

**Meeting Minutes – Norwich Advisory Town Manager Search Committee**

NOVEMBER 10, 2016

Committee members in attendance: Ann Shriver Sargent, Stephen Leinoff, John Carroll, Bonnie Munday and John Langhus

Members absent: Anne Goodrich, Elizabeth McKinstry, Michael Goodrich

1. Quorum for Committee forms at 6:40PM with arrival of John Langhus. Select Board Meeting already underway.
2. Committee was in attendance for the purpose of offering advice to the Select Board concerning candidates for Town Manager who were to be invited to the second round of interviews.
3. Discussion of process for and necessity of Executive Session.
4. Discussion of how many candidates should be invited to second round interviews.
5. Discussion of invitation mechanics and how expenses for second interviews will be reimbursed.
6. Select Board entered Executive Session at approximately 7:55 PM.
7. Quorum broken for Committee at approximately 9:00 PM with exit of John Langhus.
8. Select Board meeting continued.