE & PERMIT REVENUE					
LIQUOR LICENSE	\$ 555	\$ 670	\$ 555	\$ 670	20.72%
DOG LICENSE	2,800	2,738	2,800	2,750	-1.79%
HUNTING & FISHING LICENSES	225	221	200	220	10.00%
PEDDLER LICENSE	100	50	50	100	100.00%
BUILDING/DEVELOPMENT PERMITS	9,000	8,525	8,000	8,000	0.00%
LAND POSTING PERMIT	200	260	200	350	75.00%
TOTAL LICENSE & PERMIT REVENUE	\$ 12,880	\$ 12,463	\$ 11,805	\$ 12,090	2.41%
INTERGOVERNMENTAL REVENUE					
VT HIWAY GAS TAX	\$ 153,000	\$ 152,799	\$ 153,000	\$ 153,000	0.00%
VT ACT 60	15,257	15,371	15,300	15,300	0.00%
ST. OF VT. LISTER TRAINING	400	-	-	-	
PILOT PAYMENTS	25,000	35,765	33,000	12,500	-62.12%
VT NATURAL RESRCS	3,952	3,213	3,582	3,200	-10.66%
LATE FEES-REVISED TAX BILLS	250	-	250	-	-100.00%
EDUCATION TAX RETAINER	24,905	26,294	25,000	25,000	0.00%
TOTAL INTERGOVERNMENTAL REVENUE	\$ 222,764	\$ 233,442	\$ 230,132	\$ 209,000	-9.18%
SERVICE FEE REVENUE					
RECORDING FEE	\$ 28,500	\$ 21,630	\$ 28,500	\$ 23,000	-19.30%
DOCUMENT COPY FEE	2,400	2,264	2,400	2,200	-8.33%
USE OF RECRDS FEE	300	214	200	225	12.50%
VITAL STATISTIC FEE	650	1,060	500	800	60.00%
MOTOR VEHICLE RENEWAL FEE	150	87	100	80	-20.00%
PHOTOCOPYING FEE	25	7	10	10	0.00%
EV CHARGING FEES		563		600	
TRACY HALL RENTAL FEE	7,000	6,772	7,000	7,000	0.00%
POLICE REPORT FEE	600	498	400	500	25.00%
POLICE ALARM RESPONSE FEE	250	-	150	150	0.00%
SPECIAL POLICE DUTY FEES		280	-	-	
RECREATION PROGRAM FEES	188,000	140,605	170,000	171,300	0.76%
TRANSFER STATION STICKERS	24,500	28,707	27,500	28,000	1.82%
RECYCLING SOLID WASTE FEES	1,800	2,655	2,000	2,500	25.00%
E-WASTE REVENUE	2,000	2,447	2,000	2,400	20.00%
RECYCLING REBATES	3,000	7,595	3,000	5,000	66.67%
C & D WASTE REVENUE	25,000	7,731	10,000	9,000	-10.00%
TRASH COUPON	106,000	106,732	110,000	110,000	0.00%
TOTAL SERVICE FEE REVENUE	\$ 390,175	\$ 329,847	\$ 363,760	\$ 362,765	-0.27%
GRANT REVENUE					
BETTER BACK ROADS GRANT	\$ 3,738	\$ 3,738			
FEMA	\$ 2,113,518	\$ 2,113,518			
HISTORIC PRESERVATION GRANT	17,514	17,514			
DRY HYDRANT GRANT	5,000	5,000			
HOMELAND SECURITY	15,208	15,208			
EVCS GRANT					
VLCT GRANT					
NEGRASS	1,000	1,000			
GOVERNORS HIGHWAY SAFETY GRANT	6,178	6,178			
NORWICH WOMEN'S CLUB GRANTS	2,789	2,789			
TOTAL GRANT REVENUE	\$ 2,164,945	\$ 2,164,945			

Town of Norwich Revenue Report

	FY 18 ESTIMATE *	FY 18 ACTUAL	FY 19 ESTIMATE*	FY 20 ESTIMATE*	FY20/FY19 % CHANGE
OTHER TOWN REVENUES					
TOWN REPORT	\$ 1,500	\$ 1,790	\$ 2,000	\$ 2,000	0.00%
BANK INTEREST	7,000	19,768	20,000	20,000	0.00%
INSURANCE CLAIMS	-	9,675	-	-	
ATHLETIC FIELD RENTAL	32,000	30,766	29,000	32,000	10.34%
TOTAL OTHER TOWN REVENUES	\$ 40,500	\$ 61,997	\$ 51,000	\$ 54,000	5.88%
PUBLIC SAFETY REVENUES					
POLICE FINE	\$ 10,000	\$ 8,158	\$ 10,000	\$ 10,000	0.00%
PARKING FINE	300	310	150	300	100.00%
DOG FINE	-	150	50	150	200.00%
TOTAL PUBLIC SAFETY REVENUES	\$ 10,300	\$ 8,618	\$ 10,200	\$ 10,450	2.45%
MISCELLANEOUS REVENUE					
DAILY OVER/SHORT		\$ 109			
DONATIONS		100			
AMBULANCE BILLS PAID		792			
COBRA REIMBURSEMENTS		168			
TOWN CLERK		22			
FINANCE DEPT		4			
PLANNING DEPT		197			
POLICE DEPT		103			
FIRE DEPT					
HIGHWAY DEPT		108			
CONSERVATION COMM.					
MISCELLANEOUS	4,000	330	4,000	4,000	0.00%
TOTAL MISCELLANEOUS REVENUE	\$ 4,000	\$ 1,933	\$ 4,000	\$ 4,000	0.00%
TOTAL FEES & SERVICES	\$ 2,845,564	\$ 2,813,246	\$ 670,897	\$ 652,305	-2.77%
TOTAL TOWN REVENUES	\$ 6,992,084	\$ 6,687,966	\$ 4,869,034	\$ 4,708,018	-3.31%

* Adjusted at time of Town Report and setting tax rate.

Town of Norwich Expenditure Budget Report

	FY18 Final		FY19 Final		Proposed FY	FY20/FY19
	Budget	FY 18 Actual	Budget	20 Budget		% Change
TOWN ADMINISTRATION						
SELECTBOARD STIPEND	\$ 2,500	\$ 1,500	2,500	2,500		0.00%
TOWN MANAGER WAGE	90,579	78,555	90,017	89,076		-1.05%
TREASURER STIPEND	1,693	1,693	1,750	1,750		0.00%
ADMIN ASSIST WAGE	48,900	48,917	50,038	52,456		4.83%
ADMIN ASSIST OT	1,500	90	1,500	500		-66.67%
FICA TAX	9,001	7,548	9,040	9,069		0.33%
MEDI TAX	2,105	1,765	2,114	2,121		0.34%
HEALTH INSUR	39,695	40,604	42,971	42,971		0.00%
DISABILITY/LIFE INSURANCE	1,712	1,625	1,712	1,721		0.53%
DENTAL INSURANCE	840	420	480	432		-10.00%
VT RETIREMENT	7,754	7,232	7,703	7,989		3.72%
PROFESS SERVICES	35,000	38,722	30,000	51,667		72.22%
TELEPHONE	500	607	625	625		0.00%
T MNGR CELL PHONE	600	676	720	650		-9.72%
T MNGR RELOCATION EXPENSE	5,000	-	5,000	-		
POSTAGE	100	28	110	100		-9.09%
ADVERTISING	650	2,087	650	1,000		53.85%
MILEAGE	100	387	200	350		75.00%
OFFICE SUPPLIES	1,200	490	500	500		0.00%
OFFICE EQUIP	500	309	500	300		-40.00%
DUES/MTS/EDUC	1,000	1,316	1,770	1,800		1.69%
COMMITTEE	500	-	50	50		0.00%
ENERGY COMMITTEE	1,500	350	1,500	1,500		0.00%
ENERGY COMMITTEE GRANT	1,100	1,100	-	-		
EVCS GRANT	-	-	-	-		
NEGRASS GRANT	1,001	1,001	-	-		
VLCT MEMBERSHIP	4,872	4,872	4,977	5,117		2.81%
TOWN REPORT	6,000	6,351	7,500	5,000		-33.33%
DES FUND-FACILITIES STUDY	-	-	-	-		
DES FUND-CITIZEN ASSISTANCE	1,000	1,000	1,000	-		-100.00%
MISCELLANEOUS	750	891	-	500		
TOTAL	\$ 267,652	\$ 250,136	\$ 264,927	279,745		5.59%
BOARD OF CIVIL AUTHORITY/ABATEMENT						
JUSTICES WAGE	\$ 475		\$ 450	\$ 450		0.00%
FICA TAX	-		-	-		
MEDI TAX	-		-	-		
OFFICE SUPPLIES	-	20	-	25		
DUES/MTS/EDUC	300		300	\$ 300		0.00%
POSTAGE	250	192	150	150		0.00%
TOTAL	\$ 1,025	\$ 212	\$ 900	925		2.78%
STATUTORY MEETINGS						
POLLWORKERS WAGE	\$ 300		\$ 500	\$ 400		-20.00%
FICA TAX	-		-	-		
MEDI TAX	-		-	-		
POSTAGE	150	18	250	125		-50.00%
ADVERTISING	170		175	180		2.86%
PRINTING	1,900	1,852	2,100	2,000		-4.76%
OFFICE SUPPLIES	120	7	120	120		0.00%
VOTING MACH EXPENSE	65		65	70		7.69%
VOTING MACH MAINT AGRMT	350		350	350		0.00%
VTG MCHN PROGRAMG	1,600	1,286	2,500	2,500		0.00%
TOTAL	\$ 4,655	\$ 3,163	\$ 6,060	5,745		-5.20%
TOWN CLERK						
TOWN CLERK WAGE	\$ 63,459	\$ 63,510	\$ 65,430	\$ 68,068		4.03%
ASST CLK WAGE	41,517	41,397	42,817	43,646		1.94%
FICA TAX	6,509	6,122	6,711	6,926		3.20%
MEDI TAX	1,522	1,432	1,570	1,620		3.20%
HEALTH INS	28,287	28,026	29,552	29,998		1.51%
DISABILITY/LIFE INS	1,403	1,371	1,403	1,412		0.64%
DENTAL INSURANCE	840	839	840	864		2.86%
VT RETIREMENT	5,774	6,005	5,954	6,284		5.55%
DOG/CAT LICENSE	400	204	300	300		0.00%
VITAL STATISTICS	30	5	25	25		0.00%
ADVERTISING	-	142	-	150		
TELEPHONE	515	490	515	515		0.00%
OFFICE SUPPLIES	2,000	1,122	1,500	1,500		0.00%
OFFICE EQUIPMENT	150	60	1,928	175		-90.92%
SOFTWARE	3,000	3,275	3,120	3,120		0.00%
DUES/MTGS/EDUC	150	55	150	150		0.00%
DES FUND-RECORD RESTORATION	9,000	9,000	9,000	-		-100.00%
TOTAL	\$ 164,556	\$ 163,053	\$ 170,814	164,753		-3.55%

Town of Norwich Expenditure Budget Report

	FY18 Final		FY19 Final		Proposed FY	FY20/FY19
	Budget	FY 18 Actual	Budget	20 Budget		% Change
FINANCE DEPARTMENT						
FINANCE OFFICER WAGE	\$ 68,128	\$ 67,364	\$ 69,018	71,651		3.81%
FINANCE ASSISTANT WAGE	28,534	20,883	29,620	28,259		-4.59%
FICA TAX	5,993	5,377	6,116	6,194		1.29%
MEDI TAX	1,402	1,258	1,430	1,449		1.29%
HEALTH INS	8,554	4,216	9,137	45,000		392.50%
DISABILITY/LIFE INS	1,190	956	1,190	1,170		-1.68%
DENTAL INSURANCE	683	618	683	432		-36.75%
VT RETIREMENT	5,209	5,051	5,314	5,620		5.76%
TELEPHONE	500	489	500	500		0.00%
ADVERTISING	175	220	175	220		25.71%
PRINTING	75	61	75	75		0.00%
OFFICE SUPPLIES	1,500	1,164	1,500	1,500		0.00%
OFFICE EQUIPMENT	250	135	250	250		0.00%
SOFTWARE	790	851	850	850		0.00%
DUES/MTGS/EDUC	150	25	250	250		0.00%
INDEPENDENT AUDIT	9,600	9,600	9,600	10,815		12.66%
BANK CHARGE	600	30	100	-		-100.00%
TOTAL	\$ 133,333	\$ 118,297	\$ 135,808	174,235		28.30%
GENERAL ADMINISTRATION						
TELEPHONE	\$ 900	\$ 774	\$ 900	\$ 800		-11.11%
POSTAGE METER RENTAL	700	685	700	700		0.00%
POSTAGE	3,000	2,812	3,000	3,000		0.00%
OFFICE SUPPLIES	1,000	827	1,000	1,000		0.00%
PHOTOCOPIER	1,500	3,000	2,000	2,500		25.00%
COMPUTER SOFTWARE	900	-	-	-		
COMPUTER EQUIPMENT	-	-	-	-		
WEB SITE SUPPORT	900	240	900	500		-44.44%
SERVER MAINTENANCE	5,000	7,451	5,000	7,000		40.00%
DESIGNATED FUND EQUIPMENT	5,500	5,500	5,500	-		-100.00%
TOTAL	\$ 19,400	\$ 21,289	\$ 19,000	\$ 15,500		-18.42%
LISTER DEPARTMENT						
LISTER WAGE	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500		0.00%
ASSESSING CLERK WAGE	17,120	14,083	17,772	16,955		-4.60%
FICA TAX	1,340	1,104	1,381	1,330		-3.67%
MEDI TAX	313	258	323	311		-3.67%
HEALTH INS	5,132	2,530	5,482	-		
DISABILITY/LIFE INS	230	139	230	230		0.00%
DENTAL INSURANCE	158	11	158	-		
VT RETIREMENT	877	723	911	954		4.71%
PROFESSIONAL ASSESSOR SERVICES	69,000	44,200	42,000	45,000		7.14%
REAPPRAISAL RESERVE FUND	-	-	6,400	21,700		239.06%
SOFTWARE MAINT/UPDATE	6,500	6,082	6,000	6,100		1.67%
TELEPHONE	600	502	500	530		6.00%
POSTAGE	750	451	600	600		0.00%
REAPPRAISAL POSTAGE	-	-	2,900	-		
ADVERTISING	150	230	150	150		0.00%
PRINTING	150	21	150	150		0.00%
MILEAGE REIMB	50	123	200	280		40.00%
OFFICE SUPPLIES	250	161	150	150		0.00%
OFFICE EQUIPMENT	250	130	250	250		0.00%
DUES/MTGS/EDUC	500	59	300	300		0.00%
TOTAL	\$ 107,871	\$ 75,309	\$ 90,357	\$ 99,490		10.11%
PLANNING/DRB DEPARTMENT						
PLAN ADMIN WAGE	\$ 67,507	\$ 69,076	69,614	70,787		1.69%
OFFICE ASST. WAGE	23,084	25,148	23,919	24,301		1.60%
FICA TAX	5,617	5,655	5,799	5,895		1.66%
MEDI TAX	1,314	1,323	1,356	1,379		1.66%
HEALTH INS	13,917	11,700	14,961	14,924		-0.25%
DISABILITY/LIFE INS	751	751	751	878		16.91%
DENTAL INSURANCE	420	481	420	432		2.86%
VT RETIREMENT	3,713	4,000	3,829	3,982		4.00%
TOWN PLAN	-	1,020	-	5,000		
PLANNING SERVICES	3,000	3,448	3,000	3,500		16.67%
MAPPING	2,000	400	1,500	3,000		100.00%
HISTORIC PRESERVATION COMMISSION	1,500	656	1,000	1,000		0.00%
HISTORIC PRES CLG GRANT	17,190	17,190	-	-		
TELEPHONE	450	486	450	450		0.00%
POSTAGE	300	330	300	350		16.67%
ADVERTISING	400	396	500	600		20.00%
PRINTING	150	159	150	150		0.00%
MILEAGE REIMB	550	407	500	500		0.00%
OFFICE SUPPLIES	550	158	550	350		-36.36%

Town of Norwich Expenditure Budget Report

	FY18 Final		FY19 Final		Proposed FY	FY20/FY19
	Budget	FY 18 Actual	Budget	20 Budget		% Change
OFFICE EQUIPMENT	250	-	250	250		0.00%
DUES/MTGS/EDUC	750	419	750	2,000		166.67%
TWO RIVER PLANNING COMM.	4,814	4,814	4,950	5,087		2.77%
U.V. TRANSPORTATION MGMT	1,063	1,063	1,063	1,063		0.00%
TOTAL	\$ 149,289	\$ 149,082	135,612	145,878		7.57%
RECREATION DEPARTMENT						
RECREATION ADMINISTRATION						
RECREATION DIR WAGE	\$ 68,698	\$ 69,675	\$ 70,843	\$ 64,165		-9.43%
FICA TAX	4,259	4,260	4,392	3,978		-9.43%
MEDI TAX	996	996	1,027	930		-9.43%
HEALTH INS	8,058	8,106	8,414	21,441		154.83%
DISABILITY/LIFE INSUR	862	862	862	862		0.00%
DENTAL INSURANCE	420	420	420	432		2.86%
VT RETIREMENT	3,778	3,920	3,896	3,609		-7.37%
TELEPHONE	550	531	520	550		5.77%
POSTAGE	150	196	130	200		53.85%
ADVERTISING	50	-	50	50		0.00%
PRINTING	100	-	-	50		
DUES/MTGS/EDUC	850	744	850	850		0.00%
OFFICE EQUIPMENT	100	-	-	100		
MILEAGE REIMBURSEMENT	450	79	400	400		0.00%
OFFICE SUPPLIES	250	184	225	225		0.00%
TOTAL ADMINISTRATION	\$ 89,571	\$ 89,972	\$ 92,030	\$ 97,843		6.32%
RECREATION PROGRAMS						
INSTRUCTOR FEE	\$ 88,000	\$ 62,470	\$ 86,000	\$ 85,000		-1.16%
COACHING MATERIALS	400	429	400	450		12.50%
TEE SHIRT/HAT	4,500	636	4,500	4,000		-11.11%
EQUIPMENT	4,500	3,799	4,500	4,000		-11.11%
SUMMER PROG WAGE	14,000	11,003	14,000	13,000		-7.14%
REFEREE/UMPIRE	4,000	3,592	4,000	4,000		0.00%
ENTRY FEE	1,000	1,235	1,200	1,300		8.33%
REGISTRATION & CREDIT CARD FEES	8,500	6,517	8,500	8,000		-5.88%
M.CROSS SCHOOL RENTAL FEE	13,500	13,230	13,500	13,500		0.00%
SPECIAL EVENTS /SUPPLIES	1,000	1,078	1,000	1,100		10.00%
FICA	868	605	868	806		-7.14%
MEDI	203	142	203	189		-7.14%
UNIFORM	300	672	300	700		133.33%
TOTAL RECREATION PROGRAMS	\$ 140,771	\$ 105,407	\$ 138,971	\$ 136,045		-2.11%
RECREATION FACILITIES						
REC FIELD CARE	\$ 10,000	\$ 8,831	\$ 10,500	\$ 10,750		2.38%
HUNTLEY LINE MARKING	4,300	3,500	4,300	4,000		-6.98%
PORTABLE TOILET	650	308	400	350		-12.50%
REPAIRS & MAINT	2,000	2,411	2,000	2,000		0.00%
WATER USAGE	400	397	400	400		0.00%
WOMEN'S CLUB GRANT	300	300	-	-		
SITE WORK	250	-	250	-		-100.00%
DESIGNATED FUND-T COURTS	4,500	4,500	4,500	-		-100.00%
TOTAL RECREATION FACILITIES	\$ 22,400	\$ 20,246	\$ 22,350	\$ 17,500		-21.70%
TOTAL	\$ 252,742	\$ 215,625	\$ 253,351	\$ 251,387		-0.77%
PUBLIC SAFETY FACILITY						
WATER USAGE	1,178	689	1,150	1,000		-13.04%
ELECTRICITY	5,050	5,981	4,850	6,250		28.87%
HEATING	7,250	2,014	3,950	2,500		-36.71%
ADMIN TELEPHONE & INTERNET	6,510	6,499	5,800	5,800		0.00%
ALARM MONITORING	270	688	270	210		-22.22%
SUPPLIES	750	1,951	550	1,000		81.82%
REPAIRS & MAINTENANCE	2,500	6,626	1,750	1,500		-14.29%
CLEANING	-	-	-	9,360		
DESIGNATED FUND - POLICE/FIRE STATION	-	-	3500	0		-100.00%
TOTAL PUBLIC SAFETY FACILITY	23,508	24,448	21,820	27,620		26.58%
POLICE DEPARTMENT						
WAGES & BENEFITS						
POLICE CHIEF WAGE	\$ 86,460	\$ 85,393	\$ 89,159	\$ 81,000		-9.15%
POLICE OFFICER WAGE	157,250	127,327	157,250	162,962		3.63%
ON-CALL WAGE	4,680	5,456	6,500	6,000		-7.69%
OVERTIME OFFICER WAGE	22,500	22,163	21,000	22,000		4.76%
ADMINISTRATIVE WAGE	44,844	44,880	46,256	48,116		4.02%

Town of Norwich Expenditure Budget Report

	FY18 Final Budget	FY 18 Actual	FY19 Final Budget	Proposed FY 20 Budget	FY20/FY19 % Change
PARTTIME OFFICER WAGE	7,500	2,521	5,000	5,000	0.00%
CROSSING GUARD WAGE	15,000	15,284	15,000	15,200	1.33%
SPECIAL DUTY WAGE	-	600	-	-	
GOVERNOR'S HIGHWAY SAFETY GRANT WAGE	-	982	-	-	
FICA TAX	20,971	18,333	21,090	21,097	0.03%
MEDI TAX	4,904	4,288	4,932	4,934	0.03%
HEALTH INS	82,660	51,803	81,014	68,437	-15.52%
DISABILITY/LIFE INS	3,750	3,020	3,750	3,708	-1.12%
DELTA DENTAL	1,680	1,818	1,680	2,160	28.57%
VT RETIREMENT	22,106	20,756	22,402	22,764	1.61%
TOTAL	\$ 474,305	\$ 404,622	\$ 475,034	\$ 463,378	-2.45%
COMMUNITY POLICING					
ANIMAL CONT/LEASH LAW	\$ 1,000	\$ 1,127	\$ 800	\$ 800	0.00%
COMMUNITY RELATNS	1,200	345	1,200	1,200	0.00%
SPEED SIGNS	1,500	819	1,500	1,200	-20.00%
NORWICH CADET PROGRAM	-	-	-	500	
TOTAL	\$ 3,700	\$ 2,291	\$ 3,500	\$ 3,700	5.71%
EQUIPMENT & MAINTENANCE					
RADIO MAINTENANCE	\$ 800	\$ 946	\$ 800	\$ 800	0.00%
PETROLEUM PRODUCTS	8,500	7,387	8,500	8,000	-5.88%
CRUISER VIDEO EQUIP	500	-	500	500	0.00%
CRUISER MAINT	6,500	8,131	7,500	7,500	0.00%
CRUISER SUPPLIES	700	552	500	500	0.00%
TOTAL	\$ 17,000	\$ 17,016	\$ 17,800	\$ 17,300	-2.81%
FY 2017 OP/DUI EQUIPMENT GRANT	\$ 5,693	\$ 5,693	\$ -	\$ -	0.00%
SUPPORT					
ADMINISTRATION	\$ 4,300	\$ 7,483	\$ 3,800	\$ 3,000	-21.05%
TRAINING	2,500	1,540	2,500	2,500	0.00%
TRAINING SUPPLIES	500	-	500	500	0.00%
VIBRS	1,500	3,627	3,500	3,500	0.00%
DISPATCH SERVICES	50,700	50,434	57,117	62,817	9.98%
MILEAGE REIMB	100	408	100	200	100.00%
DUES/MTGS/EDUC	600	635	750	750	0.00%
UNIFORM	2,500	3,819	2,500	2,500	0.00%
UNIFORMS CLEANING	1,500	634	1,500	1,500	0.00%
TOTAL	\$ 64,200	\$ 68,580	\$ 72,267	\$ 77,267	6.92%
DESIGNATED FUNDS					
DESIGNATED FUND-SPECIAL EQUIP	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	0.00%
DESIGNATED FUND-CRUISER	10,000	10,000	10,000	10,000	0.00%
TOTAL	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	0.00%
TOTAL POLICE DEPT.	577,398	510,702	581,101	574,145	-1.20%
FIRE/FAST DEPT.					
FIRE WAGES					
FIRE CHIEF WAGES	\$ 65,052	\$ 63,015	\$ 67,151	\$ 62,230	-7.33%
FIRE OFFICER STIPEND	1,479	567	1,202	1,500	24.79%
FIREFIGHTERS WAGE	28,560	35,355	34,000	34,000	0.00%
FF DRILLS/MTGS WAGE	3,500	2,920	3,000	3,000	0.00%
FICA TAX	6,113	5,805	6,532	6,245	-4.39%
MEDI TAX	1,430	1,358	1,528	1,461	-4.39%
HEALTH INSURANCE	938	-	938	15,966	1602.13%
DISABILITY/LIFE INSURANCE	850	804	850	817	-3.88%
VT RETIREMENT	3,297	3,052	3,441	3,500	1.71%
DENTAL INSURANCE	420	420	420	324	-22.86%
TOTAL	\$ 111,638	\$ 113,295	\$ 119,062	\$ 129,043	8.38%
EMS WAGES					
EMS WAGE	\$ 5,000	\$ 5,973	\$ 6,000	\$ 6,000	0.00%
EMS DRILL WAGE	2,100	1,360	1,800	1,800	0.00%
EMS FICA TAX	440	375	484	484	0.00%
EMS MEDI TAX	103	88	113	113	0.00%
TOTAL	\$ 7,643	\$ 7,796	\$ 8,397	\$ 8,397	0.00%
EDUCATION & TRAINING					
FIRE EDUC/TRAINING	\$ 1,500	\$ 216	\$ 1,500	\$ 1,000	-33.33%
EMS EDUC/TRNG	1,000	850	1,200	1,400	16.67%
FIRE DUES/MTGS/EDUC	1,200	538	1,200	750	-37.50%
TOTAL	\$ 3,700	\$ 1,604	\$ 3,900	\$ 3,150	-19.23%

Town of Norwich Expenditure Budget Report

	FY18 Final		FY19 Final		Proposed FY	FY20/FY19
	Budget	FY 18 Actual	Budget	20 Budget		% Change
TOOLS & EQUIPMENT						
FIRE TOOLS & EQUIPMENT	\$ 5,000	\$ 2,943	\$ 4,500	\$ 4,000		-11.11%
EMS TOOLS/ EQUIP	1,250	3,932	1,000	1,900		90.00%
RADIO PURCH/REPAIR	750	1,910	700	1,000		42.86%
TOTAL	\$ 7,000	\$ 8,785	\$ 6,200	\$ 6,900		11.29%
MAINTENANCE						
FIRE TRK R & M	\$ 13,000	\$ 24,474	\$ 14,000	\$ 14,000		0.00%
EQUIPMENT MAINTENANCE	2,000	1,386	2,000	2,000		0.00%
RADIO MAINTENANCE	500	1,451	500	500		0.00%
SOFTWARE MAINTENANCE	800	99	800	400		-50.00%
COMPUTER MAINTENANCE	400	146	450	450		0.00%
VEHICLE FUEL	3,500	3,071	3,250	3,000		-7.69%
TOTAL	\$ 20,200	\$ 30,627	\$ 21,000	\$ 20,350		-3.10%
SUPPORT						
RECRUITMENT	\$ 100	\$ -	\$ 100	\$ 100		0.00%
VEHICLE ALLOWANCE		250				
FIRETRUCK STORAGE		1,500				
POSTAGE	75	91	75	75		0.00%
FIRE PREVENTION BOOKS & MATERIALS	100	96	100	100		0.00%
FIREFIGHTERS CASUL INS	6,000	4,795	5,000	4,900		-2.00%
OFFICE SUPPLIES	450	429	400	400		0.00%
DISPATCH SERVICE	9,558	9,795	9,800	20,985		114.13%
UNIFORM	225	252	225	225		0.00%
HYDRANT RENTAL	11,700	11,700	18,057	22,500		24.61%
DRY HYDRANT	400	10	200	200		0.00%
OSHA COMPLIANCE	1,000	1,441	1,100	1,100		0.00%
TOTAL	\$ 29,608	\$ 30,358	\$ 35,057	\$ 50,585		44.29%
AMBULANCE EXPENDITURES						
AMBULANCE CONTRACT	\$ 130,235	\$ 122,426	\$ 122,426	\$ 130,235		6.38%
AMBULANCE LIAB	3,750	6,557	12,000	12,000		0.00%
TOTAL	\$ 133,985	\$ 128,983	\$ 134,426	\$ 142,235		5.81%
GRANT						
VLCT PACIF GRANT	\$ -	\$ -	\$ -	\$ -		-
DRY HYDRANT GRANT	5,160	5,160				
FY 17 HOMELAND SECURITY	15,712	15,712				
TOTAL	\$ 20,872	\$ 20,872				
DESIGNATED FUNDS						
DESIGNATED FUND-APPARATUS	\$ 63,000	\$ 63,000	\$ 60,000	\$ 30,000		-50.00%
DESIGNATED FUND-EQUIPMENT	20,610	20,610	20,610	20,610		0.00%
TOTAL	83,610	83,610	80,610	50,610		-37.22%
TOTAL FIRE DEPT.	418,256	425,929	408,652	411,270		0.64%
EMERGENCY MANAGEMENT						
DEBT SERVICE ON TOWER BOND	\$ 32,662	\$ 52,423	\$ 28,078	\$ 32,078		14.25%
TOWER POWER	600	572	629	600		-4.61%
EMERG MAN ADMIN	100	50	100	100		0.00%
EMERG MNGMT SUPPLIES	100	100	50	50		0.00%
GENERATOR FUEL	300	100	300	300		0.00%
EMERG GEN MAINT	5,000	10,526	6,200	6,200		0.00%
BASE RADIO MAINTENANCE PD & DPW	1,000	-	500	500		0.00%
DESIGNATED FUND- GENERATORS	5,000	5,000	8,000	25,000		212.50%
TOTAL	44,762	68,771	43,857	64,828		47.82%
CONSERVATION COMM.						
DUES/MTGS/EDUC	\$ 850	\$ 1,783	\$ 850	\$ 850		0.00%
SPKRS/PUBLIC INFO	300	250	300	300		0.00%
PUBLICITY	300	349	300	300		0.00%
TRAILS	3,000	1,722	3,000	3,000		0.00%
WATER QUAL MONIT	500	-	500	500		0.00%
MILT FRYE NATURE AREA	900	1,350	500	1,000		100.00%
NATRL RESRCS INVEN	1,100	-	1,100	1,000		-9.09%
PROJECT RESTORATION	1,000	-	1,000	1,000		0.00%
WOMAN'S CLUB GRANT	1,389	1,389	-	-		
TOTAL	\$ 9,339	\$ 6,843	\$ 7,550	\$ 7,950		5.30%
PUBLIC WORKS DEPARTMENT						
HIGHWAY DIVISION						

Town of Norwich Expenditure Budget Report

	FY18 Final Budget	FY 18 Actual	FY19 Final Budget	Proposed FY 20 Budget	FY20/FY19 % Change
HIGHWAY-WAGES & BENEFITS					
DIRECTOR OF PUBLIC WORKS	89,775	99,496	90,403	80,924	-10.49%
ROAD CREW WAGES	257,789	250,746	259,853	264,258	1.70%
ROAD CREW OVERTIME	28,750	28,194	27,966	29,000	3.70%
PAGER COMPENSATION	1,650	2,200	2,200	2,750	25.00%
FICA & MEDICARE	28,914	27,866	29,102	28,835	-0.92%
HEALTH INSURANCE	108,436	99,846	108,373	103,856	-4.17%
DISABILITY & LIFE INSURANCE	4,540	4,399	4,540	4,434	-2.33%
DENTAL INSURANCE	2,520	2,482	2,520	2,592	2.86%
RETIREMENT	20,788	20,944	20,923	21,202	1.33%
TOTAL	543,163	536,172	545,880	537,852	-1.47%
MATERIALS					
SALT & CHEMICALS	\$123,188	\$91,239	\$120,000	\$120,000	0.00%
SAND	61,600	6,861	61,600	65,000	5.52%
DUST CONTROL	20,000	10,986	20,000	18,000	-10.00%
GRAVEL & STONE	50,000	42,022	50,000	50,000	0.00%
CULVERTS & OTHER ROAD SUPPLIES	12,000	(3,021)	12,000	5,000	-58.33%
ASPHALT PRODUCTS	10,100	390	10,100	5,000	-50.50%
BRIDGE REPAIR & MAINTENANCE	2,000	-	2,000	2,000	0.00%
OTHER PROJECTS	5,000	3,268	5,000	5,000	0.00%
SIGNS	4,000	2,812	4,000	3,000	-25.00%
TOTAL	287,888	\$154,557	\$284,700	\$273,000	-4.11%
CONTRACTED SERVICES					
PLOWING & SANDING	\$ 19,000	\$ 17,099	\$ 24,000	\$24,000	0.00%
ROAD SWEEPING	5,000	1,365	4,500	3,500	-22.22%
LEAF REMOVAL	8,000	320	6,000	6,000	0.00%
STREETLIGHTS	11,000	11,646	11,500	11,500	0.00%
TREE CUTTING & REMOVAL	12,000	11,340	12,500	12,500	0.00%
UNIFORMS	8,000	9,605	9,000	9,000	0.00%
PAVING	60,000	60,000	60,000	30,000	-50.00%
OTHER PROJECTS	7,500	17,029	7,500	7,500	0.00%
CRACK SEALING	35,000	30,997	35,000	35,000	0.00%
PAVEMENT MARKING	20,000	12,051	21,000	21,000	0.00%
BRIDGES	-	-	-	-	-
TOTAL	\$ 185,500	\$ 171,451	\$ 191,000	\$160,000	-16.23%
EQUIPMENT					
OUTSIDE REPAIRS	\$ 37,500	\$ 48,141	\$ 40,000	\$ 45,000	12.50%
PARTS & SUPPLIES	38,000	50,378	38,000	42,250	11.18%
PETROLEUM PRODUCTS	47,000	43,496	43,000	43,000	0.00%
TOTAL	\$ 122,500	\$ 142,014	\$ 121,000	\$130,250	7.64%
HIGHWAY GARAGE					
ELECTRICITY	\$ 3,120	\$ 1,627	\$ 2,500	\$3,000	20.00%
PROPANE	9,000	5,944	9,000	10,000	11.11%
TELEPHONE	2,000	2,550	2,500	4,000	60.00%
SUPPLIES	1,500	1,099	1,500	1,500	0.00%
ALARM MONITORING	500	92	500	500	0.00%
REPAIRS & MAINTENANCE	5,150	17,730	5,000	5,000	0.00%
TOOLS	2,500	3,651	2,500	11,500	360.00%
ADMINISTRATION	8,000	11,902	5,000	5,000	0.00%
DESIGNATED FUND-GARAGE	50,000	50,000	25,000	35,000	40.00%
TOTAL	\$ 81,770	\$ 94,595	\$ 53,500	\$75,500	41.12%
GRANTS					
TWO RIVERS BETTER BACK ROADS GRANT	\$ 3,738	\$ 3,738	\$ -	\$ -	-
FEMA GRANT	\$ 2,415,450	\$ 2,415,450	\$ -	\$ -	-
TOTAL	\$ 2,419,188	\$ 2,419,188			
CAPITAL EXPENDITURES					
DESIGNATED FUND-EQUIPMENT	\$ 40,000	\$ 40,000	\$ 85,000	\$ 40,000	-52.94%
DESIGNATED FUND-SIDEWALK	10,000	10,000	14,000	-	-100.00%
DESIGNATED FUND-PAVING	275,000	275,000	275,000	-	-100.00%
DESIGNATED FUND-BRIDGES	85,000	85,000	40,000	88,000	120.00%
TOTAL	\$ 410,000	\$ 410,000	\$ 414,000	\$ 128,000	-69.08%
TOTAL-HIGHWAY DIVISION	\$ 4,050,008	\$ 3,927,978	\$ 1,610,080	\$ 1,304,602	-18.97%
BUILDINGS & GROUNDS DIVISION					
BUILDINGS & GROUNDS WAGES & BENEFITS					
BUILDING & GROUND WAGES	\$ 79,930	\$ 84,807	\$ 83,851	\$ 85,805	2.33%
OVERTIME WAGES	3,700	5,779	3,700	5,000	35.14%
PAGER COMPENSATION	550	550	550	1,100	100.00%
FICA & MEDICARE	6,440	7,020	6,740	7,031	4.32%

