

Agenda for Selectboard meeting Tuesday,* November 22, 2016 at 6:30 PM
***meeting moved to Tuesday, due to Thanksgiving**

(Times Are Approximate)

- 1) Approval of Agenda (Action Item) 2 minutes
- 2) Public Comments (Discussion Item) 5 minutes
- 3) Pool Committee Interim Report (Discussion/Action Item) 15 minutes
- 4) TRORC Clean Water Advisory Committee – Jeff Goodrich, applicant for appointment to Committee (Discussion/Action Item) 5 minutes
- 5) Public Safety Building
 - a) Program For New Building (Discussion/Action Item) 10 minutes
 - b) Policy on Bidding (Discussion/Action Item) 10 minutes
 - c) Discuss Contract with Jay White, Architect (Discussion/Action Item) 20 minutes
 - d) Hiring Decision (Discussion/Action Item) 10 minutes
- 6) Budget (Discussion/Action Item) 60 minutes
- 7) Finance – Board to sign accounts payable/warrants (Discussion/Action Item) 10 minutes
- 8) Correspondence – Brett Vuyovich (Discussion/Action Item) 5 minutes
- 9) Interim Town Manager Update (Discussion Item) 10 minutes
- 10) Selectboard
 - a) Selectboard Submission for Town Report (Discussion/Action Item) 5 minutes
 - b) Approval of the Minutes of the 11/10/16 Selectboard Meeting (Action Item) 5 minutes
 - c) Review of Next Agendas (Discussion/Action Item) 5 minutes

Next Meeting – December 7, 2016 at 6:30 PM*

***special meeting to discuss outside agencies' funding requests**

To receive email notices of Selectboard meetings and hearings, agendas, minutes and other notices, send an email to manager-assistant@norwich.vt.us requesting to be placed on the Town Email List.

Norwich Pool Options Committee

Interim Report

October 18, 2016

The Pool Options Committee has met every other week since its first meeting on August 30, 2016. To help determine what members of the town might want, a survey was available on line and in a printed version to all town residents prior to the first public forum which was held on September 13.

The Survey results helped guide the committee in listing potential sites and developing criteria that might be applied to selectively edit them. The results are available as an appendix to this report. Eight options were considered:

Old Norwich Pool Site, Huntley Meadows, the use of facilities in nearby towns, Patchen’s Point on the Connecticut River

Connecticut River at Ledyard Bridge, Dresden Athletic Fields, Ompompanoosuc River Boat Launch, Various locations on private land.

The last five are not recommended by this committee for various reasons, which include, but not limited to: liability, parking, safety, accessibility.

We are attempting to reach personnel at The Vt. Agency of Natural Resources, Phil Dechert, our town Director of Planning and Zoning, and a Civil Engineer from Pathways Consulting to help determine the viability of the two sites that remain: The old Norwich Pool Site and Huntley Meadow. Huntley Meadow lies within a Flood Plain. *As of this writing (now November 16, 2016) there is not yet a response from ANR. Mr. Jeff Goodrich has indicated that “tacit approval” is not a reliable nor valid indicator of how this agency will rule on any request.*

Committee Members also contacted nearby communities that offered public, town sanctioned, swimming facilities. We were specifically interested in capital costs and annual maintenance costs.

Currently the Norwich Recreation Department has negotiated a lower daily rate for Norwich Residents to use the facilities of Storr’s Pond in Hanover. That option may remain viable for future years.

The committee held a second Public Forum in the Multipurpose Room of Tracy Hall at 6:30 on Tuesday, October 23 to discuss the content of this report.

Respectfully Submitted

Norwich Pool Options Committee

Anne Goodrich, Chair

Responses to Question 2: Other places I swim

Out of town

9/12/2016 6:41 AM View respondent's answers

Mascoma Lake

9/11/2016 2:09 PM View respondent's answers

We used to swim at the Hartford Pool when we were residents there and very much having a local pool in our town that kids can bike to and use regularly to meet their friends!

9/11/2016 10:46 AM View respondent's answers

Lake Mascoma, Grafton Pond, Blood Brook

9/11/2016 7:53 AM View respondent's answers

ocean

9/11/2016 7:40 AM View respondent's answers

I'm blanking on the name of the pond, but the parking area is by the Wilder Dam. On the NH side of the river. You walk about 10 minutes up into the woods. No boats, only swimming, fishing from the shore. Sorry I can't remember the name!

9/11/2016 7:32 AM View respondent's answers

Lake Winnepesaukee. ,

9/10/2016 9:45 PM View respondent's answers

Hampton beach nh

9/10/2016 8:04 PM View respondent's answers

Boston Lot

9/10/2016 4:45 PM View respondent's answers

state parks

9/10/2016 4:26 PM View respondent's answers

Goose Pond

9/10/2016 3:50 PM View respondent's answers

Lake Fairlee from rented cottage

9/10/2016 12:58 PM View respondent's answers

Thetford water hole

9/10/2016 12:57 PM View respondent's answers

UVAC

9/10/2016 12:29 PM View respondent's answers

uvac

9/10/2016 11:51 AM View respondent's answers

Post Pond UVAC and Leb outdoor pool

9/10/2016 11:48 AM View respondent's answers

Rvc

9/10/2016 11:45 AM View respondent's answers

Anywhere on the Connecticut River-- free of charge!

9/10/2016 9:13 AM View respondent's answers

None

9/10/2016 9:04 AM View respondent's answers

Lake Morey

9/10/2016 9:02 AM View respondent's answers

woodstock

9/10/2016 8:40 AM View respondent's answers

UVAC

9/10/2016 8:39 AM View respondent's answers

Lake Morey

9/10/2016 7:55 AM View respondent's answers

Lots of swimming holes and public pond access within reach

9/10/2016 7:52 AM View respondent's answers

Warren, Waitsfield, Silver Lake

9/10/2016 7:35 AM View respondent's answers

at a lake out of state

9/10/2016 6:34 AM View respondent's answers

ocean front or lakefront vacation cottages or resorts

9/9/2016 3:28 PM View respondent's answers

the brook running under elm and hopson

9/9/2016 10:34 AM View respondent's answers

Lake Morey - but rarely swim now that Norwich pool is unavailable. Simply don't have time or money to drive elsewhere.

9/9/2016 10:06 AM View respondent's answers

I really heaven been since the Norwich pool was damaged

9/9/2016 10:00 AM View respondent's answers

We live on the Ompompanoosuc with an island providing our private swimming hole.

9/9/2016 9:33 AM View respondent's answers

Travel to warren falls

9/9/2016 7:55 AM View respondent's answers

Mascoma Lake

9/9/2016 6:06 AM View respondent's answers

Will travel to find new swimming holes

9/8/2016 8:31 PM View respondent's answers

North Hartland Lake, Hartland VT

9/8/2016 5:21 PM View respondent's answers

Various swimming holes

9/8/2016 4:47 PM View respondent's answers

Post Pond, UVAC, Connecticut River,

9/8/2016 2:52 PM View respondent's answers

Lake Sunapee

9/8/2016 2:45 PM View respondent's answers

Barnard's Silver Lake

9/8/2016 1:04 PM View respondent's answers

white river

9/8/2016 12:36 PM View respondent's answers

North Hartland Lake

9/8/2016 12:19 PM View respondent's answers

Lake Morey

9/8/2016 11:54 AM View respondent's answers

Gym

9/8/2016 11:44 AM View respondent's answers

Out of State

9/8/2016 10:54 AM View respondent's answers

Lake Sunapee State Park

9/8/2016 10:12 AM View respondent's answers

lake champlain

9/8/2016 10:10 AM View respondent's answers

deeper "pools" in local streams (cool off, not actually swim)

9/8/2016 10:04 AM View respondent's answers

Sandy beach thetford

9/8/2016 10:03 AM View respondent's answers

North hartland dam

9/8/2016 10:03 AM View respondent's answers

Lake Mascoma

9/8/2016 9:14 AM View respondent's answers

Lake Sunapee beach, Newbury docks (Lake Sunapee)

9/8/2016 9:05 AM View respondent's answers

Blood Brook

9/8/2016 9:01 AM View respondent's answers

White River

9/8/2016 8:29 AM View respondent's answers

white River

9/8/2016 8:26 AM View respondent's answers

Used to swim at the Norwich Pool but haven't gone swimming locally since it washed out.

9/8/2016 8:24 AM View respondent's answers

Quechee lake

9/8/2016 8:14 AM View respondent's answers
uvac
9/8/2016 8:13 AM View respondent's answers
none of the above
9/8/2016 8:08 AM View respondent's answers
White river at bridge in Hartford
9/8/2016 7:53 AM View respondent's answers
Caana St Lake
9/8/2016 7:34 AM View respondent's answers
Note: None of these other swimming spots replace the feelings of Norwich community spirit and natural peacefulness that the old Norwich Pool engendered.
9/8/2016 4:10 AM View respondent's answers
Connecticut River: River Rd Boat launch
9/7/2016 10:30 PM View respondent's answers
none. I miss the Norwich swimming pool
9/7/2016 8:34 PM View respondent's answers
lakes, brooks beyond the Upper Valley
9/7/2016 7:08 PM View respondent's answers
River Valley Club
9/7/2016 5:52 PM View respondent's answers
Don't swim since pool lost in Hurricane Irene
9/7/2016 3:47 PM View respondent's answers
White River, etc.
9/7/2016 3:47 PM View respondent's answers
Seacoast of NH / ME
9/7/2016 2:05 PM View respondent's answers
Never swim
9/7/2016 2:00 PM View respondent's answers
Don't swim much anymore

9/7/2016 1:59 PM View respondent's answers
Other nearby lakes that are more cost effective than storrs
9/7/2016 1:53 PM View respondent's answers
I don't swim now, but found the Norwich Pool a great place to go when my kids were young, for them to swim, have swimming lessons, play with friends, and have a picnic.
9/7/2016 1:39 PM View respondent's answers
Boston Lot
9/7/2016 1:37 PM View respondent's answers
Lake Morey
9/7/2016 1:32 PM View respondent's answers
Upper Valley Aquatic Center
9/7/2016 1:07 PM View respondent's answers
Maine
9/7/2016 1:04 PM View respondent's answers
North Hartland Dam
9/7/2016 11:42 AM View respondent's answers
small local private pond
9/7/2016 9:02 AM View respondent's answers
north heartland dam Silver lake
9/7/2016 7:19 AM View respondent's answers
White River
9/6/2016 2:04 PM View respondent's answers
Lake Winnepesaukee
9/6/2016 10:49 AM View respondent's answers
White River
9/5/2016 8:48 PM View respondent's answers
UVMC
9/5/2016 1:18 PM View respondent's answers
I swim at the beach, or indoor pools, or privately owned ponds
9/4/2016 11:44 PM View respondent's answers

| | |
|--|---|
| None | 9/2/2016 6:50 PM View respondent's answers |
| 9/4/2016 5:25 PM View respondent's answers | not doing any swimming |
| Lake Sunapee | 9/2/2016 4:57 PM View respondent's answers |
| 9/4/2016 2:02 PM View respondent's answers | Sunapee |
| Lake Pinneo-Quechee | 9/2/2016 4:50 PM View respondent's answers |
| 9/4/2016 9:11 AM View respondent's answers | I don't usually swim but I could use the College dock |
| rarely swim, | 9/2/2016 4:21 PM View respondent's answers |
| 9/4/2016 9:05 AM View respondent's answers | Lake George, Atlantic Ocean, LI Sound |
| aquatic center | 9/2/2016 3:50 PM View respondent's answers |
| 9/4/2016 1:57 AM View respondent's answers | Once at Storrs Pond. Want a place to go in Norwich. |
| River Valley Club | 9/2/2016 3:36 PM View respondent's answers |
| 9/3/2016 9:25 PM View respondent's answers | Boston Lot Reservoir |
| Cherry Lane Beach in Eastman NH | 9/2/2016 2:45 PM View respondent's answers |
| 9/3/2016 9:00 PM View respondent's answers | I haven't been swimming but probably would at the RVC or the pool in WRJ. |
| used to go to Norwich Pool | 9/2/2016 2:44 PM View respondent's answers |
| 9/3/2016 6:20 PM View respondent's answers | Crystal lake |
| White River, Silver Lake | 9/2/2016 2:41 PM View respondent's answers |
| 9/3/2016 8:05 AM View respondent's answers | swim lessons at Dartmouth and UVAC |
| Blood Brook | 9/2/2016 2:41 PM View respondent's answers |
| 9/3/2016 7:48 AM View respondent's answers | don't swim in the summer |
| Dam in hartland; bloodbrook | 9/2/2016 2:17 PM View respondent's answers |
| 9/3/2016 7:45 AM View respondent's answers | Quechee Gorge, Lake Sunapee, White River rt 14 |
| I used to swim at the Norwich swimming hole. There are no other places to swim in Norwich. | 9/2/2016 2:01 PM View respondent's answers |
| 9/2/2016 9:25 PM View respondent's answers | Lake Morey |
| The chutes, bloodbrook | 9/2/2016 2:01 PM View respondent's answers |
| 9/2/2016 9:03 PM View respondent's answers | White River, Boston Lot Lake |
| don't believe public swimming access needed | 9/2/2016 1:39 PM View respondent's answers |
| 9/2/2016 8:37 PM View respondent's answers | Neighbor's pond or the White River |
| A place where Blood Brook (? or a smaller brook) pools briefly after it passes under Old Orchard Lane where it hits Turnpike Road. Very small. | 9/2/2016 1:15 PM View respondent's answers |
| | UVAA |

Responses to Question 3: Criteria for a new swimming access

Rather than struggle to find a Norwich location and incur both initial and ongoing costs, I would favor a pact with Hanover to allow Norwich residents to use the Storrs Pond pool and pond recreational area either at no charge or at a subsidized cost

9/10/2016 10:04 AM View

respondent's answers

I am not interested in replacing the Norwich Pool. I would like to make use of existing resources.

9/10/2016 9:13 AM View respondent's answers

Current location is accessible without using high traffic roads. That means kids can bike, and that many people can walk. Also, close

9/10/2016 7:45 AM View respondent's answers

we need to sue to get the old pool back, heritage and all that

9/9/2016 10:34 AM View respondent's answers

An important asset of the Norwich pool was that it was a place for townspeople of all stripes to gather. It was pleasant spot to hang out, swim or not.

9/9/2016 10:06 AM View respondent's answers

There are plenty of excellent public swimming holes/areas already.

9/9/2016 9:33 AM View respondent's answers

Cost! Norwich is too small a town to support this measure when there are so many currently available options.

9/8/2016 10:50 PM View respondent's answers

PLEASE no pets! Dogs scare many children, dog poop is always an issue

9/8/2016 9:52 PM View respondent's answers

I believe that Norwich needs another common area for young and old people to gather.

9/8/2016 2:52 PM View respondent's answers

A Dock

9/8/2016 1:04 PM View respondent's answers

Do not support a new swimming spot

9/8/2016 10:54 AM View respondent's answers

I'd like to see CT River access -- exactly like Dartmouth dock across the river.

9/8/2016 9:12 AM View respondent's answers

The pool should be a major priority. It is a luxury and there are plenty of other options around and greater needs in the town.

9/8/2016 9:01 AM View respondent's answers

Within 3 miles

9/8/2016 8:31 AM View respondent's answers

All kids need a place to learn to swim as a basic survival skill. It needs to be free and accessible to all Norwich kids.

9/8/2016 8:18 AM View respondent's answers

How about an in-ground salt water pool? Much better than chlorine in my opinion.

9/8/2016 8:12 AM View respondent's answers

Warmer water - the old "pool" was much too cold most of the time.

9/8/2016 7:34 AM View respondent's answers

Less than 2-3 miles from downtown

9/7/2016 10:30 PM View respondent's answers

I would be in favor of separate swimming areas for children and adults only. An outdoor lap pool with places to sit and read for grownups, and a place to get a sandwich or an iced tea only would be a dream come true.

9/7/2016 5:52 PM View respondent's answers

should be free to Norwich residents

9/7/2016 3:47 PM View respondent's answers

if admission, price has to be reasonable

9/7/2016 2:05 PM View respondent's answers

If new area, consider pairing with a running track??

9/7/2016 2:00 PM View respondent's answers

Cost not prohibitive to families that can't afford storrs

9/7/2016 1:53 PM View respondent's answers

It would be nice to have a picnic area along a brook, where children could wade and play, like at the stream between the Legion Hall and Huntley meadows. Meadows

9/7/2016 1:39 PM View respondent's answers

I prefer swimming locations that are not overly regulated and tdo not prohibit naturally occurring, adrenaline producing features.

9/7/2016 11:33 AM View respondent's answers

distance > 1 mi from D&W OK if site is otherwise right

9/7/2016 9:02 AM View respondent's answers

Within 3 miles of D&W

9/6/2016 8:19 PM View respondent's answers

I think Norwich residents can use Storr's Pond and the other sites you listed above, which is why I checked neutral on these criteria.

9/4/2016 5:53 PM View respondent's answers

Do NOT allow dogs

9/3/2016 9:25 PM View respondent's answers

Some of these questions are hard to answer: yes, needs some parking (duh)Doesn't need to be fancy

9/3/2016 6:20 PM View respondent's answers

I don't think it's worth the expense building a swimming "pool" when there are plenty of other options locally

9/3/2016 11:28 AM View respondent's answers

Bulld a pond in Huntley Field?

9/3/2016 8:05 AM View respondent's answers

Very important to have pet friendly areas as pets are being squeezed out of available areas. Dresden fields for example.

9/3/2016 8:03 AM View respondent's answers

for our town, a natural feel of a swimming hole or pond would be best in our opinion. we loved the old swimming hole

9/3/2016 7:02 AM View respondent's answers

I am not in favor of any swimming location in Norwich.

9/2/2016 3:35 PM View respondent's answers

NO PETS!!! Last thing we need.

9/2/2016 2:41 PM View respondent's answers

Forget the old Norwich Pool location - Get beach on CT River instead

9/2/2016 2:01 PM View respondent's answers

NO PETS please

9/2/2016 2:01 PM View respondent's answers

Ideally a natural area AND an inground pool like Hanover or an area like Quechee Lakes swimming area

9/2/2016 1:42 PM View respondent's answers

If it's expected that kids will walk to the pool it must be safe. It's not safe to walk to the old location due to the cars whipping around the corner of beaver meadow

9/2/2016 1:07 PM View respondent's answers

Since I answered "Not Important" for #1, none of these issues are relevant. Responses to Quetsion 4: Potential spots for a new swimming access

9/10/2016 12:01 PM [View respondent's answers](#)

We have a number of natural swimming options in and around Norwich. For a developed and maintained option, I would explore the cost and viability of an agreement with Hanover re Storrs Pond

9/10/2016 10:04 AM [View respondent's answers](#)

rebuild or let it go.

9/10/2016 9:23 AM [View respondent's answers](#)

i'm not sure of a few of the above, The old pool is the new pool! Sue to get it back.

9/9/2016 10:34 AM [View respondent's answers](#)

None of the above. We don't need this!

9/8/2016 10:50 PM [View respondent's answers](#)

For example/Dorset VT/privately owned/Now to be Public

9/8/2016 1:04 PM [View respondent's answers](#)

No artificial pool - enough with UVAC, Storr's Pond area, etc!

9/8/2016 10:04 AM [View respondent's answers](#)

Storrs Pond area

9/8/2016 9:47 AM [View respondent's answers](#)

on conservation land across Bloody Brook from Brookside dr

9/8/2016 9:14 AM [View respondent's answers](#)

I'm not sure where some of these spots are (Auxiliary Reservoir on Brown Brook) though think the selected spot should be fairly central and not way out of the way like Patchen's Point.

9/8/2016 8:12 AM [View respondent's answers](#)

Storrs Pond Rec Area

9/8/2016 8:08 AM [View respondent's answers](#)

The question is swimming pool vs. a place where Norwich Residents could

access the Conn. River - similar to the Ledyard Canoe Club's swimming area.

9/7/2016 5:52 PM [View respondent's answers](#)

CT river only safe for strong swimmers

9/7/2016 3:47 PM [View respondent's answers](#)

Dont mess with Patchen's unless you have ALREADY talked to the family

9/7/2016 2:36 PM [View respondent's answers](#)

Space for a track as well

9/7/2016 2:00 PM [View respondent's answers](#)

Keep it cold, keep it moving.

9/7/2016 11:33 AM [View respondent's answers](#)

Ompompan Boat launch is 'duck itch' environment when hot weather. I'm speaking from experience.

9/7/2016 9:02 AM [View respondent's answers](#)

I'm not familiar with the reservoir mentioned above.

9/4/2016 5:53 PM [View respondent's answers](#)

NO TOWN POOL

9/3/2016 7:21 AM [View respondent's answers](#)

I am not in favor of any swimming location in Norwich.

9/2/2016 3:35 PM [View respondent's answers](#)

Area below Subaru Dealership, area below old Mill off Elm, next to brook on big field on Hopson, pond on Allison Moscow's old farm, New Boston Brook somewhere.

9/2/2016 2:41 PM [View respondent's answers](#)

Depends on if natural area or pool - pool should be close to town

9/2/2016 1:42 PM [View respondent's answers](#)

Ompomp is CONTAMINATED. Why would you put children in the toxic water there. ALSO why don't you force property owners on Hemlock Rd to STOP dumping their septics into the ompomp?

**Responses to Questions 5 and 6:
Additional comments**

Free, for Norwich community,
welcoming to families and youth,
Paging spirit and atmosphere lost.
Very difficult to resolve.

9/12/2016 10:33 AM View

respondent's answers

The important thing about this is that
the pool was a place where community
could meet each other. This made a
better, safer town for all of us.

9/12/2016 9:30 AM View respondent's
answers

In town is very important. A place
where kids can walk to from rec camp
and other downtown locations. Having
something in Norwich is important as a
community center.

9/12/2016 6:41 AM View respondent's
answers

I loved the fact that kids could bike to
the old swimming hole after sports
camp in the summer. It was close to
town, very accessible, and very safe. It
was a great rite of passage for middle
schoolers to be able to go their own
their own. My kids are past this age,
but would still enjoy it, and I would love
to see this opportunity for the new
middle schoolers of Norwich, as well
as for the whole town. It was a lovely,
wonderful resource--and much less
expensive to maintain and more
environmentally friendly and pleasant
than a chlorinated pool

9/11/2016 2:09 PM View respondent's
answers

I feel it is most important for children in
Norwich to have a place to safely learn
to swim and enjoy water access in the
summer. The loss of the Norwich pool
(which badly needed repairs) was
great. It is especially important
because the children of the families
that stay here all summer working
need a nice safe place to go
swimming.

9/11/2016 11:17 AM View

respondent's answers

Sorry to all those who think it's a no-
brainer option, but I'm not willing or
able to shell out the \$\$\$ charged by
Storr's Pond - nor do I want to schlep
into Hanover during the hottest times
of the year. I live on this side of the
river for a reason!!! (and I'd much
rather travel farther to Trasure Island
and pay less for a much nicer 'pond'
experience). The precious few really
good swimming holes we have are
already getting mucked up by extra
traffic. The old Norwich Pool was great
- nothing fancy, just a quiet, refreshing
place to take the kids & family to cool
off. If I could dig a pond on my own
property I would, but I can't so... let's
figure out a way to Make the Norwich
Pool Great Again!

9/10/2016 8:14 PM View respondent's
answers

Thank you for doing this. We miss the
Norwich Pool so much!!

9/10/2016 8:04 PM View respondent's
answers

limited cost would be good- there are
lots of options already in the area.

9/10/2016 4:26 PM View respondent's
answers

At the very least can the town, with
volunteers, clean up the old Norwich
Pool site soon. It is so depressing to
walk by there.

