

Minutes of the Selectboard Meeting of Wednesday, November 16, 2016 at 6:00 pm

Members present: Linda Cook, Chair; Christopher Ashley; Mary Layton, Vice-Chair; Stephen Flanders; Dave Ormiston, Interim Town Manager; Miranda Bergmeier, Assistant to the Town Manager. Member absent: Dan Goulet

There were about 9 people in the audience.

Also participating: Phil Dechert, Claudette Brochu, Steve Leinoff, Doug Robinson, Jill Kearney Niles, Bonnie Munday, Roberta Robinson, Andy Hodgdon, Jay White

Cook opened the meeting at 6:02 pm.

1. Approval of Agenda (Action Item). Selectboard agreed to switch the order of the last two agenda items, so that item 6 will be "Selectboard" and item 7 will be "Town Manager Search".
 2. Public Comments (Discussion Item). No public comments.
 3. TRORC Clean Water Advisory Committee – Jeff Goodrich (Discussion/Action Item). As a member of the TRORC Board, Jeff Goodrich explained to the Selectboard that the TRORC Clean Water Advisory Committee is part of a federal mandate to clean up waters in Vermont. This committee provides advice on such matters. Goodrich told the Selectboard that he would like to serve on the committee. The Selectboard will discuss his application during their meeting on November 22, 2016.
 4. Public Safety Building – Discussion with Jay White, architect (Discussion/Action Item). Jay White appeared before the board to answer questions. White provided the Selectboard with information about a proposed scope of services for White's future work on the project. Flanders **moved** (2nd Layton) to authorize the town manager to work with architect Jay White to draft a contract to design a facility with training space for 41 attendees, provide bid documents, and to monitor construction of the Norwich Public Safety facilities. **Motion failed 2 to 2** (no – Cook, Ashley; yes – Flanders, Layton). Ashley expressed particular concern that the Selectboard needs to adhere to its policy about contracting for services, and that process matters. The Selectboard agreed to discuss the architectural services contract and program for the building during their next meeting, on November 22, 2016.
 5. Budget – Presentations, Town Departments (Discussion Item). Ormiston and the Town department heads made a presentation containing details of the proposed FY18 budget. *(contents of this presentation can be found on the Norwich website at <http://norwich.vt.us/wp-content/uploads/2016/11/FY18-Budget-Presentation-11-16-16.pdf>)*
- Cook suspended the meeting at 9:10 pm so the Selectboard could take a break.
Cook resumed the meeting at 9:16 pm
6. Selectboard
 - a. Selectboard Submission for Town Report (Discussion/Action Item). The Selectboard discussed the proposed report and members made some suggestions for edits. Flanders will send his suggestions electronically to Cook and the rest of the board members for their discussion and approval at the next meeting on November 22, 2016.

b. Approval of the Minutes of the 11/3/16 and 11/9/16 Selectboard meetings (Action Item). Ashley **moved** (2nd Flanders) to approve the minutes of the November 3, 2016 and November 9, 2016 Selectboard meetings with changes put forward. **Motion passed.**

c. Review of Next Agendas (Discussion/Possible Action Item). The board agreed to include four items on the agenda for the next Selectboard meeting on November 22, 2016:

1. TRORC Clean Water Advisory Committee
2. Pool Committee
3. Public Safety Building
 - Discuss contract with Jay White
 - Program for new building
 - Policy on bidding
4. Budget Discussion
5. Approval of 11/10/2016 minutes

7. Town Manager Search (Discussion Item). Ashley **moved** (2nd Flanders) to find that discussing the application materials and status of applicants for the position of Town Manager in public session would violate the applicants' rights to confidentiality. **Motion passed.** Ashley **moved** (2nd Flanders) to enter executive session to discuss applicants for the position of Town Manager, pursuant to Title 1 VSA § 313(a)(3) of the Vermont Statutes. **Motion passed.**

The Selectboard entered executive session at 10:13 pm.

Flanders **moved** (2nd Ashley) to enter public session. Motion passed. The Selectboard moved into public session at 10:28 pm.

At this point, Ashley **moved** (2nd Flanders) to adjourn. Motion passed. Meeting adjourned at 10:30 pm.

No further action was taken in public session.

By Miranda Bergmeier
Assistant to the Town Manager

Approved by the Selectboard on December 14, 2016

Linda Cook
Selectboard Chair

Next Meeting – November 22, 2016 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.