Town of Norwich Expenditure Budget Report

	FY18 Final		FY19 Final		Proposed FY	FY20/FY19
	Budget	FY 18 Actual	Budget	20 Budget		% Change
HEALTH INSURANCE	29,149	20,442	22,657	29,340		29.50%
DISABILITY & LIFE INSURANCE	1,187	1,222	1,187	1,140		-3.96%
DENTAL INSURANCE	420	385	420	432		2.86%
RETIREMENT	4,630	4,889	4,846	5,170		6.69%
TOTAL	\$ 126,006	\$ 125,093	\$ 123,950	\$ 135,017		8.93%
MATERIALS						
GARDEN SUPPLIES & PLANTS	\$ 1,500	\$ 2,110	\$ 1,600	\$ 1,600		0.00%
CONTRACTED SERVICES						
FOLEY PARK & MEDIANS	\$ 4,750	\$ 2,142	\$ 4,750	\$ 4,750		0.00%
UNIFORMS	2,100	1,869	2,100	2,000		-4.76%
TOTAL	\$ 6,850	\$ 4,011	\$ 6,850	\$ 6,750		-1.46%
EQUIPMENT						
OUTSIDE REPAIRS	\$ 1,500	\$ 1,560	\$ 1,600	\$ 1,600		0.00%
PARTS & SUPPLIES	1,900	2,498	2,500	2,500		0.00%
PETROLEUM PRODUCTS	2,500	2,795	2,500	2,800		12.00%
TOOLS	300	603	500	500		0.00%
TOTAL	\$ 6,200	\$ 7,457	\$ 7,100	\$ 7,400		4.23%
CAPITAL EXPENDITURES						
DESIGNATED FUND-EQUIPMENT	7,000	7,000	7,000	-		-100.00%
TOTAL-BUILDING AND GROUNDS DIVISION	\$ 147,556	\$ 145,671	\$ 146,500	\$ 150,767		2.91%
SOLID WASTE DIVISION						
SOLID WASTE WAGES & BENEFITS						
TRANSFER STATION WAGES	34,637	40,501	36,958	38,838		5.09%
FICA & MEDICARE	2,650	3,098	2,827	2,971		5.09%
TOTAL	37,287	43,599	39,785	41,809		5.09%
CONTRACTED SERVICES						
GUVSWMD ASSESSMENT	\$ 37,554	\$ 37,554	\$ 37,554	\$ 37,554		0.00%
MUNICIPAL SOLID WASTE	50,000	44,745	49,000	46,000		-6.12%
RECYCLING	37,000	39,063	61,000	45,000		-26.23%
C & D WASTE DISPOSAL	25,000	8,123	10,000	9,000		-10.00%
FOOD WASTE DISPOSAL	5,000	2,477	2,000	2,500		25.00%
UNIFORMS	500	-	500	500		0.00%
TOTAL	\$ 155,054	\$ 131,961	\$ 160,054	\$ 140,554		-12.18%
EQUIPMENT						
REPAIRS & MAINTENANCE	\$ 3,000	\$ 4,034	\$ 2,000	\$ 2,000		0.00%
PARTS & SUPPLIES	1,000	311	1,000	1,000		0.00%
SMALL EQUIPMENT	300	25	300	500		66.67%
TOTAL	\$ 4,300	\$ 4,370	\$ 3,300	\$ 3,500		6.06%
TRANSFER STATION						
PURCHASED SERVICES	\$ 1,170	\$ 1,006	\$ 1,170	\$ 1,170		0.00%
ELECTRICITY	1,200	779	1,200	1,000		-16.67%
PROPANE	600	676	600	650		8.33%
TELEPHONE	450	451	450	450		0.00%
ADMINISTRATION	2,500	2,639	2,500	2,500		0.00%
FRANCHISE TAX TO VERMONT	2,900	2,013	2,900	2,100		-27.59%
TOTAL	\$ 8,820	\$ 7,565	\$ 8,820	\$ 7,870		-10.77%
CAPITAL EXPENDITURES						
DESIGNATED FUND-EQUIPMENT	8,500	8,500	6,500	-		-100.00%
TOTAL-TRANSFER STATION DIVISION	\$ 213,961	\$ 195,995	\$ 218,459	\$ 193,733		-11.32%
TRACY HALL						
WATER USAGE	\$ 500	\$ 538	\$ 500	\$ 550		10.00%
ELECTRICITY	9,700	11,888	10,500	12,000		14.29%
HEATING	16,500	10,264	13,000	11,000		-15.38%
ALARM MONITORING	600	92	600	600		0.00%
ELEVATOR MAINT	3,300	2,979	3,300	3,100		-6.06%
BUILDING SUPPLIES	3,900	4,468	4,200	4,200		0.00%
REPAIRS & MAINT	15,000	16,566	10,000	10,000		0.00%
CUSTODIAN PAGER	100		100	100		0.00%
MILEAGE REIMB	100	15	100	-		-100.00%
BANDSTAND & SIGN ELECTR	800	606	900	900		0.00%
DESIGNATED FUND-TRACY HALL	20,000	20,000	20,000	20,000		0.00%
TOTAL TRACY HALL	\$ 70,500	\$ 67,416	\$ 63,200	\$ 62,450		-1.19%
TOTAL PUBLIC WORKS DEPARTMENT	\$ 4,482,025	\$ 4,337,060	\$ 2,038,240	\$ 1,711,552		-16.03%
DEBT SERVICE EXPENDITURES						

Town of Norwich Expenditure Budget Report

	FY18 Final		FY19 Final		Proposed FY	FY20/FY19
	Budget	FY 18 Actual	Budget	20 Budget		% Change
PUBLIC SAFETY FACILITY BOND	\$ -	\$ -	\$ 47,000	\$ 47,000		0.00%
DEBT INTEREST	45,000	35,130	49,037	48,269		-1.57%
DEBT INTEREST (FEMA)				18,000		
TOTAL	\$ 45,000	\$ 35,130	\$ 96,037	\$ 113,269		17.94%
TAX EXPENDITURES						
WINDSOR COUNTY TAX						
TAX ADJUSTMENTS & ABATEMENT	\$ 5,000	\$ 3,350	\$ 5,000	\$ 3,500		-30.00%
TOTAL	\$ 5,000	\$ 3,350	\$ 5,000	\$ 3,500		-30.00%
INSURANCES						
PROP & CAS INSURANCE	\$ 86,000	\$ 85,579	\$ 86,000	\$ 86,000		0.00%
UNEMP INS RATE ASSMT	5,300	1,598	5,300	2,000		-62.26%
WORKER'S COMP INS	132,000	128,934	132,000	132,000		0.00%
TOTAL	\$ 223,300	\$ 216,111	\$ 223,300	\$ 220,000		-1.48%
TOTAL TOWN EXPENDITURES	\$ 6,929,111	\$ 6,624,509	\$ 4,502,386	\$ 4,271,793		-5.12%
OTHER MONETARY ARTICLES						
ADVANCE TRANSIT	\$ 13,120	\$ 13,120	\$ 13,120	\$ 13,514		3.00%
CATV				3,000		
GOOD BEGINNINGS	3,000	3,000	3,000	3,000		0.00%
GREEN MOUNTAIN ECONOMIC DEVELOPMENT	1,693	1,693	1,693	1,677		-0.97%
HEADREST	2,500	2,500	2,500	2,500		0.00%
NORWICH AMERICAN LEGION	1,500	1,500	1,500	1,500		0.00%
NORWICH CEMETERY ASSOCATN	15,000	15,000	15,000	20,000		33.33%
NORWICH CHILD CARE SCHOLARSHIP	4,348	4,348	4,348	4,348		0.00%
NORWICH HISTORICAL SOCIETY	8,000	8,000	8,000	8,000		0.00%
NORWICH LIONS CLUB FIREWORKS	3,000	3,000	3,000	3,000		0.00%
NORWICH PUBLIC LIBRARY - OPERATING	272,950	272,950	275,000	283,000		2.91%
NORWICH PUBLIC LIBRARY-REPAIRS & PUBLIC HEALTH COUNCIL OF THE UPPER				50,000		
RSVP	500	500	337	337		0.00%
SENIOR SOLUTIONS			-	1,200		
SEVCA	3,750	3,750	3,750	3,750		0.00%
SPECIAL NEEDS SUPPORT CENTER				2,000		
THE FAMILY PLACE	6,000	6,000	6,000	6,000		0.00%
UPPER VALLEY TRAILS ALLIANCE	2,000	2,000	2,000	2,000		0.00%
VISITING NURSE ASSOC. & HOSPICE	15,600	15,600	15,600	15,600		0.00%
WHITE RIVER COUNCIL ON AGING	5,300	5,300	5,300	5,300		0.00%
WINDSOR COUNTY PARTNERS	1,000	1,000	1,000	1,000		0.00%
WISE	2,500	2,500	2,500	2,500		0.00%
YOUTH-IN-ACTION	3,000	3,000	3,000	3,000		0.00%
TOTAL VOTED MONETARY ARTICLES	364,761	364,761	366,648	436,226		18.98%
TOTAL TOWN EXPENDITURES IF ALL	\$ 7,293,872	\$ 6,989,270	\$ 4,869,034	\$ 4,708,018		-3.31%

Designated & Special Purpose Funds

Fund Name	Balance 6/30/2017	Interest	Town Appropriation	Donations & Other Income	Expense	Expense Description	Balance 6/30/18	Additions FY-19	Proposed Additions FY20
Affordable Housing	45,395	\$ 276	\$ -	\$ -	\$ -		\$ 45,671	\$ -	\$ -
Alura Grant	103	1	-	-	-		104	-	-
Bandstand Fund	1	-	-	-	-		1	-	-
Bridges	141,991	1,051	85,000	(5,447)	20,805	Bridge # 32 Repairs	201,790	40,000	88,000
Buildings & Grounds	18,952	144	7,000	-	-		26,096	7,000	-
Conservation Comm.	150,011	916	-	550	-		151,477	-	-
Citizen Assistance	3,051	22	1,000	-	-		4,073	1,000	-
Communications Study	28,280	135	-	-	12,103	Communication Equipment at new Public Safety Facility	16,312	-	-
Fire Apparatus	457,665	3,073	63,000	9,393	7,706	Forestry Unit Repairs	525,424	60,000	30,000
Fire Equipment	54,850	388	20,610	-	7,680	AED, Turn out gear boots, pants, coats	68,168	20,610	20,610
Fire Station	20,874	121	-	-	1,239	Appliances, Storage Cabinet	19,756	-	-
General Administration	26,462	181	5,500	-	699	Computer	31,444	5,500	-
Generators	10,026	81	5,000	-	-		15,107	8,000	25,000
Highway Equipment	341,176	1,661	40,000	108,645	250,023	Bucket Loader, 2017 Ford F-550 and Body	241,459	85,000	40,000
Highway Garage	82,150	261	50,000	257,093	512,633	Garage Addition	(123,129)	25,000	-
Land Management Council	13,841	84	-	-	-		13,925	-	-
Long Term Facility Study	455	3	-	-	-		458	-	-
Main Street Flags	1,307	8	-	-	-		1,315	-	-
Paving	10,392	1,002	275,000	-	110,263	Paving New Boston Rd.	176,131	275,000	-
Police Cruiser	59,537	403	10,000	-	-		69,940	10,000	10,000
Police Special Equip.	15,308	74	2,500	-	6,614	Evidence Storage Locker	11,268	2,500	2,500
Police Station	7,499	43	-	-	504	Appliances	7,038	3,500	-
Public Safety Facility Bond **	1,328,175	1,134	-	3,069	1,417,899	Public Safety Facility	(85,521)	-	-
Record Restoration	31,421	223	9,000	2,418	5,299	Book Scan	37,763	9,000	-
Recreation	30,538	210	-	10,000	2,400	Batting Cage Materials	38,348	-	-
Recreation Scholarships	3,245	23	-	1,154	65	Scholarship	4,357	-	-
Sidewalk Fund	56,830	386	10,000	-	-		67,216	14,000	-
Solid Waste	18,458	147	8,500	-	-		27,105	6,500	-
Tennis Courts	19,187	18	4,500	2,000	21,176	Tennis Court Resurfacing	4,530	4,500	-
Tower Construction	31,482	21	-	-	31,503	Applied to Bond	0	-	-
Town Pool Fund	4,457	11	-	11,073	13,670	Restoration of Town Pool/Dam Area	1,871	-	-
Town Reappraisal	-	-	-	-	-		-	6,400	21,700
Tracy Hall	14,937	136	20,000	-	13,465	Work on gym floor, stage floor covering, install fire alarm	21,608	20,000	20,000
WCTU Fountain	1,078	7	-	-	-		1,085	-	-
Total	3,029,133	\$ 12,244	\$ 616,610	\$ 399,948	\$ 2,435,746		\$ 1,622,189	\$ 603,510	\$ 257,810

Norwich Trust Funds

<u>Balances</u>	<u>July 1, 2017</u>	<u>June 30, 2018</u>
Perpetual Care Funds	\$ 96,922.01	\$ 99,576.89
Sales of Cemetery Lots Funds	40,174.25	42,777.17
Union Village Cemetery Perpetual Care Funds	36,495.24	36,495.24
Leaseland Funds	1,080.21	1,093.17
Total	<u>\$ 174,671.71</u>	<u>\$ 179,942.47</u>

RECONCILIATION STATEMENT

Balance - July 1, 2017		\$ 174,671.71
Income:		
Interest on Cemetery Trust Funds	1,978.89	
Cemetery Lots Sold during the year	4,200.00	
Sub-total		6,178.89
Payments:		
Refunds of Lots previously purchased	-	
Norwich Cemetery Comm - Partial pmt Perp Care Interest	908.13	
Sub-total		<u>(908.13)</u>
Balance - June 30, 2018		<u>\$ 179,942.47</u>

DEPOSITS / INVESTMENTS

Perpetual Care, Savings Account, Mascoma Bank	\$ 100.08
Sale of Lots, Savings Account, Mascoma Bank	100.08
Perpetual Care, 5-Year CD, Mascoma Bank-1.25%	47,084.83
Sale of Lots, 5-Year CD, Mascoma Bank-1.25%	35,954.97
Perpetual Care, 18-month CD, Mascoma Bank-2.35%	42,100.00
Perpetual Care, 5-Year CD, Mascoma Bank-1.25%	46,787.22
Sale of Lots, 5-Year CD, Mascoma Bank-1.25%	4,621.33
Sale of Lots, 18-month CD, Mascoma Bank-2.35%	2,100.79
Leaseland Funds, 5-Year CD, Mascoma Bank-1.25%	1,093.17
	<u>\$ 179,942.47</u>

John Currier, Ann Harvey, Cheryl A. Lindberg – Trustees

Treasurer's Report

The Town Treasurer's statutory duties include: paying orders authorized by the Selectboard, School Board and Cemetery Commissioners; investing moneys with the approval of the legislative body; appointing an Assistant Treasurer; and being a member of the Board of Abatement. Historically, the Treasurer served automatically as a member of the Norwich (NFC) and Dresden Finance Committees (DFC). When the Finance Committee became an appointed Selectboard committee, the Treasurer continued to be a member until the Selectboard and School Board agreed to the current selection process. As of 6/30/14, no one had applied. Without a NFC, there is no DFC. In my opinion, this is a great loss to the voters. No longer will Town or School budgets be opined on by an independent voice. In FY19, the Norwich Finance Committee has become active again.

The General Fund of the Town ended FY18 with a deficit of \$(1,844,980) before the transfers out for capital reserve funds. After the transfers, the FY18 year ended in a deficit of \$(2,461,590), using \$1,233,212 of prior year fund balance and designated funds. Schedule 3 of the Independent Auditor's Report (starting on page I-35) identifies the categories that were over and under budget for the year. There were no budget amendments during FY18 that affected budgeted revenues or budgeted expenditures. When compared to actual 2018 results, the revenues were under budget by \$2,178,936 and expenditures were lower than budget by \$306,223, resulting in an excess of expenditures over revenues of \$1,872,712. FEMA revenue not received in FY18 caused the significant under budget revenue position. Public Works had the largest under budget expenditure results of \$144,967. The Net Change in Fund Balance was \$(2,461,591). The GAAP version of this information is Exhibit E (page I-30). The accompanying footnotes are an important part of the financial results and should be read in conjunction with the statements.

During the past year I attended most Selectboard and no Schoolboard meetings. I attended Vermont Treasurer workshops and Vermont and New England educational conferences. I provided quarterly investment reports to the respective Boards and discussed them at meetings when necessary. As of June 2018, I became the 1st Vice President of the Vermont Government Finance Officers Association Board. I continue to serve as one of three Vermont representatives to the New England States GFOA Board. In 2018, I was elected to serve as the President of the NESGFOA Board. NESGFOA will host its annual conference in Stowe, VT in September 2019. I was re-elected Treasurer of the Dresden School District in March 2018. I provided quarterly investment reports to the Dresden School Board during FY18.

As always, I would like to express my appreciation to those elected officials that serve our Town. I encourage the residents of Norwich to stay involved in our Town and School governments. I thank the five residents of Norwich that applied for membership to the Norwich Finance Committee in the fall of 2018, all of whom were appointed by the Selectboard. This is an important Committee for the taxpayers.

Cheryl A. Lindberg, Treasurer

Independent Auditor's Report



Batchelder Associates, PC

November 9, 2018

To the Board of Selectmen
Town of Norwich
Norwich, Vermont

We were engaged by the Town of Norwich and have audited the financial statements of the Town of Norwich as of and for the year ended June 30, 2018. The following statements and schedules have been extrapolated from the 2018 financial statements, a complete copy of which, including our opinion thereon, is available for inspection at the Town Office.

Included herein are:

Balance Sheet – Governmental Funds	Exhibit C
Statement of Revenues, Expenditures and Changes in Fund Balance – Governmental Funds	Exhibit E
Statement of Fiduciary Net Position	Exhibit G
Combining Balance Sheet – Non-Major Governmental Funds	Schedule 4
Combining Schedule of Revenue, Expenditures, and Changes in Fund Balance – Non-Major Governmental Funds	Schedule 5
Statement of Revenue, Expenditures and Changes in Fund Balance – General Fund – Budget and Actual	Schedule 3

Batchelder Associates, P.C.

Batchelder Associates, PC
License #945
Barre, Vermont
November 9, 2018

TOWN OF NORWICH, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2018

EXHIBIT C

	General Fund	Public Safety Facility	Fire Apparatus Fund	Non-Major Governmental Funds	Permanent Funds	Total Governmental Funds
ASSETS						
Cash and cash equivalents	\$ 972,175	\$ -	\$ -	\$ -	\$ -	\$ 972,175
Accounts receivable (net of allowance for uncollectible)	13,489	-	-	240	-	13,729
Delinquent taxes receivable	143,084	-	-	-	-	143,084
Interest and penalties receivable	32,672	-	-	-	-	32,672
Grant receivable	2,143,506	-	-	74,716	-	2,218,222
Prepaid expenses	20,768	-	-	-	-	20,768
Inventory	36,804	-	-	-	-	36,804
Due from other funds	-	-	525,425	1,302,911	2,504	1,830,840
Total Assets	\$ 3,362,498	\$ -	\$ 525,425	\$ 1,377,867	\$ 2,504	\$ 5,268,294
LIABILITIES						
Accounts payable	\$ 427,806	\$ -	\$ -	\$ 5,924	\$ -	\$ 433,730
Payroll withholdings and accruals	64,716	-	-	-	-	64,716
Due to other funds	1,622,189	85,521	-	123,130	-	1,830,840
Total Liabilities	2,114,711	85,521	-	129,054	-	2,329,286
DEFERRED INFLOWS OF RESOURCES						
Prepaid property taxes	157,150	-	-	-	-	157,150
Unavailable property taxes, interest and penalties	166,179	-	-	-	-	166,179
Unavailable fees	29,372	-	-	-	-	29,372
Unavailable grants	2,128,298	-	-	70,892	-	2,199,190
Total Deferred Inflows of Resources	2,480,999	-	-	70,892	-	2,551,891
FUND BALANCES						
Nonspendable	57,572	-	-	-	-	57,572
Restricted	-	-	-	-	2,504	2,504
Committed	-	-	-	343,372	-	343,372
Assigned	-	-	525,425	834,549	-	1,359,974
Unassigned	(1,290,784)	(85,521)	-	-	-	(1,376,305)
Total Fund Balances	(1,233,212)	(85,521)	525,425	1,177,921	2,504	387,117
Total Liabilities, Fund Balances and Deferred Inflows of Resources	\$ 3,362,498	\$ -	\$ 525,425	\$ 1,377,867	\$ 2,504	\$ 5,268,294

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
 GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2018

EXHIBIT E

	General Fund	Public Safety Facility	Fire Apparatus Fund	Non-Major Governmental Funds	Permanent Funds	Total Governmental Funds
Revenues:						
Taxes	\$ 3,689,772	\$ -		\$ -		\$ 3,689,772
Intergovernmental	421,426	-		268,961		690,387
Charges for services	329,848	-		-		329,848
Permits, licenses and fees	21,081	-		-		21,081
Investment income	19,768	1,134	3,073	8,020	15	32,010
Miscellaneous revenues	44,163	3,069	9,393	24,870		81,495
Total Revenues	<u>4,526,058</u>	<u>4,203</u>	<u>12,466</u>	<u>301,851</u>	<u>15</u>	<u>4,844,593</u>
Expenditures:						
General government	983,399	-	-	21,940		1,005,339
Public safety	860,084	-	7,706	17,632		885,422
Public Works	3,781,560	-	-	77,855		3,859,415
Culture, recreation and community development	217,969	-	-	2,465		220,434
Cemeteries	-	-	-	-		-
Health and welfare	364,761	-	-	-		364,761
Capital outlay:						
Public Safety	15,712	1,417,899	-	9,626		1,443,237
Public Works	60,000	-	-	665,663		725,663
Debt service:						
Principal	25,914	-	-	27,500		53,414
Interest	61,639	-	-	5,306		66,945
Total Expenditures	<u>6,371,038</u>	<u>1,417,899</u>	<u>7,706</u>	<u>827,987</u>	<u>-</u>	<u>8,624,630</u>
Excess/(Deficiency) of Revenues Other Expenditures	<u>(1,844,980)</u>	<u>(1,413,696)</u>	<u>4,760</u>	<u>(526,136)</u>	<u>15</u>	<u>(3,780,037)</u>
Other Financing Sources:						
Issuance of debt						
Transfers in	-	-	63,000	553,610		616,610
Transfers out	(616,610)					(616,610)
Total Other Financing Sources	<u>(616,610)</u>	<u>-</u>	<u>63,000</u>	<u>553,610</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances	(2,461,590)	(1,413,696)	67,760	27,474	15	(3,780,037)
Fund Balances - July 1, 2017 (restated)	<u>1,228,378</u>	<u>1,328,175</u>	<u>457,665</u>	<u>1,150,447</u>	<u>2,489</u>	<u>4,167,154</u>
Fund Balances - June 30, 2018	<u>\$ (1,233,212)</u>	<u>\$ (85,521)</u>	<u>\$ 525,425</u>	<u>\$ 1,177,921</u>	<u>\$ 2,504</u>	<u>\$ 387,117</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
 FIDUCIARY NET POSITION
 JUNE 30, 2018

EXHIBIT G

	Cemetery	Trust Funds	Total
ASSETS			
Cash	\$ 22,978	\$ 200	\$ 23,178
Investments	17,995	179,742	197,737
Total assets	\$ 40,973	\$ 179,942	\$ 220,915
LIABILITIES			
Due to other funds	\$ -	\$ -	\$ -
Total liabilities	-	-	-
FUND BALANCES			
Restricted	40,973	179,942	220,915
Total fund balances	40,973	179,942	220,915
Total liabilities and fund balances	\$ 40,973	\$ 179,942	\$ 220,915

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
 COMBINING BALANCE SHEET
 NON-MAJOR GOVERNMENTAL FUNDS
 JUNE 30, 2018

SCHEDULE 4

	Special Revenue Fund	Capital Project Fund	Total
ASSETS:			
Cash	\$ -	\$ -	\$ -
Accounts receivable	-	240	240
Grant receivable	-	74,716	74,716
Due from other funds	343,372	959,539	1,302,911
Total Assets	\$ 343,372	\$ 1,034,495	\$ 1,377,867
LIABILITIES:			
Accounts payable	-	\$ 5,924	\$ 5,924
FEMA grant receivable	-	-	-
Due to other funds	-	123,130	123,130
Total Liabilities	-	129,054	129,054
DEFERRED INFLOWS OF RESOURCES:			
Unavailable receivables	-	70,892	70,892
Total Deferred Inflows of Resources	-	70,892	70,892
FUND BALANCES:			
Restricted	-	-	-
Committed	343,372	-	343,372
Assigned	-	834,549	834,549
Total Fund Balances	343,372	834,549	1,177,921
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 343,372	\$ 1,034,495	\$ 1,377,867

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
 COMBINING SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
 NON-MAJOR GOVERNMENTAL FUNDS
 FOR THE YEAR ENDED JUNE 30, 2018

SCHEDULE 5

	Special Revenue Fund	Capital Project Fund	Total
REVENUES:			
Intergovernmental	\$ 2,418	\$ 266,543	\$ 268,961
Donations	11,704	-	11,704
Miscellaneous	-	13,166	13,166
Interest income	2,070	5,950	8,020
	<u>16,192</u>	<u>285,659</u>	<u>301,851</u>
EXPENDITURES:			
General government	8,475	13,465	21,940
Public safety	-	17,632	17,632
Public works	-	77,855	77,855
Culture, recreation and community development	2,465		2,465
Capital outlay:			
Public safety	9,626		9,626
Public works	-	665,663	665,663
Debt service:			
Principal	-	27,500	27,500
Interest	-	5,306	5,306
	<u>20,566</u>	<u>807,421</u>	<u>827,987</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(4,374)</u>	<u>(521,762)</u>	<u>(526,136)</u>
OTHER FINANCING SOURCES (USES)			
Loan proceeds	-	-	-
Transfers in	15,500	538,110	553,610
	<u>15,500</u>	<u>538,110</u>	<u>553,610</u>
Net Change in Fund Balances	11,126	16,348	27,474
Fund Balances - July 1, 2017	<u>332,246</u>	<u>818,201</u>	<u>1,150,447</u>
Fund Balances - June 30, 2018	<u>\$ 343,372</u>	<u>\$ 834,549</u>	<u>\$ 1,177,921</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2018

SCHEDULE 3

Page 1 of 9

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
REVENUES:			
Property taxes:			
Current	\$ 3,659,170	\$ 3,641,727	\$ (17,443)
Interest and penalties	42,000	48,045	6,045
Payments in lieu of taxes	25,000	35,765	10,765
Current use program	183,165	177,631	(5,534)
Other taxes	168,257	168,170	(87)
Total property taxes	<u>4,077,592</u>	<u>4,071,338</u>	<u>(6,254)</u>
Licenses and permits:			
Dog licenses	2,800	2,738	(62)
Liquor licenses	555	670	115
Hunt and fishing	225	221	(4)
Building permits	9,000	8,525	(475)
Other	300	310	10
Total licenses and permits	<u>12,880</u>	<u>12,464</u>	<u>(416)</u>
Charges for services:			
Recording fees	28,500	21,630	(6,870)
Document fees	2,400	2,264	(136)
Rental fees	7,000	6,772	(228)
Field Rental	32,000	30,766	(1,234)
Police fines	10,000	8,158	(1,842)
Other	15,025	39,548	24,523
Total charges for services	<u>94,925</u>	<u>109,138</u>	<u>14,213</u>
Grant revenue:			
FEMA	2,113,518	-	(2,113,518)
General government	7,141	2,789	(4,352)
Public works	27,252	33,066	5,814
Public Safety	21,386	792	(20,594)
Total grant revenue	<u>2,169,297</u>	<u>36,647</u>	<u>(2,132,650)</u>
Total recreation	<u>188,000</u>	<u>140,605</u>	<u>(47,395)</u>
Sanitation			
User Fees	159,300	148,272	(11,028)
Recycling Income	3,000	7,595	4,595
Total sanitation	<u>162,300</u>	<u>155,867</u>	<u>(6,433)</u>
Total revenues	<u>\$ 6,704,994</u>	<u>\$ 4,526,058</u>	<u>\$ (2,178,936)</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2018

SCHEDULE 3

Page 2 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
EXPENDITURES:			
Town administration:			
Salaries	\$ 145,172	\$ 130,756	\$ 14,416
Payroll taxes and benefits	61,107	58,673	2,434
Professional services	35,000	38,722	(3,722)
Dues and subscriptions	6,372	6,188	184
Office, printing, publications	8,950	8,770	180
Other	11,051	5,404	5,647
Total town administration	267,652	248,512	19,140
BCA/BOA:			
Salaries	475	-	475
Other	550	212	338
Total BCA/BOA	1,025	212	813
Stat Mtgs Expenditures:			
Salaries	300	-	300
Voting machine	2,015	1,286	729
Printing	1,900	1,852	48
Other	440	25	415
Total Stat Meetings	4,655	3,163	1,492
Town Clerk expenditures:			
Salaries	104,976	104,907	69
Payroll taxes and benefits	44,335	43,795	540
Software	3,000	3,275	(275)
Designated Fund - Record Restoration	9,000	9,000	-
Supplies, other	3,245	2,078	1,167
Total Town Clerk	164,556	163,054	1,502
Finance department:			
Salaries	96,662	88,247	8,415
Payroll taxes and benefits	23,031	17,476	5,555
Audit	9,600	9,600	-
Supplies, software, other	4,040	2,975	1,065
Total Finance department	133,333	118,298	15,035
General administrative expenditures:			
Postage	3,700	3,497	203
Server maintenance	5,000	7,451	(2,451)
Office supplies	2,500	3,827	(1,327)
Designated fund - Equipment	5,500	5,500	-
Computers/website	1,800	240	1,560
Utilities and other	\$ 900	\$ 774	\$ 126
Total general administrative	19,400	21,289	(1,889)

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2018

SCHEDULE 3

Page 3 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Assessor/Lister expenditures:			
Salaries	21,620	18,583	3,037
Payroll taxes and benefits	8,051	4,765	3,286
Professional services	69,000	44,200	24,800
Software	6,500	6,082	418
Office, supplies, other	2,700	1,678	1,022
Total Assessor/Lister	<u>107,871</u>	<u>75,309</u>	<u>32,562</u>
Planning Department expenditures:			
Salaries	90,591	94,224	(3,633)
Payroll taxes and benefits	25,731	23,910	1,821
Planning and mapping	10,877	10,745	132
Historic preservation	18,690	17,846	844
Office, supplies, other	3,400	2,356	1,044
Total Planning	<u>149,289</u>	<u>149,082</u>	<u>207</u>
Recreation Department expenditures:			
Administration:			
Salaries	68,698	69,675	(977)
Payroll taxes and benefits	18,373	18,563	(190)
Dues, meeting, education	850	744	106
Office, supplies, other	1,650	991	659
	<u>89,571</u>	<u>89,972</u>	<u>(401)</u>
Program:			
Instructor/umpire fees	92,000	66,062	25,938
Summer program salaries	14,000	11,003	2,997
Payroll taxes and benefits	1,371	1,419	(48)
Rental fees	13,500	13,230	270
Equipment and materials	9,400	4,864	4,536
Registration fees	8,500	6,517	1,983
Entry fees and special events	2,000	2,313	(313)
	<u>140,771</u>	<u>105,407</u>	<u>35,364</u>
Recreation facilities:			
Field care	10,000	8,831	1,169
Line markings	4,300	3,500	800
Designated fund - Tennis Courts	4,500	4,500	-
Repairs & Maintenance	2,000	2,411	(411)
Other	1,600	1,004	596
	<u>22,400</u>	<u>20,246</u>	<u>2,154</u>
Total Recreation	<u>252,742</u>	<u>215,625</u>	<u>37,117</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2018