9/10/2016 4:22 PM View respondent's
answers

Rebuild Norwich Pool!

9/10/2016 3:50 PM View respondent's
answers

Thank you for developing this survey.
Fingers crossed for a future town
designated swimming spot!

9/10/2016 3:24 PM View respondent's
answers

I'd prefer that the town use existing
natural river pools to spending a lot of
our tax dollars on constructing a pool
or restoring the old pool.

9/10/2016 12:23 PM View

respondent's answers

Private land. Would need to look at the size of the body of water and ability for beach, BBQing etc.

9/10/2016 12:01 PM View

respondent's answers

Patchens point is currently used mainly by drug users. Having it more visible may entice them to move to someone else's town.

9/10/2016 11:45 AM View

respondent's answers

Please consider a salt water pool instead of a chlorinated one. They are healthier for the environment and for the swimmers. We are new to the area, so do not have much opinion on the location. It seems like the old area was an important part of the community and is the only thing lacking in this otherwise amazing town.

9/10/2016 9:55 AM View respondent's

answers

This should not be a priority for taxpayers. Enough already. No snack bars, canoe access, chlorination, etc. If you can rebuild a similar place, great. Otherwise, let people explore and find the many other places for a dip. And PLEASE...no talk of subsidizing fees to Storrs Pond. Honestly, if the swim hole (which I loved) has gone away for good, let it go. And let people take responsibility for their own enjoyment spots. Thank you all for your time on this topic.

9/10/2016 9:23 AM View respondent's

answers

I would not like to pay additional taxes to support the development of a new swimming place.

9/10/2016 9:13 AM View respondent's

answers

Really appreciate swimming in natural bodies of water. Also I think it is important to have swimming resources in town for our children to learn to swim.

9/10/2016 9:02 AM View respondent's
answers

I think it is unacceptable that neither Hanover or Norwich have no free swimming and offer no free swim lessons. Lyme offers both. Swimming is one of the few sports that can be continued into old age and Norwich is one of the richest towns in the Upper Valley. Storrs Pond is quite expensive for families who are not wealthy - despite the fact that some our residents consider it "very affordable."

9/10/2016 8:54 AM View respondent's
answers

Even if the current pool is not fixed up, that location should be cleaned up. The falling apart structures and equipment are litter at this point. In all honesty we should return it to nature as she has already started the work.

9/10/2016 8:40 AM View respondent's
answers

We have enough costs that concern ALL Norwich residents without the additional cost of a pool that benefits a handful of nostalgic's.

9/10/2016 8:19 AM View respondent's
answers

Swimming outside in the summer is important for families and children. I hope our town can find a solution to return swimming to Norwich.

9/10/2016 8:18 AM View respondent's
answers

There is no need for the Town of Norwich to provide for public swimming. We are a tiny town and there are LOTS of swimming options available within easy reach.

9/10/2016 7:52 AM View respondent's
answers

Thank you for taking this on. I think having public gathering places for families and young children are important to strengthening a sense of community. Even though my children are grown, I support this for the young families I want to have in my community. The current location is

accessible and has the added benefit of being near trails for walking and running, so can meet the needs of diverse groups. Also has parking. Would be great to resist the temptation of having everything be too polished and manufactured. We live in a rural area. Let's allow some aspects of our life to be natural. My kids loved playing on the edges of ponds and streams. They don't need a fancy pool with fancy changing rooms and snack bars. It is ok to cherish a little simplicity, and learn how to take care of it. I hope other generations of Norwich children have this privilege.

9/10/2016 7:45 AM View respondent's answers

I am a homeowner in Norwich living full time and do not agree that this project should go forward in any way. There are far more important issues.

9/10/2016 7:42 AM View respondent's answers

I'd rather have a rec center. Swimming season is short.

9/10/2016 7:20 AM View respondent's answers

Having a designated public swimming area builds community! We are sorely missing this summer gathering spot!

9/9/2016 5:03 PM View respondent's answers

Just rebuild the norwich pool where it was originally. Everyone loves that spot.

9/9/2016 11:21 AM View respondent's answers

The old pool is the perfect place. It is a community treasure that our old TM failed to try to preserve. We should not all pay the price for Neil Fulton's avarice, incompetence, and neglect.

9/9/2016 10:34 AM View respondent's answers

Not familiar with some of these spots, but swimming next to Ledyard Bridge (or similar) sounds unpleasant to me.

9/9/2016 10:06 AM View respondent's answers

I don't often swim now; my answers are from my perspective when our kids were little.

9/9/2016 9:44 AM View respondent's answers

We may be taxed as the wealthiest town in Vermont, but there is no reason to increase that perception. Therefore let the residents learn to provide for themselves and discover their own entertainment.

9/9/2016 9:33 AM View respondent's answers

Why is this considered a necessity? I would rather see a town owned and operated ski hill! You can swim almost anywhere.

9/8/2016 10:50 PM View respondent's answers

Despite what some folks on the listserv are saying about funds being used for a swimming hole in Norwich when there are so many in the UV, I would very much like to see a public swimming option in Norwich.

Sometimes all you need on a hot summer day is to jump in and cool off and then get on with your day; why should we have to drive to other towns in order to do that? Thank you for your efforts!

9/8/2016 5:21 PM View respondent's answers

If the old Norwich pool isn't renovated into a new Norwich pool, can the town at least use some of the FEMA money to clean up the area? There is debris downstream; the changing rooms are dangerous and an eyesore; and pieces of the dam are scattered along the river banks. It would be nice to at the very least clean up the area and make a nice picnic area along the stream.

9/8/2016 5:18 PM View respondent's answers

I don't think we need a fancy pool, but a swimming hole or area where folks can gather is worth the small investment. I'd be willing to help on this front. Bandler.james@gmail.com

9/8/2016 2:52 PM View respondent's answers

People with swimmable Falls ought to be happy to see folks' happy smiles of relief, and share.

9/8/2016 1:04 PM View respondent's answers

We believe the select board should be spending time and town resources on more substantive and progressive projects. There are more than enough swimming spots in this area.

9/8/2016 12:20 PM View respondent's answers

I grew up going to the Norwich Pool and it saddens me that my children don't have the same experience. I do hope something can be replaced there!

9/8/2016 12:19 PM View respondent's answers

Negotiate a Norwich rate with the Hanover Improvement Society for summer use at the Storrs Pond/Pool area.

9/8/2016 10:54 AM View respondent's answers

I'm afraid that it might be time to realize that replacing the Norwich Pool is hopeless. We missed our opportunity to quickly (and quietly?) repair the old pool and/or remove the old dam upstream as an environmentally-responsible trade-off. The best-case scenario as I see it would be to get an excavator to the old site to remove the debris (a monument to Norwich's ineffective town government) and deepen the channel to create a natural pool. Yes, this would be temporary. In addition, demolition of the upstream dam should be done quickly and cheaply with explosives (lots, yet) rather than by some expensive engineering project that will cost at least tens of thousands of dollars and potentially have less environmental impact. Think of all the sand which will be available for beaches at the old pool!

9/8/2016 10:04 AM View respondent's answers

Can you just bulldoze a hole and not dam up the present spot? I love the grassy area, there were picnic tables and grills. It's 10 degrees cooler at the old pool. There's plenty of parking.

9/8/2016 10:03 AM View respondent's answers

Ideally within walking distance from center of town. There are several flat sections next to Bloody Brook: Huntley Mdw, behind St. Francis, between Hopson & Elm (see above).

9/8/2016 9:14 AM View respondent's answers

So many great places to swim in the UV. This seems like a waste of time and money. A true "first world" problem if ever there was one.

9/8/2016 9:01 AM View respondent's answers

I think there are many options already available. Storr's Pond is a wonderful facility and there are many bodies of water, ponds, streams and rivers, to choose from.

9/8/2016 9:00 AM View respondent's answers

The pool was a perfect place to send kids in the summer. Easy to get to and safe. With this gone where do kids go hang out?

9/8/2016 8:59 AM View respondent's answers

I do not think tax dollars should be used for this. There are other options around for those who need them.

9/8/2016 8:44 AM View respondent's answers

Why does this committee exist

9/8/2016 8:37 AM View respondent's answers

Keep it simple and fix the dam! !

9/8/2016 8:26 AM View respondent's answers

Cost sharing with Storrs pond would be the most efficient.

9/8/2016 8:18 AM View respondent's answers

It would be best if we can ride bikes to the site, kids can't ride up wheellock to storrs or out rt 5 to ompompinoosic (9/8/2016 8:14 AM View respondent's answers

We don't need a pool.

9/8/2016 8:13 AM View respondent's answers

I don't want any of my tax dollars spent on this. If people need to swim, there are plenty of places to go for a small fee or no fee. We will soon be paying off the bond for the police and fire station. Norwich does not need any additional burdens placed on the taxpayers.

9/8/2016 8:08 AM View respondent's answers

The in-town accessibility is crucial. We feel strongly that kids can bike, walk to the pool from town.

9/8/2016 7:51 AM View respondent's answers

Either a man-made pool or a natural pond would be fine - important bits are access for small children, and no fees to visit for residents. Even if Norwich just subsidized memberships for everyone at Storr's Pond, that would suit me.

9/8/2016 7:34 AM View respondent's answers

Old Norwich Pool site was very important close to center of town community gathering place for all ages.

9/8/2016 4:10 AM View respondent's answers

Too bad old location not viable. Something with a similar feel would be appealing. Getting in the car to drive to Storrs Pond to pay to swim is ridiculous

9/7/2016 10:30 PM View respondent's answers

It would be nice to be able to swim no matter what the time of day. I'm sure liability is a big issue. How does Woodstock's pool work?

9/7/2016 5:52 PM View respondent's answers

I don't think Norwich needs a swimming area, nor do I think it is the best use of limited funds. Storrs Pond seems sufficient to me. Will be VERY UNHAPPY to have my tax dollars spent on this.

9/7/2016 5:36 PM View respondent's answers

I like a natural pond, not a cement pool.

9/7/2016 3:47 PM View respondent's answers

The Town's refusal to comply with State law and FEMA requirement to construct an in-stream pool at the Norwich Pool sight is VERY dismaying for me at multiple levels, not the least of which is throwing away publicly available funds to reconstruct an historic resource that was washed away in Irene...

9/7/2016 3:47 PM View respondent's answers

We do not need to spend tax money on this! Just work out a Norwich resident rate with storrs pond! They need the money!

9/7/2016 3:44 PM View respondent's answers

There are plenty of places to swim in the area ! I am adamantly opposed to spending one penny of taxpayer money for this

9/7/2016 2:36 PM View respondent's answers

I don't want to see an increase in taxes attributable to the swimming area.

9/7/2016 2:25 PM View respondent's answers

Clean water, not too vulnerable to droughts, safe access, easy for kids and elders

9/7/2016 2:15 PM View respondent's answers

We are happy using Storr's Pond but it is pricey for our family since we have one income and 3 kids. We only use

the pond there and love it but it cost us over \$300 for the summer pass - yikes!

9/7/2016 2:05 PM View respondent's answers

Private funding for costs in excess of available federal funds, especially if a track is feasible/added

9/7/2016 2:00 PM View respondent's answers

I think kids and families should have a place to both enjoy the outdoors with swimming and other activities. Kids also need a place where they can learn to swim.

9/7/2016 1:59 PM View respondent's answers

I think it would be nice to have Norwich only swimming area. The places on the Connecticut river are always filled up with Dartmouth college kids and high school kids. I just think it would be nice like fairlee to have are own place with a pass to swim. I have 3 kids and I enjoyed swimming growing up when places had less people and were more enjoyable. There really isn't anywhere to swim anymore except packed places. My kids don't know how to swim well because of it. I had a cousin that lived in fairlee and I was able to go to the beach then and it was awesome. I just wanted to throw that out there. Spending all that money to allow anyone band then Norwich residents who pay for it won't be able to enjoy it.

9/7/2016 1:49 PM View respondent's answers

I hear Storrs Pond loses a lot of money every year. I think supporting them to ensure we never lose that gem is more important than Norwich spending money on a Norwich swimming hole. First ensure the survival of Storrs and maybe create a discounted Norwich pass system by proposing the Town of Norwich help fund Storrs Pond out of the town budget each year.

9/7/2016 1:37 PM View respondent's answers

None.

9/7/2016 1:04 PM View respondent's answers

Any chance to just dig out and deepen an area where the old pool was, without a dam? Would enough water collect there to make this a viable alternative?

9/7/2016 1:03 PM View respondent's answers

Selfishly, one of my main considerations is the time it will take to get a new pool location up and running. My children were 4-5 when Irene struck, so they have really spent an important part of their childhood without access to swimming in the town. If it took another five years, they would essentially lose out on something that generations of Norwich children have enjoyed.

9/7/2016 11:42 AM View respondent's answers

My strong preference is same old site. Impt to me is 'natural' watersite, lowkey. Don't want chlorine pool or for entry fee.

9/7/2016 9:02 AM View respondent's answers

Norwich does not need an in-town swimming area dedicated to its residents.

9/6/2016 3:28 PM View respondent's answers

There are easily-accessible swimming opportunities in all of the surrounding towns. I don't think it's critical for Norwich to develop swimming access.

9/6/2016 9:12 AM View respondent's answers

I'm not sure how important it is (budget or otherwise) to put a permanent pool in Norwich. UVAC, CCBA, Storr's Pond, RVC and numerous swimming holes provide all kinds of options. I liked the former swimming hole, but I've found plenty of alternatives. I also don't see how this town will spend a dime if it took this long to approve budget for the public safety facility.

Finally, putting in something like an actual pool will only draw people away from already established upper valley facilities that are not exclusive to those towns.

9/5/2016 8:44 AM View respondent's answers

The idea of Norwich having to provide its own pool is ludicrous. Storrs Pond loses about \$100,000 a year for the Hanover Improvement Society, and is a wonderful facility, with a new water park, life guards, etc. I do not understand the need to have one here at taxpayer expense; those who want to swim can drive to NH and enjoy a fine facility at minimal expense.

9/5/2016 6:06 AM View respondent's answers

I don't see why all of the tax payers of Norwich should have to pay for a pool that only a few select people want (and would use). Even if a pool was made I would never use it. I think that if these people want a pool so much they should raise the money themselves instead of making everyone else (who doesn't necessarily want it) pay for it.

9/4/2016 11:44 PM View respondent's answers

Norwich does not need its own site - Storrs Pond is great. Our kids go to Hanover schools. Supporting Hanover Rec is therefore also important.

9/4/2016 6:11 PM View respondent's answers

I'm not in favor of spending a lot of money on a swimming area when there are so many already available. Thank you for asking.

9/4/2016 5:53 PM View respondent's answers

Don't spend any tax \$

9/4/2016 5:25 PM View respondent's answers

As there are several nearby towns that offer a variety of indoor and outdoor swimming facilities, I do not feel the municipality of Norwich should use any

taxpayer dollars to develop one of their own.

9/4/2016 9:05 AM View respondent's answers

Lots of areas listed - parking and easy access necessary as well as shade, sand and grass, picnicking

9/3/2016 9:25 PM View respondent's answers

i think it is really important for Norwich to have its own swimming area. The former pool was terrific and I wish we could duplicate it somewhere else.

9/3/2016 8:42 PM View respondent's answers

I don't know what most of these proposed spots are like, or how access would work (dam at Huntley meadow? Flooding what area. Why would VT allow that & not old site? Some of Pompy places seem pretty scuzzy. Good luck. Worth cause Forget chlorinated pool; ppl can go to Storrs or RVC

9/3/2016 6:20 PM View respondent's answers

Would prefer not to spend anymore taxes money on a place to swim. Don't feel that it is necessary for the town to have a place to swim

9/3/2016 3:38 PM View respondent's answers

I don't think we need a pool in Norwich when Storr's Pond, the Connecticut River (and numerable other swimming areas) are available within 1/2 hour drive.

9/3/2016 12:58 PM View respondent's answers

Taxes are already high; please don't spend money on something most residents will never use

9/3/2016 11:28 AM View respondent's answers

This swimming hole does not have to be state of the art- it shouldn't be! Just a place to get cooled off, and for parents of young children to gather for sand play and wading.

9/3/2016 8:33 AM View respondent's answers

We miss the pool. Hurricane Irene was over 5 years ago!

9/3/2016 8:05 AM View respondent's answers

build a pool at Huntley and charge access, lower rates for town. Have changing and restrooms.

9/3/2016 7:41 AM View respondent's answers

Thank you for the opportunity to comment. For me, the biggest issue will be the cost. Like many Norwich residents, I feel taxes are high, and though I am willing to pay for services, depending on the cost of the pool/swimming area, it might be best to not move forward. We're about to vote on a bond issue for the new police/fire buildings, and we still need to figure out what we're doing with the Public Works facility (FEMA money, or ours?). Adding yet another layer of cost on top of that would be a lot. I realize it's the school portion of the tax bill that's the big culprit, but we should still be diligent about keeping the increases for the town tax portion to a minimum. Property taxes are my biggest concern about being able to continue to live, and eventually retire, in Vermont. Thank you again.

9/3/2016 7:40 AM View respondent's answers

It is my opinion that no swimming facility should be proposed or built in Norwich at the taxpayers expense.

There are many locations with a 10 minute drive that people can swim at.

9/3/2016 7:21 AM View respondent's answers

Current spot is so great because it is so close to town, but even nice it is directly on a fantastic walking/running trail. I have often wondered why smaller pond was not constructed at the current site, one that allowed the river to run around the pond so that no dam would be required and water from

river would just be piped in and out...seems like a simple solution that would (might?) solve

environmental/regulatory challenges
9/3/2016 7:19 AM View respondent's answers

Please be mindful to not muck up already quiet places we have in the Norwich area. I hope you are truly capturing whether there is a need and not "finding a solution, looking for a problem". Thx

9/3/2016 7:05 AM View respondent's answers

do not feel public money should be spent on this issue until/unless user fees will cover the entire cost

9/2/2016 8:37 PM View respondent's answers

The old site of the Norwich Pool is a magical place. It is not just for nostalgia's sake that I wish to restore a swimming access point there - I believe it had all the most essential features of a Norwich swimming access point and gathering place: a small, grassy picnic spot; a small, child-friendly beach and swimming area; a nice spot from which to jump; and above all, a place where townspeople could come to enjoy a tranquil but joyful swim in natural waters in a beautiful setting in nature.

9/2/2016 6:50 PM View respondent's answers

The CT river or the Ompompanoosuc would be the logical locations since there is abundant water.

9/2/2016 4:21 PM View respondent's answers

Thanks for the work you're doing taking this on.

9/2/2016 3:50 PM View respondent's answers

I am not in favor of spending any town money to fund a swimming location in Norwich.

9/2/2016 3:35 PM View respondent's answers

It would be nice if kids could get there safely on bikes or walking

9/2/2016 2:45 PM View respondent's answers

I am not sure it is really important to have a swimming "pool" in Norwich, because there are other opportunities in the Upper Valley where one can swim.

9/2/2016 2:44 PM View respondent's answers

1.) There are many ponds and streams around, lots of options. Keep thinking until something works. 2.) Please don't block AO passage. If necessary, then provide for passage.

9/2/2016 2:41 PM View respondent's answers

There does not need to be a public swimming spot provided by the town. There are plenty of other options for interested residents and taxpayers do not need to subsidize this activity.

9/2/2016 2:17 PM View respondent's answers

An area with beach like Quechee lakes would be nice. If pool, should be close to downtown maybe next to a stream setting like Huntley or the old pool site.

9/2/2016 1:42 PM View respondent's answers

I think Patchen and near Ledyard Bridge are potential dangerous places to locate a swimming area due to currents and under water hazards. The same could be said for the old reservoir as it stands right now.

9/2/2016 1:15 PM View respondent's answers

doesn't need a designated child area, but does need to have a child-safe place to enter the water (e.g., no drop off). Some of the sites listed have reported unsafe levels of E. coli and Salmonella in the recent past. It may be impossible to eliminate that risk, but upstream contamination from agriculture and other contaminants should be an important consideration.

9/2/2016 1:08 PM View respondent's answers

The swimming area should be self supporting. Various fees can support the endeavor rather than adding to the tax base for everyone. I would like to see an area for people who do not have children. Most of our town resources go toward children. I love children but we need to consider others.

9/2/2016 12:56 PM View respondent's answers

You should have asked if we ever used the old Norwich Pool. We didn't so are not interested in a "new" Norwich pool and would not welcome any tax burden associated with a pool.

9/2/2016 12:54 PM View respondent's answers

gain, thanks to you! I can't make this meeting, but am grateful for your efforts.

9/10/2016 7:46 AM View respondent's answers

me too...

9/9/2016 10:34 AM View respondent's answers

Thanks for taking on this task. Miss the Norwich pool!!! - Storr's Pond is *not* even on my long list of potential swimming spots.

9/9/2016 10:08 AM View respondent's answers

Thank you all for your time and energy on this project! it is greatly appreciated!!

9/8/2016 1:16 PM View respondent's answers

Henry Scheier

9/7/2016 2:00 PM View respondent's answers

Thank you for all your hard work.

9/3/2016 9:26 PM View respondent's answers

I am very much against ANY swimming access in Norwich. Why does the committee think it must have it's own swimming facility?? There are many other options locally. Storr's

Pond is a fine facility. Residents of Norwich who wish to swim can buy a daily or yearly pass. Do NOT spend the taxpayers money on any swimming facility.

9/3/2016 7:26 AM View respondent's answers

Thank you! See you there.

9/2/2016 6:51 PM View respondent's answers

Unfortunately, will be out of town.

Good Luck!

9/2/2016 3:50 PM View respondent's answers

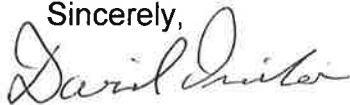
Thanks for working on this project

OFFICE OF THE TOWN MANAGER

TO: SELECTBOARD, TOWN OF NORWICH
FROM: DAVE ORMISTON, INTERIM TOWN MANAGER
SUBJECT: JEFF GOODRICH
DATE: 11/18/2016

As suggested during this past Selectboard Meeting, Wednesday, November 16th, Miranda has gone back into our records to look for an older application pertaining to Jeff Goodrich's seat on the TRORC board. We were not able to find one on record. However, he has submitted an email regarding his desire to sit on the TRORC clean water advisory committee. Based on the feedback from the board and the board's knowledge of Jeff Goodrich it was indicated that this email would suffice in lieu of an official application. A copy of Jeff Goodrich's email is included with this memo.

Sincerely,



David Ormiston
Interim Town Manager

/mhb

Miranda Bergmeier

From: Jeff Goodrich <Jeff.Goodrich@pathwaysconsult.com>
Sent: Tuesday, November 15, 2016 2:57 PM
To: David Ormiston
Cc: Miranda Bergmeier; Sarah Finley
Subject: RE: Opening on the Clean Water Advisory Committee of TRORC

Dave, in keeping with past practice, I am letting you know by e-mail that I am interested in serving on the TRORC Clean Water Advisory Committee. Since members of the Selectboard know me, I am not planning to complete an application or provide additional information unless I am directed otherwise. After attending the first Committee meeting yesterday, I believe that my background and knowledge indicate that I am well suited to this role. However, if the Selectboard believes it would be better to nominate someone else to this position, I would be glad to support and advise that person however I am able.

