

## **Minutes of the Meeting of the Norwich Board of Listers 20 October 2016, 4 pm, Tracy Hall**

Present: Cheryl A. Lindberg (Chair), Lee Michaelides (Listers); Dave Ormiston (Interim Town Manager); Jonathan Bynum (Clerk & Scribe)

Absent: Liz Blum (Lister)

Lindberg opened the meeting at 3:58 pm.

### **1. Review and Approval of Agenda**

Michaelides **moved** (2<sup>nd</sup> Lindberg) to add to the agenda a second Errors & Omissions request for parcel 05-095.300. Motion **passed 2-0**.

### **2. Public Comments**

No public present.

### **3. Approval of Minutes of Lister Meeting of 22 September 2016**

Michaelides **moved** (2<sup>nd</sup> Lindberg) to approve the minutes of the Lister Meeting of 22 September 2016 with one small correction. Motion **passed 2-0**.

### **4. (a) Possible Errors & Omissions: Parcel 09-046.000, Susan F. McLaughry Revocable Trust**

There was a change in Use Value for 2016 on this parcel due to a correction to the excluded acreage. Michaelides **moved** (2<sup>nd</sup> Lindberg) to recommend to the Selectboard correction of the error on parcel 09-046.000. Motion **passed 2-0**.

### **(b) Parcel 05-095.300: Norah Lake & Christopher Polashenski**

There was a small change in Use Value for 2016 due to a rounding error. Michaelides **moved** (2<sup>nd</sup> Lindberg) to recommend to the Selectboard correction of the error on parcel 05-095.300. Motion **passed 2-0**.

### **5. Assessor Presentation of Format & Schedule for 2019 Reappraisal**

This discussion was postponed until the next meeting.

### **6. Review of Office Website Content**

Lindberg pointed out some website content that should be updated. Ormiston agreed that a general overhaul of the broader website was needed, but due to new personnel and other priorities this was a back-burner issue for now. There was agreement on the intention to create a separate Lister webpage (as opposed to the current one which is shared between Listers and Assessors).

Lindberg would like to see the department referred to as the "Lister-Assessor Department." Ormiston said that it is the Assessor Department and the Board of Listers, citing the parallel with the Zoning Department and the Development Review Board.

## **7. FY16 Lister Report and Data Page for Town Report**

Drafts were distributed, to be discussed at the next meeting.

Future agenda items: (1) Assessor presentation of Format & Schedule for 2019 Reappraisal  
(2) Listers and Assessor on the Town website  
(3) Discussion of FY16 Lister Report and Data Page for Town Report

The date of the next meeting had earlier been set for 7 November 2016 at 4 pm.

Michaelides then **moved** (2<sup>nd</sup> Lindberg) for adjournment. Motion **passed 2-0**. Meeting adjourned at 4:43 pm.

Respectfully submitted,

Cheryl A. Lindberg  
Chair, Norwich Board of Listers