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Police Station expenditures:			
Telephone	\$ 4,500	\$ 3,994	\$ 506
Electricity	3,250	1,540	1,710
Heating	2,250	364	1,886
Repairs & Maintenance	1,500	2,501	(1,001)
Other	760	1,724	(964)
Total Police Station	12,260	10,123	2,137
Police Department expenditures:			
Salaries and benefits:			
Salaries	338,234	304,606	33,628
Payroll taxes and benefits:	136,071	100,016	36,055
	474,305	404,622	69,683
Community policing:			
Animal containment	1,000	1,127	(127)
Community relations	1,200	345	855
Speed signs	1,500	819	681
	3,700	2,291	1,409
Equipment and Maintenance:			
Petroleum products	8,500	7,387	1,113
Cruiser maintenance and supplies	7,700	8,682	(982)
Repairs & Maintenance	800	946	(146)
	17,000	17,016	(16)
DUI equipment grant	5,693	5,693	0
Support:			
Dispatch services	50,700	50,434	266
Administration	4,300	7,483	(3,183)
Training and supplies	3,000	1,541	1,459
Uniforms and cleaning	4,000	4,452	(452)
VIBRS	1,500	3,627	(2,127)
Other	700	1,043	(343)
	64,200	68,580	(4,380)
Capital expenditures:			
Designated Fund - Special Equipment	2,500	2,500	-
Designated Fund - Cruiser	10,000	10,000	-
	12,500	12,500	-
Total Police Department	577,398	510,703	66,695

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2018

SCHEDULE 3

Page 5 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Fire/FAST Station:			
Utilities:			
Heating	\$ 5,000	\$ 1,650	\$ 3,350
Electricity	1,800	4,441	(2,641)
Telephone and internet	2,010	2,506	(496)
Other	938	368	570
	<u>9,748</u>	<u>8,965</u>	<u>783</u>
Repairs and maintenance:			
Repairs and maintenance	1,000	4,124	(3,124)
Supplies	500	1,235	(735)
	<u>1,500</u>	<u>5,359</u>	<u>(3,859)</u>
Total Fire/FAST Station	<u>11,248</u>	<u>14,325</u>	<u>(3,077)</u>
Fire/FAST Department expenditures:			
Fire wages:			
Salaries	98,591	101,857	(3,266)
Payroll taxes and benefits	13,047	11,438	1,609
	<u>111,638</u>	<u>113,295</u>	<u>(1,657)</u>
EMS wages:			
Salaries	7,100	7,333	(233)
Payroll taxes and benefits	543	462	81
	<u>7,643</u>	<u>7,795</u>	<u>(152)</u>
Education and training	<u>3,700</u>	<u>1,604</u>	<u>2,096</u>
Tools and equipment	<u>7,000</u>	<u>8,785</u>	<u>(1,785)</u>
Maintenance:			
Fire truck	13,000	24,474	(11,474)
Petroleum products	3,500	3,071	429
Other maintenance	3,700	3,082	618
	<u>20,200</u>	<u>30,627</u>	<u>(10,427)</u>
Support:			
Hydrant rental	11,700	11,700	-
Dispatch service	9,558	9,795	(237)
Firefighter casualty insurance	6,000	4,795	1,205
OSHA compliance	1,000	1,441	(441)
Other	1,350	2,627	(1,277)
	<u>29,608</u>	<u>30,358</u>	<u>(750)</u>
Capital expenditures:			
Designated Fund - Apparatus	63,000	63,000	-
Designated Fund - Equipment	20,610	20,610	-
	<u>83,610</u>	<u>83,610</u>	<u>-</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2018

SCHEDULE 3

Page 6 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Grant expenditures:			
Dry Hydrant grant	\$ 5,160	\$ 5,160	\$ -
FY17 Homeland Security	15,712	15,712	-
	<u>20,872</u>	<u>20,872</u>	<u>-</u>
Ambulance services:			
Ambulance contract	130,235	122,426	7,809
Ambulance bills	3,750	6,557	(2,807)
	<u>133,985</u>	<u>128,983</u>	<u>5,002</u>
Total Fire/FAST	<u>418,256</u>	<u>425,930</u>	<u>(7,674)</u>
Emergency management:			
Debt service principal	32,662	47,053	(14,391)
Debt service interest	-	5,371	(5,371)
Emergency general maintenance and supplies	7,100	11,347	(4,247)
Designated fund - Generator	5,000	5,000	-
Total Emergency Management	<u>44,762</u>	<u>68,771</u>	<u>(24,009)</u>
Conservation:			
Trails	3,000	1,722	1,278
Women's Club grant	1,389	1,389	-
Dues, meetings, education	850	1,783	(933)
Natural resources intervention	1,100	-	1,100
Project restoration	1,000	-	1,000
Other	2,000	1,949	51
Total Conservation	<u>9,339</u>	<u>6,843</u>	<u>2,496</u>
Public Works department:			
Highway division:			
Salaries and benefits:			
Salaries	377,964	380,636	(2,672)
Payroll taxes and benefits	165,199	155,536	9,663
	<u>543,163</u>	<u>536,172</u>	<u>6,991</u>
Materials:			
Salt and chemicals	123,188	91,239	31,949
Sand	61,600	6,861	54,739
Gravel and stone	50,000	42,022	7,978
Dust control	20,000	10,986	9,014
Culverts, road supplies, asphalt	22,100	(2,631)	24,731
Other	11,000	6,081	4,919
	<u>287,888</u>	<u>154,557</u>	<u>133,331</u>

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2018

SCHEDULE 3

Page 7 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
Contracted services:			
Plowing and sanding	\$ 19,000	\$ 17,099	\$ 1,901
Crack sealing	35,000	30,997	4,003
Street lights	11,000	11,646	(646)
Paving	60,000	60,000	-
Pavement marking	20,000	12,051	7,949
Tree cutting and removal	12,000	11,340	660
Other projects	28,500	28,318	182
	185,500	171,451	14,049
Equipment:			
Petroleum products	47,000	43,496	3,504
Outside repairs	37,500	48,140	(10,640)
Parts and supplies	38,000	50,378	(12,378)
	122,500	142,014	(19,514)
Highway garage:			
Utilities	14,120	10,121	3,999
Repairs and maintenance	5,150	17,730	(12,580)
Administration	8,000	11,902	(3,902)
Tools and supplies	4,500	4,842	(342)
	31,770	44,595	(12,825)
Capital expenditures:			
Designated fund - Equipment	40,000	40,000	-
Designated fund - Sidewalk	10,000	10,000	-
Designated fund - Paving	275,000	275,000	-
Designated fund - Bridges	85,000	85,000	-
Designated fund - Garage	50,000	50,000	-
	460,000	460,000	-
Grants:			
FEMA grant	2,415,450	2,415,450	-
Two Rivers - BETR Back Road	3,738	3,738	-
	2,419,188	2,419,188	-
 Total Highway Division	4,050,009	3,927,977	122,032
Buildings and Grounds Division:			
Salaries and benefits:			
Salaries	84,180	91,136	(6,956)
Payroll taxes and benefits	41,826	33,957	7,869
	126,006	125,093	913
 Garden supplies	1,500	2,110	(610)

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2018

SCHEDULE 3

Page 8 of 9

	Original and Final Budget	Actual	Variance Favorable (Unfavorable)
	\$	\$	\$
Contracted services	6,850	4,011	2,839
Equipment	6,200	7,457	(1,257)
Designated fund - Equipment	7,000	7,000	-
Total Buildings and Grounds Division:	147,556	145,671	1,885
Solid Waste Division:			
Salaries and benefits:			
Salaries	34,637	40,501	(5,864)
Payroll taxes and benefits	2,650	3,098	(448)
	37,287	43,599	(6,312)
Contracted services:			
GUVSWMD assessment	37,554	37,554	-
Municipal solid waste	50,000	44,745	5,255
Recycling	37,000	39,063	(2,063)
Waste disposal and other	30,500	10,599	19,901
	155,054	131,961	23,093
Equipment parts and supplies	4,300	4,370	(70)
Transfer station expenditures	8,820	7,565	1,255
Designated fund - Equipment	8,500	8,500	-
Total Solid Waste Division	213,961	195,995	17,966
Tracy Hall:			
Heating	16,500	10,264	6,236
Other utilities	10,800	12,517	(1,717)
Repairs, maintenance, and supplies	23,200	24,635	(1,435)
Designated fund - Tracy Hall	20,000	20,000	-
	70,500	67,416	3,084
Total Public Works Department	4,482,026	4,337,059	144,967
Debt service interest	45,000	35,130	9,870
Appropriation expenditures:			
Norwich Public Library	272,950	272,950	-
Norwich Cemetery Association	15,000	15,000	-
Visiting Nurse/HSP APPR	15,600	15,600	-
Advance Transit	13,120	13,120	-
Norwich Historical Society	8,000	8,000	-
Other	40,091	40,091	-
Total Appropriations	364,761	364,761	-

The accompanying notes are an integral part of this financial statement.

TOWN OF NORWICH, VERMONT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
GENERAL FUND
BUDGET AND ACTUAL
FOR THE YEAR ENDED JUNE 30, 2018

SCHEDULE 3

Page 9 of 9

	<u>Original and Final Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Tax abatements/adjustments	\$ 5,000	\$ 3,350	\$ 1,650
Insurance:			
Unemployment insurance rate assessment	5,300	1,598	3,702
Property and casualty insurance	86,000	85,579	421
Workers' compensation insurance	<u>132,000</u>	<u>128,935</u>	<u>3,065</u>
Total insurance	<u>223,300</u>	<u>216,112</u>	<u>7,188</u>
Total Expenses	<u>7,293,873</u>	<u>6,987,650</u>	<u>306,223</u>
Net Change in Fund Balance	<u>\$ (588,879)</u>	<u>(2,461,591)</u>	<u>\$ (1,872,712)</u>
Fund Balance - July 1, 2017		<u>1,228,378</u>	
Fund Balance - June 30, 2018		<u>\$ (1,233,213)</u>	

The accompanying notes are an integral part of this financial statement.

Part II

Town Boards, Commissions,
Committees & Departments

Selectboard

July 1, 2017 was a day that will not soon be forgotten in Norwich. The “July 1 Storm,” as we refer to it, wreaked havoc on our small town of 3,414 and handed new Town Manager Herb Durfee, only weeks on the job, and the entire Norwich staff a herculean set of unexpected challenges. The first day of our Fiscal Year set a difficult tone for what would become a choppy year, in general.

The new Norwich Public Safety building was completed and went live for the Norwich Police and Fire Departments in early Spring 2018. With important input from its neighbors, the final details of the design and overall impact on the vicinity were carefully considered and modified accordingly. The Department of Public Works Garage Addition was also completed, thanks to the redirection of FEMA funds that had originally been slated for the reconstruction of the beloved Norwich Pool, destroyed in Tropical Storm Irene.

The Board mapped out and performed research on an ambitious policy agenda, codifying Town Ordinances as well as reviewing and modifying policies on a number of critical matters, including Conflict of Interest, Personnel, Fraud and Financial, among others.

The Safe Routes to School project that contemplated a sidewalk along Church Street – a hot topic for over 10 years – was finally canceled based on substantial input from those neighbors most impacted. The Town continues to look for alternative solutions to accommodate pedestrian needs with minimal impact on personal properties.

Despite the significant consequences of the July 1 storm, it was the effort to adopt a new Town Plan that dominated the Selectboard’s attention during most of Fiscal 2018. The prior Plan, adopted in 2011, expired in December 2016 without a new plan in place, thereby requiring a great deal of deliberation and effort on the part of many, including the Selectboard, Planning Commission, Town Management, and many engaged citizens. Multiple hearings and Special Meetings were held in early 2018 in an attempt to gather as much input as possible before submitting the updated Plan for approval to the Regional Commission (the “TRORC”). The Plan was ultimately rejected in the early part of Fiscal 2019 and, as of this writing, the Selectboard and Planning Commission are committed to restarting the process from scratch. We continue to have an adopted and valid Town Plan, but it does not carry the approval of the TRORC.

Norwich continues to focus on doing its fair share related to climate change. The Selectboard approved a resolution to join the Vermont Climate Pledge Coalition to reduce greenhouse emissions and designated a local solar project hosted by the Norwich Fire District as a “preferred site” for such a project, qualifying the project for important additional State and utility financial support.

Looking ahead, as we are now well into Fiscal 2019 and looking ahead into Fiscal 2020, it’s clear that 2018 will continue to influence and shape a lot of the Selectboard’s activities. “Resilience” best describes our Town as we continue to work with FEMA to get reimbursed not only for the July 1 storm but even some remaining expenditures from Irene. We have new department heads across the board who are working very hard, along with all of the Town’s employees, to meet our collective expectations on services while keeping budgets in check. We have also reauthorized the Affordable Housing Designated Fund and we expect to be tackling more opportunities in that arena in the coming months and years.

In conclusion, all of us on the Selectboard continue to be honored to serve the citizens of Norwich. We have good days and challenging days, and we certainly don’t always agree on issues, but most of our meetings and interactions include lots of laughs, sentiments of gratitude, and a mutual respect that

each of us are trying our best to do what's best for Norwich today and into the future.

Please do come to Town Meeting on March 5, 2019. We would love to see you and hear your thoughts.

John Pepper, Chair; Claudette Brochu, Vice Chair; Linda Cook; John Langhus; Mary Layton

Town Manager

"However long the night, the dawn will break." - African Proverb

Fiscal year 2017-18 certainly challenged the Town at all levels. On day one, we witnessed a storm event like no other in recent past. The Town's public roadways and related infrastructure suffered about \$3,500,000 in damage.

But amazingly, within days of the storm, the Highway Crew with help from some local contractors had most roads "passable" to some degree so that emergency providers, if needed, could gain access to or be in close proximity to residences. Thereafter, for at least the next two months, the Highway Crew focused on completing additional roadway related repairs subject to what Town equipment could manage. At the same time, a multitude of other team members (comprised of Town staff and its consulting engineers - Pathways; the Selectboard; FEMA; VTrans; VT Emergency Management; and, VT ANR, especially its VT Rivers Program) contributed to assessing the damage, planning/engineering repair work, preparing bid documentation, soliciting and hiring contractors, managing contractor work, accounting fiscally for all repair work, carrying out liaison work with FEMA and state officials, and, otherwise, striving to piece the Town back together. (As of this report's printing, 70-hr, 60-day, Contract #1, and Contract #2 work is complete and requests for reimbursement from FEMA/state are pending. Contract #3, the final contract, should be completed no later than mid-July 2019 - fingers crossed.)

Kudos to you - residents, businesses, and visitors - for your continued patience during the repair work. The Town Manager's Office understands, at times, helpless frustration and lack of personal financial means have been at the forefront of many individual's thoughts, especially related to private property repairs that FEMA stated is not reimbursable. No doubt, for many, that was a tough pill to swallow. Despite that disappointment, it's hoped that you recognize the effort that's gone into repairing the public infrastructure for the 364 days after "day one" of the fiscal year. In many places throughout Town, a more resilient method of repair was carried out. This approach intentionally was implemented to minimize damage in anticipation of another storm event hitting the Town. To the Town Manager's Office, it's not a question of "if" but, rather, "when".

Beyond the preoccupation with the July 1, 2017 storm event, there were many tasks carried out or overseen by the Manager's Office. Some of those highlights include:

- **New Public Safety Building** - Construction of the new building was completed and the Police and Fire Departments went "live" in early spring.
- **Highway Garage Addition** - Construction of the addition started (and at the time of this report it's actually complete). There were some delays, some unforeseen change orders, and issues with mold and non-compliant wiring when cutting into the older building. But, those issues have been resolved.
- **Grant Awards** were received from the Vermont League of Cities & Towns' Property & Casualty Insurance Fund to replace the emergency fire panel at Tracy Hall, the Vermont De-

partment of Public Safety for the purchase of radios for the Emergency Operations Center, and the Vermont Bicycle & Pedestrian Program for the purchase and installation of some “rectangular rapid flash beacons” (flashing lights at pedestrian crossings).

- **Human Resources.** The Town, due to retirement, witnessed department head turnover in the Planning & Zoning Office, Fire Department, and DPW. (Notably, in FYE 2019, we’ll also see department head retirements in Police, Recreation, and Finance.)
- **And, there was...** Effort to finish and adopt a Town Plan, collaboration with the Selectboard on their topics of concern (e.g., policies, finances, energy issues, Open Meeting Law, committee communications, etc.), work to fix the Grange foundation adjacent Fire House Lane, participation in a local effort to save Norwich Farms and the Creamery (when learning VT Technical College intended to sell the property), Affordable Housing Fund, and the typical day-to-day tasks raised by many citizens too numerous to list.

FYE 2020 Budget

Similar to last year, department heads were asked to present their respective budgets with the assumption of status quo (i.e., no new municipal services and no new staff). In addition, and as requested last year, department heads were asked by the Selectboard to present budgetary options showing how their departments would be impacted if their budget were cut 10% from the current fiscal year (FYE 2019). Based on those assumptions and follow-up discussion by the Selectboard, as proposed, the FYE 2020 Town budget stands at \$4,271,793. This amounts to a \$230,593 DECREASE or the equivalent of a -5.12% drop. Other Monetary Articles are not included in that total.

Notably, the FY 2019-20 budget’s decrease is a function of significant decreases in allocations for the designated funds. Refer to the below table

Trends In Budgeted Expenditures, By Fiscal Year (July 1 – June 30)

CATEGORY	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	% Δ
Operations	\$3,675,789	\$3,751,454	\$3,848,313	\$3,802,839	\$3,872,414	1.83%
Designated Funds Appropriations	570,122	629,435	616,610	603,510	286,110	-52.59
Debt Service	////	////	45,000	96,037	113,269	17.94
Sub-Total	\$4,245,911	\$4,380,889	\$4,509,923	\$4,502,386	\$4,271,793	-5.12%
Other Monetary Articles	345,358	354,858	364,761	366,648	436,226	18.98
Total	\$4,591,269	\$4,735,747	\$4,874,684	\$4,869,034	\$4,708,018	-3.31%
FEMA			2,419,188			
Total w/FEMA			\$7,293,872			

Salaries are budgeted based on the usual method related to a five year rolling average of the CPI-U Northeast (November) figure. For FYE 2020, that figure is 1.26%. The largest singular increases (\$10,000 or greater) include the following:

- \$48,000 20% match of grant application (pending) for 2 culverts on Tigertown Rd.
- \$35,863 Budgeted amount for health care benefit in anticipation of staffing changes.
- \$21,667 1st of 3 annual payments to the state for cancelling Church St. sidewalk project.

- \$18,000 Estimated interest on line of credit for FEMA-July 1 related repairs.
- \$17,000 Amount added to Generators Designated Fund, given age and recent problems.
- \$15,300 Amount added to Reappraisal Reserve, instead of offset to Contract Assessor.
- \$15,028 Budgeted amount for health care benefit due to newer staff opting for benefit.
- \$13,027 Budgeted amount for health care benefit in anticipation of staffing change.
- \$11,185 Contractual obligation for updated formulation for Mutual Aid/Fire Dispatch.
- \$10,000 Amount added to Town Garage Designated Fund due to older section condition.

Revenue

Non-tax based revenue is always hard to project. As such, the Town remains conservative in estimates for revenue not related to property taxes, to minimize its liability. It's estimated there will be a decrease (-2.77% or -\$18,592 for a total of \$652,305) in non-tax based revenue – primarily due to two factors: a reduction in Town Clerk recording fees and the Senior Housing Board's decision to be assessed based on the Town's standard formula rather than via a "payment in lieu of taxes" arrangement. Generally speaking, there are no significant non-tax based revenue increases worth highlighting this year.

However, in recent past, the Selectboard, according to its policy, has had the luxury of an "undesignated fund balance" to rely upon, if needed, to help in offsetting the subsequent year's tax rate. Typically, the Board authorizes an amount to use, but often some of those funds aren't used due to a sufficient amount of receivables/cash flow when payables are due. Given the unknowns of FEMA related to the July 1, 2017 storm event and what FEMA will/will not reimburse and on what schedule, it's unclear, at this time, whether any funds from the undesignated fund balance will be available for use to help offset the tax rate for FY 2019-20. As such, funds from the undesignated fund balance are not considered as part of the revenue stream necessary to offset the proposed budget.

Notably, to help with dealing with FEMA and its unknown reimbursement amounts/schedule, the Board significantly cut back on budgeted appropriations for most of the designated funds (on the expenditure side of the budget).

With all of the above information considered, along with the balance of the Selectboard's proposed FYE 2019-20 budget, property tax based revenue will make up the difference as the remaining variable. Without Other Monetary Articles (\$436,226), revenues from state owned lands (\$180,196), or delinquent/late tax fees (\$42,000), the property tax "liability" needed to offset the budget equals \$3,397,291 – an all but level fund increase of 0.07% or only \$2,516. With inclusion of Other Monetary Articles, the property tax "liability" needed to offset total expenses equals \$3,833,517. This is an increase of \$72,094 or 1.92% (due to the Library's request for some capital funding, the increased amount requested by the Cemetery Commission, and several new appropriation requests from some health and human service agencies).

Special Articles on Town Meeting Ballot

Article 11 relates to voter authorization concerning the construction overages for the new public safety building (housing the Police and Fire Departments) and the addition to the DPW Highway Garage. For the public safety building, voters previously authorized \$1,480,000 (\$1,410,000 bond plus a \$70,000 separately voted article). Actual bond cost with interest earned to date is \$1,412,992. Total costs are projected at \$1,522,912. That is a difference of about \$109,920. Note: this amount does not include the \$70,000 previously authorized by voters to expend. Last July, with the idea of saving tax-

payers money, staff recommended and the Board concurred to use a portion of the undesignated fund balance to pay for known cost overage at the time, if recalled correctly, of about \$32,000. As part of that discussion, the Board agreed to use \$70,000 of the undesignated fund balance rather than borrow that voter authorized amount. The latter effort was intended to save taxpayer dollars (i.e., save on additional interest costs).

Despite well-intended actions, since the public safety building costs involved a bond, any overage requires voter authorization. So, Article 11, in part, seeks the voter authority, albeit retroactively, to authorize the \$109,920 expenditure (even though \$70,000 of that total already was authorized for borrowing)

In addition, similarly, for the costs related to the Highway Garage addition (the largest of the three Alternate Projects from Tropical Storm Irene), there was a cost overrun equal to \$132,545. Since the financing of this project was different than the public safety building, technically, the Selectboard doesn't have to obtain any additional special authorization from voters for the overage. However, the Board felt it would be appropriate and most transparent to ask voters retroactively for approval of this overage as well. So, combined, \$109,920 (public safety building) plus \$132,545 (Highway Garage) equals \$242,461 – the amount identified in Article 11 in the Town Meeting Warning and on the ballot for voter consideration.

Article 12 essentially is asking voters to re-authorize a maximum borrowing amount related to the July 1, 2017 storm event in anticipation of reimbursement from FEMA and the state. To recall, in March 2018, the Town authorized borrowing up to \$4,000,000 for storm repairs. Based on that vote, the Selectboard opted to open a line of credit. To date, the Town has drawn down \$900,000, and an additional \$242,000 draw down is likely (to address some hydraulic analysis for a Needham Rd culvert and the remaining storm repair – Contract #3). Combined, the \$1,150,000 is the maximum amount staff feels that the Town needs to draw down from the line of credit to finish the roadway repairs.

Since the line of credit is renewable after one year and it's likely that the Town's ultimate share in the cost of the July 1, 2017 storm event, after reimbursement from FEMA and the state, will amount to between \$420,000-\$450,000 (based on a total level of repairs at \$3,500,000), the Board would like to space out that payment over at least a five year period. Again, to ensure fiscal integrity and transparency, the Board seeks reauthorization of the "ceiling" amount of the repair work involved from the July 1, 2017 storm event (i.e., originally calculated at about \$4,000,000 but now recalculated at about \$3,500,000). The article builds in flexibility for the Town, subject to FEMA/state reimbursement (mostly a function of FEMA's "speed" of reimbursement). If reimbursement is received fairly quickly, then, the Board may only want to establish a conventional loan with a bank to pay back any remaining amount not reimbursed for a term of five years or less. On the other hand, if FEMA drags its heels or doesn't reimburse the Town for what it anticipates, then the Board, if it feels the borrowing term should exceed five years, would have the authority to start down the bond path. That path would require additional steps, including another Town vote, but the current article (and its assumed passage) would allow the Town at least an additional 5 years to figure out what FEMA is/is not going to reimburse and in what time frame. The authority also would allow for any accounting adjustments that may need to be made, subject to review and approval by the Town's professional auditor.

Herbert A. Durfee, III, Town Manager

Collector of Delinquent Taxes

As Town Manager, it is my responsibility to act as the Collector of Delinquent Taxes. Taxes become delinquent after the second payment is due in February if taxes remain unpaid. A Warrant is issued by the Treasurer authorizing the collection of delinquent taxes along with an 8% penalty and 1% interest per month for the first three months and 1.5% interest thereafter. A tax collection policy outlines the collection process, which includes payment applications, payment plans and tax sale procedures, if necessary.

Herb Durfee, Town Manager (649-1419, ext. 102)

Tax Year Summary for 2017 – 2018

Final Taxes Billed	\$16,562,252
Taxes Collected during FY	\$16,463,696
Taxes outstanding at close of FY	\$98,556

Delinquent Tax Report

6/30/2017 Delinquent Tax Balance	\$176,130
FY17-18 Delinquent Taxes	\$230,868
Subtotal.	\$406,998
Less delinquent taxes collected	<u>\$263,914</u>
6/30/2018 Balance	\$143,084

Taxes delinquent for FY17/18	\$98,556
Taxes delinquent previous years:	
FY14-15	\$1,001
FY15-16	\$13,420
FY16-17	<u>\$30,107</u>
Total	\$143,084

Delinquent taxes as of December 31, 2018 \$130,548

Town Clerk

This year we have seen a slight increase in the number of documents recorded in our office. We went from 2,686 pages recorded in the Land Records to 3,477 pages. This amounts to \$31,293.00 of revenue for the Town.

We processed 29 motor vehicle registration renewals, licensed 539 dogs and sold 143 Fish and Game Licenses, which is down from last year. We collected \$260.00 in land posting fees and issued 25 Marriage Licenses. There were nine deaths and no home births to report this year.

Judy has continued linking the indexes of the volumes that were scanned last winter and soon we will have linked all the images that were scanned to their indexes. We now have 119 out of 228 volumes of Land Records that reside in the vault scanned, indexed and microfilmed. To give an idea of the scale of this project 119 volumes represent only 25 years of recording. We hope to scan and microfilm more records in the spring of 2019. Our ultimate goal is to have a minimum of 40 years scanned and indexed before we release the documents online.

This year our office continues to face more changes in our Election Law and procedures. You may register to vote or request an absentee ballot on line at: <https://www.olvr.sec.state.vt.us>. Please check the information you have entered making sure all is correct especially when asking for an absentee ballot. Any information that is incorrect or half completed can result in not receiving your ballot or being registered to vote. Please do not expect us to catch errors in the information you have submitted. If you have any questions you may contact me and I will help you to the best of my abilities.

The Town Clerk's Office is open Monday through Friday 8:30 am to 4:30 pm. During this time you may come in and register to vote, purchase cards and stickers for the Norwich Transfer Station as well as cards and stickers for the Hartford Landfill, renew your motor vehicle registration, buy Hunting and Fishing licenses, obtain a burn permit or research the records in the vault.

Dog licenses will be available to purchase in January of 2019 and remember the April 1st deadline to register your dog. If you do not already have a rabies certificate on file with us, you will need to get a copy from your veterinarian.

If you have any questions or need help, please do not hesitate to stop in or call and we will do our best to help.

Bonnie J. Munday, Town Clerk (649-1419, ext. 103)
Judy Trussell, Assistant

*Please note that the vital statistics are based on a fiscal year not a calendar year.

Vital Records for 2018

As recorded by the Town Clerk's Office July 1, 2017 to June 30, 2018

Marriages

Witschi, Emma Elizabeth Herling, William Campbell
Rodriguez, Teresa Alina Murtagh, Brian Michael
Bolduc, Peter Montgomery Wakefield, Kara Lee
Burbank, Kolleen Donnelly MacCarthy, Evan Gordon
Castellanos, Jonathan Andres Drake, Robyn Gates
Katz, Kyle Taylor Klehm, Colleen Merrill
Butterly, Joel David Ulrich, Emily Jean
Dromgoole, Erin Amanda Rupperecht, Paul Georg
Glessner, Jill Kiley Koclanes, Michele Christine
Roberts, Hillary Caswell Brown, Keith Norman
Brahms, Lisa Jill Terry, Sherlock Benjamin
Henley, Robert Donovan Freihofer, Sarah Pennell
Akers, Bonni Lee St. Laurent, Matthew Francis
Waseem, Hena Linehan, Jason David
Torkelson, Elizabeth Paige Schaeppi, Bradley Michael
Stepinski, Adam Piotr Govindarajan, Tarunya
Eiras, Josie Coy Smetana, Robert Thomas
Raymond, Christopher Adam Murray, Kia Yolande
Hoehn, Alexander Karl Markwood, Elizah Grace
Derisier, Ficheler Sanville, Isamarie

Sattler, Matthew Michael Fall, Lauren Amelia
 Hazen, Mary Elyse. Brouillette, Spencer Jay
 Cohen-Price, Matthew Stern, Rebecca Ilene
 Brakenridge, Mary Adelaide Williamson, Peter Albert
 Jochum, Alessandra Gabriela Kirby, Duncan Louis

There were no home births and nine deaths that occurred in the Town of Norwich.

The New Vital Records Law (Act 46) and What It Means for You

The Vermont Legislature passed Act 46 in May 2017, which significantly changes the state laws that govern vital records –namely, birth and death certificates. The new law and rules will enhance the safety and security of birth and death certificates, provide better protection against misuse of these legal documents, and reduce the potential for identity theft. Additionally, the changes streamline the entire statewide system for creation, storage and tracking of birth and death certificates. Act 46 will impact anyone who seeks a copy of a Vermont birth or death certificate. The changes go into effect on July 1, 2019.

The most notable changes are:

- Only family members (as defined in Act 46), legal guardians, certain court-appointed parties or legal representatives of any of these parties can apply to obtain a certified copy of a birth or death certificate. In the case of a death certificate only, the funeral home or crematorium handling disposition may apply for a certified copy.
- An individual must complete an application and show valid identification when applying for a certified copy of a birth or death certificate.
- An individual who refuses to complete the application or cannot provide valid identification will be ineligible and referred to the Vital Records Office.
- Certified copies of birth and death certificates can be ordered from any town, not just where the birth or death occurred or where the person was a resident.
- Certified copies will be issued on anti-fraud paper.
- Access to noncertified copies (previously called “informational” copies) is not significantly changed by the new law or rules.
- Marriage, civil union, divorce or dissolution certificate copies and processes are not affected by the new law or rules.

For text of Act 46, go to <https://legislature.vermont.gov/Documents/2018/Docs/ACTS/ACT046/ACT046%20As%20Enacted.pdf>

Board of Abatement and Board of Civil Authority

The Board of Abatement heard and acted upon several requests for abatements of taxes or interest or penalties from those who found errors in, or difficulties with, their tax bills.

The Board of Civil Authority (BCA) performs several functions, conducting the Town’s elections and acting upon appeals from decisions of the Listers. The latter can be an exhausting process, where

the appellant must show convincing evidence and the BCA must, by following fairly strict procedures, consider the testimony, inspect the properties, weigh the evidence and decide on the merits of the cases. As it was not a Town-wide re-assessment year, the appeals were relatively few.

An additional activity of the Justices of the Peace (who, with Selectboard members, Town Clerk and Town Treasurer make up the BCA) is to perform marriages. The JPs are empowered by the State to conduct marriages but are not required to do so. The other functions are mandatory. Both Boards had an easy year for appeals and requests.

Nancy H. Dean, Chairman

Cemetery Commission

The five-member Cemetery Commission is responsible for the care and upkeep, as well as necessary improvements, of all 11 Norwich cemeteries. This includes the Union Village Cemetery.

In FY18, all seasonal maintenance has been performed, including straightening and repairing stones. This will be an ongoing project as funds are available. This year, with the closing of the Windsor Prison, the Cemetery Commission lost the inmates who were doing the mowing and trimming of the cemeteries. A private contractor was hired for mowing and trimming which will increase the cost of maintenance.

The financial details of our operations for FY18 are summarized below, based on information provided by the Finance Office and Treasurer:

Revenue:

Appropriation from town of Norwich	\$15,000
Woodworth	5,766
Sale of Cemetery Markers	520
Perpetual Care Fund - Interest	908
Operating Account - Interest	1
Donation	<u>0</u>
Total Revenue	\$22,195

Expenses:

Purchased Services Mowing and Trimming	\$6,275
Tree Trimming/Removal Costs	0
Employee616
Repairs and Maintenance	32
Supplies	0
Water	952
Postage	0
Capital Improvements	0
Stone Restoration	0
Sexton Stipend	<u>0</u>
Total Expenses	\$7,875

Fred Smith Jr., Chairman (649-1094)

Conservation Commission

The Conservation Commission endeavors to inventory, monitor, and conserve the natural heritage assets in Town. These assets include wildlife, wetlands, waterways, natural plant communities, and scenic resources. We share our findings with fellow citizens, Town commissions and governing bodies. The following projects were undertaken for the benefit of all Town residents. We:

- Supported environmental education at the elementary school.
- Worked with the Connecticut River Watershed Council on Charles Brown Brook dam removal.
- Contributed to the production of invasive plant species bookmarks.
- Published articles in the Norwich Times about Open Space, the Milton Frye Nature Area, and Emerald Ash Borer.
- Developed a new forest management plan for the Milton Frye Nature Area.
- Revived the public Post Office Display.
- Conducted annual Melendy Parcel review for the conservation easement.
- Performed forest ecology outreach activities with the Marion Cross School.
- Led a bird walk and banding demonstration.
- Discussed important issues for the Town's benefit.

NorwichConservationCommission@gmail.com

Development Review Board

Your Development Review Board (DRB) works as a quasi-judicial body in matters of permitting land use in the Town, those for which the zoning administrator is not empowered to grant permits. The DRB's year was less strenuous than many of those in the past. In brief, the Board adjudicated one conditional use application, three subdivision requests and three boundary line adjustments.