Jeff

Jeffrey S. Goodrich, P.E.
President

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From: Miranda Bergmeier [<mailto:MBergmeier@norwich.vt.us>]
Sent: Tuesday, November 15, 2016 2:35 PM
Subject: Opening on the Clean Water Advisory Committee of TRORC

The updated list of open positions has been posted on the Norwich website under Town News at <http://norwich.vt.us/wp-content/uploads/2016/11/OpenPositions-Nov-2016.pdf>

In particular, the Town of Norwich is seeking an individual to serve on the **Clean Water Advisory Committee of the Two Rivers Ottauquechee Regional Commission**. Anyone interested in serving on this committee should submit their application to ManagerAssistant@norwich.vt.us in the Town Manager's office. The deadline for applications is 9:00 am on Friday, November 18, 2016 for consideration by the Selectboard at their meeting on November 22, 2016. Applicants will be asked to appear before the Selectboard during the November 22nd meeting.

Application forms are available at <http://norwich.vt.us/wp-content/uploads/2012/06/NorwichApplicationForm2.pdf>

Miranda Bergmeier
 Assistant to the Town Manager
 Town of Norwich
 P.O. Box 376

**TOWN OF NORWICH
PURCHASING POLICY**

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1. GENERAL INFORMATION AND ADMINISTRATION

1.1 This policy shall supersede and replace any and all previously adopted policies pertaining to municipal purchases that may have been in effect prior to the effective date of this policy. This policy may be waived by the Town Manager.

1.2 In the event that any portion of this policy is found to be in violation of federal or state law or inconsistent with any provision applicable thereto, the remainder of this policy shall remain in full force and effect.

1.3 The Town shall not discriminate in its selection of vendors on the basis of race, gender, political affiliation, family relations, friendship or business affiliation. Employees and elected officials must publicly disclose all potential purchase conflicts prior to any purchasing decisions being made.

1.4 The Town shall seek the best quality products and/or services at the lowest possible price in the most convenient manner under all circumstances.

1.5 No employee shall make a purchase without first obtaining approval of the Department Head.

1.6 In so much as possible, all bulk purchases for office supplies and commonly used materials shall be acquired through the Finance Office, which shall attempt to coordinate departmental acquisitions in a manner that is most advantageous to the Town. Supplies that need to be purchased that are department specific, shall be purchased by that department following all applicable guidelines in this policy.

1.6.1 Examples: Land Record Books, mapping materials, recreation equipment.

1.7 All invoices and Purchase Orders turned into the Finance Office will indicate the account to be charged, the amount to be paid, authorizing signature by the Department Head, and the date of the approval. It is recommended that packing slips, (proof of actually receiving the goods) be turned into the Finance Office either attached to the invoice at the time of submission or at a later date.

2. PURCHASE ORDER PROCEDURES

2.1 Department Heads shall submit a Purchase Order (signed by them and the Town Manager) to the Finance Office before they purchase any item or services in which the total amount to be paid to a vendor exceeds \$2,500. Excluded from these requirements are utilities, fuel, wages and employee benefits, insurances, appropriations, and dues.

2.2 Any purchase from a Reserve Fund requires a Purchase Order to be submitted to the Town Manager, and if approved by the Town Manager, the Town Manager will submit to the Selectboard for approval.

3. BID REQUIREMENTS

3.1 Expenditures \$2,500 to \$10,000: With the exception of those items exempted in Section 2.1, Department Heads shall obtain at least three price quotes (written, oral, phone or catalog or on-line prices are acceptable) provided they are documented and presented with the Purchase Order. Department Heads shall solicit written sealed bids or proposals for any expenditure over \$10,000.

3.2 Bid Specifications shall include:

3.2.1 Bid name.

3.2.2 Bid submission deadline.

3.2.3 Date, location, and time of bid opening.

3.2.4 Specifications for the project or services including quantity, design, and performance features.

3.2.5 Bond and/or insurance requirements.

3.2.6 Any special requirements unique to the purchase.

3.2.7 Delivery or completion date.

3.2.8 All bids shall include the following statement; "The Town of Norwich has the right to reject any or all bids if doing so is in the best interest of the Town."

3.3 Bid specifications must be approved in writing by the Town Manager prior to being advertised. Solicitations shall be sought by newspaper advertisement and any other appropriate media. Pre-bid or proposal meetings shall be held for complex purchases or projects unless waived by the Town Manager. Once a request for bids or proposals has been issued, the specifications will be available for inspection at the Town Manager's Office.

3.4 Bid submission. All bids or proposals must be submitted in sealed envelopes, addressed to the Town in care of the Town Manager and plainly marked with the name of the bid and the time of the bid opening. Bid proposals will be date stamped on the outside of the envelope immediately upon receipt. Any bid may be withdrawn in writing prior to the scheduled time for the opening of bids. Any bids received after the time and date specified shall not be considered and shall be returned to the bidder unopened.

3.5 Bidders shall bid to specifications and any exceptions must be noted. A bidder submitting a bid thereby certifies that the bid is made in good faith without fraud, collusion, or connection of any kind with any other bidder for the same work, and that the bidder is competing solely on his/her behalf without connection with or obligation to any undisclosed person or firm.

3.6 Bid opening: All bid openings will be at the Town Managers Office at the prescribed time. Every bid received prior to the deadline will be publicly opened and read aloud by the Town Manager or designated representative. The bid opening will include the name and address of the bidder; for lump sum contracts, the lump sum base bid and the bid for each alternate; for unit price contracts, the unit price for each item and the total, if stated; and the nature and the amount of security furnished with the bid if required.

3.7 The Director of Public Works shall annually solicit bids for the procurement of materials that are regularly purchased in bulk quantities such as sand, salt, chemicals, fuel, bituminous concrete.

4. CONTRACTS FOR LABOR SERVICES

4.1 The procurement of outside services with a value of \$2,500 or more per project shall require a written agreement between the Town and the service provider. The agreement shall be approved by and signed by the Town Manager. Copies of agreements shall be furnished to the Town Manager and Finance Department in addition to a Purchase Order.

4.1.1 Examples:

4.1.1.1 Subcontractor hired to perform roadwork which includes labor and materials.

4.1.1.2 Subcontractor hired to clean carpeting in Tracy Hall.

4.2 It shall be the responsibility of the Department Head to work with and ensure that the Finance Office has been provided with a duly executed W-9 Form upon the procurement of services. If there is no W-9 on file with the Finance Office then no payment will be made.

4.3 As a condition to performing contracted services for the Town, all contractors, subcontractors and persons other than Town employees who perform services for the Town shall be required to indemnify and hold harmless the Town of Norwich for damages, claims and liabilities which may arise as a result of the work to be performed.

4.4 The Town shall require all contractors and subcontractors who perform labor services for the Town within a fiscal year that will be paid \$5,000 or more to maintain insurance coverage and list the Town as an additional insured in accordance with the minimum amounts listed below. Prior to the start of any work, the Town must be furnished with an insurance certificate as proof that coverage is in place. Certificates shall be placed on file with the Finance Office. NOTE: Nothing in this Section shall be deemed to prohibit the Town Manager from requiring coverage amounts at a higher level, or imposing additional types of coverage up to the value of the entire project as may be in the best interest of the Town.

4.4.1 General Liability \$500,000 per occurrence

4.4.2 Property Damage \$500,000 per occurrence

4.4.3 Personal Injury \$500,000 per occurrence

4.4.4 Automotive Liability \$300,000 per occurrence

4.4.5 Workers' Compensation (Statutory Requirement)

4.5 Any Sole Proprietor hired, who does not have employees, will be required to sign a Non-Employee Work Agreement and will be required to sign a Liability Hold-Harmless Agreement or provide a certificate of insurance for Workers' Compensation. Contractors with employees will need to provide a Certificate of Workers' Compensation Insurance.

5. CONTRACTS FOR PROFESSIONAL SERVICES

5.1 The procurement of professional services with a value of \$2,500 or more per project or more than \$5,000 in a fiscal year shall require a written agreement between the Town and the service provider. The agreement shall be approved by and signed by the Town Manager. Copies of agreements shall be furnished to the Town Manager and Finance Department in addition to a Purchase Order. Department Heads, with the approval of the Town Manager, may informally solicit professional services below a value of \$10,000 per calendar year, provided three comparable proposals are obtained (except Recreation Instructors) using qualifications, scope of services and price estimates as a basis for selection. All Recreation Instructors will be required to sign a Non-Employee Work Agreement and a Liability Hold Harmless Agreement.

5.2 Examples:

5.2.1 Subcontractors who perform recreational activities and programs.

5.2.2 Subcontractors who are providing engineering services.

5.2.3 Subcontractors who will perform planning services.

5.2.4 Subcontractors working on a temporary basis in administrative or professional capacity.

5.3 The professional service provider shall be required to provide proof of insurance coverage for the professional services in an amount equal to the total cost of the project, subject to whatever limitations are approved by the Town Manager.

6. SUMMARY OF PURCHASING POLICIES

**PURCHASE POLICY SUMMARY TABLE
Materials and Equipment**

| Amount | PO Required | TM Approval Required | SB Approval Required | W9 | 3 Quotes Required | Sealed Bids Required |
|------------------------|-------------|----------------------|----------------------|-----|--------------------|----------------------|
| \$600 to \$2,500 | | | If Reserve Funds | Yes | No (But Preferred) | No |
| \$2,500 to \$10,000 | Yes | Yes | If Reserve Funds | Yes | Yes | No (But Preferred) |
| > \$10,000 to \$25,000 | Yes | Yes | If Reserve Funds | Yes | N/A | Yes |
| > \$25,000 | Yes | Yes | If Reserve Funds | Yes | N/A | Yes |

CONTRACT POLICY SUMMARY TABLE
Contract Labor and Materials & Professional Services
(In Addition to above Table Requirements)

| Amount | Non-Employee Work Agreement or Contract & PO Required | Town Manager Approval | W9 | Certificate of Insurance | Workers' Compensation | Liability Hold-Harmless Agreement |
|----------|---|-----------------------|-----|--|-----------------------|-----------------------------------|
| <\$2,500 | Non-Employee Work Agreement | No | Yes | No | Yes-If has employees | Yes-If Sole Proprietor |
| >\$2,500 | Yes | Yes | Yes | No | Yes-If has Employees | Yes-If Sole Proprietor |
| >\$5,000 | Yes | Yes | Yes | Yes (minimum of \$500,000) or if Professional Service in an amount equal to project cost | Yes-If has Employees | Yes-If Sole Proprietor |

7. LEASE PURCHASES

7.1 Lease-Purchases are not the preferred method for purchasing equipment, vehicles or materials. If the purchase or lease of any equipment, vehicles or materials, require periodic payments over a course of one year or more, they shall be subject to all applicable provisions of this policy in accordance with the dollar values set forth herein.

7.2 Prior approval of the Town Manager is required before the solicitation of any lease-purchase agreement.

7.3 All lease-purchase agreements shall be approved by the Selectboard.

8. LEGAL SERVICES

8.1 The Town Manager, and the Selectboard in a matter involving the Town Manager, is the only agent of the Town with the authority to select legal representation, solicit legal opinions, contract for legal services, initiate judicial or quasi-judicial proceedings, defend against a legal action or otherwise obligate resources for legal purposes on behalf of the Town.

8.2 The Town Manager shall have the ultimate authority for deciding whether any other Town official, elected or appointed, shall be allowed to seek a legal opinion at the expense of the Town. The Town Manager may authorize an agent of the Town to engage an attorney at Town expense.

8.3 Written and oral communications with an attorney may be considered confidential as provided for in 1 V.S.A. Chapter 5 but may be released to the public by the Town Manager.

9. EXEMPTIONS AND WAIVERS

9.1 In the event of an emergency a Department Head, with the prior approval of the Town Manager, may procure items and services without adhering to the procedures of this policy provided that he/she submits a written explanation to the Town Manager within 48 hours of the transaction detailing the nature of the emergency, the services procured and the cost. If the Town Manager is not available the Acting Town Manager may authorize the purchase. An emergency situation shall be defined as one which threatens the lives or health of the people, the property of the Town or its citizens, or the delivery of necessary services to the citizens of Norwich. Every effort should be made to avoid making emergency purchases.

9.2 During long term emergency situations the Town Manager shall approve all requests for emergency purchases. In the event that the Town Manager is unavailable, the Acting Town Manager may approve essential purchases.

9.3 It is understood that pre-approved purchase orders and multiple price quote requirements will not always be feasible when it comes to repairs to Town-owned vehicles and specialized equipment. Under these circumstances preference shall be given to dealers approved by a manufacturer or vendors with a satisfactory history of fair pricing and superior work quality.

9.4 The Town Manager may waive any and all purchasing requirements set forth herein as he/she may deem to be in the best interest of the Town. Examples of situations whereby the Town Manager encourages Department Heads to seek waivers are: use of Vermont State Purchasing Department procurements, "piggy-backs" onto bid awards issued by other government agencies and instances where significant discounts may be obtained by prompt action.

10. VEHICLE ACQUISITION AND REPLACEMENT

10.1 Purpose

10.2 The purpose of this policy is to establish policies and procedures for cost efficient and effective decisions on vehicle acquisitions and replacements of existing vehicles.

10.3 Background

10.4 Considerations for expanding the fleet by purchasing an additional vehicle include:

10.4.1 Proposed use of the vehicle

10.4.2 Options other than purchase, e.g. existing vehicle, lease or contracted services

10.4.3 First cost and life cycle costs

10.4.4 Impact on other costs of fleet expansion

10.4.5 Efficiency gained to offset added costs

10.4.6 Future impact on Reserve Funds for vehicle replacements

10.4.7 Considerations determining the most cost-effective time to replace a vehicle include:

10.4.8 Economic life – Life cycle cost and equivalent annual cost

10.4.9 Reliability or impact of failure

10.4.10 Replacement parts availability

10.4.11 Technological and functional obsolescence

10.4.12 New technologies that may reduce fuel use and/or emissions or improve productivity

10.5 Considering economic life, the best time to replace a vehicle is when the combined cost of owning and operating the vehicle is near its minimum, as illustrated in Figure 1. Note that the decision to replace may be delayed after the minimum with a slowly increasing penalty.

10.6 The "Annualized Cost" line in Figure 1 illustrates what the total cost might be for a light duty truck with an initial purchase cost of \$50,000. This example considers depreciation, maintenance, replacement cost increase, and downtime costs. In this example, the most cost-effective time to replace the vehicle is in the range of 10 to 11 years. If the purchase is going to be a lease-purchase, an additional interest cost curve would need to be added.

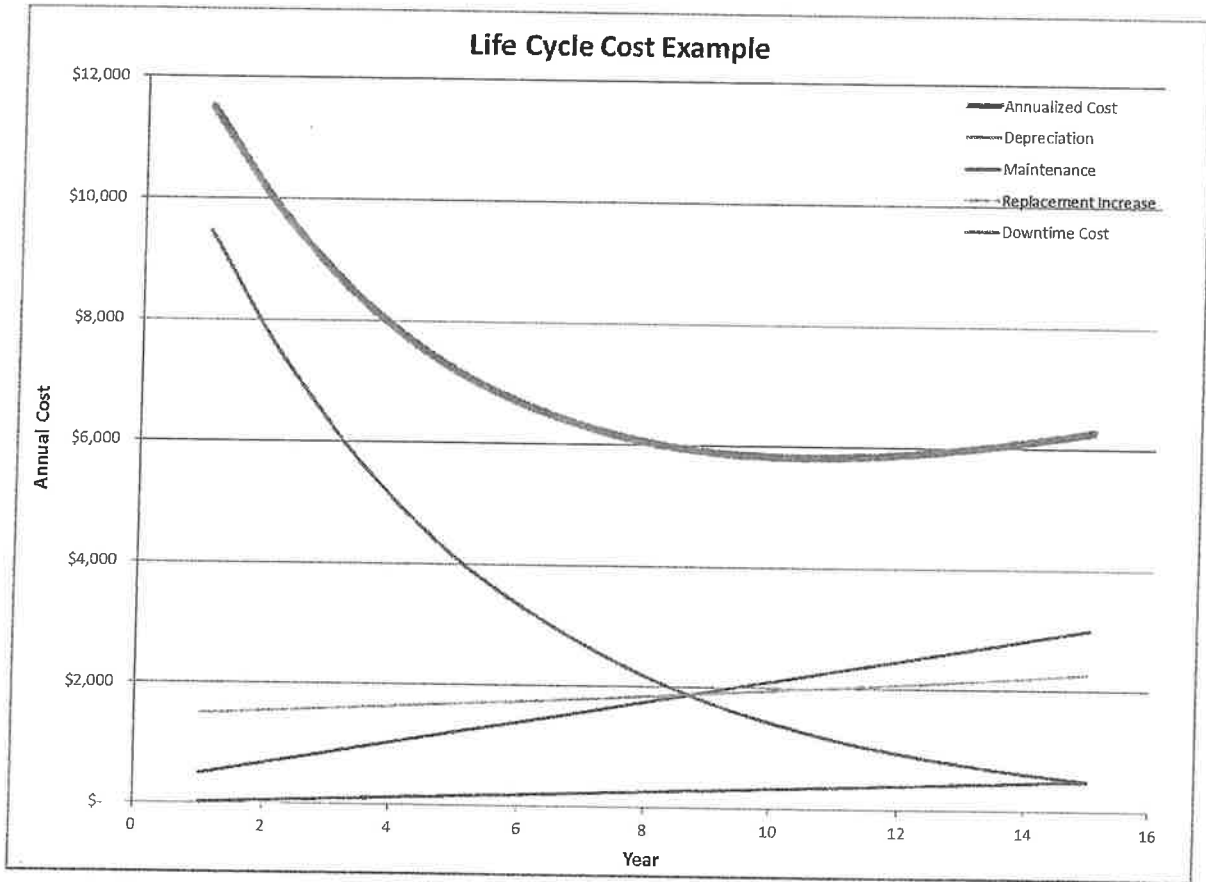


Figure 1: Sample graph of life-cycle costs.

10.7 Policy

10.7.1 This policy outlines procedures for adding a vehicle to an existing fleet or replacing an existing vehicle. If the acquisition or replacement cost is less than \$25,000 Town Manager approval is required. If the purchase will involve Reserve Funds or the acquisition or replacement cost is \$25,000 or more Selectboard approval is required. In both cases a **two-step approval process** is required, as described below:

10.7.2 **Step 1** identifies the most cost-effective approach for vehicle acquisition or replacement to obtain permission to proceed from the Town Manager and/or the Selectboard, as applicable. Step one typically requires an analysis of the items detailed in this section, supported with the Vehicle Equipment Evaluation Form and Vehicle/Equipment Acquisition Form, as appropriate,

as follows:

10.7.3 Options for replacing the equipment or using other methods to achieve the same objective

10.7.4 Alternatives including refurbishing, leasing, lease-purchase and purchasing a replacement vehicle or acquiring a new vehicle

10.7.5 Lifecycle cost analysis for the existing vehicle and the proposed new vehicle to determine the most cost-effective and efficient times for replacement

10.7.6 Availability of funds for the proposed vehicle acquisition or replacement

10.7.7 A written recommendation, including the above analysis, that identifies the alternative or option to follow for the acquisition, together with a proposed bid document for each recommended option

10.8 **Step 2** follows Town Manager and/or the Selectboard approval to proceed and constitutes:

10.8.1 Solicitation of bids in accordance with this policy

10.8.2 A written analysis of the bids to determine the cost efficient, cost-effective and lifecycle cost

10.8.3 A written recommendation to the Town Manager which includes the analysis required by this section.

10.8.4 Final approval – If the purchase involves a lease-purchase, use of Reserve Funds the Town Manager will make a recommendation to the Selectboard for final approval including the documentation by this section.

10.8.5 Completion of the purchase

10.9 Vehicle acceptance requires the Department Head to compare the vehicle received with the specifications in the bid document to ensure that the specifications are met and that all systems are operational and to advise the Town Manager in writing that the vehicle has been accepted.

11. FORMS

11.1 The following forms are available from the Finance Department:

11.1.1 Non-Employee Work Agreement

11.1.2 Liability Hold Harmless Agreement

11.1.3 W-9

11.1.4 Vehicle Acquisition and Replacement Forms

Approved: _____
Town Manager

Effective Date: _____

5c

JAY WHITE, ARCHITECT, PLC

86 St. Paul Street, Suite 313, Burlington, Vermont 05401
Phone: (802) 793-1850 Email: jaywhitevt@gmail.com

Dave Ormiston, Interim Town Manager
Town of Norwich
300 Main Street
P. O. Box 376
Norwich, Vermont 05055-0376

November 16, 2016

Dave, and Members of the Norwich Selectboard:

Thank you for the opportunity to propose an Architectural and Engineering Fee Structure for work through construction, including Design Development, Working Drawings, Detailed Specifications, Bidding, Furniture Selection, and Construction Period Services.

Total Lump sum fee of estimated construction cost as designed and carried in cost analysis is based on 6% of estimated construction cost, and is not applied to contingency estimates: \$71,594

Lump Sum A/E Contract for work just completed: \$33,940 plus expenses estimated for this phase at \$1500

Fees related to Net Zero Analysis as listed in Jay White's proposal of October 6, 2015 and therefore not credited to fees going forward:

| | |
|---|----------|
| Time on detailed cost estimates by Jay White and Patrick Redden for both Base Energy Design and Net Zero Design | -\$3,000 |
| Time on Net Zero Analysis, Building Modeling, by Jay White and Engineering Services of Vermont | -\$7,000 |

| | | |
|---|---|------------------|
| Amount of fees from past work to be credited to lump sum fee | | |
| [\$33,940 minus \$2,280, minus \$4,560] | PROPOSED CREDIT ON FEES FOR PAST WORK: | -\$23,940 |

| | |
|---|-----------------|
| Proposed Fee going forward through construction without expansion of training room | \$47,654 |
|---|-----------------|

If we add 8' to length of Training Room, Estimated Construction cost is increased by \$30,000 according to Patrick Redden, estimating consultant

| | |
|--|----------------|
| 6% of \$30,000 construction cost increase is | \$1,800 |
|--|----------------|

| | |
|--|-----------------|
| Proposed Fee going forward through construction with expansion of training room | \$49,454 |
|--|-----------------|

Permitting costs by Pathways Consulting is unknown and is recommended that this work be completed at an hourly rate. Permitting Cost is not part of A/E fees and is carried in the approved budget at \$20,000 including application fees.

Reimbursable expenses (mostly mileage and out of office printing) is estimated to be about \$2500.

THANK YOU for your consideration of this proposal.

Jay White, Architect PLC
86 St. Paul Street, Suite 313
Burlington, Vermont 05401

David Ormiston

From: Phil Dechert
Sent: Thursday, November 17, 2016 9:55 AM
To: David Ormiston
Subject: Transfer of Loader \$\$

Dave,

SB Minutes 6-8-16:

8. Alternate Projects (Discussion/Possible Action Item). Dechert and Ormiston reviewed the history stating the necessity of substituting purchasing a loader for the Route 132 culvert project. Deadline for submission of revised projects is June 16th. After discussion, Ashley moved (2nd Flanders) that the Town substitute the loader for the culvert project, request an extension of time to complete the projects and authorize the Selectboard Chair to sign the necessary correspondence, cover letters and application. Motion passed.

I believe moving funds from the Hwy Equip Reserve to the Bridge Reserve was discussed but action was deferred until it was clear that the town was getting the Alternative Project funds for the loader. When the loader has actually been funded by FEMA, the Selectboard would vote to move the funds.

Phil

Phil Dechert
Director of Planning & Zoning
Town of Norwich
PO Box 376
Norwich VT 05055
802 649-1419 Ext. 4

Minutes of the Selectboard Meeting of Wednesday, June 8, 2016 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Stephen Flanders; Dan Goulet; Mary Layton, Vice-Chair; Dave Ormiston, Interim Town Manager; Phil Dechert, Former Interim Town Manager; Nancy Kramer, Assistant to the Town Manager.

There were 5 people in the audience.

