



TOWN OF NORWICH
DEPARTMENT OF PUBLIC WORKS
26 New Boston Road
Norwich, VT 05055
802-649-2209 Fax: 802-296-0060
HDurfee@Norwich.VT.US

Request for Bids
Town of Norwich
Unnumbered Bridge on Route 132

1. PURPOSE

1.1. The Town of Norwich is seeking bids for repairs to an unnumbered bridge on Route 132. This is located just below the intersection of Route 132 and Bowen Hill.

2. EXISTING STRUCTURE

2.1. Box culvert, constructed in 1927

3. STRUCTURAL DAMAGE TO BE ADDRESSED

3.1. Two cracked wingwalls

4. SCOPE OF WORK

- 4.1. Widen road by 3' on each side of road leading to bridge
- 4.2. Add 3/ to each side of bridge deck, using #7 rebar, doweling 1' deep in old concrete
- 4.3. Remove and replace two existing wingwalls
- 4.4. Cut parapet to height of the floor
- 4.5. Add a typical VT 9" up-curb (with a 6" reveal after paving)
- 4.6. Remove old pavement and install new membrane
- 4.7. New pavement will be placed through the Town of Norwich's seasonal bid in conjunction with the contractor
- 4.8. Place 165' of used guardrail
- 4.9. Seed and mulch all disturbed areas

5. OTHER CONDITIONS

5.1. The project is to be completed on one side of the bridge at a time, eliminating the need for building a detour.

6. INDEMNIFICATION AND INSURANCE

6.1. The chosen contractor shall comply with the following requirements:

- 6.1.1. The contractor agrees to defend and hold harmless the Town of Norwich, its officers, agents, and employees against all claims, demands, payments, suits, actions, recovery, and judgments of every kind and description arising out of the performance of the Agreement, including a personal injury or property damage

brought or recovered against it by reason of any negligent action or omission of the consultant, its agents, or employees and with respect to the degree to which the Town is free from negligence on the part of itself, its employees and agents.

- 6.1.2. The contractor shall carry Comprehensive Broad Form General Liability Insurance in the amount shown below including protection for bodily injury and property damage.
- 6.1.3. The contractor shall also maintain Automobile Liability Insurance providing limits prescribed by the Town and Umbrella or Excess Liability Insurance in the amount shown below. The Workers' Compensation Insurance shall provide coverage pursuant to 21 VSA §600, et seq.
- 6.1.4. Prior to the commencement of the work, Certificates of Insurance shall be supplied to the Town by the contractor detailing the required coverage. These Certificates shall be issued by a carrier authorized to do business within the State of Vermont. The Town shall also be named as an additional insured.
- 6.1.5. The contractor shall have and require all sub-consultants to have and maintain insurance coverage and list the Town as an additional insured in accordance with the minimum amounts listed below. Prior to the start of any work, the Town shall be furnished with an insurance certificate as proof that coverage is in place:

General Liability - \$1,000,000 per occurrence
Product Liability - \$1,000,000 per occurrence
Property Damage - \$1,000,000 per occurrence
Personal Injury - \$1,000,000 per occurrence
Automotive Liability - \$500,000 per occurrence
Workers' Compensation – Statutory Requirement

7. INSTRUCTIONS TO BIDDER

- 7.1. Proposals shall be typewritten or written in ink. Officials of corporation shall designate their official title; partners or sole owners shall so state giving the names of all interested parties. The person signing the bid shall initial all corrections or erasures.
- 7.2. Requested descriptive material shall be submitted with the bid.
- 7.3. In submitting the bids the contractor agrees that acceptance of any bid by the Town of Norwich within 90 calendar days constitutes a contract. No work shall be started until a purchase order has been approved by the Town Manager and a Notice to Proceed in writing from the Director of Public Works.
- 7.4. Discounts for immediate payment or credit terms where offered will not be a factor in the determination of the lowest responsible bidder. Payment terms by the Town will be cash, less any applicable discounts, to be paid as one payment for half of the project cost at the beginning of the project with the final payment of the remaining half within 30 days of the completion of work by the contractor and formal acceptance by the Town.
- 7.5. The successful bidder shall indemnify and hold harmless the Town of Norwich against all claims for royalties, for patents, or suit for infringement thereon which may be involved in the manufacture or use of the material to be furnished.
- 7.6. All materials shall remain the property of the contractor until delivered to and accepted by the Town.

- 7.7. Deviations from these specifications are permitted only as separate bids, provided they are submitted as alternate proposals accompanying a conforming bid.
- 7.8. Selection criteria: This bid shall be awarded to the contactor whose bid represents the best value to the Town of Norwich.
- 7.9. All traffic control and signage will be the responsibility of the successful bidder. All traffic control and signage shall be in compliance with the Manual of Uniform Traffic Control, 2009 Edition.
- 7.10. All bids shall include the following:
 - 7.10.1. Project cost
 - 7.10.2. Project schedule
- 7.11. The Town of Norwich reserves the right to accept and reject any and all bids for due cause to negotiate with any party, to waive informalities or defects in bids. To require test proving or to accept such bids or parts thereof as it shall deem in the best interests of the Town.
- 7.12. Questions relating to these specifications may be directed to Herbert A. Durfee, III, Town Manager, at 802-649-1419, ext. 101.
- 7.13. Interested firms shall submit an original and two (2) copies of their bid in a sealed envelope marked, "Bridge 43 Repair" to:
Town Manager
Town of Norwich
P.O. Box 376
300 Main Street
Norwich, VT 05055

8. CALENDAR

- 8.1. Request for Bids posted: Tuesday, June 19, 2018 and Wednesday, June 27, 2018
- 8.2. Proposals due: by 11:00 am on Friday, July 20, 2018