The Board is grateful for the past leadership of John Lawe who is now our vice-chairman.

Nancy H. Dean, Chairman

Emergency Management

Emergency Management's responsibility is to prepare for disasters and to coordinate responses to situations that may demand extraordinary action. Our approach is to use an "all hazards" management system. These plans are dynamic documents that require annual review and revisions. Floods, storms, fires, and hazardous materials releases have the highest probability of threatening our community.

Our new Emergency Operations Center (EOC), located in the Fire & Police Public Safety Building is now operational. This fall, we invited a representative from Vermont Emergency Management (Division of Public Safety) to provide us with an in-service training on the use and focus of the EOC and what staffing might be required for its eventual use.

FYI, Upper Valley Communications (Hanover Dispatch) provides CodeRED emergency communication services to Norwich. This is like 9-1-1 in reverse. For example, if there is a missing child in your

part of town, or a severe weather warning, or chemical/gas leaks that may require you to evacuate, your emergency service providers will be able to reach you immediately by telephone (landline, cell phone and TDD/TTY) with information you need. Register at http://hanovernh.org/Pages/HanoverNH_WebDocs/codered. I strongly urge the citizens of Norwich to register.

Vermont Alert, <http://www.vtalert.gov/home.aspx>, is the Vermont All-Hazards Alert and Notification web-based portal. This website contains critical emergency-related information. The information posted here will include severe weather warnings, significant highway closures, hazardous materials spills, and many other emergency conditions. By signing up for VT-Alert, you can receive warnings and emergency information via the web, your cell phone, email and other technologies. Signing up for VT Alert is free. Your information is protected and never shared with anyone else.

The Town Manager is, by statute, the Director of Emergency Management. The Fire Chief is the Deputy Director.

Alexander Northern, Deputy Emergency Management Director

Finance Department

The Finance Department is responsible for all accounting functions for the Town and all tax collection. Please review the audited financial statements and the proposed budget included in the Town Report for specific information.

FY17-18 was a demanding year for this department due to the July 1, 2017 storm that was declared a FEMA disaster, and two construction projects: the Public Safety Facility and the addition onto the Town Garage. They presented challenges both to time and cash management.

The initial billing for school and Town tax for 2017-2018 was \$16,559,264 (\$159,763 more than 2016-2017). Revised tax bills for Current Use changes, BCA and State Board changes, and errors and omissions reduced taxes raised by \$13,812. Additions, due to HS-122 changes, increased taxes by \$16,800. These changes resulted in the final tax amount raised of \$16,562,252. State payments (credits) were \$1,313,205 for the education tax and \$61,780 for municipal tax. Of the total taxes raised, \$12,833,111 was in support of education and \$3,672,275 in support of the Town. Windsor County taxes are now assessed by a separate tax rate and the amount owed was \$56,865.

Please remember to annually file your HS-122 Homestead Declaration. Late filed homesteads will be assessed an 8% penalty on the education tax. Please make sure that you file your Homestead Declaration by April 15, 2019 (no extensions allowed).

Roberta Robinson, Finance Director (649-1419, ext. 105)

Fire & EMS Department

Our mission is to protect life, property and the environment, while educating the public about fire safety. We accomplish our mission by providing high-quality fire and emergency medical service (EMS) response to the citizens of Norwich and the upper valley region. We provide public fire safety education through partnering with local schools and other public service opportunities.

FY18 ushered in winds of change at the Norwich Fire Department (NFD). We bid farewell to former Chief Leinoff and welcomed a new Chief who brings a growth mindset, new energy and a positive outlook. Since his start, Chief Northern has sought to align the NFD with best practice trainings for

both Fire & EMS Divisions. This direction is based on a medium and long-term plan for growth and emergency response capacity. This is a necessary focus since the total number of emergency responses has increased significantly from the previous years' (FY17) total of 252 calls for service. This, in turn, was an increase for responses from the previous year (FY16) of 236 calls for service.

One area of special focus has been on NFD's EMS Division. As an outgrowth of a long-standing local and national trend, NFD's EMS service provision has out-paced our emergency fire calls and will continue to do so. This transformed focus combines new fiscal, training and human resource support. We also added an EMS Training Officer position as a nod to the increased importance of EMS preparedness and compliance.

The state of our membership is strong and on an up-swing. Morale is high. There has been a renewed emphasis on recruitment and retention efforts (for both divisions). As an outgrowth, we gained five new members in FY18; three for the department's EMS division and two for the Fire Division. At the writing of this report, we are in the process of reviewing three new applicants for the EMS Division. Our current total membership including both divisions is approximately 24.

For those considering joining the NFD, please visit <http://norwichfire.com/recruiting-q-a> for further information. For real-time updates and related NFD information, you can follow us on Twitter @NorwichFD or on Facebook [facebook.com/norwichfiredepartment](https://www.facebook.com/norwichfiredepartment).

NFD FY18 Run Statistics

Structure Fire10	Hazardous Conditions (No Fire) . . .30
Vehicle Fire2	Service Calls30
Wildland Fire1	Good Intent Calls24
Other Fire6	False Alarms49
Medical100	Other Fire <u>8</u>
Vehicle Crashes & Rescues38	TOTAL 298

Current Members

Officers: Chief Alex Northern, Assistant Chief Matt Swett, Captains Peter Griggs & Aaron Lamperti, Lieutenants Pete Schwab, Chris Maeder, and Mark Nickles. EMS Training Officer Matt Herbert.

Firefighter-Advanced EMTs: India Burdon-Dasbach, Matt Herbert, Caroline Lauer, Mark Nickels, Ebben Whitehair and Jon Wilkinson.

Firefighters: Linda Cook, Michael Ducharme, Steve Foltz, Eric Friets, Alex Hoehn, Dan King, Chris Lewis, Chris Maeder, Mike Novick and Peter Orner.

EMTs: Peter Griggs, Alex Hoehn, John Kerr, Aaron Lamperti and Bonnie Munday.

Support Team (provides food and supplies to emergency responders at incident scenes and the station): Ashley Bennett, Kris Clement, Allora Craig, Annah Dupuis, Cheri Henry, Cheryl Lindberg, Kandy Foltz, Liz Russell, Sydney Smith, Laurie Welch, and Linda Cook, advisor.

Alexander Northern, Fire Chief (649-1133); anorthern@norwich.us.vt

Fire Warden

I would like to thank the Norwich residents and their agents for making this a safe year.

A written burn permit is required at all times unless the Town has a good blanket of snow on the ground. Throughout the season, the Norwich Fire Department will post conditions and other information via Facebook and Twitter. Pick up your burn permit at the Town Clerk's office (802-649-1419, ext. 103 or 104) from 8:30 a.m. - 4:30 p.m., Monday through Friday. Permits may also be obtained from Fire Warden Linda Cook (603-208-7847) or Assistant Fire Warden Alex Northern (802-649-1133) Monday through Sunday. When you are ready to light the fire, call Fire Warden Cook and then Hanover Dispatch at (603-643-2222) and give them your name, locatable address, and your telephone number. Please do not burn if it is windy and stay with the fire until it is out and the ashes are cold.

Acceptable burn materials are brush, unpainted wood, grass and leaves. Do not burn laminate, plywood, particle board or building construction material.

*Linda Cook, Fire Warden
Alex Northern, Assistant Fire Warden*

Health Officer

One principal responsibility of the Town Health Officer and Deputy Health Officer (HO) is to investigate complaints that rental properties ~ houses, apartments or house trailers ~ do not meet the Vermont Rental Housing Health Code. There has been a significant change in state law this year. A complaint to an HO now triggers a complete inspection of all criteria of the Rental Code. While this increases the time needed to resolve rental problems, the change will detect more health hazards.

The presence of mold remains a common problem in several houses. This can almost always be corrected by ventilation or installation of a dehumidifier. Often leaking faucets, roofs or faulty foundation drains are the source of dampness. Cleaning up existing mold may require professional assistance.

Other HO duties include follow-up on dog or wild animal bites, disposal of dead animals and investigation of reports of suspected failing septic systems.

*John E. Lawe, Norwich Health Officer (649-1585)
Bonnie Munday, Deputy Health Officer (649-1419)*

Listers

According to Vermont State Statutes, the Board of Listers hears and adjudicates grievances, lodges the Grand List, participates in Board of Civil Authority hearings, sits on the Board of Abatement, and meets, usually monthly, to receive correspondence and attend to other matters. The Board of Listers also plays an important role in educating the public about the assessment process.

Up until June 30, 2018, the Town's Contract Assessor, New England Municipal Consultants (NEMC) reported to and worked under the supervision of the Town Manager and for assessing functions worked under the general supervision of the Board of Listers. NEMC ended its contractual relationship on 6/30/18. As of July 1, 2018 the Listers hired Vermont Assessor as the new contract assessor. The Listers office is also staffed by a part-time Clerk. The role of Board of Listers with the

assistance of the contract assessor, is to produce a Grand List that equitably assesses every property in Town as close to fair market value as possible. The Listers have no control over the tax rates.

Property record cards containing assessment data for every property in Town can be viewed and printed from <http://norwich.vt.us/listers/>. However, a more detailed property record card can be viewed and printed at the public access terminal located in the Lister's office or requested via e-mail from listers@norwich.vt.us.

2019 Townwide Reappraisal

During FY17, NEMC began another three-year cyclic re-inspection process, designed to culminate in a 2019 Town-wide reappraisal. In January, 2018 the Selectboard ended this reappraisal by removing the funds from the Listers budget for FY19. The next reappraisal will be done when the CLA drops and/or the COD increases to a number that warrants a reappraisal, but not to the point where the State of Vermont would require one.

2019 Homestead Declaration

The Listers would like to remind everyone that if you own and occupy your Vermont residence as your primary dwelling on April 1, 2019, you **MUST** file your Homestead Declaration, Form HS-122, with the Vermont Department of Taxes on or before April 15, 2019. There are **NO EXTENSIONS** given for this filing, even if you file for an extension on your income taxes. The penalty for late filing is 8% of the education tax. This filing may be completed on paper or online through the website of the Vermont Department of Taxes at <http://tax.vermont.gov/property-owners/homestead-declaration>. We anticipate that the State website will be open for 2019 Homestead Declaration filing at the beginning of February.

In the past, some Norwich taxpayers who have used tax-preparation software or an out-of-state tax preparer have experienced problems with Homestead Declarations not being filed, even though the taxpayer fully believed that they had been. This is especially true when the taxpayer is either filing for an extension or not required to file a tax return at all. The Listers recommend that all Norwich property owners required to file a Homestead Declaration do so themselves (preferably online) or obtain a printed confirmation of a successful filing from their tax preparer.

General Information

The Listers issued approximately 90 Change of Assessment notices and heard 16 grievances, after which two were appealed to the Board of Civil Authority.

Cheryl A. Lindberg (Chair), Dennis Kaufman, and Kris Clement

2018 Grand List as of 12/31/2018

Breakdown of Grand List (number in category)

R-1 Residence with under 6A of Land (813)	\$349,940,400
R-2 Residence with 6A of land or more (491)	337,835,800
MH Mobile Home with or without land (14)	1,975,700
S Seasonal (16)	3,637,200
C Commercial Properties (45)	32,793,700
CA Commercial Apartments (7)	7,041,800
UE Utilities Electric (3)	8,830,600
F Farms (10)	9,247,100
O Other (27)	7,520,600
M Miscellaneous (134)	<u>25,509,700</u>
Total Listed Real Property Value (1560)	\$784,332,600

Comcast (*Education Grand List only*)(1) 964,204

Land Use Appraisal Program (153 parcels, 14,018.44 enrolled ac)

Exempt Value of Property Enrolled 36,354,000

Exemptions by Vote (*foregone education tax to be made up by rest of Town*)

Veterans (8) (\$30,000 <i>per disabled Veteran by vote</i>)	240,000
Norwich Fire District	40,000
Beaver Meadow Schoolhouse	133,900
Root District Game Club	208,700
Upper Valley Community Grange # 34	388,500
Charlotte Metcalf (<i>alternate energy installation</i>)	10,700
Timothy Brownell & Marjorie Waters (<i>alternate energy installation</i>)	19,800
Norah Lake & Christopher Polashenski (<i>alternate energy installation</i>)	5,100

Exemptions by Agreement

Norwich Housing Corporation (*payment made in lieu of property tax*) 1,469,200

Exemptions by Statute

Veterans (8) (\$10,000 <i>per disabled Veteran by statute</i>)	80,000
Child Care Center, Inc	573,500
Montshire Museum of Science	6,883,500
Norwich Historical Society	770,500
Norwich Nursery School	272,500
The Family Place	813,900
Norwich Public Library Association	1,618,600
American Legion Post 8	271,200
Religious Organizations (6)	4,479,000
Town, Fire District, School, State, Federally Owned Parcels (38)	20,872,900

Total Municipal Grand List (x100) **745,382,700**

Total Education Grand List (x100) **748,862,804**

Common Level of Appraisal as of 12/31/18 **98.09%**

Coefficient of Dispersion as of 12/31/18 **8.63%**

Norwich Energy Committee (NEC)

In FY18, the NEC targeted home weatherization and residential solar installations, as well as state-wide collaborations on carbon reduction and beginning work on transportation. Through the Committee's 6th Solarize campaign, again with Norwich Solar Technologies and Solaflect Energy, 32 additional households chose solar electricity through 2017. The Norwich total is about 19% of residences.

The NEC continued the Weatherize campaign (piloted January-April 2017 with Vital Communities) in which vetted contractors provide Town residents with home efficiency quotes without the usual \$400 home energy audit. 12 residents signed up; 4 pursued work.

NEC member Susan Hardy met with Vital Communities staff and generated ideas to promote biking, walking, and busing. Susan is participating in the monthly meetings of the UV Transportation Management Association.

Other activities:

- At the recommendation of the NEC, the Selectboard voted to join the Vermont Climate Pledge Coalition;
- At the recommendation of the NEC, Norwich Fire District land off Route 5 North was designated as a "preferred site" for a 500 kW solar project; permits and design are now underway;
- The NEC collaborated with Vital Communities on "Curb Your Car" day in May;
- The NEC worked with staff from Two Rivers-Ottawaquechee Regional Commission on "enhanced energy planning." The goal is a revised energy chapter of the Town Plan that includes clear data on energy baselines and targets, and pathways for Norwich to do its share toward meeting the state's 2050 energy goals.

The NEC meets regularly on the fourth Tuesday of every month, at 7 pm at Tracy Hall. For more information, contact Linda Gray.

Linda Gray, Chair (649-2032, linda.c.gray@gmail.com)

Norwich Historic Preservation Commission (NHPC)

NHPC, established by the Selectboard in 2010, advises the Town on historic preservation issues and carries out public education projects. As one of 14 Certified Local Governments (CLG) in Vermont, NHPC is eligible to apply for CLG matching grants. NHPC is supported by the Town's Director of Planning and works in partnership with the Norwich Historical Society (NHS).

In the past fiscal year, NHPC continued to carry out recommendations from the Windshield Survey of all structures in Norwich, presented at a community meeting on February 8, 2016. Pursuant to those recommendations, NHPC has completed listing on the National Register of Historic Places (N/R) of the Norwich MidCentury Modern District and nominated listings for a Goodrich 4 Corners agricultural district, for Maple Hill Farm, and for the Brigham Hill District. It has also, pursuant to the recommendations, completed an Archeological Assessment Review (ARA) of Pompanoosuc & Pattersonville. All actual N/R listings and the ARA are available in full on-line at the NHS website at: <http://norwichhistory.org/historic-preservation/>

Continuing with recommendations in the Windshield Survey, NHPC, in consultation with property owners, applied for and received CLG grants for: (i) Meeting House Farm nomination to the N/R: \$3,500 grant plus \$2,333 in donated services and (ii) MidCentury Modern architecture in Norwich thematic nomination (MPDF) with 3 individual properties to be nominated pursuant to this: \$10,000

grant plus \$6,667 in donated services. RFPs have been done, consultants selected, and work is now underway. In addition, NHPC is working on interpretive signs for Pompanoosuc & Pattersonville.

NHPC continues to print and distribute the Norwich Historic Walking Tour brochure, with more than 20,000 distributed to date.

Peter Brink, Vice-Chair (649-7029)

Planning Commission

The role of the Planning Commission is defined in Vermont statute and includes preparing a Town Plan, land use regulations (Zoning and Subdivision) and other studies and reports necessary for the orderly development of the Town. The work of the commission is assisted by the Enhanced Energy Working Group (EEWG) and the Affordable Housing Sub-committee (AHSC).

In 2018 the Planning Commission worked on the 2018 Town Plan (adopted in July), developed a summary of action item progress and analysis of Town Survey input, and identified the best strategies to achieve the maximum benefit provided by the VT Emergency Relief Assistance Fund (ERAF). The EEWG continued work on the Town Energy Plan. The AHSC held a series of listening sessions and educational forums on affordable housing, and is working on completing an affordable housing strategy.

In December 2018 the Selectboard directed the commission to prepare a new Town Plan to replace the current version. Work will commence on the new plan in January 2019. It is hoped that a draft for Selectboard review and hearings will be ready by December 2019.

Planning commissioners are appointed by the Selectboard and serve four-year staggered terms. In November 2018 the Selectboard increased the number of commissioners from seven to nine. This was in response to the resignation of Chris Brien, who served on the commission from May 2015. We thank him for his service.

The Planning Commission meets the fourth Thursday of every month at 7:00pm (unless warned otherwise). The meetings are open to the public. Agendas, minutes, the Town Plan, and other resources can be found at the Town website.

Jaci Allen, Chair

Planning Department

The Planning Department, staffed by the Director of Planning and the Planning Assistant, is responsible for administration and enforcement of the Zoning and Subdivision Regulations, advising landowners and their representatives on matters relating to Town development regulations and reviewing permit applications. It provides staff support to the Development Review Board, Planning Commission, Affordable Housing Subcommittee, the Enhanced Energy Planning Working Group, and the Historic Preservation Commission. In addition, the department maintains the Norwich Geographic Information System (GIS), the E911 Locatable Address System, and the Tracy Hall server network.

Permits were issued this year for six single-family homes. Permits taken out in the past five years have remained fairly consistent. Two approved subdivision applications resulted in two new lots.

Specific information on zoning and subdivision requirements are listed on the inside back cover of this report. Regulations and permit applications are available at the Town website.

Rod Francis, Director of Planning (649-1419, ext. 4)

Pam Mullen, Planning Assistant

FY 2017-18 Zoning Permits

New Homes6
 Building Additions19
 Accessory Dwelling0
 Accessory Structures9
 Home Occupation.0
 Replacements Bldg./Home0
 Agricultural Review.2
 Apartment.1
 Permitted Use Review1

FY 2017-18 Development Review Board

Subdivisions - Final Plan Review.2
 Conditional Use Review1
 Boundary Line Adjustment.4
 Site Plan Review0
 Development Envelope0
 Variance.1
 Appeal1

Police Department

I would like to begin as I do every year, on behalf of the members of the Norwich Police Department, by thanking the residents of Norwich for their continued support of the men and women who honorably serve as members of the Norwich Police Department. I would also like to personally thank and publicly recognize the caring and often heroic efforts that they bring to the public every day, “Protect & Serve”.

We have moved into our new Public Safety Facility located on the site of the old Police Department. Being a new building, it has that new feel to it, that new energy, and it brings new equipment and space for the Norwich Police Department, like interview rooms, evidence processing rooms, and a training room, shared with the Fire Department. We quickly realized we were outgrowing our old facility and this facility came along just in the nick of time. Please stop by for a tour; this is a facility we are very proud of and don’t mind showing it off.

The Norwich Police Department is committed to providing the most professional police services; where the citizens we serve are treated with respect and dignity; where all employees have an opportunity to contribute, learn, receive recognition for accomplishments and be involved in their own personal and professional development; where we constantly evaluate and improve our efforts to enhance public safety while actively engaging the community.

Please welcome our newest officer to the department, Sgt. Jennifer Frank. Sgt. Frank comes to us with 10 plus years of police experience and comes with a wealth of knowledge and passion for the job. She is and will be a great asset to the department and the Town as well.

It is an honor to serve as your Police Chief and to lead such a professional team of sworn and civilian staff who are dedicated to the safety and welfare of our community. As always feel free to contact me at 802-649-1460 or through e-mail at Doug.Robinson@Vermont.Gov. Thank you and stay safe.

*Douglas A. Robinson, Chief of Police; Jennifer Frank, Sergeant;
 Francis Schippert, Officer; Anna Ingraham, Officer;
 Michael Scruggs, Part Time Officer;
 Judith Powell, Administrative Secretary; Ben Trussell, Custodian*

Police Department Statistics FY18

911 Hang Ups	30	Gross Negligent Operation	1
Abandoned Vehicle.	3	Juvenile Problem/Runaway	8
Accidents.	69	Larceny/Theft	8
Agency Assistance	130	Leaving Scene of Accident.	4
Alarm	94	Littering.	2
Alcohol Offense/Intoxication.	2	Lost /Found/Recovered Property	18
Animal Problem/Bite	136	Missing Person.	3
Arrest on Warrant.	0	Motorist Assist./Complaint.	69
Assault.	3	Noise Disturbance	7
Attempted Suicide/Mental Health	5	Parking Problem	4
Background Investigation	21	Phone Problem	2
Bad Check.	0	Property Check	54*
Burglary.	10	Public Speaking	11
Citizen Assistance	85	Residence/Vehicle Lockout.	25
Citizen Dispute	12	Sex Offense/Offender Registry	3
Condition of Release Violation	3	Stalking	2
Court Appearance.	13	Stolen Vehicle/OOC.	3
Dead Body.	0	Suspicious	82
Directed Patrol	24	Threatening/Harassment	7
Disorderly Conduct	4	Training	13
Domestic Abuse Order	2	Traffic Citations	275
Driving License Suspended.	4	Traffic Hazard	43
Drugs.	7	Traffic Warnings(written)	286
DUI.	5	Trespassing.	10
False Report	1	Unsecure Premises.	2
Family Disturbance/Fight.	9	Utility Problem	3
Fireworks.	1	Vandalism	6
Fish and Game Offense	2	Vehicle Serial # Inspection	56
Foot Patrol/Business Checks	181	Welfare Check.	22
Fraud.	10		
		TOTAL	2273

**A total of 378 property checks were conducted on 54 days, averaging 7 per day.*

Public Works Department

The Norwich Department of Public Works (DPW) is responsible for the maintenance of the Town highways, bridges, sidewalks and buildings, as well as the Town’s recreational and parking areas and the Transfer Station/Recycling Center. We also provide significant support to other Town departments, including the maintenance of all the Town’s vehicles and equipment.

I became Public Works Director (PWD) on October 1, 2018. This report will address work from that date to the end of calendar year 2018.

DPW staff spent considerable time moving equipment, tools and supplies etc. into the Public

Works garage after the construction of the new expanded garage area. Along with many other advantages, the expansion allows the major equipment to be parked inside, which is critical to response time in the winter months. The PWD and crew appreciate the Town's support of the expansion.

Highway Department - Projects

The following road/road segments were paved in October by Blaktop Paving and shoulder gravel was placed where appropriate: Union Village Road (from Goodrich Four Corners to Rt 132), Montshire Avenue, Hawk Pine Road (segment).

In other projects, the PWD met with Two Rivers-Ottawaquechee Regional Commission regarding the Municipal Road Grant for Norwich to address road erosion and drainage issues. Foundations for new solar crosswalk signals were ordered and delivered to the garage this fall for the first phase of a pedestrian safety grant project, and the PWD worked with Fire Chief Alex Northern regarding grant coordination, materials, and construction of a dry hydrant on Pattrell Road.

Highway Department - Operations

The PWD and the Highway crew established revised plow routes and schedules. Winter maintenance is now scheduled to allow treatment of roads prior to the beginning of travel by school buses. Due to weather (and an early winter), we were unsuccessful in completing annual street striping, leaf pickup and undercoating of major equipment. DPW responded to the first winter storm event on October 27, 2018. The department responded to approximately four significant storms in November and eight storms in December.

Buildings and Grounds Department

The Buildings and Grounds division (B&G) of Public Works is responsible for the maintenance of all Town buildings, properties, and recreation areas. The B&G technician and custodian collaborate on repair projects and the ongoing maintenance of Tracy Hall throughout the year. The B&G custodian is responsible for readying the building for all public events that are held there. During summer months, the B&G is responsible for making sure that all of the playing fields are maintained and ready for the many scheduled sports events.

The Town contracted with Advanced Tank Testing to test the underground fuel storage tank (UST) on the Tracy Hall lawn for potential leaks, in order to continue receiving deliveries of heating oil. As part of the testing, the department excavated the UST and a vent pipe was repaired to provide a final passing test. The UST was stamped "manufactured in 1968".

The underground fuel storage tanks at the garage and at Tracy Hall require a licensed operator and monthly/annual reporting. Upon learning this, the PWD took the State of Vermont operator's exam and became a licensed A/B Operator. The B&G staff were trained on monitoring and safety standards regarding fuel operations.

Several town systems were in need of repair/upgrade. The following work has been contracted:

1. garage septic system pump replacement
2. Veeder Root (underground fuel storage tank and piping monitoring system) repair at the garage
3. Emergency generator repair/service at the garage and Tracy Hall
4. Installation of internet service at the garage.

During the past year, the DPW completed the following miscellaneous tasks:

1. Provided assistance for the installation, leveling and fine grading of infield material on the Girard Field baseball diamond
2. Dug 11 test pits for the school's septic system investigation
3. Disposal of 6 trees in November and 15 trees in December.

Transfer Station/Recycling Center

The Transfer Station/Recycling Center provides a means for residents to dispose of solid waste and recycle materials in an efficient and cost effective manner. The station is open on Wednesday and Saturday from 8AM to 5PM. Since implementation in 2017, the station now accepts food waste and construction/demolition waste. For more information about the station operations, materials accepted and fees, please visit the Town's website at www.norwich.vt.us under Public Works.

In accordance with the Selectboard's decision, the Transfer Station started collecting and redeeming bottles (glass and plastic) and metal cans. The PWD and Lead Attendant Paul Albee met with Vermont Recycling, Inc. and implemented a redemption system. The proceeds from redemption items will be deposited in the Town General Fund for expenditure by the Norwich Police Cadets Program and the Norwich Citizen Assistance Fund

General

Colton Grant resigned as Equipment Operator effective November 27, 2018. Christopher Connor was hired to replace Mr. Grant on January 2, 2019.

I would like to thank the Town Manager, the Selectboard, the other Town departments, and the residents of Norwich for their continued support of the Public Works Department. I would also like to commend the Public Works Department staff for their hard work and dedication.

*Larry Wiggins, P.E., Public Works Director (649-2209, lwiggins@norwich.vt.us)
Public Works Staff: Neal Rich, Ben Trussell, Gary Durkee, Albert Lewellyn,
Michael Koloski, Christopher Connor, Adam Moore and Mike Tebbetts (part time)
Transfer Station Staff: Paul Albee, Jedediah Smith, Roger Fremont*

Recreation Department

John Girard, a pillar in the Norwich community and a man who was truly a cornerstone for Norwich youth recreation, passed away in August. It was devastatingly sad news for anyone who knew him. We would like to acknowledge the tremendous impact that he had on the Norwich Recreation Department throughout his exemplary life. John coached and officiated multiple sports in Norwich for decades. He was the original Summer Sports Program Coordinator and more recently served as a substitute in that position as well as serving on the Recreation Council. His commitment to doing what was best for each and every child is unmatched. He led by example and we are committed to continue his tradition of thoughtful dedication to youth sports. He gave so much, quietly, without ever wanting any recognition. He will be missed beyond what words can describe. A celebration of his life was held at Huntley Meadow on August 25th. The Norwich Recreation Department has been overwhelmed by the generosity of so many, donating to the "John Girard Fund" in his memory and we thank all donors, as

well as his family for honoring the Recreation Department in this choice. The first project is complete - two new beautiful, height-adjustable side basketball backboards for the Marion Cross School Gym. John's family will decide how the remaining funds will be best used, consistent with John's mission.

The Norwich Recreation Department and Director is guided/advised by the Recreation Council, consisting of ten to twelve residents, serving rotating three-year terms. The Norwich Town Manager oversees us all. Our objective is to offer a variety of recreational activities to Norwich area residents of all ages. The majority of our youth programs offered are for kindergarten through sixth grade students. In all of our youth sports we stress fun first and foremost, and also maximum participation as well as individual skill development. The goal of our youth offerings is to inspire a lifetime love of activity in an atmosphere of mutual player respect and support. We organize and run a number of free community events annually to help foster and maintain spirit within the Town of Norwich. We oversee the recreation facilities in town. Throughout the year we offer over one hundred varied program sessions for three-year-olds through Seniors; some seasonal, others ongoing.

We are incredibly fortunate to have many community-minded volunteers serving as Coaches and as members of the Recreation Council, and to have wonderful individuals as well as local businesses and organizations willing to help improve our facilities and sponsor the events we run. Their contributions, support, time and involvement are truly appreciated. 'The Hosers' maintain the skating rink on the Green and 'The Terrific Tracking Troop' keep the cross-country ski trail groomed at Huntley Meadow - all as dedicated Volunteers. The Norwich Fire District and Department also contribute to help make the rink materialize, making these endeavors true community-supported efforts. We would also like to thank the Norwich Women's Club for awarding a significant grant, allowing us to purchase a new skating rink liner for the Green this year. Our exceptional Buildings and Grounds crew does an outstanding job caring for and improving all of our Town recreational areas, and we appreciate their continual work keeping our facilities in top shape for the community. We'd also like to thank retiring long-time member, Chris Clapp, and Christy Pearce for their involvement, time and incredible contributions to improving the Recreation Department's offerings, facilities and vision.

Please check the Recreation Department portion of our Town website for the latest programs, schedules and events @ www.norwich.vt.us/Departments/Recreation, or if you would prefer to speak to someone directly, please call 649-1419, ext. 5 for more in-depth information. Suggestions for improvement are always welcomed.

After 26 years, this is my final Town Report as I will be retiring in March 2019. A heartfelt thank-you goes out to every past and present Recreation Council Member, Coach, Volunteer and Instructor with whom I had the pleasure to work alongside.

Recreation Council: Ryan Gardner, President; Kristin Fauci, Vice-President; Amy Tuller, Secretary; David Bartlett, Jill Collins, Gered Dunne, Rob Johnson, Sarah Martin, Bill Tine, and Page Tompkins.

Jill Kearney Niles, Director (649-1419, ext.5; recreation@norwich.vt.us)

Trustees of Public Funds

According to Vermont Statutes, if a Town elects Cemetery Commissioners, then the Town also elects Trustees of Public Funds. The Trustees are elected on a rotating basis for a three-year term. The Trustees of Public Funds manage cemetery funds and other monies left to the Town in trust and accepted by the Selectboard.

During the town's fiscal year, the Trustees invest Cemetery monies not currently in use to maximize earnings for these funds. The Trustees meet regularly to monitor the funds. A decision was made to support area banks with investments in accordance with the Vermont Statutes, typically requesting investment rates at a minimum of three different banks in order to determine the best investment offer. The Cemetery Commissioners apprise us of their plans for working in the various cemeteries. Therefore, we invest to meet their needs. The interest is allocated between sale of lots and perpetual care funds.

John Currier, Ann Harvey and Cheryl A. Lindberg, Trustees



Enjoying the Women's Club Concert Series.

Photos by Jaci Allen.

Part III

Other Agencies &
Organizations

Advance Transit

Despite continued low gas prices, and for the seventh year in a row, Advance Transit (AT) ridership has increased in Norwich, though ridership throughout the AT system was just slightly lower than the previous year. For the twelve months ending June 30, 2018, total ridership, which includes fixed routes (blue, brown, green, orange, red), shuttles, and ADA paratransit, was 877,721. On the fixed routes 13,777 were boarded in Norwich, out of a total 581,293. 160 trips were boarded in Norwich on AT's ACCESS ADA service, out of a total of 9,293. 287,135 trips were taken on shuttles in downtown Hanover and near DHMC.

Many people have noticed our quieter, low-floor buses that have cleaner emissions.

Do you need help navigating the AT bus system? Our friends at Vital Communities offer travel training services to groups or individuals free of charge. Let us know if we can help you learn how to ride and travel independently. If you have a disability that prevents you from being able to use fixed route service, you may qualify for Advance Transit's ACCESS service, which is a curb-to-curb reservations-based service provided within $\frac{3}{4}$ of a mile of the fixed routes. Visit our website or contact our office for more information.

About AT: Advance Transit is a bi-state regional nonprofit public transportation system headquartered in Wilder. Our mission: "To assure the continued livability and accessibility of Upper Valley communities by providing safe, effective and friendly public transportation services." Our vision: "Moving the Upper Valley Forward."

Services include FREE regularly scheduled fixed route bus service, ADA Complementary Paratransit service, park-and-ride shuttles. Visit our website at www.advancetransit.com or call (802)295-1824 Monday to Friday 8-4:30 with service questions. Be sure to download the convenient and free smartphone app [advancetransit](http://advancetransit.com). Get bus arrival data in real time in the palm of your hand. Don't have internet access? Printed schedules are available from Advance Transit and at Tracy Hall.

Thank you for your continued support, and thanks for riding Advance Transit!

*Van Chesnut, Executive Director;
Demo Sofronas, Norwich Representative, AT Board of Directors*

Aging in Place in Norwich

In 2018, Aging in Place, Norwich, had nine service days, on which approximately 94 volunteers helped about 24 different elders. Tasks and favors included taking a meal to share with a shut-in, moving furniture, driving for groceries, taking out to lunch, weeding, raking leaves, pulling up plants, taking items for recycling, moving heavy boxes, teaching how to use a iPad, putting protection against deer around a tree, stacking wood, installing shelves, hanging pictures, replacing high light bulbs, installing curtain rods, pruning shrubs, vacuuming, turning compost, shoveling snow, repairing furniture, and so forth! A number of our elders rarely make a request but like getting the call to see if they can use some help. We are immensely proud of our volunteers; they are friendly, resourceful, cheerful folks of all ages who enjoy making Norwich an even happier community.

We note that the social aspect of taking a meal to share and going out to lunch helps our elders as much as doing physical chores. We had not planned on that need years ago, but it is there. Our volunteers love doing it too!