Also participating: Steve Leinoff, Cheryl Lindberg, Stuart Richards, Doug Robinson, Fran Walz.

Cook opened the meeting at 6:30 pm. Ormiston was introduced and spoke briefly.

1. Approval of Agenda (Action Item). The Selectboard, by consensus, approved the Agenda without changes.
2. Public Comments. No actions taken.
3. Interim Town Manager's Report (Discussion). Written report in packet and on the Town website. No actions taken.
4. Finance – Board to Sign Accounts Payable/Warrants (Action Item). After one question, Ashley **moved** (2nd Flanders) to approve Check Warrant Report #16-27 for General Fund in the amount of \$76,983.25 for the period from 5/26/16 to 6/8/16. **Motion passed.**
5. Request to Spend up to \$38,000 from the Police Cruiser Reserve Fund to Purchase a New SUV Police Cruiser (The 2006 unmarked cruiser will be traded in and replaced with one of the sedan police cruisers.) (Discussion/Action Item). Robinson reviewed the request. Flanders questioned deviating from the equipment replacement plan by replacing a cruiser with a SUV. After discussion, Ashley **moved** (2nd Goulet) to spend up to \$38,000 from the Police Cruiser Reserve Fund to purchase a new SUV police cruiser. **Motion passed 4 to 1** (yes – Ashley, Cook, Goulet and Layton; no – Flanders).
6. Request to Spend up to \$2,559.39 from the Fire Equipment Reserve Fund to Replace Three SCBA Air Tanks (Discussion/Action Item). Leinoff reviewed the request. Afterwards, Flanders **moved** (2nd Goulet) to spend up to \$2,559.39 from the Fire Equipment Reserve Fund to replace three SCBA air tanks. **Motion passed.**
7. Review Proposed VLCT Contract for Town Manager Search Services (Discussion/Possible Action Item). After some discussion and a date change, Layton **moved** (2nd Flanders) to approve the contract in the packet and authorize the Chair to sign. **Motion passed.** After discussion, Flanders **moved** (2nd Ashley) to forward the Town Manager job description included in the packet to Abigail Friedman of VLCT to review and propose updates on. **Motion passed 4 to 1** (yes – Ashley, Flanders, Goulet and Layton; no – Cook). Ormiston will ask Friedman to include in her review: differences in job description and Vermont Statutes, if 4.1 needs to be changed and whether items listed in 10 are sufficient. After further discussion, Flanders **moved** (2nd Goulet) that the Chair be the contact person for Friedman and that communications with VLCT be by email and if the Chair delegates responsibility that this will be done by email also. **Motion passed 4 to 1** (yes – Cook, Flanders, Goulet and Layton; no – Ashley). Salary range and Town Manager Search Committee discussions were delayed until the June 22nd meeting.

8. Alternate Projects (Discussion/Possible Action Item). Dechert and Ormiston reviewed the history stating the necessity of substituting purchasing a loader for the Route 132 culvert project. Deadline for submission of revised projects is June 16th. After discussion, Ashley **moved** (2nd Flanders) that the Town substitute the loader for the culvert project, request an extension of time to complete the projects and authorize the Selectboard Chair to sign the necessary correspondence, cover letters and application. **Motion passed.**

9. Correspondence (Please go to www.norwich.vt.us, click on Boards & Committees from the blue banner, click on Selectboard and click on Recent Selectboard Correspondence in the middle section to view resident correspondence):

a) Resident –

1) #9 a). Email from Stuart Richards Re: Old Bridge Road Paving Question. Flanders **moved** (2nd Layton) to receive an email from Stuart Richards re: Old Bridge Road paving question. **Motion passed.**

10. Selectboard

a) Approval of the Minutes of the 5/25/16 Selectboard Meeting (Action Item). After discussion of changes, Flanders **moved** (2nd Ashley) to approve the minutes of the May 25, 2016 Selectboard meeting, as amended by Ashley, Cook and Flanders. **Motion passed.**

b) Review of Next Agendas (Discussion/Possible Action Item). Items on the agenda for June 22nd will include: review of project drawings with Jay White (which will be the 2nd item on the agenda right after approval of the agenda), Town Manager search process (Friedman will be invited), Pool Committee, a refresher of the tax rate setting process and Interim Town Manager contract. Ormiston was asked to look into and provide latest quarterly report on budget revenues and expenditures for current year.

c) Town Manager Hiring Process (Executive Session May be Required) (Discussion/Possible Action Item). Executive Session was dropped. Dechert was thanked for his help and will continue to advise Ormiston during the transition.

Goulet **moved** (2nd Flanders) to adjourn. **Motion passed.** Meeting adjourned at 8:46 pm.

Approved by the Selectboard on June 22, 2016.

By Nancy Kramer
Assistant to the Town Manager

Linda Cook
Selectboard Chair

Next Regular Meeting – June 22, 2016 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

Minutes of the Selectboard Meeting of Wednesday, May 25, 2016 at 6:30 PM

Members present: Linda Cook, Chair; Christopher Ashley; Steve Flanders; Dan Goulet; Mary Layton, Vice-Chair; Phil Dechert, Interim Town Manager and Jonathan Bynum.

There were about 9 people in the audience.

Also participating: Kris Clement, Neil Fulton, Robert Johnson, Tom Kennedy, Stuart Richards, Doug Robinson, Fran Walz.

Cook opened the meeting at 6:31 pm.

1. Approval of Agenda (Action Item). Layton wanted to include Selectboard discussion of Alternative Projects under item #3 b). The agenda with this inclusion was agreed to by consensus.

2. Public Comments.

1. Stuart Richards made remarks about his unsuccessful candidacy for Planning Commission at the prior meeting, and about the need for diverse viewpoints to be represented. Ashley responded.

2. Fran Walz gave a warning that the temporary wooden planks relating to the bridge work on Turnpike Road have a large exposed edge that might be hazardous to traffic.

3. Stuart Richards again asked why Town Road 88 (Old Bridge Road) was paved, who was responsible for the decision and what the cost was. Dechert replied.

4. Chief Doug Robinson reported a very active telephone scam from persons purporting to be from the IRS. He reminded all residents that the IRS will never contact you by telephone demanding money, and that such calls should be reported to the Norwich Police.

3. Interim Town Manager's Report (Discussion).

a. Ilesley Road update—In reference to the snowmobile club's request to consider installing a culvert, Dechert reported that the State had already rejected the culvert plan. Discussions are ongoing with the other issues.

b. Alternative Projects—Route 132 Box Culvert Project—Dechert reported that the Town had been notified on 5/16/16 that VT Route 132, a Class 2 Town Road, was also a Federal Aid highway, and FEMA cannot fund Federal Aid highways, so this project was rejected for funding. Since the 3 projects were treated as a package, all 3 were therefore rejected. Dechert had asked whether the other 2 projects had been reviewed or not, but there was no response. Andy Hodgdon was in the process of putting together a proposal for a different bridge project on Turnpike Road as a possible alternative.

Cook expressed concern about the timeframe, and whether there would be time for the projects to be completed by November 1st. Layton noted that the email from Mary Andes suggested that a vehicle purchase would likely be easier to get approved than a bridge project, which would require permitting. There was discussion of having a vehicle purchase, possibly a loader, be "Plan B" if necessary. Cook had asked the Secretary of State's Office whether the Warrant articles passed by the Town in March cover us in spite of the subsequent changes. She had been advised to consult the Town attorney. There was further discussion of this issue.

c. Solid Waste Fees—Dechert said that the increase in trash coupons to \$35 on July 1, 2016 should cover most of the increased recycling costs resulting from the new Casella contract. It was felt that since this increase was already incorporated into the budget for next year, no Selectboard action was necessary.

4. Finance – Board to Sign Accounts Payable/Warrants (Action Item). Ashley **moved** (2nd Flanders) to approve Check Warrant Report #16-26 for General Fund in the amount of \$39,668.09 and for DPW Bridge Fund in the amount of \$22,303.00 for the period from 5/12/16 to 5/25/16. **Motion passed.**

5. Interviews/Appointments—Committee to Identify Community Pool Options (Action Item). Richard Johnson was present and was interviewed. In Gered Dunne's absence, it was pointed out that he had recently been appointed to the Recreation Council. Flanders **moved** (2nd Ashley) to appoint Robert Johnson and Gered Dunne to the Committee to Identify Community Pool Options. **Motion passed.**

6. GUVSWD—Update from GUVSWD Representative & District Manager and Review of Charter (Discussion). Tom Kennedy (District Manager) and Neil Fulton (Norwich Representative) gave a history of GUVSWD and the two bonds used to pay for the bridge over Interstate 91. GUVSWD is in the process of selling off a portion of its property, and hopes to employ the proceeds in a favorable debt restructuring this summer. GUVSWD is exploring possible uses of the property that would generate revenue. One proposal, to construct a solar farm on the site, has been put on hold by the significant upgrade that would be needed to the local GMPC infrastructure. There was further discussion of the need for GUVSWD to make agendas and minutes available in a timely fashion and of Brion McMullen's status as alternate to the GUVSWD Board.

7. Town Manager Search Process—VLCT contract; salary range, job description and advertising (Discussion). Due to not having the VLCT contract in the packet, it was decided to put this item on the agenda for the next meeting.

8. Town Service Officer job description and policy (Discussion/Possible Action Item). Dechert had prepared a draft Town Service Officer proposal. There was discussion of the automatic extension provision. Ashley said he did not think it should be a Selectboard member due to the potential for a conflict of interest given that only the Town Manager and Town Service Officer would be aware of the actual expenditure. Ashley also stated that many nonprofit organizations require two people in different chains of command approve all expenditures. When polled by the Chair, other Selectboard members supported the proposed language. Flanders **moved** (2nd Goulet) to accept the Town Service Office job description and policy as presented in the document to the Selectboard from Phil Dechert, Interim Town Manager, dated 5-19-16. **Motion passed 4 to 1** (yes - Cook, Flanders, Goulet and Layton; no - Ashley).

9. Process for Additions to Agenda Items/Possible Rules of Conduct Policy Revision (Discussion/Possible Action Item). Flanders had distributed a revised version of the "Town of Norwich Selectboard--Rules of Conduct for Regular and Special Meetings." There was discussion of the process of adding items to the agenda subsequent to the prior Selectboard meeting, and of adding things to the Selectboard packet subsequent to its publication on the Friday before the Selectboard meeting. Flanders said that the proposal made clear that late packet material would be added to the *subsequent* packet for the public record, and was designed to make the role of the Administrative Assistant easier. Cook and Goulet felt that the existing policy was adequately clear. Ashley **withdrew** the motion on the table from the prior meeting (Flanders withdrew the 2nd). Afterwards, Ashley **moved** (2nd Flanders) to change the Rules of Conduct Policy by including draft language in section 4 of Flanders' document dated 5/25/16. **Motion failed 2 to 3** (yes - Ashley and Flanders; no - Cook, Goulet and Layton).

10. Correspondence (Discussion/Possible Action Item).

a) Correspondence from John Eller, dated 5-16-16. After discussion, the Zoning Administrator said he intended to issue a decision letter that could be appealed to the Development Review Board, if desired.

11. Selectboard

a) Approval of the Minutes of the Special Selectboard Meetings of 5/4/16 and 5/19/16 and the Minutes of the Selectboard Meeting of 5/11/16 (Action Item). Flanders distributed some proposed changes to the minutes of 5/4/16, which he had previously sent to the Selectboard but which had not been included in the packet. After discussion, Flanders **moved** (2nd Ashley) to approve the minutes of the May 4, 2016 Selectboard meeting with inclusions in boldface noted in the email from Flanders and distributed at this meeting. **Motion passed 4 to 1** (yes - Ashley, Flanders, Goulet and Layton; no - Cook). Flanders **moved** (2nd Goulet) to approve the minutes of the May 11, 2016 and May 19, 2016 Selectboard meetings. **Motion passed.**

b) Review of Next Agendas

- i. Alternate Projects
- ii. VLCT Town Manager Contract (contract, salary, advertising, job description)
(Discussion/Possible Action Item)
- iii. Interim TM Process (Executive Session May be Needed)
- iv. Police Cruiser Proposal (Out for Bid Item)

c) Interim Town Manager Hiring Process (Executive Session May be Required). Pursuant to Title 1 VSA §313(a)(3), Flanders **moved** (2nd Ashley) to enter into Executive Session for the purpose of discussing the employment of the Interim Town Manager. **Motion passed.** The Selectboard entered into Executive Session at 8:56 pm.

At 10:27 pm, Flanders moved (2nd Ashley) to move into public session. **Motion passed.** No action was taken as a result of the Executive Session.

Goulet **moved** (2nd Flanders) to adjourn. **Motion passed.** Meeting adjourned at 10:28 pm.

Approved by the Selectboard on June 8, 2016.

By Jonathan Bynum

Linda Cook
Selectboard Chair

Next Regular Meeting – June 8, 2016 at 6:30 PM

PLEASE NOTE THAT CATV RECORDS ALL REGULAR MEETINGS OF THE NORWICH SELECTBOARD.

7

| Vendor | Invoice Description | Invoice Date | Invoice Number | Account | Amount Paid | Check Number | Check Date |
|-----------|---------------------------|--------------|---|--|-------------|--------------|------------|
| ADVANCE | ADVANCE AUTO PARTS | 09/02/16 | PD--PADS, ROTORS, FILTERS 084624601204 | 01-5-500306.00 CRUISER MAINT | 461.90 | | |
| ADVANCE | ADVANCE AUTO PARTS | 09/27/16 | HWY--OIL & FUEL FILTERS 084627102465 | 01-5-703403.00 PARTS & SUPPLIES | 54.25 | | |
| ADVANCE | ADVANCE AUTO PARTS | 09/30/16 | HWY--PARTS RETURN 084627402723 | 01-5-703403.00 PARTS & SUPPLIES | -163.96 | | |
| APD | ALICE PECK DAY MEMORIAL H | 10/19/16 | FD-IMMUNIZATIONS 2623 | 01-5-555636.00 OSHA COMPLIANCE | 118.00 | 3936 | 11/22/16 |
| AT&T | AT&T MOBILITY | 10/19/16 | FD/DPW-CELL 9-24 TO 10-23 SEP-OCT16 | 01-5-703505.00 TELEPHONE | 52.54 | 3937 | 11/22/16 |
| AT&T | AT&T MOBILITY | 10/19/16 | FD/DPW-CELL 9-24 TO 10-23 SEP-OCT16 | 01-5-550235.00 TELEPHONE & INTERNET | 29.07 | 3937 | 11/22/16 |
| BAYSTATE | BAY STATE ELEVATOR CO. | 11/01/16 | TH-ELEVATOR MAINT. 430438 | 01-5-706107.00 ELEVATOR MAINTENANCE | 236.65 | | |
| BEAURO | RON L. BEAULIEU & COMPANY | 11/15/16 | FIN-PROGRESS PAYMENT 16168 | 01-5-200322.00 INDEPENDENT AUDIT | 3400.00 | 3938 | 11/22/16 |
| BUSINESS | BUSINESS CARD | 11/19/16 | TC-DESK PAD 11/3/2016 | 01-5-100610.00 OFFICE SUPPLIES | 24.96 | 3939 | 11/22/16 |
| CED | CONSOLIDATED ELECTRICAL D | 10/31/16 | TH-LIGHT BULBS 9433-732395 | 01-5-706109.00 BUILDING SUPPLIES | 330.00 | | |
| CHILDSUPP | OFFICE OF CHILD SUPPORT | 11/17/16 | CHILDSUPPORT PEND11-17-16 PEND11-19-16 | 01-2-001115.00 CHILD SUPPORT PAYABLE | 1025.56 | 3940 | 11/22/16 |
| COMCAST | COMCAST | 11/06/16 | TH- STATIC IP 11/06/16 | 01-5-275632.00 SERVER MAINTENANCE | 19.95 | 3941 | 11/22/16 |
| COMCAST | COMCAST | 11/06/16 | FD-FIXED IP 11/06/16 #2 | 01-5-550235.00 TELEPHONE & INTERNET | 34.90 | 3941 | 11/22/16 |
| CRICKET'S | CRICKET'S PAINT & AUTO PA | 11/09/16 | HWY-DIESEL EXHAUST FLUID 663252 | 01-5-703405.00 PETROLEUM PRODUCTS | 53.96 | 3942 | 11/22/16 |
| CRYSTAL | CRYSTAL ROCK, LLC | 10/31/16 | HWY-WATER & COOLER RENT 10/31/2016 | 01-5-703515.00 ADMINISTRATION | 28.25 | | |
| D&W | DAN & WHIT'S GENERAL STOR | 11/17/16 | HWY-WINTER RYE GRASS SEED 0201660 | 01-5-704201.00 GARDEN SUPPLIES & PLANTS | 26.00 | 3943 | 11/22/16 |
| D&W | DAN & WHIT'S GENERAL STOR | 10/04/16 | REC-FOOD 4906571 | 01-5-425220.00 SPECIAL EVENTS /SUPPLIES | 9.26 | 3943 | 11/22/16 |
| D&W | DAN & WHIT'S GENERAL STOR | 10/08/16 | PD-CRUISER SUPPLIES 4911260 | 01-5-500306.00 CRUISER MAINT | 0.59 | 3943 | 11/22/16 |
| D&W | DAN & WHIT'S GENERAL STOR | 10/19/16 | REC-COACHES MEETING 4922432 | 01-5-425220.00 SPECIAL EVENTS /SUPPLIES | 16.28 | 3943 | 11/22/16 |
| D&W | DAN & WHIT'S GENERAL STOR | 10/27/16 | PLAN-BATTERIES 4930724 | 01-5-350610.00 OFFICE SUPPLIES | 16.28 | 3943 | 11/22/16 |
| D&W | DAN & WHIT'S GENERAL STOR | 10/31/16 | REC-HALLOWEEN CELEBRATION 4934712 | 01-5-425220.00 SPECIAL EVENTS /SUPPLIES | 24.95 | 3943 | 11/22/16 |
| DEADRIVER | DEAD RIVER COMPANY | 11/10/16 | FD-200.1 GALL #2 HEATING 33976 | 01-5-550234.00 HEATING | 406.00 | 3944 | 11/22/16 |
| DEADRIVER | DEAD RIVER COMPANY | 10/28/16 | PD--171.7 GALS #2 FUEL 75201 | 01-5-475234.00 HEATING | 348.38 | 3944 | 11/22/16 |
| DEADRIVER | DEAD RIVER COMPANY | 10/28/16 | TH--60.3 GALS #2 FUEL 79519 | 01-5-706103.00 HEATING | 122.35 | 3944 | 11/22/16 |
| DESMEULES | DESMEULES OLMSTEAD & OSTL | 11/02/16 | TOWNADMIN-WORKERS COMP 60640 | 01-5-005300.00 PROFESS SERV | 285.00 | 3945 | 11/22/16 |

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|-----------|--------------|--|--|-------------|--------------|------------|
| DESMEULES | 11/02/16 | DESMEULES OLMSTEAD & OSTL TOWN ADMIN-MISC. LEGAL 60641 | 01-5-005300.00 PROFESS SERV | 105.00 | 3945 | 11/22/16 |
| DURKGA | 10/29/16 | GARY J. DURKEE HWY-BOOTS 11/5/2016 | 01-5-703311.00 UNIFORMS | 119.99 | 3946 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-475238.00 ADMIN TELEPHONE | 213.69 | 3947 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-425127.00 TELEPHONE | 37.58 | 3947 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-703505.00 TELEPHONE | 55.91 | 3947 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-705505.00 TELEPHONE | 34.69 | 3947 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-350531.00 TELEPHONE | 37.58 | 3947 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-550235.00 TELEPHONE & INTERNET | 32.37 | 3947 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-100531.00 TELEPHONE | 37.58 | 3947 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-005531.00 ADMIN TELEPHONE | 37.58 | 3947 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-300531.00 TELEPHONE | 37.58 | 3947 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-275531.00 TELEPHONE | 61.37 | 3947 | 11/22/16 |
| EARTHLINK | 11/10/16 | EARTHLINK BUSINESS OCTOBER 2016 PHONE 11/10/16 | 01-5-200531.00 TELEPHONE | 37.56 | 3947 | 11/22/16 |
| EVANSMOTO | 10/31/16 | EVANS GROUP, INC. HWY-822.1 GAL BIODIESEL 597569 | 01-5-703405.00 PETROLEUM PRODUCTS | 1488.91 | ----- | --/--/-- |
| EYEMED | 09/27/16 | COMBINED INSURANCE CO OF OCTOBER 16 EYE INSURANCE 3669882 | 01-2-001126.00 VISION SERV PLAN-PAYROLL | 165.54 | 3948 | 11/22/16 |
| EYEMED | 11/17/16 | COMBINED INSURANCE CO OF NOVEMBER 16 EYE INSURANCE 4027312 | 01-2-001126.00 VISION SERV PLAN-PAYROLL | 127.29 | 3948 | 11/22/16 |
| FERGUSON | 11/01/16 | FERGUSON WATERWORKS #576 HWY-CULVERTS 0727883 | 01-5-703209.00 CULVERTS & ROAD SUPPLIES | 876.00 | ----- | --/--/-- |
| FOGGS | 09/24/16 | FOGG'S HARDWARE AND BUILD TS-SIGN & TAPE 782183 | 01-5-705403.00 PARTS & SUPPLIES | 16.57 | 3949 | 11/22/16 |
| FOGGS | 10/03/16 | FOGG'S HARDWARE AND BUILD REC-FIELD MARKING PAINT 782878 | 01-5-425324.00 HNTLY LINE MARKING | 29.96 | 3949 | 11/22/16 |
| FOGGS | 10/04/16 | FOGG'S HARDWARE AND BUILD REC-FIELD MARKING PAINT 783027 | 01-5-425324.00 HNTLY LINE MARKING | 7.49 | 3949 | 11/22/16 |
| FOGGS | 10/05/16 | FOGG'S HARDWARE AND BUILD FD-HARDWARE 783127 | 01-5-555422.00 FIRE TOOLS & EQUIPMENT | 4.74 | 3949 | 11/22/16 |
| FOGGS | 10/06/16 | FOGG'S HARDWARE AND BUILD TH-HOSE & NOZZLE 783275 | 01-5-706109.00 BUILDING SUPPLIES | 22.98 | 3949 | 11/22/16 |
| FOGGS | 10/07/16 | FOGG'S HARDWARE AND BUILD TS-ELECTRICAL SUPPLIES 783371 | 01-5-705403.00 PARTS & SUPPLIES | 153.50 | 3949 | 11/22/16 |
| FOGGS | 10/07/16 | FOGG'S HARDWARE AND BUILD TS-CREDIT FOR RETURNS 783413 | 01-5-705403.00 PARTS & SUPPLIES | -6.70 | 3949 | 11/22/16 |
| FOGGS | 10/13/16 | FOGG'S HARDWARE AND BUILD TS-PRESSURE TREATED WOOD 783865 | 01-5-705411.00 REPAIRS & MAINTENANCE | 71.94 | 3949 | 11/22/16 |

