

Minutes of the Selectboard Meeting of Wednesday, November 9, 2016 at 6:30 pm

Members present: Linda Cook, Chair; Christopher Ashley; Dan Goulet; Mary Layton, Vice-Chair; Stephen Flanders; Dave Ormiston, Interim Town Manager; Miranda Bergmeier, Assistant to the Town Manager.

There were about 8 people in the audience.

Also participating: Bartlett Leber, Phil Dechert, Deb Williams, Andy Williams, Cheryl Lindberg, Claudette Brochu, Steve Leinoff

Cook opened the meeting at 6:32 pm.

1. Approval of Agenda (Action Item). Flanders **moved** (2<sup>nd</sup> Ashley) to place agenda items 8 and 9 after item 12 on the agenda. **Motion failed 3 to 2** (no – Layton, Goulet, Cook; yes – Flanders, Ashley).
2. Public Comments (Discussion Item). Deb Williams and Andy Williams offered to share comments about the paving on Main Street. Because that topic was already an item on the meeting's agenda, the Selectboard agreed to move that agenda item from #10 to #3a, so as to address the issue earlier in the meeting. Williams and Williams agreed to make their comments at that time.
3. Upper Valley River Subcommittee of CT River Joint Commissions – Interview applicant for appointment to the subcommittee (Discussion/Action Item). Bartlett Leber, applicant for appointment to the Upper Valley River Subcommittee, appeared and answered questions from the Selectboard. The Selectboard requested further information about the work of the subcommittee, and asked that Leber keep them apprised of subcommittee activities. Flanders **moved** (2<sup>nd</sup> Ashley) to appoint Bartlett Leber to the Upper Valley River Subcommittee of CT River Joint Commissions. **Motion passed.**
- 3a. Paving on Main Street (Discussion Item). Williams and Williams expressed concerns that Main Street not be overly paved. The Selectboard confirmed that there are no current plans for major paving work on Main Street, and agreed that open communication will be important for any future work.
4. Preliminary Budget Overview (Discussion Item). Ormiston made a presentation containing an overview of the proposed FY18 budget. (*contents of this presentation can be found on the Norwich website at <http://norwich.vt.us/wp-content/uploads/2016/11/FY18-Budget-Presentation-11-09-15.pdf> )*
5. Interim Town Manager's Report (Discussion Item). Ormiston offered his monthly written report. The report included information about the auditors' work on FY16 records; preparation of the FY16 Town Report; Bridge 48 work; the town's Halloween celebration; and a temporary snowmobile trail bridge at Illsley Road. The Selectboard agreed that installing a temporary bridge, to be removed in May, is an appropriate course of action at this time.
6. Finance – Board to sign accounts payable/warrants (Discussion/Action Item). Ashley **moved** (2<sup>nd</sup> Flanders) to approve Check Warrant Report #17-11 for General Fund in the amount

of \$94,308.52, for Tracy Hall Fund in the amount of \$6,700.00, for DPW – Paving Fund in the amount of \$31,800.50, and for Records Restoration Fund in the amount of \$2,965.00. **Motion passed** (yes- Ashley, Flanders, Goulet, Layton; abstained- Cook).

7. Investment Report – Town Treasurer, Cheryl Lindberg (Discussion Item). Ashley **moved** (2<sup>nd</sup> Flanders) to receive the Town Treasurer’s quarterly report. **Motion passed.** Lindberg clarified that she understands that the town has committed to a three-year contract for banking and investment services. Lindberg suggested that next time the town goes out to bid for banking services, it not tie itself down to one bank for both investment and banking.

8. Flanders expressed a desire to discuss with the Selectboard plans for entering a contract with Jay White, architect for the Public Safety Building project, for his services going forward. The Selectboard agreed not to conduct this discussion at this time, and instead asked Ormiston to contact White to invite him to the Selectboard’s next meeting.

9. Town Manager Search (Discussion Item). Flanders **moved** (2<sup>nd</sup> Ashley) to find that discussing the application materials and status of applicants for the position of Town Manager in public session would violate the applicants’ rights to confidentiality. **Motion passed.** Flanders **moved** (2<sup>nd</sup> Ashley) to enter executive session to discuss applicants for the position of Town Manager, pursuant to Title 1 VSA § 313(a)(3) of the Vermont Statues. **Motion passed.**

10. Correspondence – TRORC Clean Water Advisory Committee (Discussion/Action Item). The Selectboard agreed to advertise the opening on the committee and seek applicants.

11. Selectboard

a. Selectboard Submission for Town Report (Discussion/Action Item). The Selectboard discussed the proposed report and members made some suggestions for edits.

b. Approval of the Minutes of the 10/26/16, 10/27/16, and 10/29/16 Selectboard meetings (Action Item). Flanders **moved** (2<sup>nd</sup> Goulet) to approve the minutes of the October 26, 2016; October 27, 2016; and October 29, 2016 Selectboard meetings with change put forward. **Motion passed.**

b. Review of Next Agendas (Discussion/Possible Action Item). The board agreed to include four items on the agenda for the next Selectboard meeting on November 16, 2016:

1. Public Safety Building – Invite Jay White to appear to speak
2. TRORC Clean Water Advisory Committee
3. Town Departments’ Budgets Discussion
4. Approval of 11/3/2016, 11/9/2016 minutes

At this point, Goulet **moved** (2<sup>nd</sup> Flanders) to adjourn. **Motion passed.**  
Meeting adjourned at 9:55 pm.

By Miranda Bergmeier, Assistant to the Town Manager

Approved by the Selectboard on November 16, 2016

Linda Cook, Selectboard Chair

Next Meeting – November 16, 2016 at 6:00 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.