In May, our annual presentation on aging, in honor of Dennis McCullough, MD, was given by John Randolph of the Geisel Medical School and was well received. We are planning to have another presentation this Spring.

Finally, we are at an early stage of working with others to explore the possibility of having a community nurse, much as other local towns do. Thought has to go into the need, structure, financing and other issues of such a position, but we also want to serve our elders as fully as possible.

*Charles Buell, President; Judy Pond, Volunteer Coordinator;
John Lawe, Treasurer; Jean Lawe, Secretary*

Child Care Center in Norwich

The Child Care Center in Norwich is a nonprofit organization founded in May 1971 for the purpose of providing high quality, affordable, childcare services for families of the Upper Valley. In 2009 the program expanded to provide after school care for Norwich children. The Child Care Center is a social service agency as described in 24 V.S.A. § 2691.

The center provides childcare to 60 children ages six weeks through six years and 32 after school children in grades kindergarten through sixth. The center has been accredited by The National Association for the Education of Young Children since 1996. The center also offers inclusive programming for children with special needs who are referred by local school districts, and partners with the Norwich School to provide 10 hours/week of public preschool. Tuition for preschoolers is on a sliding scale based on family income; need based scholarships are also available. Tuition subsidies are available through the state of Vermont for low-income families. The center receives funding from the United Way. Last year, the center served 71 children from the town of Norwich. Six Norwich children were awarded partial scholarships totaling \$7,456. The center awarded \$15,636 in scholarships in total. 65% of Norwich families receive discounted tuition because of the organization's sliding fee scale.

The staff and board are committed to a center rich in diversity of families and children, both culturally and economically. The strength and quality of our program is derived from the broad experiences of our families and staff.

Allison Colburn, Executive Director (649-1403)

Connecticut River Joint Commissions Upper Valley Subcommittee

The Upper Valley Subcommittee of the Connecticut River Joint Commissions (CRJC) consists of appointed volunteers from the Vermont towns of Hartford, Norwich, Thetford, Fairlee, and Bradford, and the New Hampshire towns of Lebanon, Hanover, Lyme, Orford, and Piermont. We meet every two months to discuss and act on river-related issues.

The Subcommittee provides a local voice to help steward the resources affecting a portion of the Connecticut River, particularly on topics related to the maintenance of good water quality and wildlife habitat. The Subcommittee is one of five that make up the CRJC since 1989. Specific responsibilities include providing advice to NH Department of Environmental Services (NHDES), VT Agency of Natural Resources, and municipalities on matters pertaining to the river; reviewing and commenting on proposed permits and plans; and maintaining a corridor management plan.

We stay updated on a number of issues including dam management and the Federal Energy Regulatory Commission relicensing process, NHDES Wetlands Rules, Jacob's Brook restoration project in the Town of Orford, and construction plans for River Road in the Town of Lyme. We reviewed and commented on a series of permits from across the region and on a range of issues such as culvert replacement, wetland impacts, mitigation approaches, alteration of terrain and stormwater drainage. The Subcommittee hosted presentations on the White River Tactical Basin Planning Process and Living Shorelines. In addition, the members have distributed the CRJC Homeowner's Guide for Water Quality Protection and the CRJC Shoreline Buffer Fact Sheet to central town locations (e.g. Public Library or Town Office). Finally, the Subcommittee has started a "Living Shorelines" initiative.

There are currently openings on the Subcommittee. If you or someone in your community is interested in working with volunteers from area communities on river conservation issues and serving as a liaison to the Upper Valley Subcommittee, please contact our staff support Olivia Uyizeye at ouyizeye@uvlsrc.org to learn more.

ECFiber (East Central Vermont Telecommunications District)

Norwich is a member of ECFiber, Vermont's first Communications Union District. ECFiber is owned by its 24 member municipalities, but under Vermont law the District's operations, capital expenditures, etc. cannot be subsidized from local taxes.

In August 2018 the District completed an \$8.5 million offering of revenue bonds to cover 2018 capital expenditures, and complete design and pole preparation work for 250 miles of further construction in 2019. As of Dec. 31 2018 ECFiber had 685 miles of active fiber-optic network in parts of 21 member towns, serving more than 3200 customers including 335 in Norwich.

Unserved areas continue to be our top priority. In 2017 and 2018 we built out six towns border-to-border each year, chosen based on town-wide signups. In 2019, after completing another four full towns we will end the year with certain neighborhoods of larger towns, including Goodrich Four Corners and Jericho here in Norwich. The roads to be built are highlighted in green on our "zoomable" map at <https://map.ecfiber.net>.

ECFiber plans to continue to raise capital through the municipal bond market in 2019 and 2020, and to complete 1400 miles of network covering all underserved locations in its 24 towns by 2020.

ECFiber is pleased to offer:

- Reliable high Internet speeds, which are symmetrical (the same in each direction) and are not "up to" (that is, ECFiber strives to actually provide the speeds for which its customers are paying at all times).
- Simple, stable pricing with no contracts, fine print, or data caps. Continuing its practice of raising speeds but not prices, in January 2019 ECFiber announced that its tiers of service would now be 25, 50, 200, and 700 Mbps.
- Local and personable customer service. During business hours, phones are answered by an employee without an automated queue.
- Local ownership and control: Governing Board members appointed by their Select Boards advocate for their towns' concerns and meet monthly to set District policy.

- Community services. For example, ECFiber provides its highest level of service to over 25 community anchor institutions (including Norwich Public Library) for its lowest monthly fee.

For additional information, visit the website, email or call the office, or contact Norwich's delegates to the ECFiber Governing Board: Irv Thomae (chair@ecfiber.net) 649-5617; Rob Gere (rgere@mac.com) 280-5192.

Website: www.ECFiber.net | Office: (802) 763-2262 | Email: support@ecfiber.net

The Family Place

As one of 15 Parent Child Centers in Vermont, The Family Place operates a variety of programs designed to promote strong, resilient families and nurturing, high quality early experiences for children. Our staff includes early childhood educators, child development specialists, a nurse, a licensed clinical mental health counselor, home visitors and case managers. We offer meaningful, timely support in families' homes, at our center, or in other settings where families are comfortable.

Families come through our doors for many different reasons. Sometimes, it's to make connections with other families through playgroups or events. Often, it's for assistance finding or paying for child care. Sometimes, it's because someone recognizes that a child is behind in meeting developmental milestones or has special medical needs. Other parents engage with us for support in meeting education or employment goals, or to enhance their parenting skills. We help families to identify all the potential areas for support and connect them with the resources that are most appropriate for their circumstances and goals. We partner with local agencies and providers, working together to create a more effective fabric of support for families.

The Family Place served more than 40 children (and their families) from Norwich last year, through both on-site and home-based services. We could not do this vital work without the support of the Norwich community and our community partners. We have seen the challenges facing families become increasingly complex. We are keenly aware of the importance of the early childhood years and the challenges to healthy outcomes for the children in our community, including the growing epidemic of opioid dependence. The Family Place provides a family-friendly campus and experienced staff to welcome and assist adults and children alike.

We invite you to review the work and outcomes highlighted in our 2017-2018 Annual Report, which can be found on our website. For more information, please view our website at www.FamilyPlace-VT.org or call 649-3268. Thank you for your support!

Nancy Bloomfield, Executive Director

Good Beginnings

Good Beginnings of the Upper Valley's mission is to serve local families with new babies by providing hands-on support, education and community outreach. We provide both an In-Home Volunteer Visitor Program, and an Education/Support Program to families of babies six months and under, including adoptive and foster families. An In-Home Volunteer visits a family for 23 hours/week for approximately 12 weeks, to provide respite, community connection and support. Additionally, Good Beginnings provided Education/Support to over 100 families, with 31 families receiving emergency assistance of diapers, formula, gas cards for doctor's appointments and other necessary baby items, such as clothing and car seats. Our programs are simple, yet powerful, and unduplicated. Good Beginnings

is in its 32nd year of service to families with new babies, and the programs continue to thrive.

This past year, Good Beginnings served over 257 families, including 485 children and 485 adults through both the InHome Volunteer Visitor Program, and the Education/Support Program. Our In-Home Volunteer Visitors served 163 families, up from 146 families in FY17. These services were provided by over 104 devoted volunteers, who served over 3,200 hours, as well as three part-time staff.

In the town of Norwich, between July 1, 2017 and June 30, 2018, Good Beginnings served 8 families, with 7 families receiving In-Home Volunteer Visitors, for a total of 182 hours. Additional families received emergency assistance of diapers, clothes and baby items. For more information, contact Karen Morton at the Good Beginnings' office: 6032989524 or at kmorton@gbuv.org.

Greater Upper Valley Solid Waste Management District (GUVSWMD)

The GUVSWMD, established in 1992, comprises 10 Upper Valley towns. The District provides an integrated system for waste management for both solid waste and unregulated hazardous waste through recycling and reuse programs, food diversion and composting. It also provides special collection events for bulky and household hazardous waste, paint, electronics, tires, and fluorescent bulbs. In addition, the District offers technical assistance, outreach, and education programs to area residents, businesses, schools, and municipalities.

Direct services provided by GUVSWMD to Norwich and District residents in fiscal year 2018:

- Events were held in Norwich, Thetford, Sharon, Strafford, Vershire, Woodstock, and Hartford where we collected 15.6 tons of tires; 1.2 tons of scrap metal; 5.7 tons of electronics; 11.6 tons of “big” trash/construction & demolition debris; and thousands of fluorescent bulbs and batteries.
- 409 GUVSWMD residents (92 from Norwich) participated in household hazardous waste events held in Norwich in September 2017, Vershire in October 2017, and Hartford in June 2018. 11.1 tons of hazardous material was collected, including 1,456 gallons of paint.
- 31 residents attended our backyard composting workshop at the Norwich Public Library on July 19. We sold 26 Soil Saver Composters and 14 Sure-Close food scrap pails.
- District staff met with the Norwich Energy Committee to set up battery packing/shipping assistance at the transfer station. The management transition from Bill Sanborn to Paul Albee has been smooth. We thank Bill for all of his past help and we look forward to working more with Paul in the future.

In FY 2018, Neil Fulton served as Chairperson to the GUVSWMD Board of Supervisors. We thank him for his leadership and ongoing support of our work.

Tips to remember:

- The next household hazardous waste (HHW) collection will be Saturday, June 1, 2019 at the Hartford Recycling Center. Stay tuned for other 2019 HHW dates and locations.
- Recycle paint, fluorescent bulbs, and all batteries (except vehicle) at the transfer station. Visit www.paintcare.org or www.call2recycle.org/vermont/ for more info.
- Food scraps will be banned from residential trash as of July 1, 2020.

The District's 2019 “What To Do With...” Guide and Collection Event Schedule will be available

at Town Meeting, the Town Clerk's office, the transfer station, or at www.guvswd.org.

Ham Gillett (802-674-4474; hgillett@swcrpc.org)

Green Mountain Economic Development Corporation (GMEDC)

GMEDC is actively supporting new, growing and relocating businesses that are wrestling with retention, expansion and other critical issues. We team with the Departments of Economic Development (DED), Labor and Education, the Vermont Workforce Development Council, Two Rivers-Ottawaquechee Regional Commission (TRORC), Springfield Regional Development Corporation, Southern Windsor County Regional Planning Commission, and the VT Council of the Arts.

GMEDC helps business and organizations secure financing from Vermont Economic Development Authority (VEDA) and other entities including USDA Rural Development. We also manage revolving loan funds for business support and disaster recovery. These provide gap financing not available elsewhere, especially following emergencies. During the past 7 years, we have purchased 2 commercial facilities for tenants. We currently have a 30,000sf facility under construction in Randolph for a rapidly growing manufacturer made possible by a \$1M Community Development Block Grant from DED and HUD. VEDA provided a mortgage loan for the balance. Combined, our tenants employ over 250 people.

Working with DED, we provide customized and confidential assistance to out-of-state companies interested in relocating to Vermont and companies hoping to stay here. Businesses receive individualized attention on matters regarding site location, financing, training programs, the Vermont Economic Growth Initiative tax incentives and a variety of other important issues including permitting, availability of housing and Federal grants.

We facilitate forums for career and technical education, manufacturing, forestry and other key sectors. We rely on resources provided by DED that are available through grants to non-profits, municipalities and community groups. Our Small Business Development Center is staffed with a business advisor who is an expert in helping start-ups and established companies alike.

GMEDC works collaboratively with TRORC to encourage appropriate land use, settlement and transportation patterns to stimulate healthy and vibrant communities, as desired by our 30 member towns. Recent assignments have included providing guidance, support and grant assistance to redevelop vacant public buildings, start a community store and purchase real property. Brownfield redevelopment of contaminated sites has become an important part of our services. We assist prospective purchasers with professional guidance and support required to return contaminated sites to productive use.

Robert Haynes, President (802-295-3710; rhaynes@gmedc.com)

Headrest, Inc.

The mission at Headrest is to assist those who have or are affected by a substance use disorder, experiencing a crisis, or needing support, by providing effective programs and treatment regardless of ability to pay. We offer programs in three areas: Crisis Hotline (24/7), Outpatient Counseling and Transitional Living Program. These programs are available to people living throughout the Upper Valley community, including Norwich residents.

The Hotline is available to anyone and calls vary from requests for information to suicide crisis calls. In most cases, Headrest cannot be certain of the caller's town of residence because we do not require verification of personal information for Hotline calls. We are able to use landline numbers to identify the 649 number as a Norwich resident but, with widespread use of cell phones, using the caller's number does not always give an accurate location. This may help explain why of the 8,936 calls to the Hotline in 2017-18, only 8 are recorded as Norwich residents.

Headrest Services (all communities) – 7-1-17 to 6-30-18

Calls to Headrest's Hotline (24/7 phone line)	8,936
Individuals participating in outpatient drug/alcohol counseling	154
Individuals in transitional living program (up to 90 days)	64

The generous funding of \$2,500 from the Town of Norwich helps create a safety net for people who are in need of Headrest's services. There is an increasing demand for services related to assistance from recovery with substance abuse disorder. For more information about Headrest's services, call (603) 448-4400 anytime. We will be here to answer the call anytime, day or night.

Cameron J. Ford, Executive Director

Norwich Historical Society & Community Center

The Norwich Historical Society (NHS) seeks to foster a greater sense of place and community by preserving and sharing its collections and stories from the past. This year we have been "Street Smart" as the Historical Society developed a new exhibit, two new walking tours, and offered a variety of programs focused around the history and stories behind Norwich's roads.

We continue to digitize our collections, hiring Norwich student Kevin Hybels to scan our collection of school photographs and add them to our growing Flickr collection. Kevin also published a series of blog posts sharing his work with the community. Norwich student Ella Lubell also worked extensively with us this year to research and write about a Civil War diary from the collection. We look forward to more history projects with Norwich's talented college students.

In addition to our Mid-Century Modern walking tour, we re-vamped the Lewiston walking tour, created a new tour of the Pompanoosuc neighborhood, and offered a walking tour examining how Norwich residents intersected with slavery, anti-slavery activities, and the Civil War. All the tours sold out and we look forward to continuing to offer new tours in 2019.

We seek to foster a sense of place with residents of all ages. With support from the Norwich Lions Club we offered education programs to 1st, 2nd, 3rd, 4th, 6th, and 7th grade students. Children learned about the roles of community helpers, took part in the Sheep-to-Shawl program, and researched how Norwich residents have taken a stand for their beliefs in the past.

Thank you, Norwich for helping with school programs, conducting walking tours, and running our House and Garden Tour and Antiques Show fund-raisers! We are open free of charge, on Wednesdays and Thursdays from 9 am - noon, and Saturdays from 10 am - noon in the summer months. NHS welcomed over 1,500 visitors from Norwich and all over the country who attended our programs and exhibits. Many community groups used the Lewis House for functions, bringing the number who came through NHS to over 3,000. We are your door to Norwich history.

Sarah Rooker, Director (802-649-0124)

Norwich Lions Club

With 31 active members, the club is a vibrant group in Norwich. This year the club donated a flagpole to enhance the new Public Safety building and installed a granite plaque to honor Jim Southworth, a charter club member. Other events include sponsoring a summer concert with the Women's Club and the Norwich Parade. We organized a Fun Run and have delivered sand buckets to residents with icy entrances to their homes. The decorated Memory Tree in the band stand is another local tradition. The club has carried out vision screening at local schools using a hi-tech camera system.

Our main fund-raising event, the Norwich Fair was a huge success this year in warm dry weather. The dunk tank, meadow muffin contest, silent auction and pig roast raised a record sum. The fair finished with a stunning firework display and Lions Club is indebted to the town residents for sponsoring this finale (see cover picture).

All the fair proceeds, over \$22,000, are distributed to local organizations. Among these are Meals on Wheels, the Haven, The Good Neighbor Health Clinic and associated Red Logan Dental Clinic. We also assist families with vision and hearing aids when needed.

Warren Thayer, President Norwich Lions Club

Norwich Public Library

The Norwich Public Library (NPL) is a 501(c)(3) nonprofit organization. Operating funds come from the Town appropriation, our Annual Fund drive, grants, and library fees. We serve the residents of Norwich and surrounding communities.

It was an exciting and busy year at NPL! We have 3,598 patrons including 645 children. Over 48,000 people walked through our doors with another 4,389 accessing our digital collections. Circulation remained strong with 54,775 items checked out. This number represents not only library standards like books, DVDs, and magazines but also American Girl dolls, museum passes, hula hoops, and kitchen appliances.

Offering creative and engaging programming is a major library focus. Last year 5,696 people attended our 311 programs. Among the most popular were 1st Wednesdays, all-age Crafternoons, a Moby Dick reading group, weekly Tech Help and Reading to Charley (the beloved therapy dog).

Maintaining our 108-year-old building is of the utmost importance. Last winter we replaced the roof and invested in energy-efficient lighting. In March 2018, we hosted a public forum to hear people's opinions about our interior spaces. The feedback we received will guide our next steps with a focus on creating flexible spaces that are welcoming and appropriate for a wide range of community interactions.

The library's success would not be possible without the generous support of Norwich residents, our amazing volunteers, the energetic Friends of the NPL, and our wonderful patrons. On behalf of the Trustees and staff, we thank you. For more information about the library please visit our website at www.norwichlibrary.org.

Lucinda H. Walker, Director (649-1184, Lucinda.Walker@norwichlibrary.org)

Norwich Public Library FY18 Income & Operating Expenses

FY18 Income	Budgeted	Actual
Town Appropriation	\$272,950.00	\$272,950.00
Annual Appeal/Fundraising	\$71,000.00	\$76,716.00
Investment Income	\$5,600.00	\$8,509.00
Library Income (fees/fines)	\$6,950.00	\$4,954.00
Grants & Gifts	\$22,000.00	\$23,060.00
Grand Totals for Income	\$378,500.00	\$386,189.00

FY18 Operating Expenses	Budgeted	Actual
Salaries & Taxes (FTE 4.86)	\$256,887.00	\$258,303.00
Health Insurance	\$24,363.00	\$25,473.00
Building & Ground Expenses	\$23,950.00	\$29,718.00
Books (includes processing costs)	\$11,900.00	\$12,356.00
Audio/Visual (includes processing costs)	\$7,300.00	\$5,210.00
Electronic Databases & Periodicals	\$5,400.00	\$3,853.00
Library Sponsored Programs (all ages)	\$1,500.00	\$1,349.00
Technology (Hardware/software/ECFiber/website)	\$7,500.00	\$7,073.00
Contracted Services (bookkeeping, janitorial, tax prep)	\$14,000.00	\$13,712.00
Insurance (Property/casualty & worker's comp)	\$9,800.00	\$8,901.00
Administrative Expenses (office supplies, copier contract)	\$6,800.00	\$7,036.00
Postage (including interlibrary loan expenses)	\$2,500.00	\$2,548.00
Promotions (fundraising, advertising, printing, mailings)	\$5,200.00	\$4,614.00
Professional Development (dues, conferences, mileage)	<u>\$1,400.00</u>	<u>\$2,663.00</u>
Grand Total Operating	\$378,500.00	\$382,809.00

	Balance as of
Restricted Funds*	6/30/18
Capital Reserve	\$20,570.00
Collections	\$3,328.00
Grants	\$3,905.00
Memorial Funds	\$24,044.00
Programming	\$6,238.00
Strategic Planning Funds	\$979.00
Major gift	\$130.00

*Restricted Funds are specially designated and may not be used for regular operating expenses.

Norwich Women's Club

The Norwich Women's Club (NWC) is a non-profit organization open to all women who have an interest in supporting the Norwich community. Since its beginning in 1907 as the Women's Literary Club of Norwich, the Club has promoted the cultural, educational, civic and charitable aspects of life in Norwich. With over 250 members from Norwich and surrounding towns, the Club touches many in the community through social activities, scholarship awards, and grants to local organizations.

Each spring and fall, over 200 volunteers from the Club and the broader community work together to conduct our Nearly New Sales of consigned clothing. Proceeds provided funds for the Club's Scholarship Fund for post-secondary school scholarships for Norwich residents. The successful Sales, donations from members and a bequest from the Woodworth endowment enabled the Club to award

\$32,000 in scholarships in the past year. Since 1967 the NWC has awarded over \$800,000 in scholarships to local students.

In March 2018, the NWC presented the Norwich Citizen of the Year award to Bill Hammond, and recognized three Stewards of Norwich (Barney Hoisington, Linda Gray, and Arthur Owen) at its Seventh Annual Spring Gala. Net proceeds from this event plus donations from Club members and others provided over \$37,000 to the Community Projects Fund to benefit Norwich and its residents. The Town Directory sales also support the NWC Community Projects Fund. Recipients of the 2018 Community Projects Grants include over 34 local organizations. See www.norwichwomensclub.org for the full list. Community Project funds also support NWC's Summer Concerts on the Green, the Candidate forum and the Triangle Garden by Tracy Hall.

In addition to fundraisers, the NWC held social events including a museum tour, monthly Coffee and Conversation gatherings at the Norwich Inn, a book and author luncheon, fall and spring membership meetings, and a December holiday party.

Membership is open to all and new members are most welcome. For information, please visit us at our website (above) or on our Facebook page.

Linda Ely, President

Public Health Council of the Upper Valley (PHC)

The Public Health Council of the Upper Valley (PHC) has quickly become the largest and broadest coalition of advocates on public health issues in the greater Upper Valley region. The PHC is a dynamic organization with the flexibility to forge solutions that respond to the needs of its grassroots members with backing from governmental, philanthropic, and health care institutions. Through regular meetings and ongoing initiatives, the PHC empowers organizations, professionals, and citizens, who together make our communities healthier and better places to live, work, and play.

In 2018, PHC staff and partners worked together to address substance misuse, healthy eating, oral health, and other concerns for the region. PHC supported a number of collaborative initiatives such as:

- Provided supportive housing for pregnant and parenting women in early recovery from opioid addiction
- Expanded availability of summer meal programs for children in the region
- Hosted a forum for 49 school personnel and area service providers to better match student needs with resources available in the community
- Hosted a Mental Health First Aid for Older Adults training for 29 people who work with older adults as volunteers or as professionals to help them recognize the signs of mental illness in older adults and understand how to help them
- Brought together 18 people to explore the role of the Town Welfare/Support Officer and share ideas to do this work more effectively. Attendees requested the meetings be continued on a biannual basis
- Hosted five flu clinics in rural communities across our region, providing over 1,100 free vaccines.

PHC greatly appreciates the support we receive from Norwich and will continue to work hard to meet your needs in 2019. For more information about PHC, visit us at www.uvpublichealth.org.

Southeastern Vermont Community Action

Southeastern Vermont Community Action (SEVCA) is a community-based anti-poverty nonprofit organization serving Windham and Windsor counties since 1965. Our mission is to enable people to cope with, and reduce the hardships of poverty; create sustainable self-sufficiency; and reduce the causes and move toward the elimination of poverty. SEVCA has a variety of programs and services to meet this end. They include: Head Start, Weatherization, Family Services/Crisis Intervention (i.e., fuel/utility assistance, food, shelter), Micro-Business Development, SaVermont (matched savings accounts), Volunteer Income Tax Assistance, VT Health Connect Navigator, Ready-for-Work (workforce development), Emergency Home Repair, Homelessness Prevention, and Thrift Stores.

In the community of Norwich we have provided the following services during FY18:

- Emergency Heating Systems: 2 homes (2 people) received heating system repairs or replacements at a cost of \$3,677
- Tax Preparation: 14 households (19 people) received tax credits and refunds totaling \$30,647, and services valued at \$1,926
- Family Services / Crisis Intervention: 4 households (5 people) received 20 services, valued at \$242 (including fuel, utility & housing assistance; financial counseling; nutrition education; referral to and assistance with accessing needed services)
- Fuel/Utility Assistance: 3 households (7 people) received 5 fuel/utility assists valued at \$2,526

Community support, through town funding, helps to build a strong partnership. The combination of federal, state, private, and town funding allows us not only to maintain, but to increase and improve service. We thank the residents of Norwich for their continued support.

Stephen Geller, Executive Director

Two Rivers-Ottawaquechee Regional Commission (TRORC)

TRORC is an association of thirty municipalities in east-central Vermont that is governed by a Board of Representatives appointed by each of our member towns. As advocates for our member towns, we seek to articulate a vision for building a thriving regional economy while enhancing the Region's quality of life. Our staff provided technical services to local, state and federal levels of government and to the Region's citizens, non-profits, and businesses. TRORC provides technical assistance to towns for revisions on municipal plans, emergency management and preparedness assistance, economic development and public health planning; it assists towns with transportation grants to enhance roadways and inventory infrastructure, and to make downtowns and village centers more accessible and pedestrian friendly. TRORC also works with towns on enhanced energy plans.

Specifically in Norwich this past year, we completed a road erosion and culvert inventory per the Department of Environmental Conservation (DEC)'s MRGP standards, and prepared a VTrans Bike and Pedestrian Grant application for additional Rectangular Rapid Flashing Beacons. We also prepared a VTrans Transportation Alternatives Grant application for Tigertown Road culvert replacements, selected Tilden Road, Upper Turnpike Road, and Town Farm Road ditching for year two of the DEC's Municipal Roads Grants in Aid program, and assisted the Town in energy planning. We are committed to serving you, and welcome opportunities to assist you in the future.

Peter G. Gregory, AICP, Executive Director; Jerry Fredrickson, Chairperson, Barnard

Upper Valley Trails Alliance (UVTA)

During the past year (2017-2018) we worked to enhance the health of residents and quality of life in Norwich through trail connections, events, programs, and other trail improvements. This year, we:

- Offered the 2018 Passport to Winter Fun program to all Marion Cross School children. Using an innovative package of incentive prizes, outdoor fun and personal achievements, the program encourages youth and their families to adopt healthy and active lifestyles. 250 students participated this year.
- Continued the coordination of volunteers to maintain the King Arthur Trail. Due to ball field construction, we have created a permanent reroute and lengthened the trail. We also added some mountain biking options for beginners.
- Supported Town trail building efforts with staff expertise and tools.
- Actively worked on trail projects on Ballard Trail, St Barnabas Church, Gile Mountain, Rieser Trail, Hazen Trail, and others.
- Consulted with the Norwich Trails Committee on potential trail reroutes of the Ballard Trail and brought volunteers to assist with those projects. In addition, we work to maintain the newly conserved Rosemary Rieser Trail on Hopson Road, and consulted with Town officials on the Betty Booth Trail installation.
- Actively participated with Norwich Trails Committee.
- Cleared blowdowns on a number of roads and trails in Norwich to open trails for hikers and skiers.

For more information, contact me at Russell.Hirschler@uvtrails.org or visit www.uvtrails.org.

Russell Hirschler, Executive Director (649-9075)

Upper Valley Transportation Management Association (UVTMA)

The Upper Valley Transportation Management Association is a program of Vital Communities that works to reduce reliance on driving alone. During our fifteen years, the TMA and its partner organizations have shown that our rural area can grow three transit companies, develop biking and walking infrastructure, increase park-and-rides, and promote mobility options at the workplace. Volatile gas prices, environmental concerns, and a local commitment to livability, affordability, and public transit all demonstrate the need for our work.

We continue to help Vermont towns, including Norwich, with projects that improve bicycle and pedestrian safety, promote transit and carpooling, and advance vehicle efficiency. Specifically, this year we have launched a new campaign in Norwich and Hartford in partnership with Advance Transit to promote their real-time bus tracker. We also provide one-on-one consulting to area schools and workplaces on ways to give people more travel options to job sites and classrooms. Additionally, we hold monthly TMA meetings that help town officials, planners, transit companies, and interested citizens coordinate sustainable transportation efforts. We look forward to another successful year with the Town of Norwich. Thank you for your support.

*Bethany Fleishman, Transportation Program Manager
(802-291-9100 ext. 111 or Bethany@VitalCommunities.org)*

Visiting Nurse and Hospice for VT and NH

Visiting Nurse and Hospice for Vermont and New Hampshire (VNH) is a compassionate, non-profit healthcare organization providing quality home health and hospice services to individuals and their families. VNH provides care for people of all ages and at all stages in life, and delivers care to all, regardless of ability to pay. VNH services reduce costs associated with Town programs for emergency response and elder care. With quality care provided at home, there is less need for costly hospital and emergency room trips. And VNH support, residents can age in place rather than relocating to a state or local nursing home.

Between July 1, 2017 and June 30, 2018 VNH made 1,432 homecare visits to 69 Norwich residents. This included approximately \$54,027 in unreimbursed care to Norwich residents.

- Home Health Care: 1,119 home visits to 58 residents with short-term medical or physical needs.
- Long-Term Care: 225 home visits to 4 residents with chronic medical problems who need extended care in the home to avoid admission to a nursing home.
- Hospice Services: 59 home visits to 6 residents who were in the final stages of their lives.
- Skilled Pediatric Care: 29 home visits to 1 resident for well baby, preventative and palliative medical care.

Wellness clinics at local senior and community centers throughout the year delivered low- and no-cost services including blood pressure screenings, foot care, and flu shots.

Norwich's annual appropriation to VNH helps to ensure that all have access to quality care when and where it is needed most. We thank you for your continued support.

Hilary Davis, Director Community Relations and Development (1-888-300-8853)

White River Council on Aging Bugbee Senior Center

The White River Council on Aging, also known as the Bugbee Senior Center, is a non-profit agency committed to providing services to older community members and their families. The Center serves residents from towns that include Norwich, Hartford, Hartland and Thetford. We provide a range of social, transportation, nutrition, enrichment and education programs and activities. All of these programs have the goal of enhancing the health and independence of our older citizens. If you would like more information about these services, I invite you to give us a call at 295-9068, or stop in to the Center during our hours of operation, 8:00-4:00, Monday through Friday.

During the last year, our agency served 28,030 meals. 29 Norwich people participated in our meal program at the center and 10 received home delivered meals. We provided social service to 7 different residents and 37 participated in education or enrichment programs. The Center provided services of one kind or another to more than 100 Norwich residents, including Home Delivered Meals, Transportation, Enrichment Programs and Social Services, including Medicare open enrollment issues. Norwich residents Warren Thayer and Marieke Sperry serve on our board of directors.

Our agency has requested and received from the citizens of Norwich an annual appropriation of \$5,300. This is the same amount requested for a number of years.

We thank you.

Len Brown, Executive Director (802-295-9068)

Windsor County Partners

Windsor County Partners is in its 5th decade of building healthier communities through youth mentoring. Our community-based PALS (Partner Always Lend Support) program extends across the county. Mentored youth learn life skills, provide community service and participate in cultural and athletic activities. In our surveys, 100% of the young people in our PALS program report that having a mentor has made a difference in their life.

WCP creates partnerships where mentors are matched with a child. Matches are made with children up to age 12. Since matches are renewed annually, mentored children range in age from 7 – 18. These mentoring partnerships meet for 2 hours per week for at least a year, with many partnerships continuing on for years.

In FY 2018, WCP served and supported 24 community-based mentorships, including two in Norwich. Collectively, these mentors volunteered over 1900 hours. Our mentees were distributed among 19 Windsor County public schools and 10 local towns. Our surveys demonstrate the positive effects of mentoring. Mentors (94%) report that their mentee is gaining social skills. Mentee parents (94%) said that they would recommend mentoring to others and mentees (89%) reported feeling hopeful about the future.

WCP has invested in three part-time regional outreach coordinators who will better serve the towns in their region and increase the number of mentors recruited and the number of mentor matches. We welcome Todd Binzen, who is the regional coordinator for Norwich.

Financial support from Windsor County helps ensure the well-being of children and their families. For more information on our mentorships, find us on Facebook, visit our website www.windsorcountypartners.org or contact us at ProgramsWC@outlook.com. WCP thanks the voters of Norwich for their support for the children of Windsor County.

Robert Coates, Executive Director (802-674-5101)

Women's Information Services (WISE)

For almost 50 years, WISE has been the sole provider of crisis advocacy and support for victims of domestic violence, sexual violence, and stalking within 21 communities of the Upper Valley of New Hampshire and Vermont. It is a non-profit organization dedicated to supporting people and communities impacted by violence. WISE leads the Upper Valley to end gender-based violence through survivor-centered advocacy, prevention, education and mobilization for social change by working with youth, professionals, and the community to develop relevant and comprehensive prevention strategies.

We provide support to people through our 24-hour crisis line, emergency shelter, transitional housing assistance, legal aid, safety planning, support groups, and in-person advocacy at the WISE Program Center, police stations, courts, hospitals, and at our satellite offices in Windsor, Vermont and on the Dartmouth College campus. WISE also trains medical, legal and law enforcement professionals on the specific effects of trauma and on how to effectively respond to the complex needs of victims. Our work on multi-disciplinary teams, including the Windsor County Special Investigations Unit (SIU), assures that the dynamics of abuse and the perspectives of victims are considered in all SIU cases. The addition of a grant focusing on the response to elder abuse in Windsor County and around the state has WISE working closely with the Norwich Police Department.

All of the services at WISE are free and confidential, and underlying all support is a commitment to survivor-centered advocacy, acknowledging that survivors can make the best decisions for themselves when given information, resources and support. www.WISEuv.org has many resources on how to identify intimate partner violence, increase safety, and support a victim of domestic violence, sexual abuse or stalking.