| Vendor | Invoice Description | Invoice Date | Invoice Number | Account | Amount Paid | Check Number | Check Date |
|-----------|---------------------------|--------------|---|---|-------------|--------------|------------|
| FOGGS | FOGG'S HARDWARE AND BUILD | 10/13/16 | TS-UNDERGROUND POWER 783945 | 01-5-705411.00 REPAIRS & MAINTENANCE | 34.34 | 3949 | 11/22/16 |
| FOGGS | FOGG'S HARDWARE AND BUILD | 10/14/16 | TS-UNDERGROUND POWER 784028 | 01-5-705411.00 REPAIRS & MAINTENANCE | 6.98 | 3949 | 11/22/16 |
| FOGGS | FOGG'S HARDWARE AND BUILD | 10/14/16 | TS-UNDERGROUND POWER 784036 | 01-5-705411.00 REPAIRS & MAINTENANCE | 4.00 | 3949 | 11/22/16 |
| FOGGS | FOGG'S HARDWARE AND BUILD | 10/17/16 | B&G-HOSES FOR WATERING 784132 | 01-5-704201.00 GARDEN SUPPLIES & PLANTS | 26.99 | 3949 | 11/22/16 |
| FOGGS | FOGG'S HARDWARE AND BUILD | 10/17/16 | B&G-NOZZLE FOR HOSE 784206 | 01-5-704201.00 GARDEN SUPPLIES & PLANTS | 6.99 | 3949 | 11/22/16 |
| FOGGS | FOGG'S HARDWARE AND BUILD | 10/31/16 | B&G-WEEDING HOE 785318 | 01-5-704413.00 TOOLS | 21.99 | 3949 | 11/22/16 |
| GMPC | GREEN MOUNTAIN POWER CORP | 10/30/16 | PD-BEAVER MDW SPEED SIGN 24966OCT16 | 01-5-500204.00 SPEED SIGNS | 8.52 | 3951 | 11/22/16 |
| GMPC | GREEN MOUNTAIN POWER CORP | 10/28/16 | EVCS OCTOBER 16 92150OCT16 | 01-5-706115.00 BANDSTAND & SIGN ELECTRIC | 33.50 | 3951 | 11/22/16 |
| GOODWIN | AIMEE J GOODWIN | 11/17/16 | REC-BOOT CAMP 11/17/2016 | 01-5-425200.00 INSTRUCTOR FEE | 210.00 | 3952 | 11/22/16 |
| HAUN | HAUN WELDING SUPPLY, INC. | 11/01/16 | DPW-CYLINDER RENT OCT 0472555 | 01-5-703401.00 OUTSIDE REPAIRS | 15.58 | ----- | --/--/-- |
| HAYNESB | BYRON HAYNES | 11/09/16 | CON COMM-TRAIL SIGNS REIMBURSEMEN | 01-5-650630.00 TRAILS | 120.40 | 3953 | 11/22/16 |
| HERMITWOO | HERMIT WOODS TRAILBUILDER | 10/20/16 | CON COMM-GILE MTN TRAIL 10087 | 01-5-650630.00 TRAILS | 183.75 | 3954 | 11/22/16 |
| KNIGHTB | BRIAN KNIGHT RESEARCH | 11/07/16 | PLAN-GOODRICH DISTRICT NORWICH-0002 | 01-5-350416.00 HIST PRES GRANT | 1425.00 | 3956 | 11/22/16 |
| LAKESREGI | LAKES REGION FIRE APPARAT | 11/04/16 | FD-LADDER 1 TRUCK 26255 | 01-5-555528.00 FIRE TRK R & M | 2960.89 | 3957 | 11/22/16 |
| LEWELLYNA | ALBERT LEWELLYN, JR. | 11/05/16 | HWY-NEW BOOTS 11/5/2016 | 01-5-703311.00 UNIFORMS | 119.99 | 3958 | 11/22/16 |
| MILLER | MILLER AUTO GROUP | 11/04/16 | HWY-TIRE SENSOR B & G PIC 52697 | 01-5-704401.00 OUTSIDE REPAIRS | 272.75 | 3959 | 11/22/16 |
| NEMUNCONS | NEW ENGLAND MUNICIPAL CON | 11/01/16 | ASSESSOR- OCTOBER 16 2016-93 | 01-5-300300.00 PROFESS SERVICES | 5500.00 | 3960 | 11/22/16 |
| NFFPA | NAT'L FIRE PROTECTION ASS | 11/08/16 | FD-ANNUAL DUES 2017 DUES | 01-5-555342.00 FIRE DUES/MTGS/EDUC | 175.00 | ----- | --/--/-- |
| NORNURSE | NORTHERN NURSERIES | 11/04/16 | B&G-GRASSES FOLEY&MEDIANS 062200011327 | 01-5-704301.00 FOLEY PARK & MEDIANS | 918.00 | 3961 | 11/22/16 |
| OSI | OSI BATTERIES | 11/04/16 | FD-BATTERIES 00334907 | 01-5-555532.00 RADIO MAINTENANCE | 48.57 | ----- | --/--/-- |
| OSI | OSI BATTERIES | 11/04/16 | FD-BATTERIES 00334907 | 01-5-555424.00 EMS TOOLS/ EQUIP | 56.00 | ----- | --/--/-- |
| PIKE | PIKE INDUSTRIES INC | 10/28/16 | HWY-810.04 PLANT DRAINING 898281 | 01-5-703207.00 GRAVEL & STONE | 9479.82 | ----- | --/--/-- |
| PIKE | PIKE INDUSTRIES INC | 10/28/16 | HWY-173.92 TON PLNT DRAIN 898288 | 01-5-703207.00 GRAVEL & STONE | 947.86 | ----- | --/--/-- |
| PIKE | PIKE INDUSTRIES INC | 10/28/16 | HWY-7.58 TON EROSION STO 898714 | 01-5-703207.00 GRAVEL & STONE | 75.80 | ----- | --/--/-- |
| PIKE | PIKE INDUSTRIES INC | 10/31/16 | HWY-21.97 TON EROSION STO 898919 | 01-5-703207.00 GRAVEL & STONE | 219.70 | ----- | --/--/-- |

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|-----------|--------------|---|--|-------------|--------------|------------|
| PIKE | 10/31/16 | PIKE INDUSTRIES INC HWY-9.49 TON EROSIONSTONE 899229 | 01-5-703207.00 GRAVEL & STONE | 94.90 | ----- | --/--/-- |
| PIKE | 11/04/16 | PIKE INDUSTRIES INC HWY-16.28 TON CRUSHEDSTON 899730 | 01-5-703207.00 GRAVEL & STONE | 129.43 | ----- | --/--/-- |
| PIKE | 11/04/16 | PIKE INDUSTRIES INC HWY-.20 TON COLD PATCH 899736 | 01-5-703211.00 ASPHALT PRODUCTS | 27.00 | ----- | --/--/-- |
| PIKE | 11/04/16 | PIKE INDUSTRIES INC HWY-9.71 TON CRSH STONE 899923 | 01-5-703207.00 GRAVEL & STONE | 77.19 | ----- | --/--/-- |
| RANDY | 11/03/16 | RANDY'S SUNOCO PD-CAR WASHES 589 | 01-5-500306.00 CRUISER MAINT | 54.00 | 3962 | 11/22/16 |
| RICHARDSO | 11/06/16 | TAD RICHARDSON GENADMIN-SERVER MAINT 1303 | 01-5-275632.00 SERVER MAINTENANCE | 300.00 | ----- | --/--/-- |
| ROGERSFAB | 10/31/16 | ROGER'S FABRICARE, LLC PD-DRY CLEANING OCTOBER OCTOBER 2016 | 01-5-500583.00 UNIFORMS CLEANING | 84.00 | ----- | --/--/-- |
| SABIL | 11/03/16 | SABIL & SONS INC FD-PARTS 28505 | 01-5-555528.00 FIRE TRK R & M | 202.30 | 3963 | 11/22/16 |
| SIPLAY | 11/01/16 | SI PLAY LLC REC-OCTOBER REGISTRATIONS 267312 | 01-5-425218.00 REGISTRATION FEES | 158.85 | ----- | --/--/-- |
| SOUTHWORT | 10/26/16 | SOUTHWORTH-MILTON, INC. HWY-LOADER BRAKE SENSOR SCINV191783 | 01-5-703401.00 OUTSIDE REPAIRS | 1307.99 | 3964 | 11/22/16 |
| SOUTHWORT | 10/26/16 | SOUTHWORTH-MILTON, INC. HWY-GRADER DOOR LOCK SCINV191787 | 01-5-703401.00 OUTSIDE REPAIRS | 360.07 | 3964 | 11/22/16 |
| STAPLES. | 11/10/16 | STAPLES CREDIT PLAN PD--BATHROOM SUPPLIES 4332463001 | 01-5-475301.00 SUPPLIES | 45.98 | 3965 | 11/22/16 |
| STATELINE | 10/27/16 | STATELINE SPORTS, LLC REC-BASKETBALLS 3513 | 01-5-425211.00 EQUIPMENT | 81.00 | 3966 | 11/22/16 |
| SYSTEMS | 10/07/16 | SYSTEMS PLUS COMPUTERS IN GEN ADMIN- UPDATE 5-403771 | 01-5-275632.00 SERVER MAINTENANCE | 90.00 | 3967 | 11/22/16 |
| TDS LEASE | 11/03/16 | TDS LEASING INC PD-COOLERRENT11-14TO2-13 01058589 | 01-5-500501.00 ADMINISTRATION | 90.00 | ----- | --/--/-- |
| TENCO | 10/28/16 | TENCO INDUSTRIES, INC HWY-TRUCK 1 LIQUID SYSTEM 5567074 | 01-5-703401.00 OUTSIDE REPAIRS | 2627.50 | ----- | --/--/-- |
| TOWLE | 10/11/16 | TOWLE EXCAVATING INC HWY-7 LOADS GRAVEL&HARD 2052 | 01-5-703207.00 GRAVEL & STONE | 553.00 | 3968 | 11/22/16 |
| TOWLE | 10/12/16 | TOWLE EXCAVATING INC HWY-5 LOADS CRUSHEDGRAVEL 2054 | 01-5-703207.00 GRAVEL & STONE | 378.00 | 3968 | 11/22/16 |
| TOWLE | 10/13/16 | TOWLE EXCAVATING INC HWY-7 LOADSCRUSHEDGRAVEL 2056 | 01-5-703207.00 GRAVEL & STONE | 529.20 | 3968 | 11/22/16 |
| TOWLE | 10/14/16 | TOWLE EXCAVATING INC HWY-7 LOADSCRUSHEDGRAVEL 2057 | 01-5-703207.00 GRAVEL & STONE | 529.20 | 3968 | 11/22/16 |
| TOWLE | 10/17/16 | TOWLE EXCAVATING INC HWY-7LOADSCRUSHEDGRAVEL 2059 | 01-5-703207.00 GRAVEL & STONE | 529.20 | 3968 | 11/22/16 |
| TOWLE | 10/18/16 | TOWLE EXCAVATING INC HWY-7LOADSCRUSHEDGRAVEL 2060 | 01-5-703207.00 GRAVEL & STONE | 529.20 | 3968 | 11/22/16 |
| VALLEYNEW | 10/31/16 | VALLEY NEWS PLAN-DRB AD 01256218 | 01-5-350540.00 ADVERTISING | 50.32 | 3969 | 11/22/16 |
| VALLEYNEW | 10/31/16 | VALLEY NEWS PLAN-DRB MEETING 01256700 | 01-5-350540.00 ADVERTISING | 56.61 | 3969 | 11/22/16 |
| VANARMANJ | 11/03/16 | JAY VAN ARMAN HWY-5 BALES OF HAY 11/3/2016 | 01-5-703209.00 CULVERTS & ROAD SUPPLIES | 20.00 | 3970 | 11/22/16 |

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------------|--------------|--|---|-------------|--------------|------------|
| VEMRSDC | 11/07/16 | VMERS DC FD/FIN/ASS--RETIREMENT PEND11-5-16 | 01-5-300126.00 VT RETIREMENT | 32.52 | 3935 | 11/10/16 |
| VEMRSDC | 11/07/16 | VMERS DC FD/FIN/ASS--RETIREMENT PEND11-5-16 | 01-5-200126.00 VT RETIREMENT | 54.20 | 3935 | 11/10/16 |
| VEMRSDC | 11/07/16 | VMERS DC FD/FIN/ASS--RETIREMENT PEND11-5-16 | 01-5-555125.00 VT RETIREMENT | 124.90 | 3935 | 11/10/16 |
| VEMRSDC | 11/07/16 | VMERS DC FD/FIN/ASS--RETIREMENT PEND11-5-16 | 01-2-001112.00 VMERS DEF CONTRB PAY | 206.46 | 3935 | 11/10/16 |
| VERIZWIRE | 11/04/16 | VERIZON WIRELESS TM-DPW-FD-PD-CELL PHONES 9774792405 | 01-5-005532.00 T MNGR CELL PHONE | 56.32 | ----- | --/--/-- |
| VERIZWIRE | 11/04/16 | VERIZON WIRELESS TM-DPW-FD-PD-CELL PHONES 9774792405 | 01-5-550235.00 TELEPHONE & INTERNET | 66.34 | ----- | --/--/-- |
| VERIZWIRE | 11/04/16 | VERIZON WIRELESS TM-DPW-FD-PD-CELL PHONES 9774792405 | 01-5-475238.00 ADMIN TELEPHONE | 56.32 | ----- | --/--/-- |
| VERIZWIRE | 11/04/16 | VERIZON WIRELESS TM-DPW-FD-PD-CELL PHONES 9774792405 | 01-5-703505.00 TELEPHONE | 56.32 | ----- | --/--/-- |
| VLCTPACIF | 11/02/16 | VLCT PROP & CASUALTY INTE INSURANCE-BACKHOE&08RAM 21924 | 01-5-800518.00 PROP & CAS INSURANCE | 170.00 | 3971 | 11/22/16 |
| VTFRAN | 11/12/16 | VERMONT DEPT. OF TAXES SW-FRANCHISE TAX 9/30/16 QTR END 9/30 | 01-5-705517.00 VERMONT FRANCHISE TAX | 252.00 | 3972 | 11/22/16 |
| VTTREASUR | 11/01/16 | VERMONT STATE TREASURER NON-RESID TAX TO STATE 11/1/2016 | 01-2-001123.00 SCHOOL DISTRICT TAX | 253470.00 | 3973 | 11/22/16 |
| WAVECOMM | 11/04/16 | WAVECOMM PAGING HWY-PAGER SERV. 11/16-5/7 1973-90882 | 01-5-703515.00 ADMINISTRATION | 118.50 | 3974 | 11/22/16 |
| WEBSTER | 11/01/16 | WEBSTER & DONOVAN EXCAVAT HWY-EQUIPMENT RENTAL 4494 | 01-5-703315.00 OTHER PROJECTS | 3750.00 | 3975 | 11/22/16 |
| Report Total | | | | 300959.06 | | |

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ***300,959.06
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR


Roberta Robinson

TOWN MANAGER:

Dave Ormiston, Interim Town Manager

SELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet

Mary Layton

11/18/16

Town of Norwich Accounts Payable

09:29 am

Check Warrant Report # 17-12 Current Prior Next FY Invoices For Fund (DPW-BRIDGE FUND)

RRobinson

All Invoices For Check Acct 01 (General) 11/10/16 To 11/22/16

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------------|--------------|---------------------------------------|--------------------------------------|----------------|-----------------|---------------|
| HOOK | 11/14/16 | DPW-BRIDGE 48 REPAIRS 11/14/2016 | 41-5-703321.00 VAOT GRANT EXPENSE | 25000.00 | 3955 | 11/22/16 |
| Report Total | | | | 25000.00 | | |

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ ****25,000.00
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR



Roberta Robinson

TOWN MANAGER:

Dave Ormiston, Interim Town Manager

SELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet

Mary Layton

11/18/16

Town of Norwich Accounts Payable

09:29 am

Check Warrant Report # 17-12 Current Prior Next FY Invoices For Fund (LONG TERM FACILITY STUDY)

RRobinson

All Invoices For Check Acct 01 (General) 11/10/16 To 11/22/16

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------------|--------------|--|----------------------------------|----------------|-----------------|---------------|
| WHITEJAY | 11/09/16 | JAY WHITE, ARCHITECT, PLC PUBLIC FACILITIESBUILDING 3A | 28-5-001300.00 FACILITY STUDY | 6620.67 | 3976 | 11/22/16 |
| Report Total | | | | 6620.67 | | |

To the Treasurer of Town of Norwich, We hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$ *****6,620.67
Let this be your order for the payments of these amounts.

FINANCE DIRECTOR



Roberta Robinson

TOWN MANAGER:

Dave Ormiston, Interim Town Manager

SELECTBOARD:

Christopher Ashley

Linda Cook
Chair

Stephen Flanders

Dan Goulet

Mary Layton

David Ormiston

From: Brett Vuyovich <brevuy@gmail.com>
Sent: Friday, November 11, 2016 1:15 PM
To: Miranda Bergmeier
Cc: David Ormiston; Miranda Bergmeier
Subject: Visitors

To the Norwich Select board,

On the morning of Friday, November 11th, Veterans Day, my children were playing outside and came running back in to let me know that a man was oddly walking back and forth along the road and on our posted property behind our house. As I looked outside I recognized that it was Dan Goulet. Mr. Goulet was apparently pacing off distances of some sort. I told my children not to worry and to go back to playing outside.

At the time, I was occupied with making family travel arrangements to attend our Grandfather's interment at Arlington National Cemetery later this month. Mr. Goulet made no attempt to communicate with us while he was here on our property so we're not sure what this is about.

We are curious as to the nature of his visit. Is the Town of Norwich preparing to conduct work up here? Is it following up on the reported timber theft from our neighbor's land?

It is commendable that Mr. Goulet puts in extra hours, even on holidays such as Veterans Day, to conduct Town business, but it would be nice to receive notice of a site visit, or at a minimum the Town could contact us so that we might answer any questions that the Select board may have.

Would the Select board please provide an explanation for the visit and ask Mr. Goulet to provide his findings?

Regards,

Brett Vuyovich

91 Illsley Road
Norwich, VT

Town of Norwich General Ledger
Revenue Report - General
Current Year Period 4 Oct

| Account | Estimated Revenue | Applied For | Received To Date | % Budget Received | Uncollected Balance | FY-16/17 MTD Pd 4 Oct |
|------------------------------------|---------------------|-------------|----------------------|-------------------|-----------------------|-----------------------|
| PROPERTY TAX REVENUES | | | | | | |
| TOWN PROPERTY TAX | 3,736,022.00 | 0.00 | 15,077,703.26 | 403.58% | -11,341,681.26 | 8,000.26 |
| VT LAND USE TAX | 184,407.00 | 0.00 | 183,165.00 | 99.33% | 1,242.00 | 183,165.00 |
| PROP TAX INTEREST | 25,000.00 | 0.00 | 11,296.61 | 45.19% | 13,703.39 | 2,522.31 |
| PROP TAX COLL FEE | 17,000.00 | 0.00 | 0.00 | 0.00% | 17,000.00 | 0.00 |
| Total PROPERTY TAX REVENUES | 3,962,429.00 | 0.00 | 15,272,164.87 | 385.42% | -11,309,735.87 | 193,687.57 |
| LICENSE & PERMIT | | | | | | |
| LIQUOR LICENSE | 400.00 | 0.00 | 0.00 | 0.00% | 400.00 | 0.00 |
| DOG LICENSE | 2,550.00 | 0.00 | 99.00 | 3.88% | 2,451.00 | 17.00 |
| HUNT & FISH LICENSE | 285.00 | 0.00 | 50.50 | 17.72% | 234.50 | 16.50 |
| PEDDLER LICENSE | 50.00 | 0.00 | 0.00 | 0.00% | 50.00 | 0.00 |
| BLDG/DEVEL PERMIT | 9,000.00 | 0.00 | 4,146.48 | 46.07% | 4,853.52 | 1,203.32 |
| LAND POSTING PERMIT | 200.00 | 0.00 | 145.00 | 72.50% | 55.00 | 65.00 |
| Total LICENSE & PERMIT | 12,485.00 | 0.00 | 4,440.98 | 35.57% | 8,044.02 | 1,301.82 |
| INTERGOVERNMENTAL | | | | | | |
| VT HIWAY GAS TAX | 153,000.00 | 0.00 | 76,434.50 | 49.96% | 76,565.50 | 38,217.23 |
| VT ACT 60 | 14,900.00 | 0.00 | 0.00 | 0.00% | 14,900.00 | 0.00 |
| ST. OF VT. LISTER TRAININ | 400.00 | 0.00 | 0.00 | 0.00% | 400.00 | 0.00 |
| PILOT | 24,000.00 | 0.00 | 11,594.80 | 48.31% | 12,405.20 | 11,594.80 |
| VT NATURAL RESRCS | 3,874.00 | 0.00 | 0.00 | 0.00% | 3,874.00 | 0.00 |
| EDUC TAX RETAINER .225 o | 24,000.00 | 0.00 | 0.00 | 0.00% | 24,000.00 | 0.00 |
| LATE FEES-REVISED BILLS | 250.00 | 0.00 | 0.00 | 0.00% | 250.00 | 0.00 |
| Total INTERGOVERNMENTAL | 220,424.00 | 0.00 | 88,029.30 | 39.94% | 132,394.70 | 49,812.03 |
| SERVICE FEE | | | | | | |
| RECORDING FEE | 30,000.00 | 0.00 | 10,239.00 | 34.13% | 19,761.00 | 2,919.00 |
| DOCUMENT COPY FEE | 2,100.00 | 0.00 | 682.20 | 32.49% | 1,417.80 | 161.00 |
| USE OF RECRDS FEE | 300.00 | 0.00 | 86.50 | 29.50% | 211.50 | 24.00 |
| VITAL STATISTIC FEE | 1,300.00 | 0.00 | 350.00 | 26.92% | 950.00 | 70.00 |
| MTR VEH REG RNWL FEE | 190.00 | 0.00 | 84.00 | 44.21% | 106.00 | 12.00 |
| PHOTOCOPYING FEE | 10.00 | 0.00 | 1.65 | 16.50% | 8.35 | 0.00 |
| TRACY HALL RNEL FEE | 7,000.00 | 0.00 | 550.00 | 7.86% | 6,450.00 | 350.00 |
| POLICE RPT FEE | 600.00 | 0.00 | 156.50 | 26.08% | 443.50 | 108.50 |
| POLICE ALRM RESP FEE | 700.00 | 0.00 | 0.00 | 0.00% | 700.00 | 0.00 |
| RECREATION FEES | 173,000.00 | 0.00 | 111,640.00 | 64.53% | 61,360.00 | 7,318.00 |
| TRNSFR STATION STICKERS | 24,500.00 | 0.00 | 20,441.00 | 83.43% | 4,059.00 | 1,313.00 |
| MISC SOLID WASTE | 1,800.00 | 0.00 | 560.00 | 31.11% | 1,240.00 | 197.00 |
| E-WASTE | 4,700.00 | 0.00 | 740.84 | 15.76% | 3,959.16 | 330.84 |
| TRASH COUPON | 84,194.00 | 0.00 | 34,734.00 | 41.25% | 49,460.00 | 8,231.00 |
| RECYCLING REBATES | 7,000.00 | 0.00 | 1,681.61 | 24.02% | 5,318.39 | 469.00 |
| Total SERVICE FEE | 337,394.00 | 0.00 | 181,949.30 | 53.93% | 155,444.70 | 21,503.34 |
| GRANT REVENUE | | | | | | |
| NORWICH WOMENS CLUB GRANT | 0.00 | 0.00 | 2,000.00 | 100.00% | -2,000.00 | 2,000.00 |

