

**NORWICH DEVELOPMENT REVIEW BOARD  
MINUTES**

February 1, 2018  
Tracy Hall Meeting Room

**Members present:** Lawe, Dean, Teeter, Rotman, Ciccotelli, Carroll

**Members not present:** Stucker      **Alternates present:** Pitiger, McCabe

**Alternates not present:**      **Clerk:** Phil Dechert

**Others:** Glenn Gurman, LiJuan Wei, John Eller, John Roback, Barry Snyder, Andrew Pearce

**Attendees for Elwyn Public Hearing left after Item #6 -** John and Carla Vincent, Jean Lawe

1. The meeting was called to order by Chair Lawe at 7:20 PM
2. **Agenda** – Approved
3. **Public Comments & Announcements** – None
4. **Minutes:** 12-7-17 Minutes were approved without changes
5. **Administrative Issues**
  - a. Future Schedule & Agendas
    - i. February 15, 2018 – No Hearing Scheduled
    - ii. March 1, 2018 – Elwyn, 720 Union Village Road
6. **Public Hearing: 7:30 PM**

**#47BSUB17:** Preliminary Plan Review of a Subdivision Application by Glyn Jones Elwyn, Applicant and Landowner, to divide Lot 11-126.000 into 4 lots of approximately 3.9 acres, 2.2 acres, 2 acres and 98.2 acres at 720 Union Village Road. Application will be reviewed under the Norwich Subdivision Regulations.

The Vice-Chair announced that due to the winter ground conditions in viewing the site, the Public Hearing on Permit #47BSUB17 for a Preliminary Plan Review of the proposed 4-lot Subdivision Application by Glyn Jones Elwyn, Applicant and Landowner at 720 Union Village Road, Lot 11-126.000 should be postponed.

Rotman moved to continue the hearing to March 1, 2018 at 7:30. Carroll seconded the motion and it passed 7-0.

7. **Review/discussion of complaints from John J. Eller, Landowner, at 194 Kendall Station Road, Lot 06-072.000 regarding boundary lines on Kendall Station Road and structures and fences built by abutter Glenn Gurman at 186 Kendall Station Road, Lot 06-071.000.**

Chair Lawe noted that this was not a public hearing but a review and airing of disputes between owners of abutting properties.

The DRB listened to the property owners John Eller and Glenn Gurman of Kendall Station Road and Barry Snyder representative of Glenn Gurman (fence installer at 186 Kendall Station RD) and reviewed the background documents and complaints from John Eller at 194 Kendall Station Road about structures/fences built by abutter Glenn Gurman at 186 Kendall Station Road as follows:

- a. 7' high fence abutting John Eller's property and along Kendall Station Road
- b. 4' high fence on the north side of the property within Shoreline Protection Area;
- c. Temporary Carport built on the southern side of the property; and
- d. 6' x 7' fence screening compost pile within the 75' Shoreline Protection Area south of the house.

Also discussed were photos provided by Glenn Gurman with regards to changes made on John Eller's property at 194 Kendall Station Road.

Note as this was not a Hearing, no action was taken by the DRB.

#### 8. **Other Business**

- a. Draft DRB Rules of Procedure

Clerk distributed Draft DRB Rules of Procedure document and it was discussed. Carroll suggested adding a description of "Deliberative Session" section.

#### 9. **Adjournment**

Rotman moved to adjourn meeting. The motion was seconded by Dean and it passed 8-0. The meeting adjourned at 8:55 PM

Phil Dechert, Clerk

*APPROVED 4-5-18*

Development Review Board Agendas & Minutes are available at:

<http://norwich.vt.us/development-review-board/>