Youth-in-Action Norwich/Hanover

Youth-in-Action was founded in 1983 by a Board of Directors who wanted the students of Hanover High School to have opportunities to directly serve our community. We offer Hanover High School students (approximately one-third of whom are from the Town of Norwich) a variety of service opportunities, such as working on our region's trails, making crafts at CHaD, playing cards with visitors to the Senior Center, stacking wood for the Town of Norwich, serving food at the Norwich Labor Day Race, doing yard work at the Dismas House and trail work with Hanover Conservancy, cooking at a variety of venues in the Upper Valley, coaching elementary rec sports, organizing two Red Cross blood drives, and more. Our hope is that, with the exposure to the breadth of opportunities to help out in the community, students will find their niche and make community service a part of their lifestyle that they will carry into adulthood. Hanover High School students are not required to complete any community service hours to graduate. It feels meaningful that Youth-in-Action students participated in 62 projects last year! Our events are open to all students, families, and HHS staff to participate.

We believe that through our service to local agencies and our projects we serve the needs of many Norwich residents by improving the quality of life in the Upper Valley. For more information please contact Beth Kopp at yia@hanovernorwichschools.org or 603- 643-4313, ext. 2713.

Part IV

Norwich Fire District

Norwich Fire District Officers

Elected Officials

Prudential Committee	Term Expires
Michael Goodrich, <i>Chair</i>	2020
Alicia Groft	2021
Elliot Harik	2022
Cheryl A. Lindberg, <i>Treasurer and Delinquent Tax Collector</i>	2020
Jonathan Vincent, <i>Clerk</i>	2020
Priscilla Vincent, <i>Auditor</i>	2020
John C. Candon, <i>Moderator</i>	2020

Administration

Samuel Eaton, *Water Operations Manager & Certified Water Operator*
Timothy Cronan, *Water Compliance Officer & Certified Water Operator*
Michael Tebbetts, *Water Operator*
Jay Van Arman, *Assistant Operator*
Cheryl A. Lindberg, *Bookkeeper*

The office is located at 293 B Main Street, below the Norwich Post Office. Office hours are by appointment. The office is only accessible by stairs; to make other arrangements please call 649-3474.

Norwich Fire District 2019 Annual Meeting Warning

The Annual Meeting of the Norwich Fire District will be held in the Public Safety Building, 10 Hazen Street, Norwich on Monday, January 28, 2019 at 7:30 pm to transact the following business:

Article 1. To approve the 2018 Annual Meeting Minutes.

Article 2. To hear and act upon the reports of the Officers of the District.

Article 3. To see if the Fire District will raise and appropriate the amount set forth in the budget proposed by the Prudential Committee for necessary expenses.

Article 4. To authorize the Treasurer to collect District taxes and assess statutory penalties and interest for delinquent taxes.

Article 5. To see if the Fire District should continue discussions about merger with the Town of Norwich.

Article 6. To elect all Fire District officers as may be required by law.

Article 7. To transact any other business that may legally come before this meeting.

Dated at Norwich, Vermont this 28th day of December, 2018
Prudential Committee of the Norwich Fire District
Michael Goodrich, Chairperson; Barbara Currier; Alicia Groft

Persons residing within the limits of the Fire District who are voters in Town Meeting shall be voters in the Fire District Meeting. Title 20 VSA, Pt 7, Ch. 171, ss 2484.

It is the policy of the Norwich Fire District to make public meetings accessible to all. If you have any special needs, please make them known to the Norwich Fire District at (802) 649-3474 at least 24 hours before the meeting.

The meeting will be held in the Public Safety Building at 10 Hazen Street, Norwich, Vermont.

Jonathan Vincent, Clerk

Prudential Committee Annual Report

We thank Jonathan Vincent for his dedicated service on the Prudential Committee for 22 years, 17 as Chair, and for his continued service as Clerk. We also thank Barbara Currier for her 8 diligent years on the Prudential Committee.

Our water operators continue to provide top quality water and service. Michael Tebbetts has completed his certification as a backflow tester. We also anticipate that Michael will become a certified Class 3 Operator in May, 2019.

We have been monitoring fire hydrants year-round to assure plenty of water for fire protection. The old hydrant on Beaver Meadow Road has been replaced. A car hit a hydrant on US Route 5, which we replaced and were recompensed by the offender's insurance company. We have been busy doing cross connection surveys, a process of testing that our residents' water lines have backflow prevention, which protects our water from contamination. Our backflow program is up and running.

The Fire District applied for and received an asset management loan. Our system will be surveyed by the Dufrense Group Consulting Engineers. This process will assist in both long-term financial planning and projection of future system upgrades.

We saw the removal of the old dam on the Charles Brown Brook in the fall of 2018. This dam had previously formed the surface water reservoir which provided water for the Fire District. The dam has been defunct since the 1970's. This work was completed thanks to grants provided by the Connecticut River Conservancy and other local and national organizations.

The overhead of the Fire District continues to rise, while the usage of water continues to decline. Water rates for 2019 will be increased by \$0.50/1000 gallons to \$7.50/1000 gallons to balance the increased overhead and to allow reserve funds to be set aside for capital expenditures and emergency repairs.

We plan to continue discussions of a potential merger of the Fire District with the Town.

Barbara Currier; Michael Goodrich, Chair; Alicia Groft

Treasurer's Report

The General Fund of the Norwich Fire District ended FY 12/31/18 with a small surplus of \$787 against a budgeted surplus of \$6,467. This is due to a decision to transfer \$20,000 into the Reserve Fund instead of the \$10,000 budgeted transfer. The goal to grow the Reserve Fund is important to the Prudential Committee in order to have funds available for emergency repairs and capital expenditures. Revenues in 2018 are about \$3,000 over budget and total expenditures were under budget by \$1,374. These positive variances contributed to the increase to the Reserve Fund. Proposed tax revenues for 2019 are at the 2018 actual amount, with a slight increase attributed to one District parcel. Norwich Housing Corporation will no longer pay a PILOT payment to the District in 2019, but will pay a tax amount instead. This change will reduce overall revenues for 2019 unless Fire District grand list values increase for the April 1, 2019 grand list. Total expenditures for 2019 reflect an increase over the 2018 budget, but a decrease compared with 2018 actual. An increase of \$6,485 in the Fire Protection Assessment, the amount the General Fund pays to the Water Fund for a larger-sized water main in order to provide fire hydrant protection, is the reason. The budgeted transfer to the Reserve Fund in 2019 is \$8,000. A net surplus of \$1,768 is proposed for 2019.

The Water Fund of the Norwich Fire District ended FY 2018 with a surplus of \$6,453 against a budgeted surplus of \$39. Metered water revenue was about \$2,000 over budget, while service revenues were about \$4,300 over budget. With water conservation a goal of many households, the ample water available does not get used. However, in 2018 new fees were established for our customers that are commonly charged by other water systems, thus bringing in additional fee revenue. Back-flow testing fees increased this revenue as well. Other revenue reflects the insurance payment for the damaged hydrant and proceeds from the sale of a tool we did not need. Expenditures were under budget by about \$17,000. The net surplus allowed us to transfer \$20,000 to the Reserve Fund in 2018. The proposed revenue budget for 2019 reflects a change in water revenue based upon a new rate schedule. Water revenue needs to cover more of the fixed costs associated with providing potable water and the new rate schedule will accomplish that. An increase in the Fire Protection Assessment from the General Fund and the Town, also increases revenue for 2019. A net surplus of \$1,786 is proposed for 2019.

The Reserve Fund was not used during 2018. A contribution of \$20,000 from the General Fund and the Water Fund increased the balance at 12/31/18. An additional \$18,000 increase is projected during 2019, with no plan to use funds in 2019. Additional transfers will be made whenever funds allow.

Delinquent Tax Report - December 31, 2018

All current and delinquent property taxes and fees were collected by December 31, 2018, except for:

Matthew Freeman	\$15.92
Brooke Wetzell	\$265.65 - paid 1/14/19
Diane McGrath	\$15.36

Cheryl A. Lindberg, Treasurer, Collector of Delinquent Taxes

Fire District Auditor's Report

I find that the Norwich Fire District financial accounts appear to be a fair representation of Fire District Funds for the year ending December 31, 2018.

Priscilla Vincent, Auditor

**Norwich Fire District
Revenue, Expenditure and Budget Reports
All Funds – December 31, 2018**

	GENERAL FUND			WATER FUND		
	2018 BUDGET	2018 ACTUAL	2019 PROPOSED	2018 BUDGET	2018 ACTUAL	2019 PROPOSED
REVENUES						
Taxes	\$ 125,500	\$ 127,423	\$ 128,700	\$ -	\$ -	\$ -
Payment in Lieu of Taxes	3,300	3,302	-	-	-	-
Water Fees	-	-	-	197,550	203,927	203,450
Fire Protection Assessment	-	-	-	89,495	86,474	98,358
Interest/Penalty	850	1,872	850	-	-	-
Other Revenue	-	-	-	11,310	17,322	12,310
OTHER FINANCING						
Interfund Transfer	-	-	-	-	-	-
Total Revenues & Financing	\$ 129,650	\$ 132,597	\$ 129,550	\$ 298,355	\$ 307,723	\$ 314,118
EXPENDITURES						
Administrative	26,245	24,871	26,329	59,250	60,246	63,521
Operations	82,905	82,905	89,390	175,949	166,440	175,694
Maintenance	-	-	-	20,250	11,717	20,250
Debt Principal/Interest	4,033	4,033	4,033	42,867	42,867	42,867
Reserve Fund Transfer	10,000	20,000	8,000	-	20,000	10,000
Total Expenditures	\$ 123,183	\$ 131,809	\$ 127,752	\$ 298,316	\$ 301,270	\$ 312,332
Surplus / (Deficit)	\$ 6,467	\$ 788	\$ 1,798	\$ 39	\$ 6,453	\$ 1,786

	WATER RESERVE FUND			SIDEWALK RESERVE FUND		
	2018 BUDGET	2018 ACTUAL	2019 PROPOSED	2018 BUDGET	2018 ACTUAL	2019 PROPOSED
REVENUES						
New Water Connection(s)	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	160	145	220	-	-	-
OTHER FINANCING						
Interfund Transfer	10,000	40,000	18,000	-	-	-
Pump House proceeds	-	-	-	-	-	-
Total Revenues & Financing	\$ 11,160	\$ 40,145	\$ 18,220	\$ -	\$ -	\$ -
EXPENDITURES						
Sidewalk Repair & Mainten	-	-	-	-	-	-
Water Main Breaks	-	-	-	-	-	-
Water Line Replacements	-	-	-	-	-	-
Capital Expenditures	-	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Surplus/(Deficit)	11,160	40,145	18,220	-	-	-
Due To / From	-	-	-	-	-	-
Beginning Cash	75,089	75,089	115,234	-	-	-
Ending Cash	\$ 86,249	\$ 115,234	\$ 133,454	\$ -	\$ -	\$ -



Norwich Fire Department replacing St. Barnabas' cross. Photos courtesy of Jennie Anderson.

Part V

Norwich School District

Norwich School District Officers

School Board

	Term Expires
Tom Candon, Chair	2020
Kelley Hersey, Vice Chair.	2019
Jim Mackall	2020
Lauren Morando Rhim, Secretary	2020
Neil Odell.	2021

School District Treasurer

Cheryl A. Lindberg	2020
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Administration

Jay D. Badams	Superintendent of Schools
Jamie T. Teague	Business Administrator
Rhett Darak	Director of Special Education
William S. Hammond	Principal, Marion W. Cross School

Superintendent's Report

As you will read in the reports that follow, the chronicle of the past year at Marion Cross documents another year of exceptional teaching and learning in the heart of a warm and supportive community. Along with the joy that permeates the climate of the school, we have also felt our share of sadness and uncertainty through a number of significant transitions: the passing of a supportive community member, the retirements of long-serving and dedicated teachers and support staff, and most notably, the anticipated departure of a true servant-leader.

As I write this report, our principal search committee has identified finalists to bring before the school and community. Throughout our process, we have had to remind ourselves that we cannot replace Mr. Bill. Our task is not to find someone “just like Bill,” but rather, to find someone who can build upon the great work that Bill has accomplished. One of the most impressive aspects of Bill’s leadership has been the engagement of the entire community in support of its children and its school.

It is our hope that by the time you read this report, we will have identified the person who has offered to accept the daunting challenge of following a highly successful and popular school leader. Through surveys, public meetings, and membership on our committee, our community has helped guide the search process by informing our personal and professional expectations for candidates, and by identifying the elements of the Marion Cross School and the Norwich community that we should most carefully consider.

Finally, as Bill Hammond prepares to ride his unicycle off into the sunset, I’ll offer a few observations...

Principals, despite their roles as leaders, are at their best in service to others. The depth of dedication, patience, and kindness that Bill brings to our children, our parents, our teachers and support staff is extremely rare.

Principals usually move into school administration as a career change from teaching. Many make this transition expecting to focus on educational leadership, only to find themselves mired in the managerial demands of the job. For seven years, Bill has prioritized teaching, learning, culture and community. He has made the classrooms, the gathering places, the schoolyard and even Dan and Whit's parking lot his office, even as the administrative demands of the job have not slackened. Bill's constant calm and kind demeanor, despite the demands of his work, leads me to imagine him paddling a canoe, up-river in whitewater, with that same reassuring smile.

The best way we can all honor Bill's contribution to Marion Cross and to Norwich is to build upon it – together.

Jay Badams, Superintendent of Schools

Norwich School Board Annual Report

In education, change is ever-present. It may be subtle and gradual, as with students grasping new concepts, or advancing upward through grade levels, or teachers implementing new techniques or curriculum. It may be momentous, as when long-time teachers, staff, and administrators announce retirements. It may be pre-determined, due to changes to federal and state laws. It may be necessitated by environmental factors, as facilities need to be upgraded, or restored. Since last Town Meeting Day, at the Marion Cross School, we experienced change in all these ways and are preparing for more as we look to the future.

Fond Farewells

As the 2017-18 school year came to an end, we celebrated the careers of our two longest-serving staff members: Administrative Assistant to the Principal Dora Spaulding and 3rd grade teacher Wendy “Ms. T” Thompson. Dora attended the Norwich Public School when Marion Cross taught there and worked with every principal since Ms. Cross, for more than 50 years. In her 30 years at MCS, Ms. T. brought experiential education to hundreds of school children before the term (or technique) was widely used. She instilled in them a love of learning and, for years to come, children will be doing their best to remember the lines to “Jabberwocky” as they visit her home on Halloween. We also bid fond farewells to other long-serving MCS staff members Candace Crosby-Rogers who, for 11 years, did so much for our students with special needs and Maureen Ripple who, for 15 years, worked with individual students as an Educational Assistant and, later, groups of students as she helped oversee the Homework Club.

Part way through the last school year, Mr. Bill announced that he would be stepping down as Principal of MCS after the 2018-19 school year. For seven years, he has helped bring joy and instilled a passion for life-long learning in all those who have come in contact with MCS, whether student, parent, teacher, or community member. Mr. Bill has been ever-present throughout the community and has led our school with seemingly endless and unbounded energy.

New and Proposed

With the start of the 2018-19 school year, MCS welcomed its first class of Pre-K students. There are ten students in this year's class and next year we expect to welcome even more. Looking to address the increased special needs of some of our students, in this year's budget the Board is proposing to add a “Coordinator of Student Services” position. This person would oversee 504 plans for students with additional needs (but who are not eligible for Special Education), prepare behavior plans, participate in Special Education meetings, develop other strategies that promote student success at the school, and

more. These duties have been under the purview of the Principal and Guidance Counselor in years past, but have been ever-increasing as demands rise.

On the Horizon

For the past several years, the State has worked to address ever-growing concerns about the affordability of education. It will take some time to understand the far-reaching effects of Act 46, the school consolidation law, but believing that even greater changes may be necessary, Governor Scott asked his Secretary of Education to lead a design team to come up with some bold ideas. There is little dispute that they have done so. In January, Vermont’s Agency of Education released a draft white paper which encapsulates what the Agency refers to as “a visioning process to reimagine the future structure of our education system.” In the document, the design team considers a single school district model for the State, though the Scott Administration is quick to point out that this is a strategic exercise to start a conversation. While it is unknown if anything will emerge from this document and be considered for actual policy later, Act 173 (passed last year) will be changing the way Special Education is financed, starting in Fiscal Year 2021. The District is evaluating how these changes are likely to impact our budgeting and the Board is asking the Town to consider adding \$25,000 to a reserve fund to cover unexpected Special Education costs. The Board has placed another article on the ballot that would add \$25,000 to a reserve fund for building maintenance, for which we are seeing increased needs in the coming years.

Soon after Town Meeting Day, the School Board will select the next Principal of the Marion Cross School, as recommended by Superintendent Jay Badams, who is leading the Principal Search Committee (comprised of Board members, administrators, teachers, staff, and community members). Change is rarely easy, but as we witness the departures of those who have had such an extraordinary impact on our community, we do so with an understanding that we have learned from their examples and will continue to work to build upon the foundation of support they have left us to make our future students’ educational experiences ever-rewarding.

As always, thank you for your support.

Tom Candon, Chair, Norwich School Board

Marion Cross School Principal’s Report

Our mission at Marion Cross School focuses on three elements: to promote lifelong learners; to encourage students’ intellectual, social and emotional growth; and to help students become responsible local and global citizens. To that end, we are proud of these listed—as well as many other unlisted—accomplishments:

- We sponsor a number of programs and field trips that connect students with the outdoors. Kindergarteners, for example, have weekly Forest Fridays during which we foster their sense of wonder, and organize sit-spots where they notice the seasonal changes in the Milt Frye Nature Area. For them (and others), we built the outdoor classroom. Second graders hiked Source-to-Mouth, this year on the Charles Brown Brook due to construction on washed-out roads. Fifth graders oversaw a Trout-in-the-Classroom program in which they hatched and fed trout in class, then released them in Blood Brook.
- The School Culture Team, composed of two 2nd, 3rd, 4th, 5th, and 6th graders, made recommendations for improving the school, and they followed up on their own suggestions: they

developed a Winter Festival, proposed and designed a Gaga Pit for recess, and orchestrated grade-level secret pals. At the same time, students on the School Culture Team learn principles of leadership.

- Teachers and students took advantage of many local institutions that broaden students' education: at the HOP, 1st and 2nd graders attended *Air Play*, a combination of science and circus; at Lebanon Opera House, 4th graders saw *Clara's Dream*; 5th graders visited the Thayer School of Engineering; and Dartmouth Medical School students spent one of the class periods working directly with children here. These are the partnerships we like to promote.
- Jennifer Newberry debuted *The Best Day Ever*, a film that describes Forest Friday and other place-based educational programs. Marion Cross School was complimented in state and national news on three different occasions: Liniers' comic based on Marion Cross was in the New York Times; VTDigger wrote about the academic success of Marion Cross School as shown by SBAC scores; and the New York Times also talked about Norwich in their article about Olympians.
- The steady, day-to-day work that we do—the math, the science, the social studies, the reading and writing, the French, the art, the music, the PE—may sometimes feel mundane, but it functions as the foundation of the learning that students do. The structures and techniques and strategies and collaboration and creativity all reinforce our mission of enhancing students' lives.

We know that students learn best when they immerse themselves and get a little wet. Our mission is to organize those opportunities and to make their learning so meaningful that they yearn for it decades later.

Bill Hammond, Principal (649-1703, ext. 202)



Bill Hammond, Norwich Women's Club 2018 Citizen of the Year.

Norwich School District Proposed Revenue Report

NORWICH SCHOOL DISTRICT Proposed Revenue Budget 2019-20 School Year	2017-18 Adopted	2017-18 Actual Year End	2018-19 Adopted	2018-19 Anticipated Year End	2019-20 Proposed	\$ Chg	% Chg
GENERAL FUND							
Local Revenue							
1311 Tuition from Patron	\$12,800	\$0	\$0	\$224	\$0	\$0	n/a
1510 Interest Income	4,000	33,626	14,000	17,000	16,000	2,000	14.3%
1910 Rental of District Property	13,500	13,710	13,500	13,500	13,500	-	0.0%
1980 Refund of Prior Year Exp	1,000	1,799	400	870	700	300	75.0%
1990 Miscellaneous Income	150	2,497	150	150	150	-	0.0%
<i>subtotal local sources</i>	\$31,450	\$51,632	\$28,050	\$31,744	\$30,350	\$2,300	8.2%
State Revenue							
3109 Homestead Tax Liability	\$11,255,889	\$10,889,675	\$11,037,093	\$11,031,427	\$10,882,059	(\$155,034)	-1.4%
3110 State Health Recapture	(37,025)	37,025	(19,936)	(19,936)	-	19,936	-100.0%
3114 Vocational Center Grant	25,777	25,777	26,460	32,126	28,672	2,212	8.4%
3150 Transportation Grant	111,073	111,483	118,555	118,555	119,144	589	0.5%
3201 Special Education Block Grant	273,331	273,331	265,557	265,557	266,719	1,162	0.4%
3202 Special Ed Exp Reimb	410,175	620,824	533,417	533,417	465,704	(67,713)	-12.7%
3203 Extraordinary Reimb	38,457	17,736	44,820	38,457	23,560	(21,260)	-47.4%
3204 Early Essential Education Grant	44,189	53,395	39,482	39,482	41,093	1,611	4.1%
3205 State Placed Student	-	12,207	-	9,195	-	-	-
Other Revenue							
5230 Transfr from Vt Const Aid Fund	230,452	230,452	230,452	230,452	230,452	-	0.0%
<i>subtotal state sources</i>	\$12,352,318	\$12,271,905	\$12,275,900	\$12,278,732	\$12,057,403	(\$218,497)	-1.8%
GENERAL FUND TOTAL	\$12,383,768	\$12,323,537	\$12,303,950	\$12,310,476	\$12,087,753	(\$216,197)	-1.8%
Summary:							
Appropriation Total					\$12,304,212		
from Prior Year Fund Balance					216,459		
from Other Income					1,205,694	-81,099	
Total Revenue & From Fund Balance					1,422,153		
From District Assessment					\$10,882,059		
Revenue for Purposes of Calculating "Ed Spending" and Estimated Tax Rate							
Revenue Total					\$1,422,153		
less Vocational Grant					28,672		
Revenue for Purposes of Calculating "Ed Spending" and Estimated Tax Rate					\$1,393,481		
<p>In accordance with VSA Title 16 § 563 an audit of the 2017-18 accounts of the Norwich School District was conducted by Plodzik and Sanderson CPA, of Concord, New Hampshire. A copy of the audit is available for review at the Town Manager's Office, Norwich, Vermont and at the Superintendent's Office, Hanover, New Hampshire. It can also be found on the SAU70.org website under the Finance Department tab.</p>							

Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT					2018-19	2018-19	2019-20	Bgt Chg	
Func	Obj	Proposed Budget 2019-20	2017-18 Budget	2017-18 Actual	Adopted Budget	Exp'd & Enc'd	Proposed Budget	increase (decrease)	% Chg
REGULAR EDUCATION									
1100	100	Salaries--Teacher	1,597,623	1,649,191	1,672,804	1,670,570	1,554,961	-117,843	
1100	100	Salaries--Ed Asst	84,674	107,798	86,070	102,766	94,108	8,038	
1100	100	Substitutes	22,000	18,073	22,000	26,168	22,000	0	
1100	100	Tutors, ESL & LEEEP	21,412	19,346	64,704	63,900	66,627	1,923	
1100	200	Payroll Tax & Benefit	569,564	501,537	422,685	419,313	483,235	60,550	
1100	300	Purch Profl & Tech Svcs	13,600	10,123	13,600	12,557	13,900	300	
1100	400	Purch Prop Svcs	19,700	29,346	24,000	21,402	32,300	8,300	
1100	566	Tuition--Pre-K	114,696	124,046	104,262	95,832	104,262	0	
1100	568	Tuition--Vocational	25,510	25,777	25,510	25,510	26,000	490	
1100	600	Supplies/Textbooks	44,225	34,553	43,325	36,177	43,150	-175	
1100	700	Property	4,300	3,352	4,300	3,545	4,800	500	
		<i>Function Total</i>	\$ 2,518,304	\$ 2,523,142	\$ 2,483,260	\$ 2,477,740	\$ 2,445,343	\$ -37,917	-1.5%
TECHNOLOGY									
1120	100	Salaries	79,644	80,819	82,370	70,169	82,370	0	
1120	200	Payroll Tax & Benefit	28,198	22,161	21,502	19,170	20,314	-1,188	
1120	300	Purch Profl Tech Svcs	1,500	0	0	0	0	0	
1120	400	Purch Prop Svcs	790	788	1,500	1,491	1,500	0	
1120	600	Supplies	10,000	9,855	15,000	14,568	15,000	0	
1120	700	Property	43,710	43,657	38,000	40,929	40,000	2,000	
		<i>Function Total</i>	\$ 163,842	\$ 157,280	\$ 158,372	\$ 146,327	\$ 159,184	\$ 812	0.5%
SPECIAL EDUCATION									
1200	100	Salaries--Teacher	269,620	297,965	328,152	344,891	330,791	2,639	
1200	100	Salaries--Ed Asst	303,393	325,442	430,716	375,016	398,498	-32,218	
1200	200	Payroll Tax & Benefit	276,042	268,701	307,690	269,732	274,823	-32,867	
1200	300	Purch Profl & Tech Svcs	96,450	116,451	108,600	101,456	97,600	-11,000	
1200	400	Purch Prop Svcs	14,500	27,072	14,500	13,548	17,200	2,700	
1200	500	Other Purch Svcs	950	1,010	900	506	350	-550	
1200	56x	Tuition	184,601	143,027	142,000	132,407	97,500	-44,500	
1200	600	Supplies	6,550	2,625	7,400	6,361	6,600	-800	
1200	700	Property	901	994	1,100	885	3,950	2,850	
		<i>Function Total</i>	\$ 1,153,007	\$ 1,183,287	\$ 1,341,058	\$ 1,244,802	\$ 1,227,312	\$ -113,746	-8.5%
GUIDANCE									
2120	100	Salaries	69,525	70,502	74,167	63,684	76,428	2,261	
2120	200	Payroll Tax & Benefit	29,240	23,194	22,695	21,205	27,343	4,648	
2120	600	Supplies	500	0	500	415	500	0	
		<i>Function Total</i>	\$ 99,265	\$ 93,696	\$ 97,362	\$ 85,304	\$ 104,271	\$ 6,909	7.1%
HEALTH PROGRAM									
2134	100	Salaries	71,745	72,512	76,122	106,122	80,082	3,960	
2134	200	Payroll Tax & Benefit	27,763	24,756	21,115	24,255	25,761	4,646	
2134	300	Purch Profl & Tech Svcs	350	0	350	300	350	0	
2134	600	Supplies	2,500	2,509	2,500	2,320	2,500	0	
2134	700	Property	500	54	500	450	500	0	
		<i>Function Total</i>	\$ 102,858	\$ 99,831	\$ 100,587	\$ 133,447	\$ 109,193	\$ 8,606	8.6%
STAFF DEVELOPMENT									
2213	200	P/R Tax and Benefits	76,500	54,487	76,000	74,986	75,000	-1,000	
2213	300	Purch Profl & Tech Svcs	4,800	2,186	4,800	4,700	4,800	0	
2213	600	Supplies	1,000	0	500	450	500	0	
		<i>Function Total</i>	\$ 82,300	\$ 56,673	\$ 81,300	\$ 80,136	\$ 80,300	\$ -1,000	-1.2%

Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT				2018-19	2018-19	2019-20	Bgt Chg		
Func	Obj	Proposed Budget 2019-20	2017-18 Budget	2017-18 Actual	Adopted Budget	Exp'd & Enc'd	Proposed Budget	increase (decrease)	% Chg
MEDIA (Library)									
2221	100	Salaries	77,432	78,554	80,082	67,997	80,082	0	
2221	200	P/R Tax and Benefits	23,892	22,139	18,057	20,039	21,157	3,100	
2221	600	Supplies	8,900	8,883	8,900	8,195	9,000	100	
2221	700	Property	800	692	800	744	800	0	
		<i>Function Total</i>	\$ 111,024	\$ 110,268	\$ 107,839	\$ 96,975	\$ 111,039	\$ 3,200	3.0%
SCHOOL BOARD SERVICES									
2310	100	Salaries	5,576	5,565	5,630	5,539	5,576	-54	
2310	200	Payroll Tax & Benefit	540	464	545	602	540	-5	
2310	300	Purch Prof & Tech Svcs	15,500	35,845	15,500	17,335	15,500	0	
2310	500	Other Purch Svcs	2,000	2,008	2,000	1,500	2,000	0	
2310	800	Other Objects	5,700	5,280	5,700	5,626	5,700	0	
		<i>Function Total</i>	\$ 29,316	\$ 49,162	\$ 29,375	\$ 30,602	\$ 29,316	\$ -59	-0.2%
SCHOOL ADMINISTRATIVE UNIT #70									
2320	300	Purch Prof & Tech Svcs	229,504	229,504	238,516	238,516	254,402	15,886	
		<i>Function Total</i>	\$ 229,504	\$ 229,504	\$ 238,516	\$ 238,516	\$ 254,402	\$ 15,886	6.7%
SCHOOL ADMINISTRATION									
2410	110	Salary--Principal	105,610	105,610	107,458	107,458	177,000	69,542	
2410	11x	Salary--Support	49,486	63,183	68,121	67,323	55,078	-13,043	
2410	115	Salary Admin Team	21,226	27,129	28,041	27,767	28,041	0	
2410	200	Payroll Tax & Benefit	99,350	164,952	174,223	173,946	178,989	4,766	
2410	300	Purch Prof & Tech Svcs	5,600	2,204	5,600	5,500	5,600	0	
2410	400	Purch Prop Svcs	1,988	1,998	2,057	2,056	2,109	52	
2410	500	Other Purch Svcs	10,725	6,527	10,725	10,658	8,925	-1,800	
2410	600	Supplies	1,700	958	1,700	1,670	1,700	0	
2410	700	Property	900	0	900	789	900	0	
2410	800	Other Objects	1,500	670	1,500	1,425	1,500	0	
		<i>Function Total</i>	\$ 298,085	\$ 373,231	\$ 400,325	\$ 398,592	\$ 459,842	\$ 59,517	14.9%
MAINTENANCE OF PLANT									
2610	400	Purch Prop Svcs	41,000	37,881	38,200	38,836	37,850	-350	
2610	500	Other Purch Svcs	900	1,133	900	861	900	0	
2610	600	Supplies	12,000	10,605	12,000	11,988	12,500	500	
		<i>Function Total</i>	\$ 53,900	\$ 49,619	\$ 51,100	\$ 52,475	\$ 51,250	\$ 150	0.3%
CUSTODIAL SERVICES									
2620	100	Salaries	123,402	106,302	124,918	125,810	127,082	2,164	
2620	200	P/R Tax and Benefits	54,132	29,325	28,752	30,262	29,402	650	
2620	400	Purch Prop Svcs	32,650	30,394	36,000	35,666	32,100	-3,900	
2620	500	Other Purch Svcs	26,000	25,385	26,000	26,000	27,690	1,690	
2620	600	Supplies	66,500	61,001	70,750	70,682	77,000	6,250	
2620	700	Property	2,500	2,480	2,500	2,495	3,500	1,000	
		<i>Function Total</i>	\$ 305,184	\$ 254,887	\$ 288,920	\$ 290,915	\$ 296,774	\$ 7,854	2.7%
GROUNDS MAINTENANCE									
2630	400	Purch Prop Svcs	15,900	15,509	16,400	16,097	16,600	200	
2630	600	Supplies	1,300	1,070	1,000	937	500	-500	
		<i>Function Total</i>	\$ 17,200	\$ 16,579	\$ 17,400	\$ 17,034	\$ 17,100	\$ -300	-1.7%
PUPIL TRANSPORTATION									
2711	500	Other Purch Svcs	280,832	234,164	242,061	241,700	247,743	5,682	
2711	600	Supplies	14,000	19,333	14,145	14,144	20,000	5,855	
		<i>Function Total</i>	\$ 294,832	\$ 253,497	\$ 256,206	\$ 255,844	\$ 267,743	\$ 11,537	4.5%

Norwich School District Expenditure Budget Report

NORWICH SCHOOL DISTRICT					2018-19	2018-19	2019-20	Bgt Chg	
Func	Obj	Proposed Budget 2019-20	2017-18 Budget	2017-18 Actual	Adopted Budget	Exp'd & Enc'd	Proposed Budget	increase (decrease)	% Chg
SPECIAL EDUCATION TRANSPORTATION									
2722	500	Other Purch Svcs	22,200	14,015	14,900	32,644	29,000	14,100	
		<i>Function Total</i>	\$ 22,200	\$ 14,015	\$ 14,900	\$ 32,644	\$ 29,000	\$ 14,100	94.6%
FIELD TRIPS									
2725	500	Other Purch Svcs	14,000	14,438	15,000	14,412	15,000	0	
		<i>Function Total</i>	\$ 14,000	\$ 14,438	\$ 15,000	\$ 14,412	\$ 15,000	\$ -	0.0%
STUDENT LUNCH SUPPLIES									
3100	600	Supplies	1,600	0	1,800	1,700	2,000	200	
		<i>Function Total</i>	\$ 1,600	\$ -	\$ 1,800	\$ 1,700	\$ 2,000	\$ 200	11.1%
SITE IMPROVEMENTS									
4200	400	Purch Prop Svcs	13,500	6,415	9,200	8,501	14,350	5,150	
		<i>Function Total</i>	\$ 13,500	\$ 6,415	\$ 9,200	\$ 8,501	\$ 14,350	\$ 5,150	56.0%
BUILDING IMPROVEMENTS									
4600	400	Purch Prop Svcs	2,450	1,189	22,600	24,667	76,100	53,500	
		<i>Function Total</i>	\$ 2,450	\$ 1,189	\$ 22,600	\$ 24,667	\$ 76,100	\$ 53,500	236.7%
DEBT SERVICE									
5100	800	Other Objects	49,000	48,394	49,114	49,551	48,626	-488	
		<i>Function Total</i>	\$ 49,000	\$ 48,394	\$ 49,114	\$ 49,551	\$ 48,626	\$ -488	-1.0%
INTERFUND TRANSFERS OUT									
5220	900	Trnsfr to Food Svce Fund	12,000	18,514	12,000	7,692	19,000	7,000	
5300	930	Trnsfr to Spec Ed Rsv	0	0	0	0	0	0	
5300	930	Trnsfr to Bldg Maint Rsv	0	0	0	0	0	0	
		<i>Function Total</i>	\$ 12,000	\$ 18,514	\$ 12,000	\$ 7,692	\$ 19,000	\$ 7,000	58.3%
SCHOOL TOTAL (Includes \$2,500 Article 5)			\$ 5,573,371	\$ 5,553,621	\$ 5,776,234	\$ 5,687,876	\$ 5,817,145	\$ 40,911	0.71%

Notes:

1. "Func" and "Obj" are federally required accounting designations which refer to "function" and "object". A function might be "regular education" or "transportation". "Objects" designate the type of expense being reported, for example, wage expense, or equipment expense, relating to a particular function.
2. The "budget" columns represent the adopted budget for the particular line item or group of line items. "Actual" represents the amount actually spent in the prior year. Exp'd & Enc'd represents, in salary and benefit accounts, the expected expenditure through year end; and in other accounts, the actual expenditure, plus amount for which the school has issued purchase orders or contracts for goods or services. It may represent an estimate of year end, but more likely not.
3. The "Bgt Chg" column represents the difference between the proposed budget and the current year's budget. The "% Chg" is computed based on the same columns.