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Town of Norwich General Ledger
Revenue Report - General
Current Year Period 4 Oct

| Account | Estimated Revenue | Applied For | Received To Date | % Budget Received | Uncollected Balance | FY-16/17 MTD Pd 4 Oct |
|-------------------------------------|---------------------|-------------|----------------------|-------------------|-----------------------|-----------------------|
| Total GRANT REVENUE | 0.00 | 0.00 | 2,000.00 | 100.00% | -2,000.00 | 2,000.00 |
| OTHER TOWN REVENUES | | | | | | |
| TOWN REPORT | 1,400.00 | 0.00 | 0.00 | 0.00% | 1,400.00 | 0.00 |
| BANK INTEREST | 5,500.00 | 0.00 | 2,942.73 | 53.50% | 2,557.27 | 662.59 |
| FIELD RENTAL | 30,600.00 | 0.00 | 2,660.50 | 8.69% | 27,939.50 | 100.00 |
| Total OTHER TOWN REVENUES | 37,500.00 | 0.00 | 5,603.23 | 14.94% | 31,896.77 | 762.59 |
| PUBLIC SAFETY REVENUES | | | | | | |
| POLICE FINE | 12,750.00 | 0.00 | 5,736.52 | 44.99% | 7,013.48 | 3,174.02 |
| PARKING FINE | 300.00 | 0.00 | 25.00 | 8.33% | 275.00 | 20.00 |
| DOG FINE | 175.00 | 0.00 | 0.00 | 0.00% | 175.00 | 0.00 |
| Total PUBLIC SAFETY REVENUES | 13,225.00 | 0.00 | 5,761.52 | 43.57% | 7,463.48 | 3,194.02 |
| MISCELLANEOUS REVENUE | | | | | | |
| DAILY OVER/SHORT | 0.00 | 0.00 | 66.87 | 100.00% | -66.87 | 4.00 |
| DONATIONS | 0.00 | 0.00 | 1,500.00 | 100.00% | -1,500.00 | 0.00 |
| TOWN CLRK MISCEL | 0.00 | 0.00 | 23.50 | 100.00% | -23.50 | 0.00 |
| TREAS DEPT MISCEL | 0.00 | 0.00 | 3.01 | 100.00% | -3.01 | 0.00 |
| HIWAY DEPT MISCEL | 0.00 | 0.00 | 69.55 | 100.00% | -69.55 | 4.20 |
| MISCELLANEOUS | 8,000.00 | 0.00 | 6.00 | 0.08% | 7,994.00 | 6.00 |
| Total MISCELLANEOUS REVENUE | 8,000.00 | 0.00 | 1,668.93 | 20.86% | 6,331.07 | 14.20 |
| Total General | 4,591,457.00 | 0.00 | 15,561,618.13 | 338.93% | -10,970,161.13 | 272,275.57 |
| Total All Funds | 4,591,457.00 | 0.00 | 15,561,618.13 | 338.93% | -10,970,161.13 | 272,275.57 |

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 4 Oct

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|-----------------------------------|-------------------|----------------------------|------------------|----------------------|-------------------------|--------------------------|
| TOWN ADMIN. EXPENSE | | | | | | |
| SELECTBOARD STIPEND | 2,500.00 | 0.00 | 0.00 | 0.00% | 2,500.00 | 0.00 |
| TOWN MANAGER WAGE | 108,977.00 | 0.00 | 25,920.00 | 23.78% | 83,057.00 | 6,400.00 |
| TM BENEFITS | 17,172.00 | 0.00 | 0.00 | 0.00% | 17,172.00 | 0.00 |
| TREASURER STIPEND | 1,693.00 | 0.00 | 0.00 | 0.00% | 1,693.00 | 0.00 |
| ADMIN ASSIST WAGE | 49,130.00 | 0.00 | 17,957.47 | 36.55% | 31,172.53 | 3,662.41 |
| ADMIN ASST OT | 0.00 | 0.00 | 560.83 | 100.00% | -560.83 | 137.34 |
| FICA TAX | 11,127.00 | 0.00 | 2,743.16 | 24.65% | 8,383.84 | 631.17 |
| MEDI TAX | 2,602.00 | 0.00 | 641.58 | 24.66% | 1,960.42 | 147.62 |
| HEALTH INSUR | 13,209.00 | 0.00 | 4,705.44 | 35.62% | 8,503.56 | -19.72 |
| DISABILITY/LIFE INSUR | 1,680.00 | 0.00 | 451.68 | 26.89% | 1,228.32 | 83.10 |
| DENTAL INSURANCE | 419.00 | 0.00 | 205.62 | 49.07% | 213.38 | 49.39 |
| VT RETIREMENT | 9,167.00 | 0.00 | 809.33 | 8.83% | 8,357.67 | 108.27 |
| PROFESS SERV | 35,000.00 | 0.00 | 3,425.90 | 9.79% | 31,574.10 | 90.00 |
| VLCT MEMBERSHIP | 4,705.00 | 0.00 | 4,705.00 | 100.00% | 0.00 | 0.00 |
| TOWN REPORT | 6,000.00 | 0.00 | 0.00 | 0.00% | 6,000.00 | 0.00 |
| ADMIN TELEPHONE | 550.00 | 0.00 | 160.15 | 29.12% | 389.85 | 68.91 |
| T MNGR CELL PHONE | 650.00 | 0.00 | 169.02 | 26.00% | 480.98 | 56.32 |
| POSTAGE | 100.00 | 0.00 | 19.97 | 19.97% | 80.03 | 13.45 |
| ADVERTISING | 450.00 | 0.00 | 721.55 | 160.34% | -271.55 | 0.00 |
| MILEAGE | 100.00 | 0.00 | 0.00 | 0.00% | 100.00 | 0.00 |
| OFFICE SUPPLIES | 1,200.00 | 0.00 | 186.82 | 15.57% | 1,013.18 | 15.83 |
| OFFICE EQUIP | 500.00 | 0.00 | 114.19 | 22.84% | 385.81 | 0.00 |
| DUES/MTS/EDUC | 800.00 | 0.00 | 310.00 | 38.75% | 490.00 | 35.00 |
| COMMITTEE | 500.00 | 0.00 | 26.00 | 5.20% | 474.00 | 26.00 |
| ENERGY COMMITTEE GRANT | 0.00 | 0.00 | 2,081.48 | 100.00% | -2,081.48 | 834.28 |
| ENERGY COMMITTEE | 1,540.00 | 0.00 | 0.00 | 0.00% | 1,540.00 | 0.00 |
| EVCS GRANT | 0.00 | 0.00 | 4,777.13 | 100.00% | -4,777.13 | 70.13 |
| DES FUND-FACILITIES STUDY | 17,000.00 | 0.00 | 17,000.00 | 100.00% | 0.00 | 0.00 |
| DESI FUND-CITIZEN ASSISTA | 1,000.00 | 0.00 | 500.00 | 50.00% | 500.00 | 0.00 |
| MISCELLANEOUS | 750.00 | 0.00 | 477.60 | 63.68% | 272.40 | 0.00 |
| Total TOWN ADMIN. EXPENSE | 288,521.00 | 0.00 | 88,669.92 | 30.73% | 199,851.08 | 12,409.50 |
| HCA/BOA EXPENDITURES | | | | | | |
| JUSTICES WAGE | 600.00 | 0.00 | 0.00 | 0.00% | 600.00 | 0.00 |
| POSTAGE | 225.00 | 0.00 | 40.73 | 18.10% | 184.27 | 0.00 |
| OFFICE SUPPLIES | 0.00 | 0.00 | 36.03 | 100.00% | -36.03 | 0.00 |
| DUES/MTGS/EDUC | 300.00 | 0.00 | 0.00 | 0.00% | 300.00 | 0.00 |
| Total HCA/BOA EXPENDITURES | 1,125.00 | 0.00 | 76.76 | 6.82% | 1,048.24 | 0.00 |
| STAT MTGS EXPENDITURES | | | | | | |
| POLLWORKERS WAGE | 325.00 | 0.00 | 0.00 | 0.00% | 325.00 | 0.00 |
| POSTAGE | 200.00 | 0.00 | 234.54 | 117.27% | -34.54 | 88.22 |
| ADVERTISING | 150.00 | 0.00 | 0.00 | 0.00% | 150.00 | 0.00 |
| PRINTING | 1,850.00 | 0.00 | 0.00 | 0.00% | 1,850.00 | 0.00 |
| OFFICE SUPPLIES | 125.00 | 0.00 | 72.91 | 58.33% | 52.09 | 72.91 |
| VOTING MACHINE | 65.00 | 0.00 | 0.00 | 0.00% | 65.00 | -730.00 |
| VOTING MACH MAINT AGRMT | 300.00 | 0.00 | 0.00 | 0.00% | 300.00 | 0.00 |

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 4 Oct

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|--------------------------------------|-------------------|----------------------------|------------------|----------------------|-------------------------|--------------------------|
| VTG MCHN PROGRAMG | 4,200.00 | 0.00 | 1,191.00 | 28.36% | 3,009.00 | 1,191.00 |
| Total STAT MTGS EXPENDITURES | 7,215.00 | 0.00 | 1,498.45 | 20.77% | 5,716.55 | 622.13 |
| TOWN CLERK EXPENDITURES | | | | | | |
| TOWN CLERK WAGE | 61,687.00 | 0.00 | 19,145.80 | 31.04% | 42,541.20 | 4,736.54 |
| ASST CLK WAGE | 40,353.00 | 0.00 | 12,415.68 | 30.77% | 27,937.32 | 3,065.60 |
| FICA TAX | 6,251.00 | 0.00 | 1,852.25 | 29.63% | 4,398.75 | 459.88 |
| MEDI TAX | 1,462.00 | 0.00 | 433.21 | 29.63% | 1,028.79 | 107.56 |
| HEALTH INS | 26,931.00 | 0.00 | 8,850.81 | 32.86% | 18,080.19 | 198.10 |
| DISABILITY/LIFE INS | 1,300.00 | 0.00 | 457.04 | 35.16% | 842.96 | 114.26 |
| DENTAL INSURANCE | 840.00 | 0.00 | 274.16 | 32.64% | 565.84 | 68.54 |
| VT RETIREMENT | 5,545.00 | 0.00 | 1,501.85 | 27.08% | 4,043.15 | 429.12 |
| DOG/CAT LICENSE | 450.00 | 0.00 | 261.09 | 58.02% | 188.91 | 0.00 |
| VITAL STATISTICS | 40.00 | 0.00 | 0.00 | 0.00% | 40.00 | 0.00 |
| TELEPHONE | 515.00 | 0.00 | 120.96 | 23.49% | 394.04 | 40.46 |
| OFFICE SUPPLIES | 2,000.00 | 0.00 | 218.69 | 10.93% | 1,781.31 | 11.60 |
| OFFICE EQUIPMENT | 150.00 | 0.00 | 0.00 | 0.00% | 150.00 | 0.00 |
| SOFTWARE | 3,265.00 | 0.00 | 1,293.68 | 39.62% | 1,971.32 | 241.00 |
| DUES/MTGS/EDUC | 200.00 | 0.00 | 40.00 | 20.00% | 160.00 | 40.00 |
| DES. FUND-RECORD RESTORAT | 9,000.00 | 0.00 | 4,500.00 | 50.00% | 4,500.00 | 0.00 |
| Total TOWN CLERK EXPENDITURES | 159,989.00 | 0.00 | 51,365.22 | 32.11% | 108,623.78 | 9,512.66 |
| FINANCE DEPARTMENT | | | | | | |
| FINL ASSISTANT WAGE | 27,921.00 | 0.00 | 8,565.79 | 30.68% | 19,355.21 | 2,115.01 |
| FINANCE OFFICER WAGE | 66,235.00 | 0.00 | 20,347.28 | 30.72% | 45,887.72 | 5,024.02 |
| FICA TAX | 5,838.00 | 0.00 | 1,729.40 | 29.62% | 4,108.60 | 427.94 |
| MEDI TAX | 1,365.00 | 0.00 | 404.43 | 29.63% | 960.57 | 100.08 |
| HEALTH INS | 8,127.00 | 0.00 | 2,741.36 | 33.73% | 5,385.64 | 178.24 |
| DISABILITY/LIFE INS | 1,183.00 | 0.00 | 391.08 | 33.06% | 791.92 | 97.77 |
| DENTAL INSURANCE | 681.00 | 0.00 | 221.16 | 32.48% | 459.84 | 55.29 |
| VT RETIREMENT | 5,074.00 | 0.00 | 1,452.45 | 28.63% | 3,621.55 | 384.72 |
| INDEPENDENT AUDIT | 9,600.00 | 0.00 | 2,400.00 | 25.00% | 7,200.00 | 0.00 |
| TELEPHONE | 500.00 | 0.00 | 117.40 | 23.48% | 382.60 | 38.71 |
| ADVERTISING | 175.00 | 0.00 | 86.00 | 49.14% | 89.00 | 0.00 |
| PRINTING | 75.00 | 0.00 | 0.00 | 0.00% | 75.00 | 0.00 |
| OFFICE SUPPLIES | 1,500.00 | 0.00 | 656.34 | 43.76% | 843.66 | 0.00 |
| OFFICE EQUIPMENT | 250.00 | 0.00 | 0.00 | 0.00% | 250.00 | 0.00 |
| SOFTWARE | 790.00 | 0.00 | 0.00 | 0.00% | 790.00 | 0.00 |
| DUES/MTGS/EDUC | 250.00 | 0.00 | 25.00 | 10.00% | 225.00 | 0.00 |
| BANK | 600.00 | 0.00 | 0.00 | 0.00% | 600.00 | 0.00 |
| Total FINANCE DEPARTMENT | 130,164.00 | 0.00 | 39,137.69 | 30.07% | 91,026.31 | 8,421.78 |
| GEN ADMIN EXPENDITURES | | | | | | |
| TELEPHONE | 900.00 | 0.00 | 183.48 | 20.39% | 716.52 | 60.92 |
| POSTAGE METER RENTAL | 685.00 | 0.00 | 171.21 | 24.99% | 513.79 | 171.21 |
| POSTAGE | 2,700.00 | 0.00 | 1,741.34 | 64.49% | 958.66 | 878.53 |
| OFFICE SUPPLIES | 1,250.00 | 0.00 | 170.36 | 13.63% | 1,079.64 | 0.00 |

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 4 Oct

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|--|-------------------|----------------------------|------------------|----------------------|-------------------------|--------------------------|
| PHOTOCOPIER | 1,256.00 | 0.00 | 389.46 | 31.01% | 866.54 | 389.46 |
| COMPUTER HARDWARE | 900.00 | 0.00 | 0.00 | 0.00% | 900.00 | 0.00 |
| WEB SITE SUPPORT | 900.00 | 0.00 | 240.00 | 26.67% | 660.00 | 240.00 |
| SERVER MAINTENANCE | 4,400.00 | 0.00 | 3,585.94 | 81.50% | 814.06 | 1,384.84 |
| DESIGNATED FUND-EQUIP | 5,500.00 | 0.00 | 2,750.00 | 50.00% | 2,750.00 | 0.00 |
| Total GEN ADMIN EXPENDITURES | 18,491.00 | 0.00 | 9,231.79 | 49.93% | 9,259.21 | 3,124.96 |
| ASSESSOR/LISTER EXPENDITURE | | | | | | |
| LISTER WAGE | 4,500.00 | 0.00 | 0.00 | 0.00% | 4,500.00 | 0.00 |
| OFFICE ASST WAGE | 16,753.00 | 0.00 | 5,139.45 | 30.68% | 11,613.55 | 1,269.00 |
| FICA TAX | 1,317.00 | 0.00 | 285.23 | 21.66% | 1,031.77 | 71.00 |
| MEDI TAX | 308.00 | 0.00 | 66.69 | 21.65% | 241.31 | 16.60 |
| HEALTH INS | 4,876.00 | 0.00 | 1,644.79 | 33.73% | 3,231.21 | 106.94 |
| DISABILITY/LIFE INSURANCE | 230.00 | 0.00 | 78.48 | 34.12% | 151.52 | 19.62 |
| DENTAL INSURANCE | 158.00 | 0.00 | 53.00 | 33.54% | 105.00 | 13.25 |
| VT RETIREMENT | 859.00 | 0.00 | 292.26 | 34.02% | 566.74 | 65.04 |
| PROFESS SERVICES | 74,000.00 | 0.00 | 22,800.00 | 30.81% | 51,200.00 | 11,800.00 |
| SOFTWARE MAINT/UPDATE | 6,500.00 | 0.00 | 5,300.00 | 81.54% | 1,200.00 | 0.00 |
| TELEPHONE | 600.00 | 0.00 | 129.44 | 21.57% | 470.56 | 45.92 |
| POSTAGE | 750.00 | 0.00 | 92.08 | 12.28% | 657.92 | 9.35 |
| ADVERTISING | 150.00 | 0.00 | 0.00 | 0.00% | 150.00 | 0.00 |
| PRINTING | 150.00 | 0.00 | 0.00 | 0.00% | 150.00 | 0.00 |
| MILEAGE REIMB | 50.00 | 0.00 | 0.00 | 0.00% | 50.00 | 0.00 |
| OFFICE SUPPLIES | 250.00 | 0.00 | 6.29 | 2.52% | 243.71 | 0.00 |
| OFFICE EQUIPMENT | 250.00 | 0.00 | 0.00 | 0.00% | 250.00 | 0.00 |
| DUES/MTGS/EDUC | 500.00 | 0.00 | 50.00 | 10.00% | 450.00 | 0.00 |
| Total ASSESSOR/LISTER EXPENDITURE | 112,201.00 | 0.00 | 35,937.71 | 32.03% | 76,263.29 | 13,416.72 |
| PLANNING DEPT EXPENDITURE | | | | | | |
| PLAN ADMIN WAGE | 65,633.00 | 0.00 | 20,347.28 | 31.00% | 45,285.72 | 5,024.02 |
| OFFICE ASST. WAGE | 22,460.00 | 0.00 | 6,292.13 | 28.01% | 16,167.87 | 1,692.00 |
| FICA TAX | 5,462.00 | 0.00 | 1,587.35 | 29.06% | 3,874.65 | 400.20 |
| MEDI TAX | 1,277.00 | 0.00 | 371.24 | 29.07% | 905.76 | 93.60 |
| HEALTH INS | 13,681.00 | 0.00 | 4,455.36 | 32.57% | 9,225.64 | -199.42 |
| DISABILITY/LIFE INS | 714.00 | 0.00 | 251.16 | 35.18% | 462.84 | 62.58 |
| DENTAL INSURANCE | 420.00 | 0.00 | 137.08 | 32.64% | 282.92 | 34.27 |
| VT RETIREMENT | 3,610.00 | 0.00 | 965.34 | 26.74% | 2,644.66 | 276.32 |
| PLANNING SERVICES | 3,000.00 | 0.00 | 617.40 | 20.58% | 2,382.60 | 0.00 |
| TWO RIVER PLANNING COMM. | 4,677.00 | 0.00 | 4,677.00 | 100.00% | 0.00 | 0.00 |
| U.V. TRANSPORTATION MGMT | 1,063.00 | 0.00 | 0.00 | 0.00% | 1,063.00 | 0.00 |
| MAPPING | 2,200.00 | 0.00 | 0.00 | 0.00% | 2,200.00 | 0.00 |
| HISTORIC PRES COMM. | 1,500.00 | 0.00 | 27.40 | 1.83% | 1,472.60 | 0.00 |
| TELEPHONE | 400.00 | 0.00 | 124.40 | 31.10% | 275.60 | 43.07 |
| POSTAGE | 350.00 | 0.00 | 140.41 | 40.12% | 209.59 | 40.79 |
| ADVERTISING | 500.00 | 0.00 | 126.70 | 25.34% | 373.30 | 81.77 |
| PRINTING | 150.00 | 0.00 | 0.00 | 0.00% | 150.00 | 0.00 |
| MILEAGE REIMB | 450.00 | 0.00 | 0.00 | 0.00% | 450.00 | 0.00 |
| OFFICE SUPPLIES | 800.00 | 0.00 | 124.59 | 15.57% | 675.41 | 59.99 |

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 4 Oct

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|--|-------------------|----------------------------|------------------|----------------------|-------------------------|--------------------------|
| OFFICE EQUIPMENT | 250.00 | 0.00 | 0.00 | 0.00% | 250.00 | 0.00 |
| DUES/MTGS/EDUC | 750.00 | 0.00 | 45.00 | 6.00% | 705.00 | 45.00 |
| Total PLANNING DEPT EXPENDITURE | 129,347.00 | 0.00 | 40,289.84 | 31.15% | 89,057.16 | 7,654.19 |
| RECREA DEPT EXPENDITURES | | | | | | |
| ADMINISTRATION | | | | | | |
| RECREATION DIR WAGE | 66,788.00 | 0.00 | 20,754.40 | 31.08% | 46,033.60 | 5,124.50 |
| FICA TAX | 4,141.00 | 0.00 | 1,286.78 | 31.07% | 2,854.22 | 317.72 |
| MEDI TAX | 968.00 | 0.00 | 300.92 | 31.09% | 667.08 | 74.30 |
| HEALTH INS | 7,747.00 | 0.00 | 2,561.77 | 33.07% | 5,185.23 | 119.22 |
| DISABILITY/LIFE INSUR | 805.00 | 0.00 | 287.24 | 35.68% | 517.76 | 71.81 |
| DENTAL INSURANCE | 419.00 | 0.00 | 137.08 | 32.72% | 281.92 | 34.27 |
| VT RETIREMENT | 3,673.00 | 0.00 | 982.21 | 26.74% | 2,690.79 | 281.85 |
| TELEPHONE | 550.00 | 0.00 | 121.14 | 22.03% | 428.86 | 40.76 |
| POSTAGE | 150.00 | 0.00 | 23.72 | 15.81% | 126.28 | 0.00 |
| ADVERTISING | 50.00 | 0.00 | 0.00 | 0.00% | 50.00 | 0.00 |
| PRINTING | 100.00 | 0.00 | 0.00 | 0.00% | 100.00 | 0.00 |
| DUES/MTGS/EDUC | 850.00 | 0.00 | 180.00 | 21.18% | 670.00 | 0.00 |
| OFFICE EQUIPMENT | 100.00 | 0.00 | 0.00 | 0.00% | 100.00 | 0.00 |
| MILEAGE REIMBURSEMENT | 450.00 | 0.00 | 133.00 | 29.56% | 317.00 | 0.00 |
| OFFICE SUPPLIES | 250.00 | 0.00 | 0.00 | 0.00% | 250.00 | 0.00 |
| Total ADMINISTRATION | 87,041.00 | 0.00 | 26,768.26 | 30.75% | 60,272.74 | 6,064.43 |
| PROGRAM | | | | | | |
| INSTRUCTOR FEE | 80,000.00 | 0.00 | 51,858.30 | 64.82% | 28,141.70 | 3,352.30 |
| COACHING MATERIALS | 400.00 | 0.00 | 167.05 | 41.76% | 232.95 | 0.00 |
| TEE SHIRT/HAT | 4,500.00 | 0.00 | 0.00 | 0.00% | 4,500.00 | 0.00 |
| EQUIPMENT | 3,800.00 | 0.00 | 50.00 | 1.32% | 3,750.00 | -50.00 |
| SUMMER PROG WAGE | 14,000.00 | 0.00 | 10,380.25 | 74.14% | 3,619.75 | 0.00 |
| REFERREE/UMPIRE | 2,200.00 | 0.00 | 0.00 | 0.00% | 2,200.00 | 0.00 |
| ENTRY FEE | 1,120.00 | 0.00 | 360.00 | 32.14% | 760.00 | 360.00 |
| REGISTRATION FEES | 7,200.00 | 0.00 | 4,637.11 | 64.40% | 2,562.89 | 430.60 |
| M.CROSS SCHOOL RENTAL FEE | 13,500.00 | 0.00 | 6,615.00 | 49.00% | 6,885.00 | 6,615.00 |
| SPECIAL EVENTS /SUPPLIES | 1,000.00 | 0.00 | 449.91 | 44.99% | 550.09 | 125.96 |
| FICA TAX | 868.00 | 0.00 | 621.75 | 71.63% | 246.25 | 0.00 |
| MEDI TAX | 203.00 | 0.00 | 145.40 | 71.63% | 57.60 | 0.00 |
| UNIFORMS | 300.00 | 0.00 | 0.00 | 0.00% | 300.00 | 0.00 |
| Total PROGRAM | 129,091.00 | 0.00 | 75,284.77 | 58.32% | 53,806.23 | 10,833.86 |
| RECREATION FACILITIES | | | | | | |
| REC FIELD CARE | 10,000.00 | 0.00 | 4,838.77 | 48.39% | 5,161.23 | 0.00 |
| HNTLY LINE MARKING | 3,200.00 | 0.00 | 1,974.00 | 61.69% | 1,226.00 | 987.00 |
| PORTABLE TOILET | 650.00 | 0.00 | 235.74 | 36.27% | 414.26 | 0.00 |
| REPAIRS & MAINT | 2,000.00 | 0.00 | 121.70 | 6.09% | 1,878.30 | 26.04 |
| WATER USAGE | 350.00 | 0.00 | 122.00 | 34.86% | 228.00 | 0.00 |
| SITE WORK | 250.00 | 0.00 | 0.00 | 0.00% | 250.00 | 0.00 |
| DESIGNATED FUND-T COURTS | 4,500.00 | 0.00 | 2,250.00 | 50.00% | 2,250.00 | 0.00 |

