

Minutes of the Meeting of the Norwich Board of Listers

13 July 2017, 10:00 am, Tracy Hall

Present: Cheryl A. Lindberg (Chair), Dennis Kaufman (Listers)

Lindberg opened the meeting at 10:05 am.

1. Review and Approval of Agenda

The agenda was approved by consensus.

2. Public Comments

None.

3. Approval of Minutes of Lister Grievance Hearings, Lister Deliberative Session and Lister Meeting of 19 June 2017

Kaufman **moved** (2nd Lindberg) to approve the minutes of the Lister Grievance Hearings and the Lister Meeting of 19 June 2017 as distributed. Motion **passed 2-0**. Kaufman had some suggestions for revision of the minutes of the Lister Deliberative Session. It was agreed to reexamine these minutes at the next meeting after the draft had been revised.

4. Lister Resignation

The Selectboard had accepted the resignation of Lee Michaelides. The Listers discussed, and wish the Town Manager's Office to advertise the open position as soon as possible.

5. Lister Policy Review

The 2013 Lister Policy for Valuation of Parcels that are Subdivided or Merged was discussed, and will be reviewed again at a later date.

6. Update on Assessor Contract

The Listers wish to receive a copy of the final contract from the Town Manager's Office.

7. Update on 2017 BCA appeals

There are three BCA appeals this year. The hearing schedule is to be determined.

8. Selectboard—Lister/Assessor Study

Lindberg presented information from the Selectboard and will forward to all Listers.

9. Errors & Omissions—Classification Change Only (PV&R Form 4261)

The Listers reviewed the document. Kaufman **moved** (2nd Lindberg) to sign the E&O document in front of the Town Clerk at the close of the meeting. Motion **passed 2-0**.

10. Preparation of Non-Homestead Filer List for the State of Vermont

The Listers reviewed and will supply final information to the Clerk for submission to the State.

11. Any Other Business

The Listers reviewed a document submitted by the Pepper family showing the highest residential assessments and highest residential tax burdens in Town. The Listers noted that it is important to bear in mind the impact of the non-residential tax rate and Current Use on actual taxes paid.

Lindberg said that at a future meeting she would like to discuss the differences between the boundaries of the Village as set by the Fire District, the Zoning Office and the Contract Assessor.

The next meeting was tentatively set for Thursday, 27 July 2017 pending the availability of the Town Manager.

Kaufman **moved** (2nd Lindberg) to adjourn. Motion **passed 2-0**. Meeting adjourned at 1:15 pm.

Approved by the Board of Listers 2 August 2017.

By Jonathan Bynum
Assessing Clerk

Cheryl A. Lindberg
Chair, Norwich Board of Listers