Three Prior Years Comparisons

(Provided by VT DOE)

PRELIMINARY

Three Prior Years Comparisons - Format as Provided by AOE

ESTIMATES
ONLY

District: Norwich County: Windsor		T145 Dresden Interstate				Property dollar equivalent yield	Homestead tax rate per \$10,666 of spending per equalized pupil
			10,666			1.00	
			13,104				Income dollar equivalent yield per 2.0% of household income
Expenditures		FY2017	FY2018	FY2019	FY2020		
1.	Budget (local budget, including special programs, full technical center expenditures, and any Act 144 expenditures)	\$11,952,460	\$12,420,793	\$12,481,904	\$12,304,212		
2.	plus Sum of separately warned articles passed at town meeting	-	-	-	-		
3.	minus Act 144 Expenditures, to be excluded from Education Spending (Manchester & West Windsor only)	-	-	-	-		
4.	Locally adopted or warned budget	\$11,952,460	\$12,420,793	\$12,481,904	\$12,304,212		
5.	plus Obligation to a Regional Technical Center School District if any	-	-	-	-		
6.	plus Prior year deficit repayment of deficit	-	-	-	-		
7.	Total Budget	\$11,952,460	\$12,420,793	\$12,481,904	\$12,304,212		
8.	S.U. assessment (included in local budget) - informational data	-	-	-	-		
9.	Prior year deficit reduction (included in expenditure budget) - informational data	-	-	-	-		
Revenues							
10.	Offsetting revenues (categorical grants, donations, tuitions, surplus, etc., including local Act 144 tax revenues)	\$1,094,578	\$1,431,291	\$1,418,351	\$1,393,481		
11.	plus Capital debt aid for eligible projects pre-existing Act 60	-	-	-	-		
12.	minus All Act 144 revenues, including local Act 144 tax revenues (Manchester & West Windsor only)	-	-	-	-		
13.	Offsetting revenues	\$1,094,578	\$1,431,291	\$1,418,351	\$1,393,481		
14.	Education Spending	\$10,857,882	\$10,989,502	\$11,063,553	\$10,910,731		
15.	Equalized Pupils	611.84	601.17	595.74	578.61		
16.	Education Spending per Equalized Pupil	\$17,746.28	\$18,280.19	\$18,571.11	\$18,856.80		
17.	minus Less ALL net eligible construction costs (or P&I) per equalized pupil	\$1,452.86	\$1,487.07	\$1,492.52	\$1,556		
18.	minus Less share of SpEd costs in excess of \$50,000 for an individual (per eqpup)	\$16.12	\$3.69	\$2.06	\$41		
19.	minus Less amount of deficit if deficit is SOLELY attributable to tuitions paid to public schools for grades the district does not operate for new students who moved to the district after the budget was passed (per eqpup)	-	-	-	-		
20.	minus Less SpEd costs if excess is solely attributable to new SpEd spending if district has 20 or fewer equalized pupils (per eqpup)	-	-	-	-		
21.	minus Estimated costs of new students after census period (per eqpup)	-	-	-	-		
22.	minus Total tuitions if tuitioning ALL K-12 unless electorate has approved tuitions greater than average announced tuition (per eqpup)	-	-	-	-		
23.	minus Less planning costs for merger of small schools (per eqpup)	-	-	-	-		
24.	minus Teacher retirement assessment for new members of Vermont State Teachers' Retirement System on or after July 1, 2015 (per eqpup)	-	\$14.60	\$29.45	12.84		
25.	Excess spending threshold	\$17,451.71	\$17,386.00	\$17,816.00	\$18,311.00		
26.	plus Excess Spending per Equalized Pupil over threshold (if any)	-	-	-	-		
27.	Per pupil figure used for calculating District Equalized Tax Rate	\$17,746	\$18,280	\$18,571	\$18,856.80		
28.	District spending adjustment (minimum of 100%)	182.932% based on \$9,701	179.923% based on yield \$10,160	181.713% based on \$10,220	176.794% based on yield \$10,666		
Prorating the local tax rate							
29.	Anticipated district equalized homestead tax rate (to be prorated by line 30) [\$18,856.80 ÷ (\$10,666 / \$1.00)]	\$1,8293 based on \$1.00	\$1,7992 based on \$1.00	\$1,8171 based on \$1.00	\$1,7679 based on \$1.00		
30.	Percent of Norwich equalized pupils not in a union school district	100.00%	100.00%	100.00%	100.00%		
31.	Portion of district eq homestead rate to be assessed by town (100.00% x \$1.77)	\$1,8293	\$1,7992	\$1,8171	\$1,7679		
32.	Common Level of Appraisal (CLA)	101.44%	99.28%	98.29%	98.09%		
33.	Portion of actual district homestead rate to be assessed by town (1.7679 / 98.09%)	\$1,8033 based on \$1.00	\$1,8122 based on \$1.00	\$1,8487 based on \$1.00	\$1,8023 based on \$1.00		
If the district belongs to a union school district, this is only a PARTIAL homestead tax rate. The tax rate shown represents the estimated portion of the final homestead tax rate due to spending for students who do not belong to a union school district. The same holds true for the income cap percentage.							
34.	Anticipated income cap percent (to be prorated by line 30) [(18,856.80 ÷ \$13,104) x 2.00%]	3.27% based on 2.00%	3.05% based on 2.00%	3.00% based on 2.00%	2.88% based on 2.00%		
35.	Portion of district income cap percent applied by State (100.00% x 2.88%)	3.27% based on 2.00%	3.05% based on 2.00%	3.00% based on 2.00%	2.88% based on 2.00%		
36.	#N/A	-	-	-	-		
37.	#N/A	-	-	-	-		

- Following current statute, the Tax Commissioner recommended a property yield of \$10,666 for every \$1.00 of homestead tax per \$100 of equalized property value. The Tax Commissioner also recommended an income yield of \$13,104 for a base income percent of 2.0% and a non-residential rate. New and updated data will likely change the proposed property and income yields and perhaps the non-residential rate.
 - Final figures will be set by the Legislature during the legislative session and approved by the Governor.
 - The base income percentage cap is 2.0%.

Part VI

Dresden School District

Dresden School District Officers

School Board

	Term Expires
Neil Odell, Chair	2021
David Sobel, Vice Chair.	2020
Kelley Hersey	2019
Carey Callaghan	2020
Tom Candon	2020
Bruce Duncan	2019
Rick Johnson	2021
Jim Mackall	2020
Kelly McConnell	2021
Lauren Morando Rhim	2021
Jona Roberts, Secretary	2019
Daniel Rockmore	2021

District Officers

Jonathan Edwards, Moderator	2021
Deborah M. Carter, Clerk	2021
Cheryl A. Lindberg, Treasurer	2021
Three auditor vacancies	

Administration

Jay D. Badams	Superintendent of Schools
Jamie J. Teague	Business Administrator
Rhett Darak	Director of Special Education
Justin Campbell	Principal, Hanover High School
Julie Stevenson	Dean of Students, Hanover High School
Michael Lepene	Principal, Frances C. Richmond Middle School
Amanda Yates	Associate Principal, Frances C. Richmond Middle School

Warrant for the 2019 Annual Meeting of the Dresden School District Hanover, New Hampshire • Norwich, Vermont

NOTE: The following warrant articles apply to the operation of the Dresden School District, which includes the operation of the Frances C. Richmond School and Hanover High School, grades 7-12, and sixth grade students from Hanover who are tuitioned to the Frances C. Richmond School by the Hanover School District.

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School District are hereby notified and warned that the two phases of the Annual School District Meeting will be held as follows:

DISCUSSION PHASE: Thursday, February 28, 2019, at 7:00 P.M., at the Hanover High School Auditorium, Hanover, New Hampshire.

VOTING PHASE: Tuesday, March 5, 2019, from 7:00 A.M. to 7:00 P.M. in the Hanover High School Gymnasium in Hanover, New Hampshire (for Hanover voters) and in Tracy Hall in Norwich, Vermont (for Norwich voters).

During the discussion phase, the voters shall have the opportunity to discuss the following Warrant Articles and to transact any non-substantive business that may legally be acted on during the discussion phase under Article 7.

All voting on Warrant Articles 1 through 6 shall be conducted by secret written ballot during the voting phase, as provided in the Dresden School District Procedures for Australian Ballot.

Article 1: To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a three-year term, an auditor for a two-year term, and an auditor for a one-year term.

Article 2: Shall the District raise and appropriate the sum of Nine Hundred Thousand Dollars (\$900,000) for the design, construction and repair of the drainage system which runs beneath the Hanover High School turf field, replacement of the 13 year old turf-field carpet and update the surrounding athletic area? And further authorize the School Board to issue bonds and/or notes in accordance with the provisions of the NH-VT Interstate School Compact (Article VII) to authorize the School Board to issue and negotiate such bonds or notes and to determine the rate of interest thereon.

The School Board recommends this article.

NOTE: No payment will be due in the 2019-20 school year. All future payments will be structured to continue an even stream of debt payments as other present debt payments retire. Pay-off will be structured over 6 years.

Article 3: Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member with additional \$300 for School Board Chair; School District Treasurer \$2,516; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V-A of the NH/VT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand Six Hundred Sixteen Dollars (\$11,616) to fund these salaries?

Article 4: Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Hanover Education Association, NEA-NH, which calls for the following increases in teacher salaries and benefits:

Estimated Increase

Year	Over status quo budget
2019-2020	\$101,814
2020-2021	\$285,069
2021-2022	\$285,528

and further, shall the District raise and appropriate the sum of One Hundred One Thousand, Eight Hundred Fourteen Dollars (\$101,814), such sum representing the estimated increase in teacher salaries and benefits for the 2019-2020 fiscal year brought about by this collective bargaining agreement?

The School Board recommends this article.

NOTE 1. The sum necessary to pay the so-called status quo salaries and benefits for teachers if this article is defeated is included in the operating budget in Article 6.

NOTE 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

Article 5: Shall the District vote to approve the cost items in the three (3) year collective bargaining agreement reached between the Dresden School Board and the Hanover Support Staff, NEA-NH, which calls for the following increases in support-staff salaries and benefits:

Estimated Increase	
Year	Over status quo budget
2019-2020	\$23,221
2020-2021	\$45,230
2021-2022	\$38,398

and further, shall the District raise and appropriate the sum of Twenty-three Thousand, Two Hundred Twenty-one Dollars (\$23,221), such sum representing the estimated increase in support staff salaries and benefits for the 2019-2020 fiscal year brought about by this collective bargaining agreement?

The School Board recommends this article.

NOTE 1. The sum necessary to pay the so-called status quo salaries and benefits for support staff if this article is defeated is included in the operating budget in Article 6.

NOTE 2. A favorable vote on this article shall be considered the approval of the cost items in all three years of the proposed collective bargaining agreement.

Article 6: Shall the District raise and appropriate the amount of Twenty-Six Million, Eight Hundred Seventeen Thousand, Three Hundred Seventy-Two Dollars (\$26,817,372), for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2019-2020 fiscal year? This sum does not include the sums appropriated in any of the other articles.

The School Board recommends this article.

Article 7: To transact any non-substantive business that may legally come before the discussion phase of this meeting.

Given under our hands and the seal of the District this 22nd day of January 2019.

Carey Callaghan
Tom Candon
Bruce Duncan
Kelley Hersey
Rick Johnson
Jim Mackall

Kelly McConnell
Neil Odell, Chair
Lauren Morando Rhim
Jona Roberts
Dan Rockmore
David Sobel, Vice Chair

Dresden School District FY20 Budget Analysis

During a public meeting on January 24, 2019, the Hanover Finance Committee voted unanimously to support the proposed FY20 Dresden School District Budget of \$26,817,372 in Article 6. The proposed budget will increase spending by 1.24%, resulting in a 3.41% increase in net assessment to Hanover and a -2.37% decrease in net assessment to Norwich, based on student enrollment. The Committee also voted unanimously to support Article 2 for a bond in an amount up to \$900,000 and Article 4 to approve cost items in the new contract with the Hanover Education Association.

The Dresden Board was attentive to the needs of the taxpayers as well as to school administration and educational quality. More than half of Hanover's increase is accounted for by the relative increase in students from Hanover as compared with Norwich. The Committee appreciates that administrators are aware of the fiscal benefits of tuition from out-of-district students and considers their needs in their planning. That said, the Committee believes that the budget process could be improved if the Board and the administration started with a tax-rate goal or "corridor." This does not need to be a mental strait-jacket, but it does remind participants in the process of overall budget constraints.

In Article 2, the Dresden Board is responding to an imminent structural breach of the drainage system beneath Hanover High School's turf field and the need to replace the thirteen-year-old athletic turf carpet as well as update the surrounding area by proposing up to \$900,000 in bonds and/or notes. The Board will endeavor to secure competitive financing at a fixed low-interest rate, expeditiously complete the construction project, pay off the loan within a few years to minimize interest paid, make no payment in FY20, and structure future payments to equal the amount of current debt payments as they are retired—a method that will minimize fluctuations in this part of the budget.

The three-year collective bargaining agreement between the Board and the Hanover Education Association, NEA-NH, would increase the status quo budgets by \$101,814 in FY20, \$285,069 in FY21, and \$285,528 in FY22. This includes a 2% increase "on the base" each year for all staff and one "step" per year for staff who are not at the top of their "track" on the salary schedule. This agreement also includes a switch to a new medical insurance provider, resulting in lower premiums paid by the District. This reduction creates a noticeable offset to the increase in salaries in the first year of the contract. In years two and three, staff contributions towards the premiums will increase by 1% to 8% and then 9%. The Board calculates that total compensation (salary and benefits) will increase an average of 2.69% per year. (Inflation ran at 2.2% in 2018 as measured by the NE Regional CPI.)

Looking forward, the Committee believes that all town boards should be mindful of the local impact of the Federal "Tax Cuts and Jobs Act" (TCJA) that came into effect in 2018. It is clear that many taxpayers in high-income, high-property tax locales like Hanover and Norwich will be affected. The TCJA limits state and local tax deductions to a maximum of \$10,000, and it generally discourages itemizing by increasing the standard deduction for all taxpayers. For many property-tax payers, local increases will no longer be cushioned by the Federal income tax deduction.

*Hanover Finance Committee: Kari Asmus, William A. Fischel, Michael Gonnerman,
Mary Hakken-Phillips, Jeffrey N. Ives, Carey Callaghan (Hanover School Board),
and William V. Geraghty (Hanover Selectboard).*

Minutes of the Dresden School District Annual Meeting • March 1, 2018

Moderator Jonathan Edwards called the meeting to order at 7:01 p.m. Thursday, March 1, 2018. Present were School Board members Carey Callaghan, Jona Roberts, Tom Candon, Bruce Duncan, Kelly Hersey, Rick Johnson, Kelly McConnell, Neil Odell, and David Sobel; Administrators Jay Badams, Jamie Teague, Justin Campbell, and Michael Lepene; and six members of the public. Moderator Edwards explained that this was the discussion phase of the meeting, and that the voting phase would take place Tuesday, March 6, from 7:00 a.m. until 7:00 p.m. in Tracy Hall in Norwich for Norwich voters, and Hanover High School Gymnasium for Hanover voters. He noted that the Warrant had been duly posted in both New Hampshire and Vermont.

Moderator Edwards then recognized Dresden School Board Chair Neil Odell, who introduced the Board members. Neil commented that he couldn't have worked with a better group and that all of them were incredibly hard working and served their towns well. Superintendent Bass introduced district administrators.

After Mr. Edwards reviewed the structure of the Dresden School District and reviewed the guidelines for the District meeting, he read the Warning.

Article 1: *To elect by written ballot for one-year terms a Moderator, a Clerk, a Treasurer; an auditor for a three-year term, an auditor for a two-year term, and an auditor for a one-year term.*

Moderator Edwards read the positions to be voted on, and the names of the candidates running. Rick Johnson offered to answer questions about this article but no questions were asked or public comment offered.

Article 2: *Shall the District determine and fix the salaries of School District officers as follows: School Board members \$700 per member; School District Treasurer \$2,436; School District Clerk \$200; and School District Moderator \$200 in accordance with Article V-A of the NH-VT Interstate School Compact, and further raise and appropriate the amount of Eleven Thousand, Two Hundred Thirty-Six Dollars (\$11,236) to fund these salaries?*

Bruce Duncan noted that these salaries had remained basically the same for many years. There was no public comment.

Article 3: *Shall the District raise and appropriate the amount of Twenty-Six Million, Four Hundred Eighty-Eight Thousand, Nine Hundred Twenty-Five Dollars (\$26,488,925) for the support of schools, for the payment of salaries for the teachers and other school employees, school district officials, and agents, and for the payment of the statutory obligations of the District for the 2018-2019 fiscal year? This sum does not include the sums appropriated in any of the other articles.*

Carey Callaghan presented this article, noting that administrators and the Board begin work on the budgets in August of each year.

Overview: The Board decided on a budget guideline calling for an increase of 2% or less over last year's budget. The proposed budget increase is 1.9% (\$26,004,777 to \$26,500,161), which includes all of the Warrant Articles. This results in a Dresden net assessment increase of .43% (\$88,579).

In reviewing the Budget Summary, Mr. Callaghan mentioned the increase in revenues from both the sixth grade tuition and the high school tuition. He also noted the slight decrease in state funding from both NH and VT. The overall revenue amount is up by 8.5% (\$426,046),

which is driven mainly by the number of tuition students coming to Dresden Schools.

Due to the proportional number of students in the schools, the net assessment will go up 1.7% for Hanover and down 2.1% for Norwich. The estimate for the tax rate impact is a 2.75% increase in Hanover and a 4.98% increase for Norwich. These rates include both the Dresden and the local elementary school assessments for each town, though it does not include the additional Norwich warrant article amount of \$100,000.

Detailed View: Mr. Callaghan continued the presentation with a closer look at the budgets of each school and the district. Significant differences include an increase for an additional tech support person for the district, a J.V. Hockey coach, and a .6 FTE position to oversee the new Innovation Lab. There will also be decreases for the final installment of the loan paying for the girls' softball field at the Dresden Fields as well as cuts made to educational assistant positions to offset the new positions.

The Richmond School budget includes new positions for a part-time Spanish teacher and 1-on-1 Special Education support staff. There is also a 1.75% negotiated increase in teacher salaries. The overall RMS budget is up by 2.36%.

Hanover High School budget includes a 2.6 increase in teacher FTEs and a decrease of 2.16 regular education assistants, resulting in an overall increase of .44 staff FTEs at the High School. The budget has decreased spending in special education and vocational education due to the smaller student population needing these services. A media assistant position was cut for another decrease to the budget. The overall HHS budget is up by 2.29%

Long-Term View: Mr. Callaghan noted that we have great schools and the Board values the community support. In FY08, RMS was the 5th highest middle school in the state in per-pupil costs, and in FY17 ranked 11th. In FY08, HHS was ranked the 14th highest high school in the state in per-pupil costs, and in FY17 was 23th. Mr. Callaghan said that it is not the district's goal to be average but that the board is mindful of the costs to taxpayers. The RMS students performed well on the third year of the new SBAC state assessments and they have been scoring well above the state averages. HHS students continue to do well on SAT exams and their scores are above both NH and national averages. Mr. Callaghan noted that scores are not the only indicators but they are easily quantified and they do show the success of our students. He noted that as important are what the students do after graduation. Over 90% of the Class of 2017 went on to college. He commented that we do send many to high academic liberal arts schools, but we also send students to art schools, engineering schools, and a variety of other schools that fit with each individual student.

Kari Asmus spoke on behalf of the Hanover Finance Committee. She thanked the staff and board for their due diligence keeping in mind the needs of the school and the tax impact. She said that the Committee appreciated that the Board had a good budget process. She noted that members of her committee attended Dresden budget meetings, and the committee voted unanimously to support the Dresden budget for 2018-2019. She did suggest that the Board should work diligently in the next year when working on salaries, keeping school need and tax impact in mind. The Finance Committee was pleased to see that the tuition rate had been increased and they encouraged the Board to think about other revenue sources that might be available.

not allow us to host games on the turf field. If this were to happen, the impact on our sports teams and our entire athletic program would be significant.

When it became clear that we needed to replace the turf, we were forced to address the drainage concerns as well. There is a large drain pipe that runs down the middle of the field (from end zone to end zone) at a depth of almost 30 feet. This pipe, which is original to the construction of the school, is now compromised. Rather than replace this pipe, which is in an inconvenient location, we opted to place a new drain pipe along the sideline of the field at a more reasonable depth, using money set aside in the current year's budget. Earlier this winter, we completed that work with generous assistance from the Town of Hanover. What now remains is to replace the connection from Lebanon St., extending the drain line on the southwest end of the field and then backfilling the old pipe.

The Administration and the Board reviewed several options for financing the project. The cost of the remaining drainage work is estimated at \$500,000 and turf field replacement estimates range from \$360,000 to \$425,000. The Board considered leasing the turf field but ultimately decided to include the cost in the proposed warrant article, avoiding just over \$80,000 in financing costs. If the warrant article is approved our current plan is to pursue financing through a local bank. This option provides us with greater flexibility in borrowing and pre-payment compared to funding through the New Hampshire Bond Bank.

In the next few years, Dresden will make final payments on a pair of existing construction loans. Through discussions with a few local banks we have been able to structure potential repayment schedules that would align with these retiring loan payments. This will help to prevent large budget increases over the 6-year term of the loan.

The Board understands that this is a significant request. However, we feel it is necessary for the safety of our children and the continued success of our athletic program at the high school.

On behalf of the Dresden Board I thank you for your continued support of our schools. The success of each of our kids is due in large part to your generosity.

Neil Odell, Chair, Dresden School Board

**Norwich School District
Comparative Yearly Enrollments**

For October 1 of each year

	K	1	2	3	4	5	6. . . Total
2009	39	30	36	32	39	61	45. . . . 282
2010	41	47	36	39	40	39	63. . . . 305
2011	50	44	45	42	41	40	39. . . . 301
2012	43	48	49	45	42	44	40. . . . 311
2013	39	51	45	52	47	46	46. . . . 326
2014	25	40	52	46	53	46	43. . . . 305
2015	33	29	44	53	54	49	50. . . . 312
2016	34	37	28	46	52	56	49. . . . 302
2017	34	37	37	32	44	56	57. . . . 297
2018	32	38	37	37	35	48	51. . . . 278

**Dresden School Districts
Comparative Yearly Enrollments**

For October 1 of each year

	7	8	9	10	11	12 Total
2009	185	153	203	184	197	156 1,078
2010	140	181	177	203	179	190 1,070
2011	168	138	208	179	197	176 1,066
2012	146	166	163	205	178	190 1,048
2013	145	145	198	162	191	181 1,022
2014	163	142	172	203	156	192 1,028
2015	135	163	182	173	192	153 998
2016	151	133	209	185	167	197 1,042
2017	143	153	172	205	181	167 1,021
2018	136	150	203	173	197	178 1,037

Norwich Students in Dresden School District

For October 1 of each year

	7	8	9	10	11	12 Total
2009	60	62	45	53	45	47 312
2010	52	61	69	50	52	48 332
2011	61	47	68	51	52	46 325
2012	48	62	55	62	64	45 336
2013	45	47	63	52	56	61 324
2014	50	40	43	60	50	58 301
2015	44	48	40	44	56	51 283
2016	49	43	52	44	42	57 287
2017	44	52	48	53	40	43 280
2018	54	45	46	40	50	40 275

Frances C. Richmond School Principals' Report

The Frances C. Richmond Middle School (RMS) serves approximately 400 sixth through eighth grade students from Hanover, New Hampshire and Norwich, Vermont. Our mission is to inspire students to build the skills and compassion necessary to succeed in a complex world and, as they move toward greater independence, empower them to examine the impact their actions have on themselves, others, and the environment.

For this school community to thrive, teachers, staff, parents, and students will work together to:

- Communicate effectively in a variety of ways
- Think critically and creatively to identify and solve a range of problems
- Contribute positively to the classroom, school, and broader community by participating in decision making, valuing diversity, taking responsibility for their own actions, and resolving conflicts peacefully.

RMS students distinguish themselves in our classrooms, school events, extracurricular activities, the community, and in supporting and encouraging one another. We offer a rigorous, diverse, and carefully designed and delivered educational program whose intent is to guide each student on their path to becoming confident, independent learners. Further, we emphasize real-world connections and an interdisciplinary approach to learning that is based on the skills of communication, collaboration, and creativity.

In the past year, RMS staff have completed thousands of hours of professional development, met to collaboratively analyze student work and feedback, updated curriculum maps and assessments, and hosted conversations with parents and students at the individual, department and grade levels. The RMS community has also worked with, and in support of, organizations such as CHaD, Kendal, the Upper Valley Haven, Maynard House, David's House and many others. Our school website - <http://www.frms.org/> - contains additional information about our program, curriculum, events and activities.

Finally, it is our pleasure to lead RMS. Our staff is committed to assisting each student on their path to success and growth during their time at RMS. Our families and community provide tremendous support and expertise. Our students bring diverse talents, backgrounds and interests to our school community. Together, these ingredients make for an amazing place to learn. Please don't hesitate to contact us to learn more about RMS. We value and appreciate the input, conversation, and collaboration as we all work to make the Richmond Middle School the very best school it can be.

Michael Lepene, Principal (michaellepene@hanovernorwickschools.org @mlepene)
Amanda Yates, Associate Principal (amandayates@hanovernorwickschools.org @rmsyates)

Dresden School District Proposed Revenue Report

DRESDEN SCHOOL DISTRICT Proposed Revenue Budget 2019-20 School Year	2017-18 Revised Budget	2017-18 Actual	2018-19 Revised Budget	2018-19 Anticipated Year End	2019-20 Proposed Budget	Bgt-Bgt \$ Chg	Bgt - Bgt % Chg
Local Sources							
1121 District Assmt--Hanover	\$13,734,893	\$13,734,898	\$13,835,308	\$13,835,308	\$14,298,969	\$463,661	3.4%
1122 District Assmt--Norwich	6,847,499	6,847,499	6,644,872	6,644,872	6,483,596	(161,276)	-2.4%
Sub-Total	\$20,582,392	\$20,582,397	\$20,480,180	\$20,480,180	\$20,782,565	\$302,385	1.5%
Tuition							
1311 Parents	\$151,373	\$160,135	\$179,570	\$263,585	\$250,597	\$71,027	39.6%
1311 International Tuitions (SEVIS)	10,000	0	0	0	0	0	n/a
1315 Sp Ed Excess Cost Recov	0	320	0	0	0	0	n/a
1321 In-State LEA	1,007,972	1,102,955	1,084,243	1,470,338	1,397,887	313,644	28.9%
1321 Hanover 6th Gr Curr Yr	1,932,376	1,832,541	2,035,218	2,035,218	1,517,812	(517,406)	-25.4%
1321 Hanover 6th Gr Prior Yr	(145,680)	(145,680)	(99,835)	(99,835)	60,480	160,315	-160.6%
1331 Out-of-State LEA	1,309,843	1,473,282	1,512,548	1,435,263	1,376,314	(136,234)	-9.0%
1332 Sp Ed Tuition Out	0	816					
Sub-Total	\$4,265,884	\$4,424,369	\$4,711,744	\$5,104,569	\$4,603,090	(\$108,654)	-2.3%
Other Local Sources							
1511 Interest Income	\$7,000	\$29,535	\$9,000	\$24,000	\$20,000	\$11,000	122.2%
1740 Athletic User Fees	120,000	98,685	120,000	107,000	120,000	0	0.0%
1910 Rent	29,000	42,951	29,000	29,000	29,000	0	0.0%
1930 Sale of Dist Property	0	0	0	603	0	0	n/a
1931 From Hanover Town	100,000	100,000	100,000	100,000	100,000	0	0.0%
1980 Refund of Prior Year Expens	20,000	88,491	20,000	19,876	20,000	0	0.0%
1990 Miscellaneous	1,000	(34,040)	1,000	996	1,000	0	0.0%
Sub-Total	\$277,000	\$325,622	\$279,000	\$281,475	\$290,000	\$11,000	3.9%
State Sources							
3210 Building Aid--NH	\$425,010	\$425,010	\$404,588	\$404,588	385,074	(\$19,514)	-4.8%
3223 Voc Transportation--Vt	20,000	17,136	17,000	17,000	17,000	0	0.0%
3241 Voc Tuition--NH	15,000	9,821	16,528	9,846	9,878	(6,650)	-40.2%
3242 Voc Transportation--NH	250	849	330	723	700	370	112.1%
Sub-Total	\$460,260	\$452,816	\$438,446	\$432,157	\$412,652	(\$25,794)	-5.9%
General Fund Revenue Total	\$25,585,536	\$25,785,204	\$25,909,370	\$26,298,381	\$26,088,307	\$178,937	0.7%
from Prior Year's Fund Balance	\$419,241		\$590,791		\$729,065	\$138,274	23.4%
Total Revenues and from Fund	\$26,004,777		\$26,500,161		\$26,817,372	\$317,211	1.20%
<p>In accordance with NH RSA 41:31 an audit of the 2017-18 accounts of the Dresden School District was conducted by Plodzick and Sanderson, CPA, of Concord, New Hampshire. A copy of the audit is available for review at the Town Manager's Office, Norwich, VT and at the Superintendent's Office, Hanover, NH. It can also be reviewed on the SAU70.org website located in the Finance Department section.</p>							

