

**Minutes of the Special Selectboard Meeting of
Monday, January 29, 2018 at 4:00 p.m.**

Members present: Mary Layton, Chair; John Pepper, Vice-Chair; Linda Cook; Steve Flanders; John Langhus; and, Herb Durfee, Town Manager (at 5:40 p.m.)

1. **Call to Order.** At 4:07 p.m., Layton called the meeting to order.
2. **Town Manager Evaluation.** At 4:08 p.m., Layton **moved to enter executive session to discuss the Town Manager's evaluation, pursuant to 1 VSA §313(a)(3), and to possibly include the Town Manager.** Seconded by Flanders. Motion carried 5-0-0.

At 5:40 p.m., Layton **moved to enter public session.** Seconded by Flanders. Motion carried 5-0-0. No additional action taken.

3. **Sign Accounts Payable/Warrants.** Durfee explained that the single payable related to payment for the FYE 2017 audit. Durfee reported that, according to the auditor, the final audit would not be released until payment was made. Durfee indicated he would be having follow-up discussion with the auditor for reasons previously explained to members of the Board. At 5:45 p.m., Layton **moved to approve check warrant #18-1 for General Fund in the amount of \$9,200.00.** Seconded by Flanders. No further discussion. Motion carried 5-0-0.
4. **Next meetings' agendas.** For clarity, the Board indicated that continued discussion on the Town Manager's evaluation should be on the 2/14/18 agenda as an executive session item with discussion/action. They also agreed for the upcoming special meetings (breakout sessions) on the Town Plan that Flanders and Langhus will continue to work on preparing draft responses to questions on the Town Plan asked, to date (and, probably, including new ones raised at the breakout sessions), and Pepper and Cooke will continue to work on their "PR" efforts.
5. **Adjournment.** At 5:51 p.m., Layton **moved to adjourn.** Seconded by Langhus. Motion carried 5-0-0. Meeting adjourned.

Respectfully submitted,

Herbert A. Durfee, III, Town Manager

Approved by the Selectboard on February 14, 2018

Mary Layton, Chair

Date