

Minutes of the Meeting of the Norwich Board of Listers 7 November 2016, 4 pm, Tracy Hall

Present: Cheryl A. Lindberg (Chair), Liz Blum, Lee Michaelides (Listers); Bill Krajeski (Assessor); Dave Ormiston (Interim Town Manager); Jonathan Bynum (Clerk & Scribe)

Lindberg opened the meeting at 4:04 pm.

1. Review and Approval of Agenda

Blum **moved** (2nd Michaelides) to approve the agenda as distributed. Motion **passed 3-0**.

2. Public Comments

No public present.

3. Approval of Minutes of Lister Meeting of 20 October 2016

Blum **moved** (2nd Michaelides) to approve the minutes of the Lister Meeting of 20 October 2016 as distributed. Motion **passed 2-0 (not voting—Blum)**.

4. Assessor Presentation of Format & Schedule for 2019 Reappraisal

Blum **moved** (2nd Michaelides) to approve the document distributed by the Assessor.

Krajeski presented the standard procedure used by NEMC. After discussion of rates of interior inspection, extent of follow-up, use of the Listserve for publicity, and the length of the reinspection cycle, Blum's motion **passed 3-0**.

6. Errors & Omissions—Classification Change Only (PV&R Form 4261)

Blum **moved** (2nd Michaelides) to approve the Errors & Omissions Certificate as presented by the Clerk. Motion **passed 3-0**.

7. FY16 Lister Report and Data Page for Town Report

There were various suggestions for changes. Blum **moved** (2nd Michaelides) to approve the Lister Town Report and Data Page as amended except for paragraph 2. Motion **passed 3-0**. The Lister Chair and Interim Town Manager were to work together on the language for paragraph 2.

8. Listers and Assessor on Town Website

No developments since last meeting.

Blum then **moved** (2nd Michaelides) for adjournment. Motion **passed 3-0**. Meeting adjourned at 4:55 pm.

Respectfully submitted,

Cheryl A. Lindberg
Chair, Norwich Board of Listers