

Minutes of the Selectboard Meeting of Tuesday, November 22, 2016 at 6:30 pm

Members present: Linda Cook, Chair; Christopher Ashley; Dan Goulet; Mary Layton, Vice-Chair; Stephen Flanders; Dave Ormiston, Interim Town Manager; Miranda Bergmeier, Assistant to the Town Manager.

There were about 8 people in the audience.

Also participating: Stewart Richards, Anne Goodrich, Demo Sofronas, Roger Maynard, Doug Robinson, Roberta Robinson, Andy Hodgdon

Cook opened the meeting at 6:30 pm.

1. Approval of Agenda (Action Item). Selectboard agreed to proceed with the agenda as drafted.
2. Public Comments (Discussion Item). Steward Richards expressed concern about subdivision regulations and polices put forward by the Planning Commission, and is particularly concerned about the possibility of megaprojects coming into Norwich. Roger Maynard said that he was at the meeting to hear the Pool Committee's report, and hopes that Norwich decides to replace the former pool somehow.
3. Pool Committee Interim Report (Discussion/Action Item). Anne Goodrich presented the Pool Committee's interim report – which was included in the information packet for this Selectboard meeting. Goodrich discussed the contents of the report, and asked that the Pool Committee be given access to any existing information on the former pool site. Ashley **moved** (2<sup>nd</sup> Flanders) to accept the recommendation of the Norwich Pool Committee on the concept of a streamside pool on the site of the former Norwich Pool, to make available any and all project-related information, including all engineering studies, that has been compiled regarding the existing pool site, and to spend up to \$500 to obtain further information. **Motion passed 4 to 1** (yes – Cook, Ashley, Layton, Flanders; no – Goulet).
4. TRORC Clean Water Advisory Committee – Jeff Goodrich, applicant for appointment to committee (Discussion/Action Item). After discussion, Flanders **moved** to appoint Jeff Goodrich to the Clean Water Advisory Committee of the TRORC. **Motion passed.**
5. Public Safety Building (Discussion/Action Item).
  - a. The Selectboard agreed that expanding the training space in the building was a good idea. Flanders **moved** (2<sup>nd</sup> Goulet) that the Norwich Public Safety facilities include training space for 41 attendees, seated at tables. **Motion passed.**
  - b. After discussion about the bidding process for further architectural work, Flanders said that, recognizing that architect Jay White has developed a public safety facilities design that received public approval through a bond vote, that it would be inefficient to choose a different architect to proceed to the next phase, that the scope of Mr. White's proposed fees and services are appropriate to the next steps of the project, that Mr. White was chosen through a competitive selection process, Flanders **moved** (2<sup>nd</sup> Goulet) to ask the interim town manager to exercise his option to waive the need for further competitive bidding in selecting an architect to complete the project, according to the Town of Norwich Purchasing Policy, Para. 1.1. **Motion passed, 4 to 1** (yes- Ashley, Layton, Flanders, Goulet; no- Cook).
  - c. Flanders **moved** (2<sup>nd</sup> Ashley) to authorize the town manager to work with Architect Jay White to draft a contract to finalize design of the Norwich Public Safety Facilities, provide bid

documents, monitor construction of those facilities and to provide such other services, as may be required, and to have legal review of said contract. **Motion passed.**

d. Layton said that she didn't think at this time that it was necessary to discuss agenda item 5d (Hiring Decision). The Selectboard agreed that they will continue with Jay White as architect.

6. Budget (Discussion Item). Ormiston discussed several ideas for revisions to the draft FY18 budget. VLCT dues and GUVSWD fees will be updated, based on recently-provided information. Tracy Hall will need some repairs in the future and money should be allocated to the Tracy Hall fund to prepare for future expenses. An increase in Transfer Station window sticker cost from \$20 to \$25 was suggested. As of July of 2017, Vermont law will require transfer stations to accept food waste, so funds should be allocated to that. A C&D and bulky waste program will be self-supporting. A fire department capital plan proposal was shared with the board. Ormiston also shared information about workers compensation expense history. The Selectboard asked Ormiston to prepare a summary page showing all suggested changes and provide that to them in the information packet for their meeting on December 7, 2016.

7. Finance – Board to sign accounts payable/warrants (Discussion/Action Item). Ashley **moved** (2<sup>nd</sup> Flanders) to approve Check Warrant Report #17-12 for General Fund in the amount of \$300,959.06, for Long Term Facility Study Fund in the amount of \$6,620.67, for DPW – Bridge Fund in the amount of \$25,000.00. **Motion passed.**

8. Correspondence (Discussion/Action Item). Flanders **moved** (2<sup>nd</sup> Ashley) to receive correspondence from Brett Vuyovich concerning activity on his property. **Motion passed.**

9. Interim Town Manager Update (Discussion Item). Ormiston provided brief discussion of issues on Illsley Road. Outside agencies newly requesting appropriations or requesting increased appropriations will attend the December 7, 2016 Selectboard meeting. No new information was available regarding the FEMA Alternative projects.

10. Selectboard (Discussion/Action Item)

a. Selectboard Submission for Town Report. Ashley **moved** (2<sup>nd</sup> Flanders) to approve the Selectboard Report for publication in the FY16 Town Report. **Motion passed.**

b. Approval of the Minutes of the 11/10/16 Selectboard meeting. Ashley **moved** (2<sup>nd</sup> Layton) to approve the minutes of the November 10, 2016 Selectboard meeting with changes put forward. **Motion passed** (yes-Layton, Goulet, Flanders; abstained-Cook, Ashley).

c. Review of Next Agendas. The board agreed to include four items on the agenda for the next Selectboard meeting on November 22, 2016:

1. Outside Agencies Appropriation Requests – Norwich Public Library, Advance Transit, and Green Mountain Economic Development Corporation
2. Budget Review
3. Public Safety Building Update
4. Town Manager Contract Drafting – executive session may be needed
5. Town Manager Search Update – executive session may be needed
5. Approval of 11/10/2016 minutes
6. Discuss Illsley Road Situation

At this point, Goulet **moved** (2<sup>nd</sup> Flanders) to adjourn. **Motion passed.**  
Meeting adjourned at 9:11 pm.

By Miranda Bergmeier  
Assistant to the Town Manager

Approved by the Selectboard on December 14, 2016

Linda Cook  
Selectboard Chair

Next Meeting – December 7, 2016 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH  
SELECTBOARD.