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 4 Oct

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|---|-------------------|----------------------------|-------------------|----------------------|-------------------------|--------------------------|
| Total RECREATION FACILITIES | 20,950.00 | 0.00 | 9,542.21 | 45.55% | 11,407.79 | 1,013.04 |
| Total RECREA DEPT EXPENDITURES | 237,082.00 | 0.00 | 111,595.24 | 47.07% | 125,486.76 | 17,911.33 |
| POLICE STATION EXPENDITURE | | | | | | |
| UTILITIES | | | | | | |
| WATER USAGE | 200.00 | 0.00 | 71.00 | 35.50% | 129.00 | 0.00 |
| ELECTRICITY | 3,250.00 | 0.00 | 610.89 | 18.80% | 2,639.11 | 203.63 |
| HEATING | 2,250.00 | 0.00 | 0.00 | 0.00% | 2,250.00 | 0.00 |
| ADMIN TELEPHONE | 4,500.00 | 0.00 | 820.56 | 18.23% | 3,679.44 | 273.00 |
| Total UTILITIES | 10,200.00 | 0.00 | 1,502.45 | 14.73% | 8,697.55 | 476.63 |
| REPAIRS & MAINTENANCE | | | | | | |
| SUPPLIES | 250.00 | 0.00 | 0.00 | 0.00% | 250.00 | 0.00 |
| REPAIRS & MAINT | 1,500.00 | 0.00 | 163.00 | 10.87% | 1,337.00 | 0.00 |
| ALARM MONITORING | 210.00 | 0.00 | 142.50 | 67.86% | 67.50 | 0.00 |
| Total REPAIRS & MAINTENANCE | 1,960.00 | 0.00 | 305.50 | 15.59% | 1,654.50 | 0.00 |
| CAPITAL EXPENDITURES | | | | | | |
| DESIGNATED FUND-P STAIN | 3,500.00 | 0.00 | 1,750.00 | 50.00% | 1,750.00 | 0.00 |
| Total CAPITAL EXPENDITURES | 3,500.00 | 0.00 | 1,750.00 | 50.00% | 1,750.00 | 0.00 |
| Total POLICE STATION EXPENDITURE | 15,660.00 | 0.00 | 3,557.95 | 22.72% | 12,102.05 | 476.63 |
| POLICE DEPT EXPENDITURES | | | | | | |
| WAGES & BENEFITS | | | | | | |
| POLICE CHIEF WAGE | 84,052.00 | 0.00 | 25,792.64 | 30.69% | 58,259.36 | 6,368.56 |
| POLICE OFFICER WAGE | 159,600.00 | 0.00 | 49,441.13 | 30.98% | 110,158.87 | 12,057.20 |
| ON-CALL WAGES | 4,680.00 | 0.00 | 1,775.04 | 37.93% | 2,904.96 | 483.75 |
| OVERTIME OFFICER WAGE | 20,000.00 | 0.00 | 5,469.19 | 27.35% | 14,530.81 | 2,339.32 |
| ADMINISTRATIVE WAGE | 43,850.00 | 0.00 | 13,506.72 | 30.80% | 30,343.28 | 3,352.00 |
| PARTTIME OFFICER WAGE | 7,500.00 | 0.00 | 1,133.90 | 15.12% | 6,366.10 | 0.00 |
| CROSSING GUARD WAGE | 12,500.00 | 0.00 | 2,806.92 | 22.46% | 9,693.08 | 1,423.80 |
| GOVERNOR'S HWY SAFETY GRA | 0.00 | 0.00 | 1,064.79 | 100.00% | -1,064.79 | 0.00 |
| FICA TAX | 20,339.00 | 0.00 | 6,114.90 | 30.06% | 14,224.10 | 1,578.45 |
| MEDI TAX | 4,757.00 | 0.00 | 1,430.10 | 30.06% | 3,326.90 | 369.15 |
| HEALTH INS | 80,762.00 | 0.00 | 24,235.80 | 30.01% | 56,526.20 | 381.46 |
| DISABILITY/LIFE INS | 3,500.00 | 0.00 | 1,241.12 | 35.46% | 2,258.88 | 310.28 |
| DELTA DENTAL | 1,677.00 | 0.00 | 548.28 | 32.69% | 1,128.72 | 137.07 |
| VT RETIREMENT | 21,133.00 | 0.00 | 5,710.20 | 27.02% | 15,422.80 | 1,639.04 |
| Total WAGES & BENEFITS | 464,350.00 | 0.00 | 140,270.73 | 30.21% | 324,079.27 | 30,440.08 |
| COMMUNITY POLICING | | | | | | |
| ANIMAL CONT/LEASH LAW | 1,500.00 | 0.00 | 0.00 | 0.00% | 1,500.00 | 0.00 |

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 4 Oct

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|--|-------------------|----------------------------|-------------------|----------------------|-------------------------|--------------------------|
| COMMUNITY RELATNS | 1,000.00 | 0.00 | 335.18 | 33.52% | 664.82 | 88.98 |
| SPEED SIGNS | 1,500.00 | 0.00 | 274.90 | 18.33% | 1,225.10 | 110.62 |
| Total COMMUNITY POLICING | 4,000.00 | 0.00 | 610.08 | 15.25% | 3,389.92 | 199.60 |
| EQUIPMENT & MAINTENANCE | | | | | | |
| RADIO MAINTENANCE | 800.00 | 0.00 | 560.00 | 70.00% | 240.00 | 245.00 |
| PETROLEUM PRODUCTS | 8,500.00 | 0.00 | 2,142.47 | 25.21% | 6,357.53 | 457.36 |
| CRUISER VIDEO EQUIP | 300.00 | 0.00 | 0.00 | 0.00% | 300.00 | 0.00 |
| CRUISER MAINT | 6,500.00 | 0.00 | 1,387.95 | 21.35% | 5,112.05 | 1,233.90 |
| CRUISER SUPPLIES | 700.00 | 0.00 | 0.00 | 0.00% | 700.00 | 0.00 |
| Total EQUIPMENT & MAINTENANCE | 16,800.00 | 0.00 | 4,090.42 | 24.35% | 12,709.58 | 1,936.26 |
| GRANTS | | | | | | |
| Total GRANTS | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| SUPPORT | | | | | | |
| ADMINISTRATION | 4,300.00 | 0.00 | 1,477.23 | 34.35% | 2,822.77 | 131.63 |
| VIBRS | 1,200.00 | 0.00 | 816.25 | 68.02% | 383.75 | 157.95 |
| DISPATCH SERVICES | 48,750.00 | 0.00 | 24,482.50 | 50.22% | 24,267.50 | 12,241.25 |
| TRAINING | 2,500.00 | 0.00 | 1,413.50 | 56.54% | 1,086.50 | 732.50 |
| TRAINING SUPPLIES | 500.00 | 0.00 | 411.10 | 82.22% | 88.90 | 385.00 |
| MILEAGE REIMB | 100.00 | 0.00 | 0.00 | 0.00% | 100.00 | 0.00 |
| DUES/MTGS/EDUC | 500.00 | 0.00 | 375.00 | 75.00% | 125.00 | 0.00 |
| UNIFORMS | 2,500.00 | 0.00 | 0.00 | 0.00% | 2,500.00 | 0.00 |
| UNIFORMS CLEANING | 1,500.00 | 0.00 | 290.00 | 19.33% | 1,210.00 | 112.50 |
| Total SUPPORT | 61,850.00 | 0.00 | 29,265.58 | 47.32% | 32,584.42 | 13,760.83 |
| CAPITAL EXPENDITURES | | | | | | |
| DESIGNATED FUND-SPEC EQUI | 2,500.00 | 0.00 | 1,250.00 | 50.00% | 1,250.00 | 0.00 |
| DESIGNATED FUND-CRUISER | 10,000.00 | 0.00 | 5,000.00 | 50.00% | 5,000.00 | 0.00 |
| Total CAPITAL EXPENDITURES | 12,500.00 | 0.00 | 6,250.00 | 50.00% | 6,250.00 | 0.00 |
| Total POLICE DEPT EXPENDITURES | 559,500.00 | 0.00 | 180,486.81 | 32.26% | 379,013.19 | 46,336.77 |
| FIRE/FAST STATION | | | | | | |
| CUSTODIAL WAGES | | | | | | |
| Total CUSTODIAL WAGES | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| UTILITIES | | | | | | |
| WATER USAGE | 700.00 | 0.00 | 0.00 | 0.00% | 700.00 | 0.00 |
| ELECTRICITY | 1,800.00 | 0.00 | 328.92 | 18.27% | 1,471.08 | 109.64 |
| HEATING | 5,000.00 | 0.00 | 0.00 | 0.00% | 5,000.00 | 0.00 |
| TELEPHONE & INTERNET | 1,975.00 | 0.00 | 530.51 | 26.86% | 1,444.49 | 166.44 |
| ALARM MONITORING | 60.00 | 0.00 | 0.00 | 0.00% | 60.00 | 0.00 |

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|---------------------------------------|-------------------|----------------------------|------------------|----------------------|-------------------------|--------------------------|
| Total UTILITIES | 9,535.00 | 0.00 | 859.43 | 9.01% | 8,675.57 | 276.08 |
| REPAIR & MAINTENANCE | | | | | | |
| SUPPLIES | 500.00 | 0.00 | 104.17 | 20.83% | 395.83 | 0.00 |
| REPAIR & MAINTENANCE EXPN | 2,500.00 | 0.00 | 411.82 | 16.47% | 2,088.18 | 389.85 |
| Total REPAIR & MAINTENANCE | 3,000.00 | 0.00 | 515.99 | 17.20% | 2,484.01 | 389.85 |
| Total FIRE/FAST STATION | 12,535.00 | 0.00 | 1,375.42 | 10.97% | 11,159.58 | 665.93 |
| FIRE/FAST DEPT. EXPENSES | | | | | | |
| FIRE WAGES | | | | | | |
| FIRE CHIEF WAGES | 63,381.00 | 0.00 | 20,013.48 | 31.58% | 43,367.52 | 5,288.23 |
| FIRE OFFICER STIPEND | 1,479.00 | 0.00 | 0.00 | 0.00% | 1,479.00 | 0.00 |
| FIREFIGHTERS WAGE | 27,500.00 | 0.00 | 8,913.24 | 32.41% | 18,586.76 | 9,077.13 |
| FF DRILLS/MTGS WAGE | 4,000.00 | 0.00 | 480.00 | 12.00% | 3,520.00 | 500.00 |
| FICA TAX | 5,975.00 | 0.00 | 1,952.55 | 32.68% | 4,022.45 | 921.23 |
| MEDI TAX | 1,397.00 | 0.00 | 456.65 | 32.69% | 940.35 | 215.46 |
| HEALTH INSURANCE | 938.00 | 0.00 | 0.00 | 0.00% | 938.00 | 0.00 |
| DISABILITY/LIFE INSURANCE | 850.00 | 0.00 | 275.64 | 32.43% | 574.36 | 68.91 |
| VT RETIREMENT | 3,169.00 | 0.00 | 1,151.21 | 36.33% | 2,017.79 | 271.02 |
| DENTAL INSURANCE | 420.00 | 0.00 | 137.08 | 32.64% | 282.92 | 34.27 |
| Total FIRE WAGES | 109,109.00 | 0.00 | 33,379.85 | 30.59% | 75,729.15 | 16,376.25 |
| EMS WAGES | | | | | | |
| EMS WAGE | 5,000.00 | 0.00 | 997.92 | 19.96% | 4,002.08 | 997.92 |
| EMS DRILL WAGE | 2,100.00 | 0.00 | 220.00 | 10.48% | 1,880.00 | 260.00 |
| EMS FICA TAX | 440.00 | 0.00 | 75.43 | 17.14% | 364.57 | 77.91 |
| EMS MEDI TAX | 103.00 | 0.00 | 17.65 | 17.14% | 85.35 | 18.23 |
| Total EMS WAGES | 7,643.00 | 0.00 | 1,311.00 | 17.15% | 6,332.00 | 1,354.06 |
| EDUCATION & TRAINING | | | | | | |
| FIRE EDUC/TRAINING | 1,500.00 | 0.00 | 213.54 | 14.24% | 1,286.46 | 100.01 |
| EMS EDUC/TRNG | 1,000.00 | 0.00 | 500.00 | 50.00% | 500.00 | 500.00 |
| FIRE DUES/MTGS/EDUC | 1,200.00 | 0.00 | 0.00 | 0.00% | 1,200.00 | 0.00 |
| Total EDUCATION & TRAINING | 3,700.00 | 0.00 | 713.54 | 19.28% | 2,986.46 | 600.01 |
| TOOLS & EQUIPMENT | | | | | | |
| FIRE TOOLS & EQUIPMENT | 5,000.00 | 0.00 | 435.22 | 8.70% | 4,564.78 | 8.95 |
| EMS TOOLS/ EQUIP | 1,500.00 | 0.00 | 33.00 | 2.20% | 1,467.00 | 0.00 |
| RADIO PURCH/REPAIR | 750.00 | 0.00 | 0.00 | 0.00% | 750.00 | 0.00 |
| Total TOOLS & EQUIPMENT | 7,250.00 | 0.00 | 468.22 | 6.46% | 6,781.78 | 8.95 |
| MAINTENANCE | | | | | | |

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|---------------------------------------|-------------------|----------------------------|-------------------|----------------------|-------------------------|--------------------------|
| FIRE TRK R & M | 12,000.00 | 0.00 | 2,148.83 | 17.91% | 9,851.17 | 1,919.41 |
| EQUIPMENT MAINTENANCE | 2,000.00 | 0.00 | 89.75 | 4.49% | 1,910.25 | 19.75 |
| RADIO MAINTENANCE | 900.00 | 0.00 | 515.07 | 57.23% | 384.93 | 0.00 |
| SOFTWARE MAINTENANCE | 800.00 | 0.00 | 99.00 | 12.38% | 701.00 | 99.00 |
| COMPUTER MAINTENANCE | 400.00 | 0.00 | 0.00 | 0.00% | 400.00 | 0.00 |
| PETROLEUM PRODUCTS | 3,500.00 | 0.00 | 836.41 | 23.90% | 2,663.59 | 171.47 |
| Total MAINTENANCE | 19,600.00 | 0.00 | 3,689.06 | 18.82% | 15,910.94 | 2,209.63 |
| SUPPORT | | | | | | |
| RECRUITMENT | 100.00 | 0.00 | 225.00 | 225.00% | -125.00 | 0.00 |
| POSTAGE | 75.00 | 0.00 | 10.85 | 14.47% | 64.15 | 0.47 |
| FIRE PREV BOOKS & MATERIA | 100.00 | 0.00 | 73.40 | 73.40% | 26.60 | 73.40 |
| FIREFIGHTERS CASUL INS | 6,200.00 | 0.00 | 4,071.66 | 65.67% | 2,128.34 | 0.00 |
| OFFICE SUPPLIES | 400.00 | 0.00 | 235.46 | 58.87% | 164.54 | 8.67 |
| DISPATCH SERVICE | 8,554.00 | 0.00 | 4,976.67 | 58.18% | 3,577.33 | 4,586.67 |
| UNIFORM | 225.00 | 0.00 | 155.25 | 69.00% | 69.75 | 3.00 |
| HYDRANT RENTAL | 11,700.00 | 0.00 | 5,850.00 | 50.00% | 5,850.00 | 5,850.00 |
| DRY HYDRANT | 400.00 | 0.00 | 0.00 | 0.00% | 400.00 | 0.00 |
| OSHA COMPLIANCE | 750.00 | 0.00 | 121.00 | 16.13% | 629.00 | 0.00 |
| Total SUPPORT | 28,504.00 | 0.00 | 15,719.29 | 55.15% | 12,784.71 | 10,522.21 |
| CAPITAL EXPENDITURES | | | | | | |
| DESIGNATED FUND-FIRE STAT | 4,000.00 | 0.00 | 2,000.00 | 50.00% | 2,000.00 | 0.00 |
| DESIGNATED FUND-APPARATUS | 65,975.00 | 0.00 | 32,987.50 | 50.00% | 32,987.50 | 0.00 |
| DESIGNATED FUND-EQUIPMENT | 4,000.00 | 0.00 | 2,000.00 | 50.00% | 2,000.00 | 0.00 |
| Total CAPITAL EXPENDITURES | 73,975.00 | 0.00 | 36,987.50 | 50.00% | 36,987.50 | 0.00 |
| GRANT EXPENSE | | | | | | |
| VLCTPACIF GRANT | 0.00 | 0.00 | 694.97 | 100.00% | -694.97 | 0.00 |
| Total GRANT EXPENSE | 0.00 | 0.00 | 694.97 | 100.00% | -694.97 | 0.00 |
| AMBULANCE SERVICES | | | | | | |
| AMBULANCE CONTRACT | 97,156.00 | 0.00 | 61,143.00 | 62.93% | 36,013.00 | 30,571.50 |
| AMBULANCE BILLS | 5,000.00 | 0.00 | 0.00 | 0.00% | 5,000.00 | 0.00 |
| Total AMBULANCE SERVICES | 102,156.00 | 0.00 | 61,143.00 | 59.85% | 41,013.00 | 30,571.50 |
| Total FIRE/FAST DEPT. EXPENSES | 351,937.00 | 0.00 | 154,106.43 | 43.79% | 197,830.57 | 61,642.61 |
| EMERGENCY MANAGEMENT | | | | | | |
| DEBT SERVICE TOWER PRINCI | 60,122.00 | 0.00 | 40,243.64 | 66.94% | 19,878.36 | 27,500.00 |
| DEBT SERVICE TOWER INTERE | 0.00 | 0.00 | 3,684.95 | 100.00% | -3,684.95 | 2,985.38 |
| TOWER POWER | 600.00 | 0.00 | 170.29 | 28.38% | 429.71 | 51.66 |
| EMERG MAN ADMIN | 100.00 | 0.00 | 50.00 | 50.00% | 50.00 | 0.00 |
| EMERG MNGMT SUPPLIES | 100.00 | 0.00 | 52.45 | 52.45% | 47.55 | 0.00 |
| GENERATOR FUEL | 300.00 | 0.00 | 5.00 | 1.67% | 295.00 | 0.00 |

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 4 Oct

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|---|-------------------|----------------------------|-------------------|----------------------|-------------------------|--------------------------|
| EMERG GEN MAINT | 5,000.00 | 0.00 | 0.00 | 0.00% | 5,000.00 | 0.00 |
| BASE RADIO MAINTENANCE | 1,000.00 | 0.00 | 0.00 | 0.00% | 1,000.00 | 0.00 |
| DESIGNATED FUND-GENERATOR | 5,000.00 | 0.00 | 2,500.00 | 50.00% | 2,500.00 | 0.00 |
| Total EMERGENCY MANAGEMENT | 72,222.00 | 0.00 | 46,706.33 | 64.67% | 25,515.67 | 30,537.04 |
| CONSERVATION | | | | | | |
| DUES/MTGS/EDUC | 850.00 | 0.00 | 250.00 | 29.41% | 600.00 | 250.00 |
| SPKRS/PUBLIC INFO | 300.00 | 0.00 | 200.00 | 66.67% | 100.00 | 0.00 |
| PUBLICITY | 300.00 | 0.00 | 0.00 | 0.00% | 300.00 | 0.00 |
| TRAILS | 3,000.00 | 0.00 | 0.00 | 0.00% | 3,000.00 | 0.00 |
| WATER QUAL MONIT | 500.00 | 0.00 | 0.00 | 0.00% | 500.00 | 0.00 |
| MILT FRYE NATURE AREA | 900.00 | 0.00 | 400.00 | 44.44% | 500.00 | 0.00 |
| NATRL RESRCS INVEN | 1,100.00 | 0.00 | 0.00 | 0.00% | 1,100.00 | 0.00 |
| WOMENS CLUB GRANT | 0.00 | 0.00 | 2,000.00 | 100.00% | -2,000.00 | 0.00 |
| Total CONSERVATION | 6,950.00 | 0.00 | 2,850.00 | 41.01% | 4,100.00 | 250.00 |
| CEMETERY COMMISSION | | | | | | |
| Total CEMETERY COMMISSION | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| PUBLIC WORKS DEPT. | | | | | | |
| HIGHWAY DIVISION | | | | | | |
| HIGHWAY WAGES & BENEFITS | | | | | | |
| DIRECTOR OF PUBLIC WORKS | 87,259.00 | 0.00 | 31,803.79 | 36.45% | 55,455.21 | 6,625.86 |
| ROAD CREW WAGES | 252,737.00 | 0.00 | 88,656.96 | 35.08% | 164,080.04 | 23,288.17 |
| ROAD CREW OVERTIME | 28,750.00 | 0.00 | 934.92 | 3.25% | 27,815.08 | 0.00 |
| PAGER COMPENSATION | 1,650.00 | 0.00 | 0.00 | 0.00% | 1,650.00 | 0.00 |
| FICA | 22,965.00 | 0.00 | 7,411.60 | 32.27% | 15,553.40 | 1,791.83 |
| MEDICARE | 5,370.00 | 0.00 | 1,733.39 | 32.28% | 3,636.61 | 419.07 |
| HEALTH INSUR | 104,389.00 | 0.00 | 34,402.60 | 32.96% | 69,986.40 | 487.72 |
| DISABILITY/LIFE | 4,822.00 | 0.00 | 1,491.01 | 30.92% | 3,330.99 | 371.59 |
| DENTAL INSURANCE | 2,530.00 | 0.00 | 822.44 | 32.51% | 1,707.56 | 205.61 |
| RETIREMENT | 20,372.00 | 0.00 | 5,173.53 | 25.40% | 15,198.47 | 1,417.03 |
| Total HIGHWAY WAGES & BENEFITS | 530,844.00 | 0.00 | 172,430.24 | 32.48% | 358,413.76 | 34,606.88 |
| MATERIALS | | | | | | |
| SALT & CHEMICALS | 119,600.00 | 0.00 | 0.00 | 0.00% | 119,600.00 | 0.00 |
| SAND | 61,600.00 | 0.00 | 0.00 | 0.00% | 61,600.00 | 0.00 |
| DUST CONTROL | 20,000.00 | 0.00 | 18,006.40 | 90.03% | 1,993.60 | 3,613.60 |
| GRAVEL & STONE | 50,000.00 | 0.00 | 10,131.32 | 20.26% | 39,868.68 | 4,719.36 |
| CULVERTS & ROAD SUPPLIES | 12,000.00 | 0.00 | 1,498.16 | 12.48% | 10,501.84 | 0.00 |
| ASPHALT PRODUCTS | 7,100.00 | 0.00 | 0.00 | 0.00% | 7,100.00 | 0.00 |
| BRIDGE REPAIR & MAINT. | 2,000.00 | 0.00 | 0.00 | 0.00% | 2,000.00 | 0.00 |
| OTHER PROJECTS | 5,000.00 | 0.00 | 59.96 | 1.20% | 4,940.04 | 0.00 |
| SIGNS | 4,500.00 | 0.00 | 1,329.43 | 29.54% | 3,170.57 | 692.66 |
| Total MATERIALS | 281,800.00 | 0.00 | 31,025.27 | 11.01% | 250,774.73 | 9,025.62 |

