

Minutes of the Meeting of the Norwich Board of Listers 28 March 2016, noon, Tracy Hall

Present: Cheryl A. Lindberg (Chair), Liz Blum, Lee Michaelides (Listers); Bill Krajieski, Matt Krajieski (Assessors); Phil Dechert (Interim Town Manager); Jonathan Bynum (Clerk & Scribe)

1. Organization of New Board of Listers

Blum **nominated** Lindberg to be the Chair of the Board of Listers (2nd Michaelides). Motion **passed 3-0**.

2. Review and Approval of Agenda

Michaelides **moved** (2nd Blum) to approve the agenda as distributed. Motion **passed 3-0**.

3. Public Comments

None.

4. Approval of Minutes of Lister meetings of 30 November 2015, 23 December 2015 and 7 January 2016.

Blum **moved** (2nd Michaelides) to approve the minutes of the Lister meetings of 30 November 2015, 23 December 2015 and 7 January 2016 as distributed. Motion **passed 3-0**.

5. Assessor Progress Report

Bill Krajieski shared with the Listers some preliminary numbers for the 2016 Reappraisal. He had built new land and cost tables and adjusted depreciation for the new Grand List. Krajieski is anticipating an approximately 5% average increase in assessments townwide, as would be suggested by the 2015 CLA of 95.35% that was calculated by the Department of Taxes. Permit inspections are ongoing. Krajieski agreed to put together a progress spreadsheet for distribution to the Listers.

There was discussion of the next reappraisal cycle. At present NEMC is contracted to reinspect the whole town on another 3 year cycle beginning in the fall of 2016, culminating in a townwide reappraisal in 2019. Krajieski suggested that entry rates for the reinspections might be improved if the process was switched to a longer cycle, perhaps five or six years. This approach would also be more economical, since the reinspections are very time-consuming. A reappraisal could still be performed in 2019 or not, as needed. Lindberg requested that this item be placed on the next agenda.

6. Schedule for 2016 Reappraisal Activities

The Clerk distributed a tentative reappraisal schedule. The week set aside for grievances may be insufficient, depending on the number of grievances received.

Lindberg asked whether it was possible to make the full property record cards retrievable from the Patriot website. Bill Krajieski responded that Patriot only made the truncated cards available, but that full cards could be e-mailed by the Clerk or printed from the public access terminal in the Lister-Assessor's Office during office hours.

7. Certificate—No Appeal or Suit Pending, 2015 Grand List, 32 VSA §4157

Blum **moved** (2nd Michaelides) to approve the certificate of no suit or appeal pending for the 2015 Grand List. Motion **passed 3-0**.

8. Lister Educational Opportunities

The Clerk distributed information about spring/summer educational opportunities. Michaelides is attending the Town Officers' Education Conference.

9. Any Other Business

The date of the next meeting was tentatively set for 25 April 2016 at noon.

Blum then **moved** (2nd Lindberg) for adjournment. Motion **passed 3-0**. Meeting adjourned at 1:02 pm.

Respectfully submitted,

Cheryl A. Lindberg
Chair, Norwich Board of Listers