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2017-18	2017-18	2018-19	2018-19	2019-20	Budget	
2019-20	Original Rec		Budget	Actual	Budget	Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget	Budget	Actual	Budget	Enc'd	Budget	(Decrease)	% Chg
<i>DISTRICT WIDE</i>									
Coordinator of Volunteers									
1110	100	Salaries	17,509	16,975	18,000	18,600	18,000	0	0.0%
1110	200	Payroll Tax & Bnfts	1,635	1,357	1,517	1,539	839	(678)	-44.7%
1110	900	Pmts from Districts	(7,263)	(7,121)	(7,600)	(8,000)	(8,000)	(400)	5.3%
<i>Function Total</i>			11,881	11,211	11,917	12,139	10,839	(1,078)	-9.05%
Computer Technician									
1120	400	Purch Prof & Tech Svcs	10,500	9,672	11,500	10,500	11,500	0	0.0%
1120	600	Materials & Supplies	1,500	1,427	4,600	2,400	2,500	(2,100)	-45.7%
1120	700	Equipment	19,000	30,405	15,000	15,000	15,000	0	0.0%
<i>Function Total</i>			31,000	41,505	31,100	27,900	29,000	(2,100)	-6.75%
SCHOOL BOARD SERVICES									
2310	100	Salaries (Sep WA)	13,186	12,538	13,186	13,180	1,870	(11,316)	-85.8%
2310	200	Payroll Tax & Benefit	1,060	1,004	1,096	1,081	1,028	(68)	-6.2%
2310	300	Purch Prof & Tech Svcs	35,000	71,957	35,000	38,685	35,000	0	0.0%
2310	500	Other Purch Svcs	3,000	1,030	3,000	2,200	3,000	0	0.0%
2310	800	Other Objects	10,500	10,546	10,500	10,498	10,500	0	0.0%
<i>Function Total</i>			62,746	97,075	62,782	65,644	51,398	(11,384)	-18.13%
SUPERINTENDENT SERVICES									
2320	300	Purch Prof & Tech Svcs	849,749	849,749	903,262	903,262	965,023	61,761	6.8%
<i>Function Total</i>			849,749	849,749	903,262	903,262	965,023	61,761	6.84%
SCHOOL ADMINISTRATION									
2410	452	Inter-School Delivery	1,988	2,265	2,335	2,307	2,435	100	4.3%
<i>Function Total</i>			1,988	2,265	2,335	2,307	2,435	100	4.3%
BUILDING MAINTENANCE									
2610	100	Salaries	350,630	323,066	354,867	323,275	346,121	(8,746)	-2.5%
2610	200	P/R Tax and Benefits	139,320	140,811	139,419	108,281	159,673	20,254	14.5%
2610	500	Other Purch Svcs	65,500	72,464	75,402	72,752	58,638	(16,764)	-22.2%
2610	600	Supplies	1,300	687	1,300	897	1,200	(100)	-7.7%
2610	700	Equipment	1,000	594	1,000	880	1,000	0	0.0%
2610	900	Other Uses	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)	0	0.0%
<i>Function Total</i>			517,750	497,622	531,988	466,085	526,632	(5,356)	-1.0%
DEBT SERVICE									
5100	800	Interest	1,585,762	1,585,761	1,652,040	1,652,041	1,787,854	135,814	8.2%
5100	900	Principal	1,907,059	1,907,059	1,825,364	1,825,364	1,748,343	(77,021)	-4.2%
<i>Function Total</i>			3,492,821	3,492,821	3,477,404	3,477,404	3,536,197	58,793	1.7%
DISTRICT WIDE TOTAL			4,967,935	4,992,247	5,020,788	4,954,741	5,121,524	100,736	2.01%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT					2018-19	2019-20	Budget	
2019-20	Original Rec	2017-18	2017-18	2018-19	Exp'd &	Proposed	Increase/	
Func	Obj	Budget	Actual	Budget	Enc'd	Budget	(Decrease)	% Chg
<i>RICHMOND MIDDLE SCHOOL</i>								
REGULAR INSTRUCTION								
1100	110	Salaries Teacher	2,444,520	2,384,095	2,515,105	2,481,377	2,371,301	(143,804) -5.7%
1100	112	Salaries Ed Asst	110,336	87,465	88,386	89,154	88,867	481 0.5%
1100	114	Substitutes	30,000	34,513	30,000	28,624	30,000	0 0.0%
1100	115	Tutors & Sabbatical	1,000	7,344	9,957	9,957	9,957	0 0.0%
1100	200	Payroll Tax & Benefit	969,993	912,238	967,941	939,102	964,353	(3,588) -0.4%
1100	300	Purch Prof & Tech Svcs	3,517	455	4,374	1,215	2,817	(1,557) -35.6%
1100	400	Purch Prop Svcs	26,150	23,510	19,207	22,359	19,445	238 1.2%
1100	600	Supplies	77,267	62,052	78,242	72,981	68,114	(10,128) -12.9%
1100	700	Property	31,090	26,130	30,200	25,998	31,375	1,175 3.9%
1100	800	Other Objects	495	415	500	320	565	65 13.0%
		Function Total	3,694,368	3,538,217	3,743,912	3,671,087	3,586,794	(157,118) -4.20%
TECHNOLOGY								
1120	100	Salaries	56,292	57,155	57,274	51,497	54,643	(2,631) -4.6%
1120	200	Payroll Tax & Benefit	20,939	23,336	26,013	28,772	35,558	9,545 36.7%
1120	400	Purch Prop Svcs	32,609	31,482	41,431	41,742	44,363	2,932 7.1%
1120	600	Supplies	12,015	13,772	13,050	12,365	13,700	650 5.0%
1120	700	Property	74,162	73,987	54,481	51,473	54,881	400 0.7%
		Function Total	196,017	199,731	192,249	185,849	203,145	10,896 5.67%
SPECIAL EDUCATION								
1200	110	Salaries--Teacher	563,950	531,002	577,825	557,392	572,447	(5,378) -0.9%
1200	112	Salaries--Ed Asst	322,725	360,157	374,256	340,263	413,497	39,241 10.5%
1200	115	Tutors	1,000	0	1,000	856	1,000	0 0.0%
1200	200	Payroll Tax & Benefit	560,405	564,236	568,566	548,384	597,810	29,244 5.1%
1200	300	Purch Prof & Tech Svcs	60,070	24,881	58,700	45,977	64,840	6,140 10.5%
1200	400	Purch Prop Svcs	5	0	135	454	150	15 11.1%
1200	600	Supplies	5,630	4,587	5,255	5,401	7,900	2,645 50.3%
1200	700	Property	730	758	135	0	1,200	1,065 788.9%
		Function Total	1,514,515	1,485,621	1,585,872	1,498,727	1,658,844	72,972 4.60%
CO-CURRICULAR								
1420	100	Salaries	29,200	27,195	31,150	29,859	31,891	741 2.4%
1420	200	Payroll Tax & Benefit	2,420	3,640	2,575	2,551	2,564	(11) -0.4%
1420	300	Purch Prof & Tech Svcs	5,775	4,799	5,825	5,090	6,000	175 3.0%
		Function Total	37,395	35,634	39,550	37,500	40,455	905 2.29%
GUIDANCE								
2120	100	Salaries	157,340	155,543	167,256	165,799	164,493	(2,763) -1.7%
2120	200	Payroll Tax & Benefit	72,300	78,894	80,061	81,621	88,112	8,051 10.1%
2120	600	Supplies	600	564	600	493	600	0 0.0%
		Function Total	230,240	235,000	247,917	247,913	253,205	5,288 2.13%
HEALTH SERVICES								
2134	100	Salaries	65,119	64,881	66,264	65,425	66,366	102 0.2%
2134	200	Payroll Tax & Benefit	42,343	42,466	42,558	41,369	43,375	817 1.9%
2134	300	Purch Prof & Tech Svcs	1,385	1,385	500	1,385	1,500	1,000 200.0%
2134	400	Purch Prop Svcs	465	354	400	364	400	0 0.0%
2134	600	Supplies/Prof Dues	2,600	2,506	2,600	1,553	2,600	0 0.0%
2134	800	Dues	105	105	125	105	125	0 0.0%
		Function Total	112,017	111,697	112,447	110,201	114,366	1,919 1.71%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT					2018-19	2019-20	Budget	
2019-20	Original Rec	2017-18	2017-18	2018-19	2018-19	2019-20	Budget	Budget
Func	Obj	Proposed Budget	Actual	Budget	Exp'd & Enc'd	Proposed Budget	Increase/ (Decrease)	% Chg
CURRICULUM DEVELOPMENT								
2212	300	Purch Prof & Tech Svcs	1,741	4,000	3,562	2,000	(2,000)	-50.0%
<i>Function Total</i>			1,741	4,000	3,562	2,000	(2,000)	-50.0%
STAFF DEVELOPMENT								
2213	100	Salaries	0	0	0	0	0	n/a
2213	200	P/R Tax and Benefits	63,266	67,340	66,617	63,584	(3,600)	-5.4%
2213	300	Purch Prof & Tech Svcs	1,500	1,400	1,650	1,419	(6)	-0.4%
<i>Function Total</i>			64,766	70,240	68,267	65,003	(3,606)	-5.26%
MEDIA (Library)								
2221	100	Salaries	79,509	101,739	104,555	103,519	(2,579)	-2.4%
2221	200	Payroll Tax & Benefit	32,992	55,320	63,491	68,600	5,109	8.0%
2221	500	Other Purch Svcs	438	440	500	500	0	0.0%
2221	600	Supplies	28,350	28,360	29,400	29,400	0	0.0%
2221	700	Property	3,149	3,150	2,543	3,000	0	0.0%
<i>Function Total</i>			144,438	189,009	202,188	205,019	2,530	1.25%
SCHOOL ADMINISTRATION								
2410	100	Salaries	319,898	327,373	333,255	332,499	4,727	1.4%
2410	200	Payroll Tax & Benefit	202,541	234,737	242,614	193,427	(71,502)	-27.0%
2410	300	Purch Prop & Tech Svcs	3,174	2,840	7,840	11,500	3,660	46.7%
2410	400	Purch Prop Svcs	855	1,000	1,354	1,500	0	0.0%
2410	500	Other Purch Svcs	12,151	18,500	13,346	18,100	(400)	-2.2%
2410	600	Supplies	2,714	3,600	787	3,600	0	0.0%
2410	800	Other Objects	689	800	404	800	0	0.0%
<i>Function Total</i>			542,023	588,850	597,373	561,426	(63,515)	-10.16%
BUILDING MAINTENANCE								
2610	400	Purch Prop Svcs	31,635	47,250	48,005	56,325	2,745	5.1%
2610	600	Supplies	5,587	10,000	9,671	10,500	500	5.0%
<i>Function Total</i>			37,221	57,250	57,676	66,825	3,245	5.10%
CUSTODIAL SERVICES								
2620	100	Salaries	224,187	223,490	210,185	225,785	(657)	-0.3%
2620	200	P/R Tax and Benefits	94,588	94,059	99,331	104,955	10,359	11.0%
2620	400	Purch Prop Svcs	9,631	34,600	9,631	9,600	0	0.0%
2620	600	Supplies	66,133	79,635	83,999	88,200	3,000	3.5%
2620	700	Property	944	1,000	2,418	3,000	0	0.0%
<i>Function Total</i>			395,483	432,784	405,564	431,540	12,702	3.03%
GROUNDS MAINTENANCE								
2630	400	Purch Prop Svcs	43,872	46,165	45,920	47,350	2,600	5.8%
2630	600	Supplies	210	500	473	250	(250)	-50.0%
<i>Function Total</i>			44,083	46,665	46,393	47,600	2,350	5.2%
STUDENT TRANSPORTATION								
2700	500	Other Purch Svcs	8,473	9,190	9,549	9,500	300	3.3%
<i>Function Total</i>			8,473	9,190	9,549	9,500	300	3.26%
SPECIAL ED TRANSPORTATION								
2722	500	Other Purch Svcs	0	1,000	0	0	(1,000)	-100.0%
<i>Function Total</i>			0	1,000	0	0	(1,000)	-100.0%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2017-18	2017-18	2018-19	2018-19	2019-20	Budget	
2019-20	Original Rec		Budget	Actual	Budget	Exp'd & Enc'd	Proposed Budget	Increase/ (Decrease)	% Chg
Func	Obj	Proposed Budget							
FIELD TRIPS									
2725	500	Other Purch Svcs	12,872	10,814	17,104	16,286	21,464	4,360	25.5%
		<i>Function Total</i>	12,872	10,814	17,104	16,286	21,464	4,360	25.49%
SITE IMPROVEMENTS									
4200	400	Purch Prop Svcs	10,000	7,450	13,000	12,998	45,000	32,000	246.2%
		<i>Function Total</i>	10,000	7,450	13,000	12,998	45,000	32,000	246.15%
BUILDING IMPROVEMENTS									
4600	400	Purch Prop Svcs	42,750	20,277	30,885	30,800	76,500	45,615	147.7%
		<i>Function Total</i>	42,750	20,277	30,885	30,800	76,500	45,615	147.69%
INTERFUND TRANSFER OUT									
5221	0	Other Objects	25,000	20,608	25,000	19,742	25,000	0	0.0%
		<i>Function Total</i>	25,000	20,608	25,000	19,742	25,000	0	0.0%
RICHMOND MIDDLE SCHOOL TOTAL			7,274,162	6,903,278	7,445,843	7,221,674	7,413,686	(32,157)	-0.43%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2017-18	2017-18	2018-19	2018-19	2019-20	Budget	
2019-20	Original Rec		Budget	Actual	Budget	Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget			Budget	Enc'd	Budget	(Decrease)	% Chg
<u>HANOVER HIGH SCHOOL</u>									
REGULAR INSTRUCTION									
1100	110	Salaries--Teacher	4,320,337	4,392,762	4,551,322	4,585,064	4,669,074	117,752	2.6%
1100	112	Salaries--Ed Assts	254,604	250,909	189,863	181,987	207,674	17,811	9.4%
1100	114	Substitutes	28,500	42,366	28,500	27,296	28,500	0	0.0%
1100	115	Tutors/Sabbatical	56,812	62,170	72,783	62,249	20,000	(52,783)	-72.5%
1100	200	Payroll Tax & Benefit	1,751,905	1,837,865	1,825,035	1,816,058	1,859,737	34,702	1.9%
1100	300	Purch Prof & Tech Svcs	9,940	9,652	8,925	8,055	8,825	(100)	-1.1%
1100	400	Purch Prop Svcs	64,476	40,761	64,195	58,681	70,185	5,990	9.3%
1100	500	Other Purch Svcs	3,100	3,128	4,500	3,227	4,500	0	0.0%
1100	600	Supplies	120,093	112,851	141,937	135,323	153,526	11,589	8.2%
1100	700	Property	60,068	69,438	38,365	36,951	40,747	2,382	6.2%
1100	800	Other Objects	17,680	12,418	17,690	17,643	17,926	236	1.3%
Function Total			6,687,515	6,834,320	6,943,115	6,932,534	7,080,694	137,579	1.98%
TECHNOLOGY									
1120	100	Salaries	56,292	56,577	57,054	57,734	112,489	55,435	97.2%
1120	200	Payroll Tax & Benefit	29,844	29,949	34,080	31,440	48,398	14,318	42.0%
1120	400	Purch Prop Svcs	4,905	4,901	38,695	38,089	52,127	13,432	34.7%
1120	700	Equipment	83,965	83,961	130,725	130,334	135,422	4,697	3.6%
Function Total			175,006	175,388	260,554	257,597	348,436	87,882	33.73%
SPECIAL EDUCATION									
1200	100	Salaries--Teachers	614,902	543,479	590,665	609,169	551,920	(38,745)	-6.6%
1200	100	Salaries--Ed Assts	368,565	319,453	349,722	298,967	335,762	(13,960)	-4.0%
1200	200	Payroll Tax & Benefit	442,759	420,593	384,027	422,682	444,229	60,202	15.7%
1200	300	Purch Prof & Tech Svcs	66,950	25,996	73,700	69,905	119,830	46,130	62.6%
1200	400	Purch Prop Svcs	200	0	900	780	400	(500)	-55.6%
1200	500	Other Purch Svcs	1,750	457	3,400	3,207	2,500	(900)	-26.5%
1200	600	Supplies	11,100	3,486	7,350	6,957	8,050	700	9.5%
1200	700	Equipment	6,000	5,070	500	356	2,700	2,200	440.0%
1200	800	Other Objects	2,500	478	1,500	875	1,500	0	0.0%
Function Total			1,514,726	1,319,013	1,411,764	1,412,898	1,466,891	55,127	3.90%
ENGLISH AS A SECOND LANGUAGE									
1260	100	Salaries	15,017	15,092	15,356	15,357	15,356	0	0.0%
1260	200	Payroll Tax & Benefit	7,710	6,452	8,696	8,414	4,153	(4,543)	-52.2%
Function Total			22,727	21,544	24,052	23,771	19,509	(4,543)	-18.89%
VOCATIONAL PROGRAM									
1300	500	Other Purch Svcs	85,000	76,157	99,600	91,492	102,591	2,991	3.0%
Function Total			85,000	76,157	99,600	91,492	102,591	2,991	3.00%
ATHLETICS									
1410	100	Salaries	384,506	407,188	393,237	385,529	405,018	11,781	3.0%
1410	200	P/R Tax and Benefits	131,018	137,413	120,567	130,015	139,152	18,585	15.4%
1410	300	Purch Prof & Tech Svcs	800	800	1,500	950	1,500	0	0.0%
1410	400	Purch Prop Svcs	174,389	182,267	182,690	174,176	197,690	15,000	8.2%
1410	500	Other Purch Svcs	3,765	3,634	3,000	2,770	3,000	0	0.0%
1410	600	Supplies	8,805	8,782	12,595	12,577	13,595	1,000	7.9%
1410	700	Property	39,584	38,138	34,425	32,760	36,973	2,548	7.4%
1410	800	Other Objects	9,890	8,462	10,500	9,875	10,500	0	0.0%
Function Total			752,757	786,684	758,514	748,652	807,428	48,914	6.45%
CO-CURRICULAR									
1420	100	Salaries	67,234	67,933	70,734	69,300	94,934	24,200	34.2%
1420	200	Payroll Tax & Benefit	5,706	6,570	5,745	5,745	7,588	1,843	32.1%
1420	300	Purch Prof & Tech Svcs	13,500	13,500	13,500	13,500	13,500	0	0.0%
Function Total			86,440	88,004	89,979	88,545	116,022	26,043	28.94%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT					2018-19	2019-20	Budget	
2019-20	Original Rec	2017-18	2017-18	2018-19	Exp'd &	Proposed	Increase/	
Func	Obj	Budget	Actual	Budget	Enc'd	Budget	(Decrease)	% Chg
GUIDANCE								
2120	100	Salaries	663,498	657,110	661,916	640,299	621,759	(40,157) -6.1%
2120	200	Payroll Tax & Benefit	316,926	282,154	280,040	249,856	256,150	(23,890) -8.5%
2120	300	Purch Prof & Tech Svcs	5,500	3,599	15,500	5,200	11,500	(4,000) -25.8%
2120	400	Purch Prop Svcs	5,562	1,594	225	162	220	(5) -2.2%
2120	500	Other Purch Svcs	6,202	4,574	6,585	8,565	11,085	4,500 68.3%
2120	600	Supplies	2,250	1,589	2,250	1,883	2,350	100 4.4%
2120	800	Other Objects	590	415	670	525	670	0 0.0%
		<i>Function Total</i>	1,000,528	951,035	967,186	906,490	903,734	(63,452) -6.56%
HEALTH SERVICES								
2134	100	Salaries	80,243	79,442	106,392	105,260	104,692	(1,700) -1.6%
2134	200	Payroll Tax & Benefit	10,933	14,127	19,572	17,024	20,126	554 2.8%
2134	300	Purch Prof & Tech Svcs	1,360	2,344	1,530	2,344	2,400	870 56.9%
2134	400	Purch Prop Svcs	335	122	300	125	300	0 0.0%
2134	600	Supplies	6,040	2,745	6,300	6,158	6,300	0 0.0%
2134	700	Property	3,160	2,864	0	0	541	541 n/a
2134	800	Other Objects	375	195	375	206	400	25 6.7%
		<i>Function Total</i>	102,446	101,839	134,469	131,117	134,759	290 0.22%
CURRICULUM DEVELOPMENT								
2212	300	Purch Prof & Tech Svcs	3,000	350	3,000	2,600	3,000	0 0.0%
		<i>Function Total</i>	3,000	350	3,000	2,600	3,000	0 0.0%
STAFF DEVELOPMENT								
2213	100	Salaries	5,500	2,311	0	0	0	0 n/a
2213	200	P/R Tax and Benefits	95,217	74,939	89,774	89,773	89,774	0 0.0%
		<i>Function Total</i>	100,717	77,250	89,774	89,773	89,774	0 0.00%
DRESDEN PLAN								
2214	100	Salaries	8,250	8,310	8,250	8,248	8,250	0 0.0%
2214	200	Payroll Tax & Benefit	0	630	0	540	630	630 n/a
		<i>Function Total</i>	8,250	8,940	8,250	8,788	8,880	630 7.6%
MEDIA (Library)								
2221	100	Salaries	162,627	140,050	144,110	138,605	138,378	(5,732) -4.0%
2221	200	Payroll Tax & Benefit	72,670	48,775	49,685	51,331	20,464	(29,221) -58.8%
2221	400	Purch Prop Svcs	4,425	2,862	1,000	998	10,000	9,000 900.0%
2221	500	Other Purch Svcs	4,980	4,976	5,500	5,487	13,200	7,700 140.0%
2221	600	Supplies	76,510	76,355	75,416	74,259	55,081	(20,335) -27.0%
2221	700	Property	50,220	50,242	30,600	29,870	38,675	8,075 26.4%
2221	800	Other Objects	905	904	1,060	1,042	1,060	0 0.0%
		<i>Function Total</i>	372,337	324,163	307,371	301,592	276,858	(30,513) -9.93%
SCHOOL ADMINISTRATION								
2410	100	Salaries	750,935	791,030	796,554	833,370	903,876	107,322 13.5%
2410	200	Payroll Tax & Benefit	524,509	551,708	568,779	576,340	501,105	(67,674) -11.9%
2410	300	Purch Prof & Tech Svcs	4,810	6,348	4,010	3,738	4,010	0 0.0%
2410	400	Purch Prop Svcs	32,185	31,004	11,800	11,294	12,800	1,000 8.5%
2410	500	Other Purch Svcs	44,880	26,318	40,630	37,056	41,030	400 1.0%
2410	600	Supplies	20,745	17,652	22,175	19,370	22,175	0 0.0%
2410	700	Equipment	0	0	1,000	818	1,000	0 0.0%
2410	800	Other Objects	5,000	5,205	5,000	4,775	5,000	0 0.0%
		<i>Function Total</i>	1,383,064	1,429,266	1,449,948	1,486,761	1,490,996	41,048 2.83%

Dresden School District Expenditure Budget Report

DRESDEN SCHOOL DISTRICT			2017-18	2017-18	2018-19	2018-19	2019-20	Budget	
2019-20	Original Rec		Budget	Actual	Budget	Exp'd &	Proposed	Increase/	
Func	Obj	Proposed Budget	Budget	Actual	Budget	Enc'd	Budget	(Decrease)	% Chg
BUILDING MAINTENANCE									
2610	400	Purch Prop Svcs	65,000	59,696	71,440	68,237	77,200	5,760	8.1%
2610	600	Supplies	30,000	29,349	23,500	23,355	21,000	(2,500)	-10.6%
2610	700	Property	1,500	1,015	1,500	1,484	1,000	(500)	-33.3%
		<i>Function Total</i>	96,500	90,060	96,440	93,076	99,200	2,760	2.86%
CUSTODIAL SERVICES									
2620	100	Salaries	356,186	340,896	366,346	344,079	373,363	7,017	1.9%
2620	200	P/R Tax and Benefits	166,495	185,499	186,541	174,362	191,393	4,852	2.6%
2620	400	Purch Prop Svcs	23,000	25,144	25,000	25,095	25,000	0	0.0%
2620	500	Other Purch Svcs	400	0	400	0	0	(400)	-100.0%
2620	600	Supplies	212,100	187,660	204,300	204,248	205,300	1,000	0.5%
2620	700	Property	6,500	6,521	6,500	6,454	6,500	0	0.0%
		<i>Function Total</i>	764,681	745,721	789,087	754,238	801,556	12,469	1.58%
GROUNDS MAINTENANCE									
2630	400	Purch Prop Svcs	138,000	136,259	138,000	141,472	141,890	3,890	2.8%
2630	600	Supplies	1,500	1,017	1,500	1,496	1,500	0	0.0%
2630	700	Property	600	0	600	590	600	0	0.0%
		<i>Function Total</i>	140,100	137,277	140,100	143,558	143,990	3,890	2.8%
PUPIL TRANSPORTATION									
2700	500	Other Purch Svcs	42,000	38,405	42,000	42,254	15,650	(26,350)	-62.7%
		<i>Function Total</i>	42,000	38,405	42,000	42,254	15,650	(26,350)	-62.7%
SPECIAL ED TRANSPORTATION									
2722	500	Other Purch Svcs	9,000	4,218	7,500	3,534	5,500	(2,000)	-26.7%
		<i>Function Total</i>	9,000	4,218	7,500	3,534	5,500	(2,000)	-26.67%
VOCATIONAL TRANSPORTATION									
2723	500	Other Purch Svcs	43,500	42,930	44,558	44,193	45,250	692	1.6%
		<i>Function Total</i>	43,500	42,930	44,558	44,193	45,250	692	1.55%
ATHLETIC TRANSPORTATION									
2724	500	Other Purch Svcs	165,243	98,732	182,834	126,348	123,834	(59,000)	-32.3%
		<i>Function Total</i>	165,243	98,732	182,834	126,348	123,834	(59,000)	-32.27%
FIELD TRIPS									
2725	500	Other Purch Svcs	30,693	20,832	41,235	37,678	29,110	(12,125)	-29.4%
		<i>Function Total</i>	30,693	20,832	41,235	37,678	29,110	(12,125)	-29.40%
SITE IMPROVEMENTS									
4200	400	Purch Prop Svcs	84,400	50,209	37,000	36,955	61,500	24,500	66.2%
		<i>Function Total</i>	84,400	50,209	37,000	36,955	61,500	24,500	66.22%
BUILDING IMPROVEMENTS									
4600	400	Purch Prop Svcs	54,250	10,286	67,400	67,365	77,000	9,600	14.2%
		<i>Function Total</i>	54,250	10,286	67,400	67,365	77,000	9,600	14.24%
INTERFUND TRANSFER OUT									
5221		Other Objects	37,800	28,719	37,800	36,872	30,000	(7,800)	-20.6%
		<i>Function Total</i>	37,800	28,719	37,800	36,872	30,000	(7,800)	-20.6%
HIGH SCHOOL TOTAL			13,762,680	13,461,342	14,033,530	13,868,681	14,282,162	248,632	1.77%
DISTRICT TOTAL			26,004,777	25,356,867	26,500,161	26,045,096	26,817,372	317,211	1.20%

Hanover High School Class of 2018

Adam, Lincoln Doane	Darcy, Rebecca Louise	Hudnut, Jacob Corey Sheldon
Adner, Ethan	Dennison, Charlotte M	Hurd, Katelyn
Alavilli, Anoushka Priya *	Dickinson, Holly E	Hybels, Justin George •
Ankner-Edelstein, Beaven C •	Downey, Eleanor King	Jacobs, Joseph S **
Baker, Holly May	Dufty, Brendan Joseph •	Johnson, Arturo Moffatt •
Bandler, Johanna Holcombe * •	Dunbar, Sarah Acadia *	Jones-McQuillan, Kathryn A
Baran, Sophia	Duncan, Lydia Kate •	Kahl, Henry Witt
Barnum, Douglas Robert	Dunham, Damien Allen-Michael John	Kangas, Atticus F **
Barrowes, Earl Joji	Dunn, Sophie Alexandra •	Kaplan-James, Fletcher Prescott
Baughman, Morgan Graham	Enelow, Rachel •	Kaur, Simran
Beliveau, Samuel C	Essex, Anne Louise	Kelly, Aisling T **
Berendsen, Elizabeth C	Estes, Samantha A	Kelly, Elliott J •
Berger, Kezar	Felde, Jonah M •	Kingston, Hanna S •
Bergeron, Whitney •	Flynn, Malachy Gilrane	Kirk, Hannah Lois
Bozuwa, Sarah **	Friedman, Daphnie C *	Knippler, Katie
Bunge, Jayne Annette	Fullerton-Meaney, William T •	Koehler, Gavin Gill •
Burnham, John Long •	Genereaux, Ford K	Kohl, Margaret Frost
Cahoon, Tessa Clare * •	Goodrich, Charles Brendan ** •	Kuvin, Henry Mathes
Campbell, William Pogoda •	Goodwin, Azor •	Lamm, Ellen E *
Celaya, Moises M	Guo, Duolan	LaRock, Harris Gregory •
Choukas, Phineas A	Hall, Isabelle MacKenzie •	Laycock, Briland Leigh
Coates, Molly Elizabeth ** •	Hampers, Marcus Patrick	Lehmann, David L **
Cobb, Ethan Charles	Han, Catherine **	Leigh, Brook Pines ** •
Cobb, Niklas Anders	Hankel, Alexandre •	Lettere, Camilla Maria
Colberg, Sivi	Hanlon, Sawyer Michael	Li, Grace W
Cook, Molly P *	Harvard, Allegra K	Licht, Jake R
Coylewright, Izaia Cecelia	Harvard, Nicholas D	Lingelbach-Pierce, Sadie Rice
Craft, Carly E	Herron, Simon S *	Loftus, Isabel R
Curtis, Hannah Elaine		Lubell, Eleanor E ** •

Hanover High School Class of 2018

Mackall, Michael Milton •	Penfield, Graham Tuckerman	Suriawinata, Matthew A
Masland, Alina	Pinigin, Daniel •	Sutherland, Samantha M
Maynes, Samuel R	Pogue, Clayton W	Taenzer, Julia A
McBride, Shaylee ** •	Postans, Thomas V	Taxman, Max C *
McCullough, Cristina Rose	Putnam, Caleb M	Thomas, Calen J
McDevitt, Patrick W	Putnam, Nicolas M	Tuttle, Jordan J •
McDougall, Annica	Pych, Samuel J	Umpleby, Marion Clare
McNulty, Braxton H	Ralston Daniel, Benjamin Clay	Usherwood, Thomas R *
Medina, Lisamarie Alexandra •	Rassias, Aris G	Versteeg, Vincent Thomas
Melnikov, Daniel X	Rooney, Catherine S	Vollmann, Caitlin Marie
Mendes, Olivia M	Roth, Amelia Helene	Wagner, Catherine R *
Merritt, Terran Z	Roy, Emma Louise	Wallace, Madeleine G *
Meyer, Jasper Baton *	Rozzi, Colin A	Warhold, Peter G •
Miles, Sophie Hanna •	Ruth, Caroline S	Webster, Rosemarie Fu Xia
Milliken, Perrin E * •	Sacerdote, Sofia Carole *	Westelman, Matt J
Mosenthal, Alexander Hasting •	Sangha, Isabelle **	Westling, Caitlin McKay •
Murphy, Emily Christine	Shubitidze, Salome	Wheelan, Sophia M
Nagy-Pattantyus, David A	Siegel, Matthew D	Wich, Iva Teresa
Napier IV, James Campbell	Silbert, Harrison W	Wilson, David G *
Nett, Roman Anthony	Skirvin, Olivia Nicole	Woloshin, Eli •
Nordstrom, Elisabeth Langer	Smith, Hayden A **	Wu, Mindy *
Nulton, Anna Elizabeth •	Smith, Helen Perry •	Wysocki, Anna Jianli
Osheyack, Hannah Mekdes	Smith, Natalie J **	Zegans, Daniel C
Panagrossi, Hanna Olivia	Smith, Tahquiy •	Zegans, Kate A
Panagrossi, Sophie Paige	Staiger, Michael W	Zeng, Jasper
Parish, Margaret Ann **	Stettenheim, Lyla	• Norwich Resident
Parrado, Benjamin T	Yvonne Taylor ** •	* <i>Magna cum Laude</i>
Pattison, Brian M	Stevens, Anastasia Irene *	** <i>Maxima cum Laude</i>
Paulsen, George Martin	Surat-Mosher, Ian Lamont •	

Telephone Contacts

Emergency Only: Ambulance, Fire, Police.....	911
Non-emergency	
Ambulance	(603) 643-4123
Fire	649-1133
Police.....	649-1460
Game Warden	(802) 234-9933
Town Garage	649-2209
Web Page	norwich.vt.us

Office Hours / Contacts

Assessor/Listers, <i>by appointment</i>	649-1419 ext. 110
Finance Office, 8:30am to 4:30pm M-F	649-1419 ext. 105
Fire District, 11:00am to 4:30pm Tue.-Thurs. or <i>by appointment</i>	649-3474
Norwich Public Library	649-1184
1-8pm Mon.; 10am-5:30pm Tues., Wed. & Fri.	
10am to 8pm Thurs.; 10am-3pm Sat.; 12-4pm Sun. (Sept.-May)	
Public Works, 7:00am-3:30pm M-F.....	649-2209
Recreation Director	649-1419 ext. 109
Town Clerk, 8:30am-4:30pm M-F	649-1419 ext. 103
Town Manager	649-1419 ext. 102
Manager Assistant, 8:30am-4:30pm M-F	649-1419 ext. 101
Town Treasurer, <i>by appointment</i>	649-1678
Transfer Station & Recycling Center, 8am-4:45pm Wed. & Sat.....	649-1192
Planning & Zoning, 8:30am-4:30pm M-F	649-1419 ext. 4

Meeting Schedules

(At Tracy Hall unless otherwise noted. Please note that meeting dates and times may change.)

Conservation Commission	3rd Tuesday at 7:00pm
Development Review Board	1st and 3rd Thursdays at 7:00pm
Dresden School Board (at Hanover High School Library).....	4th Tuesday at 7:00pm
Fire Department Training (at Fire Department).....	2nd Monday at 6:30pm
Drill Night	3rd Monday at 6:30pm
FAST Squad Training	1st Monday at 6:30pm
Land Management Council.....	3rd Wednesday at 6:30pm
Norwich Energy Committee	4th Tuesday at 7:00pm
Norwich School Board (at Marion Cross School Library)	1st Wednesday at 7:00pm
Norwich Public Library Board of Trustees (at Library).....	4th Monday at 7:00pm
Planning Commission	2nd and 4th Thursdays at 7:00pm
Prudential Committee/Fire District	3rd Monday at 5:30pm
Recreation Council	2nd Wednesday at 7:00pm
Selectboard	2nd and 4th Wednesdays at 6:30pm
Trails Committee (at Norwich Historical Society)	1st Wednesday at 7:00pm
Upper Valley Trails Alliance (at Howe Library)	2nd Wednesday at 5:30pm

General Information

Access from Highways: A written permit is required for any new or changed access from a property to a state or Town road. A permit is also required if the use of a private road is changed, e.g., logging road changed to a residential driveway. Permit applications are available from the Town Clerk or Zoning Office and should be submitted to the Norwich Zoning Administrator.

Zoning and Building Permits: No building construction or land development may commence, and no land or structure may be devoted to a new or changed use within the Town without a permit issued by the Norwich Zoning Administrator. Any business carried on within the home requires either a Home Business Permit or a Conditional-Use approval by the Development Review Board (DRB). All subdivisions require approval from the DRB. Renovations, alterations, or new construction of any commercial or residential property with multiple dwelling units may also require a construction permit from the Vermont Division of Fire Safety (802-885-8883 or visit www.firesafety.vermont.gov). Renovations, alterations, or new construction of any commercial property or residential property may need to comply with the Vermont Energy Codes and a VT-RBES compliance certificate may need to be filed with the Planning and Energy Resources Division, which is part of the VT Department of Public Service, with a copy to be filed with the Norwich Town Clerk. For more information on the Vermont Energy Codes please call 855-887-0673 or visit publicservice.vermont.gov/.

On-site Sewage Disposal Systems: New or replacement sewage disposal systems require a wastewater permit issued by the Vermont Department of Environmental Conservation (802-885-8855). Construction, modification or expansion of any structure requiring a new or expanded sewage disposal system may not commence until a wastewater permit has been issued. Repairs or modifications to existing sewage disposal systems may also require a state permit.

Solid Waste Disposal: Use of the Town Transfer Station and Recycling Center is generally limited to Norwich residents. The annual windshield sticker, which costs \$25, may be obtained at the Town Clerk's Office. You pay a per-bag fee for all trash that cannot be recycled. Fees are \$4.00 per ticket purchased at the Transfer Station and \$35 for a card of 10 purchased at the Town Clerk's Office.

Permits for the landfill in Hartford, Vermont, are available at the Town Clerk's Office, together with the rules and punch cards necessary for payment. Punch cards of 10 cost \$43 and windshield stickers cost \$20.

Pet Licenses: All dogs and wolf hybrids must be licensed annually on or before April 1 of each year. A current rabies vaccination certificate must be presented before an animal can be licensed. Regular license fees are \$9 for a neutered male or spayed female, \$13 for others. A statutory fine of one-half of the license fee will be charged for dogs licensed after April 1.

Copies of all ordinances are available or on file at the Town Clerk's Office.

The Norwich Town Manager and Selectboard thank Miranda Bergmeier, Jean Lawe, Douglas Lufkin, Bonnie Munday, Kate O'Connor, and Roberta Robinson for their contributions to the preparation of this Town Report.

July 1, 2017 Storm Damage – Photos by Phil Dechert



Beaver Meadow Road, east of Moore Lane



Personal property damage



Upper Turnpike Road



Pattrell Road

Dresden District Meeting
7pm Thursday, February 28, 2019
Hanover High School Auditorium

Norwich Town Meeting
7pm Monday, March 4, 2019
Tracy Hall

Voting Hours
7am to 7pm Tuesday, March 5, 2019
Tracy Hall

*Please bring this report with you to Town Meeting. You may recycle your report
at the Town Clerk's Office and at the Norwich Transfer Station*