

NORWICH RECREATION DEPARTMENT

P.O. Box 1137, Norwich, VT 05055

Information needed for using the Norwich Huntley Meadow Pavilion

- 1) Carry in & out required for all trash & recyclables. Please do not overfill our on site trash receptacles allowing animals and birds access, which quickly becomes a mess.
- 2) No possession or consumption of any form of alcohol, including in vehicles, anywhere on the property.
- 3) Please refrain from taking anything made of glass into the playground area. No climbing on roof of playground structure. Folks using the pavilion are welcome to use the playground area but will not have exclusive use since it is always open to Norwich residents.
- 4) The site is set up to comfortably accommodate approximately 40 people. For larger groups, organizer must discuss logistics with the Norwich Recreation Director.
- 5) There is at least one port-o-john from mid-April through the end of October. During this time frame one is located at the corner of the tennis courts and the Girard Field outfield. Depending on the season, there may be one or two more on site at Huntley Meadow.
- 6) We discourage bringing dogs to group events held at Huntley Meadow. If you cannot avoid bringing a dog they must be kept under complete control. Please pick up after them promptly.
- 7) There is a water fountain at the base of the long stairs, usable during frost free seasons.
- 8) If access to drive a vehicle down to the pavilion is needed, please contact Jill at least a week in advance by calling 802-649-1419 x.5

Huntley Pavilion Rental Fee Structure

For Norwich Recreation team gatherings or special events – No Charge
(hereby referred to as “NC”)

For Norwich residents’ birthday parties or family gatherings under 30 people – NC

For non-residents, outside groups and resident groups of 30+, fees are as follows:

3 hour block - \$50

Full day - \$100

Looking for more space to use? To reserve one or more of the fields, base/softball diamonds or tennis courts, please contact the Norwich Recreation Director to determine potential extra charges. Note that generally our field rental fee is \$35/hour per field.

Checks should be made payable to: Town of Norwich – Recreation & can be dropped off at Tracy

Hall or mailed to: NORWICH RECREATION DEPARTMENT

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Reservations should be confirmed by calling the Recreation Department. Reservations requiring payment will be considered firm when payment is received.

Jill Kearney Niles - Norwich Recreation Director

Phone # 802-649-3040 x.5

E-mail: Recreation@norwich.vt.us