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 4 Oct

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|--------------------------------------|---------------------|----------------------------|-------------------|----------------------|-------------------------|--------------------------|
| CONTRACTED SERVICES | | | | | | |
| PLOWING & SANDING | 19,000.00 | 0.00 | 0.00 | 0.00% | 19,000.00 | 0.00 |
| ROAD SWEEPING | 7,150.00 | 0.00 | 0.00 | 0.00% | 7,150.00 | 0.00 |
| LEAF REMOVAL | 6,000.00 | 0.00 | 0.00 | 0.00% | 6,000.00 | 0.00 |
| STREETLIGHTS | 10,000.00 | 0.00 | 2,791.14 | 27.91% | 7,208.86 | 930.42 |
| TREE CUTTING & REMOVAL | 12,000.00 | 0.00 | 9,720.00 | 81.00% | 2,280.00 | 3,240.00 |
| UNIFORMS | 7,638.00 | 0.00 | 2,053.29 | 26.88% | 5,584.71 | 498.41 |
| PAVING | 60,000.00 | 0.00 | 0.00 | 0.00% | 60,000.00 | 0.00 |
| OTHER PROJECTS | 5,000.00 | 0.00 | 8,780.00 | 175.60% | -3,780.00 | 0.00 |
| CRACK SEALING | 31,250.00 | 0.00 | 34,550.00 | 110.56% | -3,300.00 | 0.00 |
| PAVEMENT MARKING | 20,000.00 | 0.00 | 11,915.00 | 59.58% | 8,085.00 | 2,000.00 |
| Total CONTRACTED SERVICES | 178,038.00 | 0.00 | 69,809.43 | 39.21% | 108,228.57 | 6,668.83 |
| EQUIPMENT | | | | | | |
| OUTSIDE REPAIRS | 37,500.00 | 0.00 | 11,644.77 | 31.05% | 25,855.23 | 5,249.02 |
| PARTS & SUPPLIES | 37,500.00 | 0.00 | 13,988.52 | 37.30% | 23,511.48 | 7,451.08 |
| PETROLEUM PRODUCTS | 50,000.00 | 0.00 | 8,386.83 | 16.77% | 41,613.17 | 2,149.43 |
| Total EQUIPMENT | 125,000.00 | 0.00 | 34,020.12 | 27.22% | 90,979.88 | 14,849.53 |
| HIGHWAY GARAGE | | | | | | |
| ELECTRICITY | 3,120.00 | 0.00 | 193.59 | 6.20% | 2,926.41 | 64.53 |
| PROPANE | 9,000.00 | 0.00 | 122.25 | 1.36% | 8,877.75 | 122.25 |
| TELEPHONE | 2,000.00 | 0.00 | 521.00 | 26.05% | 1,479.00 | 176.03 |
| SUPPLIES | 1,500.00 | 0.00 | 158.17 | 10.54% | 1,341.83 | 51.59 |
| ALARM MONITORING | 250.00 | 0.00 | 0.00 | 0.00% | 250.00 | 0.00 |
| REPAIRS & MAINTENANCE | 5,150.00 | 0.00 | 923.24 | 17.93% | 4,226.76 | 88.19 |
| TOOLS | 2,500.00 | 0.00 | 1,589.93 | 63.60% | 910.07 | 410.83 |
| ADMINISTRATION | 6,850.00 | 0.00 | 1,542.66 | 22.52% | 5,307.34 | 680.61 |
| Total HIGHWAY GARAGE | 30,370.00 | 0.00 | 5,050.84 | 16.63% | 25,319.16 | 1,594.03 |
| CAPITAL EXPENDITURES | | | | | | |
| DESIGNATED FUND-EQUIPMENT | 135,000.00 | 0.00 | 67,500.00 | 50.00% | 67,500.00 | 0.00 |
| DESIGNATED FUND-SIDEWALK | 10,000.00 | 0.00 | 5,000.00 | 50.00% | 5,000.00 | 0.00 |
| DESIGNATED FUND-PAVING | 275,000.00 | 0.00 | 275,000.00 | 100.00% | 0.00 | 0.00 |
| DESIGNATED FUND-BRIDGES | 35,000.00 | 0.00 | 17,500.00 | 50.00% | 17,500.00 | 0.00 |
| DESIGNATED FUND-GARAGE | 63,480.00 | 0.00 | 31,730.00 | 49.98% | 31,750.00 | 0.00 |
| Total CAPITAL EXPENDITURES | 518,480.00 | 0.00 | 396,730.00 | 76.52% | 121,750.00 | 0.00 |
| GRANTS | | | | | | |
| Total GRANTS | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |
| Total HIGHWAY DIVISION | 1,664,532.00 | 0.00 | 709,065.90 | 42.60% | 955,466.10 | 66,744.89 |
| BUILDINGS & GROUNDS DIVIS | | | | | | |

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|---|-------------------|----------------------------|------------------|----------------------|-------------------------|--------------------------|
| B & G WAGES & BENEFITS | | | | | | |
| BUILDINGS & GROUNDS WAGES | 78,459.00 | 0.00 | 23,951.52 | 30.53% | 54,507.48 | 5,963.84 |
| OT BLDGS & GROUNDS | 6,000.00 | 0.00 | 310.92 | 5.18% | 5,689.08 | 170.82 |
| PAGER COMPENSATION | 550.00 | 0.00 | 0.00 | 0.00% | 550.00 | 0.00 |
| FICA | 5,271.00 | 0.00 | 1,504.24 | 28.54% | 3,766.76 | 380.34 |
| MEDICARE | 1,232.00 | 0.00 | 351.82 | 28.56% | 880.18 | 88.95 |
| HEALTH INSURANCE | 28,104.00 | 0.00 | 6,953.60 | 24.74% | 21,150.40 | 226.56 |
| DISABILITY/LIFE | 1,067.00 | 0.00 | 366.12 | 34.31% | 700.88 | 91.53 |
| DENTAL INSURANCE | 419.00 | 0.00 | 137.04 | 32.71% | 281.96 | 34.26 |
| RETIREMENT | 4,675.00 | 0.00 | 1,159.73 | 24.81% | 3,515.27 | 324.37 |
| Total B & G WAGES & BENEFITS | 125,777.00 | 0.00 | 34,734.99 | 27.62% | 91,042.01 | 7,280.67 |
| MATERIALS | | | | | | |
| GARDEN SUPPLIES & PLANTS | 1,700.00 | 0.00 | 385.08 | 22.65% | 1,314.92 | 357.69 |
| Total MATERIALS | 1,700.00 | 0.00 | 385.08 | 22.65% | 1,314.92 | 357.69 |
| CONTRACTED SERVICES | | | | | | |
| FOLEY PARK & MEDIANS | 4,750.00 | 0.00 | 1,149.91 | 24.21% | 3,600.09 | 596.00 |
| UNIFORMS | 2,100.00 | 0.00 | 366.60 | 17.46% | 1,733.40 | 84.60 |
| Total CONTRACTED SERVICES | 6,850.00 | 0.00 | 1,516.51 | 22.14% | 5,333.49 | 680.60 |
| EQUIPMENT | | | | | | |
| OUTSIDE REPAIRS | 1,300.00 | 0.00 | 347.95 | 26.77% | 952.05 | 170.00 |
| PARTS & SUPPLIES | 1,800.00 | 0.00 | 2,332.89 | 129.61% | -532.89 | 1,079.70 |
| PETROLEUM PRODUCTS | 2,800.00 | 0.00 | 1,163.48 | 41.55% | 1,636.52 | 228.68 |
| TOOLS | 300.00 | 0.00 | 190.91 | 63.64% | 109.09 | 0.00 |
| Total EQUIPMENT | 6,200.00 | 0.00 | 4,035.23 | 65.08% | 2,164.77 | 1,478.38 |
| CAPITAL EXPENDITURES | | | | | | |
| DESIGNATED FUND-EQUIPMENT | 15,000.00 | 0.00 | 7,500.00 | 50.00% | 7,500.00 | 0.00 |
| Total CAPITAL EXPENDITURES | 15,000.00 | 0.00 | 7,500.00 | 50.00% | 7,500.00 | 0.00 |
| Total BUILDINGS & GROUNDS DIVIS | 155,527.00 | 0.00 | 48,171.81 | 30.97% | 107,355.19 | 9,797.34 |
| SOLID WASTE DIVISION | | | | | | |
| SW WAGES & BENEFITS | | | | | | |
| TRNSF STATION WAGE | 36,937.00 | 0.00 | 11,424.07 | 30.93% | 25,512.93 | 2,717.85 |
| FICA TAX | 2,290.00 | 0.00 | 708.30 | 30.93% | 1,581.70 | 168.50 |
| MEDI TAX | 536.00 | 0.00 | 165.70 | 30.91% | 370.30 | 39.42 |
| Total SW WAGES & BENEFITS | 39,763.00 | 0.00 | 12,298.07 | 30.93% | 27,464.93 | 2,925.77 |
| CONTRACTED SERVICES | | | | | | |
| GUVSWMD ASSESSMENT | 44,000.00 | 0.00 | 40,968.00 | 93.11% | 3,032.00 | 0.00 |
| MUNICIPAL SOLID WASTE | 51,500.00 | 0.00 | 7,289.21 | 14.15% | 44,210.79 | 0.00 |

Town of Norwich General Ledger
Expenditure Report - General
Current Year Period 4 Oct

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|--|---------------------|----------------------------|-------------------|----------------------|-------------------------|--------------------------|
| RECYCLING | 32,000.00 | 0.00 | 8,632.35 | 26.98% | 23,367.65 | 330.00 |
| HOUSEHOLD HAZARDOUS WASTE | 5,000.00 | 0.00 | 0.00 | 0.00% | 5,000.00 | 0.00 |
| UNIFORMS | 500.00 | 0.00 | 0.00 | 0.00% | 500.00 | 0.00 |
| Total CONTRACTED SERVICES | 133,000.00 | 0.00 | 56,889.56 | 42.77% | 76,110.44 | 330.00 |
| EQUIPMENT | | | | | | |
| PARTS & SUPPLIES | 1,500.00 | 0.00 | 428.48 | 28.57% | 1,071.52 | 228.33 |
| REPAIRS & MAINTENANCE | 3,000.00 | 0.00 | 295.00 | 9.83% | 2,705.00 | 295.00 |
| SMALL EQUIPMENT | 300.00 | 0.00 | 0.00 | 0.00% | 300.00 | 0.00 |
| Total EQUIPMENT | 4,800.00 | 0.00 | 723.48 | 15.07% | 4,076.52 | 523.33 |
| TRANSFER STATION | | | | | | |
| PURCHASED SERVICES | 1,170.00 | 0.00 | 180.00 | 15.38% | 990.00 | 0.00 |
| ELECTRICITY | 1,500.00 | 0.00 | 236.16 | 15.74% | 1,263.84 | 78.72 |
| PROPANE | 750.00 | 0.00 | 0.00 | 0.00% | 750.00 | 0.00 |
| TELEPHONE | 450.00 | 0.00 | 105.79 | 23.51% | 344.21 | 34.78 |
| ADMINISTRATION | 2,500.00 | 0.00 | 277.67 | 11.11% | 2,222.33 | 200.00 |
| VERMONT FRANCHISE TAX | 2,900.00 | 0.00 | 0.00 | 0.00% | 2,900.00 | 0.00 |
| Total TRANSFER STATION | 9,270.00 | 0.00 | 799.62 | 8.63% | 8,470.38 | 313.50 |
| CAPITAL EXPENDITURES | | | | | | |
| DESIGNATED FUND-EQUIPMENT | 8,000.00 | 0.00 | 4,000.00 | 50.00% | 4,000.00 | 0.00 |
| Total CAPITAL EXPENDITURES | 8,000.00 | 0.00 | 4,000.00 | 50.00% | 4,000.00 | 0.00 |
| Total SOLID WASTE DIVISION | 194,833.00 | 0.00 | 74,710.73 | 38.35% | 120,122.27 | 4,092.60 |
| TRACY HALL | | | | | | |
| BUILDING EXPENSES | | | | | | |
| WATER USAGE | 450.00 | 0.00 | 120.60 | 26.80% | 329.40 | 0.00 |
| ELECTRICITY | 10,000.00 | 0.00 | 2,350.80 | 23.51% | 7,649.20 | 783.60 |
| HEATING | 16,500.00 | 0.00 | 67.57 | 0.41% | 16,432.43 | 67.57 |
| ALARM MONITORING | 250.00 | 0.00 | 0.00 | 0.00% | 250.00 | 0.00 |
| ELEVATOR MAINTENANCE | 3,000.00 | 0.00 | 946.60 | 31.55% | 2,053.40 | 236.65 |
| BUILDING SUPPLIES | 3,200.00 | 0.00 | 1,457.49 | 45.55% | 1,742.51 | 254.70 |
| REPAIRS & MAINTENANCE | 10,000.00 | 0.00 | 790.49 | 7.90% | 9,209.51 | 198.54 |
| BANDSTAND & SIGN ELECTRIC | 1,000.00 | 0.00 | 154.02 | 15.40% | 845.98 | 51.34 |
| Total BUILDING EXPENSES | 44,400.00 | 0.00 | 5,887.57 | 13.26% | 38,512.43 | 1,592.40 |
| Total TRACY HALL | 44,400.00 | 0.00 | 5,887.57 | 13.26% | 38,512.43 | 1,592.40 |
| Total PUBLIC WORKS DEPT. | 2,059,292.00 | 0.00 | 837,836.01 | 40.69% | 1,221,455.99 | 82,227.23 |
| DEBT SERVICE EXPENDITURES | | | | | | |
| Total DEBT SERVICE EXPENDITURES | 0.00 | 0.00 | 0.00 | 0.00% | 0.00 | 0.00 |

| Account | Budget | Outstanding Encumbrance | Expenditures | % Budget Expended | Unencumbered Balance | FY-16/17 MTD Pd 4 Oct |
|---|---------------------|----------------------------|---------------------|----------------------|-------------------------|--------------------------|
| APPROPRIATION EXPENDITURES | | | | | | |
| NORWICH PUBLIC LIBRARY | 265,000.00 | 0.00 | 132,500.00 | 50.00% | 132,500.00 | 132,500.00 |
| NORWICH LIONS CLUB | 3,000.00 | 0.00 | 3,000.00 | 100.00% | 0.00 | 0.00 |
| NORWICH AMERICAN LEGION | 1,500.00 | 0.00 | 0.00 | 0.00% | 1,500.00 | 0.00 |
| NORWICH HISTORICAL SOC. | 8,000.00 | 0.00 | 0.00 | 0.00% | 8,000.00 | 0.00 |
| NORWICH CEMETERY ASSOCATN | 15,000.00 | 0.00 | 0.00 | 0.00% | 15,000.00 | 0.00 |
| NORWICH CHILD CARE SCHOLA | 4,348.00 | 0.00 | 1,087.00 | 25.00% | 3,261.00 | 1,087.00 |
| VSTNG NRS/HSP APPR | 15,600.00 | 0.00 | 0.00 | 0.00% | 15,600.00 | 0.00 |
| THE FAMILY PLACE | 6,000.00 | 0.00 | 0.00 | 0.00% | 6,000.00 | 0.00 |
| ADVANCE TRANSIT | 12,860.00 | 0.00 | 0.00 | 0.00% | 12,860.00 | 0.00 |
| HEADREST | 2,500.00 | 0.00 | 0.00 | 0.00% | 2,500.00 | 0.00 |
| WINDSOR COUNTY PARTNERS | 1,000.00 | 0.00 | 0.00 | 0.00% | 1,000.00 | 0.00 |
| WISE | 2,500.00 | 0.00 | 0.00 | 0.00% | 2,500.00 | 0.00 |
| RSVP | 500.00 | 0.00 | 0.00 | 0.00% | 500.00 | 0.00 |
| SEVCA | 3,750.00 | 0.00 | 0.00 | 0.00% | 3,750.00 | 0.00 |
| YOUTH-IN-ACTION | 3,000.00 | 0.00 | 0.00 | 0.00% | 3,000.00 | 0.00 |
| WHT RIVR COUN ON AGING | 5,300.00 | 0.00 | 0.00 | 0.00% | 5,300.00 | 0.00 |
| U.V. TRAILS ALLIANCE | 2,000.00 | 0.00 | 1,485.00 | 74.25% | 515.00 | 0.00 |
| GOOD BEGINNINGS | 3,000.00 | 0.00 | 762.50 | 25.42% | 2,237.50 | 762.50 |
| Total APPROPRIATION EXPENDITURES | 354,858.00 | 0.00 | 138,834.50 | 39.12% | 216,023.50 | 134,349.50 |
| TAX EXPENDITURES | | | | | | |
| TAX ABATEMENT/ADJUSTMENT | 5,000.00 | 0.00 | 3,329.53 | 66.59% | 1,670.47 | 0.00 |
| Total TAX EXPENDITURES | 5,000.00 | 0.00 | 3,329.53 | 66.59% | 1,670.47 | 0.00 |
| INSURANCE | | | | | | |
| UNEMP INS RATE ASSMT | 5,236.00 | 0.00 | 2,390.00 | 45.65% | 2,846.00 | 0.00 |
| PROP & CAS INSURANCE | 82,500.00 | 0.00 | 43,194.00 | 52.36% | 39,306.00 | 0.00 |
| WORKER'S COMP INS | 117,026.00 | 0.00 | 66,251.00 | 56.61% | 50,775.00 | 0.00 |
| Total INSURANCE | 204,762.00 | 0.00 | 111,835.00 | 54.62% | 92,927.00 | 0.00 |
| Total General | 4,726,851.00 | 0.00 | 1,858,720.60 | 39.32% | 2,868,130.40 | 429,558.98 |
| Total All Funds | 4,726,851.00 | 0.00 | 1,858,720.60 | 39.32% | 2,868,130.40 | 429,558.98 |

Selectboard

Tropical Storm Irene destroyed the Norwich Pool Dam in August of 2011. The Federal Emergency Management Agency (FEMA) estimated the cost of replacement on the structure at \$567,000, 95% of which would be paid with federal and state funds. The town manager and a design team were responsible for preparing a required Stream Alteration Permit application to be submitted to the Vermont Agency of Natural Resources (ANR). In November 2015, ANR denied the Stream Alteration Permit. After discussions between the selectboard, the public and our attorney the selectboard decided not to file an appeal on the Norwich Pool Dam permit denial.

In January 2016, the selectboard followed the FEMA Alternate Project guide to redirect the Pool Dam funds to Replace a Route 132 culvert, Pool Dam reconstruction clean up and construct an addition to the Department of Public Works (DPW) building. Upon learning that the Route 132 culvert was not an eligible project, the board substituted a front-end loader for DPW as an eligible alternative. As of June 2016, we were awaiting FEMA notification regarding the approval of the Pool Dam funds for these alternative projects.

The Norwich Farms property on Turnpike road was gifted to Vermont Technical College (VTC) to be used as an agricultural education program for its students. VTC planned to establish a cheese and dairy processing plant operation, commencing in the fall of 2016.

The Norwich Senior Action Council was established in the 1960s to provide programs that help our seniors. Their Meals on Wheels program was taken over by the Bugbee Senior Center. Council members Paula Harris, Dottie Cloud and Martha Drake retired after many years of service to our town. The selectboard thanks them for their dedication and time assisting our seniors.

The Greater Upper Valley Solid Waste District (GUVSWD) board was working on a proposed 5mw photovoltaic array on the North Hartland Site. The expected completion date was December 2016. This has the potential to reduce the town's debt service payments to GUVSWD by about half.

The Capital Facilities Public Safety Facility Building for the Fire and Police Departments project moved forward after two bonds failed with a new architect, Jay White. White incorporated Net Zero features in the new design. The selectboard planned a new, reduced bond article for the November 8, 2016 ballot.

In February 2016, with the letter of resignation from Town Manager Neil Fulton, the board appointed Zoning Administrator, Phil Dechert, as acting interim town manager while the selectboard commenced the hiring an interim town manager. The board then hired Dave Ormiston as interim town manager. Next, the board contracted with Vermont Leagues of Cities and Towns to assist with the hiring of a new town manager. We

appointed a Town Manager Search Committee comprised of community members, a department head and Norwich business owners to work with us in the hiring process.

The Norwich Selectboard thanks retirees Neil Fulton and Nancy Kramer for their long and dedicated periods of service to the town.

*Linda Cook, Chair; Mary Layton, Vice Chair;
Christopher Ashley; Stephen Flanders; Dan Goulet*

Special Select Board Meeting
November 10, 2016

Persons present: Steve Flanders, Linda Cook, Dan Goulet, Mary Layton, Ann Shriver Sargent, Steve Leinoff, Bonnie Munday, John Carroll, John Langhus. (Dan Goulet left the meeting at 9pm, Steve Leinoff left at 9pm for an emergency call and returned at 9:15pm). Bonnie Munday and Ann Shriver Sargent left at 9:03pm)

The public meeting opened at 6:37pm

A motion was made to authorize the Chair to contact the Vermont League of Cities and Towns (VLCT) to advise five town manager candidates that they are eligible for a second round of interviews.

Steve Flanders moved, Mary Layton seconded, vote 4 yes, 0 no

A motion was made to authorize the Chair to contact VLCT to schedule interviews for two of the following four dates: 11/21, 11/26, 11/28, and 12/1. The Chair may exercise discretion regarding the 11/26th date.

Steve Flanders moved, Mary Layton seconded, vote 4 yes, 0 no

A motion was made that the Town pay mileage for all candidates, plus lodging of up to \$150 for candidates whose address of record is further than a four-hour drive from Norwich.

Steve Flanders moved, Mary seconded, vote 4 yes, 0 no.

It was found that premature general public knowledge of the Town Manager Search would clearly place the municipality at a substantial disadvantage because the Town's negotiation strategy would be revealed.

Steve Flanders moved, Mary Layton seconded, vote 4 yes, 0 no

Pursuant to Title 1 VSA sec. 313(a)(3), the motion was made to enter into Executive Session for the purpose of discussing the Town Manager Search, having found that premature general public knowledge would clearly place the Selectboard at a substantial disadvantage.

Steve Flanders moved, Mary Layton seconded, vote 4 yes, 0 no

The Selectboard moved into Executive Session at 7:55 pm.

A motion was made to enter Public Session at 9:25pm.

Mary Layton moved, Steve Flanders seconded, vote 3 yes, 0 no (Dan Goulet had left at 9pm)

A motion was made to authorize the Chair to convey a question agreed upon in executive session to VLCT to give to the second round candidates and to require that written responses to the question be received by the Selectboard at least three days prior to the first scheduled interview.

Steve Flanders moved, Mary Layton seconded, vote 3 yes, 0 no (Dan Goulet left at 9pm)

A motion was made to adjourn.

Steve Flanders moved, Mary Layton seconded, vote 3 yes, 0 no

The meeting adjourned at 9:38pm.

Submitted by Mary Layton